



MINUTES

Council Meeting

4:30 PM - Thursday, February 26, 2026
Municipal Office

The Council of the Municipality of Brooke-Alvinston was called to order on Thursday, February 26, 2026, at 4:30 PM, in the Municipal Office, with the following members present:

Council Present: Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Don McCabe, Councillor Jenny Redick, and Councillor Craig Sanders

Staff Present: Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Public Works Superintendent Jamie Butler, Parks & Recreation Manager Greg Thornicroft, Fire Chief Steve Knight, Engineer Ray Dobbin, and Drainage Superintendent David Moores

Guests: Adelaide Metcalfe Councillor Andrew Campbell

1 CALL TO ORDER

The Mayor called the meeting to order at 4:30 p.m.

2 DISCLOSURE OF PECUNIARY INTEREST

The Mayor requested that any pecuniary interests be declared when appropriate during the meeting.

3 MINUTES

a) Regular Council Meeting Minutes of February 12, 2026

RESOLUTION-2026-059

Councillor Jenny Redick made a motion that the minutes of the February 12, 2026 meeting be approved as presented without any error or omission. Deputy Mayor Frank Nemcek seconded the motion.

Carried

4 BUSINESS ARISING FROM THE MINUTES

Councillor Redick noted that she was not in favour of the direction given at the Feb. 12, 2026 Council meeting for staff to explore outside residency on sports teams. Councillor Sanders noted the same.

5 DELEGATIONS & TIMED EVENTS

a) Court of Revision -Chanyi Drain

Councillor Andrew Campbell to sit on Court of Revision representing Adelaide Metcalfe.

The ratepayers present. Craig Sanders
Councillors Nemcek, McCabe and Campbell were appointed to the Court.

RESOLUTION-2026-060

that the schedule of assessment on the Chanyi Drain be adopted.

b) Court of Revision - Tait Swartz Drain

Ratepayers present: Sandra Swartz, Dino Pasut Jr., Ralph Werden and Bob Van Damme

RESOLUTION-2026-061

Deputy Mayor Frank Nemcek made a motion that Council directs the Drainage Superintendent to revise the report. Councillor Craig Sanders seconded the motion.

Carried

RESOLUTION-2026-062

Councillor Jenny Redick made a motion that the meeting on the Court of Revision of the Tait-Swartz Drain be adjourned. Councillor Craig Sanders seconded the motion.

Carried

- c) Consideration Drain Meeting - Davidson Drain North

There were no ratepayers present.

RESOLUTION-2026-063

Councillor Craig Sanders made a motion that the meeting for the Report of Consideration on the Davidson Drain North be opened. Councillor Don McCabe seconded the motion.

Carried

RESOLUTION-2026-064

Deputy Mayor Frank Nemcek made a motion that the report on the Davidson Drain North be adopted. Councillor Craig Sanders seconded the motion.

Carried

6 CORRESPONDENCE

- a) Municipal Correspondence:

RESOLUTION-2026-065

that the circulated correspondence be received and filed.

- b) Municipality of Magnetawan - Bell Fibre Optic

RESOLUTION-2026-066

Councillor Craig Sanders made a motion that the request for support from the Municipality of Magnetawan be received and filed. Councillor Jenny Redick seconded the motion.

Carried

- c) Township of Perry - Postal Rates for Libraries

RESOLUTION-2026-067

Councillor Don McCabe made a motion that the Council of the Municipality of Brooke-Alvinston supports the request from the Township of Perry to call upon the Government of Canada to maintain and protect reduced-rate postal distribution for library materials through legislation. Councillor Craig Sanders seconded the motion.

Carried

- d) O.P.P. - James Bay East. - Provincial Bail Notification Program

RESOLUTION-2026-068

Councillor Jenny Redick made a motion that the Council of the Municipality of Brooke-Alvinston supports the request from the James Bay East O.P.P. Detachment to call on the Provincial Government to develop a Provincial Bail Notification Program. Councillor Don McCabe seconded the motion.

Carried

7 STAFF REPORTS

- a) **Fire Chief's Report:** Fire Department Responses to nuisance fire alarms from monitored fire alarm systems

RESOLUTION-2026-069

Deputy Mayor Frank Nemcek made a motion that Council receive and file the report on nuisance fire alarms. Councillor Jenny Redick seconded the motion.

