



AGENDA

Council Meeting

4:30 PM - Wednesday, April 8, 2026
Municipal Office

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9. NEW BUSINESS

9.1.	Placement of the Fairboard sign at the BAICCC	
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10. CLOSED SESSION

11. RISE AND REPORT

12. BY-LAW CONFIRMING PROCEEDINGS

12.1.	By-law 24 of 2026 - Confirming By-law	
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13. ADJOURNMENT



MINUTES

Council Meeting

4:30 PM - Thursday, March 26, 2026
Municipal Office

The Council of the Municipality of Brooke-Alvinston was called to order on Thursday, March 26, 2026, at 4:30 PM, in the Municipal Office, with the following members present:

Council Present: Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Don McCabe, Councillor Jenny Redick, and Councillor Craig Sanders

Staff Present: Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Public Works Superintendent Jamie Butler, Parks & Recreation Manager Greg Thornicroft, Fire Chief Steve Knight, and County Planner Ezio Nadalin

Regrets:

1 CALL TO ORDER

The Mayor called the meeting to order at 4:30 p.m.

2 DISCLOSURE OF PECUNIARY INTEREST

The Mayor requested that any pecuniary interests be declared when appropriate during the meeting.

3 MINUTES

a) Regular Council Meeting Minutes of March 12, 2026

RESOLUTION-2026-100

Deputy Mayor Frank Nemcek made a motion that the minutes of the March 12, 2026 be approved as presented without any error or omission. Councillor Craig Sanders seconded the motion.

Carried

4 BUSINESS ARISING FROM THE MINUTES

5 DELEGATIONS & TIMED EVENTS

a) ZA 02-2026 - Podolinsky

The Planner presented his report to Council.

RESOLUTION-2026-101

Deputy Mayor Frank Nemcek made a motion that the Council of the Municipality of Brooke-Alvinston approve the proposed amendment to the Zoning By-law at 7579 Shiloh Line and pass the corresponding By-law as presented. Councillor Jenny Redick seconded the motion.

Carried

b) J. L. Richards - Draft zoning By-law Review

Christie Kent of JL Richards was present to discuss the process her firm will take in redrafting the municipal zoning by-law. It is anticipated the draft by-law to be complete prior to the 2026 municipal election.

6 CORRESPONDENCE

- a) Municipal Information

RESOLUTION-2026-102

Councillor Craig Sanders made a motion that the circulated correspondence be received and filed. Councillor Jenny Redick seconded the motion.

Carried

- b) Municipality of York - Recycling Collection

RESOLUTION-2026-103

Councillor Craig Sanders made a motion that the Council of the Municipality of Brooke-Alvinston supports the request from the Municipality of York to call on the Province of Ontario to intervene to ensure that Circular Materials Ontario and its contractors provide fair, consistent, and equitable recycling collection service levels across all municipalities in Ontario. Councillor Jenny Redick seconded the motion.

Carried

- c) City of Ottawa - Illegal Substances Act

RESOLUTION-2026-104

Councillor Craig Sanders made a motion that the request from the City of Ottawa be received and filed. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- d) Rideau Lakes - High Speed Rail Project

RESOLUTION-2026-105

Councillor Craig Sanders made a motion that the request from Rideau Lakes be received and filed. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- e) AORS - Safety Concerns

RESOLUTION-2026-106

Councillor Craig Sanders made a motion that the Council of the Municipality of Brooke-Alvinston supports the request from AORS to request that the Province of Ontario and the Ontario Provincial Police take a clear and strong stance that interference, threats and harassment directed at municipal public works staff will not be tolerated. Councillor Jenny Redick seconded the motion.

Carried

- f) Town of Whitby - Review of Provincial-Municipal Fiscal Framework

RESOLUTION-2026-107

Councillor Craig Sanders made a motion that the Municipality of Brooke-Alvinston supports the request from the Town of Whitby to call upon the Province of Ontario to work collaboratively with the AMO and OBCM to undertake a comprehensive Social and Economic Prosperity Review to modernize and realign the provincial-municipal fiscal framework, ensuring that municipal revenues are aligned with the actual costs of today's service delivery and growth. Councillor Jenny Redick seconded the motion.

Carried

- g) Municipality of Bluewater - English Public School Board Governance

RESOLUTION-2026-108

Councillor Craig Sanders made a motion that the Municipality of Brooke-Alvinston supports the request from the Municipality of Bluewater to request the Government of Ontario to undertake a comprehensive, province-wide consultation process before moving forward with any changes to the governance structure of English public school boards. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- h) Municipality of Chatham-Kent - Food Insecurity

RESOLUTION-2026-109

Councillor Craig Sanders made a motion that the request from the Municipality of Chatham-Kent be received and filed. Deputy Mayor Frank Nemcek seconded the motion.

Carried

7 STAFF REPORTS

- a) **Drainage Superintendent's Report:** Braithewaite-Gray Drain

RESOLUTION-2026-110

Deputy Mayor Frank Nemcek made a motion that Council directs staff to forward the request to the Drainage Superintendent with the power to act. Councillor Don McCabe seconded the motion.

Carried

- b) **Drainage Superintendent's Report:** 12th Concession Drain Tenders

RESOLUTION-2026-111

Deputy Mayor Frank Nemcek made a motion that the contract for the 12th Concession Drain be awarded to Bruce Poland and Sons in the total amount of \$56,292.65 (including HST) Councillor Craig Sanders seconded the motion.

Carried

- c) **Clerk Administrator's Report:** Emergency Preparedness Week - 2026

RESOLUTION-2026-112

Deputy Mayor Frank Nemcek made a motion that May 3-9, 2026 be declared Emergency Preparedness Week in the Municipality. Councillor Jenny Redick seconded the motion.

Carried

- d) **Clerk Administrator's Report:** Requests from the Brooke-Alvinston Ag Society - Pro Rodeo 2026

RESOLUTION-2026-113

Councillor Craig Sanders made a motion that the Council of the Municipality of Brooke-Alvinston declares the Alvinston Pro Rodeo being held June 12-14, 2026 as an event of municipal significance and acknowledges that the Brooke-Alvinston Agricultural Society will be applying for a Special Occasion Permit (SOP) for the Brooke-Alvinston-Inwood Community Centre Complex / Pavilion / Grounds at 3310 Walnut Street; and that

The Council of the Municipality of Brooke-Alvinston waive section 3.9 of By-law 37 of 2021 to allow noise to extend to 2 a.m. on June 12th and 13th during the 2026 Alvinston Pro Rodeo.

And that the Brooke-Alvinston Ag Society be allowed to use an off road vehicle on the BAICCC grounds during the Alvinston Pro Rodeo event only.

And that it be acknowledged the Rodeo staff and participants will be camping on the grounds to be near their livestock during the event;

And that food trucks and vendors be allowed to setup on the grounds for the event.

And that the Rodeo Committee will be responsible for returning the grounds to their original state after the event. Councillor Jenny Redick seconded the motion.

Carried

e) **Clerk Administrator's Report:** Canada Day 2026

Councillor McCabe declared a Conflict of Interest as he is a member of the Canada Day Committee.

RESOLUTION-2026-114

Councillor Craig Sanders made a motion that the Canada Day 2026 report be received and filed. Deputy Mayor Frank Nemcek seconded the motion.

Carried

f) **Clerk Administrator's Report:** Multi Year Accessibility Plan

RESOLUTION-2026-115

Deputy Mayor Frank Nemcek made a motion that Council adopt the 2026 - 2030 Multi-Year Accessibility Plan. Councillor Jenny Redick seconded the motion.

Carried

g) **Parks & Recreation Manager's Report:** Inwood Ball Park Dugout Upgrades

RESOLUTION-2026-116

Councillor Jenny Redick made a motion that Council approve the project and cost sharing of this project between Alvinston Minor Ball, the Alvinston District Optimist Club, and the Municipality. Councillor Craig Sanders seconded the motion.

Carried

h) **Parks & Recreation Manager's Report:** Fairgrounds historical stone monument

Councillor Sanders declared a Conflict of Interest as he rebuilt the stone.

RESOLUTION-2026-117

Councillor Jenny Redick made a motion that Council approve the monument to be installed at the BAICCC grounds and directs staff to work with user groups on the appropriate placement of the historical monument on the BAICCC grounds. Deputy Mayor Frank Nemcek seconded the motion.

Carried

i) Tender Award for Arena Floor Project

Staff presented the recommendation from Spriet to approve the low contract base tender from Bronnenco Construction Ltd. in the amount of \$1, 032,200 (excluding HST).

Council reviewed the second lowest tender submitted by AUBI with options noting they were the lowest with all options added.

RESOLUTION-2026-118

Deputy Mayor Frank Nemcek made a motion that the bid from AUBI with options be approved pending reference checks and previous arena related builds. Councillor Craig Sanders seconded the motion.

Carried

- j) Arena Floor Project Recognition Board RFP

Tenders closed March 25th -Council approved working with Sure Signs on the recognition / donor board.

8 BY-LAWS

- a) By-law 5 of 2026 - Chanyi Drain: Third and Final reading

RESOLUTION-2026-119

Deputy Mayor Frank Nemcek made a motion that By-law 5 of 2026 be read a third and final time and finally passed this 26th day of March, 2026. Councillor Craig Sanders seconded the motion.

Carried

- b) By-law 18 of 2026 - Zoning Amendment (Podolinsky)

RESOLUTION-2026-120

Councillor Jenny Redick made a motion that By-law 18 of 2026 be read a first, second and third time and finally passed this 26th day of March , 2026. Councillor Craig Sanders seconded the motion.

Carried

9 NEW BUSINESS

- a) April 23, 2026 Council Meeting

RESOLUTION-2026-121

Councillor Jenny Redick made a motion that the April 23, 2026 Council meeting be approved to start at 4 p.m. to accommodate various drains and be relocated to the BAICCC auditorium. Councillor Craig Sanders seconded the motion.

Carried

- b) Petrolia Line and Shiloh Line

The Public Works Superintendent advised that he has reached out to an Engineer to look at Petrolia Line and that Shiloh Line has a noticeable crack in it that he will be sealing.

- c) Potential OHL Update

The Clerk Administrator noted we are waiting the formal approval of the exhibition game proposal; Should the game proceed, Warwick Township agreed to show support in kind.

- d) Arena Floor Project Fundraising Update

The Clerk Administrator noted that the fundraising is going well and has reached \$215k.

- e) The Clerk Administrator noted that the Rural Game Dinner is April 9th and should anyone want tickets, they should contact her.

- f) The Clerk Administrator reminded Council that the next meeting is scheduled for Wednesday April 8th at 4:30 p.m..

10 CLOSED SESSION

- a) Personnel matter about an identifiable individual including employees
- b) A proposed or pending acquisition or disposition of land by the municipality

11 RISE AND REPORT

A closed session was held. It is reported that:

- 1) The closed minutes of March 12, 2026 were approved as presented
- 2) The contract of the Fire Chief was renewed for another 3 year term
- 3) The Senior of the Year was selected
- 4) The sale of the alley behind the former Legion was approved

12 BY-LAW CONFIRMING PROCEEDINGS

- a) Confirming By-law

RESOLUTION-2026-122

Councillor Jenny Redick made a motion that By-law 19 of 2026 be read a first, second and third time and finally passed this 26th day of March , 2026. Councillor Don McCabe seconded the motion.

Carried

13 ADJOURNMENT

Councillor Sanders made a motion to adjourn the meeting at 5:55 p.m.

Clerk-Administrator

Mayor



MINUTES

Special Meeting

9:00 AM - Monday, March 30, 2026
Municipal Office

The Council of the Municipality of Brooke-Alvinston was called to order on Monday, March 30, 2026, at 9:00 AM, in the Municipal Office, with the following members present:

Council Present: Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Craig Sanders, Councillor Don McCabe, and Councillor Jenny Redick

Staff Present: Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, and Parks & Recreation Manager Greg Thornicroft

Regrets:

1 CALL TO ORDER

The Mayor called the meeting to order at 9:00 am.

In attendance for the meeting was Shanna McIlmurray, Architect with Spriet Associates.

2 DISCLOSURE OF PECUNIARY INTEREST

3 CLOSED SESSION

Section 239(2)(b) personal matters about an identifiable individual including employees

Section 239(2) (e) litigation or potential litigation

4 RISE AND REPORT

The Clerk Administrator provided the rise and report from the closed session meeting. It was reported that:

- Council reconsidered the motion made at the March 26, 2026 regular session of Council that pertained to the award to the arena floor tender
- Council reviewed with the Architect the corrected tender submissions
- Council approved the low tender submitted by Bronnenco Construction Ltd. and directed staff to investigate with the province the inclusion of options presented in the grant

5 BY-LAW CONFIRMING PROCEEDINGS

a) By-law 20 of 2026 - Confirming By-law

RESOLUTION-2026-110

Councillor Don McCabe made a motion that By-law 20 of 2026 be read a first, second and third time and finally passed this 30th day of March 2026.

Councillor Jenny Redick seconded the motion.

Carried

6 ADJOURNMENT

Councillor Sanders made a motion to adjourn the meeting at 9:20 a.m..

Clerk-Administrator

Mayor

Tourism Sarnia-Lambton
1455 Venetian Blvd., Point Edward, ON
N7T 7W7
Tourismsarnialambton.com

Dear Janet / Members of Council,

On behalf of Tourism Sarnia-Lambton, I am writing to respectfully request an opportunity to appear as a delegation before Brooke-Alvinston Township Council at your upcoming meeting on April 8, 2026.

As the Interim Executive Director of Tourism Sarnia-Lambton, I would like to provide Council with a brief organizational update, current priorities, and ongoing initiatives to support tourism development across Lambton County. This presentation will also highlight the importance of continued collaboration with our municipal partners as we work to strengthen and grow the regional visitor economy.

The presentation would be a maximum of 10 minutes in length, and I would be happy to accommodate Council's schedule and format preferences.

Please let me know if there are any forms or additional materials required to complete this request.

Thank you for your time and consideration. I look forward to the opportunity to connect with Council.

Sincerely,



Adam Veen
Interim Executive Director
Tourism Sarnia-Lambton
519-336-3232 ext.103
aveen@tourismSarnialambton.com

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TOURISM Sarnia-Lambton

Brooke-Alvinston
Municipal Presentation



ABOUT US



Mission Statement

Tourism Sarnia-Lambton (TSL) is a destination marketing and development organization serving Lambton County tourism assets to enhance economic growth and prosperity in the region.

Vision Statement

Tourism Sarnia-Lambton (TSL) is as an industry leader supporting the vital contribution of the tourism industry to the local economies. TSL uses their expertise to encourage all levels of government to improve tourism related infrastructure. TSL encourages and facilitates leading edge marketing and product development to enhance the tourism industry and its partners.



OUR TEAM

We are a collaborative, regionally focused team that works in partnership with your municipality to market, develop, and grow tourism experiences that drive visitation and economic impact for your region and across Lambton County

ADAM VEEN

**Interim Executive
Director**

aveen@tourismsarnialambton.com

BAILEY TREMBLAY

**Culture, Entertainment & Programming
Coordinator**

btremblay@tourismsarnialambton.com

TARA JEFFREY

**Destination Marketing
Coordinator**

tjeffreytourismsarnialambton.com

JESSICA CAPES

**Office Administration & Visitor
Experience Coordinator**

jcapes@tourismsarnialambton.com

LINDA FIDDY

**Finance
& Bookkeeper**

lfiddy@tourismsarnialambton.com



TOURISM SARNIA LAMBTON AT-A-GLANCE

CORE STRATEGIC PRIORITIES FOR 2023 – 26

1. Strong governance structure
2. Marketing & destination development
3. Advocacy on behalf of the tourism sector
4. Education on the economic benefits of Tourism

KEY SECTORS IDENTIFIED IN 2023 – 26 STRATEGIC PLAN

1. Entertainment, Events & Culture
2. Waterfront / Beaches
3. Recreational Tourism
4. Culinary Tourism – Food & Drink
5. Convention & Tradeshow

THE VALUE OF TOURISM IN SARNIA-LAMBTON

Tourism is a major economic driver, contributing over \$30.9 billion to Ontario's GDP and generating \$33.6 billion in visitor spending annually.

Every tourism dollar circulates through the local economy—benefiting restaurants, retailers, accommodations, attractions, and supporting industries across the region.

Sarnia-Lambton Quick Facts

- ✦ 1.8 million Canadian visitors in 2025
- ✦ 8% growth in unique domestic visitors
- ✦ 97,600 unique trips from US visitors
 - *Average stay 2.4 nights*
- ✦ 237,000 unique nightly stays from US visitors



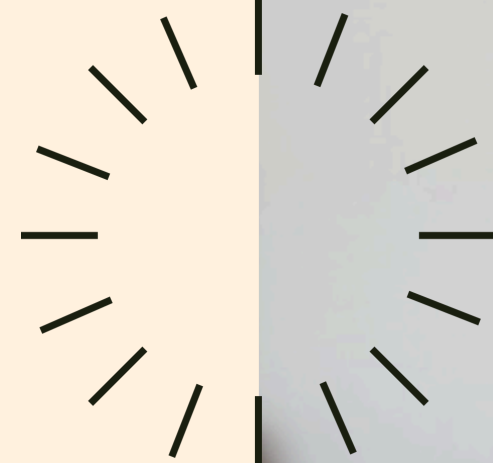
2025 HIGHLIGHTS

◆ Key event partnerships
Supported and promoted rural and urban based events in Sarnia-Lambton

◆ Continued Growth in overnight stays

- +1.5% growth in 2025
- Regional numbers saw 5-20% decline

◆ New marketing initiatives strengthened our position as a leading Destination Marketing Organization in the region



MARKETING SUCCESSES IN 2025

Our sector focus for the strategic planning period of 2023–2026 includes the following key elements:

Television Advertising Viewership

- Strategic partnership and key audience segmentation saw a +150% over-market value in views

New Eyes On Sarnia-Lambton

- Over 15,400,000 impressions through strategic online & print marketing campaigns

Digital Marketing Success

- Online digital campaigns outperformed industry benchmarks for CTR (Click Through Rates)

Unique Opportunities For New Audiences

- Strategic opportunities with partners saw new audiences in large urban city Ontario markets & US markets





GROWING SECTOR TRENDS

Tourism is one of the fastest-growing sectors, driven by increased domestic travel, experiential tourism, and demand for authentic, local, and outdoor-focused destinations.

Short-term domestic trips

Unique bookable experience

Nature, wellness & “slow tourism”

Agritourism and culinary





YOUR MUNICIPALITY AND TOURISM

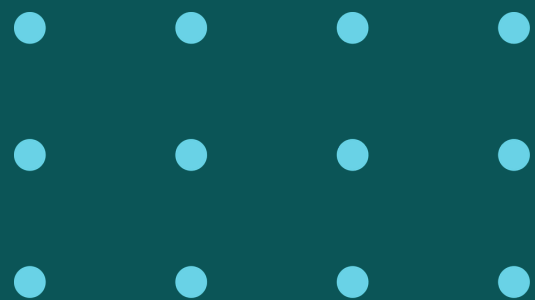


Natural Advantages:

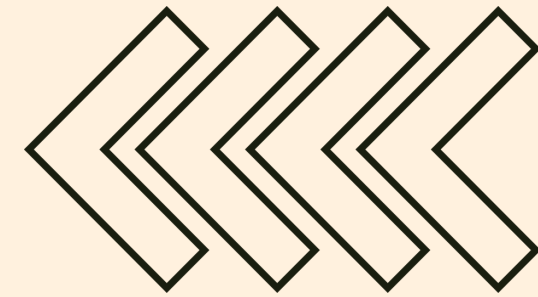
- Sydenham River and rolling topography
- Conservation Area & surrounding natural landscapes
- Prime agriculture & rural roads

Business & Attraction Advantages

- Strong domestic travel market – consistent across all seasons
- Strong community-led tourism events
- Large Agriculture sector



WHATS NEXT FOR TOURISM IN YOUR MUNICIPALITY



Opportunities for growth:

1. Agri-Tourism development
2. Increase marketing of natural assets
3. Increased tourism infrastructure for key sector opportunities

Tourism Business Building in Brooke-Alvinston

- ◆ Agri-tourism experiences
- ◆ Paddling and river-based tourism
- ◆ Cycling routes & rural touring
- ◆ Sports & Events Tourism



HOW YOU CAN ENGAGE WITH TOURISM SARNIA-LAMBTON



By working together with your municipality and local tourism businesses, Tourism Sarnia-Lambton can amplify regional marketing, align investment, and create stronger, more competitive tourism experiences that benefits our entire region.

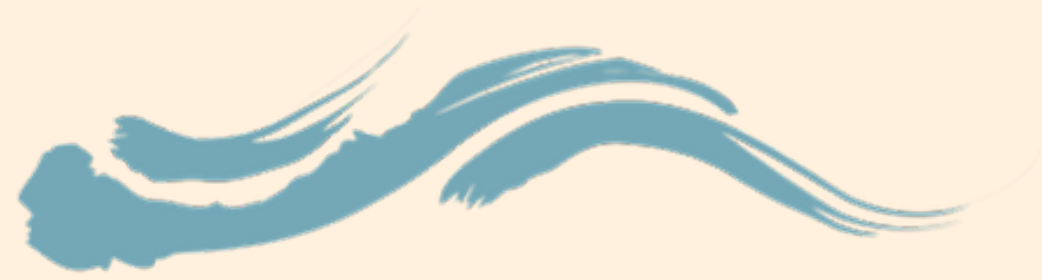
Identify and advocate
for tourism businesses

Collaborate with Tourism
Sarnia-Lambton on funding
opportunities and grants

Encourage your local
businesses to contact and
collaboarte with us

Share and engage with
campaigns and tourism focused
projects





ADAM VEEN
INTERIM EXECUTIVE DIRECTOR

aveen@tourismsarnialambton.com

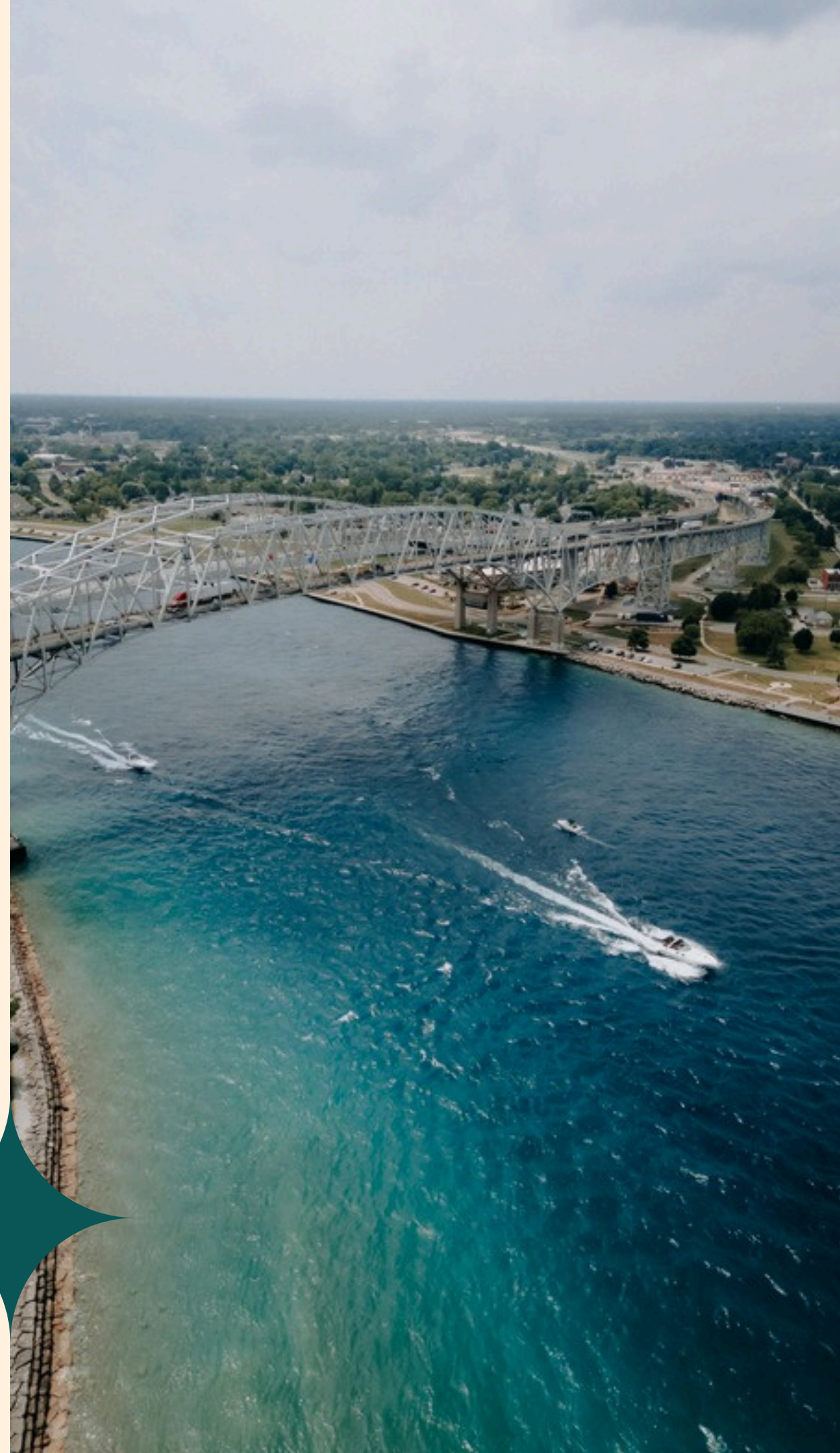
WEBSITE

www.tourismsarnialambton.com

PHONE NUMBER

519-336-3232

**ANTICIPATING
WORKING WITH YOU
IN THE NEAR FUTURE!**





March 25, 2026

District Manager Sarnia/Windsor Office
Ministry of the Environment, Conservation and Parks
Sarnia District Office
1094 London Rd.
Sarnia, ON N7S 1P1

Re: Alvinston Wastewater Treatment Plant and Municipal Sewage Collection System Annual Performance Report

Attached is the January 1st to December 31st, 2025 Annual Performance Report for the Alvinston Wastewater Treatment Plant and the Municipal Sewage Collection System. This report has been completed in accordance with Condition No.11 (4) cited in the Environmental Compliance Approval #5338-CZLTXD issued March 27th, 2024 (received August 21, 2024) and CLI-ECA Number: 240-W601 issued June 20th, 2023.

This report was prepared by the Ontario Clean Water Agency on behalf of the Township of Brooke-Alvinston based on the information contained in our records.

If you have any questions, please do not hesitate to contact me at 519-312-0847.

Sincerely,

Terri-Lynn Thomson
Process and Compliance Technician
Ontario Clean Water Agency

Cc Director, MECP
 Sam Smith OCWA's Regional Hub Manager
 Joe Daly, OCWA's Senior Operations Manager
 Maegan Garber, OCWA's Safety, Process and Compliance Manager
 Janet Denkers, Township of Brooke-Alvinston

**THE TOWNSHIP OF BROOKE-ALVINSTON
ALVINSTON SEWAGE TREATMENT PLANT and MUNICIPAL SEWAGE
COLLECTION SYSTEM**

**ANNUAL REPORT
January 1st - December 31st 2025**

Environmental Compliance Approval #5338-CZLTXD

CLI-ECA Number: 240-W601

Prepared by:



**Ontario Clean Water Agency
Agence Ontarienne Des Eaux**

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Appendix A Performance Assessment Report

Appendix B Preventative Maintenance Report

Appendix C Sampling Schedule 2026

Section 1: Overview

The Alvinston Wastewater Treatment Plant (WWTP) is located at 3084 River Street, Brooke-Alvinston Township, County of Lambton. The WWTP accepts sewage from the Municipal sewage collection system within the Municipality of Brooke-Alvinston, which consists of works for the collection and transmission of sewage. The collection system is comprised of separated sewers, sewage pumping stations, and forcemains.

The Alvinston (WWTP) is an extended aeration plant and operates under Environmental Compliance Approval #5338-CZLTXD dated March 27, 2024 (received on August 21, 2024 and CLI-ECA # 240-W601 issued June 20th, 2023).

Process Details

Pumping Stations

Wastewater is directed to the Alvinston WWTP from the Main Pump Station located on River Street. The Main Pump Station receives wastewater from No.2 pump station, which is located on the North end of River Street. A third pump station is located in the town of Inwood, which directs sewage to the No.2 pump station. Pump station No.2 and Inwood are both equipped with onsite emergency power fueled by natural gas, while the main pumping station relies on the standby generator located at the old water treatment facility on Church St.

Headworks

The Alvinston WWTP inlet works consists of a comminutor and bypass channel equipped with a automatically cleaned bar screen and twin grit channels with proportional discharge weirs to control the velocity of sewage in the channels. Wastewater flow is directed into two aeration tanks first where the detention time allows for the processing of the waste material.

Extended Aeration

Each aeration tank has a volume of 250 m³ and are equipped with diffusers. There are two rotary positive displacement blowers, which operate as duty standby, each capable of delivering 221 L/s (or 468 CFM) at 45 kPa (or 6.5 psi) located in the back room of the Control Building.

Phosphorus Removal

The Aluminum Sulphate system consists of one, 3785 L (1000 (US) gal) chemical storage tank, and two peristaltic chemical metering pumps, each capable of delivering 0.1 – 500 mL/ min (or 0.006 – 30 L/ hr). The Alum is pumped from the work shop area inside of the Control Building, to the two addition points located at the end of each aeration tank.

Settling

One clarifier with a surface area of approximately 57.28 m² provides a rise rate of 1.57 m/ hr at peak flow of 2,160 m³/ day. The clarifier is circular and includes an influent baffle well, a sweeping sludge collector mechanism (at the bottom of the tank), a skimmer arm designed for floating scum removal, and effluent launders equipped with V notch weirs.

Sludge Storage

There is a single stage aerated sludge holding tank with a volume of approximately 37 m³, which is also equipped with air diffusers. This tank receives the clarifier waste material. In 2008 approval was granted to install a new sludge storage tank with pumping capabilities. The works include a single stage aerated sludge storage tank with a volume of approximately 610 m³, complete with two submerged horizontal mixers. Sludge pumping capabilities include one submersible sludge transfer pump to deliver the aerated sludge from the existing holding tank, to the large storage tank where it can be hauled out by a sludge truck. This sludge storage tank is currently in operation and odour issues have not been apparent. Monitoring of the sludge tank operations will continue.

Disinfection

UV disinfection system equipped with two UV banks in a stand-by/duty configuration. The effluent is then discharged to the East branch of the Sydenham River.

Section 2: Summary and Interpretation of Monitoring Data

Sample Collection and Testing

All samples are collected and tested as per the requirements of the Environmental Compliance Approval.

Raw sewage is sampled weekly and tested for BOD₅, total suspended solids, total phosphorus, and total Kjeldahl nitrogen for monitoring purposes.

Final effluent is sampled weekly and tested for CBOD₅, total suspended solids, total phosphorus, total Kjeldahl nitrogen, E.coli, pH, temperature and un-ionized ammonia.

All chemical and microbiological sample analyses were conducted by SGS Lakefield Research during the reporting period. Temperature and pH were conducted by competent operators at the treatment plant.

