



AGENDA

Council Meeting

4:30 PM - Thursday, March 12, 2026
Municipal Office

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| 1. CALL TO ORDER | |
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8. BY-LAWS

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9. NEW BUSINESS

10. CLOSED SESSION

- 10.1. Section 239(2)(b): Personal matters about an identifiable individual including employees
- 10.2. Section 239(2)(e): Litigation or potential litigation, including matters before administrative tribunals affecting the Municipality or local board.

11. RISE AND REPORT

12. BY-LAW CONFIRMING PROCEEDINGS

- 12.1. By-law 17 of 2026 - Confirming By-law

13. ADJOURNMENT



MINUTES

Council Meeting

4:30 PM - Thursday, February 26, 2026

Municipal Office

The Council of the Municipality of Brooke-Alvinston was called to order on Thursday, February 26, 2026, at 4:30 PM, in the Municipal Office, with the following members present:

Council Present: Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Don McCabe, Councillor Jenny Redick, and Councillor Craig Sanders

Staff Present: Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Public Works Superintendent Jamie Butler, Parks & Recreation Manager Greg Thornicroft, Fire Chief Steve Knight, Engineer Ray Dobbin, and Drainage Superintendent David Moores

Guests: Adelaide Metcalfe Councillor Andrew Campbell

1 CALL TO ORDER

The Mayor called the meeting to order at 4:30 p.m.

2 DISCLOSURE OF PECUNIARY INTEREST

The Mayor requested that any pecuniary interests be declared when appropriate during the meeting.

3 MINUTES

a) Regular Council Meeting Minutes of February 12, 2026

RESOLUTION-2026-059

Councillor Jenny Redick made a motion that the minutes of the February 12, 2026 meeting be approved as presented without any error or omission. Deputy Mayor Frank Nemcek seconded the motion.

Carried

4 BUSINESS ARISING FROM THE MINUTES

Councillor Redick noted that she was not in favour of the direction given at the Feb. 12, 2026 Council meeting for staff to explore outside residency on sports teams. Councillor Sanders noted the same.

5 DELEGATIONS & TIMED EVENTS

a) Court of Revision -Chanyi Drain

Councillor Andrew Campbell to sit on Court of Revision representing Adelaide Metcalfe.

The ratepayers present. Craig Sanders
Councillors Nemcek, McCabe and Campbell were appointed to the Court.

RESOLUTION-2026-060

that the schedule of assessment on the Chanyi Drain be adopted.

b) Court of Revision - Tait Swartz Drain

Ratepayers present: Sandra Swartz, Dino Pasut Jr., Ralph Werden and Bob Van Damme

RESOLUTION-2026-061

Deputy Mayor Frank Nemcek made a motion that Council directs the Drainage Superintendent to revise the report. Councillor Craig Sanders seconded the motion.

Carried

RESOLUTION-2026-062

Councillor Jenny Redick made a motion that the meeting on the Court of Revision of the Tait-Swartz Drain be adjourned. Councillor Craig Sanders seconded the motion.

Carried

c) Consideration Drain Meeting - Davidson Drain North

There were no ratepayers present.

RESOLUTION-2026-063

Councillor Craig Sanders made a motion that the meeting for the Report of Consideration on the Davidson Drain North be opened. Councillor Don McCabe seconded the motion.

Carried

RESOLUTION-2026-064

Deputy Mayor Frank Nemcek made a motion that the report on the Davidson Drain North be adopted. Councillor Craig Sanders seconded the motion.

Carried

6 CORRESPONDENCE

a) Municipal Correspondence:

RESOLUTION-2026-065

that the circulated correspondence be received and filed.

b) Municipality of Magnetawan - Bell Fibre Optic

RESOLUTION-2026-066

Councillor Craig Sanders made a motion that the request for support from the Municipality of Magnetawan be received and filed. Councillor Jenny Redick seconded the motion.

Carried

c) Township of Perry - Postal Rates for Libraries

RESOLUTION-2026-067

Councillor Don McCabe made a motion that the Council of the Municipality of Brooke-Alvinston supports the request from the Township of Perry to call upon the Government of Canada to maintain and protect reduced-rate postal distribution for library materials through legislation. Councillor Craig Sanders seconded the motion.

Carried

d) O.P.P. - James Bay East. - Provincial Bail Notification Program

RESOLUTION-2026-068

Councillor Jenny Redick made a motion that the Council of the Municipality of Brooke-Alvinston supports the request from the James Bay East O.P.P. Detachment to call on the Provincial Government to develop a Provincial Bail Notification Program. Councillor Don McCabe seconded the motion.

Carried**7 STAFF REPORTS**

- a) **Fire Chief's Report:** Fire Department Responses to nuisance fire alarms from monitored fire alarm systems

RESOLUTION-2026-069

Deputy Mayor Frank Nemcek made a motion that Council receive and file the report on nuisance fire alarms. Councillor Jenny Redick seconded the motion.

Carried

- b) **Parks & Recreation Managers Report:** Pole Christmas Light options

RESOLUTION-2026-070

Councillor Craig Sanders made a motion that Council select an Christmas / winter light display from the options below and direct staff to work on \$725 / 5 year sponsorships for the decorations; and that 4 be placed in Inwood (Inwood Road) and 8 in Alvinston (River Street). Councillor Jenny Redick seconded the motion.

Carried

- c) **Clerk Administrator's Report:** Alvinston Summary Water Report 2025 - O. Reg. 170/03 Section 11 and Schedule 22

RESOLUTION-2026-071

Councillor Jenny Redick made a motion that Council review and acknowledge reading the 2025 Annual Water Report provided by our operator, OCWA (Ontario Clean Water Agency); and that this report be filed and made available to any member of the public during normal business hours without charge. Councillor Craig Sanders seconded the motion.

Carried

- d) **Clerk Administrator's Report:** Senior / Youth of the Year 2026

RESOLUTION-2026-072

Councillor Jenny Redick made a motion that Council nominate a Senior of the Year nominee and a Youth of the Year nominee for 2026 at the closed meeting scheduled for March 12, 2026. Councillor Craig Sanders seconded the motion.

Carried

- e) **Clerk Administrator's Report:** April Council Meeting Date Adjustment

RESOLUTION-2026-073

Councillor Craig Sanders made a motion that the Thursday, April 9, 2026 regular council meeting be adjusted to Wednesday, April 8th at 4:30 p.m. Councillor Jenny Redick seconded the motion.

Carried

- f) **Clerk Administrator's Report:** Request to purchase alley

RESOLUTION-2026-074

Councillor Jenny Redick made a motion that the Council of the Municipality of Brooke-Alvinston declare the alley located behind 3237 River Street surplus;

and that staff be directed to dispose of the land as per the Sale of Land By-law. Councillor Craig Sanders seconded the motion.

Carried

- g) **Clerk Administrator's Report:** Use of Corporate Resources for Election Purposes Policy

RESOLUTION-2026-075

Councillor Jenny Redick made a motion that the report on the Use of Corporate Resources for Election Purposes and revised policy be received and filed. Councillor Craig Sanders seconded the motion.

Carried

- h) **Public Works Superintendent's Report:** Gravel Tender Results - 2026

RESOLUTION-2026-076

Councillor Don McCabe made a motion that the lowest tender(s) received for the Granular M from E & W Blane Trucking for the price of \$20.36 / tonne plus tax be accepted. Councillor Jenny Redick seconded the motion.

Carried

8 BY-LAWS

- a) By-law 13 of 2026 - Establishing and regulating By-law

Councillor McCabe declared a Conflict of Interest as his brother is a member of Brooke-Fire Rescue.

RESOLUTION-2026-077

Councillor Jenny Redick made a motion that By-law 13 of 2026 be read a first, second and third time and finally passed this 26th day of February, 2026. Councillor Craig Sanders seconded the motion.

Carried

- b) By-law 14 of 2026 - Provisional reading of the Davidson Drain By-law

RESOLUTION-2026-078

Councillor Don McCabe made a motion that By-law 14 of 2026 be read a first and second time. Councillor Jenny Redick seconded the motion.

Carried

9 NEW BUSINESS

- a) Councillor Redick asked if tenders to the Arena Floor Project were out. Staff advised that in speaking with the Engineer, they are on track.
- b) Councillor Sanders inquired into donating towards improving the benches for players at the arena. Staff will follow up on the donation procedure for this gesture and inquire about engineering if it is needed.
- c) The Clerk Administrator noted that a \$25,000 donation was made to the Arena Floor Project collectively by: All Season Concrete Forming Inc., Bluewater Concrete Forming Inc. and GB Excavating.
- d) Councillor Redick inquired if any events were planned for fundraising for the arena floor project. It was noted that there will be a table at the Maple Syrup Festival set up and volunteers are welcome to assist.
- e) The Parks & Recreation Manager noted that he is working with the Optimist Club on proposals to enhance the dugouts at the Inwood ballpark.

10 CLOSED SESSION

11 RISE AND REPORT

12 BY-LAW CONFIRMING PROCEEDINGS

a) By-law 15 of 2026 - Confirming By-law

RESOLUTION-2026-079

Councillor Craig Sanders made a motion that By-law 15 of 2026 be read a first, second and third time and finally passed this 26th day of February, 2026.
Councillor Jenny Redick seconded the motion.

Carried

13 ADJOURNMENT

Councillor Sanders made a motion to adjourn the meeting at 5:30 p.m.

Clerk-Administrator

Mayor

MUNICIPALITY OF BROOKE-ALVINSTON
APPLICATION FOR AMENDMENT TO
ZONING BY-LAW 9 OF 2013

BROOKE-ALVINSTON

FEB 03 2026

RECEIVED

FILE NO. _____

DATE January 21st, 2026

| | |
|---|--|
| NAME OF OWNER Callum Williams; Kelsie Knechtel | NAME OF AGENT (if the applicant is an agent authorized by the owner) |
| ADDRESS 886073 Oxford Road 8 Bright, N0J 1B0 | ADDRESS |
| e-mail address [REDACTED] | e-mail address |
| TELEPHONE [REDACTED] | TELEPHONE |

| | |
|---|---|
| NAME OF HOLDER OF MORTGAGE (or Charge or Encumbrance) | NAME OF HOLDER OF MORTGAGE (or Charge or Encumbrance) |
| ADDRESS | ADDRESS |
| e-mail address | e-mail address |

| | |
|--|------------------------------|
| OFFICIAL PLAN - current designation | ZONING - current zone |
| Residential | R3 |

DIMENSIONS OF SUBJECT LAND:

Frontage: 209' Depth: 60' Area: 0.289 AC

REZONING - Nature and extent of rezoning requested:

Zoning By-law Amendment to rezone the subject lands from "R4" to "R3" to permit an Multiple Dwelling and support the intensification of the existing building / property to have five (5) dwelling units. The proposal will facilitate the utilization of a currently vacant upper floor of an existing building, creating additional housing stock which will be of rental tenure. The property is of sufficient size to accommodate parking and the proposed use.

