



MINUTES

Council Meeting

4:30 PM - Thursday, March 26, 2026
Municipal Office

The Council of the Municipality of Brooke-Alvinston was called to order on Thursday, March 26, 2026, at 4:30 PM, in the Municipal Office, with the following members present:

Council Present: Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Don McCabe, Councillor Jenny Redick, and Councillor Craig Sanders

Staff Present: Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Public Works Superintendent Jamie Butler, Parks & Recreation Manager Greg Thornicroft, Fire Chief Steve Knight, and County Planner Ezio Nadalin

Regrets:

1 CALL TO ORDER

The Mayor called the meeting to order at 4:30 p.m.

2 DISCLOSURE OF PECUNIARY INTEREST

The Mayor requested that any pecuniary interests be declared when appropriate during the meeting.

3 MINUTES

a) Regular Council Meeting Minutes of March 12, 2026

RESOLUTION-2026-100

Deputy Mayor Frank Nemcek made a motion that the minutes of the March 12, 2026 be approved as presented without any error or omission. Councillor Craig Sanders seconded the motion.

Carried

4 BUSINESS ARISING FROM THE MINUTES

5 DELEGATIONS & TIMED EVENTS

a) ZA 02-2026 - Podolinsky

The Planner presented his report to Council.

RESOLUTION-2026-101

Deputy Mayor Frank Nemcek made a motion that the Council of the Municipality of Brooke-Alvinston approve the proposed amendment to the Zoning By-law at 7579 Shiloh Line and pass the corresponding By-law as presented. Councillor Jenny Redick seconded the motion.

Carried

b) J. L. Richards - Draft zoning By-law Review

Christie Kent of JL Richards was present to discuss the process her firm will take in redrafting the municipal zoning by-law. It is anticipated the draft by-law to be complete prior to the 2026 municipal election.

6 CORRESPONDENCE

- a) Municipal Information

RESOLUTION-2026-102

Councillor Craig Sanders made a motion that the circulated correspondence be received and filed. Councillor Jenny Redick seconded the motion.

Carried

- b) Municipality of York - Recycling Collection

RESOLUTION-2026-103

Councillor Craig Sanders made a motion that the Council of the Municipality of Brooke-Alvinston supports the request from the Municipality of York to call on the Province of Ontario to intervene to ensure that Circular Materials Ontario and its contractors provide fair, consistent, and equitable recycling collection service levels across all municipalities in Ontario. Councillor Jenny Redick seconded the motion.

Carried

- c) City of Ottawa - Illegal Substances Act

RESOLUTION-2026-104

Councillor Craig Sanders made a motion that the request from the City of Ottawa be received and filed. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- d) Rideau Lakes - High Speed Rail Project

RESOLUTION-2026-105

Councillor Craig Sanders made a motion that the request from Rideau Lakes be received and filed. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- e) AORS - Safety Concerns

RESOLUTION-2026-106

Councillor Craig Sanders made a motion that the Council of the Municipality of Brooke-Alvinston supports the request from AORS to request that the Province of Ontario and the Ontario Provincial Police take a clear and strong stance that interference, threats and harassment directed at municipal public works staff will not be tolerated. Councillor Jenny Redick seconded the motion.

Carried

- f) Town of Whitby - Review of Provincial-Municipal Fiscal Framework

RESOLUTION-2026-107

Councillor Craig Sanders made a motion that the Municipality of Brooke-Alvinston supports the request from the Town of Whitby to call upon the Province of Ontario to work collaboratively with the AMO and OBCM to undertake a comprehensive Social and Economic Prosperity Review to modernize and realign the provincial-municipal fiscal framework, ensuring that municipal revenues are aligned with the actual costs of today's service delivery and growth. Councillor Jenny Redick seconded the motion.

Carried

- g) Municipality of Bluewater - English Public School Board Governance

RESOLUTION-2026-108

Councillor Craig Sanders made a motion that the Municipality of Brooke-Alvinston supports the request from the Municipality of Bluewater to request the Government of Ontario to undertake a comprehensive, province-wide consultation process before moving forward with any changes to the governance structure of English public school boards. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- h) Municipality of Chatham-Kent - Food Insecurity

RESOLUTION-2026-109

Councillor Craig Sanders made a motion that the request from the Municipality of Chatham-Kent be received and filed. Deputy Mayor Frank Nemcek seconded the motion.

Carried

7 STAFF REPORTS

- a) **Drainage Superintendent's Report:** Braithewaite-Gray Drain

RESOLUTION-2026-110

Deputy Mayor Frank Nemcek made a motion that Council directs staff to forward the request to the Drainage Superintendent with the power to act. Councillor Don McCabe seconded the motion.

Carried

- b) **Drainage Superintendent's Report:** 12th Concession Drain Tenders

RESOLUTION-2026-111

Deputy Mayor Frank Nemcek made a motion that the contract for the 12th Concession Drain be awarded to Bruce Poland and Sons in the total amount of \$56,292.65 (including HST) Councillor Craig Sanders seconded the motion.

Carried

- c) **Clerk Administrator's Report:** Emergency Preparedness Week - 2026

RESOLUTION-2026-112

Deputy Mayor Frank Nemcek made a motion that May 3-9, 2026 be declared Emergency Preparedness Week in the Municipality. Councillor Jenny Redick seconded the motion.