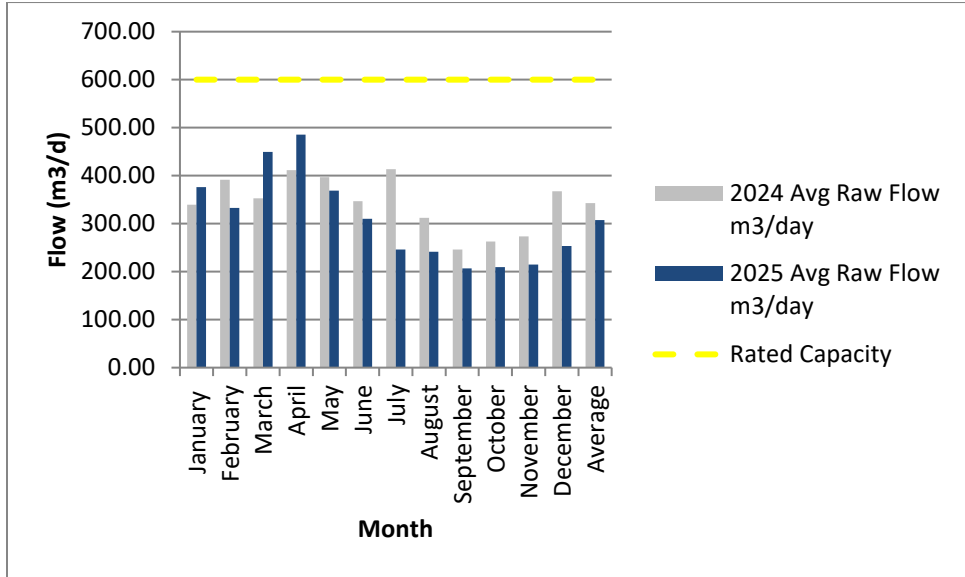
There is no compliance data available from the SPS's or the collection system.

Flows

Detailed monthly flow information is summarized in Appendix A.

The total flow treated from January 1st to December 31st, 2025 was 112,322.57m³. The annual average daily flow in 2025 was 307.73m³/day, which is 51% of the plant's rated design capacity of 600m³/day. The flow is down 10% from the average daily flow reported in 2024. The flow exceeded the rated design capacity fifteen times (15) in 2025 due to rain/snow melt events.

Chart 1: Average daily raw flow for 2025 compared to 2024.

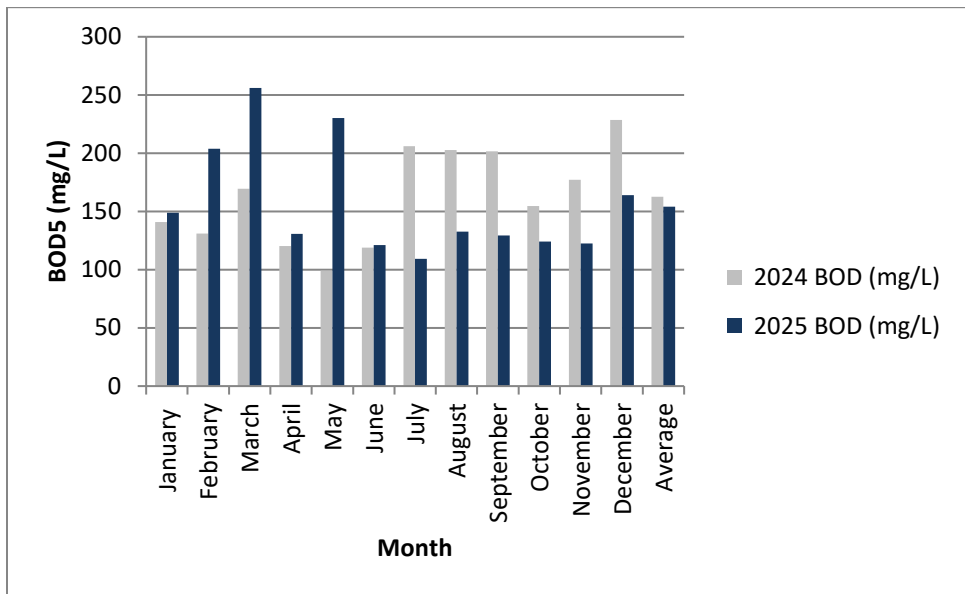


The design annual average daily flow for the plant was not exceeded during the reporting year. The hydraulic peak flow of 2,160m³/day for the plant was also not exceeded during the reporting period, with a maximum daily flow of 1,228.14 m³/d recorded in 2025.

Raw Sewage Quality

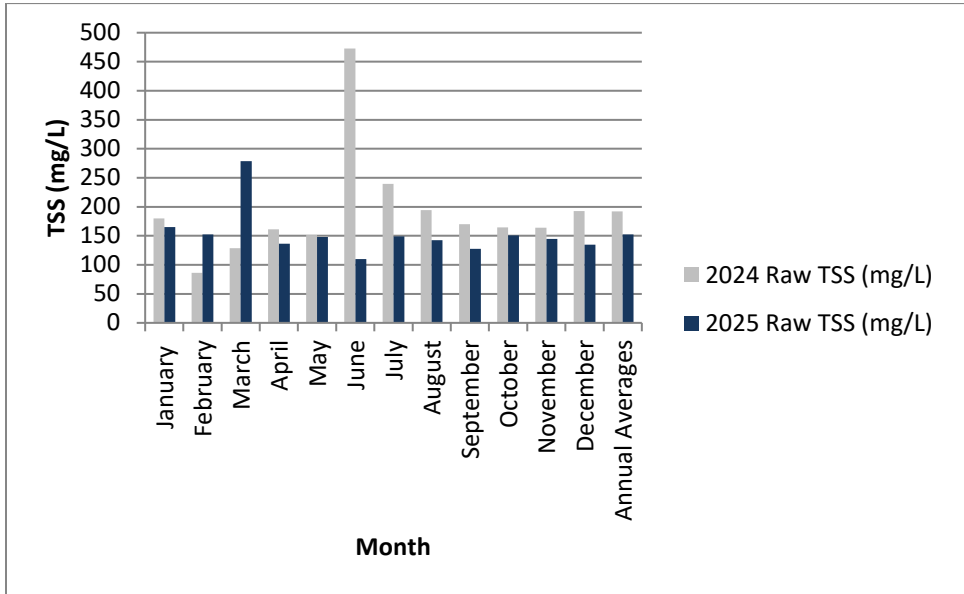
Raw sewage BOD₅ concentrations to the plant averaged 154mg/L for 2025, with a monthly maximum concentration of 230mg/L. Refer to Chart 2 for monthly concentrations of BOD₅ in 2025 compared to 2024. The average BOD₅ concentration has decreased 5% from the 2024 reporting year.

Chart 2: Raw sewage BOD₅ monthly concentrations for 2025 compared to 2024.



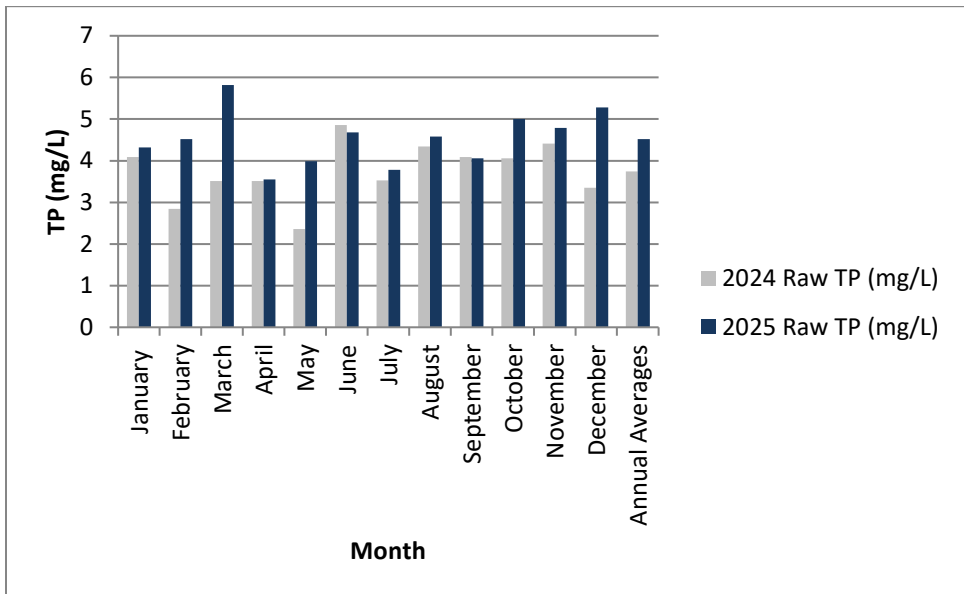
Raw sewage total suspended solid (TSS) concentrations to the plant averaged 152.5mg/L during the 2025 reporting year, with a maximum monthly concentration of 278.5mg/L. The average TSS concentration has decreased 21% from the 2024 reporting year. Refer to Chart 3.

Chart 3: Raw sewage TSS monthly concentrations form 2025 compared to 2024.



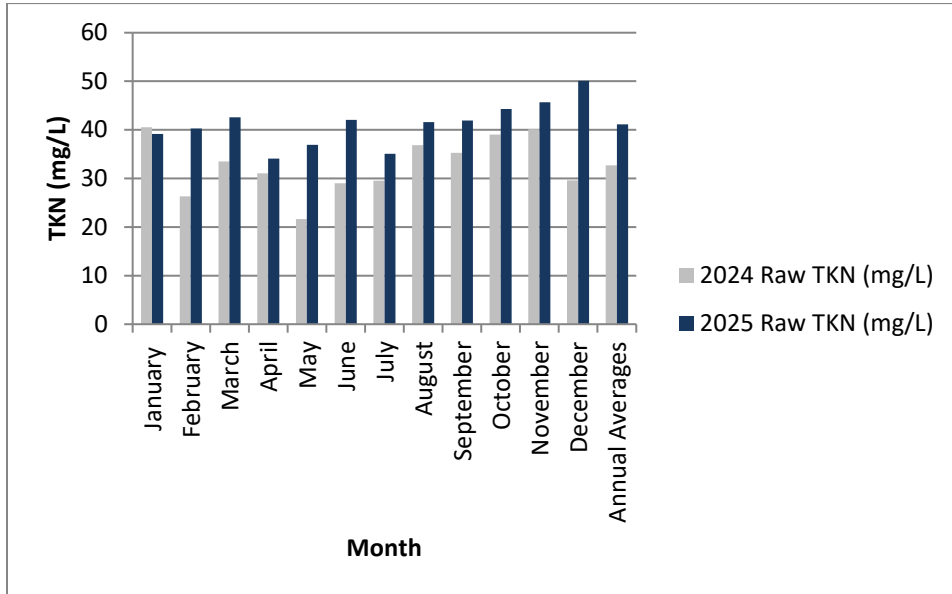
Raw sewage total phosphorus (TP) concentrations to the plant averaged 4.5mg/L during the 2025 reporting year, with a maximum monthly concentration of 5.8mg/L. The average has increased by 20.7% from the 2024 reporting year. Refer to Chart 4.

Chart 4: Raw sewage TP monthly concentrations form 2025 compared to 2024.



Raw sewage nitrogen concentrations (as presented by TKN) to the plant averaged 41.1mg/L during the 2025 reporting year, with a maximum monthly concentration of 50.1mg/L. The average has increased by 26% from the 2024 reporting year. Refer to Chart 5.

Chart 5: Raw sewage TKN monthly concentrations from 2025 compared to 2024.



Effluent Limits

Detailed analytical data is attached to this report as Appendix A. The following table provides a summary of the monthly average effluent result ranges compared to the compliance limits in the Environmental Compliance Approval.

Summary and Comparison of Effluent Compliance Data

Table 1. Monthly average effluent ranges and annual monthly averages compared to the compliance limits identified in the ECA.

Parameter	Monthly Average Effluent Limit	Monthly Average Effluent Ranges	Annual Average	Exceedances
CBOD ₅ (mg/L)	15	<2 – 6.71	2.98	None
Suspended Solids (mg/L)	15	3.75 – 13.00	6.39	None
Total Phosphorus (mg/L)	1.0	0.09 – 0.42	0.17	None
pH	6.0-9.5	6.4-8.2		None
E. coli** (MPN/100mL)	200	1.00 – 83.71	12.9	None
Temperature °C	n/a	5.10-21.6	14.74	n/a

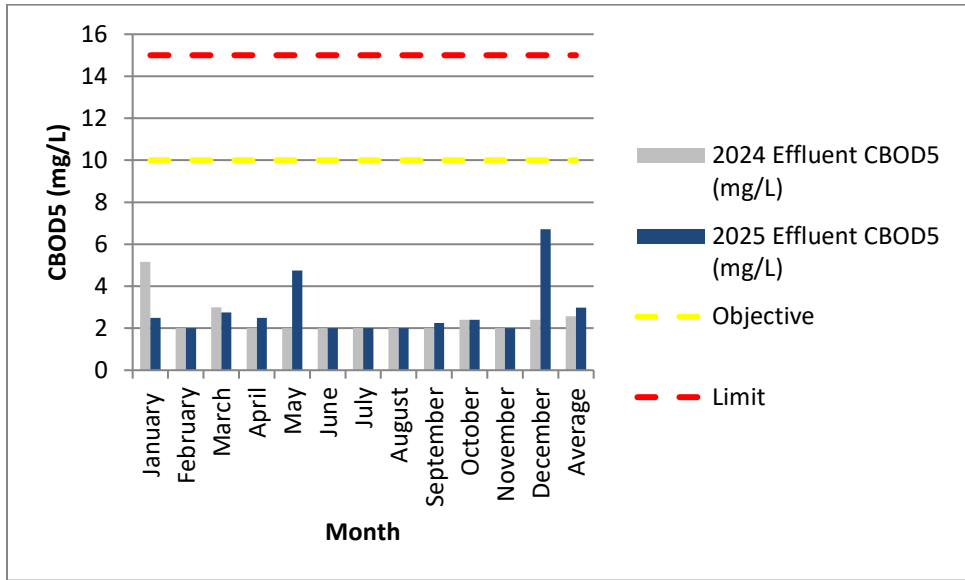
*Temperature and pH are expressed as minimum and maximum values

**E. coli is expressed as geometric mean.

Discussion of Monitoring Data as Compared to the Effluent Limits

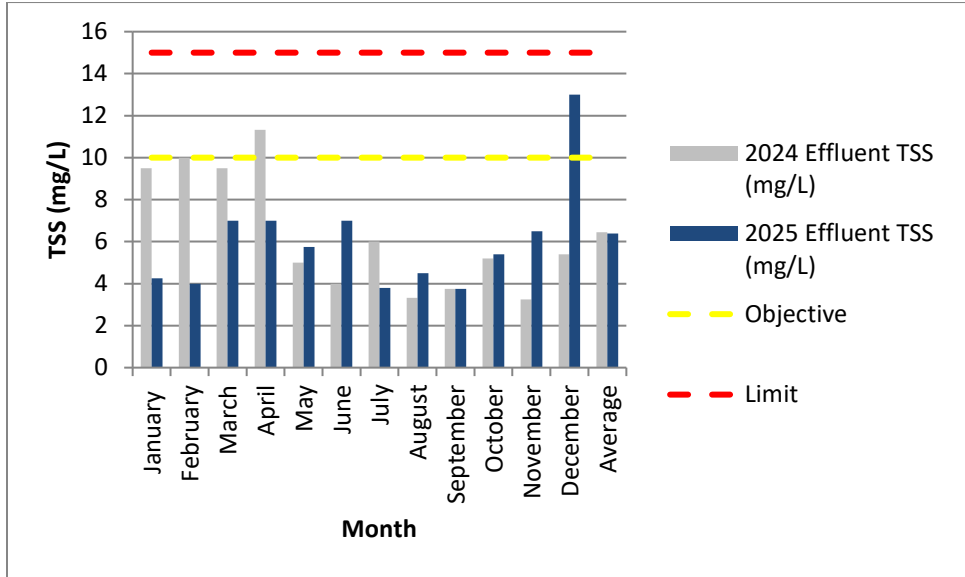
The annual average effluent CBOD₅ concentration for the 2025 reporting year was 2.98mg/L with a maximum concentration of 6.71mg/L. The average concentration has increased by 16% from the 2024 annual reporting year (refer to Chart 6). Refer to Table 1 for a list of monthly average effluent limits. In 2025, there were no regulatory limit exceedances in accordance with the ECA.

Chart 6. The effluent monthly average concentration of CBOD₅ in 2025 compared to 2024.



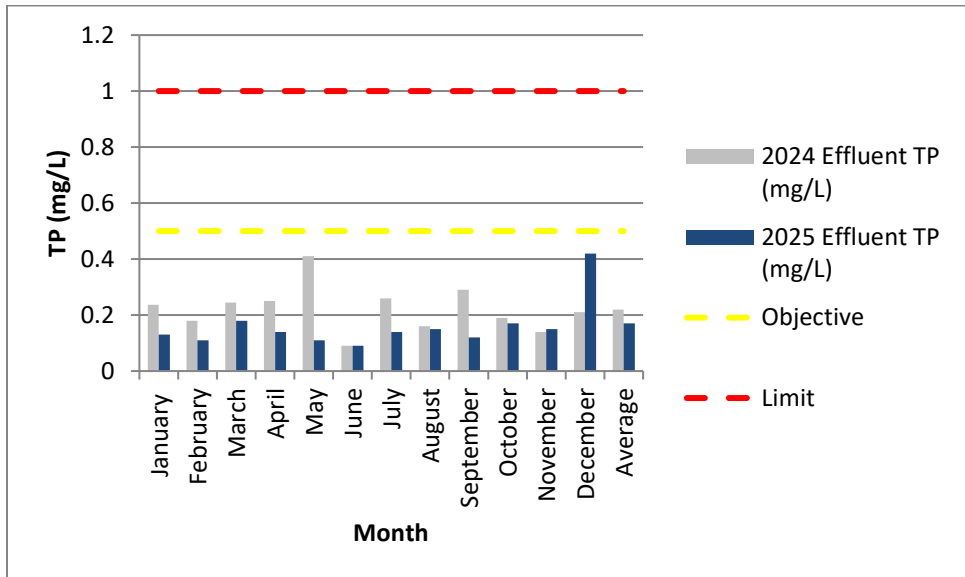
The annual average effluent Total Suspended Solids (TSS) for the 2025 reporting year was 6.39mg/L with a maximum concentration of 13mg/L. The average concentration has decreased by 1% from the 2024 annual reporting year (refer to Chart 7). Refer to Table 1 for a list of monthly average effluent limits. In 2025, there were no regulatory limit exceedances in accordance with the ECA.

Chart 7. The effluent monthly average concentration of TSS in 2025 compared to 2024.



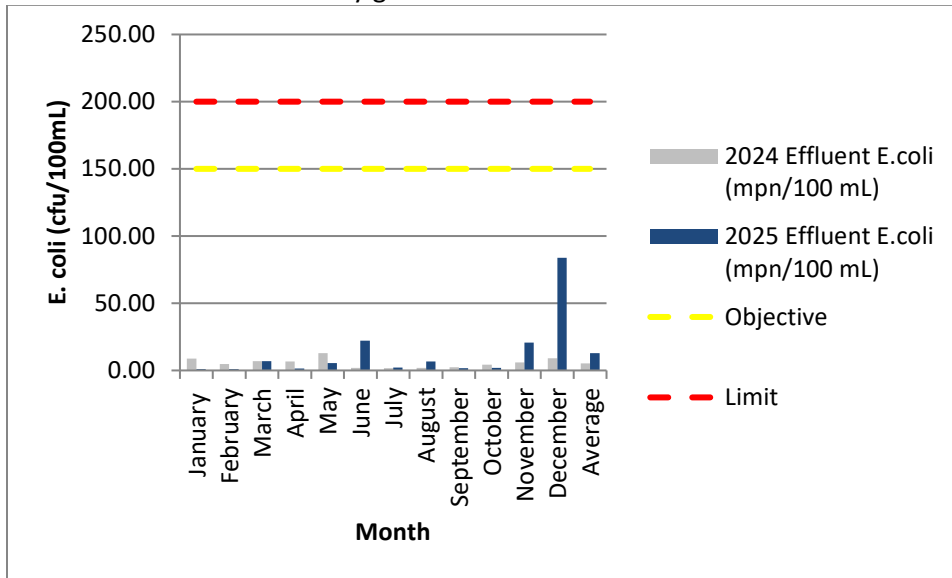
The annual average effluent Total Phosphorus (TP) for the 2025 reporting year was 0.17mg/L, which is a 23% decrease from the 2024 reporting year (refer to Chart 8). Refer to Table 1 for a list of monthly average effluent limits. In 2025, there were no regulatory limit exceedances in accordance with the ECA.

Chart 8. The effluent monthly average concentration of TP in 2025 compared to 2024.



The annual effluent geometric mean for E. coli during the 2025 reporting year was 12.9mpn/100mL, which is a 144% increase from the 2025 reporting year. Despite the significant increase, the results were well below the limit (refer to Chart 9). Refer to Table 1 for a list of monthly average effluent limits. In 2025, there were no regulatory limit exceedances in accordance with the ECA.

Chart 9. The effluent monthly geometric mean concentration of E. coli in 2025 compared to 2024.



Section 3: Operating Problems and Corrective Actions

While Total Ammonia Nitrogen (TAN) is required to be sampled weekly no limit is imposed in the ECA. It is used to calculate the unionized ammonia to compare against the Ontario Provincial Water Quality Objective (0.02 mg/L). The effluent unionized concentrations were over the PWQO objective in April, May, August and September due to inadequate air being supplied to the system and low dissolved oxygen concentrations to fully support the nitrification process. In 2025, the fine bubble diffusers in the aeration tanks were approved to be replaced. Aeration tank 1 was drained and taken out of service to attain full specs of the replacement project. Due to delays in obtaining the required materials and contractor delays, this project will now be completed in 2026.

Section 4: Repairs and Maintenance

Regular scheduled monthly preventative maintenance is assigned and monitored using the Workplace Management System (WMS) program. Refer to Appendix B for a Preventive Maintenance Report. The following is a summary of maintenance performed other than WMS work orders:

- Sludge pump repairs
- Blower VFD replacement
- Pump station miltronics replacement
- Pump station float replacement
- Generator repairs
- Alarm dialer replacement
- Flushing and CCTV of the collection system

Section 5: Effluent Quality Assurance

Effluent quality assurance is evaluated by monitoring parameters and changes throughout the plant processes. The operators monitor the aeration tank by performing weekly tests. These tests include dissolved oxygen, pH, temperature, and settling tests. As well, monitoring of the alum dosages and wasting volumes is completed. Data collected from these tests provides information to the operator to make the appropriate adjustments in the treatment process and take corrective actions before the plant reaches its effluent limits.

Section 6: Calibrations and Maintenance

Regular scheduled monthly preventative maintenance is assigned and monitored using the Workplace Management System program.

Albert's Generator serviced the generators in July, 2025.

SCG Flowmetrix Technical Services Inc. calibrated/verified the effluent flow meter in April, 2025.

In house meters for pH and dissolved oxygen are calibrated by OCWA operators as per manufacturer's instructions.

There is no additional monitoring equipment in the sanitary collection system that required calibration or maintenance.

Section 7: Efforts Made to Achieve Design Objectives

Effluent Objectives

The following table represents the effluent result ranges compared to the objectives outlined in the Environmental Compliance Approval.

Table 2. Effluent objectives compared to monthly average effluent concentrations.

Parameter	Objective (mg/L)	Effluent Ranges (mg/L)	Exceedances
CBOD ₅	10	<2 – 6.71	0
Suspended Solids	10	3.75 – 13.00	1
Total Phosphorus	0.5	0.09 – 0.42	0
E.coli	150 mpn/100mL	1.00-83.71	0
pH	6.5-8.5*	6.4-8.2	1
Unionized Ammonia (mg/L)	0.02**	0.00-0.05	4

*Single sample

** Based on the Provincial Water Quality Objective.

Discussion of Effluent Objectives

The Alvinston WWTP met all of its effluent objectives during the reporting period with the exception of Total Suspended Solids, pH and Unionized Ammonia. The following table (Table 3) shows the objectives

that were not met in 2025. There were six objectives exceeded in 2025. Despite these objective exceedances there were no effluent limit exceedances.

Table 3. Objectives exceeded in 2025 along with possible causes/comments.

Parameter	Date	Results	Comment/Cause
TSS	December 2025	13.0 mg/L	Plant bypass. See section 10.
pH	August 29, 2025	6.37	Decreased alum dosage
Unionized Ammonia	April 2025	0.03mg/L	Low DO
	May 2025	0.03 mg/L	
	August 2025	0.04 mg/L	
	September 2025	0.05 mg/L	

Low DO was the main cause of the unionized ammonia objective (PWQO) exceedances in 2025 which will be addressed in 2026 with the replacement of the fine bubble diffusers. Despite the low DO in the biological treatment process, no ECA limits were exceeded during the reporting period.

The design objectives were achieved in more than 50% of the time in 2025 and there were no increasing trends in deterioration of the Final Effluent quality.

The average daily influent flow in 2025 was 307.7 m³/day which equates to 51% of the facilities rated capacity.

Section 8: Biosolids

Sludge is wasted to the small sludge holding tank onsite at the WWTP. The sludge settles in the tank and the water is decanted back through the treatment plant. The thickened sludge is then sent to the large sludge storage tank for haulage.

The waste activated sludge (WAS) is hauled off site every other week. During the 2025 reporting year, the approximate amount of WAS removed was 460m³. Projections for 2026 are estimated to be 460m³.

Central Sanitation is used to haul sludge (#920168; NASM plans 23187, 20615, 20616).

Section 9: Community Complaints

There were no community complaints received for the wastewater treatment plant.

There was one community complaint received in 2025 for the Collection System. The complainant was concerned due to their toilet backing up. This complaint was received during collection system flushing. The issue was resolved upon completion of the system flushing.

Section 10: Bypasses, Overflows, Spills, and Situations Outside Normal Operating Conditions

On December 26th, 2025 a significant ice storm impacted the Alvinston Wastewater Treatment Plant. As a result of the ice storm, the treatment plant lost power due to a tree limb resting on the power line feeding the facility. The onsite generator also failed to start thus resulting a bypass. The bypass began at approximately 19:30 on December 26th, 2025 and ended at approximately 02:05 on December 27th, 2025. A call was placed to Bluewater Power to notify them of the tree limb and the disruption to power. A crew was dispatched to restore power to the facility. Two sets of grab samples were obtained from the effluent sample point and analyzed for CBOD₅, TSS, TP, TKN, TAN and E.coli in accordance with the facilities ECA NUMBER 5338-CZLTXD, Schedule D. As a result of the bypass, it is estimated that 85m³ of sewage was sent to the Sydenham River. While the results were over the limit, the monthly averages were all in compliance.

The facility operated outside of the normal operating conditions on three occasions in April, 2025 during high flow events. Extra samples were collected during these events. There were no results during these events that exceeded the limits identified in the ECA. See Table 4. below for the dates additional samples were collected. Additional samples are collected in accordance with the Standard Operating Procedure.

Table 4.

Sample Date	Reason
April 3, 2025	High flows
April 4, 2025	High flows
April 7, 2025	High flows

Section 11: Notice of Modifications to Sewage Works

There have been no notice of modifications prepared for the sewage works during the reporting period. Additionally, there were no alterations completed in the sanitary collection system.

Section 12: Conformance with Procedure F-5-1

The Alvinston WWTP is an extended aeration treatment plant providing treatment by screening, aeration basins and secondary clarification. The final disinfection is provided by common UV disinfection. Supplementary phosphorus removal is also achieved with the addition of aluminum sulphate. The treatment components are capable of producing effluent quality that exceeds the effluent design objectives specified in F-5-1. The Alvinston WWTP is required to achieve higher effluent quality standards than the Effluent guideline criteria as specified in the ECA.

There was one bypass reported in 2025. Refer to Section 10 for additional information.

Generators are used at the pumping stations to prevent overflows in the collection system. These systems are inspected and tested by operations staff on a monthly basis and are further inspected annually by a third party.

Section 13: Changes or Updates to the Schedule for Completion of Construction

There is currently no proposed works identified in ECA #5338-CZLTCD.

Section 14: Deviations from the Monitoring Scheduled

In 2025, samples were obtained on Tuesday unless there was a Statutory Holiday or staffing issues that would warrant a change to the sampling day.

All samples were obtained as required by the ECA and sample schedule. For 2026, the sampling days have been switched to Wednesday. Refer to Appendix C for Sampling Schedule 2026.