Attach additional page if necessary

DATE - Subject land was acquired by current owner on: **December 1st 2025**

LEGAL DESCRIPTION of subject land (such as the municipality, concession and lot numbers, registered plan and lot numbers, reference plan and part numbers and name of street and number, municipal address, and assessment roll number, if known)

PT LT 4 CON 5 BROOKE AS IN L723355; BROOKE-ALVINSTON

6535 JAMES ST INWOOD ON N0N1K0

Note: See page 4 for details of sketch required.

If the subject land is within an area where the municipality has pre-determined the minimum and maximum density requirements or the minimum and maximum height requirements, a statement of these is required.

If the application implements an alteration to the boundary of an area of settlement or implements a new area of settlement, details of the official plan or official plan amendment that deals with the matter is required.

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If the subject land is within an area where zoning with conditions applies, an explanation of how the application conforms to the official plan policies relating to zoning with conditions is required.

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If the application is to remove land from an area of employment, details of the official plan or official plan amendment that deals with the matter is required.

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| |

ACCESS - Access to the subject land will be by:

Provincial highway Municipal Road - seasonal County Road
 Municipal Road - year round Right-of-way Private Road
 Water
 (specify).....

WATER ACCESS - Where access to the subject land is by water only:

Docking facilities (specify) _____ Parking facilities (specify)
 distance from subject land..... distance from subject land
 distance from nearest public road..... distance from nearest public road.....

| EXISTING USES of the subject land: | LENGTH OF TIME the existing uses of the subject land have continued: |
|------------------------------------|--|
| Duplex (Lower Level) | 30 Years |
| | |

EXISTING BUILDINGS – STRUCTURES - Where there are any buildings or structures on the subject land, indicate for each:

TYPE -
 Height in metres: **8.5 M**

DATE CONSTRUCTED.. **1910**

Dimensions:
 Floor Area: 2400 Sq Ft / Floor 4800 Sq Ft Total
 Front lot line setback: **0 Feet**
 Rear lot line setback: **0 Feet**
 Side lot line setback: **60 Feet**.....
 Side lot line setback: **90 Feet**.....

TYPE -
 Height in metres:

DATE CONSTRUCTED.....

Dimensions:
 Floor Area:
 Front lot line setback:
 Rear lot line setback:
 Side lot line setback:
 Side lot line setback:

attach additional page if necessary

| PROPOSED USES of the subject land |
|-----------------------------------|
| |
| |

PROPOSED BUILDINGS – STRUCTURES - Where any buildings or structure are proposed to be built on subject land, indicate for each:

TYPE -
 Height in metres:

DATE CONSTRUCTED.....
See attached drawings, building footprint will remain the same

Dimensions:
 Floor Area:
 Front lot line setback:
 Rear lot line setback:
 Side lot line setback:
 Side lot line setback:

TYPE -
 Height in metres:

DATE CONSTRUCTED.....

Dimensions:
 Floor Area:
 Front lot line setback:
 Rear lot line setback:
 Side lot line setback:
 Side lot line setback:

attach additional page if necessary

**AUTHORIZATION
BY OWNER**

I, the undersigned, being the owner of the subject land, hereby authorize

to be the applicant in the submission of this application.

Colleen Williams
Signature of Owner

Kevin Knecht
Signature of Owner

[Signature]
Signature of Witness

02.03.2026
Date

**DECLARATION
OF APPLICANT**

I, _____ of the _____ of _____
(name of applicant) (eg. city, town, Village, Township)
_____ in the County of Lambton
(name of local municipality)

solemnly declare that:

All the statements contained in this application and provided by me are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath.

DECLARED before me at the *Municipality*

of *Broke-Alvinston*

in the *County* of *Lambton*

this *3* day of *February 20 26*

Signature of Applicant
Colleen Williams

Signature of Applicant
Kevin Knecht

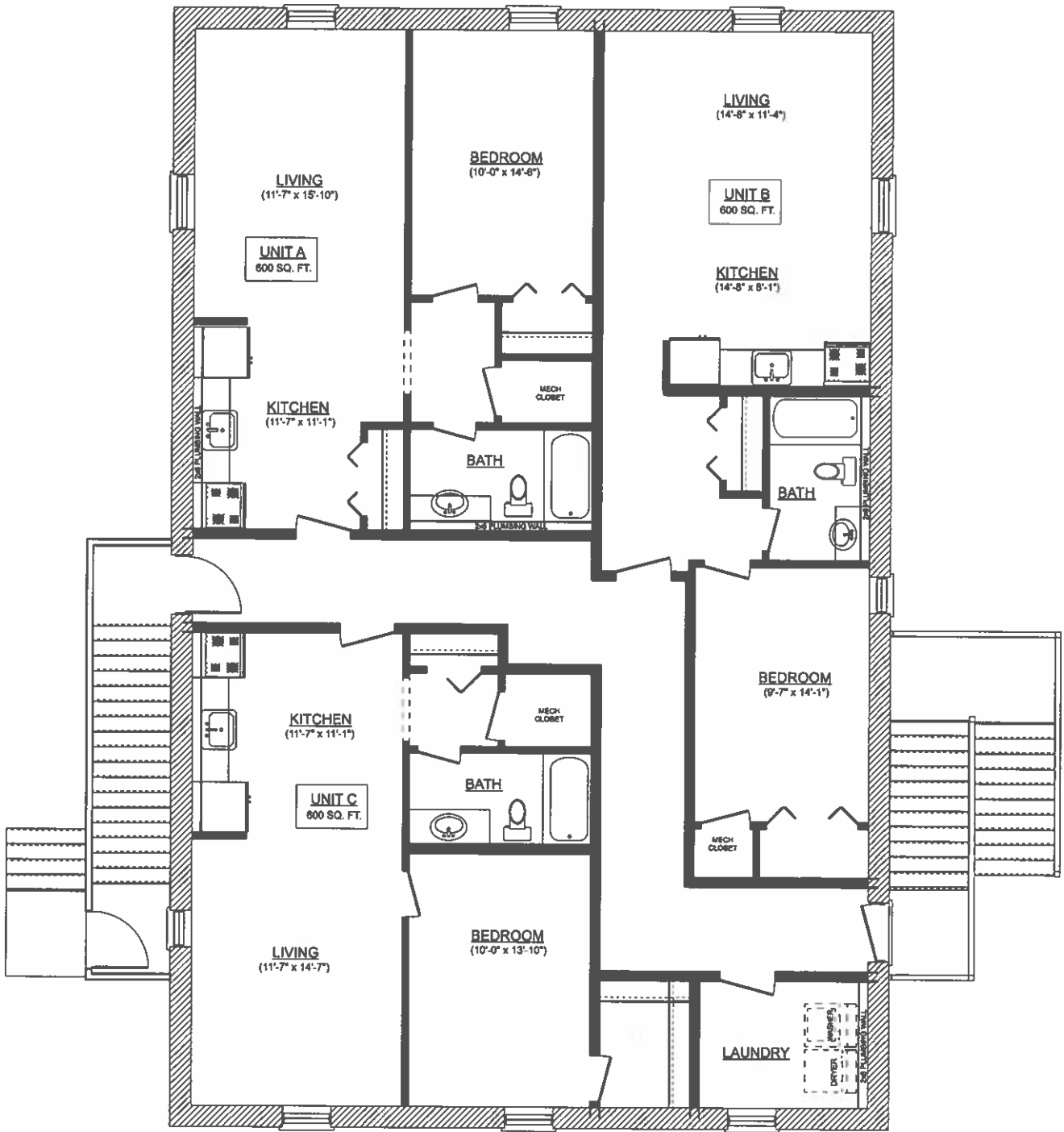
[Signature]
Signature of Commissioner, etc.

**PLANS REQUIRED
IT WILL BE NECESSARY TO SUBMIT PRELIMINARY SITE PLANS
FOR THE DEVELOPMENT AT THE TIME OF THE FILING OF THIS APPLICATION**

Minimum requirements will be a sketch showing the following



1. The boundaries and dimensions of the subject land.
2. The locations, size and type of all existing and proposed buildings and structures on the subject land, indicating the distance of the buildings or structures from the front yard lot line, rear yard lot line and the side yard lot lines.
3. The approximate location of all natural and artificial features on the subject land and on land that is adjacent to the subject land that, in the opinion of the applicant, may affect the application. Examples include buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks.
4. The current uses on land that is adjacent to the subject land.
5. The location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public traveled road, a private road or a right-of-way.
6. Off-street parking, and loading (if required) and access thereto, including the dimension of the spaces and aisles.
7. The location and nature of any easement or rights of way affecting the subject land.
8. Scale of site plan (metric preferred) and north arrow.

The Planning Act contains time-lines regarding the processing of this application. These time lines are based on the date on which the **complete** application was received. A notification will be sent to the applicant when a **complete** application has been received.

