



MINUTES

Council -Special Meeting

4:30 PM - Thursday, February 5, 2026
Municipal Office

The Council -Special of the Brooke-Alvinston was called to order on Thursday, February 5, 2026, at 4:30 PM, in the Municipal Office, with the following members present:

Council Present: Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Craig Sanders, Councillor Don McCabe, and Councillor Jenny Redick

Staff Present: Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Parks & Recreation Manager Greg Thornicroft, Public Works Superintendent Jamie Butler, and Fire Chief Steve Knight

Regrets:

1 CALL TO ORDER

The Mayor called the meeting to order at 4:30 p.m..

2 DISCLOSURE OF PECUNIARY INTEREST

The Mayor requested that any pecuniary interests be declared at the appropriate time.

3 STAFF REPORTS

a) **Clerk Administrator's Report:** Transfer Payment Agreement - Pothole Prevention Program

RESOLUTION-2026-001

Deputy Mayor Frank Nemcek made a motion that Council authorize the Mayor and Clerk to sign the attached agreement under Authorizing By-law 9 of 2026. Councillor Craig Sanders seconded the motion.

Carried

b) **Public Works Superintendent's Report:** Gravel Report - Reduction of Application Rates

RESOLUTION-2026-002

Councillor Jenny Redick made a motion that Council direct Staff to tender the 2026 gravel application rates to be status quo of 188 tonne/km on sideroads and 250 tonne/km on concession roads or Councillor Craig Sanders seconded the motion.

Carried

c) **Treasurer's Report:** 2026 Draft Budget Presentation

Council considered the 2026 Draft General Operating & Capital Budgets and the Operating and Capital Water and Wastewater Budgets and made recommendations for the following changes and moves to reserves:

Brooke Fire Rescue:	Media Centre & Storage	\$ 6,000 remove
Brooke Fire Rescue:	Bumper Mounted Nozzle	\$12,000 remove
Public Works Dept.:	Sidewalks	\$20,000 reserves
Recreation & Culture:	Interior Doors	\$25,000 reserves
Recreation & Culture:	Tables & Chairs	\$20,000 reserves
Recreation & Culture:	Library flooring	\$18,000 remove

It was decided that \$60,000 be placed into reserves and the balance be used to reduce the tax rate.. The Treasurer was directed to amend the budget as outlined and present at the February 12, 2026 meeting,

4 NEW BUSINESS

- a) Councillor Nemcek requested a fundraising on the arena floor project. He was advised \$41,000 is physically secured with many considerations being considered from others.
- b) Minor Ball Rate Adjustment

RESOLUTION-2026-003

Councillor Jenny Redick made a motion that the 2026 minor ball rate be reduced to \$20/ child and the 2027 rate be \$30 / child Councillor Craig Sanders seconded the motion.

Carried

- c) The Public Works Superintendent advised that he would be sending gravel tenders out on Feb. 6th.
- d) The Parks and Recreation Manager advised that the Condenser needs replacing and will be done the following day at the quoted price of \$11,500.
- c) Minor Ball Registration Fee

5 CLOSED SESSION

- a) Section 239(b) Personal Matters about an identifiable individual(s) including employees

RESOLUTION-2026-004

Councillor Jenny Redick made a motion that Council move into a closed session under the authority of section 239(2)(b) of the Municipal Act, personal matters about an identifiable individual including municipal or local board employees Councillor Craig Sanders seconded the motion.

Carried

6 RISE AND REPORT

The Clerk Administrator provided a Rise and Report on the closed session meeting:

- Minutes of the December 11, 2025 closed session meeting were approved as presented without error or omission.
- The report on recent municipal purchasing was received and filed
- An update on current legal matters / lawsuits was provided
- That Jeff Thorne be appointed to the Cemetery Board
- That Kayla Kucera, Tim Lehrbass and Annette McKellar be appointed to the Alvinston Arena Floor Fund Committee
- That the contract of the Fundraising and Marketing Assistant be extended to December 2026

7 BY-LAW CONFIRMING PROCEEDINGS

- a) By-law 9 of 2026 -Transfer Payment Agreement - PPP

RESOLUTION-2026-005

Councillor Jenny Redick made a motion that By-law 9 of 2026 be read a first, second and third time and finally passed this 5th day of February, 2026 Deputy Mayor Frank Nemcek seconded the motion.

Carried

- b) By-law 10 of 2026 - Confirming By-law

RESOLUTION-2026-006

Councillor Craig Sanders made a motion that By-law 10 of 2026 be read a first, second and third time and finally passed this 5th day of February, 2026.
Deputy Mayor Frank Nemcek seconded the motion.

Carried

8 ADJOURNMENT

Council adjourned at 6:45 pm

Clerk-Administrator

Mayor