APPENDIX A

Performance Assessment Report

6037 ALVINSTON WASTEWATER TREATMENT FACILITY 110002069

	1 / 2025	2 / 2025	3 / 2025	4 / 2025	5 / 2025	6 / 2025	7 / 2025	8 / 2025	9 / 2025	10 / 2025	11 / 2025	12 / 2025	<-Total-->	<-Avg-->	<-Max-->	<-Criteria-->
Flows																
Raw Flow: Total - Raw m ³ /d	11,664.00	9,308.40	13,930.74	14,569.65	11,429.91	9,299.10	7,636.85	7,493.70	6,202.42	6,492.39	6,448.11	7,847.30	112,322.57			0.00
Raw Flow: Avg - Raw m ³ /d	376.26	332.44	449.38	485.66	368.71	309.97	246.35	241.73	206.75	209.43	214.94	253.14		307.73		600.00
Raw Flow: Max - Raw m ³ /d	692.50	473.00	703.01	1,228.14	656.77	418.30	294.73	378.54	228.68	249.90	234.90	330.40			1,228.14	0.00
Raw Flow: Count - Raw m ³ /d	31.00	28.00	31.00	30.00	31.00	30.00	31.00	31.00	30.00	31.00	30.00	31.00	365.00			0.00
Eff. Flow: Total - Effluent m ³ /d	11,664.00	9,308.40	13,930.74	14,569.65	11,429.91	9,299.10	7,636.85	7,493.70	6,202.42	6,492.39	6,448.11	7,847.30	112,322.57			0.00
Eff. Flow: Avg - Effluent m ³ /d	376.26	332.44	449.38	485.66	368.71	309.97	246.35	241.73	206.75	209.43	214.94	253.14		307.73		0.00
Eff. Flow: Max - Effluent m ³ /d	692.50	473.00	703.01	1,228.14	656.77	418.30	294.73	378.54	228.68	249.90	234.90	330.40			1,228.14	0.00
Eff Flow: Count - Effluent m ³ /d	31.00	28.00	31.00	30.00	31.00	30.00	31.00	31.00	30.00	31.00	30.00	31.00	365.00			0.00
Carbonaceous Biochemical Oxygen Demand: CBOD																
Eff: Avg cBOD5 - Effluent mg/L	< 2.50	< 2.00	< 2.75	< 2.50	< 4.75	< 2.00	< 2.00	< 2.00	< 2.25	< 2.40	< 2.00	< 6.71		< 2.98	< 6.71	
Eff: # of samples of cBOD5 - Effluent	4.00	4.00	4.00	8.00	4.00	4.00	5.00	4.00	4.00	5.00	4.00	7.00	57.00			0.00
Loading: cBOD5 - Effluent kg/d	< 0.941	< 0.665	< 1.236	< 1.214	< 1.751	< 0.620	< 0.493	< 0.483	< 0.465	< 0.503	< 0.430	< 1.700		< 0.92	< 1.75	
Biochemical Oxygen Demand: BOD5																
Raw: Avg BOD5 - Raw mg/L	148.75	203.75	256.00	130.60	230.25	121.00	109.20	132.75	129.25	124.20	122.50	164.00		154.17	256.00	0.00
Raw: # of samples of BOD5 - Raw	4.00	4.00	4.00	5.00	4.00	4.00	5.00	4.00	4.00	5.00	4.00	5.00	52.00			0.00
Total Suspended Solids: TSS																
Raw: Avg TSS - Raw mg/L	165.25	152.50	278.50	136.20	147.75	110.00	149.00	142.50	127.75	150.60	144.75	134.80		152.48	278.50	0.00
Raw: # of samples of TSS - Raw	4.00	4.00	4.00	5.00	4.00	4.00	5.00	4.00	4.00	5.00	4.00	5.00	52.00			0.00
Eff: Avg TSS - Effluent mg/L	4.25	4.00	7.00	7.00	5.75	7.00	3.80	< 4.50	3.75	5.40	6.50	13.00		6.38	13.00	
Eff: # of samples of TSS - Effluent	4.00	4.00	4.00	8.00	4.00	4.00	5.00	4.00	4.00	5.00	4.00	7.00	57.00			0.00
Loading: TSS - Effluent kg/d	1.599	1.330	3.146	3.400	2.120	2.170	0.936	< 1.088	0.775	1.131	1.397	3.291		1.97	3.40	
Percent Removal: TSS - Raw %	97.43	97.38	97.49	94.86	96.11	93.64	97.45	96.84	97.06	96.41	95.51	90.38		95.88	97.49	0.00
Total Phosphorus: TP																
Raw: Avg TP - Raw mg/L	4.32	4.52	5.82	3.55	3.99	4.68	3.78	4.58	4.06	5.00	4.79	5.28		4.52	5.82	0.00
Raw: # of samples of TP - Raw	4.00	4.00	4.00	5.00	4.00	4.00	5.00	4.00	4.00	5.00	4.00	5.00	52.00			0.00
Eff: Avg TP - Effluent mg/L	0.13	0.11	0.18	0.14	0.11	0.09	0.14	0.15	0.12	0.17	0.15	0.42		0.17	0.42	
Eff: # of samples of TP - Effluent	4.00	4.00	4.00	8.00	4.00	4.00	5.00	4.00	4.00	5.00	4.00	7.00	57.00			0.00
Loading: TP - Effluent kg/d	0.048	0.037	0.079	0.067	0.041	0.029	0.035	0.037	0.025	0.033	0.033	0.106		0.05	0.11	
Percent Removal: TP - Raw %	97.05	97.51	96.99	96.09	97.18	98.02	96.24	96.67	96.98	96.64	96.82	92.05		96.52	98.02	0.00
Nitrogen Series																
Raw: Avg TKN - Raw mg/L	39.15	40.25	42.60	34.08	36.95	42.05	35.10	41.60	41.90	44.30	45.68	50.08		41.13	50.08	0.00
Raw: # of samples of TKN - Raw	4.00	4.00	4.00	5.00	4.00	4.00	5.00	4.00	4.00	5.00	4.00	5.00	52.00			0.00
Eff: Avg TAN - Effluent mg/L	< 1.25	< 4.05	3.60	4.29	7.93	1.53	2.68	9.73	4.53	< 2.54	< 1.10	5.60		< 4.11	< 9.73	
Eff: # of samples of TAN - Effluent	4.00	4.00	4.00	8.00	4.00	4.00	5.00	4.00	4.00	5.00	4.00	7.00	57.00			0.00
Loading: TAN - Effluent kg/d	< 0.470	< 1.346	1.618	2.082	2.922	0.473	0.660	2.351	0.936	< 0.532	< 0.236	1.418		< 1.27	< 2.92	
Disinfection																
Eff: GMD E. Coli MPN - Effluent MPN	1.00	1.00	7.01	1.43	5.45	22.08	2.19	6.70	1.78	1.82	20.66	83.71				
Eff: # of samples of E. Coli MPN - Effluent	4.00	4.00	4.00	5.00	4.00	4.00	5.00	4.00	4.00	5.00	4.00	7.00	54.00			0.00

APPENDIX B

Preventative Maintenance Report

Workorder Summary Report

Report Start Date: Jan 1, 2025 12:00 AM

Report End Date: Dec 31, 2025 11:59 PM

 Location: 6037-SPP1,6037-SPP2,6037-WWAL,6037-SPP3,6037-WWAL-HS,6037-WWAL-PR,6037-WWAL-BG,6037-WWAL-HV,6037-WWAL-CH,
 6037-WWAL-EL,6037-WWAL-IN

Work Order Type: PM

Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4299666			6037, Alvinston WWTP	PM	HEALTH AND SAFETY	1	MONTHS	OHSA Inspection Alvinston WWTP (1m) - 6037	CLOSE	1/1/25 12:00 AM	1/17/25 09:59 AM	1/17/25 09:59 AM	- • Completed monthly OHSA inspections • Checked first aid kits, fire extinguishers, spill kits, emergency lighting and exit signage • Checked eye wash/shower station for proper operation
4300165	0000164192	ANALYZER DO PORTABLE ADMIN AREA	6037, Alvinston WWTP, Instrumentation	PM	Inspection	1	YEARS	Analyzer DO 01 Portable Insp/Service (1y) - 6037	CLOSE	1/1/25 12:00 AM	2/28/25 09:51 AM	2/28/25 09:51 AM	- • completed yearly Portable D.O. Analyzer inspection • unit operating properly
4305897	0000056721	GENERATOR ELECTRIC STANDBY ALVINSTON PS03	6037, Alvinston Pumping Station 03 (3191 Inwood Rd.)	PM	Refurbish/Replace/Repair	1	MONTHS	Generator Electric Inwood Pump Stn Insp/Test (1m) - 6037	CLOSE	1/1/25 12:00 AM	1/17/25 09:58 AM	1/17/25 09:58 AM	- • out of service
4305900	0000056714	GENERATOR ELECTRIC STANDBY ALVINSTON PS02	6037, Alvinston Pumping Station 02 (3332 River St.)	PM	Refurbish/Replace/Repair	1	MONTHS	Generator Electric Pump Stn #2 Insp/Test (1m) - 6037	CLOSE	1/1/25 12:00 AM	1/31/25 10:33 AM	1/31/25 10:33 AM	- • Completed monthly generator run test • Ran generator under load for one hour • Performed running checks and recorded readings • No issues to report
4322600			6037, Alvinston WWTP	PM	Compliance	2	YEARS	2Y Collection System O&M Manual Review 6037	CLOSE	1/1/25 12:00 AM	1/31/25 10:21 AM	1/31/25 10:21 AM	- • completed collection system manual review
4322620			6037, Alvinston WWTP	PM	Compliance	1	YEARS	1Y CLI-ECA Annual Report - Alvinston Collection System 6037	CLOSE	1/1/25 12:00 AM	1/31/25 10:16 AM	1/31/25 10:16 AM	- • completed annual collection system inspection

Workorder Summary Report

Report Start Date: Jan 1, 2025 12:00 AM

Report End Date: Dec 31, 2025 11:59 PM

 Location: 6037-SPP1,6037-SPP2,6037-WWAL,6037-SPP3,6037-WWAL-HS,6037-WWAL-PR,6037-WWAL-BG,6037-WWAL-HV,6037-WWAL-CH,
 6037-WWAL-EL,6037-WWAL-IN

Work Order Type: PM

Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4333915	0000209686	GENERATOR PROPANE FUELED STANDBY	6037, Alvinston WWTP, Electrical	PM	Inspection	1	MONTHS	Generator Electric Test/Insp Alvinston WPCP (1m)- 6037	CLOSE	1/7/25 12:00 AM	1/24/25 11:32 AM	1/24/25 11:32 AM	- • Completed monthly generator run test • Ran generator under load for one hour • Performed running checks and recorded readings • No issues to report
4352949			6037, Alvinston WWTP	PM	HEALTH AND SAFETY	1	MONTHS	OHSA Inspection Alvinston WWTP (1m) - 6037	CLOSE	2/1/25 12:00 AM	2/21/25 02:38 PM	2/21/25 02:38 PM	- • Completed monthly OHSA inspections • Checked first aid kits, fire extinguishers, spill kits, emergency lighting and exit signage • Checked eye wash/shower station for proper operation • No issues to report
4353462			6037, Alvinston WWTP	PM	Refurbish/ Replace/Repair	1	YEARS	Pump Diaphragm Insp/Service Route (1y) - 6037	CLOSE	2/1/25 12:00 AM	3/3/25 10:11 AM	3/3/25 10:11 AM	- • Completed 1 year chemical pump inspection • Disconnected Alum pump and placed pick up line in pail of clean water, flushed pump for a few minutes until clean water coming out. • Dismantled and inspected pump • Wiped down and inspected pump and connecting chemical lines for cracks or leaks • Ensured area is clean and dry
4357622	0000056721	GENERATOR ELECTRIC STANDBY ALVINSTON PS03	6037, Alvinston Pumping Station 03 (3191 Inwood Rd.)	PM	Refurbish/ Replace/Repair	1	MONTHS	Generator Electric Inwood Pump Stn Insp/Test (1m) - 6037	CLOSE	2/1/25 12:00 AM	2/7/25 01:05 PM	2/7/25 01:05 PM	- • generator out of service

Workorder Summary Report

Report Start Date: Jan 1, 2025 12:00 AM

Report End Date: Dec 31, 2025 11:59 PM

 Location: 6037-SPP1,6037-SPP2,6037-WWAL,6037-SPP3,6037-WWAL-HS,6037-WWAL-PR,6037-WWAL-BG,6037-WWAL-HV,6037-WWAL-CH,
 6037-WWAL-EL,6037-WWAL-IN

Work Order Type: PM

Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4357625	0000056714	GENERATOR ELECTRIC STANDBY ALVINSTON PS02	6037, Alvinston Pumping Station 02 (3332 River St.)	PM	Refurbish/ Replace/Repair	1	MONTHS	Generator Electric Pump Stn #2 Insp/Test (1m) - 6037	CLOSE	2/1/25 12:00 AM	2/21/25 02:40 PM	2/21/25 02:40 PM	- • Completed monthly generator run test • Ran generator under load for one hour • Performed running checks and recorded readings • No issues to report • work completed on feb. 11 - • Completed monthly generator run test • Ran generator under load for one hour • Performed running checks and recorded readings • No issues to report
4378734	0000209686	GENERATOR PROPANE FUELED STANDBY	6037, Alvinston WWTP, Electrical	PM	Inspection	1	MONTHS	Generator Electric Test/Insp Alvinston WPCP (1m)- 6037	CLOSE	2/7/25 12:00 AM	2/28/25 09:49 AM	2/28/25 09:49 AM	- • Completed monthly generator run test • Ran generator under load for one hour • Performed running checks and recorded readings • No issues to report • work performed on February 06,2025
4397158			6037, Alvinston WWTP	PM	HEALTH AND SAFETY	1	YEARS	OHSA Inspection & Report Alvinston WWTP (3m) - 6037	CLOSE	3/1/25 12:00 AM	3/10/25 10:55 AM	3/10/25 10:55 AM	- • Completed 3 month OHSA inspection report • Ensured all OHSA regulations were followed • Followed all OCWA safety manual best practices • No issues to report

Workorder Summary Report

Report Start Date: Jan 1, 2025 12:00 AM

Report End Date: Dec 31, 2025 11:59 PM

 Location: 6037-SPP1,6037-SPP2,6037-WWAL,6037-SPP3,6037-WWAL-HS,6037-WWAL-PR,6037-WWAL-BG,6037-WWAL-HV,6037-WWAL-CH,
 6037-WWAL-EL,6037-WWAL-IN

Work Order Type: PM

Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4397327			6037, Alvinston WWTP	PM	HEALTH AND SAFETY	1	MONTHS	OHSA Inspection Alvinston WWTP (1m) - 6037	CLOSE	3/1/25 12:00 AM	3/10/25 10:56 AM	3/10/25 10:56 AM	- • Completed monthly OHSA inspections • Checked first aid kits, fire extinguishers, spill kits, emergency lighting and exit signage • Checked eye wash/shower station for proper operation • No issues to report
4400085			6037, Alvinston WWTP	PM	Inspection	4	MONTHS	Contact Chamber Cleanout (4m) - 6037	CLOSE	3/1/25 12:00 AM	6/9/25 09:55 AM	6/9/25 09:55 AM	- • completed 4 month contact chamber cleanout • work performed march 2025
4402212	0000056721	GENERATOR ELECTRIC STANDBY ALVINSTON PS03	6037, Alvinston Pumping Station 03 (3191 Inwood Rd.)	PM	Refurbish/ Replace/Repair	1	MONTHS	Generator Electric Inwood Pump Stn Insp/Test (1m) - 6037	CLOSE	3/1/25 12:00 AM	3/3/25 10:01 AM	3/3/25 10:01 AM	- • closing monthly generator inspection work order • generator currently out of service
4402215	0000056714	GENERATOR ELECTRIC STANDBY ALVINSTON PS02	6037, Alvinston Pumping Station 02 (3332 River St.)	PM	Refurbish/ Replace/Repair	1	MONTHS	Generator Electric Pump Stn #2 Insp/Test (1m) - 6037	CLOSE	3/1/25 12:00 AM	4/24/25 10:41 AM	4/24/25 10:41 AM	- Doug Dixon completed WO March 26 at 1333 as per log book.
4424766	0000209686	GENERATOR PROPANE FUELED STANDBY	6037, Alvinston WWTP, Electrical	PM	Inspection	1	MONTHS	Generator Electric Test/Insp Alvinston WPCP (1m)- 6037	CLOSE	3/7/25 12:00 AM	3/21/25 10:13 AM	3/21/25 10:13 AM	- • Completed monthly generator run test • Ran generator under load for one hour • Performed running checks and recorded readings • No issues to report • Work performed on March 17, 2025
4425835			6037, Alvinston WWTP	PM	Compliance	1	YEARS	1Y CLI-ECA Annual Report - Alvinston Collection System 6037	CLOSE	3/11/25 12:00 AM	3/26/25 04:21 PM	3/26/25 04:21 PM	- Report completed and emailed March 26, 2025

Workorder Summary Report

Report Start Date: Jan 1, 2025 12:00 AM

Report End Date: Dec 31, 2025 11:59 PM

 Location: 6037-SPP1,6037-SPP2,6037-WWAL,6037-SPP3,6037-WWAL-HS,6037-WWAL-PR,6037-WWAL-BG,6037-WWAL-HV,6037-WWAL-CH,
 6037-WWAL-EL,6037-WWAL-IN

Work Order Type: PM

Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finish	WorkLog Detail
4445457			6037, Alvinston WWTP	PM	HEALTH AND SAFETY	1	MONTHS	OHSA Inspection Alvinston WWTP (1m) - 6037	CLOSE	4/1/25 12:00 AM	4/23/25 11:59 AM	4/23/25 11:59 AM	- Completed workorder as discussed with OIC AG, no issues observed.
4451818	0000056721	GENERATOR ELECTRIC STANDBY ALVINSTON PS03	6037, Alvinston Pumping Station 03 (3191 Inwood Rd.)	PM	Refurbish/ Replace/Repair	1	MONTHS	Generator Electric Inwood Pump Stn Insp/Test (1m) - 6037	CLOSE	4/1/25 12:00 AM	4/24/25 10:25 AM	4/24/25 10:25 AM	- Attempted generator run test however rotor locked error exits and generator failed to start. As per SOM Sam Smith, contacted Alberts Generator services for a repair quote. Waiting for response and to schedule service.
4451821	0000056714	GENERATOR ELECTRIC STANDBY ALVINSTON PS02	6037, Alvinston Pumping Station 02 (3332 River St.)	PM	Refurbish/ Replace/Repair	1	MONTHS	Generator Electric Pump Stn #2 Insp/Test (1m) - 6037	CLOSE	4/1/25 12:00 AM	4/24/25 10:39 AM	4/24/25 10:39 AM	- Completed generator run test as per Duty OIC AG. All readings within normal range; no issues observed.
4485476	0000209686	GENERATOR PROPANE FUELED STANDBY	6037, Alvinston WWTP, Electrical	PM	Inspection	1	MONTHS	Generator Electric Test/Insp Alvinston WPCP (1m)- 6037	CLOSE	4/7/25 12:00 AM	4/24/25 10:34 AM	4/24/25 10:34 AM	- Completed generator run test as per Duty OIC AG. All levels and readings within normal range, no issues observed.
4506439			6037, Alvinston WWTP	PM	HEALTH AND SAFETY	1	MONTHS	OHSA Inspection Alvinston WWTP (1m) - 6037	CLOSE	5/1/25 12:00 AM	5/21/25 12:03 PM	5/21/25 12:03 PM	- Completed OHSA inspection as per ORO AG, no issues noted.
4510446	0000118762	PANEL CONTROL ANNUNCIATOR ADMIN AREA	6037, Alvinston WWTP, Electrical	PM	Refurbish/ Replace/Repair	1	YEARS	Panel Control Annunciator Insp/ Service (1y) - 6037	CLOSE	5/1/25 12:00 AM	6/9/25 09:56 AM	6/9/25 09:56 AM	- • completed yearly panel inspection • work performed may, 2025
4511741	0000056721	GENERATOR ELECTRIC STANDBY ALVINSTON PS03	6037, Alvinston Pumping Station 03 (3191 Inwood Rd.)	PM	Refurbish/ Replace/Repair	1	MONTHS	Generator Electric Inwood Pump Stn Insp/Test (1m) - 6037	CLOSE	5/1/25 12:00 AM	5/22/25 11:05 AM	5/22/25 11:05 AM	- Gerber on site 05/22/2025 to provide quote to SOM Sam Smith for service/repairs.
4511744	0000056714	GENERATOR ELECTRIC STANDBY ALVINSTON PS02	6037, Alvinston Pumping Station 02 (3332 River St.)	PM	Refurbish/ Replace/Repair	1	MONTHS	Generator Electric Pump Stn #2 Insp/Test (1m) - 6037	CLOSE	5/1/25 12:00 AM	5/22/25 12:38 PM	5/22/25 12:38 PM	- Completed generator run test as directed by Duty OIC AG. Recorded values on operator record. No issues observed..

Workorder Summary Report

Report Start Date: Jan 1, 2025 12:00 AM

Report End Date: Dec 31, 2025 11:59 PM

 Location: 6037-SPP1,6037-SPP2,6037-WWAL,6037-SPP3,6037-WWAL-HS,6037-WWAL-PR,6037-WWAL-BG,6037-WWAL-HV,6037-WWAL-CH,
 6037-WWAL-EL,6037-WWAL-IN

Work Order Type: PM

Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4524623			6037, Alvinston WWTP	PM	Compliance	12	MONTHS	1Y Significant Drinking Water Threats Assessment Review 6037	CLOSE	5/1/25 12:00 AM	9/9/25 03:50 PM	9/9/25 03:50 PM	-Reviewed source water protection map. No changes
4551822	0000209686	GENERATOR PROPANE FUELED STANDBY	6037, Alvinston WWTP, Electrical	PM	Inspection	1	MONTHS	Generator Electric Test/Insp Alvinston WPCP (1m)- 6037	CLOSE	5/7/25 12:00 AM	5/21/25 02:10 PM	5/21/25 02:10 PM	-Completed generator run test as directed by ORO Andrew Grierson. Recorded required data, no issues observed.
4553414	0000315413	BLOWER POSITIVE DISPLACEMENT 02 AERATION BLOWER RM	6037, Alvinston WWTP, Process	PM	Inspection	1	MONTHS	Blower Positive Displacement 02 Air Insp/Service (1m) - 6037	CLOSE	5/13/25 12:00 AM	6/9/25 09:53 AM	6/9/25 09:53 AM	- • completed monthly blower inspection • changed oil in both blowers • work performed in may 2025
4553426	0000315414	BLOWER POSITIVE DISPLACEMENT 01 AERATION BLOWER RM	6037, Alvinston WWTP, Process	PM	Inspection	1	MONTHS	Blower Positive Displacement 01 Air Insp/Service (1m) - 6037	CLOSE	5/13/25 12:00 AM	6/9/25 09:51 AM	6/9/25 09:51 AM	- • completed monthly blower inspection • changed oil in both blowers • work performed may, 2025
4572771			6037, Alvinston WWTP	PM	HEALTH AND SAFETY	1	YEARS	OHSA Inspection & Report Alvinston WWTP (3m) - 6037	CLOSE	6/1/25 12:00 AM	6/13/25 10:32 AM	6/13/25 10:32 AM	- • Completed 3 month OHSA inspection report • Ensured all OHSA regulations were followed • Followed all OCWA safety manual best practices • No issues to report
4572943			6037, Alvinston WWTP	PM	HEALTH AND SAFETY	1	MONTHS	OHSA Inspection Alvinston WWTP (1m) - 6037	CLOSE	6/1/25 12:00 AM	6/13/25 10:33 AM	6/13/25 10:33 AM	- • Completed monthly OHSA inspections • Checked first aid kits, fire extinguishers, spill kits, emergency lighting and exit signage • Checked eye wash/shower station for proper operation • No issues to report

Workorder Summary Report

Report Start Date: Jan 1, 2025 12:00 AM

Report End Date: Dec 31, 2025 11:59 PM

 Location: 6037-SPP1,6037-SPP2,6037-WWAL,6037-SPP3,6037-WWAL-HS,6037-WWAL-PR,6037-WWAL-BG,6037-WWAL-HV,6037-WWAL-CH,
 6037-WWAL-EL,6037-WWAL-IN

Work Order Type: PM

Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4577039	0000315414	BLOWER POSITIVE DISPLACEMENT 01 AERATION BLOWER RM	6037, Alvinston WWTP, Process	PM	Inspection	1	MONTHS	Blower Positive Displacement 01 Air Insp/Service (1m) - 6037	CLOSE	6/1/25 12:00 AM	6/26/25 09:45 AM	6/26/25 09:45 AM	<ul style="list-style-type: none"> - • Completed monthly blower inspection Ensured proper oil level and checked for leaks Checked gauges • Unit operating as intended • Checked for excessive noise or vibration
4577693	0000315413	BLOWER POSITIVE DISPLACEMENT 02 AERATION BLOWER RM	6037, Alvinston WWTP, Process	PM	Inspection	1	MONTHS	Blower Positive Displacement 02 Air Insp/Service (1m) - 6037	CLOSE	6/1/25 12:00 AM	6/26/25 10:15 AM	6/26/25 10:15 AM	<ul style="list-style-type: none"> - • Completed monthly blower inspection Checked for excessive noise or vibration Ensured proper oil level and checked for leaks Checked gauges Unit operating as intended

Workorder Summary Report

Report Start Date: Jan 1, 2025 12:00 AM

Report End Date: Dec 31, 2025 11:59 PM

 Location: 6037-SPP1,6037-SPP2,6037-WWAL,6037-SPP3,6037-WWAL-HS,6037-WWAL-PR,6037-WWAL-BG,6037-WWAL-HV,6037-WWAL-CH,
 6037-WWAL-EL,6037-WWAL-IN

Work Order Type: PM

Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4577705	0000118769	TANK PROCESS 1 CLARIFIER SECONDARY	6037, Alvinston WWTP, Process	PM	Refurbish/ Replace/Repair	1	YEARS	Tank Process 01 Clarifier Secondary Insp/Service (1y) - 6037	CLOSE	6/1/25 12:00 AM	6/26/25 10:22 AM	6/26/25 10:22 AM	- • Completed yearly clarifier inspection • no issues to report
4579387	0000056721	GENERATOR ELECTRIC STANDBY ALVINSTON PS03	6037, Alvinston Pumping Station 03 (3191 Inwood Rd.)	PM	Refurbish/ Replace/Repair	1	MONTHS	Generator Electric Inwood Pump Stn Insp/Test (1m) - 6037	CLOSE	6/1/25 12:00 AM	6/13/25 10:31 AM	6/13/25 10:31 AM	- • closing work order, generator currently out of service
4579390	0000056714	GENERATOR ELECTRIC STANDBY ALVINSTON PS02	6037, Alvinston Pumping Station 02 (3332 River St.)	PM	Refurbish/ Replace/Repair	1	MONTHS	Generator Electric Pump Stn #2 Insp/Test (1m) - 6037	CLOSE	6/1/25 12:00 AM	7/4/25 12:20 PM	7/4/25 12:20 PM	- • closing monthly generator run test • Alberts Generator serviced generator on June 26, 2025
4592972			6037, Alvinston WWTP	PM	Compliance	1	YEARS	1Y Inspection of Vertical Assets - Alvinston Collection System 6037	CLOSE	6/1/25 12:00 AM	8/1/25 01:25 PM	8/1/25 01:25 PM	- • Completed inspection of verticle assests • installed new pump rails on pump #1 at ps2
4604940	0000209686	GENERATOR PROPANE FUELED STANDBY	6037, Alvinston WWTP, Electrical	PM	Inspection	1	MONTHS	Generator Electric Test/Insp Alvinston WPCP (1m)- 6037	CLOSE	6/7/25 12:00 AM	7/4/25 12:16 PM	7/4/25 12:16 PM	- • Completed monthly generator run test • Ran generator under load for one hour • Performed running checks and recorded readings • No issues to report • work performed on June 27, 2025

Workorder Summary Report

Report Start Date: Jan 1, 2025 12:00 AM

Report End Date: Dec 31, 2025 11:59 PM

 Location: 6037-SPP1,6037-SPP2,6037-WWAL,6037-SPP3,6037-WWAL-HS,6037-WWAL-PR,6037-WWAL-BG,6037-WWAL-HV,6037-WWAL-CH,
 6037-WWAL-EL,6037-WWAL-IN

Work Order Type: PM

Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4634857			6037, Alvinston WWTP	PM	HEALTH AND SAFETY	1	MONTHS	OHSA Inspection Alvinston WWTP (1m) - 6037	CLOSE	7/2/25 12:00 AM	7/4/25 12:31 PM	7/4/25 12:31 PM	- • Completed monthly OHSA inspections • Checked first aid kits, fire extinguishers, spill kits, emergency lighting and exit signage • Checked eye wash/shower station for proper operation • No issues to report
4637573			6037, Alvinston WWTP	PM	Inspection	4	MONTHS	Contact Chamber Cleanout (4m) - 6037	CLOSE	7/2/25 12:00 AM	8/1/25 01:27 PM	8/1/25 01:27 PM	- • Completed contact chamber cleanout
4638852	0000315414	BLOWER POSITIVE DISPLACEMENT 01 AERATION BLOWER RM	6037, Alvinston WWTP, Process	PM	Inspection	1	MONTHS	Blower Positive Displacement 01 Air Insp/Service (1m) - 6037	CLOSE	7/2/25 12:00 AM	8/1/25 01:30 PM	8/1/25 01:30 PM	- • Completed monthly blower inspection • Checked for excessive noise or vibration • Ensured proper oil level and checked for leaks • Checked gauges • Unit operating as intended • work performed on July 30, 2025
4639035	0000315413	BLOWER POSITIVE DISPLACEMENT 02 AERATION BLOWER RM	6037, Alvinston WWTP, Process	PM	Inspection	1	MONTHS	Blower Positive Displacement 02 Air Insp/Service (1m) - 6037	CLOSE	7/2/25 12:00 AM	8/1/25 01:28 PM	8/1/25 01:28 PM	- • Completed monthly blower inspection • Checked for excessive noise or vibration • Ensured proper oil level and checked for leaks • Checked gauges • Unit operating as intended

Workorder Summary Report

Report Start Date: Jan 1, 2025 12:00 AM

Report End Date: Dec 31, 2025 11:59 PM

 Location: 6037-SPP1,6037-SPP2,6037-WWAL,6037-SPP3,6037-WWAL-HS,6037-WWAL-PR,6037-WWAL-BG,6037-WWAL-HV,6037-WWAL-CH,
 6037-WWAL-EL,6037-WWAL-IN

Work Order Type: PM

Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4640383	0000056721	GENERATOR ELECTRIC STANDBY ALVINSTON PS03	6037, Alvinston Pumping Station 03 (3191 Inwood Rd.)	PM	Refurbish/ Replace/Repair	1	MONTHS	Generator Electric Inwood Pump Stn Insp/Test (1m) - 6037	CLOSE	7/2/25 12:00 AM	7/24/25 10:33 AM	7/24/25 10:33 AM	- • Closing monthly generator run test • Generator currently out of service
4640386	0000056714	GENERATOR ELECTRIC STANDBY ALVINSTON PS02	6037, Alvinston Pumping Station 02 (3332 River St.)	PM	Refurbish/ Replace/Repair	1	MONTHS	Generator Electric Pump Stn #2 Insp/Test (1m) - 6037	CLOSE	7/2/25 12:00 AM	7/24/25 10:31 AM	7/24/25 10:31 AM	- • Alberts Generator Service completed yearly service • Work performed on July 23, 2025
4660079	0000209686	GENERATOR PROPANE FUELED STANDBY	6037, Alvinston WWTP, Electrical	PM	Inspection	1	MONTHS	Generator Electric Test/Insp Alvinston WPCP (1m)- 6037	CLOSE	7/7/25 12:00 AM	7/24/25 10:29 AM	7/24/25 10:29 AM	- • Alberts Generator Service completed yearly service • Work performed on July 23, 2025
4679215			6037, Alvinston WWTP	PM	HEALTH AND SAFETY	1	MONTHS	OHSA Inspection Alvinston WWTP (1m) - 6037	CLOSE	8/1/25 12:00 AM	8/29/25 02:15 PM	8/29/25 02:15 PM	- • Completed monthly OHSA inspections • Checked first aid kits, fire extinguishers, spill kits, emergency lighting and exit signage • Checked eye wash/shower station for proper operation • No issues to report
4682566	0000315414	BLOWER POSITIVE DISPLACEMENT 01 AERATION BLOWER RM	6037, Alvinston WWTP, Process	PM	Inspection	1	MONTHS	Blower Positive Displacement 01 Air Insp/Service (1m) - 6037	CLOSE	8/1/25 12:00 AM	8/22/25 01:51 PM	8/22/25 01:51 PM	- • Completed monthly blower inspection • Checked for excessive noise or vibration • Ensured proper oil level and checked for leaks • Checked gauges • Unit operating as intended

Workorder Summary Report

Report Start Date: Jan 1, 2025 12:00 AM

Report End Date: Dec 31, 2025 11:59 PM

 Location: 6037-SPP1,6037-SPP2,6037-WWAL,6037-SPP3,6037-WWAL-HS,6037-WWAL-PR,6037-WWAL-BG,6037-WWAL-HV,6037-WWAL-CH,
 6037-WWAL-EL,6037-WWAL-IN

