



MINUTES

Council Meeting

4:30 PM - Thursday, March 12, 2026
Municipal Office

The Council of the Municipality of Brooke-Alvinston was called to order on Thursday, March 12, 2026, at 4:30 PM, in the Municipal Office, with the following members present:

Council Present: Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Don McCabe, Councillor Jenny Redick, and Councillor Craig Sanders

Staff Present: Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Public Works Superintendent Jamie Butler, Parks & Recreation Manager Greg Thornicroft, Fire Chief Steve Knight, and County Planner Ezio Nadalin

Regrets:

1 CALL TO ORDER

The Mayor called the meeting to order at 4:30 p.m.

2 DISCLOSURE OF PECUNIARY INTEREST

The Mayor requested that any pecuniary interests be declared when appropriate during the meeting.

3 MINUTES

a) Regular Council Meeting Minutes of February 26, 2026

RESOLUTION-2026-080

Councillor Jenny Redick made a motion that the minutes of the February 26, 2026 meeting be approved as presented without error or omission. Deputy Mayor Frank Nemcek seconded the motion.

Carried

4 BUSINESS ARISING FROM THE MINUTES

5 DELEGATIONS & TIMED EVENTS

a) Application for Rezoning - 6535 James Street, Inwood

In Attendance: Callum Wilson, Stephen Harrott

The Planner reviewed his report and addressed the concerns in Mr. Harrott's letter.

RESOLUTION-2026-081

Councillor Don McCabe made a motion that the Council of the Municipality of Brooke-Alvinston approve the proposed amendment to the Zoning By-law at 6535 James Street and pass the corresponding By-law as presented. Councillor Craig Sanders seconded the motion.

Carried

b) Potential Sale of Alley

RESOLUTION-2026-082

Councillor Don McCabe made a motion that staff investigate the potential of having an easement registered on the property for access. Councillor Jenny Redick seconded the motion.

Carried

6 CORRESPONDENCE

- a) Municipal Information

RESOLUTION-2026-083

Councillor Jenny Redick made a motion that the circulated correspondence be received and filed. Councillor Craig Sanders seconded the motion.

Carried

- b) Municipality of St. Charles - Small Northern New Property Tax Class

RESOLUTION-2026-084

Councillor Craig Sanders made a motion that the request from the Municipality of St. Charles be received and filed. Councillor Jenny Redick seconded the motion.

Carried

- c) Township of Papineau-Cameron - Enrollment Capacity of Ontario Vet. College

RESOLUTION-2026-085

Deputy Mayor Frank Nemcek made a motion that the Municipality of Brooke-Alvinston supports the request from the Township of Papineau-Cameron to call on the Ontario Veterinary College, OMAFRA, and the Canadian Veterinary Medical Association to consider expanding enrollment capacity at the Ontario Veterinary College to allow more qualified applicants to pursue certification as large animal veterinarians. Councillor Craig Sanders seconded the motion.

Carried

- d) Township of McNab/Braeside - Ontario Heritage Organization Development

RESOLUTION-2026-086

Councillor Craig Sanders made a motion that the Council of the Municipality of Brooke-Alvinston supports the request from the Township of McNab/Braeside to support a review and modernization of the Heritage Organization Development Grant, including restoring its real purchasing power through inflationary adjustment and exploring options for increased or multi-year operating stability. Deputy Mayor Frank Nemcek seconded the motion.

Carried

7 STAFF REPORTS

- a) **Clerk Administrator's Report:** Surplus Dwelling LaSalle Line

RESOLUTION-2026-087

Councillor Craig Sanders made a motion that the Council of the Municipality of Brooke-Alvinston permit the applicant to live in the current home at 8323 LaSalle Line for a 12 month period beginning April 1st while a new dwelling is being constructed. Councillor Jenny Redick seconded the motion.

Carried

- b) **Clerk Administrator's Report:** Restricted Acts after Nomination Day - 2026

RESOLUTION-2026-088

Councillor Jenny Redick made a motion that the Restricted Acts after

Nomination Day -2026 report be received and filed. Councillor Craig Sanders seconded the motion.