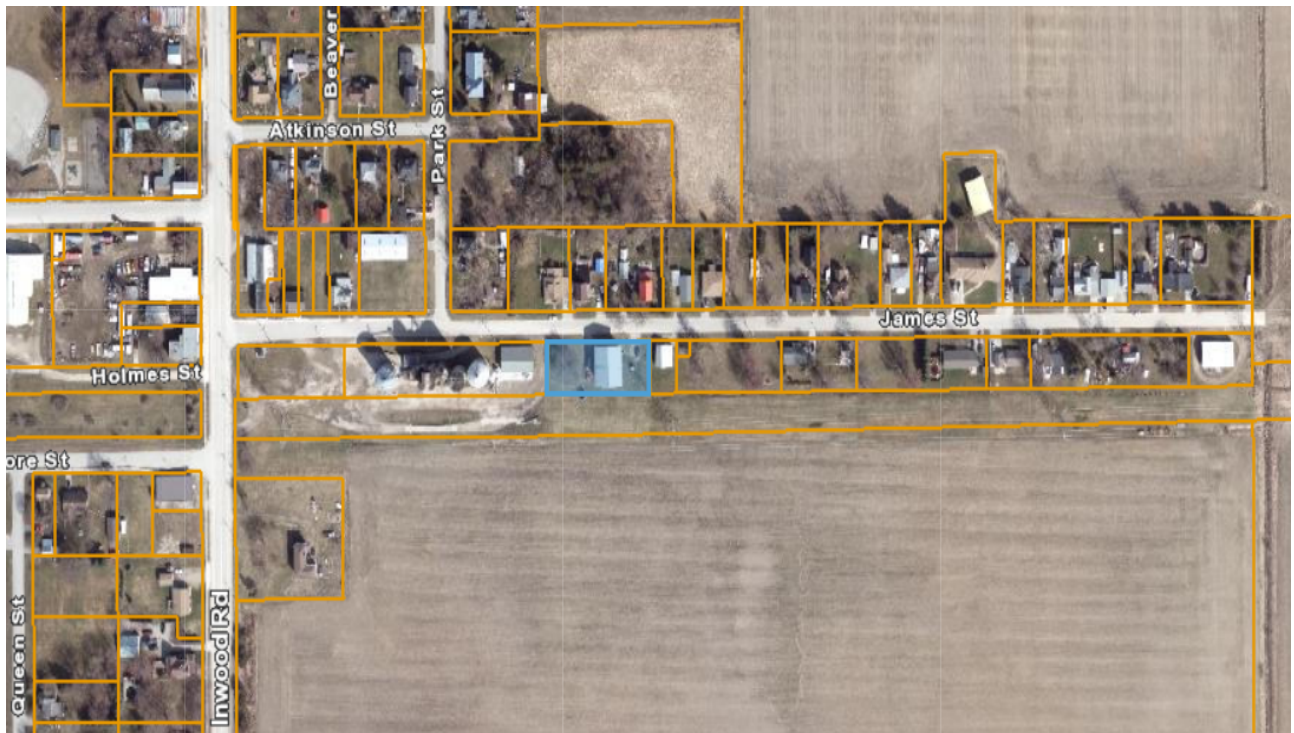


6535 JAMES ST INWOOD - SECOND FLOOR RENOVATION
DRAWINGS FOR REVIEW



| | | |
|---|--|---|
|  | <p>PLANNING AND DEVELOPMENT SERVICES REPORT</p> |  |
| <p>REPORT TO:</p> | <p>BROOKE-ALVINSTON COUNCIL</p> | |
| <p>PREPARED BY: (COUNTY)</p> | <p>Ezio Nadalin Planner</p> | |
| <p>APPROVED BY: (MUNICIPALITY)</p> | <p>Janet Denkers Clerk-Administrator</p> | |
| <p>REPORT DATE:</p> | <p>March 2, 2026</p> | |
| <p>MEETING DATE:</p> | <p>March 12, 2026</p> | |
| <p>IN CAMERA:</p> | <p>Open Session</p> | |
| <p>SUBJECT:</p> | <p>Zoning By-law Amendment Application Concession 5, North Part Lot 4 6535 James Street, Inwood Owners: Callum Williams and Kelsie Knechtel</p> | |

SITE PHOTO



EXECUTIVE SUMMARY:

The applicant has proposed rezoning the property to the “Residential 3 (R3) Zone”. The R3 zone would allow all uses permitted in the “R1” Zone as well as multiple dwelling unit uses.

The zone change from the current Residential 4 (R4) Zone is required as the present zone only permits “single family dwellings” (**note:** the existing duplex is “legal non-complying”).”

RECOMMENDATION(S):

That Council for the Municipality of Brooke-Alvinston **APPROVE** the Zoning By-law Amendment as proposed.

REASONS FOR RECOMMENDATION(S):

The proposed Zoning By-law Amendment is consistent with the Provincial Policy Statement (PPS), County and Municipal Official Plans and Municipal Zoning By-law.

BACKGROUND/SITE CONTEXT:

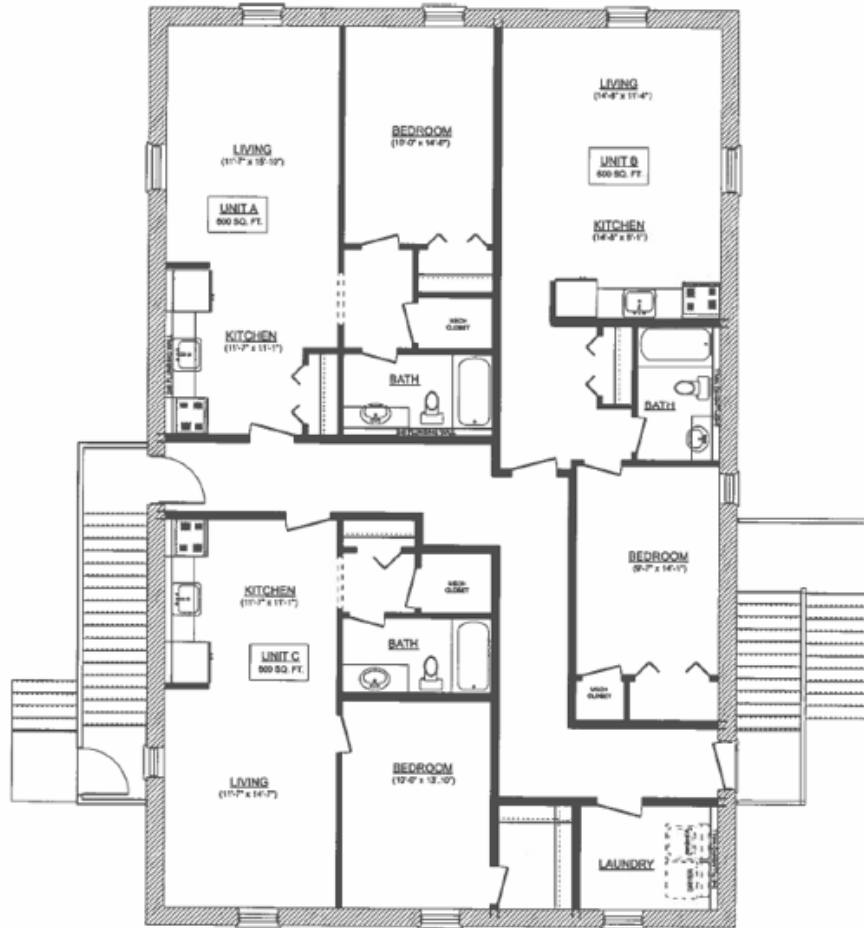
The proposed Zoning By-law Amendment would allow the property to be developed for various types of residential uses, including multiple dwelling units. The zone change would permit residential intensification from the existing 2 units to 5 units.

The upper level would now have 3 units, as indicated in **Diagram 2**.

Diagram 1: Shows property to be re-zoned



Diagram 2: Shows upper-level floor plan



6535 JAMES ST INWOOD - SECOND FLOOR RENOVATION
DRAWINGS FOR REVIEW

PROVINCIAL POLICY STATEMENT (PPS):

The PPS provides policy direction on matters of provincial interest related to land use planning and development. It supports the efficient use and management of land and infrastructure while encouraging opportunities for economic development and job creation.

The PPS encourages new residential development to locate within existing settlement areas (**Section 1.1.3**). **Section 1.1.3.6** of the PPS states that new development should be adjacent to an existing built-up area and should be served by full municipal services. The proposed development is consistent with the PPS since it will be in an area designated for residential use by the Brooke-Alvinston Official Plan. The development will be served by full municipal services.

The PPS requires planning applications to have regard for three broad interests of Efficient Cost-Effective Development and Land Use Patterns, Resources, and Public Health and Safety.

The proposed zoning amendment would contribute to efficient cost-effective development by allowing the introduction of any appropriate use for an existing lot. The proposed multiple dwelling / townhouse units will be compatible with other existing uses in the area. The proposed rezoning therefore complies with the policies of the PPS.

COUNTY OF LAMBTON OFFICIAL PLAN (COUNTY O.P.):

Alvinston is designated as an "*Urban Settlement*" by the County of Lambton Official Plan. as noted in **Section 3.2.1** of the Official Plan, most of the growth will be directed to Urban Centres and Urban Settlements. **Section 2.3.4** of the Official Plan states that local municipal official plans are to include provisions that allow for a range and mix of housing forms, types, sizes and tenures to meet local and County housing needs. The proposed development will contribute to the range and mix of housing forms offered in Inwood.

Section 3.2.3 notes that Urban Settlements are settlements where it is the goal of this Plan to strengthen and/or develop land uses, services, and functions like an Urban Centre. Residents of the proposed multiple residential / townhouse dwelling units will benefit from their proximity to the businesses and services offered in Inwood.

Section 2.3.12 encourages local municipalities to provide opportunities for the intensification of housing. Suggested techniques include directing housing to vacant lots in existing residential areas, re-developing of sites not previously used or underutilized for residential purposes, and allowing higher densities in new development. The subject lands are currently underused and are in an existing residential area. The lands appear well suited for a medium density residential use in line with the proposed development proposal.

MUNICIPALITY OF BROOKE-ALVINSTON OFFICIAL PLAN (O.P.):

Section 2.1 of the Municipality's Official Plan states that "The primary uses permitted in Residential Areas will be for residential dwelling units. Various types of dwellings will be included, with preference being given to the locating of similar densities of development together". This Section further notes that varieties of residential dwelling types will not be mixed indiscriminately but will be arranged so that higher density developments will complement those of lower density, with sufficient spacing to maintain privacy, and amenity.