Work Order Type: PM

Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finish	WorkLog Detail
4682736	0000315413	BLOWER POSITIVE DISPLACEMENT 02 AERATION BLOWER RM	6037, Alvinston WWTP, Process	PM	Inspection	1	MONTHS	Blower Positive Displacement 02 Air Insp/Service (1m) - 6037	CLOSE	8/1/25 12:00 AM	8/22/25 01:50 PM	8/22/25 01:50 PM	- • Completed monthly blower inspection • Checked for excessive noise or vibration • Ensured proper oil level and checked for leaks • Checked gauges • Unit operating as intended
4684064	0000056721	GENERATOR ELECTRIC STANDBY ALVINSTON PS03	6037, Alvinston Pumping Station 03 (3191 Inwood Rd.)	PM	Refurbish/Replace/Repair	1	MONTHS	Generator Electric Inwood Pump Stn Insp/Test (1m) - 6037	CLOSE	8/1/25 12:00 AM	8/11/25 11:20 AM	8/11/25 11:20 AM	- • Closing monthly generator work order • Generator is currently out of service
4684067	0000056714	GENERATOR ELECTRIC STANDBY ALVINSTON PS02	6037, Alvinston Pumping Station 02 (3332 River St.)	PM	Refurbish/Replace/Repair	1	MONTHS	Generator Electric Pump Stn #2 Insp/Test (1m) - 6037	CLOSE	8/1/25 12:00 AM	8/22/25 01:48 PM	8/22/25 01:48 PM	- • Completed monthly generator run test • Ran generator under load for one hour • Performed running checks and recorded readings • No issues to report • work performed on August 20, 2025
4707740	0000209686	GENERATOR PROPANE FUELED STANDBY	6037, Alvinston WWTP, Electrical	PM	Inspection	1	MONTHS	Generator Electric Test/Insp Alvinston WPCP (1m)- 6037	CLOSE	8/7/25 12:00 AM	8/22/25 01:46 PM	8/22/25 01:46 PM	- • Completed monthly generator run test • Ran generator under load for one hour • Performed running checks and recorded readings • No issues to report • work performed on August 20, 2025

Workorder Summary Report

Report Start Date: Jan 1, 2025 12:00 AM

Report End Date: Dec 31, 2025 11:59 PM

 Location: 6037-SPP1,6037-SPP2,6037-WWAL,6037-SPP3,6037-WWAL-HS,6037-WWAL-PR,6037-WWAL-BG,6037-WWAL-HV,6037-WWAL-CH,
 6037-WWAL-EL,6037-WWAL-IN

Work Order Type: PM

Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4727753			6037, Alvinston WWTP	PM	HEALTH AND SAFETY	1	YEARS	OHSA Inspection & Report Alvinston WWTP (3m) - 6037	CLOSE	9/1/25 12:00 AM	10/23/25 10:47 AM	10/23/25 10:47 AM	-Closed as PM changed to Annual as Quarterly is not required.
4727927			6037, Alvinston WWTP	PM	HEALTH AND SAFETY	1	MONTHS	OHSA Inspection Alvinston WWTP (1m) - 6037	CLOSE	9/1/25 12:00 AM	10/30/25 03:46 PM	10/30/25 03:46 PM	Check Facility -Check Facility for safety
4731396	0000315414	BLOWER POSITIVE DISPLACEMENT 01 AERATION BLOWER RM	6037, Alvinston WWTP, Process	PM	Inspection	1	MONTHS	Blower Positive Displacement 01 Air Insp/Service (1m) - 6037	CLOSE	9/1/25 12:00 AM	9/29/25 08:06 AM	9/29/25 08:06 AM	Check Blower -Check Blower
4731724	0000315413	BLOWER POSITIVE DISPLACEMENT 02 AERATION BLOWER RM	6037, Alvinston WWTP, Process	PM	Inspection	1	MONTHS	Blower Positive Displacement 02 Air Insp/Service (1m) - 6037	CLOSE	9/1/25 12:00 AM	9/29/25 08:10 AM	9/29/25 08:10 AM	check blower -check blower switch duty
4733082			6037, Alvinston WWTP	PM	Refurbish/ Replace/Repair	1	YEARS	Sewer Collection Flushing Alvinston WWTP (1y) - 6037	CLOSE	9/1/25 12:00 AM	10/30/25 11:13 AM	10/30/25 11:13 AM	Completed by wessucs -
4733730	0000056721	GENERATOR ELECTRIC STANDBY ALVINSTON PS03	6037, Alvinston Pumping Station 03 (3191 Inwood Rd.)	PM	Refurbish/ Replace/Repair	1	MONTHS	Generator Electric Inwood Pump Stn Insp/Test (1m) - 6037	CLOSE	9/1/25 12:00 AM	9/29/25 08:29 AM	9/29/25 08:29 AM	monthly work order - not running
4733733	0000056714	GENERATOR ELECTRIC STANDBY ALVINSTON PS02	6037, Alvinston Pumping Station 02 (3332 River St.)	PM	Refurbish/ Replace/Repair	1	MONTHS	Generator Electric Pump Stn #2 Insp/Test (1m) - 6037	CLOSE	9/1/25 12:00 AM	10/30/25 11:15 AM	10/30/25 11:15 AM	Not completed -
4759963	0000209686	GENERATOR PROPANE FUELED STANDBY	6037, Alvinston WWTP, Electrical	PM	Inspection	1	MONTHS	Generator Electric Test/Insp Alvinston WPCP (1m)- 6037	CLOSE	9/7/25 12:00 AM	9/29/25 09:12 AM	9/29/25 09:12 AM	monthly generator - Generator ran during utility outage
4780136			6037, Alvinston WWTP	PM	HEALTH AND SAFETY	1	MONTHS	OHSA Inspection Alvinston WWTP (1m) - 6037	CLOSE	10/1/25 12:00 AM	11/3/25 08:28 AM	11/3/25 08:28 AM	Montjly Checks -Check facility /walkthrough
4784760	0000315414	BLOWER POSITIVE DISPLACEMENT 01 AERATION BLOWER RM	6037, Alvinston WWTP, Process	PM	Inspection	1	MONTHS	Blower Positive Displacement 01 Air Insp/Service (1m) - 6037	CLOSE	10/1/25 12:00 AM	11/3/25 08:33 AM	11/3/25 08:33 AM	Monthly check -Check Blower
4784975	0000315413	BLOWER POSITIVE DISPLACEMENT 02 AERATION BLOWER RM	6037, Alvinston WWTP, Process	PM	Inspection	1	MONTHS	Blower Positive Displacement 02 Air Insp/Service (1m) - 6037	CLOSE	10/1/25 12:00 AM	11/3/25 08:34 AM	11/3/25 08:34 AM	monthly check -Check blower
4786294	0000056721	GENERATOR ELECTRIC STANDBY ALVINSTON PS03	6037, Alvinston Pumping Station 03 (3191 Inwood Rd.)	PM	Refurbish/ Replace/Repair	1	MONTHS	Generator Electric Inwood Pump Stn Insp/Test (1m) - 6037	CLOSE	10/1/25 12:00 AM	10/31/25 08:58 AM	10/31/25 08:58 AM	Check Generator -Check Generator

Workorder Summary Report

Report Start Date: Jan 1, 2025 12:00 AM

Report End Date: Dec 31, 2025 11:59 PM

 Location: 6037-SPP1,6037-SPP2,6037-WWAL,6037-SPP3,6037-WWAL-HS,6037-WWAL-PR,6037-WWAL-BG,6037-WWAL-HV,6037-WWAL-CH,
 6037-WWAL-EL,6037-WWAL-IN

Work Order Type: PM

Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4786297	0000056714	GENERATOR ELECTRIC STANDBY ALVINSTON PS02	6037, Alvinston Pumping Station 02 (3332 River St.)	PM	Refurbish/ Replace/Repair	1	MONTHS	Generator Electric Pump Stn #2 Insp/Test (1m) - 6037	CLOSE	10/1/25 12:00 AM	11/3/25 08:25 AM	11/3/25 08:25 AM	Generaor Run -test run monthly generator
4815512	0000209686	GENERATOR PROPANE FUELED STANDBY	6037, Alvinston WWTP, Electrical	PM	Inspection	1	MONTHS	Generator Electric Test/Insp Alvinston WPCP (1m)- 6037	CLOSE	10/7/25 12:00 AM	11/3/25 08:14 AM	11/3/25 08:14 AM	WWTP generator -Test run back up generator
4833589			6037, Alvinston WWTP	PM	HEALTH AND SAFETY	1	MONTHS	OHSA Inspection Alvinston WWTP (1m) - 6037	CLOSE	11/1/25 12:00 AM	11/28/25 04:23 PM	11/28/25 04:23 PM	ohsa inspection -checked extinguishers and exit signs. eye wash stations checked out
4835705			6037, Alvinston WWTP	PM	Inspection	4	MONTHS	Contact Chamber Cleanout (4m) - 6037	CLOSE	11/1/25 12:00 AM	12/5/25 04:12 PM	12/5/25 04:12 PM	chamber clean out -removed debris and aeration fluid
4836777	0000315414	BLOWER POSITIVE DISPLACEMENT 01 AERATION BLOWER RM	6037, Alvinston WWTP, Process	PM	Inspection	1	MONTHS	Blower Positive Displacement 01 Air Insp/Service (1m) - 6037	CLOSE	11/1/25 12:00 AM	11/14/25 03:42 PM	11/14/25 03:42 PM	Monthly work order -Switch Duty Blower check blower
4836966	0000315413	BLOWER POSITIVE DISPLACEMENT 02 AERATION BLOWER RM	6037, Alvinston WWTP, Process	PM	Inspection	1	MONTHS	Blower Positive Displacement 02 Air Insp/Service (1m) - 6037	CLOSE	11/1/25 12:00 AM	11/14/25 03:43 PM	11/14/25 03:43 PM	monthly check -Switch Duty Blower, check blower checked blower -inspected blower for hot spots and issues. Checked operation
4837837	0000056721	GENERATOR ELECTRIC STANDBY ALVINSTON PS03	6037, Alvinston Pumping Station 03 (3191 Inwood Rd.)	PM	Refurbish/ Replace/Repair	1	MONTHS	Generator Electric Inwood Pump Stn Insp/Test (1m) - 6037	CLOSE	11/1/25 12:00 AM	11/28/25 04:18 PM	11/28/25 04:18 PM	generator testing -ran generator for one hour and observed operation and recorded hours of operation.
4837840	0000056714	GENERATOR ELECTRIC STANDBY ALVINSTON PS02	6037, Alvinston Pumping Station 02 (3332 River St.)	PM	Refurbish/ Replace/Repair	1	MONTHS	Generator Electric Pump Stn #2 Insp/Test (1m) - 6037	CLOSE	11/1/25 12:00 AM	11/28/25 04:21 PM	11/28/25 04:21 PM	generator inspection -generator inspection. ran for 1 hour and observed if any issues.
4861238	0000209686	GENERATOR PROPANE FUELED STANDBY	6037, Alvinston WWTP, Electrical	PM	Inspection	1	MONTHS	Generator Electric Test/Insp Alvinston WPCP (1m)- 6037	COMP	11/7/25 12:00 AM	1/2/26 12:02 PM	1/2/26 12:02 PM	- • closing generator run test work order • work performed in November, 2025

Workorder Summary Report

Report Start Date: Jan 1, 2025 12:00 AM

Report End Date: Dec 31, 2025 11:59 PM

 Location: 6037-SPP1,6037-SPP2,6037-WWAL,6037-SPP3,6037-WWAL-HS,6037-WWAL-PR,6037-WWAL-BG,6037-WWAL-HV,6037-WWAL-CH,
 6037-WWAL-EL,6037-WWAL-IN

Work Order Type: PM

Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4879389	0000432074	SWITCH PRESSURE BLOWER RM	6037, Alvinston WWTP	PM	HEALTH AND SAFETY	1	MONTHS	OHSA Inspection Alvinston WWTP (1m) - 6037	COMP	12/1/25 12:00 AM	1/2/26 12:06 PM	1/2/26 12:06 PM	- Completed monthly OHSA inspections - Checked first aid kits, fire extinguishers, spill kits, emergency lighting and exit signage - Checked eye wash/shower station for proper operation - No issues to report
4882368	0000315414	BLOWER POSITIVE DISPLACEMENT 01 AERATION BLOWER RM	6037, Alvinston WWTP, Process	PM	Inspection	1	MONTHS	Blower Positive Displacement 01 Air Insp/Service (1m) - 6037	COMP	12/1/25 12:00 AM	1/2/26 12:51 PM	1/2/26 12:51 PM	- Completed monthly blower inspection - Checked temperature, and psi - Checked air relief valve - Observed unit for abnormal noise or vibration while running - Checked air intake for potential blockage
4882697	0000315413	BLOWER POSITIVE DISPLACEMENT 02 AERATION BLOWER RM	6037, Alvinston WWTP, Process	PM	Inspection	1	MONTHS	Blower Positive Displacement 02 Air Insp/Service (1m) - 6037	COMP	12/1/25 12:00 AM	1/2/26 12:54 PM	1/2/26 12:54 PM	- Completed monthly blower inspection - blower 2 is not currently running, blower 1 was inspected this month
4883518	0000056721	GENERATOR ELECTRIC STANDBY ALVINSTON PS03	6037, Alvinston Pumping Station 03 (3191 Inwood Rd.)	PM	Refurbish/ Replace/Repair	1	MONTHS	Generator Electric Inwood Pump Stn Insp/Test (1m) - 6037	COMP	12/1/25 12:00 AM	1/2/26 12:08 PM	1/2/26 12:08 PM	- closing monthly generator run test work order - generator currently out of service

Workorder Summary Report

Report Start Date: Jan 1, 2025 12:00 AM

Report End Date: Dec 31, 2025 11:59 PM

 Location: 6037-SPP1,6037-SPP2,6037-WWAL,6037-SPP3,6037-WWAL-HS,6037-WWAL-PR,6037-WWAL-BG,6037-WWAL-HV,6037-WWAL-CH,
 6037-WWAL-EL,6037-WWAL-IN

Work Order Type: PM

Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4883521	000056714	GENERATOR ELECTRIC STANDBY ALVINSTON PS02	6037, Alvinston Pumping Station 02 (3332 River St.)	PM	Refurbish/ Replace/Repair	1	MONTHS	Generator Electric Pump Stn #2 Insp/Test (1m) - 6037	COMP	12/1/25 12:00 AM	1/2/26 12:57 PM	1/2/26 12:57 PM	- • closing monthly generator run test • generator currently out of service
4892106	0000432074	SWITCH PRESSURE BLOWER RM	6037, Alvinston WWTP	PM	Inspection	1	YEARS	Facility Asset Review - 6037	APPR	12/1/25 12:00 AM			
4901351	0000358569	PANEL ALARM/ DIALER STORAGE AREA	6037, Alvinston WWTP, Electrical	PM	Inspection	1	MONTHS	Monthly Alarm/Dialer Testing Alvinston WWTP (1m) - 6037	COMP	12/1/25 12:00 AM	1/9/26 09:55 AM	1/9/26 09:55 AM	- • completed monthly dialer test
4901356	0000358622	PANEL ALARM/ DIALER ALVINSTON PS01	6037, Alvinston Pumping Station 01 (3213 River St.)	PM	Inspection	1	MONTHS	Monthly Alarm/Dialer Testing Alvinston PS01 (1m) - 6037	COMP	12/1/25 12:00 AM	1/16/26 11:11 AM	1/16/26 11:11 AM	- • closing monthly alarm test • work completed in december, 2025
4901361	0000358583	PANEL ALARM/ DIALER ALVINSTON PS02	6037, Alvinston Pumping Station 02 (3332 River St.)	PM	Inspection	1	MONTHS	Monthly Alarm/Dialer Testing Alvinston PS02 (1m) - 6037	COMP	12/1/25 12:00 AM	1/16/26 11:13 AM	1/16/26 11:13 AM	- • closing monthly alarm dialer test • work performed in December, 2025
4901366	0000358588	PANEL ALARM/ DIALER ALVINSTON PS03	6037, Alvinston Pumping Station 03 (3191 Inwood Rd.)	PM	Inspection	1	MONTHS	Monthly Alarm/Dialer Testing Alvinston PS03 (1m) - 6037	COMP	12/1/25 12:00 AM	1/16/26 11:15 AM	1/16/26 11:15 AM	- • closing monthly alarm dialer test • work performed in December, 2025
4907015	0000209686	GENERATOR PROPANE FUELED STANDBY	6037, Alvinston WWTP, Electrical	PM	Inspection	1	MONTHS	Generator Electric Test/Insp Alvinston WPCP (1m)- 6037	COMP	12/7/25 12:00 AM	1/16/26 11:16 AM	1/16/26 11:16 AM	- • closing monthly generator run test • work performed in December, 2025

APPENDIX C

Sampling Schedule 2026

	<h2 style="margin: 0;">Sample Schedule 2026</h2> <h3 style="margin: 0;">6037 Alvinston WWTP</h3>	Issued: 2025-12-05 Rev.#: 0 Pages: 1 of 12
Reviewed by: QEMS Representative		Approved by: Operations Management

January 2026

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 STAT	2 In-House Reduced <input type="checkbox"/>	3
4	5 In-House Reduced <input type="checkbox"/>	6	7 Effluent and Raw Samples <input type="checkbox"/> Sludge Samples <input type="checkbox"/> In-House Full <input type="checkbox"/>	8	9 In-House Reduced <input type="checkbox"/>	10
11	12 In-House Reduced <input type="checkbox"/>	13	14 Effluent and Raw Samples <input type="checkbox"/> In-House Full <input type="checkbox"/>	15	16 In-House Reduced <input type="checkbox"/>	17
18	19 In-House Reduced <input type="checkbox"/>	20	21 Effluent and Raw Samples <input type="checkbox"/> In-House Full <input type="checkbox"/>	22	23 In-House Reduced <input type="checkbox"/>	24
25	26 In-House Reduced <input type="checkbox"/>	27	28 Effluent and Raw Samples <input type="checkbox"/> In-House Full <input type="checkbox"/>	29	30 In-House Reduced <input type="checkbox"/>	31

- IH (In House) Full:** Grab Effluent (pH, Temp, DO)
Composite Effluent (TSS, TP, TAN)
Raw (pH, Alk, Temp.)
Aeration (Set Test, MLSS, DO, pH, Temp.)
- IH (In House) Reduced:** Grab Effluent (pH, Temp, TP, TAN)
Aeration (Set Test, DO, pH, Temp.)
- Raw Sample:** 8 hr Composite (BOD5, TSS, TP, TKN)
- Effluent Samples:** 8 hr Composite (cBOD5, TSS, TP, TAN, TKN)
Grab (E. coli, pH, temp)
- Sludge Samples (Quarterly):** TS, TP, TAN, NO2, NO3, Metals (As, Cd, Co, Cr, Cu, Hg, K, Mo, Ni, Pb, Se, Zn), E. coli

Notes: Initial on date when sample was taken. Check off specific samples completed. **Add any additional sampling completed for the facility.** At the end of the month hand in to the PCT with folder.

Revision History

Date	Revision #	Reason for Revision	Revision By
2025-12-05	0	Create Schedule	Terri-Lynn Thomson

	<h2 style="margin:0;">Sample Schedule 2026</h2> <h3 style="margin:0;">6037 Alvinston WWTP</h3>	Issued: 2025-12-05 Rev.#: 0 Pages: 2 of 12
Reviewed by: QEMS Representative		Approved by: Operations Management

February 2026

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 In-House Reduced <input type="checkbox"/>	3	4 Effluent and Raw Samples <input type="checkbox"/> In-House Full <input type="checkbox"/>	5	6 In-House Reduced <input type="checkbox"/>	7
8	9 In-House Reduced <input type="checkbox"/>	10	11 Effluent and Raw Samples <input type="checkbox"/> In-House Full <input type="checkbox"/>	12	13 In-House Reduced <input type="checkbox"/>	14
15	STAT	17	18 Effluent and Raw Samples <input type="checkbox"/> In-House Full <input type="checkbox"/>	19	20 In-House Reduced <input type="checkbox"/>	21
22	23 In-House Reduced <input type="checkbox"/>	24	25 Effluent and Raw Samples <input type="checkbox"/> In-House Full <input type="checkbox"/>	26	27 In-House Reduced <input type="checkbox"/>	28

- IH (In House) Full:** Grab Effluent (pH, Temp, DO)
Composite Effluent (TSS, TP, TAN)
Raw (pH, Alk, Temp.)
Aeration (Set Test, MLSS, DO, pH, Temp.)
- IH (In House) Reduced:** Grab Effluent (pH, Temp, TP, TAN)
Aeration (Set Test, DO, pH, Temp.)
- Raw Sample:** 8 hr Composite (BOD5, TSS, TP, TKN)
- Effluent Samples:** 8 hr Composite (cBOD5, TSS, TP, TAN, TKN)
Grab (E. coli, pH, temp)
- Sludge Samples (Quarterly):** TS, TP, TAN, NO2, NO3, Metals (As, Cd, Co, Cr, Cu, Hg, K, Mo, Ni, Pb, Se, Zn), E. coli

Notes: Initial on date when sample was taken. Check off specific samples completed. **Add any additional sampling completed for the facility.** At the end of the month hand in to the PCT with folder.

Revision History

Date	Revision #	Reason for Revision	Revision By
2025-12-05	0	Create Schedule	Terri-Lynn Thomson

	<h2 style="margin: 0;">Sample Schedule 2026</h2> <h3 style="margin: 0;">6037 Alvinston WWTP</h3>	Issued: 2025-12-05 Rev.#: 0 Pages: 3 of 12
Reviewed by: QEMS Representative		Approved by: Operations Management

March 2026

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 In-House Reduced <input type="checkbox"/>	3	4 Effluent and Raw Samples <input type="checkbox"/> In-House Full <input type="checkbox"/>	5	6 In-House Reduced <input type="checkbox"/>	7
8	9 In-House Reduced <input type="checkbox"/>	10	11 Effluent and Raw Samples <input type="checkbox"/> In-House Full <input type="checkbox"/>	12	13 In-House Reduced <input type="checkbox"/>	14
15	16 In-House Reduced <input type="checkbox"/>	17	18 Effluent and Raw Samples <input type="checkbox"/> In-House Full <input type="checkbox"/>	19	20 In-House Reduced <input type="checkbox"/>	21
22	23 In-House Reduced <input type="checkbox"/>	24	25 Effluent and Raw Samples <input type="checkbox"/> In-House Full <input type="checkbox"/>	26	27 In-House Reduced <input type="checkbox"/>	28
29	30 In-House Reduced <input type="checkbox"/>	31				

- IH (In House) Full:** Grab Effluent (pH, Temp, DO)
Composite Effluent (TSS, TP, TAN)
Raw (pH, Alk, Temp.)
Aeration (Set Test, MLSS, DO, pH, Temp.)
- IH (In House) Reduced:** Grab Effluent (pH, Temp, TP, TAN)
Aeration (Set Test, DO, pH, Temp.)
- Raw Sample:** 8 hr Composite (BOD5, TSS, TP, TKN)
- Effluent Samples:** 8 hr Composite (cBOD5, TSS, TP, TAN, TKN)
Grab (E. coli, pH, temp)
- Sludge Samples (Quarterly):** TS, TP, TAN, NO2, NO3, Metals (As, Cd, Co, Cr, Cu, Hg, K, Mo, Ni, Pb, Se, Zn), E. coli

Notes: Initial on date when sample was taken. Check off specific samples completed. **Add any additional sampling completed for the facility.** At the end of the month hand in to the PCT with folder.

Revision History

Date	Revision #	Reason for Revision	Revision By
2025-12-05	0	Create Schedule	Terri-Lynn Thomson

 QEMS Ontario Clean Water Agency	<h2 style="margin: 0;">Sample Schedule 2026</h2> <h3 style="margin: 0;">6037 Alvinston WWTP</h3>	Issued: 2025-12-05 Rev.#: 0 Pages: 4 of 12
Reviewed by: QEMS Representative		Approved by: Operations Management

April 2026

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1 Effluent and Raw Samples <input type="checkbox"/> Sludge Samples <input type="checkbox"/> In-House Full <input type="checkbox"/>	2 In-House Reduced <input type="checkbox"/>	3 STAT	4
5	6 STAT	7	8 Effluent and Raw Samples <input type="checkbox"/> In-House Full <input type="checkbox"/>	9	10 In-House Reduced <input type="checkbox"/>	11
12	13 In-House Reduced <input type="checkbox"/>	14	15 Effluent and Raw Samples <input type="checkbox"/> In-House Full <input type="checkbox"/>	16	17 In-House Reduced <input type="checkbox"/>	18
19	20 In-House Reduced <input type="checkbox"/>	21	22 Effluent and Raw Samples <input type="checkbox"/> In-House Full <input type="checkbox"/>	23	24 In-House Reduced <input type="checkbox"/>	25
26	27 In-House Reduced <input type="checkbox"/>	28	29 Effluent and Raw Samples <input type="checkbox"/> In-House Full <input type="checkbox"/>	30		

- IH (In House) Full:** Grab Effluent (pH, Temp, DO)
Composite Effluent (TSS, TP, TAN)
Raw (pH, Alk, Temp.)
Aeration (Set Test, MLSS, DO, pH, Temp.)
- IH (In House) Reduced:** Grab Effluent (pH, Temp, TP, TAN)
Aeration (Set Test, DO, pH, Temp.)
- Raw Sample:** 8 hr Composite (BOD5, TSS, TP, TKN)
- Effluent Samples:** 8 hr Composite (cBOD5, TSS, TP, TAN, TKN)
Grab (E. coli, pH, temp)
- Sludge Samples (Quarterly):** TS, TP, TAN, NO2, NO3, Metals (As, Cd, Co, Cr, Cu, Hg, K, Mo, Ni, Pb, Se, Zn), E. coli

Notes: Initial on date when sample was taken. Check off specific samples completed. **Add any additional sampling completed for the facility.** At the end of the month hand in to the PCT with folder.

Revision History

Date	Revision #	Reason for Revision	Revision By
2025-12-05	0	Create Schedule	Terri-Lynn Thomson

	<h2 style="margin: 0;">Sample Schedule 2026</h2> <h3 style="margin: 0;">6037 Alvinston WWTP</h3>	Issued: 2025-12-05 Rev.#: 0 Pages: 5 of 12
Reviewed by: QEMS Representative		Approved by: Operations Management

May 2026

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 In-House Reduced <input type="checkbox"/>	2
3	4 In-House Reduced <input type="checkbox"/>	5	6 Effluent and Raw Samples <input type="checkbox"/> In-House Full <input type="checkbox"/>	7	8 In-House Reduced <input type="checkbox"/>	9
10	11 In-House Reduced <input type="checkbox"/>	12	13 Effluent and Raw Samples <input type="checkbox"/> In-House Full <input type="checkbox"/>	14	15 In-House Reduced <input type="checkbox"/>	16
17	18 STAT	19	20 Effluent and Raw Samples <input type="checkbox"/> Annual H&S Walkthrough <input type="checkbox"/> In-House Full <input type="checkbox"/>	21	22 In-House Reduced <input type="checkbox"/>	23
24	25 In-House Reduced <input type="checkbox"/>	26	27 Effluent and Raw Samples <input type="checkbox"/> In-House Full <input type="checkbox"/>	28	29 In-House Reduced <input type="checkbox"/>	30
31						

- IH (In House) Full:** Grab Effluent (pH, Temp, DO)
 Composite Effluent (TSS, TP, TAN)
 Raw (pH, Alk, Temp.)
 Aeration (Set Test, MLSS, DO, pH, Temp.)
- IH (In House) Reduced:** Grab Effluent (pH, Temp, TP, TAN)
 Aeration (Set Test, DO, pH, Temp.)
- Raw Sample:** 8 hr Composite (BOD5, TSS, TP, TKN)
- Effluent Samples:** 8 hr Composite (cBOD5, TSS, TP, TAN, TKN)
 Grab (E. coli, pH, temp)
- Sludge Samples (Quarterly):** TS, TP, TAN, NO2, NO3, Metals (As, Cd, Co, Cr, Cu, Hg, K, Mo, Ni, Pb, Se, Zn), E. coli

Notes: Initial on date when sample was taken. Check off specific samples completed. **Add any additional sampling completed for the facility.** At the end of the month hand in to the PCT with folder.

Revision History

Date	Revision #	Reason for Revision	Revision By
2025-12-05	0	Create Schedule	Terri-Lynn Thomson

	<h2 style="margin: 0;">Sample Schedule 2026</h2> <h3 style="margin: 0;">6037 Alvinston WWTP</h3>	Issued: 2025-12-05 Rev.#: 0 Pages: 6 of 12
Reviewed by: QEMS Representative		Approved by: Operations Management

June 2026

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 In-House Reduced <input type="checkbox"/>	2	3 Effluent and Raw Samples <input type="checkbox"/> In-House Full <input type="checkbox"/>	4	5 In-House Reduced <input type="checkbox"/>	6
7	8 In-House Reduced <input type="checkbox"/>	9	10 Effluent and Raw Samples <input type="checkbox"/> In-House Full <input type="checkbox"/>	11	12 In-House Reduced <input type="checkbox"/>	13
14	15 In-House Reduced <input type="checkbox"/>	16	17 Effluent and Raw Samples <input type="checkbox"/> In-House Full <input type="checkbox"/>	18	19 In-House Reduced <input type="checkbox"/>	20
21	22 In-House Reduced <input type="checkbox"/>	23	24 Effluent and Raw Samples <input type="checkbox"/> In-House Full <input type="checkbox"/>	25	26 In-House Reduced <input type="checkbox"/>	27
28	29	30 Effluent and Raw Samples <input type="checkbox"/> In-House Full <input type="checkbox"/>				

- IH (In House) Full:** Grab Effluent (pH, Temp, DO)
 Composite Effluent (TSS, TP, TAN)
 Raw (pH, Alk, Temp.)
 Aeration (Set Test, MLSS, DO, pH, Temp.)
- IH (In House) Reduced:** Grab Effluent (pH, Temp, TP, TAN)
 Aeration (Set Test, DO, pH, Temp.)
- Raw Sample:** 8 hr Composite (BOD5, TSS, TP, TKN)
- Effluent Samples:** 8 hr Composite (cBOD5, TSS, TP, TAN, TKN)
 Grab (E. coli, pH, temp)
- Sludge Samples (Quarterly):** TS, TP, TAN, NO2, NO3, Metals (As, Cd, Co, Cr, Cu, Hg, K, Mo, Ni, Pb, Se, Zn), E. coli

Notes: Initial on date when sample was taken. Check off specific samples completed. **Add any additional sampling completed for the facility.** At the end of the month hand in to the PCT with folder.

Revision History

Date	Revision #	Reason for Revision	Revision By
2025-12-05	0	Create Schedule	Terri-Lynn Thomson

	<h2 style="margin: 0;">Sample Schedule 2026</h2> <h3 style="margin: 0;">6037 Alvinston WWTP</h3>	Issued: 2025-12-05 Rev.#: 0 Pages: 7 of 12
Reviewed by: QEMS Representative		Approved by: Operations Management

July 2026

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1 STAT	2	3 In-House Reduced <input type="checkbox"/>	4
5	6 In-House Reduced <input type="checkbox"/>	7	8 Effluent and Raw Samples <input type="checkbox"/> Sludge Samples <input type="checkbox"/> In-House Full <input type="checkbox"/>	9	10 In-House Reduced <input type="checkbox"/>	11
12	13 In-House Reduced <input type="checkbox"/>	14	15 Effluent and Raw Samples <input type="checkbox"/> In-House Full <input type="checkbox"/>	16	17 In-House Reduced <input type="checkbox"/>	18
19	20 In-House Reduced <input type="checkbox"/>	21	22 Effluent and Raw Samples <input type="checkbox"/> In-House Full <input type="checkbox"/>	23	24 In-House Reduced <input type="checkbox"/>	25
26	27 In-House Reduced <input type="checkbox"/>	28	29 Effluent and Raw Samples <input type="checkbox"/> In-House Full <input type="checkbox"/>	30	31 In-House Reduced <input type="checkbox"/>	

- IH (In House) Full:** Grab Effluent (pH, Temp, DO)
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 Aeration (Set Test, MLSS, DO, pH, Temp.)
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 Grab (E. coli, pH, temp)
- Sludge Samples (Quarterly):** TS, TP, TAN, NO2, NO3, Metals (As, Cd, Co, Cr, Cu, Hg, K, Mo, Ni, Pb, Se, Zn), E. coli

Notes: Initial on date when sample was taken. Check off specific samples completed. **Add any additional sampling completed for the facility.** At the end of the month hand in to the PCT with folder.