Carried

- c) **Clerk Administrator's Report:** Municipal Authorization - West Nile Virus Larvicide

RESOLUTION-2026-089

Deputy Mayor Frank Nemcek made a motion that the Municipality of Brooke-Alvinston supports local action by Lambton Public Health to reduce the risk of the West Nile Virus and authorizes any permit application for West Nile Virus control submitted to the Ministry of the Environment, Conservation and Parks from an appropriately licensed exterminator to apply a larvicide into catch basins or surface water located within and owned by Brooke-Alvinston and located on private land that drain into the storm drain system or waterways located in Brooke-Alvinston. Councillor Jenny Redick seconded the motion.

Carried

- d) **Treasurer's Report:** Council Remuneration - 2025

RESOLUTION-2026-090

Councillor Jenny Redick made a motion that Council receive and file the Statement of Council Remuneration and Expenses attached, provided as required by the Municipal Act. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- e) **Treasurer's Report:** Accounts Payable Listing - February 2026

RESOLUTION-2026-091

Councillor Craig Sanders made a motion that Council receive and file the Accounts Payable Listing for February 2026. Councillor Jenny Redick seconded the motion.

Carried

- f) **Parks & Recreation Manager's Report:** Tournament Fees

RESOLUTION-2026-092

Councillor Jenny Redick made a motion that the tournament fee for any ice minor sports events be charged at the minor sports rate for any hours rented. Councillor Craig Sanders seconded the motion.

Carried

- g) **Clerk Administrator's Report:** Arena Floor Project Recognition Board

RESOLUTION-2026-093

Deputy Mayor Frank Nemcek made a motion that Council receive and file the report on the Alvinston Arena Floor Recognition Board, concept design and RFP. Councillor Craig Sanders seconded the motion.

Carried

- h) **Parks & Recreation Manager's Report:** Lawn Mower replacement

RESOLUTION-2026-094

Councillor Craig Sanders made a motion that Council receive the report on the purchase of a lawn mower and that the quote from Podolinsky Farm Equipment be approved for purchase. Deputy Mayor Frank Nemcek seconded the motion.

Carried

8 BY-LAWS

- a) By-law 16 of 2026 -Zoning Amendment

RESOLUTION-2026-095

Councillor Don McCabe made a motion that By-law 16 of 2026 be read a first, second and third time and finally passed this 12th day of March, 2026
Councillor Craig Sanders seconded the motion.

Carried

9 NEW BUSINESS

- a) Councillor Sanders - Petrolia Line

RESOLUTION-2026-096

Councillor Craig Sanders made a motion that staff be directed to bring back a report on options to repair sections of Petrolia Line including hot patch, engineering and geotechnical studies. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- b) Councillor Redick noted properties on Lorne Street, River Street and Elgin Street that need attention (property standards).
- c) Councillor McCabe commented on the recent changes for the SCRCA to move from 36 to 9 regions.
- d) Forcible Entry Prop Purchase

RESOLUTION-2026-097

Councillor Don McCabe made a motion that Council approve the purchase of the forcible entry prop from a single Canadian source, H & R Machine, Welding and Fabrication at the total price of \$11,000 including HST. Councillor Craig Sanders seconded the motion.

Carried

- e) The Fire Chief noted the Maple Syrup Festival planned for March 21 and 22.

10 CLOSED SESSION

- a) Section 239(2)(b): Personal matters about an identifiable individual including employees
- b) Section 239(2)(e): Litigation or potential litigation, including matters before administrative tribunals affecting the Municipality or local board.

RESOLUTION-2026-098

Councillor Jenny Redick made a motion that Council move into closed session.
Councillor Craig Sanders seconded the motion.

Carried

11 RISE AND REPORT

The Clerk-Administrator provided the Rise and Report

- a) Minutes of February 5, 2026 meeting approved
- b) Senior of the Year 2026 nominations were provided
- c) a legal matter regarding the municipality was reviewed
- d) a matter regarding a road was discussed
- e) a matter regarding a drain was discussed
- f) a matter involving another municipality was discussed

12 BY-LAW CONFIRMING PROCEEDINGS

- a) By-law 17 of 2026 - Confirming By-law

RESOLUTION-2026-099

Deputy Mayor Frank Nemcek made a motion that By-law 17 of 2026 was read a first, second and third time and finally passed this 12th day of March, 2026. Councillor Craig Sanders seconded the motion.

Carried

13 ADJOURNMENT

The meeting was adjourned at 5:50 p.m.

Clerk-Administrator

Mayor