Subsection 2.1.2 (d) states that Residential Areas are primarily to be developed for low density housing types (i.e. single and semi-detached dwellings, duplexes, and triplexes) not exceeding 25 units per hectare (10 units per residential acre) which is the case here.

Subsection 2.2.1 states that new residential development is to take the form of extensions to the existing built-up area. Existing residential uses are located to the north, west and east. The subject property's re-development is consistent with this policy.

Subsection 2.2.3 states that the redevelopment of lands to create higher residential densities or to remove existing obsolete uses will be encouraged if such redevelopment is compatible with the existing physical character and pattern of surrounding development, which is the case here.

MUNICIPALITY OF BROOKE-ALVINSTON ZONING BY-LAW:

The subject lands are currently zoned “Residential 4 (R4)” by the Brooke-Alvinston Zoning By-law.

The applicant has proposed rezoning the property to the “Residential 3 (R3) Zone”. The R3 zone would allow all uses permitted in the “R1” Zone as well as multiple dwelling unit uses.

This zone was chosen to accommodate the proposed development and recognize the proposed multi residential internal configuration of the existing building.

This Department has no concerns with the proposal as presented.

MUNICIPAL/PUBLIC AGENCY INPUT:**1.) County of Lambton Development Services Department**

Comments provided are related to the Ontario Building Code consideration only.

All applications are reviewed by way of the email submission and information provided by the Municipality only.

Please Note for All Applications

- All Ontario Building Code matters will be addressed at the time of permit application, including any required professionally engineered components and maximum openings verifications.
- Support of the subject planning application does not imply that all Ontario Building Code parameters have been approved; this is a conceptual approval only.
- Applicable Fees will include building, septic, and plumbing fees, as they relate to permit issuance.

Please note: The comments provided are based upon the planning submission, as proposed, and changes may result in additional Ontario Building Code requirements or additional variances or approvals, and/or there are changes to the proposal at the meeting.

Building/Plumbing Comments

The existing water and sanitary service sizing will need to be confirmed to ensure adequate servicing of the proposed use.

Building and plumbing permits will be required.

The design of the building will need to be completed by a qualified designer.

The building designer will need to review the building for, but not limited to, change of use, fire separations, egress, exiting, early warning and detection systems, etc.



MAR 06 2026

RECEIVED

Council Delegation Form

(Please note that delegation forms are to be submitted to the Clerk one week before Council meetings)

Council Meeting Date: March 12th, 2026

Name: Stephen Harrott

Address: 6542 James Street

Phone Number: [REDACTED]

Council Topic for Discussion:

Zoning By-law Amendment
6535 James Street, Inwood

**Objection of Proposed By-law Amendment
R(4) Zoning Change of 6535 James Street**

We ask that the Brooke Alvinston Municipal Council not approve the re-zoning application for 6535 James Street for the following reasons:

The property at 6535 James Street is currently a non-conforming duplex in a Residential R4 zone that only permits single family dwellings.

**MUNICIPALITY OF BROOKE-ALVINSTON
Zoning By-law 9 of 2013**

The proposed application does not comply with section 3.25 CONVERSION OF EXISTING DWELLINGS: In a Residential Zone where Converted Dwellings are Permitted in Existing Single Detached Dwellings, Single Detached Dwellings may be altered, remodeled, enlarged and used for purposes of a Multiple Dwelling, provided that:

- e) Any outside stairways (except for required fire escapes) be located in the Rear Yard.
- f) No Building may be converted unless the Lot has a minimum of 100 square metres of Landscaped Open Space located in the Rear Yard. For any conversion an additional 35 square metres of Landscaped Open Space must be provided for each additional Dwelling Unit.
- g) The off-street parking requirements of this By-law are complied with.

The proposed Zoning By-law change to Residential R3 zoning with 5 dwelling units does not address or provide a site plan for the required section 3.27 PARKING AREA REGULATIONS; 3.27.1 Requirements: Multiple Dwelling – 1.5 Parking Spaces per Dwelling Unit, at a minimum width of 2.7 metres, and minimum length of 5.5 metres per parking space and section 3.27.8 Surface: c) For any residential Structure containing more than three (3) Dwelling Units, the Parking Area shall be surfaced with a hard, dust free surface and curb stops as a minimum.

BROOKE ALVINSTON OFFICIAL PLAN

PART B: LAND USE POLICIES: 2.0 Residential: 2.2 Residential Policies: 2.2.7 In existing residential areas, an increase in residential density may be considered where the scale and physical character of new or renovated residential dwelling units are compatible with the surrounding area and where municipal and community services are adequate;

Summary: The increased density of the multiple dwelling unit proposed is not compatible as a gradual transition with the single family dwellings that exist on the portion of James Street east of the intersection of Park Street. The community has a number of vacant Residential (R4) lots and a number of vacant homes that are in decline. As a secondary settlement area the community services are limited. The library is open three days per week for four hours on each of those days.

The commercial services are in decline with the closing of the local restaurant and the pending sale of the Wainstead Co-operative Mill.

The required parking for the of the proposed multi-dwelling units is not being addressed in the application and there is not the required landscape space to accommodate this application.

Signed...
Stephen Harrott



Council Delegation Form

(Please note that delegation forms are to be submitted to the Clerk one week before Council meetings)

Council Meeting Date: March 12, 2026

Name: Ron + Maureen Grahlman

Address: 8091 Centre St. Alvinston

Phone Number: 519-379-1937

Council Topic for Discussion:

proposed sale of alleyway adjacent
to our property + property being
developed by Jim Vanderwal (legion +
MT lot cor of River + Centre St.)



**MUNICIPALITY OF BROOKE-ALVINSTON
NOTICE OF PUBLIC MEETING
CONCERNING A PROPOSED ZONING BY-LAW AMENDMENT**

TAKE NOTICE that the Council of the Corporation of the Municipality of Brooke-Alvinston will hold a Public Meeting on March 26, 2026, at 4:30 p.m. to consider a proposed Zoning By-law Amendment under Section 34 of the Planning Act, R.S.O. 1990, as amended.

THE PROPOSED ZONING BY-LAW AMENDMENT would amend the Municipality of Brooke-Alvinston Comprehensive Zoning By-law 9 of 2013 by changing the zoning on lands described as Concession 6, Lot 14, Part Lot 15, municipally known as 7579 Shiloh Line from the "Agricultural-1 (A1)" Zone to the "No Dwelling Agricultural (ND-A)" Zone.

CONSENT APPLICATION B002/25 was submitted and subsequently approved by the Committee of Adjustment on April 22, 2025. The application for consent involved the removal of 0.8-hectare (2 acre) rural residential lot from the original 50.6-hectare (125 acre) farm. The severed property includes a single-family dwelling and a detached shed, while the retained property includes a storage shed, and three grain bins. A condition of provisional consent requires a re-zoning of the retained property.

ANY PERSON may attend the public meeting and/or make written or oral representation either in support of or in opposition to the proposed Zoning By-law Amendment. If you wish to submit a written or make an oral presentation at the public hearing, please contact the Municipality of Brooke-Alvinston no later than 4:30 p.m. on March 20, 2026.

WRITTEN SUBMISSIONS in respect of the proposed Zoning By-law Amendment can be made to the Clerk of the Municipality of Brooke-Alvinston.

IF A PERSON or public body does not make oral submissions at the public meeting or make written submissions to the Municipality of Brooke-Alvinston before the Zoning By-law Amendment is passed the person or public body is not entitled to appeal the decision of the Municipality of Brooke-Alvinston to the Ontario Land Tribunal.

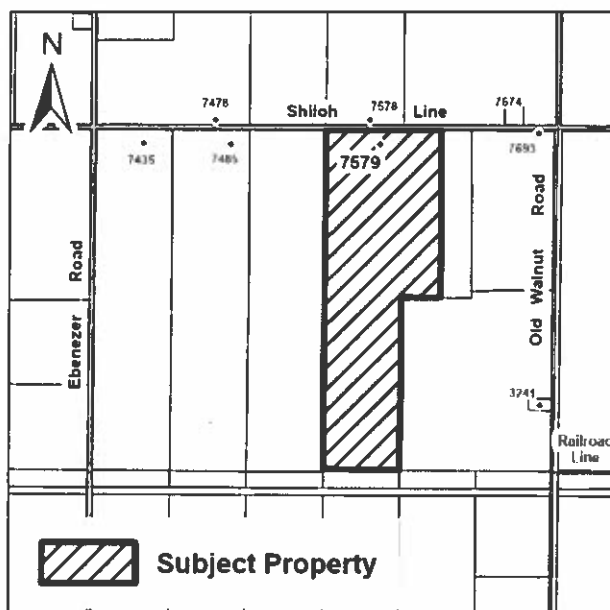
IF A PERSON or public body does not make oral submissions at a public meeting or make written submissions to the Municipality of Brooke-Alvinston before the Zoning By-law Amendment is passed, they may not be added as a party to the hearing of an appeal before the Ontario Land Tribunal unless, if in the opinion of the Tribunal, there are reasonable grounds to do so.

IF YOU WISH to be notified of the proposed Zoning By-law Amendment being passed, you must make a written request to the Clerk of the Municipality of Brooke-Alvinston.

THE PROPOSED AMENDMENT will be available for public inspection during regular office hours at the Brooke-Alvinston Municipal Office, located at 3236 River Street in Alvinston and at the public meeting.

THE KEY MAP shows more particularly the lands affected.

DATED at the Municipality of Brooke-Alvinston this 2nd day of March, 2026.