Revision History

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2025-12-05	0	Create Schedule	Terri-Lynn Thomson

	<h2 style="margin: 0;">Sample Schedule 2026</h2> <h3 style="margin: 0;">6037 Alvinston WWTP</h3>	Issued: 2025-12-05 Rev.#: 0 Pages: 8 of 12
Reviewed by: QEMS Representative		Approved by: Operations Management

August 2026

Sun	Mon	Tue	Wed	Thu	Fri	Sat	
						1	
2	STAT	3	4	5 Effluent and Raw Samples <input type="checkbox"/> In-House Full <input type="checkbox"/>	6	7 In-House Reduced <input type="checkbox"/>	8
9	10 In-House Reduced <input type="checkbox"/>	11	12 Effluent and Raw Samples <input type="checkbox"/> In-House Full <input type="checkbox"/>	13	14 In-House Reduced <input type="checkbox"/>	15	
16	17 In-House Reduced <input type="checkbox"/>	18	19 Effluent and Raw Samples <input type="checkbox"/> In-House Full <input type="checkbox"/>	20	21 In-House Reduced <input type="checkbox"/>	22	
23	24 In-House Reduced <input type="checkbox"/>	25	26 Effluent and Raw Samples <input type="checkbox"/> In-House Full <input type="checkbox"/>	27	28 In-House Reduced <input type="checkbox"/>	29	
30	31 In-House Reduced <input type="checkbox"/>						

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	Sample Schedule 2026 6037 Alvinston WWTP	Issued: 2025-12-05 Rev.#: 0 Pages: 9 of 12
	Reviewed by: QEMS Representative	Approved by: Operations Management

September 2026

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2 Effluent and Raw Samples <input type="checkbox"/> In-House Full <input type="checkbox"/>	3	4 In-House Reduced <input type="checkbox"/>	5
6	7 STAT	8	9 Effluent and Raw Samples <input type="checkbox"/> In-House Full <input type="checkbox"/>	10	11 In-House Reduced <input type="checkbox"/>	12
13	14 In-House Reduced <input type="checkbox"/>	15	16 Effluent and Raw Samples <input type="checkbox"/> In-House Full <input type="checkbox"/>	17	18 In-House Reduced <input type="checkbox"/>	19
20	21 In-House Reduced <input type="checkbox"/>	22	23 Effluent and Raw Samples <input type="checkbox"/> In-House Full <input type="checkbox"/>	24	25 In-House Reduced <input type="checkbox"/>	26
27	28	29 Effluent and Raw Samples <input type="checkbox"/> In-House Full <input type="checkbox"/>	30 STAT			

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Reviewed by: QEMS Representative		Approved by: Operations Management

October 2026

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2 In-House Reduced <input type="checkbox"/>	3
4	5 In-House Reduced <input type="checkbox"/>	6	7 Effluent and Raw Samples <input type="checkbox"/> Sludge Samples <input type="checkbox"/> In-House Full <input type="checkbox"/>	8	9 In-House Reduced <input type="checkbox"/>	10
11	12 STAT	13	14 Effluent and Raw Samples <input type="checkbox"/> In-House Full <input type="checkbox"/>	15	16 In-House Reduced <input type="checkbox"/>	17
18	19 In-House Reduced <input type="checkbox"/>	20	21 Effluent and Raw Samples <input type="checkbox"/> In-House Full <input type="checkbox"/>	22	23 In-House Reduced <input type="checkbox"/>	24
25	26 In-House Reduced <input type="checkbox"/>	27	28 Effluent and Raw Samples <input type="checkbox"/> In-House Full <input type="checkbox"/>	29	30 In-House Reduced <input type="checkbox"/>	31

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Reviewed by: QEMS Representative		Approved by: Operations Management

November 2026

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 In-House Reduced <input type="checkbox"/>	3	4 Effluent and Raw Samples <input type="checkbox"/> In-House Full <input type="checkbox"/>	5	6 In-House Reduced <input type="checkbox"/>	7
8	9	10 Effluent and Raw Samples <input type="checkbox"/> In-House Full <input type="checkbox"/>	11 STAT	12	13 In-House Reduced <input type="checkbox"/>	14
15	16 In-House Reduced <input type="checkbox"/>	17	18 Effluent and Raw Samples <input type="checkbox"/> In-House Full <input type="checkbox"/>	19	20 In-House Reduced <input type="checkbox"/>	21
22	23 In-House Reduced <input type="checkbox"/>	24	25 Effluent and Raw Samples <input type="checkbox"/> In-House Full <input type="checkbox"/>	26	27 In-House Reduced <input type="checkbox"/>	28
29	30 In-House Reduced <input type="checkbox"/>					

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Reviewed by: QEMS Representative		Approved by: Operations Management

December 2026

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2 Effluent and Raw Samples <input type="checkbox"/> In-House Full <input type="checkbox"/>	3	4 In-House Reduced <input type="checkbox"/>	5
6	7 In-House Reduced <input type="checkbox"/>	8	9 Effluent and Raw Samples <input type="checkbox"/> In-House Full <input type="checkbox"/>	10	11 In-House Reduced <input type="checkbox"/>	12
13	14 In-House Reduced <input type="checkbox"/>	15	16 Effluent and Raw Samples <input type="checkbox"/> In-House Full <input type="checkbox"/>	17	18 In-House Reduced <input type="checkbox"/>	19
20	21 In-House Reduced <input type="checkbox"/>	22 Effluent and Raw Samples <input type="checkbox"/> In-House Full <input type="checkbox"/>	23	24 In-House Reduced <input type="checkbox"/>	25 STAT	26
27	28 STAT	29 Effluent and Raw Samples <input type="checkbox"/> In-House Full <input type="checkbox"/>	30	31 In-House Reduced <input type="checkbox"/>		

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Revision History

Date	Revision #	Reason for Revision	Revision By
2025-12-05	0	Create Schedule	Terri-Lynn Thomson

MAR 26 2026

RECEIVED



TOWNSHIP OF ENNISKILLEN
4465 Rokeby Line
Petrolia, Ontario
N0N 1R0
Phone (519) 882-2490
Fax (519) 882-3335

March 23, 2026

Re: Cameron Drain Meeting

The meeting is to discuss the path forward for the Cameron Drain based on the Preliminary Report, dated May 28, 2025, that was submitted and heard by Council on July 7, 2025.

At the July 7, 2025 Council Meeting, Council made a motion to consider replacement of the two road culverts under Oil Springs Line and Oakdale Road and instructed the Engineer to prepare cost estimates for the work. The estimates have been completed, but there are still options outlined in the Preliminary Report that require discussion on how to proceed. An interested landowner is still requesting that the Township explore the option of installing a new culvert under Oakdale Road, thus diverting water to the Old Cameron Drain.

This meeting will either instruct the Engineer to prepare the Final Report or abandon the project.

Thanks,

Christine Poland
Clerk-Administrator
Township of Enniskillen





TOWNSHIP OF ENNISKILLEN
 4465 Rokeby Line
 Petrolia, Ontario
 N0N 1R0
 Phone (519) 882-2490
 Fax (519) 882-3335

NOTICE OF APPOINTMENT FOR EXAMINATION BY ENGINEER

Drainage Act, R.S.O. 1990, Chapter D.17, s. 74

Dear Sir/Madam:

You are hereby notified that Ray Dobbin, P. Eng., appointed by the Council of the Township of Enniskillen under the Drainage Act, has fixed the hour of **9:30 a.m. on April 14th, 2026 to attend at:**

**Council Chambers at Township office
 4465 Rokeby Line**

**A request has been made for a culvert under Oakdale Road
 on the Cameron Drain.**

Dated the 23rd day, of March 2026

Christine Poland
 Clerk-Administrator
 Township of Enniskillen

Failure to attend examination – You are hereby notified that if you do not attend at the examination, it may proceed in your absence and except as otherwise provided in the Drainage Act, you will not be entitled to any further notice in the proceedings. Statutory Powers Procedure Act., R.S.O., 1990, c. D.17, Last Amendment: 2010, c.16, Schedule 1, s.2.

April 1, 2026

Ontario Ministry of Sport
777 Bay Street, 2nd Floor, Suite 260
Toronto, ON M5G 2C8
Attention: Manager, Community Infrastructure Unit
Email : CSRIF@ontario.ca

3236 River St. P.O. Box 28
Alvinston, ON N0N 1A0

Phone: 519.898.2173
Fax: 519.898.5653



To Whom It May Concern:

I am writing to provide an update on the status of the arena floor project.

Bids have been received and opened, and I am pleased to confirm that the project remains on schedule and, most importantly, under budget. Construction is anticipated to commence on or around April 10, 2026.

Council has approved the tender submission from Bronnenco Construction Ltd. in the amount of \$1,032,200 (excluding HST). In addition, the separate price for frost prevention piping beneath the new rink slab stubbed into the refrigeration room for future connection has been accepted in the amount of \$66,100. This brings the total approved contract value to \$1,098,300 (excluding HST). This value includes both a contingency allowance and an allowance for inspection and testing.

As part of the Building Condition Assessment completed by the project's consulting engineer, the existing dasher board system was identified as having deficiencies and should be considered for replacement to meet current health and safety requirements for both staff and users. The cost to replace the dasher boards, including a new lift gate, is \$409,250. Should this option be approved, the revised total project value would be \$1,507,550 (excluding HST).

It is important to note that installation of the dasher boards would be deferred to the following year due to supply constraints and the upcoming hockey season schedule. However, if approved, we can process payment within the grant's eligible funding window, which extends to March 2027.

Funding Summary:

- Ministry funding approved: **up to \$1,000,000**
- Base project (approved tender): **\$1,098,300**
 - Cost share: **\$549,150**
- Optional dasher boards and lift gate: **\$409,250**
 - Cost share: **\$204,625**
- Total project (including option):
 - Total cost share: **\$753,775**

Should the municipality choose to proceed with the option to replace the dasher boards and lift gate, will the Ministry of Sport allow these additional items to qualify for funding under the current funding agreement?

If you have any questions or require further information, I would be happy to assist.

Kind Regards,


Janet Denkers
Clerk Administrator

- c. Jildas Lancelot, Regional Development Advisor
Shanna McIlmurray, Architect
Council, Municipality of Brooke-Alvinston

Generic Review of the Model Franchise Agreement for Natural Gas

On October 15, 2025, the Chief Commissioner of the Ontario Energy Board (OEB) issued a **letter** indicating the OEB's intention to commence a generic proceeding to conduct a limited review of the **Model Franchise Agreement**. The OEB is now initiating this proceeding on its own motion pursuant to section 19 of the *Ontario Energy Board Act, 1998*.

What is a Model Franchise Agreement?

Before a natural gas utility can provide gas service within a municipality, it must enter into a franchise agreement with that municipality. A franchise agreement is an operational contract between a municipality and a gas utility that sets out the rights and obligations of both parties. All franchise agreements must be approved by the OEB.

The OEB adopted the Model Franchise Agreement to ensure fairness, transparency and consistency among individual franchise agreements across Ontario. The OEB expects that gas utilities and municipalities will use the terms of the Model Franchise Agreement without amendment, unless there is a compelling reason for deviation.

Why is the OEB Initiating this Proceeding?

In recent years, several municipalities and local community-based interest groups in Ontario have challenged certain terms of the Model Franchise Agreement during individual gas franchise proceedings. Many of these challenges raised issues of a generic nature, focusing on certain sections of the Model Franchise Agreement itself, rather than unique municipality-specific circumstances.

In response, the OEB is initiating this proceeding to examine certain sections and components of the Model Franchise Agreement that have emerged as issues of concern. This proceeding will review the templated form of the Model Franchise Agreement; it will not entail a review of individual franchise agreements that have been signed by specific municipalities and gas utilities.

This proceeding takes place within the context of Ontario's current energy landscape and the objectives outlined in Ontario's Natural Gas Policy Statement, which establishes that natural gas remains a vital component of Ontario's energy mix.

Draft Issues List

Each issue in the draft issues list relates to provisions within the current Model Franchise Agreement that have been recently contested. The OEB will provide information on how parties can comment on the draft issues list at a later date.

- **Section 11 Alternative Easement:** Are changes required to the provisions in section 11 of the Model Franchise Agreement pertaining to notice, the availability of easements and cost sharing in the event of the proposed sale or closing of any highway or any part of a highway where there is a gas line in existence?
- **Section 12 Pipeline Relocation:** Are changes required to the cost-sharing provisions as between municipalities and utilities in section 12 of the Model Franchise Agreement relating to the costs associated with pipeline relocations? Are changes required in relation to the time requirements for the completion of relocation under section 12 (e.g., should a time be specified)? If so, what would be an appropriate amount of time?
- **Section 15 Disposition of the Gas System & Section 16 Use of Decommissioned Gas System:** Are changes required in section 15 and section 16 of the Model Franchise Agreement relating to the removal of decommissioned pipelines?
- **Non-substantive administrative updates to the Model Franchise Agreement:** What terminologies (e.g., job titles) in the Model Franchise Agreement require an update to reflect current operations?
- **Implementation of possible updates to the Model Franchise Agreement:** If changes to the Model Franchise Agreement are made, how should the updated terms affect existing gas franchise agreements and applications currently before the OEB (e.g., how and when should such changes be integrated into existing agreements)?

The scope of this proceeding does not include potential legislative or regulatory amendments, such as the payment of fees by utilities to municipalities for the use of right of way. Such fees are currently prohibited by *O. Reg. 584/06: Fees and Charges*. The relationship between the *Drainage Act* and municipal gas franchise agreements is also outside the scope of this proceeding.

YOU SHOULD KNOW

There are three types of OEB Hearings: oral, electronic and written. If you have a preference for the type of hearing, you can write to us to explain why. The OEB will decide on the format of the hearing at a later date.

Ce document est aussi disponible en français.

Information Session

OEB staff will hold a virtual information session about this proceeding on the morning of **April 15, 2026, beginning at 9:30 AM**. This information session will not be transcribed, nor will it form part of the public record. Its purpose is to provide general information about the Model Franchise Agreement and the regulatory framework for municipal gas franchises and the typical steps in an OEB proceeding. OEB staff will not be addressing specific feedback on the draft issues list during the session as there will be an opportunity to provide comments at a later date. To sign up for the virtual information session scheduled for the morning of April 15, 2026 please complete the form at **Information Session Registration** by **April 10, 2026**. Details on how to login to the information session will be provided at a later date.

Intervention Requests

Municipalities, gas utilities, and other interested parties who wish to actively participate in this proceeding must apply for intervenor status and, where applicable, cost eligibility using the OEB's online **Intervention Form** by **April 20, 2026**. Municipalities and gas utilities will be granted intervenor status. Other interested parties may be granted intervenor status and, in their intervenor requests, are required to clearly identify and explain their substantial interest in the issues to be addressed within the scope of this proceeding.

Collaborating as a group, rather than participating individually, can support a more efficient and coordinated regulatory process. Municipalities in particular are encouraged to work together and consider a group approach where common interests exist. For the purposes of this proceeding, the term Municipal Group refers to a group of municipalities organized together with a common interest. The OEB will consider requests for intervenor status from more than one Municipal Group.

Cost Awards

Under section 3.05 of the OEB's **Practice Direction on Cost Awards**, a municipality (whether participating individually or as part of a group) is not eligible for a cost award. However, given the unique nature of this proceeding, the OEB is making an exception to this rule and will allow municipalities or Municipal Groups to receive cost awards for their participation. The OEB is making this exception pursuant to section 3.07 of the *Practice Direction on Cost Awards*.

Other interested parties that seek intervenor status in this proceeding may also seek cost award eligibility in accordance with the *Practice Direction on Cost Awards*.

Interested parties should note that being eligible for a cost award does not guarantee that all costs claimed will be recovered. Cost awards are determined by the OEB at the conclusion of the proceeding. All parties are encouraged to review the OEB's *Practice Direction on Cost Awards* for guidance on eligible costs and disbursements and on the OEB's considerations in awarding costs.

Parties that are approved as intervenors, including those approved for cost eligibility, will be advised by the OEB at a later date in Procedural Order No. 1.

LEARN MORE

You have the right to information about this proceeding and to participate in the process. Visit www.oeb.ca/participate and use file number **EB-2026-0009** to:

- Review proceeding documents
- Apply to become an intervenor
- File a letter with your comments
- Register to follow the proceeding

IMPORTANT DATES: You must engage with the OEB on or before **April 20, 2026** to:

- Provide input on the hearing type (oral, electronic or written)
- Apply to become an intervenor

If you do not, the hearing will move forward without you, and you will not receive any further notice of the proceeding.

PRIVACY: If you write a letter of comment, your name and the content of your letter will be put on the public record and the OEB website. If you are a business or if you apply to become an intervenor, all the information you file will be on the OEB website.

To learn more about this proceeding, you can also visit the **Model Franchise Agreement Review Engage With Us** webpage.

Ontario Energy Board

1-877-632-2727

Monday - Friday: 8:30 AM - 5:00 PM

oeb.ca

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto (Ontario) M7A 2J3
Tél. : 416 585-7000



234-2026-1123

April 1, 2026

On March 30, 2026, our government introduced the *Building Homes and Improving Transportation Infrastructure Act, 2026*, (Bill 98). Through this legislation and accompanying measures, we are creating the conditions for Ontario to build the housing and infrastructure it needs to grow and remain competitive. These changes will help get shovels in the ground faster for much-needed housing, and housing enabling-infrastructure projects, while improving the way people and goods move across Ontario.

A brief description of the proposals in this bill are included in this letter below. You are also invited to review the [Environmental Registry of Ontario](#) and [Regulatory Registry of Ontario](#) posting links provided with this letter and share any feedback you may have.

If you have any questions, please reach out to my Director of Stakeholder and Caucus Relations, Tanner Zelenko, at Tanner.Zelenko@ontario.ca

I look forward to our continued collaboration with our municipal partners as we build a more prosperous, resilient and competitive economy that will enhance affordability and the quality of life for Ontario residents and families.

Sincerely,

A handwritten signature in blue ink that reads 'Robert J. Flack'.

Hon. Robert J. Flack
Minister of Municipal Affairs and Housing

- c. Prabmeet Sarkaria, Minister of Transportation
Todd McCarthy, Minister of the Environment, Conservation and Parks
Graydon Smith, Associate Minister of Municipal Affairs and Housing
Robert Dodd, Chief of Staff, Minister's Office
Matthew Rae, Parliamentary Assistant, Municipal Affairs and Housing
Laura Smith, Parliamentary Assistant, Municipal Affairs and Housing
Brian Saunderson, Parliamentary Assistant, Municipal Affairs and Housing
Martha Greenberg, Deputy Minister, Municipal Affairs and Housing
David McLean, Assistant Deputy Minister, Municipal Affairs and Housing
Laurie Miller, Assistant Deputy Minister, Municipal Affairs and Housing
Sean Fraser, Assistant Deputy Minister, Municipal Affairs and Housing

Development Charges Act, 1997 – Ministry of Municipal Affairs and Housing

Schedule 3 of the Bill would make amendments to the *Development Charges Act, 1997*.

New section 4.5 would provide that non-profit retirement home developments are exempt from development charges.

The Schedule would also make technical amendments to address out-of-date cross-references in provisions related to front-ending agreements.

You may provide your comments on the proposed changes to the *Development Charges Act, 1997* through the Ontario Regulatory Registry

<https://www.regulatoryregistry.gov.on.ca/proposal/52054>

Municipal Act, 2001 – Ministry of Municipal Affairs and Housing

The Schedule repeals and remakes section 93 of the *Municipal Act, 2001*, to address barriers to the development of communal water and wastewater systems and increase housing supply across Ontario.

New subsection 93 (1) of the Act provides that no person shall construct, maintain or operate a non-municipal water or sewage public utility without first applying for and obtaining the consent of the municipality. Under new subsection 93 (2) of the Act, a municipality that receives an application for one of these utilities must review that application and either provide consent subject to conditions and limits that are agreed upon, or, in the case of a regulation having been made setting out criteria or conditions that must be met, and the municipality is of the opinion that regulated requirements have been met, the municipality must provide consent to the application. Regulation-making authority would be made to establish the criteria or conditions related to applications for consent and for the proposed public utility.

You may provide your comments on the proposed changes to the *Municipal Act, 2001* through the Environmental Registry of Ontario (ERO) notice and the Ontario Regulatory Registry ([ERO 026-0302](#)) from March 30, 2026 to April 29, 2026.

Planning Act – Ministry of Municipal Affairs and Housing

Schedule 7 of the Bill proposes the following amendments to the *Planning Act* that would help create the conditions necessary to support housing and community development. If passed, the proposed changes would:

- Specify a standardized structure and a standardized set of land use designations for local official plans (i.e., lower- and single-tier municipalities and planning boards).
- Provide a two-phased implementation approach for the new official plan framework which focuses on the 29 large and fast-growing municipalities in the first phase,
- Remove redundant requirement for municipalities to include climate change policies in their official plans,
- Provide the Minister with authority to exempt lower-tier municipalities from requirement to conform with upper-tier official plan to facilitate voluntary early implementation of the proposed official plan framework,

- Provide that for an already approved Protected Major Transit Station Area (PMTSA), only official plan amendments changing the boundaries of the PMTSA or the planned population and jobs for the area would require the Minister's approval,
- Remove the legislative requirement for the Minister to provide notice on proposed amendments to or revocations of Minister's Zoning Orders (MZOs),
- Provide flexibility for removing Simcoe County's planning responsibilities in up to three separate phases, based on municipal readiness, and
- Facilitate the implementation of provisions from Bill 23, the *More Homes Built Faster Act, 2022*, that provide for a new framework for developer-identified land, including encumbered land and privately owned public spaces (POPS) arrangements, to count toward municipal parkland dedication requirements.
- Remove references to "sustainable design" from site plan control and restrict municipalities from requiring an owner of land to provide electric vehicle supply equipment in connection with off-street vehicular parking facilities, so that municipalities may not impose 'enhanced' development standards at the lot level that are not required for health, safety, or environmental performance (e.g., stormwater).
- Provide the Minister with authority to establish a minimum lot size through regulation.

We are interested in receiving your comments on these proposed measures. Comments can be made through the Environmental Registry of Ontario and the Ontario Regulatory Registry from March 30, 2026, to April 29, 2026:

- [ERO 026-0300](#): Proposed Planning Act, City of Toronto Act, 2006, Building Code Act, 1992 and Municipal Act, 2001 Changes (Schedules 7, 2 and 1 of Bill 98, the Building Homes and Improving Transportation Infrastructure Act, 2026).

We are also interested in receiving any comments you may have on other associated proposals:

- [ERO 026-0315](#): Consultation on upper-tier official plans, secondary plans, and site and area-specific policies
- [ERO 026-0310](#): Consultation on site plan control reform under the *Planning Act* and the *City of Toronto Act, 2006*
- [ERO 026-0305](#): Proposed Changes to Various Regulations Under the *Planning Act* to Facilitate the Electronic Submission of Information and Materials to Approval Authorities and Allow Notices to be Given Electronically to the Province
- [ERO 026-0314](#): Proposed Changes to Various Regulations Under the *Planning Act* and the *City of Toronto Act, 2006* to Specify Additional "Prescribed Professions" for the Purposes of a Complete Application
- [ERO 026-0313](#): Streamlining the Information and Material that Planning Authorities can Require as Part of a Complete Application
- [ERO 026-0309](#): Proposed Regulation to Prohibit Mandatory Enhanced Development Standards as a Condition of Land Division Approvals
- [ERO 026-0311](#): Proposed Regulatory Approach to Establish a Minimum Residential Lot Size in Urban Areas
- [ERO 026-0304](#): Draft Projection Methodology Guideline to support the implementation of the Provincial Planning Statement, 2024
- [ERO 026-0312](#): Proposed Changes to Support Standardizing of Parkland Requirements Under the *Planning Act*

The Environmental Registry postings provide additional details regarding the proposed changes.

Building Code Act, 1992 – Ministry of Municipal Affairs and Housing

Schedule 1 amends the *Building Code Act, 1992* to clarify that standards for the protection or conservation of the environment are included in the meaning of municipal by-laws respecting the construction or demolition of buildings for the purposes of section 35 of the Act.

[ERO 026-0300](#): Proposed Planning Act, City of Toronto Act, 2006, Building Code Act, 1992 and Municipal Act, 2001 Changes (Schedules 7, 2 and 1 of Bill 98, the Building Homes and Improving Transportation Infrastructure Act, 2026.

City of Toronto Act, 2006 – Ministry of Municipal Affairs and Housing

The proposed change would, through various amendments to section 114 of the *City of Toronto Act, 2006*, remove references to “sustainable design” in site plan control. Changes would also be made to allow the Minister to establish a minimum lot size through regulation under the *Planning Act*.

[ERO 026-0300](#): Proposed Planning Act, City of Toronto Act, 2006, Building Code Act, 1992 and Municipal Act, 2001 Changes (Schedules 7, 2 and 1 of Bill 98, the Building Homes and Improving Transportation Infrastructure Act, 2026

Water and Wastewater Public Corporations Act, 2025 – Ministry of Municipal Affairs and Housing

The ministry is proposing legislative amendments to the *Water and Wastewater Public Corporations Act, 2025*. These include:

- Explicitly prohibiting private ownership in any new Water and Wastewater Public Corporation (WWPC) to align with the government’s intent to maintain 100% public sector ownership and respond to the strong feedback we have heard on the issue from the public, unions, associations and municipalities regarding privatization.
- Supporting the continuation of services and existing contracts – so that transferred contracts and agreements are not affected by a transfer to a new WWPC. This includes contracts such as employment or insurance, permits, licenses or a collective agreement, helping to support an efficient transfer and continuity of service during the transfer process.
- Supporting labour and employment continuity by clarifying that certain rights (such as successor, employment, and pay equity rights) are carried forward to a new WWPC.
- This would include regulation-making authority to help ensure continuity of services related to contracts and employees that are transferred to a new WWPC.
- Prohibiting the transfer of long-term municipal water and wastewater debt to a WWPC to provide clarity and reduce lender uncertainty, while creating new regulation-making authority to enable future regulations to address other matters related to municipal debt.

You may provide your comments on the proposed changes to the *Water and Wastewater Public Corporations Act, 2025* through the Environmental Registry of Ontario (ERO) notice and the Ontario Regulatory Registry ([026-0301](https://ero.ontario.ca/notice/026-0301)) from March 30, 2026 to April 29, 2026.
<https://ero.ontario.ca/notice/026-0301>

Safe Drinking Water Act, 2002 – Ministry of the Environment, Conservation and Parks

Schedule 8 of the Bill proposes a change to the *Safe Drinking Water Act, 2002 (SDWA)* to clarify that a drinking water system owned by a WWPC would be considered a municipal drinking water system under the SDWA. This change would ensure that WWPCs are subject to the same public health and safety requirements under the SDWA that apply to all municipal drinking water systems.

The Bill also proposes changes to the *Safe Drinking Water Act* that would deem municipal consent to have been provided under the *Safe Drinking Water Act* for a proposed non-municipal drinking water system if consent has been provided by a municipality under the *Municipal Act* and regulated requirements under that Act were met. This avoids duplication of the municipal consent and helps to remove a barrier to development on communal systems.

You may provide your comments on the proposed changes to the *Safe Drinking Water Act, 2002* through the Environmental Registry of Ontario (ERO) notices related to the *Municipal Act, 2001*, [026-0302](https://ero.ontario.ca/notice/026-0302), and the *Water and Wastewater Public Corporations Act, 2025*, [026-0301](https://ero.ontario.ca/notice/026-0301) from March 30, 2026 to April 29, 2026.

<https://ero.ontario.ca/notice/026-0301>

<https://ero.ontario.ca/notice/026-0302>

Fare Alignment and Seamless Transit Act, 2026 – Ministry of Transportation

Schedule 4 of the bill enacts the *Fare Alignment and Seamless Transit Act, 2026*. The proposed legislation would authorize the Minister of Transportation to make regulations:

1. **Prescribing local transit systems** in the GTHA that are subject to the Act.
2. **Establishing One Fare 2.0**, including: setting fare prices and categories; defining eligibility and fare discount policies; establishing fare and transfer policies between prescribed transit systems (e.g., free transfers); requiring participation in a unified fare payment system approved by the Minister (e.g., PRESTO); and determining how fares shall be apportioned among prescribed transit systems in a geographic zone, which could result in the reallocation of fare revenue collected in one prescribed transit system to another prescribed transit system in a different municipality.
3. **Improving service to key regional destinations** by designating new and existing routes as “priority routes”, including routes that may cross municipal boundaries; setting service standards for priority routes; and prescribing requirements for service integration between prescribed transit systems, including requiring a prescribed transit system to provide services outside of its primary service area (i.e., in other municipalities).

4. **Improving specialized transit service**, including requiring prescribed specialized transit systems to: participate in a unified trip booking system approved by the Minister; and provide transportation a prescribed distance outside of its primary service area (i.e., in another municipality) without requiring a person with a disability to transfer to a different passenger transportation system.
5. **Creating exemptions** from the Act or regulations.

Metrolinx Act, 2006 – Ministry of Transportation

Schedule 5 amends *the Metrolinx Act, 2006* to create a voluntary, streamlined compliance reporting process for Metrolinx which will be more scoped than the traditional building permit process. The proposed compliance reporting process does not override the existing building permit process. Instead, it allows for more flexibility for Metrolinx by creating a streamlined process to get building science expertise from municipalities.

The proposed legislative amendments require municipalities, upon receiving a proposed construction or demolition notice from Metrolinx, to provide Metrolinx with a report that includes:

- An assessment of whether the proposal would contravene the Building Code.
 - Municipalities would not include a review of certain *Planning Act* requirements such as municipal zoning bylaw and site plan approvals.
- An assessment of the applicability of the Architects Act or the Professional Engineers Act.
- An assessment of whether every person who prepared the relevant building documents had the correct qualifications under the Building Code.
- Any other prescribed information.

The proposed legislation also enables the Minister of Transportation, through regulation, to prescribe additional exemptions to applicable law and specific timelines for municipal inspections and conveyance of occupancy reports, among other items.

3236 River St. P.O. Box 28
Alvinston, ON N0N 1A0

Phone: 519.898.2173
Fax: 519.898.5653



NOTICE OF APPOINTMENT FOR EXAMINATION BY ENGINEER

Drainage Act, R.S.O. 1990, Chapter D.17, s. 78 & s. 9(1)

TO: Affected Property Owners

You are hereby notified that Ray Dobbin, P.Eng., appointed by the Council of the Municipality of Brooke-Alvinston under Section 78 of the Drainage Act, has scheduled a meeting for the:

**Government Drain No.1
on**

Thursday, April 23, 2026

3:00 p.m.

**MEETING LOCATION: B.A.I.C.C.C Auditorium
3310 Walnut St., Alvinston**

In accordance with Section 9(1) of the Drainage Act, you as an owner of land affected, are requested to attend a meeting with the appointed engineer.

A request has been received from two interested landowners to install a culvert under Campbell Line at Inwood Road diverting water from the Government Drain No. 1 to the McLachlan Drain. As an owner of the affected land, you are requested to attend at such time and place.