Carried

- d) **Clerk Administrator's Report:** Requests from the Brooke-Alvinston Ag Society - Pro Rodeo 2026

RESOLUTION-2026-113

Councillor Craig Sanders made a motion that the Council of the Municipality of Brooke-Alvinston declares the Alvinston Pro Rodeo being held June 12-14, 2026 as an event of municipal significance and acknowledges that the Brooke-Alvinston Agricultural Society will be applying for a Special Occasion Permit (SOP) for the Brooke-Alvinston-Inwood Community Centre Complex / Pavilion / Grounds at 3310 Walnut Street; and that

The Council of the Municipality of Brooke-Alvinston waive section 3.9 of By-law 37 of 2021 to allow noise to extend to 2 a.m. on June 12th and 13th during the 2026 Alvinston Pro Rodeo.

And that the Brooke-Alvinston Ag Society be allowed to use an off road vehicle on the BAICCC grounds during the Alvinston Pro Rodeo event only.

And that it be acknowledged the Rodeo staff and participants will be camping on the grounds to be near their livestock during the event;

And that food trucks and vendors be allowed to setup on the grounds for the event.

And that the Rodeo Committee will be responsible for returning the grounds to their original state after the event. Councillor Jenny Redick seconded the motion.

Carried

e) **Clerk Administrator's Report:** Canada Day 2026

Councillor McCabe declared a Conflict of Interest as he is a member of the Canada Day Committee.

RESOLUTION-2026-114

Councillor Craig Sanders made a motion that the Canada Day 2026 report be received and filed. Deputy Mayor Frank Nemcek seconded the motion.

Carried

f) **Clerk Administrator's Report:** Multi Year Accessibility Plan

RESOLUTION-2026-115

Deputy Mayor Frank Nemcek made a motion that Council adopt the 2026 - 2030 Multi-Year Accessibility Plan. Councillor Jenny Redick seconded the motion.

Carried

g) **Parks & Recreation Manager's Report:** Inwood Ball Park Dugout Upgrades

RESOLUTION-2026-116

Councillor Jenny Redick made a motion that Council approve the project and cost sharing of this project between Alvinston Minor Ball, the Alvinston District Optimist Club, and the Municipality. Councillor Craig Sanders seconded the motion.

Carried

h) **Parks & Recreation Manager's Report:** Fairgrounds historical stone monument

Councillor Sanders declared a Conflict of Interest as he rebuilt the stone.

RESOLUTION-2026-117

Councillor Jenny Redick made a motion that Council approve the monument to be installed at the BAICCC grounds and directs staff to work with user groups on the appropriate placement of the historical monument on the BAICCC grounds. Deputy Mayor Frank Nemcek seconded the motion.

Carried

i) Tender Award for Arena Floor Project

Staff presented the recommendation from Spriet to approve the low contract base tender from Bronnenco Construction Ltd. in the amount of \$1, 032,200 (excluding HST).

Council reviewed the second lowest tender submitted by AUBI with options noting they were the lowest with all options added.

RESOLUTION-2026-118

Deputy Mayor Frank Nemcek made a motion that the bid from AUBI with options be approved pending reference checks and previous arena related builds. Councillor Craig Sanders seconded the motion.

Carried

- j) Arena Floor Project Recognition Board RFP

Tenders closed March 25th -Council approved working with Sure Signs on the recognition / donor board.

8 **BY-LAWS**

- a) By-law 5 of 2026 - Chanyi Drain: Third and Final reading

RESOLUTION-2026-119

Deputy Mayor Frank Nemcek made a motion that By-law 5 of 2026 be read a third and final time and finally passed this 26th day of March, 2026. Councillor Craig Sanders seconded the motion.

Carried

- b) By-law 18 of 2026 - Zoning Amendment (Podolinsky)

RESOLUTION-2026-120

Councillor Jenny Redick made a motion that By-law 18 of 2026 be read a first, second and third time and finally passed this 26th day of March , 2026. Councillor Craig Sanders seconded the motion.

Carried

9 **NEW BUSINESS**

- a) April 23, 2026 Council Meeting

RESOLUTION-2026-121

Councillor Jenny Redick made a motion that the April 23, 2026 Council meeting be approved to start at 4 p.m. to accommodate various drains and be relocated to the BAICCC auditorium. Councillor Craig Sanders seconded the motion.

Carried

- b) Petrolia Line and Shiloh Line

The Public Works Superintendent advised that he has reached out to an Engineer to look at Petrolia Line and that Shiloh Line has a noticeable crack in it that he will be sealing.

- c) Potential OHL Update

The Clerk Administrator noted we are waiting the formal approval of the exhibition game proposal; Should the game proceed, Warwick Township agreed to show support in kind.

- d) Arena Floor Project Fundraising Update

The Clerk Administrator noted that the fundraising is going well and has reached \$215k.

- e) The Clerk Administrator noted that the Rural Game Dinner is April 9th and should anyone want tickets, they should contact her.

- f) The Clerk Administrator reminded Council that the next meeting is scheduled for Wednesday April 8th at 4:30 p.m..

10 **CLOSED SESSION**

- a) Personnel matter about an identifiable individual including employees
- b) A proposed or pending acquisition or disposition of land by the municipality

11 RISE AND REPORT

A closed session was held. It is reported that:

- 1) The closed minutes of March 12, 2026 were approved as presented
- 2) The contract of the Fire Chief was renewed for another 3 year term
- 3) The Senior of the Year was selected
- 4) The sale of the alley behind the former Legion was approved

12 BY-LAW CONFIRMING PROCEEDINGS

- a) Confirming By-law

RESOLUTION-2026-122

Councillor Jenny Redick made a motion that By-law 19 of 2026 be read a first, second and third time and finally passed this 26th day of March, 2026.
Councillor Don McCabe seconded the motion.

Carried

13 ADJOURNMENT

Councillor Sanders made a motion to adjourn the meeting at 5:55 p.m.

Clerk-Administrator

Mayor