Janet Denkers
Secretary-Treasurer,
Committee of Adjustment
Municipality of Brooke-Alvinston
3236 River Street, P.O. Box 28
Alvinston, ON N0N 1A0

Email:
idenkers@brookealvinston.com
Phone: 519-898-2173
Fax: 519-898-5653

LAMBTON GROUP OPP DETACHMENT BOARD



LAMBTON GROUP
OPP DETACHMENT BOARD

Mailing Address:

411 Greenfield Street | Petrolia, Ontario | N0N 1R0

Website: www.lgodb.ca

e-mail: lambtongroupodb@gmail.com

MEETING HIGHLIGHTS of February 2026

1. 2026 Term board elections were held, congratulations to Greg Nemcek, Chair and John McCharles, Vice Chair on their re-appointment.
2. The Board received a presentation from Sgt. Sarah Gordon on the Lambton Auxiliary team, and 2025 accomplishments.
3. The Board received reporting updates for the November & December 2025 reporting period along with a year-to-date report on 2025 activities.
[Additional/statistical information available in OPP Monthly Report (forwarded electronically to municipal partners and posted to LGODB website)]
 - a. Key item noted was in relation Motor Vehicle Collisions seeing a 15.5% decrease in 2025. Hwy 402 north of Wyoming and Kimball Side Road at Petrolia Line continue to see the highest area of collision occurrences
4. The Board received an update from Sgt. Rick Mathieson about the partnership initiative underway with Walpole Island First Nation, Bkejwanong Territory and Lambton O.P.P.
5. Member Dave Ferguson, inquired about foot patrol in smaller municipalities.
 - a. This was confirmed as an item that does occur.
6. Member Shirley Durance, inquired if Auxiliary officers come to Alvinston to provide a fraud presentation at a service group?
 - a. It was confirmed that presentations like this are available, the service club wishing to host would reach out to the detachment to make the request. This would be available for all municipalities.
7. Public Engagement Sessions:
 - a. Two (2) recruitment information sessions with the Lambton Auxiliary Unit will take place in Lambton on March 7 & 9, 2026, members of the public are encouraged to attend. Sign up available at OPP.ca – these sessions are sponsored by the Lambton Group OPP Detachment Board.
 - b. March 12, 2026, community wide presentation by the OPP regarding Fraud Awareness and Scam Prevention will take place at Victoria Hall, Petrolia from 7-9pm. Members of the public from across Lambton County are encouraged to attend.
8. General happenings:
 - a. The annual municipal visits continue. Presentation was well received with lots of engagement.
 - b. Municipalities visited to date are Plympton-Wyoming, St. Clair, Enniskillen and Petrolia is scheduled for next week.
 - c. Welcome to incoming member Dave Ferguson.

Next Regular Meeting: April 15, 2026 at 3:00 p.m.

Contact: Greg Nemcek, Chair lambtongroupchair@gmail.com

LAMBTON COUNTY RURAL GAME PROTECTIVE ASSOCIATION
C/O CHRISTINE POLAND, SECRETARY-TREASURER
TOWNSHIP OF ENNISKILLEN
4465 ROKEBY LINE
PETROLIA, ONTARIO N0N 1R0
(519) 882-2490

March 5, 2026

RE: 2026 Annual Banquet

Dear Sir/Madam:

The association executive has made the following arrangements for the 2026 banquet.

DATE: **Thursday, APRIL 9, 2026**

PLACE: Royal Canadian Legion Branch 447
350 Albert St., Corunna, ON N0N 1G0

TIME: Social Hour: 5:30 – 7:00 p.m.
Dinner: 7:00 p.m.

GUEST SPEAKERS:

Dennis Bryson will be presenting information on the 2027 International Plowing Match

Lynn Eves will be presenting from Bluewater Centre for Raptor Rehabilitation

Jake Lozon will be presenting from ALUS

MEMBERSHIP FEES: \$300.00 (10 Tickets with membership)
\$30.00 each for extra tickets

Please advise before **March 26, 2026** the number attending from your Municipality and if any extra tickets required. Please be advised that 10 tickets included with your membership will be mailed shortly.

Yours truly,

Jeff Agar
President 2025/2026

Christine Poland, Secretary-Treasurer
L.C.R.G.P.A.

Lambton County Rural Game Protective Association Banquet

There will be _____ attending the meeting and banquet on April 9, 2026.
Enclosed is our cheque for: \$300.00 Membership

Municipality: _____ Extra Tickets: _____

The Corporation of the Municipality of St. Charles
RESOLUTION PAGE



Regular Meeting of Council

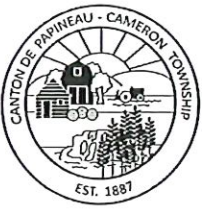
Agenda Number: 5.4.2.
Resolution Number 2026-022
Title: Resolution of Support - Hornepayne - Small Northern New Residential Property Tax Class
Date: February 18, 2026

Moved by: Councillor Pothier
Seconded by: Councillor Lachance

WHEREAS there is a visible disparity between the northern and southern population of Ontario;
AND WHEREAS northern Ontario has an abundance of opportunity in the form of municipally serviced building lots for both Industry and population growth;
AND WHEREAS high residential property taxes in northern Ontario discourage and prohibit the construction of new residential single family dwellings;
AND WHEREAS the addition of a Small Northern New Residential property tax class and subclass would create an incentive for the building of new homes in small northern Ontario communities;
BE IT THEREFORE RESOLVED THAT Council for the Corporation of the Municipality of St-Charles does hereby request that the Honorable Minister Peter Bethlenfalvy, the Minister of Finance, amends the Assessment Act to include a Small Northern New Residential property tax class and subclass.
AND BE IT FURTHER RESOLVED that this resolution be forwarded to the Honourable Doug Ford Premier of Ontario; your Municipalities MPP; the Honourable Minister Peter Bethlenfalvy, Minister of Finance; the Honourable Minister George Pirie, Minister of Northern Economic Development and Growth; the Honourable Minister Rob Flack, Ministry of Municipal Affairs and Housing; AMO; FONOM; NOMA; NEOMA; NESMG; and ROMA.

CARRIED


 MAYOR

**THE CORPORATION OF THE TOWNSHIP OF PAPINEAU-CAMERON**

4861 Highway 17, P.O. Box 630, Mattawa ON P0H 1V0
Office: (705) 744-5610 • Fax: (705) 744-0434 • Garage: (705) 744-5072
E-mail: admin@papineaucameron.ca Website: www.papineaucameron.ca

February 26, 2026

The Ontario Veterinary College
50 Stone Road East
Guelph, ON N1G 2W1

RE: Ontario Veterinary College expansion of enrollment capacity

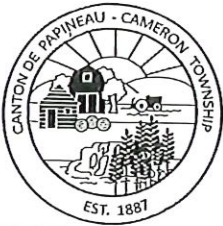
The Council of The Corporation of The Township of Papineau-Cameron met at their Regular Council Meeting on February 24, 2026 and passed the attached resolution 2026-50 that relates to the Ontario Veterinary College's enrollment capacity.

Yours truly,

Venessa Wilson
Administrative Assistant

Encl: Resolution 2026-50, Township of Papineau-Cameron

Cc: The Ontario Ministry of Agriculture, Food and Agribusiness
The Canadian Veterinary Medical Association
The Honorable Victor Fedeli, MPP, Minister of Economic Development, Job Creation and Trade
The Honorable Trevor Jones, MPP, Minister of Agriculture, Food and Agribusiness
The Honorable Nolan Quinn, MPP, Minister of Colleges, Universities, Research Excellence and Security
Association of Municipalities of Ontario
All Ontario Municipalities



THE CORPORATION OF THE TOWNSHIP OF PAPINEAU-CAMERON

4861 Highway 17, P.O. Box 630, Mattawa ON P0H 1V0
Office: (705) 744-5610 • Fax: (705) 744-0434 • Garage: (705) 744-5072
Website: www.papineaucameron.ca

DATE: February 24, 2026

RESOLUTION NUMBER: 2026-50

MOVED BY: *Shelley Belanger*

SECONDED BY: *M Chenier*

WHEREAS large animal livestock owners in Northern Ontario have extremely limited access to large animal veterinary services;

AND WHEREAS the cost of large animal veterinary services in Northern Ontario is significantly higher due to long travel distances and the limited number of large animal veterinarians available to service the region;

AND WHEREAS it has come to the attention of the Council of Papineau-Cameron Township that three qualified individuals within our community have applied to the Ontario Veterinary College for large animal veterinary, but were denied admission due to limited enrollment capacity;

THAT the Council of Papineau-Cameron Township formally requests that the Ontario Veterinary College, the Ontario Ministry of Agriculture, Food and Agribusiness, and the Canadian Veterinary Medical Association consider expanding enrollment capacity at the Ontario Veterinary College to allow more qualified applicants to pursue certification as large animal veterinarians.

AND FURTHER THAT a copy of this resolution be forwarded to the Ontario Veterinary College, the Ontario Ministry of Agriculture, Food and Agribusiness, the Canadian Veterinary Medical Association, the Hon. Victor Fedeli MPP Minister of Economic Development, Job Creation and Trade, the Hon. Trevor Jones MPP Minister of Agriculture, Food and Agribusiness, the Hon. Nolan Quinn MPP Minister of Colleges, Universities, Research Excellence and Security, Association of Municipalities of Ontario, and Ontario Municipalities for their consideration and support.

CARRIED: *Robert Corriveau*
(Mayor)

NOT CARRIED: _____
(Mayor)

Recorded Vote (Upon Request of Councillor _____) Section 246 (1) Municipal Act

| RECORDED DIVISION VOTE | YES Signature | NO Signature | ABSTAIN Signature |
|-------------------------------|---------------|--------------|-------------------|
| Mayor Robert Corriveau | | | |
| Deputy Mayor Shelley Belanger | | | |
| Councillor Keith Dillabough | | | |
| Councillor Jason Bélanger | | | |
| Councillor Mélanie Chenier | | | |

COPY



Regular Council Meeting Resolution Form

Date: February 17, 2026 No: RESOLUTION - 56-2026
 Moved by Councillor Kevin Rosien Disposition: CARRIED
 Seconded by Deputy Mayor Scott Brum Item No: 14.2

Description: Ontario Heritage Organization Development Grant Advocacy

RESOLUTION:

WHEREAS Ontario municipalities are legislated to preserve records of enduring and historical value, and community archives play a critical role in fulfilling this responsibility, particularly in rural and smaller municipalities; and

WHEREAS The Heritage Organization Development Grant (HODG) is the only provincial operating grant available to grassroots, non-profit heritage organizations, including community archives and historical societies across Ontario; and

WHEREAS The maximum annual HODG grant of \$1,545 per organization has remained effectively unchanged for more than 15 years, resulting in a significant erosion of its real value due to inflation, such that its current purchasing power is approximately two-thirds of what it was in 2010; and

WHEREAS Rising operating costs related to insurance, utilities, records preservation, digitization, accessibility, and volunteer coordination have increased financial pressure on heritage organizations, often requiring municipalities to absorb additional costs to ensure continuity of service; and

WHEREAS Strengthening HODG would represent a modest but high-impact provincial investment that would help stabilize community archives, reduce pressure on municipal budgets, and safeguard Ontario's public records and local heritage for future generations;

NOW THEREFORE BE IT RESOLVED THAT Council formally support a review and modernization of the Heritage Organization Development Grant, including restoring its real purchasing power through inflationary adjustment and exploring options for increased or multi-year operating stability; and

BE IT FURTHER RESOLVED THAT This resolution be forwarded to the Minister of Tourism, Culture and Gaming, local Members of Provincial Parliament, AMO, and Ontario municipalities for consideration and support.