Dated the 31st day of March, 2026.

Janet Denkers
Clerk-Administrator

Failure to Attend Meeting

If you do not attend the meeting, it will proceed in your absence. If you are affected or assessed by this proposed project, you will continue to receive notification as required by the *Drainage Act*.

3236 River St. P.O. Box 28
Alvinston, ON N0N 1A0

Phone: 519.898.2173
Fax: 519.898.5653



March 31, 2026

NOTICE OF SECOND COURT OF REVISION Tait Swartz Drain

Please be advised that the Brooke-Alvinston Council has set aside

Thursday, April 23, 2026 at 4:00 p.m.

for the **second** Court of Revision for the Tait Swartz Drain

**Please note that this meeting will be held in the auditorium at the
B.A.I.C.C.C at 3310 Walnut Street, Alvinston**

A copy of the Engineer's report was mailed to you on November 27, 2025. A first and second reading of By-law 4 of 2026 was done on January 8, 2026, at the meeting to consider the report. A copy is available upon request.

The Court of Revision is set in order that any owner of land who has assessment complaints can appeal to the Court of Revision. Any appeal should be in writing to the undersigned, in advance of the Court of Revision.

Janet Denkers
Clerk Administrator

3236 River St. P.O.Box 28
Alvinston, ON N0N 1A0

Phone: 519.898.2173
Fax: 519.898.5653



March 31, 2026

NOTICE OF COURT OF REVISION Davidson Drain

Please be advised that the Brooke-Alvinston Council has set aside
Thursday, April 23, 2026 at 4:00 p.m.
for the Court of Revision for the Davidson Drain

**Please note that this meeting will be held in the auditorium at the
B.A.I.C.C.C at 3310 Walnut Street, Alvinston**

A copy of the Engineer's report was mailed to you on February 2, 2026. A first and second reading of By-law 14 of 2026 was done on February 26, 2026, at the meeting to consider the report. A copy is available upon request.

The Court of Revision is set in order that any owner of land who has assessment complaints can appeal to the Court of Revision. Any appeal should be in writing to the undersigned, in advance of the Court of Revision.

Janet Denkers
Clerk Administrator

3236 River St. P.O. Box 28
Alvinston, ON N0N 1A0

Phone: 519.898.2173
Fax: 519.898.5653



March 31, 2026

**NOTICE OF CONSIDERATION OF DRAINAGE WORKS
Cherry Creek Drain and Cherry Creek Drain Branch**

Dear Sir and/or Madam:

You are hereby notified that the Engineer appointed by the Council of the Municipality of Brooke-Alvinston under the *Drainage Act, 1990*, did, file at our office a report on the **Cherry Creek Drain and Cherry Creek Drain Branch**

This report will be considered in the auditorium at the B.A.I.C.C.C. at 3310 Walnut Street, Alvinston

Thursday, April 23, 2026 at 4:00 pm

Attached is a copy of the Engineer's Report for the proposed drainage work for your perusal prior to the meeting. Please bring your copy of the report to the meeting.

If you wish to object to the report, please submit your written objections to the undersigned prior to the meeting.

APPEALS AGAINST ASSESSMENT ARE NOT CONSIDERED AT THIS MEETING.

If the report is adopted, you will receive a copy of the provisionally adopted by-law indicating the assessments and notifying you of the date of the first sitting of the Court of Revision. You are hereby requested to take notice that the proposed work included in the report will be commenced after all appeals have been finally resolved.

Janet Denkers
Clerk Administrator

3236 River St. P.O. Box 28
Alvinston, ON N0N 1A0

Phone: 519.898.2173
Fax: 519.898.5653



March 31, 2026

**NOTICE OF CONSIDERATION OF DRAINAGE WORKS
Crockett Dain Branch 'B'**

Dear Sir and/or Madam:

You are hereby notified that the Engineer appointed by the Council of the Municipality of Brooke-Alvinston under the *Drainage Act, 1990*, did, file at our office a report on the **Crockett Drain Branch 'B'**

This report will be considered in the auditorium at the B.A.I.C.C.C. at 3310 Walnut Street, Alvinston

Thursday, April 23, 2026 at 4:00 pm

Attached is a copy of the Engineer's Report for the proposed drainage work for your perusal prior to the meeting. Please bring your copy of the report to the meeting.

If you wish to object to the report, please submit your written objections to the undersigned prior to the meeting.

APPEALS AGAINST ASSESSMENT ARE NOT CONSIDERED AT THIS MEETING.

If the report is adopted, you will receive a copy of the provisionally adopted by-law indicating the assessments and notifying you of the date of the first sitting of the Court of Revision. You are hereby requested to take notice that the proposed work included in the report will be commenced after all appeals have been finally resolved.

Janet Denkers
Clerk Administrator

3236 River St. P.O. Box 28
Alvinston, ON N0N 1A0

Phone: 519.898.2173
Fax: 519.898.5653



March 31, 2026

**NOTICE OF CONSIDERATION OF DRAINAGE WORKS
Morley Zavitz Drain**

Dear Sir and/or Madam:

You are hereby notified that the Engineer appointed by the Council of the Municipality of Brooke-Alvinston under the *Drainage Act, 1990*, did, file at our office a report on the **Morley Zavitz Drain**

This report will be considered in the auditorium at the B.A.I.C.C.C. at 3310 Walnut Street, Alvinston

Thursday, April 23, 2026 at 4:00 pm

Attached is a copy of the Engineer's Report for the proposed drainage work for your perusal prior to the meeting. Please bring your copy of the report to the meeting.

If you wish to object to the report, please submit your written objections to the undersigned prior to the meeting.

APPEALS AGAINST ASSESSMENT ARE NOT CONSIDERED AT THIS MEETING.

If the report is adopted, you will receive a copy of the provisionally adopted by-law indicating the assessments and notifying you of the date of the first sitting of the Court of Revision. You are hereby requested to take notice that the proposed work included in the report will be commenced after all appeals have been finally resolved.

Janet Denkers
Clerk Administrator



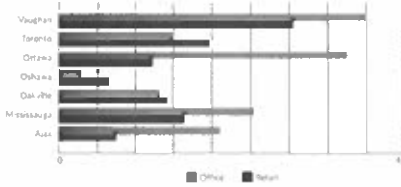
Who's Bearing the Hidden Consumer Tariff in Ontario?

Local Businesses, Unfairly Taxed

Unfair taxation is placing a hidden burden on local communities across Ontario. Independent businesses are overtaxed, driving up prices for consumers and putting jobs and livelihoods at risk. Residents are paying the price while trying to support their local retailers.

Residents want to support local businesses but are facing higher prices due to an outdated tax system that favors large properties. This province-wide issue is putting undue pressure on communities and demands immediate action.

Median Overtaxation



Retail and Office Tenants Overpay While Others Get a Pass

Ontario's outdated assessed values are putting jobs and local businesses at risk. Retail and office tenants are taxed based on inflated values, while other businesses get a pass—leaving everyday residents to make up the difference through higher prices.

It's time to reassess and restore fairness.



Property Taxes Out of Sync with Reality

Ontario's property tax system is out of sync with market reality. Retail and office properties have declined in value, yet remain overtaxed, while other businesses—whose values have tripled—are undertaxed.



Without reassessment, struggling retail and office sectors face rising costs, lower occupancy, and mounting pressure.

The Only Province Without Reassessment Since the Pandemic

Ontario is the only province that hasn't reassessed property values since the pandemic. As of January 1st 2025, Ontario taxes were based on values that are 108 months in the past, while in the rest of Canada assessed values are 6-24 months in the past.

Regular reassessments give businesses the stability to plan and invest. Without it, struggling sectors like retail and office face uncertainty and discouraging costs.

How out of date are Ontario assessments?



It's Time to Reassess and Restore Fairness

Reassess Ontario's Properties: Support Local Jobs and Economic Balance

Learn more at ryan.com



We kindly request that that Council call on the Government of Ontario to promptly move to update property assessments in the Province.

The following resolution has been drafted for Council's consideration at its next meeting:

- **WHEREAS** a well-functioning and up-to-date assessment system supports strong communities and makes the province an attractive place to invest; and
- **WHEREAS** property assessments in Ontario have not been updated in over a decade, making them the most outdated in Canada, while provinces such as Alberta and British Columbia update assessments annually to reflect current market conditions; and
- **WHEREAS** the prolonged pause in the reassessment cycle has created significant distortions in assessed values, resulting in inequities among property classes; and
- **WHEREAS** outdated assessments negatively impact investment decisions, economic competitiveness, municipal planning, and disproportionately affect independent small businesses; and
- **WHEREAS** reassessments are designed to be revenue neutral for the municipality, ensure fairness in taxation, maintain public confidence in the property tax system, and support long-term municipal financial planning; and
- **WHEREAS** a coalition of municipalities, chambers of commerce, tourism organizations, small businesses, and major property owners have called upon the Government of Ontario to update property assessments;
- **NOW THEREFORE BE IT RESOLVED THAT** the Council of [Name of Municipality] hereby calls upon the Premier of Ontario and the Minister of Finance to direct the Municipal Property Assessment Corporation to promptly resume the regular property assessment cycle; and
- **BE IT FURTHER RESOLVED THAT** a copy of this resolution be forwarded to the Honourable Doug Ford, Premier of Ontario; the Honourable Peter Bethlenfalvy, Minister of Finance; the Honourable Rob Flack, Minister of Municipal Affairs and Housing; the Association of Municipalities of Ontario; and the Municipal Property Assessment Corporation for their consideration and timely action.



Town of Saugeen Shores
600 Tomlinson Drive, P.O. Box 820
Port Elgin, ON N0H 2C0

March 23, 2026

SENT VIA EMAIL

The Honourable Doug Ford
Premier of Ontario
premier@ontario.ca

The Honourable Peter Bethlenfalvy
Minister of Finance
minister.fin@ontario.ca

The Honourable Graham McGregor, MPP
Minister of Citizenship and Multiculturalism
graham.mcgregor@pc.ola.org

RE: Architectural Conservancy of Ontario (ACO) Proposal to include \$10M per year in the 2026 provincial budget for Heritage Helping Housing (HHH) grant funding

At the March 23, 2026, Regular Council meeting for the Town of Saugeen Shores, the attached motion was passed endorsing the Architectural Conservancy of Ontario (ACO) Proposal to include \$10M per year in the 2026 provincial budget for Heritage Helping Housing (HHH) grant funding.

Sincerely,

Hailey Leigh-Mossley
Deputy Clerk
Encl.

cc. MPP Lisa Thompson
All Ontario Municipalities

THE CORPORATION OF THE TOWN OF SAUGEEN SHORES

MOVED BY: C. Grace

RESOLUTION NO: 096-2026

SECONDED BY: M. Myatt

DATE: March 23, 2026

Whereas older buildings have inherent sustainability and provide economic, environmental and social benefits for Ontario communities; and,

Whereas re-use of existing buildings reduces the need for increased infrastructure that accompanies new builds such as sewer and water services, new roads and sidewalks; and,

Whereas re-use of existing building can reduce construction waste and extend the life expectancy of landfills; and,

Whereas keeping older buildings helps a community remain visually richer and enhances identity while building its tourism brand and appeal; and,

Whereas creating a new, application-based, matching grant program of \$10M/year, modelled on an existing Alberta program would incentivize owners and smaller developers to keep, fix and reuse heritage buildings to create new housing; and,

Whereas such a grant program would provide an alternative to the Ontario heritage property tax relief program, which has limited impact on developers and reduces municipal revenues; and,

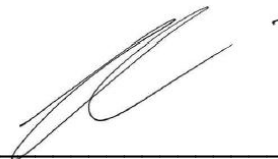
Whereas such a grant program would provide a simpler and more direct way for heritage building owners to fund renovations or conservation; and,

Whereas Ontario developers surveyed by the National Trust for Canada in 2014 ranked a heritage-revolving fund as their top incentive to encourage heritage development if:

- the grants are simple to apply for and to administer; and,
- the fund is large enough to meet at least 33% of the demand so that applicants have a reasonable chance of recovering the cost and effort of applying.

Therefore, be it Resolved That the Council of the Town of Saugeen Shores endorse the Architectural Conservancy of Ontario (ACO) Proposal to include \$10M per year in the 2026 provincial budget for Heritage Helping Housing (HHH) grant funding, and that this resolution be sent to the Premier, Minister of Finance, Minister of Citizenship and Multiculturalism, and MPP Lisa Thompson, and be circulated to all municipalities in Ontario.

- Carried
- Carried, as amended
- Defeated
- Deferred
- Referred
- Tabled
- Withdrawn



Mayor



Box 608, Little Current, POP 1K0
705-368-3500

Please see below a Resolution passed by the Council of Northeastern Manitoulin and the Islands.

If your Council supports this motion please share with the appropriate Ministries and Organizations.

Thank You

Resolution No. 75-03-2026

Moved by: B. Wood

Seconded by: P. Aelick

Whereas the Town of Northeastern Manitoulin and the Islands, like many municipalities, utilizes chip-and-tar surface treatment on a significant portion of its road network; and

Whereas the Town has observed a substantial decrease in the length of time these treated roads remain in acceptable condition; and

Whereas the quality and durability of the oil used in the surface treatment appears to be a contributing factor; and

Whereas the Ministry of the Environment amended its regulations several years ago, permitting only lighter-grade oils for environmental considerations; and

Whereas the reduced durability of the lighter-grade product has resulted in more frequent resurfacing cycles and has consequently led to increasing maintenance costs;

Now therefore be it resolved that the Town of Northeastern Manitoulin and the Islands respectfully requests that the Ministry of the Environment reconsider its decision regarding the lighter grade of oil, taking into account the increased number of applications required, as well as the associated additional time, energy, and financial burden placed on municipalities or develops a better alternative oil.

And Further that this motion be forwarded to the Ministry of Environment, AMO, Good Roads, FONOM, MPP Bill Rosenberg, and all other municipalities.

Carried



THE CITY OF SARNIA
Office of the Mayor

The Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

 Corporate Services Department Legislative Services Division	
Date & Time Received:	February 26, 2026 9:29 am
Original To:	CIP
Copies To:	
Take Appropriate Action	<input type="checkbox"/> File <input type="checkbox"/>
Notes/Comments:	

February 19, 2026

Re: Mayoral Authority and Municipal Police Budget Sustainability

Dear Premier Ford,

I am writing to express concern regarding the province's current position that limits a mayor and council's ability to meaningfully reduce or amend police service budget proposals once they have advanced through local police governance structures.

Municipal leaders across Ontario are operating within an increasingly constrained fiscal environment. Escalating administrative costs, combined with sustained growth in police budgets, are placing significant pressure on municipal finances. Without the tools to influence or moderate these expenditures, municipalities are left financially vulnerable, undermining long-term stability and responsible budget planning.

Mayors and members of council are accountable to residents for overall municipal fiscal health. However, under the province's current interpretation, they lack sufficient authority to address one of the fastest-growing areas of local spending. This creates a clear imbalance in accountability, where elected leadership bears responsibility for budget outcomes without the ability to manage risk, respond to local conditions, or ensure alignment with broader municipal priorities.

You have recently noted that education costs have become unsustainable, and the Minister of Finance has expressed similar concerns regarding health care expenditures. Policing costs present the same challenge, with the added constraint that mayors are now unable to intervene. This limits a municipality's capacity to balance competing service demands, invest in preventative and social supports, and respond flexibly to emerging community priorities, including housing. Over time, this approach risks crowding out essential services and capital projects while placing increased pressure on taxpayers.

In Sarnia, veto authority was used for the first time, and only with respect to capital funding. The operational police budget, which has increased by 40% over the past four years, was left untouched. The mayoral veto removed a proposed \$5 million capital item that would have committed the municipality to a long-term financial obligation estimated to reach \$120 million. Allowing such exposure without intervention would have been fiscally irresponsible and inconsistent with the principles of responsible municipal governance. The existing building was reported to be suitable for upgrades and maintenance at a cost of approximately \$5 million; however, the Sarnia Police Board and Chief have insisted that the Cadillac of all buildings is required. Proceeding with this option would saddle the taxpayers with substantial long-term debt and sustained tax increases for decades to come.


After 21 years of carrying municipal debt, the City of Sarnia has just recently achieved the distinction of being one of the few debt-free cities in Ontario. Under the current framework, renewed debt will become unavoidable, with financial impacts extending to future generations.

While this issue may not yet have arisen in every municipality responsible for funding and overseeing its own police service, the experience in Sarnia illustrates a challenge that other mayors may reasonably face in future budget years. As policing and capital costs continue to escalate, circumstances will emerge where elected municipal leaders are required to intervene to protect long-term fiscal sustainability. This is a critical issue that warrants careful reconsideration. I have therefore copied Heads of Council for municipalities across Ontario to unite in encouraging an approach that better aligns accountability with decision-making and supports more sustainable municipal governance across Ontario.

Given the practical implications for municipal budget deliberations and fiscal planning, I believe this matter should be addressed in advance of the next municipal council taking office. I respectfully urge the province to engage with municipalities on this issue and to explore legislative or policy adjustments that would provide local elected leaders with the tools necessary to manage fiscal pressures responsibly, transparently, and in the best interests of their communities.

I appreciate your attention to this issue and look forward to the province's consideration of next steps.

Sincerely,



Mike Bradley
Mayor, City of Sarnia

Cc: The Honourable Michael S. Kerzner, Solicitor General
The Honourable Rob Flack, Minister of Municipal Affairs and Housing
The Honourable Peter Bethlenfalvy, Minister of Finance
Heads of council for municipalities across Ontario
Bob Bailey, MPP for Sarnia-Lambton
Sarnia City Council

Encl.: CBC News February 18, 2026 - Province tells Ontario mayors they can't use 'strong powers' on police budgets | CBC News

CTV News February 18, 2026 - Sarnia Police Board weighing options in efforts to build new headquarters

255 Christina St N
Sarnia ON N7T 7N2
P: 519-332-0330 ext. 3312 F: 519-332-3995 mayor@sarnia.ca www.sarnia.ca



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: By-law to Adopt the Municipality's 2026 Tax Rates
Meeting: Council - 08 Apr 2026
Department: Treasury
Staff Contact: Stephen Ikert, Treasurer

Recommendation:

That Council pass the By-Law to provide for the adoption of the 2026 tax rates for the Municipality of Brooke-Alvinston.

Background:

Our 2026 Budget was adopted by Council on February 12, 2026. It called for Local Municipal Taxes of \$3,936,252 to be raised to satisfy the Budget. Once the Budget has been adopted Council must pass a by-law to levy a separate tax rate on the assessment of each property class in order to raise the funds required by the budget. The Municipality is also responsible for collecting and remitting taxes imposed by the County (for the upper tier tax levy) and Province (for education tax levy).

Comments:

Before the Municipality of Brooke-Alvinston can pass its by-law to set tax rates for each class, our upper tier (the County of Lambton), must set the Tax Ratios for each Prescribed Property Class. This determines the relative proportion of taxation to be borne by each property class. The Province must also enact a Regulation to establish the tax rates for Education purposes. At their March 4, 2026 meeting, the County of Lambton passed the required by-laws to:

- set Tax Ratios for each Prescribed Property Class,
- set Tax Rate Reductions for Prescribed Property Subclasses, and
- established the Tax Levy Rates to satisfy their Upper Tier Budget .

The Province has also enacted a Regulation establishing the tax rates for education purposes.

Financial Considerations:

The Tax Rates as set out in the attached By-law raise the required taxes as determined by the Approved Budget according to the Tax Ratios and subclass rate reductions, as set by the County. See Attached calculations and Taxes to be raised by the Municipality, the County and the Province.

ATTACHMENTS:

[2026 Tax Rate Calculations](#)
[By-law xx of 2026 - tax rates](#)

Tax Rate - Whole Municipality

MUNICIPALITY OF BROOKE-ALVINSTON 2026 TAX RATE CALCULATIONS

Page 2 of 8

		AMOUNT TO BE RAISED PER BUDGET				3,936,252		MUNICIPAL		COUNTY		EDUCATION	
PROPERTY CLASS	CODE	2026	TAX	% OF FULL	WEIGHTED	TAX	TAX	TAX	TAX	TAX	TAX		
		ASSESSMENT	RATIO	RATE	ASSESSMENT	RATE *	LEVY	RATE	LEVY	RATE	LEVY		
Residential & Farm	RT	171,037,329	1.000000	100%	171,037,329	0.00949171	1,623,437	0.00544320	930,990	0.00153000	261,687		
Multi-Residential	MT	2,148,000	1.950000	100%	4,188,600	0.01850883	39,757	0.01061423	22,799	0.00153000	3,286		
Multi-Residential New Construction	NT	1,277,900	1.000000	100%	1,277,900	0.00949171	12,129	0.00544320	6,956	0.00153000	1,955		
Commercial (occupied)	CT	11,439,844	1.627101	100%	18,613,782	0.01544397	176,677	0.00885663	101,318	0.00880000	100,671		
Commercial Vacant Units Excess Land	CU	137,900	1.627101	70%	157,064	0.01081078	1,491	0.00619964	855	0.00880000	1,214		
Commercial Vacant Land	CX	108,700	1.091161	100%	118,609	0.01035698	1,126	0.00593940	646	0.00679260	738		
Commercial Taxable Full, Shared PIL	CH	32,000	1.627101	100%	52,067	0.01544397	494	0.00885663	283	0.01250000	400		
Commercial - On Farm Business	C7	16,600	1.627101	25%	6,752	0.00386099	64	0.00221416	37	0.00220000	37		
Commercial - On Farm Business	C0	5,100	1.627101	25%	2,075	0.00386099	20	0.00221416	11	0.00220000	11		
Industrial Occupied	IT	1,275,200	2.047572	100%	2,611,064	0.01943496	24,783	0.01114533	14,213	0.00880000	11,222		
Industrial Vacant Units Excess Land	IU	22,300	2.047572	65%	29,680	0.01263272	282	0.00724447	162	0.00880000	196		
Industrial Taxable Full, Shared PIL	IH	14,900	2.047572	100%	30,509	0.01943496	290	0.01114533	166	0.01250000	186		
Industrial - On Farm Business	I7	33,400	2.047572	25%	17,097	0.00485874	162	0.00278633	93	0.00220000	73		
Pipelines	PT	58,152,000	1.342355	100%	78,060,628	0.01274124	740,929	0.00730670	424,899	0.00880000	511,738		
Farmland	FT	612,315,709	0.226000	100%	138,383,350	0.00214513	1,313,497	0.00123016	753,246	0.00038250	234,211		
Managed Forests	TT	472,100	0.250000	100%	118,025	0.00237293	1,120	0.00136080	642	0.00038250	181		
SUBTOTAL		858,488,982				Base Tax Rate	414,704,531	0.00949171					
EXEMPT		E	23,786,318			Total 2026 Taxes to be Raised		3,936,257		2,257,317		1,127,806	
COMMERCIAL PIL - FULL		CF	746,600										
TOTAL ASSESSMENT PER MPAC			883,021,900										

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Special Area - Alvinston

2026 AREA TAX RATE CALCULATIONS - ALVINSTON			AMOUNT TO BE RAISED 69,005.94				
PROPERTY CLASS	CODE	ASSESSMENT	TAX RATIO	% OF FULL RATE	WEIGHTED ASSESSMENT	TAX RATE	TAX LEVY
Residential & Farm	RT	51,913,156	1.000000	100%	51,913,156	0.00096220	49,950.84
Multi-Residential	MT	2,148,000	2.000000	100%	4,296,000	0.00192440	4,133.61
Multi-Residential New Construction	NT	1,277,900	1.000000	100%	1,277,900	0.00096220	1,229.60
Commercial (occupied)	CT	7,806,844	1.627101	100%	12,702,524	0.00156560	12,222.39
Commercial Vacant Units Excess Land	CU	97,900	1.627101	70%	111,505	0.00109592	107.29
Commercial Vacant Land	CX	61,300	1.091161	100%	66,888	0.00104992	64.36
Commercial - On Farm Business	C7	16,600	1.627101	25%	6,752	0.00039140	6.50
Commercial - On Farm Business	C0	5,100	1.627101	25%	2,075	0.00039140	2.00
Industrial Occupied	IT	8,500	2.047572	100%	17,404	0.00197017	16.75
Industrial Vacant Units Excess Land	IU	22,300	2.047572	65%	29,680	0.00128061	28.56
Industrial Taxable Full, Shared PIL	IH	14,900	2.047572	100%	30,509	0.00197017	29.36
Industrial - On Farm Business	I7	33,400	2.047572	25%	17,097	0.00049254	16.45
Industrial - On Farm Business	I0	0	2.047572	25%	0	0.00049254	-
Pipelines	PT	454,000	1.342355	100%	609,429	0.00129161	586.39
Farmland	FT	2,812,900	0.226000	100%	635,715	0.00021746	611.69
TOTALS		66,672,800			71,716,635		69,005.78

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Special Area - Inwood

2026 AREA TAX RATE CALCULATIONS - INWOOD			AMOUNT TO BE RAISED		21,032.00		
PROPERTY CLASS	CODE	ASSESSMENT	TAX RATIO	% OF FULL RATE	WEIGHTED ASSESSMENT	TAX RATE	TAX LEVY
Residential & Farm	RT	9,132,400	1.000000	100%	9,132,400	0.00176355	16,105.44
Commercial (occupied)	CT	1,350,500	1.627101	100%	2,197,400	0.00286947	3,875.22
Commercial Vacant Land	CX	40,100	1.091161	100%	43,756	0.00192432	77.17
Farmland	FT	2,444,100	0.226000	100%	552,367	0.00039856	974.12
TOTALS		12,967,100			11,925,922		21,031.95

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**THE CORPORATION OF THE MUNICIPALITY OF BROOKE-ALVINSTON
BY-LAW NUMBER XX of 2026**

Being a By-law to provide for the adoption of the 2026 tax rates, including rates established for certain special areas, establish the charges on the tax bills for user fees and miscellaneous charges, establish the due dates and to further provide for penalty and interest in default of payment thereof for 2026.

WHEREAS Section 312 of The Municipal Act 2001, Chapter M.25, as amended provides that the Council of a local municipality shall, after the adoption of estimates for the year, pass a by-law to levy a separate tax rate on the assessment in each property class, and;

AND WHEREAS Sections 307 and 308 of the said Act require tax rates to be established in the same proportion to tax ratios, and;

AND WHEREAS certain regulations require reductions in certain tax rates for certain classes or subclasses of property.

AND WHEREAS the Assessment Roll updated and adopted Current Value Assessment is as attached as "Schedule A".

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF BROOKE-ALVINSTON ENACTS AS FOLLOWS:

CLASSES OF TAX RATES

That the classes of tax rates and the applicable classes are as set out in "Schedule B" for Municipal purposes, Special Area Rates for the former Villages of Alvinston and Inwood, County purposes and School Board purposes.

That the following amounts be levied for user fees, local improvements, special charges, miscellaneous charges and are to be calculated yearly, based on budget. Each charge is to be included in the Annual Budget or approved separately by a resolution/by-law of Council or be a municipal drainage charge, drainage Act Charges, Weed Control Act Charges, Dog Licensing, Cleaning of Land, Property Standards Charges and other such charges that the Treasurer deems necessary to be added for collection purposes.

GENERAL

1. That the final taxes for residential, farm, managed forest and pipeline assessment classes less the interim taxes shall be due and payable in two approximately equal instalments on or before office closing on August 31, 2026 and on or before office closing on October 30, 2026.
2. That the final taxes for multi residential, commercial, and industrial assessment classes less the interim taxes shall be due and payable in two approximately equal instalments on or before office closing on August 31, 2026 and on or before office closing on October 30, 2026.
3. On all taxes of the levy, which are in default on the 1st day after the due date, a penalty of 1 ¼ percent shall be added and thereafter a penalty of 1 ¼ percent per month will be added on the 1st day of each and every month the default continues, until December 31, 2026.
4. On all taxes in default on January 2nd, 2027, interest shall be added at the rate of 1 ¼ percent per month for each month or fraction thereof in, which the default

continues.

- 5. Penalties and interest added in default shall become due and payable and shall be collected as if the same had originally been imposed and formed part of such unpaid tax levy.
- 6. The Final tax levy for all classes will be a minimum of not less than \$25.00.
- 7. The Municipality is empowered to accept part payment from time to time on account of any taxes due.
- 8. The Municipality may mail or cause the same to be mailed or delivered to the residence or place of business of such person indicated on the last revised assessment roll, a written or printed notice specifying the amount of taxes payable.
- 9. That taxes are payable at the Municipality of Brooke-Alvinston Municipal Office, 3236 River Street, P.O. Box 28, Alvinston, Ontario. N0N 1A0.
- 10. This by-law shall come into force and effect, upon the date of the final reading thereof.

READ A FIRST AND SECOND TIME THIS 8th DAY OF APRIL 2026.

READ A THIRD TIME AND FINALLY PASSED THIS 8th DAY OF APRIL 2026.