Carried

- b) **Parks & Recreation Managers Report:** Pole Christmas Light options

RESOLUTION-2026-070

Councillor Craig Sanders made a motion that Council select an Christmas / winter light display from the options below and direct staff to work on \$725 / 5 year sponsorships for the decorations; and that 4 be placed in Inwood (Inwood Road) and 8 in Alvinston (River Street). Councillor Jenny Redick seconded the motion.

Carried

- c) **Clerk Administrator's Report:** Alvinston Summary Water Report 2025 - O. Reg. 170/03 Section 11 and Schedule 22

RESOLUTION-2026-071

Councillor Jenny Redick made a motion that Council review and acknowledge reading the 2025 Annual Water Report provided by our operator, OCWA (Ontario Clean Water Agency); and that this report be filed and made available to any member of the public during normal business hours without charge. Councillor Craig Sanders seconded the motion.

Carried

- d) **Clerk Administrator's Report:** Senior / Youth of the Year 2026

RESOLUTION-2026-072

Councillor Jenny Redick made a motion that Council nominate a Senior of the Year nominee and a Youth of the Year nominee for 2026 at the closed meeting scheduled for March 12, 2026. Councillor Craig Sanders seconded the motion.

Carried

- e) **Clerk Administrator's Report:** April Council Meeting Date Adjustment

RESOLUTION-2026-073

Councillor Craig Sanders made a motion that the Thursday, April 9, 2026 regular council meeting be adjusted to Wednesday, April 8th at 4:30 p.m. Councillor Jenny Redick seconded the motion.

Carried

- f) **Clerk Administrator's Report:** Request to purchase alley

RESOLUTION-2026-074

Councillor Jenny Redick made a motion that the Council of the Municipality of Brooke-Alvinston declare the alley located behind 3237 River Street surplus;

and that staff be directed to dispose of the land as per the Sale of Land By-law. Councillor Craig Sanders seconded the motion.

Carried

- g) **Clerk Administrator's Report:** Use of Corporate Resources for Election Purposes Policy

RESOLUTION-2026-075

Councillor Jenny Redick made a motion that the report on the Use of Corporate Resources for Election Purposes and revised policy be received and filed. Councillor Craig Sanders seconded the motion.

Carried

- h) **Public Works Superintendent's Report:** Gravel Tender Results - 2026

RESOLUTION-2026-076

Councillor Don McCabe made a motion that the lowest tender(s) received for the Granular M from E & W Blane Trucking for the price of \$20.36 / tonne plus tax be accepted. Councillor Jenny Redick seconded the motion.

Carried

8 BY-LAWS

- a) By-law 13 of 2026 - Establishing and regulating By-law

Councillor McCabe declared a Conflict of Interest as his brother is a member of Brooke-Fire Rescue.

RESOLUTION-2026-077

Councillor Jenny Redick made a motion that By-law 13 of 2026 be read a first, second and third time and finally passed this 26th day of February, 2026. Councillor Craig Sanders seconded the motion.

Carried

- b) By-law 14 of 2026 - Provisional reading of the Davidson Drain By-law

RESOLUTION-2026-078

Councillor Don McCabe made a motion that By-law 14 of 2026 be read a first and second time. Councillor Jenny Redick seconded the motion.

Carried

9 NEW BUSINESS

- a) Councillor Redick asked if tenders to the Arena Floor Project were out. Staff advised that in speaking with the Engineer, they are on track.
- b) Councillor Sanders inquired into donating towards improving the benches for players at the arena. Staff will follow up on the donation procedure for this gesture and inquire about engineering if it is needed.
- c) The Clerk Administrator noted that a \$25,000 donation was made to the Arena Floor Project collectively by: All Season Concrete Forming Inc., Bluewater Concrete Forming Inc. and GB Excavating.
- d) Councillor Redick inquired if any events were planned for fundraising for the arena floor project. It was noted that there will be a table at the Maple Syrup Festival set up and volunteers are welcome to assist.
- e) The Parks & Recreation Manager noted that he is working with the Optimist Club on proposals to enhance the dugouts at the Inwood ballpark.

10 CLOSED SESSION

11 RISE AND REPORT

12 BY-LAW CONFIRMING PROCEEDINGS

- a) By-law 15 of 2026 - Confirming By-law

RESOLUTION-2026-079

Councillor Craig Sanders made a motion that By-law 15 of 2026 be read a first, second and third time and finally passed this 26th day of February, 2026.
Councillor Jenny Redick seconded the motion.

Carried

13 ADJOURNMENT

Councillor Sanders made a motion to adjourn the meeting at 5:30 p.m.

Clerk-Administrator

Mayor