MAYOR

| | | |
|-----------------------------|-------|-------|
| Recorded Vote Requested by: | _____ | |
| | Yea | Nay |
| Mayor Lori Hoddinott | _____ | _____ |
| Deputy Mayor Scott Brum | _____ | _____ |
| Councillor Kevin Rosien | _____ | _____ |
| Councillor Robert Campbell | _____ | _____ |
| Councillor Jill Campbell | _____ | _____ |

Declaration of Pecuniary Interest: _____
 Disclosed his/her/their interest(s), vacated he/her/their seat(s),
 abstained from discussion and did not vote



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: Surplus Dwelling LaSalle Line
Meeting: Council - 12 Mar 2026
Department: Clerks
Staff Contact: Janet Denkers, Clerk Administrator

Recommendation:

That the Council of the Municipality of Brooke-Alvinston permit the applicant to live in the current home at 8323 LaSalle Line for a 12 month period beginning April 1st while a new dwelling is being constructed.

Background:

A request has been submitted by Erik and Amy Hoogerbrugge to request permission to live in the current home while a new home is constructed on the same property.

Due to an agenda formatting issue, the request missed being published in the Feb. 26th agenda. An email of the request was sent to Council the following day requesting comments.

Comments:

Full Council responded that they had no issues with the request. This report is being presented to be transparent on the request.

Financial Considerations:

A \$500 deposit will be requested and upon the demolition permit being obtained for the old dwelling and a final occupancy issued for the new dwelling, the deposit of \$500 would be returned.

ATTACHMENTS:

[Request letter](#)

Higher Bridge Farm Ltd
Erik and Amy Hoogerbrugge
8323 LaSalle Line
Watford N0M2S0

To:
The Council of Brooke-Avinston
3236 River Street
Alvinston N0N1A0

Re: Second dwelling agreement

We have plan to build a new house on our farm to replace our existing house.
We request permission from council to allow us to live in our existing house while our new house is under construction. After we move in our new house we will demolish our old house.
This is at our home farm, address 8323 LaSalle line
CON 12 W PT LOT 22 W 1/2 LOT

Thank you for considering our request.

Sincerely,

Erik and Amy Hoogerbrugge



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: Restricted Acts after Nomination Day - 2026
Meeting: Council - 12 Mar 2026
Department: Clerks
Staff Contact: Janet Denkers, Clerk Administrator

Recommendation:

That the Restricted Acts after Nomination Day -2026 report be received and filed.

Background:

The purpose of the report is to provide Council with information on the circumstances in which Council could be in a position where certain acts are restricted after Nomination Day.

Section 275 of the *Municipal Act, 2001* prohibits municipal Councils from undertaking certain acts in a municipal election year after Nomination Day and prior to a new Council taking office under specific conditions. This legislative restriction is referred to as 'Restricted Acts' or more commonly referred to as the 'lame duck' provision.

A lame duck Council occurs when it is known that the new Council will have less than 75% of the members of the outgoing Council as per Section 275(1) of the *Municipal Act, 2001*.

Comments:

The determination of whether a municipal Council is in a restricted position occurs at two points in time.

- After Nomination Day, August 21, 2026 and before Voting Day, October 26, 2026 less than 75% of the incumbent members of Council have been certified as candidates in the upcoming election and have not been acclaimed to office. If four (4) or more current members of Council decide not to run for office for the 2026-2030 term, then Council would be considered lame duck until the beginning of the new term of Council
- After Voting Day, October 26, 2026 (Election Day), if four (4) or more current members of Council are not re-elected or acclaimed, then Council would be considered lame duck until the beginning of the new term of Council

In accordance with subsection 275(3) of the *Municipal Act*, if Council was in a lame duck situation, Council is restricted in the following acts:

- a) The appointment or removal from office of any officer of the municipality;
- b) The hiring or dismissal of any employee of the municipality;

- c) The disposition of any real or personal property of the municipality which has a value exceeding \$50,000 at the time of disposal; and
- d) Making any expenditures or incurring any other liability which exceeds \$50,000.

Subsection 275 (4) of the Municipal Act clarifies that (c) and (d) do not apply if these dispositions or expenditures were previously approved in the budget by August 21, 2026 (Nomination Day). Subsection 275 (4.1) clarifies that Council may take all necessary and appropriate actions in the event of an emergency.

In 2018, Council enacted a Delegation By-Law (attached) to delegate authority to staff to ensure that there is continuity in the services provided by the municipality. In the event that there is a period of lame duck with Council in 2026, this delegated authority may be used. During a lame duck period, this delegation will not be used to advance matters that are known to be politically sensitive or of significant interest to the public.

S

StaStaff will advise Council if the restricted act provisions provided by Section 275 of the Municipal Act, 2001 come into effect during the 2026 election period; however, with the previously approved delegated authority to staff, impact would be minimal. The by-law delegating authority to staff pursuant to Section 275 of the *Municipal Act, 2001* respecting Restricted Acts would be in effect until the Council is sworn in.

Financial Considerations:

None

ATTACHMENTS:

[By-law 14 of 2018 Lame Duck](#)

THE CORPORATION OF THE MUNICIPALITY OF BROOKE-ALVINSTON

BY-LAW NUMBER 14 OF 2018

Being a By-law to Authorize the Delegation of Authority to the Clerk-Administrator for Certain Acts During a "Lame Duck" Period After Nomination Day to the Swearing In of the Newly Appointed Council in December 2018

WHEREAS Section 275 of the *Municipal Act, 2001*, c. 25 as amended, restricts the actions described in subsection (3) after the first day during the election period for a new council;

AND WHEREAS Section 275 (3) of the *Municipal Act, 2001*, c. 25 restricts Council from taking action on the following:

- a) The appointment or removal from office of any officer of the municipality
- b) The hiring or dismissal of any employee of the municipality
- c) The disposition of any real or personal property of the municipality which has a value exceeding \$50,000 at the time of disposal; and
- d) Making any expenditure or incurring any other liability which exceeds \$50,000.

AND WHEREAS Section 275 (6) of the *Municipal Act, 2001*, c. 25 states that nothing in this section prevents any person or body exercising authority of a municipality that is delegated to the person or body prior to nomination day for the election of the new council;

AND WHEREAS Council deems it expedient to delegate authority to the Clerk Administrator to take action, where necessary, on certain acts during the "Lame Duck" period;

NOW THEREFORE the Council of the Corporation of the Municipality of Brooke-Alvinston hereby enacts as follows:

- 1. That Council delegates authority to the Clerk-Administrator of the Corporation of the Municipality of Brooke-Alvinston to take action, where necessary, on certain restrictions listed in Section 275 (3) of the *Municipal Act, 2001* between Nomination Day and the commencement of the Council Term.
- 2. That the Clerk Administrator will report to Council on any actions taken under the restrictions listed in Section 275 (3) of the *Municipal Act, 2001* between Nomination Day and the commencement of the Council Term.
- 3. This By-law is in effect for the 2018 Municipal Election and any subsequent elections conducted in the municipality.
- 4. This By-law shall come into force and effect upon its final passage.
- 5. This By-law may be cited as the "Lame Duck Delegation of Powers By-law"

By-law read a first, second and third time and finally passed this 8th day of February, 2018.



Mayor – Don McGugan



Clerk Administrator – Janet Denkers



Council Staff Report

To: Brooke-Alvinston Council
Subject: Municipal Authorization - West Nile Virus Larvicide
Meeting: Council - 12 Mar 2026
Department: Clerks
Staff Contact: Janet Denkers, Clerk Administrator

Recommendation:

That the Municipality of Brooke-Alvinston supports local action by Lambton Public Health to reduce the risk of the West Nile Virus and authorizes any permit application for West Nile Virus control submitted to the Ministry of the Environment, Conservation and Parks from an appropriately licensed exterminator to apply a larvicide into catch basins or surface water located within and owned by Brooke-Alvinston and located on private land that drain into the storm drain system or waterways located in Brooke-Alvinston.

Background:

It is soon West Nile Virus season and Lambton Public Health will be working to reduce the incidence of this disease in Lambton County.

Comments:

Lambton Public Health requests a letter of authorization for the use of larvicide in the Municipality. This process is routine over the years and is completed by the Health Unit.

Financial Considerations:

No impact

Relationship to Strategic Plan:

N/A



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: Council Remuneration - 2025
Meeting: Council - 12 Mar 2026
Department: Treasury
Staff Contact: Stephen Ikert, Treasurer

Recommendation:

That Council receive and file the Statement of Council Remuneration and Expenses attached, provided as required by the Municipal Act.

Background:

Section 284 of the Municipal Act requires that the treasurer, each year, on or before March 31, provide the council with an itemized statement of remuneration and expenses paid in the previous year to each member in respect of his or her services as a member of council.

Comments:

The statement is a public record. It will be published on the website and posted in the municipal office.