David Ferguson, Mayor

Janet Denkers, Clerk Administrator

THE CORPORATION OF THE MUNICIPALITY OF BROOKE-ALVINSTON
 BY-LAW NUMBER XX of 2026

SCHEDULE A

CURRENT VALUE ASSESSMENTS

<u>PROPERTY CLASS</u>	<u>RTC/RTQ</u>	MUNICIPALITY	ALVINSTON	INWOOD
		<u>ALL INCLUSIVE</u>	<u>SPECIAL AREA</u>	<u>SPECIAL AREA</u>
RESIDENTIAL	RT	171,037,329	51,913,156	9,132,400
FARMLANDS	FT	612,315,709	2,812,900	2,444,100
MANAGED FORESTS	TT	472,100	0	0
MULTI- RESIDENTIAL	MT	2,148,000	2,148,000	0
NEW MULTI RESIDENTIAL	NT	1,277,900	1,277,900	0
COMMERCIAL - OCCUPIED	CT	11,439,844	7,806,844	1,350,500
COMMERCIAL - EXCESS	CU	137,900	97,900	0
COMMERCIAL - VACANT	CX	108,700	61,300	40,100
COMMERCIAL TAXABLE - FULL, SHARED PIL	CH	32,000	0	0
COMMERCIAL - SMALL SCALE ON FARM BUSINESS	C7	16,600	16,600	0
COMMERCIAL - ON FARM BUSINESS	C0	5,100	5,100	0
INDUSTRIAL - OCCUPIED	IT	1,275,200	8,500	0
INDUSTRIAL - EXCESS	IU	22,300	22,300	0
INDUSTRIAL TAXABLE FULL, SHARED PIL	IH	14,900	14,900	0
INDUSTRIAL- SMALL SCALE ON FARM BUSINESS	I7	33,400	33,400	0
PIPELINE	PT	<u>58,152,000</u>	<u>454,000</u>	<u>0</u>
SUBTOTAL		858,488,982	66,672,800	12,967,100
EXEMPT	E	23,786,318	5,368,800	510,400
COMMERCIAL PIL - FULL	CF	<u>746,600</u>	<u>423,800</u>	<u>0</u>
TOTAL		<u>883,021,900</u>	<u>72,465,400</u>	<u>13,477,500</u>

**THE CORPORATION OF THE MUNICIPALITY OF BROOKE-ALVINSTON
BY-LAW NUMBER XX of 2026**

SCHEDULE B

TAX RATES

<u>TAX CLASSES</u>	<u>RTC/ RTO</u>	<u>MUNICIPAL RATE</u>	<u>CLASSES OF TAX RATES</u>			
			<u>ALVINSTON</u>	<u>INWOOD</u>	<u>COUNTY</u>	<u>EDUCATION</u>
			<u>SPECIAL AREA RATE</u>	<u>SPECIAL AREA RATE</u>	<u>RATE (Set by County)</u>	<u>RATE (Set by Province)</u>
Residential & Farm	RT	0.00949171	0.00096220	0.00176355	0.00544320	0.00153000
Res & Farm, Upper Tier & Education Taxable	RL	0.00949171	0.00096220	0.00176355	0.00544320	0.00153000
Res. Farmland Awaiting Dev. Ph 1	R1	0.00332210	0.00033677	0.00061724	0.00190512	0.00053550
Residential Taxable Education only	RD	0.00000000	0.00000000	0.00000000	0.00000000	0.00153000
Commercial Farmland Awaiting Dev. Ph 1	C1	0.00332210	0.00033677	0.00061724	0.00190512	0.00053550
Industrial Taxable Farmland 1	I1	0.00332210	0.00033677	0.00061724	0.00190512	0.00053550
Multi-Residential	MT	0.01850883	0.00192440	0.00352710	0.01061423	0.00153000
Multi-Residential New Construction	NT	0.00949171	0.00096220	0.00176355	0.00544320	0.00153000
Commercial General	CM	0.01544397	0.00156560	0.00286947	0.00885663	0.00880000
Commercial (occupied)	CT	0.01544397	0.00156560	0.00286947	0.00885663	0.00880000
Commercial Vacant Units Excess Land	CU	0.01081078	0.00109592	0.00200863	0.00619964	0.00880000
Commercial Vacant Land	CX	0.01035698	0.00104992	0.00192432	0.00593940	0.00679260
Commercial Taxable Full, Shared PIL	CH	0.01544397	0.00156560	0.00286947	0.00885663	0.01250000
Commercial - On Farm Business	C7	0.00386099	0.00039140	0.00071737	0.00221416	0.00220000
Commercial - On Farm Business	C0	0.00386099	0.00039140	0.00071737	0.00221416	0.00220000
Parking Lot	GT	0.01035698	0.00104992	0.00192432	0.00593940	0.00679260
Commercial Office	DT	0.01457735	0.00147774	0.00270846	0.00835965	0.00880000
Commercial Office Vacant	DU	0.01020415	0.00103442	0.00189592	0.00585175	0.00880000
Shopping Centres	ST	0.01977613	0.00200476	0.00367438	0.01134098	0.00880000
Shopping Centres Vacant	SU	0.01384329	0.00140333	0.00257207	0.00793869	0.00880000
Landfill Taxable Full	HT	0.23729275	0.02544309	0.04663289	0.13607988	0.00880000
Industrial Occupied	IT	0.01943496	0.00197017	0.00361100	0.01114533	0.00880000
Industrial Vacant Units Excess Land	IU	0.01263272	0.00128061	0.00234715	0.00724447	0.00880000
Industrial Taxable Full, Shared PIL	IH	0.01943496	0.00197017	0.00361100	0.01114533	0.01250000
Industrial Vacant Land	IX	0.01263272	0.00128061	0.00234715	0.00724447	0.00880000
Industrial - On Farm Business	I7	0.00485874	0.00049254	0.00090275	0.00278633	0.00220000
Industrial - On Farm Business	I0	0.00485874	0.00049254	0.00090275	0.00278633	0.00220000
Large Industrial	LT	0.02850812	0.00288994	0.00529678	0.01634851	0.00880000
Large Industrial Vacant	LU	0.01853028	0.00187846	0.00344291	0.01062653	0.00880000
Pipelines	PT	0.01274124	0.00129161	0.00236731	0.00730670	0.00880000
Farmland	FT	0.00214513	0.00021746	0.00039856	0.00123016	0.00038250
Managed Forests	TT	0.00237293	0.00024055	0.00044089	0.00136080	0.00038250
Aggregate Extraction	VT	0.01581435	0.00160314	0.00293829	0.00906903	0.00880000



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: Accounts Payable Listing - March 2026
Meeting: Council - 08 Apr 2026
Department: Treasury
Staff Contact: Stephen Ikert, Treasurer

Recommendation:

That Council receive and file the Accounts Payable Listing for March 2026.

Background:

The Accounts Payable Listing is provided for information purposes only. Any questions should be directed to the treasurer or appropriate department head. In most cases the goods or services have already been provided and the Municipality is already legally obligated to make the payment(s) with a preference to pay on time to avoid late payment charges.

ATTACHMENTS:

[Posted Accounts Payable List - March 2026](#)

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 03/01/2026 to 03/31/2026 Paid Invoices Cheque Date 03/01/2026 to 03/31/2026

Account	Vendor Number	Vendor Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
ASSETS & LIABILITIES						
01-0000-0498	003500	RWAM INSURANCE ADMINISTRATORS INC	25935-0326 GROUP BENEFITS	03/06/2026	03/06/2026	1.34
01-0000-2291	002708	RECEIVER GENERAL-DEDUCTIONS	FEBRUARY 2026 SOURCE DEDUCTIONS	03/06/2026	03/06/2026	27,219.90
01-0000-2292	000370	MINISTER OF FINANCE -EHT	FEBRUARY 2026 EMPLOYER HEALTH TAX	03/06/2026	03/06/2026	2,115.13
01-0000-2420	003698	BLAKELY EDWINA	MAR 2026 WATER DEPOSIT REFUND	03/30/2026	03/30/2026	300.00
01-0000-2421	003695	ENBRIDGE GAS INC.	MAR 2026 ROP-WARWICK DUMP	03/30/2026	03/30/2026	5,000.00
01-0000-2421	003696	FAIRVIEW PROPERTY DEVELOPMENTS	MAR 2026 ROP REFUND-3160 QUEEN ST	03/30/2026	03/30/2026	2,500.00
01-0000-2421	003697	SUN-CANADA PIPELINE COMPANY LIMITED	MAR 2026 ROP REFUND	03/30/2026	03/30/2026	2,500.00
01-0000-2421	003700	BLUEWATER POWER E-TRANSFER	MARCH 2025 ROP REFUND BP25-004	03/31/2026	03/31/2026	2,500.00
					Account Total	12,500.00
01-0000-2426	000018	CLOVER MART - 1000967669 ONTARIO CORP.	26-0226 FOOD BANK PURCHASE	03/06/2026	03/06/2026	267.54
01-0000-2426	000018	CLOVER MART - 1000967669 ONTARIO CORP.	27-0326 FOOD BANK PURCHASES	03/12/2026	03/12/2026	394.44
01-0000-2426	000018	CLOVER MART - 1000967669 ONTARIO CORP.	30-0326 FOOD BANK PURCHASES	03/30/2026	03/30/2026	412.91
01-0000-2426	003561	BARESICH, ANGIE	MARCH 2026 FOOD BANK PURCHASES	03/19/2026	03/19/2026	1,008.37
					Account Total	2,083.26
					Department Total	44,219.63
LICENCES, PERMITS, RENTS						
01-0050-1435	000003	BROOKE TELECOM CO-OPERATIVE	10605820-0326 PHONE & INTERNET SERVICE	03/09/2026	03/09/2026	-425.00
					Department Total	-425.00
GOVERNANCE						
01-0240-7303	002598	FERGUSON, DAVID	MARCH 2026 PHONE	03/31/2026	03/31/2026	60.00
01-0240-7306	002598	FERGUSON, DAVID	FEB 2026 MILEAGE	03/06/2026	03/06/2026	156.00
01-0240-7306	002598	FERGUSON, DAVID	MARCH 2026 MILEAGE	03/31/2026	03/31/2026	84.00

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 03/01/2026 to 03/31/2026 Paid Invoices Cheque Date 03/01/2026 to 03/31/2026

Account	Vendor Number	Vendor Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
					Account Total	240.00
01-0240-7399	002060	LAMBTON COUNTY RURAL GAME PROTECTIV	MARCH 2026 2026 BANQUET	03/09/2026	03/09/2026	300.00
01-0240-7399	002408	DOUGLAS, JEANNETTE	MARCH 2026 SENIORS ADVISORY MEETING	03/30/2026	03/30/2026	109.00
					Account Total	409.00
					Department Total	709.00
COUNCIL SUPPORT						
01-0241-7117	003503	GREEN SHIELD CANADA	19164095 GROUP BENEFITS	03/06/2026	03/06/2026	961.38
01-0241-7117	003500	RWAM INSURANCE ADMINISTRATORS INC	25935-0326 GROUP BENEFITS	03/06/2026	03/06/2026	309.39
					Account Total	1,270.77
01-0241-7301	000092	SPECIALTY RUBBER STAMPS	5767 NAME PLATE	03/09/2026	03/09/2026	18.65
01-0241-7303	000003	BROOKE TELECOM CO-OPERATIVE	10605820-0326 PHONE & INTERNET SERVICE	03/09/2026	03/09/2026	106.92
01-0241-7350	002572	DENKERS, JANET	FEB 2026 MILEAGE	03/06/2026	03/06/2026	156.00
01-0241-7350	002572	DENKERS, JANET	MARCH 2026 MILEAGE	03/31/2026	03/31/2026	156.00
					Account Total	312.00
01-0241-7399	002572	DENKERS, JANET	MARCH 2026 MEALS REIMBURSMET	03/31/2026	03/31/2026	96.72
					Department Total	1,805.06
CORPORATE MANAGEMENT						
01-0250-7117	003503	GREEN SHIELD CANADA	19164095 GROUP BENEFITS	03/06/2026	03/06/2026	961.38
01-0250-7117	003500	RWAM INSURANCE ADMINISTRATORS INC	25935-0326 GROUP BENEFITS	03/06/2026	03/06/2026	528.67
					Account Total	1,490.05
01-0250-7301	000100	MCNAUGHTON HOME HARDWARE CENTRE	524743 WATER	03/06/2026	03/06/2026	11.97
01-0250-7301	000100	MCNAUGHTON HOME HARDWARE CENTRE	526181 WATER	03/19/2026	03/19/2026	7.98
					Account Total	19.95
01-0250-7303	000003	BROOKE TELECOM CO-OPERATIVE	10605820-0326 PHONE & INTERNET SERVICE	03/09/2026	03/09/2026	59.48

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 03/01/2026 to 03/31/2026 Paid Invoices Cheque Date 03/01/2026 to 03/31/2026

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
01-0250-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0326 PHONE & INTERNET SERVICE	03/09/2026	03/09/2026	157.68
01-0250-7303	003464 FIBERNETICS CORPORATION	781509 PHONE LINES	03/06/2026	03/06/2026	67.74
Account Total					284.90
01-0250-7304	000112 NUTECH PEST SERVICES	13287 PEST CONTROL	03/06/2026	03/06/2026	50.79
01-0250-7304	003641 XEROX CANADA LTD.	F65398633 COPIER MAINTENANCE	03/09/2026	03/09/2026	54.43
Account Total					105.22
01-0250-7305	003217 MUN OF BROOKE-ALVINSTON - EFT	1204202 OFFICE POSTAGE	03/06/2026	03/06/2026	700.60
01-0250-7305	003217 MUN OF BROOKE-ALVINSTON - EFT	1226814 POSTAGE	03/30/2026	03/30/2026	4.85
Account Total					705.45
01-0250-7306	000125 MUNICIPALITY OF BROOKE-ALVINSTON - PAF	99300 SEWER & WATER	03/09/2026	03/09/2026	185.71
01-0250-7310	002215 KEYSTONE TECHNOLOGIES LTD.	23440 IT LICENSING	03/09/2026	03/09/2026	658.79
01-0250-7340	000112 NUTECH PEST SERVICES	13346 PEST CONTROL	03/30/2026	03/30/2026	50.85
01-0250-7340	003232 CANADIAN IPG CORPORATION	CORUN-00626236 FURNACE FILTERS	03/06/2026	03/06/2026	208.82
Account Total					259.67
Department Total					3,709.74

FIRE STATION - ALVINSTON

01-0411-7120	003125 TALBOT UNIFORMS	390477 UNIFORMS	03/30/2026	03/30/2026	113.61
01-0411-7125	000279 BMO BANK OF MONTREAL	0502677-2603 TAYLORS-FIRE HELMET FRONTS	03/17/2026	03/17/2026	269.81
01-0411-7150	003245 BLUEWATER FIRST AID TRAINING CENTRE IN	010826-1605-T INSTRUCTOR RECERTIFICATION FEE	03/30/2026	03/30/2026	169.50
01-0411-7150	000279 BMO BANK OF MONTREAL	0502677-2603 DOLLAR HAVEN-TRAINING SUPPLIES	03/17/2026	03/17/2026	21.45
01-0411-7150	000279 BMO BANK OF MONTREAL	0502677-2603 ULINE-SANDBAGS	03/17/2026	03/17/2026	101.70
01-0411-7150	000048 WATFORD HOME HARDWARE / CARIS HARDV	206515 TRAINING SUPPLIES	03/12/2026	03/12/2026	150.63

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Account	Vendor Number	Vendor Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
01-0411-7150	002040	FIRE MARSHAL'S PUBLIC FIRE SAFETY COUN	IN170762 TEXTBOOKS-NFPA 1001 COURSE	03/06/2026	03/06/2026	762.74
01-0411-7150	002040	FIRE MARSHAL'S PUBLIC FIRE SAFETY COUN	IN170810 TRAINING SUPPLIES	03/12/2026	03/12/2026	173.25
01-0411-7150	002040	FIRE MARSHAL'S PUBLIC FIRE SAFETY COUN	IN170850 TRAINING SUPPLIES	03/12/2026	03/12/2026	182.86
			Account Total			1,562.13
01-0411-7303	000003	BROOKE TELECOM CO-OPERATIVE	10605820-0326 PHONE & INTERNET SERVICE	03/09/2026	03/09/2026	87.10
01-0411-7303	000003	BROOKE TELECOM CO-OPERATIVE	10605820-0326 PHONE & INTERNET SERVICE	03/09/2026	03/09/2026	79.25
			Account Total			166.35
01-0411-7306	000125	MUNICIPALITY OF BROOKE-ALVINSTON - PAF	99209 SEWER & WATER	03/09/2026	03/09/2026	266.10
01-0411-7310	000279	BMO BANK OF MONTREAL	0502677-2603 BEST BUY-PRINTER CARTRIDGES	03/17/2026	03/17/2026	266.05
01-0411-7310	000279	BMO BANK OF MONTREAL	0502677-2603 BMO-ANNUAL FEE	03/17/2026	03/17/2026	25.00
			Account Total			291.05
01-0411-7320	002912	CANADIAN RED CROSS- ATTENTION ACCOUN	CRC-F-130787 ANNUAL TRAINING PARTNER FEE	03/09/2026	03/09/2026	250.00
01-0411-7340	003364	R & C CLEANING	FEB26 CLEANING	03/09/2026	03/09/2026	150.00
01-0411-7360	003074	A.J. STONE CO. LTD.	0000198468 SCENE SUPPLIES	03/12/2026	03/12/2026	630.54
01-0411-7365	000131	BEARCOM CANADA CORP	6012737 RADIO/GPS INSTAL	03/09/2026	03/09/2026	1,672.40
01-0411-7365	000131	BEARCOM CANADA CORP	6021171 STANDARD CHARGER	03/30/2026	03/30/2026	84.75
			Account Total			1,757.15
01-0411-7372	000207	OKE'S AUTO INC.	069264 SERVICE 5 MAINTENANCE	03/06/2026	03/06/2026	144.08
01-0411-7372	000207	OKE'S AUTO INC.	069672 DOOR CLOSERS	03/12/2026	03/12/2026	39.87
			Account Total			183.95
01-0411-7460	000279	BMO BANK OF MONTREAL	0502677-2603 INDUSTRY CANADA-RADIO LICENSE	03/17/2026	03/17/2026	939.60
01-0411-7460	002223	COUNTY OF LAMBTON	41224 TOWER LEASE & OPERATING	03/17/2026	03/17/2026	1,498.56

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01-0411-7460	002223 COUNTY OF LAMBTON	41239 ANNUAL FIRE RADIO LICENSE	03/12/2026	03/12/2026	463.32
01-0411-7460	003620 SARNIA POLICE SERVICE	9928 2026 RADIO DISPATCHING	03/09/2026	03/09/2026	9,907.80
Account Total					12,809.28
Department Total					18,449.97
<u>FIRE DEPARTMENT - WATFORD</u>					
01-0413-7610	000267 TOWNSHIP OF WARWICK	0077074 WARWICK FIRE AGREEMENT	03/09/2026	03/09/2026	2,331.96
Department Total					2,331.96
<u>POLICE</u>					
01-0420-7460	002180 MINISTER OF FINANCE - POLICING ONLY	102602261117111 POLICING CREDIT	03/19/2026	03/19/2026	-668.54
01-0420-7460	000055 LAMBTON GROUP OPP DETACHMENT BOARD	2674 OPP RECOVERY BILLING	03/12/2026	03/12/2026	668.54
01-0420-7460	000055 LAMBTON GROUP OPP DETACHMENT BOARD	2683 CURRENT YEAR DEFICIT RECOVERY	03/19/2026	03/19/2026	1,937.50
01-0420-7460	002180 MINISTER OF FINANCE - POLICING ONLY	421003261057018 MONTHLY POLICING	03/19/2026	03/19/2026	36,755.00
Account Total					38,692.50
Department Total					38,692.50
<u>CONSERVATION AUTHORITY</u>					
01-0430-7620	000106 ST. CLAIR REGION CONSERVATION AUTH.	IN0019942 2026 LEVY	03/09/2026	03/09/2026	32,112.97
Department Total					32,112.97
<u>PROTECTIVE INSPECTION & CONTROL</u>					
01-0440-7470	002223 COUNTY OF LAMBTON	41145 BUILDING INSPECTIONS	03/09/2026	03/09/2026	2,835.00
01-0440-7470	002223 COUNTY OF LAMBTON	41145 BUILDING INSPECTIONS	03/09/2026	03/09/2026	276.25
01-0440-7470	002223 COUNTY OF LAMBTON	41314 BUILDING PERMITS	03/19/2026	03/19/2026	3,360.00
01-0440-7470	002223 COUNTY OF LAMBTON	41314 BUILDING PERMITS	03/19/2026	03/19/2026	236.88
Account Total					6,708.13
01-0440-7476	002223 COUNTY OF LAMBTON	41146 PROPERTY STANDARDS	03/09/2026	03/09/2026	1,085.00
01-0440-7476	002223 COUNTY OF LAMBTON	41146 PROPERTY STANDARDS	03/09/2026	03/09/2026	90.63
01-0440-7476	002223 COUNTY OF LAMBTON	41147 MISC BILLING	03/09/2026	03/09/2026	400.36

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Account	Vendor Number	Vendor Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
Account Total						1,575.99
Department Total						8,284.12
RP - PATCHING COLD/HOT MIX						
01-0501-7301	002812	INNOVATIVE SURFACE SOLUTIONS	PS-INV008117 COLD MIX	03/12/2026	03/12/2026	8,073.76
Department Total						8,073.76
RT&M - LITTER/GARBAGE PICKUP						
01-0549-7401	000066	WASTE MANAGEMENT OF CANADA CORP.	0468540-0676-7 DUMPSTER RENTAL	03/09/2026	03/09/2026	289.35
Department Total						289.35
RT&M - SIGNS						
01-0550-7301	003423	TH INDUSTRIAL SUPPLY LIMITED	SI-00013542 SIGN BOLTS AND LEGS	03/30/2026	03/30/2026	18.31
Department Total						18.31
RT&M - INTERSECTION LIGHTING						
01-0551-7306	000014	HYDRO ONE NETWORKS INC.	4674-03226 HYDRO	03/09/2026	03/09/2026	20.56
Department Total						20.56
PUBLIC WORKS - OVERHEAD						
01-0560-7117	003503	GREEN SHIELD CANADA	19164095 GROUP BENEFITS	03/06/2026	03/06/2026	1,384.28
01-0560-7117	003500	RWAM INSURANCE ADMINISTRATORS INC	25935-0326 GROUP BENEFITS	03/06/2026	03/06/2026	1,041.07
Account Total						2,425.35
01-0560-7125	000279	BMO BANK OF MONTREAL	0502677-2603 AGO INDUSTRIES-EE CLOTHING	03/17/2026	03/17/2026	2,675.44
01-0560-7125	003458	COVEMAERKER, CARTER	MARCH 2026 BOOT ALLOWANCE	03/17/2026	03/17/2026	250.00
Account Total						2,925.44
01-0560-7301	000018	CLOVER MART - 1000967669 ONTARIO CORP.	25-0226 COFFEE	03/06/2026	03/06/2026	36.99
01-0560-7301	000018	CLOVER MART - 1000967669 ONTARIO CORP.	29-0326 COFFEE	03/17/2026	03/17/2026	51.62
Account Total						88.61
01-0560-7303	000003	BROOKE TELECOM CO-OPERATIVE	10605820-0326 PHONE & INTERNET SERVICE	03/09/2026	03/09/2026	160.03
01-0560-7303	000003	BROOKE TELECOM CO-OPERATIVE	10605820-0326 PHONE & INTERNET SERVICE	03/09/2026	03/09/2026	215.55

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Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
				Account Total	375.58
01-0560-7304	002968 GROENEVELD-BEKA	0510503723 GREASE	03/30/2026	03/30/2026	258.42
01-0560-7304	003136 NAPA GLENCOE	130-596530 CREDIT ON TOOL REPLACEMENT	03/09/2026	03/09/2026	-327.69
01-0560-7304	003136 NAPA GLENCOE	130-597170 TOOL OIL FOR AIR TOOLS	03/09/2026	03/09/2026	93.15
01-0560-7304	003136 NAPA GLENCOE	130-597972 SHOP SUPPLIES	03/17/2026	03/17/2026	39.08
01-0560-7304	000112 NUTECH PEST SERVICES	13289 PEST CONTROL	03/06/2026	03/06/2026	50.79
01-0560-7304	000112 NUTECH PEST SERVICES	13348 PEST CONTROL	03/30/2026	03/30/2026	50.85
01-0560-7304	000265 KROWN RUST CONTROL SARNIA	180-93531 UNDERCOATING& EQUIP SALTWASH	03/30/2026	03/30/2026	673.48
01-0560-7304	003699 LAWRENCE ELECTRIC MOTOR REPAIR	2358 POWER EQUIPMENT REPAIR	03/30/2026	03/30/2026	446.35
01-0560-7304	000168 WATFORD AUTO PARTS	515021 FUSES	03/09/2026	03/09/2026	25.98
01-0560-7304	003423 TH INDUSTRIAL SUPPLY LIMITED	SI-00013337 SHOP BOLT BIN RESTOCK	03/09/2026	03/09/2026	101.13
01-0560-7304	003423 TH INDUSTRIAL SUPPLY LIMITED	SI-00013526 EARPLUGS & BOLT FOR GRADER	03/30/2026	03/30/2026	69.11
				Account Total	1,480.65
01-0560-7306	000014 HYDRO ONE NETWORKS INC.	2206-0326 HYDRO	03/12/2026	03/12/2026	637.38
01-0560-7306	000014 HYDRO ONE NETWORKS INC.	6362-0226 HYDRO	03/06/2026	03/06/2026	297.95
01-0560-7306	000125 MUNICIPALITY OF BROOKE-ALVINSTON - PAF	99383 WATER	03/09/2026	03/09/2026	116.04
				Account Total	1,051.37
01-0560-7310	000279 BMO BANK OF MONTREAL	0502677-2603 INDUSTRY CANADA-RADIO LICENSE	03/17/2026	03/17/2026	389.60
01-0560-7310	000131 BEARCOM CANADA CORP	6013691 GPS & RADIO	03/09/2026	03/09/2026	335.61
				Account Total	725.21
01-0560-7315	002034 CAM-RON INSURANCE BROKERS	141527 INCREASE FOR NEW TRACTOR	03/12/2026	03/12/2026	300.24
01-0560-7325	000279 BMO BANK OF MONTREAL	0502677-2603 ROAD SCHOOL-REGISTRATION	03/17/2026	03/17/2026	1,491.60
01-0560-7325	002572 DENKERS, JANET	MARCH 2026 GOOD ROADS DONATION	03/31/2026	03/31/2026	100.00

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Account Total					1,591.60
01-0560-7398	000074 MACKENZIE OIL LIMITED	23280 DYED DIESEL	03/09/2026	03/09/2026	1,993.41
01-0560-7398	000074 MACKENZIE OIL LIMITED	23281 CLEAR DIESEL	03/09/2026	03/09/2026	2,682.10
01-0560-7398	000074 MACKENZIE OIL LIMITED	B154335 DYED DIESEL	03/30/2026	03/30/2026	588.48
Account Total					5,263.99
Department Total					16,228.04
2011 INTERNATIONAL					
01-0603-7372	000139 JOHN O'NEIL WELDING	31462 PLOW REPAIR	03/09/2026	03/09/2026	50.51
Department Total					50.51
2018 WESTERN STAR					
01-0604-7372	002968 GROENEVELD-BEKA	0510442828 AUTOGREASER REPAIR/RESTOCK	03/30/2026	03/30/2026	1,911.95
01-0604-7372	003465 DYNAMIC DIESEL REPAIR INC	4055 AIR LINE REPAIR	03/06/2026	03/06/2026	4.07
01-0604-7372	003465 DYNAMIC DIESEL REPAIR INC	4254 TAILGATE REPAIR	03/30/2026	03/30/2026	712.43
Account Total					2,628.45
Department Total					2,628.45
2021 - CAT 150-15AWD GRADER					
01-0611-7372	003423 TH INDUSTRIAL SUPPLY LIMITED	SI-00013526 EARPLUGS & BOLT FOR GRADER	03/30/2026	03/30/2026	77.71
Department Total					77.71
2021 Dodge RAM 4 x 4 pickup					
01-0621-7370	000074 MACKENZIE OIL LIMITED	22850 GAS FOR PICKUP TRUCKS	03/06/2026	03/06/2026	567.67
01-0621-7370	000074 MACKENZIE OIL LIMITED	23686 GAS	03/30/2026	03/30/2026	618.62
Account Total					1,186.29
Department Total					1,186.29
2019 FORD 4x4 PICKUP					
01-0622-7370	000074 MACKENZIE OIL LIMITED	22850 GAS FOR PICKUP TRUCKS	03/06/2026	03/06/2026	567.66
01-0622-7370	000074 MACKENZIE OIL LIMITED	23686 GAS	03/30/2026	03/30/2026	618.63
Account Total					1,186.29

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Department Total					1,186.29
DEERE TRACTOR LOADER					
01-0630-7372	000136 PODOLINSKY EQUIPMENT LTD	466255 3 POINT HITCH BUSHINGS	03/17/2026	03/17/2026	9.66
Department Total					9.66
TRAILER					
01-0638-7372	003136 NAPA GLENCOE	130-597973 WIRING	03/17/2026	03/17/2026	9.22
Department Total					9.22
STREET LIGHTING - ALVINSTON					
01-0751-7345	002991 BLUEWATER POWER SERVICES CORP	90075837 ESA INSPECITON FEE	03/06/2026	03/06/2026	423.86
01-0751-7345	002991 BLUEWATER POWER SERVICES CORP	90076137 STREET LIGHT MAINTENANCE	03/30/2026	03/30/2026	1,006.69
Account Total					1,430.55
Department Total					1,430.55
STREET LIGHTING - INWOOD					
01-0752-7306	000014 HYDRO ONE NETWORKS INC.	6752-0326 HYDRO	03/09/2026	03/09/2026	589.67
Department Total					589.67
SANITARY SEWER SYSTEM					
01-0810-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0326 PHONE & INTERNET SERVICE	03/09/2026	03/09/2026	150.00
01-0810-7432	000047 CHEMTRADE CHEMICALS CANADA LTD	90366335 ALUMINUM SULPHATE	03/09/2026	03/09/2026	1,792.76
01-0810-7432	003685 MCDOUGALL ENERGY INC.	ARI00934412 SEWER PLANT GENERATOR PROPANE	03/06/2026	03/06/2026	0.97
01-0810-7432	000034 CENTRAL SANITATION INC.	I70498 VAC BIO SOLIDS	03/06/2026	03/06/2026	437.31
01-0810-7432	000034 CENTRAL SANITATION INC.	I71449 SLUDGE REMOVAL	03/30/2026	03/30/2026	437.31
01-0810-7432	000034 CENTRAL SANITATION INC.	I72064 SLUDGE REMOVAL	03/30/2026	03/30/2026	437.31
01-0810-7432	000124 ONTARIO CLEAN WATER AGENCY - EFT	INV00000064235 CALL BACKS	03/19/2026	03/19/2026	712.32
Account Total					3,817.98
01-0810-7455	003240 ONTARIO CLEAN WATER AGENCY - PAP	INV00000063900 OPERATIONS CONTRACT	03/09/2026	03/09/2026	10,903.63
Department Total					14,871.61

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INWOOD SEWER SYSTEM						
01-0811-7303	000003	BROOKE TELECOM CO-OPERATIVE	10605820-0326 PHONE & INTERNET SERVICE	03/09/2026	03/09/2026	50.00
Department Total						50.00
WATERWORKS SYSTEM						
01-0830-7303	000003	BROOKE TELECOM CO-OPERATIVE	10605820-0326 PHONE & INTERNET SERVICE	03/09/2026	03/09/2026	50.00
01-0830-7306	000014	HYDRO ONE NETWORKS INC.	6857-0226 HYDRO	03/06/2026	03/06/2026	106.23
01-0830-7432	003270	WOLSELEY CANADA INC	6815608 HYDRANT REPAIR SHILOH & NAUVOO	03/30/2026	03/30/2026	1,720.80
01-0830-7432	002991	BLUEWATER POWER SERVICES CORP	90075862 HYDROVAC CURBSTOP	03/06/2026	03/06/2026	1,421.54
Account Total						3,142.34
01-0830-7434	003662	METERCOR INC.	23535 METERS & ERTS	03/06/2026	03/06/2026	3,292.26
01-0830-7455	003240	ONTARIO CLEAN WATER AGENCY - PAP	INV00000063900 OPERATIONS CONTRACT	03/09/2026	03/09/2026	9,334.54
Department Total						15,925.37
WASTE COLLECTION						
01-0840-7480	000026	BLUEWATER RECYCLING ASSOC.	INV-00195 GARBAGE & RECYCLING	03/09/2026	03/09/2026	362.95
Department Total						362.95
RECYCLING						
01-0860-7480	000026	BLUEWATER RECYCLING ASSOC.	INV-00195 GARBAGE & RECYCLING	03/09/2026	03/09/2026	7,936.72
Department Total						7,936.72
ALVINSTON COMMUNITY CENTRE						
01-1635-7117	003503	GREEN SHIELD CANADA	19164095 GROUP BENEFITS	03/06/2026	03/06/2026	1,653.52
01-1635-7117	003500	RWAM INSURANCE ADMINISTRATORS INC	25935-0326 GROUP BENEFITS	03/06/2026	03/06/2026	833.20
Account Total						2,486.72
01-1635-7125	000279	BMO BANK OF MONTREAL	0502677-2603 AGO INDUSTRIES-EE CLOTHING	03/17/2026	03/17/2026	6,505.71
01-1635-7125	000212	MITCHELL, LEONARD	MARCH 2026 BOOT ALLOWANCE	03/09/2026	03/09/2026	169.49