ATTACHMENTS:

[Council Remuneration 2025 Report](#)

MUNICIPALITY OF BROOKE-ALVINSTON

Statement of Council Remuneration - 2025
as per Council Remuneration By-law 5 of 2011

| | Yearly Honorariu | Regular Council | Committee Meetings | Seminars & Conferences | Expenses | Total |
|----------------------------|---------------------|--------------------|-----------------------|---------------------------|------------|-------------|
| Mayor David Ferguson | \$5,095.96 | \$4,650.00 | \$1,166.00 | \$1,266.00 | \$4,185.57 | \$16,363.53 |
| Councillor Frank Nemcek | \$2,865.00 | \$3,975.00 | \$424.00 | \$0.00 | \$0.00 | \$7,264.00 |
| Councillor Craig Sanders | \$2,550.00 | \$3,816.00 | \$530.00 | \$0.00 | \$0.00 | \$6,896.00 |
| Councillor Don Mccabe | \$2,550.00 | \$4,293.00 | \$2,438.00 | \$477.00 | \$2,810.90 | \$12,568.90 |
| Councillor Jennifer Redick | \$2,550.00 | \$4,134.00 | \$636.00 | \$0.00 | \$0.00 | \$7,320.00 |
| TOTAL | \$15,610.96 | \$20,868.00 | \$5,194.00 | \$1,743.00 | \$6,996.47 | \$50,412.43 |

Stephen Ikert

Stephen Ikert
Treasurer

2-Mar-26

per section 284, Municipal Act S.O. 2001, C. 25



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: Accounts Payable Listing - February 2026
Meeting: Council - 12 Mar 2026
Department: Treasury
Staff Contact: Stephen Ikert, Treasurer

Recommendation:

That Council receive and file the Accounts Payable Listing for February 2026.

Background:

The Accounts Payable Listing is provided for information purposes only. Any questions should be directed to the treasurer or appropriate department head. In most cases the goods or services have already been provided and the Municipality is already legally obligated to make the payment(s) with a preference to pay on time to avoid late payment charges.

ATTACHMENTS:

[Posted Accounts Payable List - February 2026](#)

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 02/01/2026 to 02/28/2026 Paid Invoices Cheque Date 02/01/2026 to 02/28/2026

| Account | Vendor Number | Vendor Name | Invoice Number Item Description | Invoice Date | Entry Date | Item Amount |
|---------------------------------|---------------|--|---|------------------|------------|-------------|
| ASSETS & LIABILITIES | | | | | | |
| 01-0000-0020 | 003690 | VANDENBROEK BRET | FEB 2026 UPPER HALL DEPOSIT REFUND | 02/18/2026 | 02/18/2026 | 75.00 |
| 01-0000-0498 | 000279 | BMO BANK OF MONTREAL | 0502677-2602 BEREAVEMENT AUTHORITY-LICENSE | 02/18/2026 | 02/18/2026 | 990.00 |
| 01-0000-0498 | 002034 | CAM-RON INSURANCE BROKERS | 2026 2026 INSURANCE | 02/05/2026 | 02/05/2026 | 2,002.32 |
| 01-0000-0498 | 003500 | RWAM INSURANCE ADMINISTRATORS INC | 25935-0226 RWAM BENEFITS | 02/09/2026 | 02/09/2026 | 1.34 |
| | | | | Account Total | | 2,993.66 |
| 01-0000-0610 | 003692 | SCOTT, KATHLEEN | FEB 2026 DOUBLE PAYMENT REFUND | 02/23/2026 | 02/23/2026 | 480.12 |
| 01-0000-2291 | 002708 | RECEIVER GENERAL-DEDUCTIONS | JANUARY 2026 SOURCE DEDUCTIONS | 02/09/2026 | 02/09/2026 | 28,075.34 |
| 01-0000-2292 | 000370 | MINISTER OF FINANCE -EHT | JANUARY 2026 EMPLOYER HEALTH TAX | 02/09/2026 | 02/09/2026 | 1,881.78 |
| 01-0000-2426 | 000018 | CLOVER MART - 1000967669 ONTARIO CORP. | 22-0126 FOOD BANK PURCHASES | 02/05/2026 | 02/05/2026 | 309.84 |
| 01-0000-2426 | 000018 | CLOVER MART - 1000967669 ONTARIO CORP. | 24-0226 FOOD BANK PURCHASES | 02/18/2026 | 02/18/2026 | 378.48 |
| 01-0000-2426 | 003561 | BARESICH, ANGIE | FEB 2026 FOOD BANK PURCHASES | 02/18/2026 | 02/18/2026 | 897.11 |
| | | | | Account Total | | 1,585.43 |
| | | | | Department Total | | 35,091.33 |
| GOVERNANCE | | | | | | |
| 01-0240-7303 | 002598 | FERGUSON, DAVID | JAN 2026 PHONE | 02/05/2026 | 02/05/2026 | 60.00 |
| 01-0240-7306 | 002598 | FERGUSON, DAVID | JAN 2026 MILEAGE | 02/05/2026 | 02/05/2026 | 302.40 |
| 01-0240-7325 | 000279 | BMO BANK OF MONTREAL | 0502677-2602 SHERATON-ROMA-DMCCABE | 02/18/2026 | 02/18/2026 | 313.87 |
| 01-0240-7325 | 003086 | MCCABE, DON | FEB 2026 2026 ROMA EXPENSES | 02/18/2026 | 02/18/2026 | 395.32 |
| | | | | Account Total | | 709.19 |
| 01-0240-7399 | 002641 | WATFORD-ALVINSTON ROAD RACE | FEB 2026 2026 SPONSOR | 02/23/2026 | 02/23/2026 | 150.00 |
| 01-0240-7399 | 002408 | DOUGLAS, JEANNETTE | JAN 2026 SENIORS ADVISORY MEETING | 02/05/2026 | 02/05/2026 | 109.00 |

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 02/01/2026 to 02/28/2026 Paid Invoices Cheque Date 02/01/2026 to 02/28/2026

| Account | Vendor Number | Vendor Name | Invoice Number Item Description | Invoice Date | Entry Date | Item Amount |
|-----------------------------|---------------|-----------------------------------|---|--------------|------------|-------------|
| Account Total | | | | | | 259.00 |
| Department Total | | | | | | 1,330.59 |
| COUNCIL SUPPORT | | | | | | |
| 01-0241-7117 | 003503 | GREEN SHIELD CANADA | 18999375 GROUP BENEFITS | 02/05/2026 | 02/05/2026 | 961.38 |
| 01-0241-7117 | 003500 | RWAM INSURANCE ADMINISTRATORS INC | 25935-0226 RWAM BENEFITS | 02/09/2026 | 02/09/2026 | 309.39 |
| Account Total | | | | | | 1,270.77 |
| 01-0241-7360 | 003688 | SIMPLY VOTING INC. | 37033 ELECTION SERVICES | 02/09/2026 | 02/09/2026 | 4,407.00 |
| Department Total | | | | | | 5,677.77 |
| CORPORATE MANAGEMENT | | | | | | |
| 01-0250-7117 | 003503 | GREEN SHIELD CANADA | 18999375 GROUP BENEFITS | 02/05/2026 | 02/05/2026 | 961.38 |
| 01-0250-7117 | 003500 | RWAM INSURANCE ADMINISTRATORS INC | 25935-0226 RWAM BENEFITS | 02/09/2026 | 02/09/2026 | 528.67 |
| Account Total | | | | | | 1,490.05 |
| 01-0250-7301 | 000165 | MANLEY'S BASICS | 1176088 OFFICE SUPPLIES | 02/23/2026 | 02/23/2026 | 80.56 |
| 01-0250-7301 | 002686 | PAOLUCCI, DARLENE | FEB 2026 COSTCO TOILET PAPER | 02/18/2026 | 02/18/2026 | 27.11 |
| Account Total | | | | | | 107.67 |
| 01-0250-7303 | 003464 | FIBERNETICS CORPORATION | 777387 PHONE LINES | 02/05/2026 | 02/05/2026 | 67.74 |
| 01-0250-7304 | 000112 | NUTECH PEST SERVICES | 13189 PEST CONTROL | 02/18/2026 | 02/18/2026 | 47.46 |
| 01-0250-7304 | 003641 | XEROX CANADA LTD. | F65248154 COPIER MAINTENANCE | 02/09/2026 | 02/09/2026 | 29.41 |
| Account Total | | | | | | 76.87 |
| 01-0250-7305 | 003217 | MUN OF BROOKE-ALVINSTON - EFT | 1187499/1187574 O/S POSTAGE 2026 INTERIM BILLS | 02/09/2026 | 02/09/2026 | 254.25 |
| 01-0250-7310 | 002215 | KEYSTONE TECHNOLOGIES LTD. | 23342 IT SUPPORT | 02/09/2026 | 02/09/2026 | 35.31 |
| 01-0250-7310 | 002215 | KEYSTONE TECHNOLOGIES LTD. | 23370 IT LICENSING | 02/09/2026 | 02/09/2026 | 658.79 |
| Account Total | | | | | | 694.10 |
| 01-0250-7315 | 002034 | CAM-RON INSURANCE BROKERS | 2026 2026 INSURANCE | 02/05/2026 | 02/05/2026 | 56,683.64 |