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01-1635-7125	003325 CADMAN, KYLE	MARCH 2026 BOOT ALLOWANCE	03/17/2026	03/17/2026	169.49
		Account Total			6,844.69
01-1635-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0326 PHONE & INTERNET SERVICE	03/09/2026	03/09/2026	59.48
01-1635-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0326 PHONE & INTERNET SERVICE	03/09/2026	03/09/2026	70.45
01-1635-7303	003464 FIBERNETICS CORPORATION	781509 PHONE LINES	03/06/2026	03/06/2026	33.84
		Account Total			163.77
01-1635-7306	000125 MUNICIPALITY OF BROOKE-ALVINSTON - PAF 99381	SEWER & WATER	03/09/2026	03/09/2026	1,663.70
01-1635-7306	000125 MUNICIPALITY OF BROOKE-ALVINSTON - PAF 99382	SEWER & WATER	03/09/2026	03/09/2026	1,512.37
		Account Total			3,176.07
01-1635-7340	002214 GERBER ELECTRIC LTD	00029638 INSTALL VENDING MACHINE OUTLET	03/09/2026	03/09/2026	395.50
01-1635-7340	002214 GERBER ELECTRIC LTD	00029743 DEHUMIDIFIER DEFROST TIMER RPL	03/30/2026	03/30/2026	276.85
01-1635-7340	000279 BMO BANK OF MONTREAL	0502677-2603 PRINCESS AUTO-FLOOR SWEEPER	03/17/2026	03/17/2026	350.28
01-1635-7340	000048 WATFORD HOME HARDWARE / CARIS HARDV 105415	CALCIUM CHLORIDE	03/09/2026	03/09/2026	521.90
01-1635-7340	000112 NUTECH PEST SERVICES	13288 PEST CONTROL	03/06/2026	03/06/2026	50.79
01-1635-7340	000112 NUTECH PEST SERVICES	13347 PEST CONTROL	03/31/2026	03/31/2026	50.85
01-1635-7340	000048 WATFORD HOME HARDWARE / CARIS HARDV 206552	WALL HOOKS	03/09/2026	03/09/2026	10.15
01-1635-7340	003017 MARCOTTE DISPOSAL INC.	26116 GARBAGE DISPOSAL	03/09/2026	03/09/2026	342.40
01-1635-7340	003344 HOLLAND CLEANING SOLUTIONS LTD.	3060669 CLEANING PRODUCTS	03/30/2026	03/30/2026	1,720.12
01-1635-7340	000100 MCNAUGHTON HOME HARDWARE CENTRE	526039 SUPPLIES	03/19/2026	03/19/2026	53.08
01-1635-7340	000100 MCNAUGHTON HOME HARDWARE CENTRE	526691 PARTS FOR AUD SINK REPAIR	03/31/2026	03/31/2026	49.67
01-1635-7340	000100 MCNAUGHTON HOME HARDWARE CENTRE	526703 PLUMBING PARTS	03/31/2026	03/31/2026	-38.40
01-1635-7340	000100 MCNAUGHTON HOME HARDWARE CENTRE	526707 AUD WASHROOM SINK REPAIR	03/31/2026	03/31/2026	73.42
01-1635-7340	000100 MCNAUGHTON HOME HARDWARE CENTRE	526816 WIPER FLUID/PART FOR AUD SINK	03/31/2026	03/31/2026	37.71

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 03/01/2026 to 03/31/2026 Paid Invoices Cheque Date 03/01/2026 to 03/31/2026

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
01-1635-7340	000048 WATFORD HOME HARDWARE / CARIS HARDV	782653 CALCIUM CHLORIDE	03/09/2026	03/09/2026	-372.79
01-1635-7340	003232 CANADIAN IPG CORPORATION	CORUN-00626236 FURNACE FILTERS	03/06/2026	03/06/2026	132.21
01-1635-7340	000019 LONDON FIRE EQUIPMENT LTD.	S839331 ANNUAL FIRE INSPECTIONS/MAINT	03/09/2026	03/09/2026	3,574.47
		Account Total			7,228.21
01-1635-7341	000048 WATFORD HOME HARDWARE / CARIS HARDV	207277 STRAPPING TO REPAIR EQUIPMENT	03/17/2026	03/17/2026	13.55
01-1635-7372	000279 BMO BANK OF MONTREAL	0502677-2603 AED4LIFE-AED BATTERIES	03/17/2026	03/17/2026	614.72
01-1635-7372	000207 OKE'S AUTO INC.	069700 TIRE REPAIR F-150	03/17/2026	03/17/2026	39.55
01-1635-7372	000207 OKE'S AUTO INC.	069711 TIRE REPAIR	03/19/2026	03/19/2026	39.55
01-1635-7372	000167 BLACK & MCDONALD LIMITED	43-1903407 CONDENSER REPAIRS	03/06/2026	03/06/2026	954.69
01-1635-7372	000167 BLACK & MCDONALD LIMITED	43-1916112 DEHUMIDIFIER REPAIRS	03/30/2026	03/30/2026	12,864.77
01-1635-7372	000177 NELLA CUTLERY	IN2465444 OLYMPIA BLADE SHARPENING	03/06/2026	03/06/2026	45.20
01-1635-7372	000177 NELLA CUTLERY	IN2465827 OLYMPIA BLADE SHARPENING	03/17/2026	03/17/2026	45.20
		Account Total			14,603.68
01-1635-7381	000279 BMO BANK OF MONTREAL	0502677-2603 NO FRILLS-BAR POP	03/17/2026	03/17/2026	49.72
01-1635-7381	000279 BMO BANK OF MONTREAL	0502677-2603 FOODLAND-BAR POP	03/17/2026	03/17/2026	63.12
01-1635-7381	000082 PEPSI BOTTLING GROUP (CANADA)	50048605 POP	03/06/2026	03/06/2026	484.50
		Account Total			597.34
01-1635-7383	002841 KERN WATER SYSTEMS INC.	1844803 BAR ICE	03/06/2026	03/06/2026	147.00
01-1635-7383	002841 KERN WATER SYSTEMS INC.	1845210 BAR ICE	03/30/2026	03/30/2026	178.50
01-1635-7383	002841 KERN WATER SYSTEMS INC.	1845337 BAR ICE	03/31/2026	03/31/2026	213.50
		Account Total			539.00
01-1635-7384	000100 MCNAUGHTON HOME HARDWARE CENTRE	526816 DISHWASHER SOAP	03/31/2026	03/31/2026	129.94

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 03/01/2026 to 03/31/2026 Paid Invoices Cheque Date 03/01/2026 to 03/31/2026

Account	Vendor Number	Vendor Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
01-1635-7399	000279	BMO BANK OF MONTREAL	0502677-2603 VISTA PRINT-FUNDRAISING COASTR	03/17/2026	03/17/2026	226.00
01-1635-7399	003689	RIVERSIDE PRINT & SIGNS	197757 QR CODE LABELS	03/12/2026	03/12/2026	187.00
01-1635-7399	002957	BRYANS, RACHEL	MARCH 2026 BOOTH-ARENA FLOOR FUND	03/12/2026	03/12/2026	50.00
01-1635-7399	003693	JORIS, JILL	VISTA PRINT-BROCHURE ARENA FLOOR PROJECT BROCHURES	03/19/2026	03/19/2026	89.27
Account Total						552.27
Department Total						36,335.24

CONCESSION / BOOTH & VENDING

01-1637-7382	000082	PEPSI BOTTLING GROUP (CANADA)	50048605 POP	03/06/2026	03/06/2026	778.99
Department Total						778.99

ALVINSTON LIBRARY

01-1641-7306	000125	MUNICIPALITY OF BROOKE-ALVINSTON - PAF 99309	SEWER & WATER	03/09/2026	03/09/2026	185.71
01-1641-7340	003232	CANADIAN IPG CORPORATION	CORUN-00626236 FURNACE FILTERS	03/06/2026	03/06/2026	46.24
01-1641-7340	003364	R & C CLEANING	FEB26 CLEANING	03/09/2026	03/09/2026	700.00
Account Total						746.24
Department Total						931.95

INWOOD LIBRARY

01-1642-7340	003232	CANADIAN IPG CORPORATION	CORUN-00626236 FURNACE FILTERS	03/06/2026	03/06/2026	46.24
Department Total						46.24

PLANNING & ZONING

01-1810-7430	000113	R DOBBIN ENGINEERING INC	35.26 12-13 SIDEROAD APPORTIONMENT	03/06/2026	03/06/2026	610.20
01-1810-7430	002223	COUNTY OF LAMBTON	41272 BY-LAW REVIEW	03/09/2026	03/09/2026	1,070.40
01-1810-7430	002223	COUNTY OF LAMBTON	ZA-01/26 & ZA-02-26 ZA-01/26 WILLIAMS	03/17/2026	03/17/2026	525.00
01-1810-7430	002223	COUNTY OF LAMBTON	ZA-01/26 & ZA-02-26 ZA-02/26 PODOLINSKY	03/17/2026	03/17/2026	525.00
Account Total						2,730.60
Department Total						2,730.60

COMMERCIAL & INDUSTRIAL

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 03/01/2026 to 03/31/2026 Paid Invoices Cheque Date 03/01/2026 to 03/31/2026

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
01-1820-7399	003694 CLASSIC DISPLAYS	SO26-2353 CHRISTMAS LIGHTS	03/19/2026	03/19/2026	4,813.12
Department Total					4,813.12
AGRICULTURE & REFORESTATION					
01-1840-7455	000113 R DOBBIN ENGINEERING INC	41.26 DRAINAGE SUPERINTENDENT	03/09/2026	03/09/2026	1,569.57
Department Total					1,569.57
TILE DRAINAGE					
01-1850-7210	000279 BMO BANK OF MONTREAL	0502677-2603 MOF-TILEDEB 2018-03	03/17/2026	03/17/2026	522.98
01-1850-7710	000279 BMO BANK OF MONTREAL	0502677-2603 MOF-TILEDEB 2018-03	03/17/2026	03/17/2026	2,737.85
Department Total					3,260.83
COUNTY OF LAMBTON TAXATION					
01-9400-9100	002223 COUNTY OF LAMBTON	41253 1ST QUARTER LEVY	03/19/2026	03/19/2026	533,181.00
Department Total					533,181.00
EDUCATION ENGLISH PUBLIC					
01-9500-9100	000176 LAMBTON KENT DISTRICT SCHOOL BOARD	Q1 - 2026 1ST QUARTER LEVY	03/19/2026	03/19/2026	220,712.00
Department Total					220,712.00
EDUCATION FRENCH PUBLIC					
01-9510-9100	000277 CONSEIL SCOLAIRE VIAMONDE	Q1 - 2026 1ST QUARTER LEVY	03/19/2026	03/19/2026	2,089.00
Department Total					2,089.00
EDUCATION ENGLISH SEPARATE					
01-9520-9100	000276 ST. CLAIR CATHOLIC DISTRICT SCHOOL BD.	Q1 - 2026 1ST QUARTER LEVY	03/19/2026	03/19/2026	57,840.00
Department Total					57,840.00
EDUCATION FRENCH SEPARATE					
01-9530-9100	000278 CONSEIL SCOLAIRE CATHOLIQUE PROVIDEN	Q1 - 2026 1ST QUARTER LEVY	03/19/2026	03/19/2026	6,822.00
Department Total					6,822.00
BROOKE FIRE - ALVINSTON STATION					
20-0411-8000	003074 A.J. STONE CO. LTD.	0000198958 FIRE PROECTION GRANT	03/30/2026	03/30/2026	927.73

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 03/01/2026 to 03/31/2026 Paid Invoices Cheque Date 03/01/2026 to 03/31/2026

Account	Vendor Number	Vendor Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
Department Total						927.73
COMMUNITY CENTRE						
20-1635-8012	002481	JET ICE LIMITED	135910 HOSE REEL FOR ICE MAKING	03/31/2026	03/31/2026	3,221.74
20-1635-8014	002214	GERBER ELECTRIC LTD	00029746 INDIRECT TANK & BOILER	03/30/2026	03/30/2026	20,793.23
20-1635-8015	002599	SPRIET ASSOCIATES	26-0115 PROJECT ENGINEERING-FLOOR	03/30/2026	03/30/2026	26,423.54
Department Total						50,438.51
MUNICIPAL DRAINS - CONSTRUCTION						
20-2800-7401	000113	R DOBBIN ENGINEERING INC	49.26 CROCKETT DRAIN BRANCH B	03/30/2026	03/30/2026	12,087.61
20-2800-7401	000113	R DOBBIN ENGINEERING INC	51.26 MORLEY ZAVITZ DRAIN	03/30/2026	03/30/2026	36,171.87
20-2800-7401	000113	R DOBBIN ENGINEERING INC	53.26 CHERRY CREEK & CHERRY CREEK BR	03/30/2026	03/30/2026	96,499.74
Account Total						144,759.22
Department Total						144,759.22
MUNICIPAL DRAINS - MAINTENANCE						
20-2900-7401	003691	ERNIE HERRINGTON EXC. TRUCK LTD.	19325 MCKELLAR WERDEN DRAIN 10% HB	03/30/2026	03/30/2026	3,360.97
20-2900-7401	002135	MCNALLY EXCAVATING LTD	834 PIPER JOHNSON DRAIN	03/30/2026	03/30/2026	10,351.58
20-2900-7401	002840	JLH EXCAVATING INC.	E17746 ELLIOT-TAIT DRAIN	03/09/2026	03/09/2026	13,387.54
20-2900-7401	000044	TOWNSHIP OF ENNISKILLEN	IVC05421 DURHAM CREEK DRAIN	03/09/2026	03/09/2026	1,401.51
Account Total						28,501.60
Department Total						28,501.60
Total Paid Invoices						1,316,758.81
Total Unpaid Invoices						-186.24
Total Invoices						1,316,572.57

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 03/01/2026 to 03/31/2026 Paid Invoices Cheque Date 03/01/2026 to 03/31/2026

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
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Department Summary

01-0000	ASSETS & LIABILITIES	44,219.63
01-0050	LICENCES, PERMITS, RENTS	-425.00
01-0240	GOVERNANCE	709.00
01-0241	COUNCIL SUPPORT	1,805.06
01-0250	CORPORATE MANAGEMENT	3,709.74
01-0411	FIRE STATION - ALVINSTON	18,449.97
01-0413	FIRE DEPARTMENT - WATFORD	2,331.96
01-0420	POLICE	38,692.50
01-0430	CONSERVATION AUTHORITY	32,112.97
01-0440	PROTECTIVE INSPECTION & CONTROL	8,284.12
01-0501	RP - PATCHING COLD/HOT MIX	8,073.76
01-0549	RT&M - LITTER/GARBAGE PICKUP	289.35
01-0550	RT&M - SIGNS	18.31
01-0551	RT&M - INTERSECTION LIGHTING	20.56
01-0560	PUBLIC WORKS - OVERHEAD	16,228.04
01-0603	2011 INTERNATIONAL	50.51
01-0604	2018 WESTERN STAR	2,628.45
01-0611	2021 - CAT 150-15AWD GRADER	77.71
01-0621	2021 Dodge RAM 4 x 4 pickup	1,186.29
01-0622	2019 FORD 4x4 PICKUP	1,186.29
01-0630	DEERE TRACTOR LOADER	9.66
01-0638	TRAILER	9.22
01-0751	STREET LIGHTING - ALVINSTON	1,430.55
01-0752	STREET LIGHTING - INWOOD	589.67
01-0810	SANITARY SEWER SYSTEM	14,871.61
01-0811	INWOOD SEWER SYSTEM	50.00
01-0830	WATERWORKS SYSTEM	15,925.37
01-0840	WASTE COLLECTION	362.95
01-0860	RECYCLING	7,936.72
01-1635	ALVINSTON COMMUNITY CENTRE	36,335.24
01-1637	CONCESSION / BOOTH & VENDING	778.99
01-1641	ALVINSTON LIBRARY	931.95
01-1642	INWOOD LIBRARY	46.24
01-1810	PLANNING & ZONING	2,730.60
01-1820	COMMERCIAL & INDUSTRIAL	4,813.12
01-1840	AGRICULTURE & REFORESTATION	1,569.57
01-1850	TILE DRAINAGE	3,260.83
01-9400	COUNTY OF LAMBTON TAXATION	533,181.00
01-9500	EDUCATION ENGLISH PUBLIC	220,712.00
01-9510	EDUCATION FRENCH PUBLIC	2,089.00
01-9520	EDUCATION ENGLISH SEPARATE	57,840.00
01-9530	EDUCATION FRENCH SEPARATE	6,822.00

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 03/01/2026 to 03/31/2026 Paid Invoices Cheque Date 03/01/2026 to 03/31/2026

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
		20-0411 BROOKE FIRE - ALVINSTON STATION			927.73
		20-1635 COMMUNITY CENTRE			50,438.51
		20-2800 MUNICIPAL DRAINS - CONSTRUCTION			144,759.22
		20-2900 MUNICIPAL DRAINS - MAINTENANCE			28,501.60
				Report Total	1,316,572.57



Council Staff Report

To: Mayor Ferguson and Council
Subject: Appointment By-law
Meeting: Council - 08 Apr 2026
Department: Clerks
Staff Contact: Janet Denkers, Clerk Administrator

Recommendation:

That the attached appointment By-law be approved.

Background:

From time to time, staff changes occur. The County of Lambton have advised of some updates to the By-law Enforcement, Property Standards, Provincial Offences contacts. The attached By-law has been redrafted for clarity.

Comments:

The County Appointments to By-law Enforcement, Property Standards and Provincial Offences are: Corrine Nauta, Kelly Bedard, Jessica VanDenBerge and Kirsten Rovers.

Financial Considerations:

None Associated

ATTACHMENTS:

[By-law xx of 2026 - Appointment](#)

THE CORPORATION OF THE MUNICIPALITY OF BROOKE-ALVINSTON

BY-LAW NUMBER xx OF 2026

BEING A BY-LAW TO APPOINT FOR VARIOUS OFFICIALS AND COMMITTEES FOR THE MUNICIPALITY OF BROOKE-ALVINSTON

WHEREAS the Council of the Municipality of Brooke-Alvinston deems it important to appoint citizens and members of Council to Boards and Committees,

NOW THEREFORE, the Council of the Municipality of Brooke-Alvinston enacts as follows:

- (1) Schedule "A" attached hereto and forms a part of this By-law
- (2) That members of these committees and representatives shall be compensated at a rate in accordance with the Council remuneration by-law as established by Council;
- (3) That Council may amend or alter these appointments by resolution or by-law;
- (4) In the event of a vacancy either as a result of a resignation or expiration of the term of office, Council will recruit replacement members
- (5) The term of office for all appointments shall be for the term of Council unless terminated sooner by a resolution of Council and unless otherwise prohibited;
- (6) The Council Appointee or Chair of each Committee shall ensure that minutes of each meeting are provided to the Clerk to be circulated to Council
- (7) The Mayor is an ex-officio member of all Committees of Council and as such has the same rights as other committee members but is obligated to attend meetings and is counted in determining if quorum is present
- (8) That By-law 61 of 2022 is hereby repealed;
- (9) That this By-law shall be in force as of the date of passing and shall remain in force until amended or repealed.

By-law read a first, second and third time and finally passed this 8th day of April 2026.

David Ferguson, Mayor

Janet Denkers, Clerk Administrator

**BY-LAW NUMBER xx OF 2026
SCHEDULE "A"**

Mayor's Alternate	Frank Nemcek
Community Emergency Management Coordinator (CEMC) Alternate CEMC	Steve Knight Janet Denkers
Brooke-Alvinston Fire Committee Elected Official(s)	Jenny Redick Frank Nemcek Dawn-Euphemia (1) South West Middlesex (1)
Committee of Adjustment	Craig Sanders, Don McCabe Randy Hills – until February 1, 2027 Christa Sawyer - until February 1, 2028 Ken McGugan -until February 2029
Alvinston Cemetery Board	Jenny Redick Kevin Tizzard Ron Hills Jeannette Douglas Jeff Thorne
Lambton Historical Society	Don McCabe Marjorie Cumming Ray Lloyd Deb Narr
St. Clair Region Conservation Authority	Don McCabe
Tile Drain Inspector	R. Dobbin Engineering Inc.
Livestock Valuators <i>(Livestock, Poultry & Honey Bee Act)</i>	County of Lambton
Pound Keeper - Livestock Dogs	Earl Foster JSG Animal Services
Property Standards Officer By-law Enforcement Provincial Offences	*County of Lambton
Building Inspection	County of Lambton
Weed Inspector	County of Lambton
Animal Control (dogs)	Sarnia Humane Society
Property Standards Committee	Council as a Whole
Lambton Farm Safety	Don McCabe
Bluewater Recycling Association	Dave Ferguson
Lambton County Trails Committee	Frank Nemcek
Seniors Advisory Committee	Jeannette Douglas

* = Corrine Nauta, Kelly Bedard, Jessica VanDenBerghe, Kirsten Rovers or other appointed County of Lambton Employees



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: Ale House Patio Relocation
Meeting: Council - 08 Apr 2026
Department: Clerks
Staff Contact: Janet Denkers, Clerk Administrator

Recommendation:

That the Council of the Municipality of Brooke-Alvinston has no objections to the Ale House patio to the rear of 3229 River Street provided the noise by-laws are adhered to.

Background:

Armor's Ale House has advised that they will not be placing their patio on the street this year. They are relocating it to the rear of 3229 River Street.

Comments:

The new patio will be completely fenced and customers can only enter and leave through the main entrance of the restaurant.

Application is being made to alter the liquor license for 40 people from the front of the restaurant at 3227 River Street to the rear of 3229 River Street.

The patio at the rear of 3229 River Street will function similar to the previous front patio and there will be no loudspeakers or bands.

Financial Considerations:

None associated.



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: Request for a Special Occasion Permit - Cornhole Tournament
Meeting: Council - 08 Apr 2026
Department: Clerks
Staff Contact: Janet Denkers, Clerk Administrator

Recommendation:

That the Council of the Municipality of Brooke-Alvinston declares the Alvinston Firefighter Association first annual Cornhole Tournament as an event of municipal significance and acknowledges that the AFFA will be applying for a Special Occasion Permit (SOP)

Background:

The AFFA will be hosting the their first annual cornhole tournament on April 19, 2026 at the BAICCC. A special occasion permit is required for the event. It is hopeful as a first time event that it fits the criteria adopted by Council in declaring an event to be municipally significant as it:

- a. Falls within the definition of a municipally significant event
- b. Serves the public interest by upholding the by-laws and policies of the Municipality and any other applicable legislation
- c. Will host no less than 100 members of the general public

Comments:

Should Council approve the requests, notification of the SOP and the waiver of section 3.9 of By-law 37 of 2021 should be forwarded to: Brooke Fire Rescue, Lambton EMS and Lambton OPP.

Financial Considerations:

There are no financial considerations associated with this report.



4218 Oil Heritage Road
 Petrolia, Ontario, N0N 1R0
 Phone: (519) 882-0032 Fax: (519) 882-2233
 www.dobbineng.com

The Mayor and Council
 Municipality of Brooke-Alvinston
 3236 River Street
 Alvinston, ON N0N 1A0

March 26, 2026

Re: Chanyi Drain

Four (4) sealed tenders for the Chanyi Drain were received and opened on March 26, 2026 at the Municipality of Brooke-Alvinston Municipal Office.

Following the tender opening, the schedule of tender prices from each bid was reviewed by R. Dobbin Engineering to ensure correct unit price extensions and total tender prices. The following are the confirmed, corrected, tender prices submitted (including HST):

- VanBree Infrastructure \$71,337.80
- Gillier Drainage Inc. \$76,511.17
- McNally Excavating \$78,874.00
- GM Construction \$83,857.30 (Corrected)

Based on this review, the bid from VanBree Infrastructure in the amount of \$71,337.80 is the lowest price tendered and meets all the requirements stipulated in tender documents. The bid received is 8% lower than the engineer's estimate.

Therefore, it is our recommendation to award the Contract for the Chanyi Drain be awarded to **VanBree Infrastructure** in the total amount of **\$71,337.80**. We trust this meets your requirements at this time; however, should you have any questions regarding this information, please feel free to call.

Regards,

A handwritten signature in black ink that reads 'D. Moores'.

David Moores, C.E.T.
 Drainage Superintendent / Project Manager
 R. Dobbin Engineering Inc.



Council Staff Report

To: Mayor Ferguson and Council
Subject: Legion Patio
Meeting: Council - 08 Apr 2026
Department: Clerks
Staff Contact: Janet Denkers, Clerk Administrator

Recommendation:

That the Council of the Municipality of Brooke-Alvinston has no objections to the Alvinston Legion Branch 249 having a temporary outdoor extension to their liquor license in terms of an outside patio at 3259 Nauvoo Road, Alvinston provided the required setback are maintained

Background:

The Legion is requesting an extension of their liquor license to an outdoor patio.

Comments:

In researching the proposal the requirements include:

AGCO -

- annual approval from the Municipality
- patio can only be up for 8 months of the year
- no fencing is required, just a "clearly defined area; the Legion will be exploring fencing in the future

County Roads -

- no comment on patio within the property

County Planning-

- Comments on zoning and site plan not available at this time; will be provided at the meeting

Financial Considerations:

None associated with this report.



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: 2026 Concrete Crushing
Meeting: Council - 08 Apr 2026
Department: Public Works
Staff Contact: Jamie Butler, Public Works Superintendent

Recommendation:

That Council award the 2026 crushing concrete tender to the lowest bid received from Schouten in the amount of \$32,944.02 (including HST)

Background:

Council approved the crushing of concrete in the budget. The crushing is done at the Roads Garage and the tender is for crushing existing concrete to 4" minus, stockpile it and separate reinforcing steel. Dust control will be observed. Crushing must be done by June 30, 2026.

An RFP was issued for the crushing of concrete with 4 submissions

Comments:

The submissions were opened on April 2nd and are as follows:

- Herrington Excavating - \$93,620.50
- Artscrushing - \$40,623.50
- VB Sand & Gravel - \$36,915.00
- Schouten - \$32,944.02

Pricing includes HST

Financial Considerations:

The cost for the concrete crushing is within budget.

THE CORPORATION OF THE MUNICIPALITY OF BROOKE-ALVINSTON

By-law Number xx of 2026

A By-law to authorize the sale of municipal land

WHEREAS pursuant to Section 8 of the Municipal Act, 2001, C. 25, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS the Council of the Corporation of the Municipality of Brooke-Alvinston has determined that the said lands are surplus to the needs of the Corporation and should be sold

AND WHEREAS the Council of the Municipality of Brooke-Alvinston has agreed to sell certain lands being:

- i) Alley located between 3237, 3239 River Street and 8091 Centre Street and indicated on Appendix A to this By-law

NOW THEREFORE the Council of the Municipality of Brooke-Alvinston enacts as follows:

1. That the Council of the Municipality of Brooke-Alvinston hereby authorize the conveyance of lands as noted above (i)
2. That schedule "B" notes the conditions of the easement to be placed on the alley as a condition of sale
3. That schedule "C" notes the agreement of purchase and sale for the said lands and conditions of sale

This By-law shall become into full force and effect on the date that it is enacted.

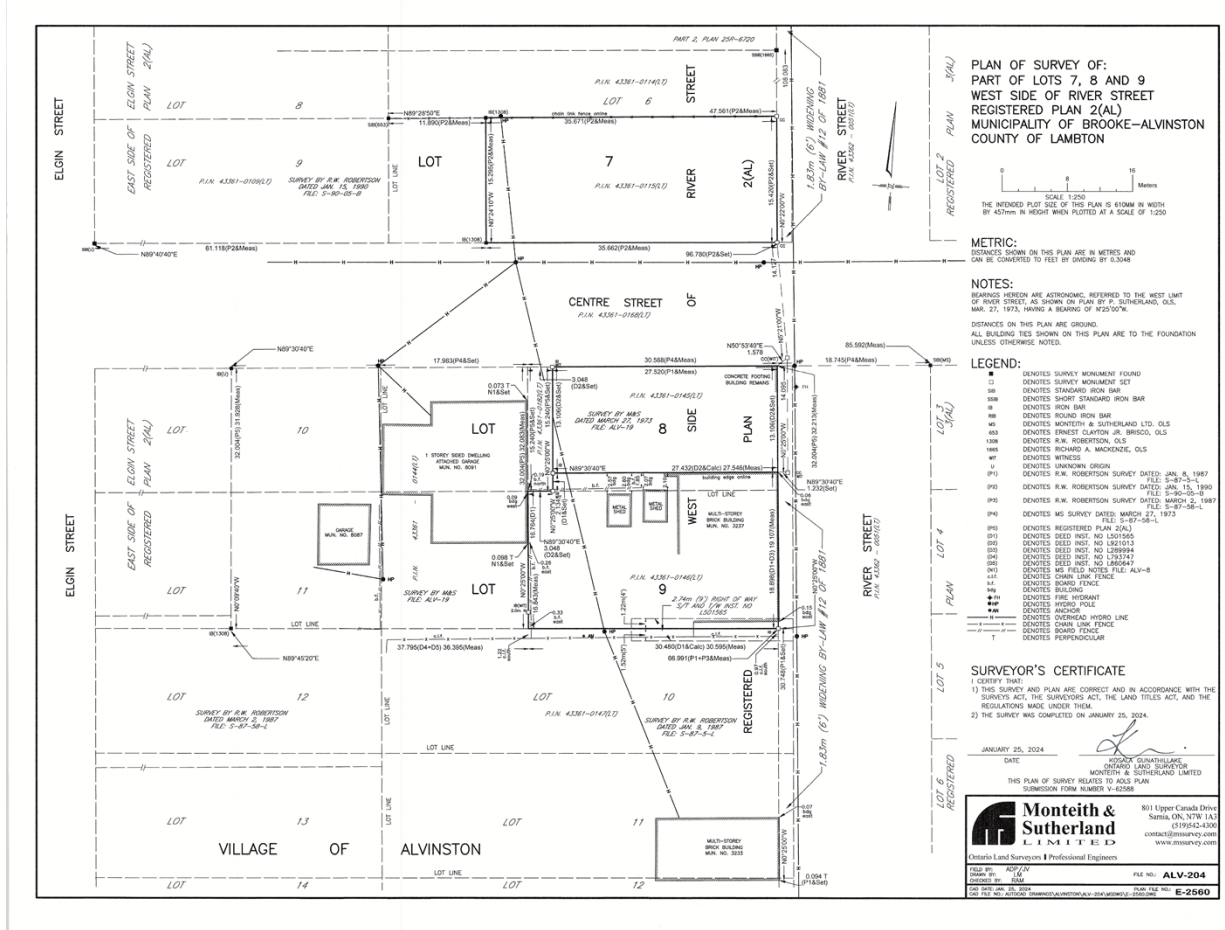
By-law read a first, second and third time and finally passed this 8th day of April, 2026.

David Ferguson, Mayor

Janet Denkers, Clerk-Administrator

APPENDIX A to By-law xx of 2026

Location of Alley



APPENDIX B
To By-law xx of 2026

Conditions of Sale – Easement

That the purchaser (VanderWal) places a 3.5' easement on the westerly portion of the alley for access by the adjacent property owner and that the easement be registered on title.

The easement shall be 3.5' x 45 '

APPENDIX C
To By-law xx of 2026

Purchase Price:

1. (VanderWal) \$3,250 purchase price plus all legal fees associated
2. (VanderWal) \$750 Christmas light sponsorship
3. (Grohlman) \$1,000 for acknowledgement of easement