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 02/01/2026 to 02/28/2026 Paid Invoices Cheque Date 02/01/2026 to 02/28/2026

| Account | Vendor Number Name | Invoice Number Item Description | Invoice Date | Entry Date | Item Amount |
|----------------------------------|--|---|--------------|------------|-------------|
| 01-0250-7340 | 000279 BMO BANK OF MONTREAL | 0502677-2602 TSSA-ELEVATOR LICENSE | 02/18/2026 | 02/18/2026 | 359.50 |
| 01-0250-7510 | 000279 BMO BANK OF MONTREAL | 0502677-2602 BMO-ANNUAL FEE | 02/18/2026 | 02/18/2026 | 25.00 |
| Department Total | | | | | 59,758.82 |
| FIRE STATION - ALVINSTON | | | | | |
| 01-0411-7120 | 002873 UNIFORM UNIFORMS / 835090 ONTATIO LTD | 55857 NEW FIREFIGHTER UNIFORMS | 02/09/2026 | 02/09/2026 | 2,319.89 |
| 01-0411-7125 | 003074 A.J. STONE CO. LTD. | 0000197126 PPE | 02/09/2026 | 02/09/2026 | 2,948.17 |
| 01-0411-7125 | 000279 BMO BANK OF MONTREAL | 0502677-2602 TAYLORS-FIRE HELMET FRONTS | 02/18/2026 | 02/18/2026 | 154.65 |
| 01-0411-7125 | 003399 DYNAMIC GRAFFIX SIGNS & MORE INC | 6345 ACCOUNTABILITY TAGS | 02/05/2026 | 02/05/2026 | 108.48 |
| Account Total | | | | | 3,211.30 |
| 01-0411-7150 | 003245 BLUEWATER FIRST AID TRAINING CENTRE IN #020326-1343-T | COURSE REGISTRATION | 02/18/2026 | 02/18/2026 | 904.00 |
| 01-0411-7310 | 003177 KOOTENAY MURPHY HOLDINGS LTD - INGEN INV-0026 | SERVICE CONTRACT (NOV 25-26) | 02/18/2026 | 02/18/2026 | 2,658.86 |
| 01-0411-7315 | 002034 CAM-RON INSURANCE BROKERS | 2026 2026 INSURANCE | 02/05/2026 | 02/05/2026 | 21,445.28 |
| 01-0411-7340 | 000279 BMO BANK OF MONTREAL | 0502677-2602 CLOVERMART-FLOOR SOAP | 02/18/2026 | 02/18/2026 | 9.78 |
| 01-0411-7340 | 003364 R & C CLEANING | Jan26 CLEANING | 02/05/2026 | 02/05/2026 | 150.00 |
| Account Total | | | | | 159.78 |
| 01-0411-7345 | 000279 BMO BANK OF MONTREAL | 0502677-2602 P.AUTO-PRESSURE WASHER REPAIRS | 02/18/2026 | 02/18/2026 | 113.05 |
| 01-0411-7372 | 000207 OKE'S AUTO INC. | 069555 SS REPLACEMENT BATTERY | 02/09/2026 | 02/09/2026 | 386.20 |
| Department Total | | | | | 31,198.36 |
| FIRE DEPARTMENT - WATFORD | | | | | |
| 01-0413-7315 | 002034 CAM-RON INSURANCE BROKERS | 2026 2026 INSURANCE | 02/05/2026 | 02/05/2026 | 2,793.00 |
| Department Total | | | | | 2,793.00 |
| POLICE | | | | | |

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 02/01/2026 to 02/28/2026 Paid Invoices Cheque Date 02/01/2026 to 02/28/2026

| Account | Vendor Number Name | Invoice Number Item Description | Invoice Date | Entry Date | Item Amount |
|--|---|--------------------------------------|--------------|------------|-------------|
| 01-0420-7460 | 002180 MINISTER OF FINANCE - POLICING ONLY | 101102260823025 MONTHLY POLICING | 02/18/2026 | 02/18/2026 | 36,755.00 |
| 01-0420-7460 | 002180 MINISTER OF FINANCE - POLICING ONLY | 340901261147092 MONTHLY POLICING | 02/05/2026 | 02/05/2026 | 36,755.00 |
| Account Total | | | | | 73,510.00 |
| Department Total | | | | | 73,510.00 |
| PROTECTIVE INSPECTION & CONTROL | | | | | |
| 01-0440-5505 | 002223 COUNTY OF LAMBTON | OKE-SEPTIC OKE-SEPTIC FEE | 02/09/2026 | 02/09/2026 | 100.00 |
| Department Total | | | | | 100.00 |
| RT&M - INTERSECTION LIGHTING | | | | | |
| 01-0551-7306 | 000014 HYDRO ONE NETWORKS INC. | 4674-0226 HYDRO | 02/09/2026 | 02/09/2026 | 24.19 |
| Department Total | | | | | 24.19 |
| RT&M - SIDEWALKS | | | | | |
| 01-0552-7301 | 000100 MCNAUGHTON HOME HARDWARE CENTRE | V22997 SIDEWALK SALTER REPAIR | 02/09/2026 | 02/09/2026 | 15.81 |
| Department Total | | | | | 15.81 |
| PUBLIC WORKS - OVERHEAD | | | | | |
| 01-0560-7117 | 003503 GREEN SHIELD CANADA | 18999375 GROUP BENEFITS | 02/05/2026 | 02/05/2026 | 1,384.28 |
| 01-0560-7117 | 003500 RWAM INSURANCE ADMINISTRATORS INC | 25935-0226 RWAM BENEFITS | 02/09/2026 | 02/09/2026 | 1,041.07 |
| Account Total | | | | | 2,425.35 |
| 01-0560-7301 | 000018 CLOVER MART - 1000967669 ONTARIO CORP. | 23-0226 COFFEE | 02/05/2026 | 02/05/2026 | 45.98 |
| 01-0560-7302 | 000048 WATFORD HOME HARDWARE / CARIS HARDV | 205290 IPAD TRUCK CHARGER | 02/09/2026 | 02/09/2026 | 73.44 |
| 01-0560-7304 | 000279 BMO BANK OF MONTREAL | 0502677-2602 SUPERSTORE-LAUNDRY SOAP | 02/18/2026 | 02/18/2026 | 25.00 |
| 01-0560-7304 | 003136 NAPA GLENCOE | 130-594907 COOLANT | 02/09/2026 | 02/09/2026 | 590.47 |
| 01-0560-7304 | 003136 NAPA GLENCOE | 130-595428 WASHER FLUID & FILTERS | 02/09/2026 | 02/09/2026 | 43.30 |
| 01-0560-7304 | 003136 NAPA GLENCOE | 130-595571 SHOP SUPPLIES | 02/18/2026 | 02/18/2026 | 135.45 |
| 01-0560-7304 | 003136 NAPA GLENCOE | 130-595575 SHOP SUPPLIES | 02/09/2026 | 02/09/2026 | 47.43 |

Accounts Payable

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Vendor 000000 Through 999999

Invoice Entry Date 02/01/2026 to 02/28/2026 Paid Invoices Cheque Date 02/01/2026 to 02/28/2026

| Account | Vendor Number Name | Invoice Number Item Description | Invoice Date | Entry Date | Item Amount |
|--------------|---|--|--------------|------------|-------------|
| 01-0560-7304 | 003136 NAPA GLENCOE | 130-596022 SHOP SUPPLIES | 02/18/2026 | 02/18/2026 | 90.05 |
| 01-0560-7304 | 003136 NAPA GLENCOE | 130-596446 AIR COMPRESSOR OIL | 02/23/2026 | 02/23/2026 | 14.93 |
| 01-0560-7304 | 003136 NAPA GLENCOE | 130-596450 FLOOR JACK | 02/23/2026 | 02/23/2026 | 327.69 |
| 01-0560-7304 | 003136 NAPA GLENCOE | 130-596494 3/4" IMPACT DRIVER | 02/23/2026 | 02/23/2026 | 542.39 |
| 01-0560-7304 | 000112 NUTECH PEST SERVICES | 13191 PEST CONTROL | 02/09/2026 | 02/09/2026 | 47.46 |
| 01-0560-7304 | 000048 WATFORD HOME HARDWARE / CARIS HARDV | 204790 SHOVELS, RAKES & HANDLES | 02/05/2026 | 02/05/2026 | 155.89 |
| 01-0560-7304 | 003232 CANADIAN IPG CORPORATION | CORUN-00625531 GLOVES | 02/09/2026 | 02/09/2026 | 42.38 |
| 01-0560-7304 | 000069 TOROMONT INDUSTRIES LTD | PS071527139 OIL SAMPLES | 02/18/2026 | 02/18/2026 | 290.41 |
| | | Account Total | | | 2,352.85 |
| 01-0560-7306 | 000014 HYDRO ONE NETWORKS INC. | 6362-0126 HYDRO | 02/09/2026 | 02/09/2026 | 299.75 |
| 01-0560-7310 | 003659 GO EVO | 14406 MESH | 02/18/2026 | 02/18/2026 | 6,441.00 |
| 01-0560-7310 | 000131 BEARCOM CANADA CORP | 6001441 GPS & RADIO | 02/09/2026 | 02/09/2026 | 335.61 |
| | | Account Total | | | 6,776.61 |
| 01-0560-7315 | 002034 CAM-RON INSURANCE BROKERS | 2026 2026 INSURANCE | 02/05/2026 | 02/05/2026 | 100,770.04 |
| 01-0560-7320 | 000031 LAMBTON COUNTY ROADS SUPERVISORS ASS | JAN 2026 MEMBERSHIP | 02/05/2026 | 02/05/2026 | 155.00 |
| 01-0560-7325 | 000279 BMO BANK OF MONTREAL | 0502677-2602 GOOD ROADS-REGISTRATION | 02/18/2026 | 02/18/2026 | 1,124.35 |
| 01-0560-7325 | 000279 BMO BANK OF MONTREAL | 0502677-2602 ROYAL YORK-GOOD ROADS HOTEL | 02/18/2026 | 02/18/2026 | 929.36 |
| | | Account Total | | | 2,053.71 |
| 01-0560-7341 | 000132 A-1 SECURITY SYSTEMS | 217179 ANNUAL MAINTENANCE | 02/09/2026 | 02/09/2026 | 228.15 |
| 01-0560-7398 | 003136 NAPA GLENCOE | 130-594897 DEF | 02/09/2026 | 02/09/2026 | 51.83 |
| 01-0560-7398 | 003136 NAPA GLENCOE | 130-594898 DEF | 02/09/2026 | 02/09/2026 | 17.28 |
| 01-0560-7398 | 000074 MACKENZIE OIL LIMITED | 22747 DYED DIESEL | 02/18/2026 | 02/18/2026 | 4,409.86 |

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 02/01/2026 to 02/28/2026 Paid Invoices Cheque Date 02/01/2026 to 02/28/2026

| Account | Vendor Number Name | Invoice Number Item Description | Invoice Date | Entry Date | Item Amount |
|------------------|------------------------------|---------------------------------|--------------|------------|-------------|
| 01-0560-7398 | 000074 MACKENZIE OIL LIMITED | 22749 CLEAR DIESEL | 02/09/2026 | 02/09/2026 | 3,336.37 |
| 01-0560-7398 | 000074 MACKENZIE OIL LIMITED | 23032 CLEAR DIESEL | 02/18/2026 | 02/18/2026 | 3,203.88 |
| 01-0560-7398 | 000074 MACKENZIE OIL LIMITED | B151821 DYED DIESEL | 02/09/2026 | 02/09/2026 | 850.17 |
| 01-0560-7398 | 000074 MACKENZIE OIL LIMITED | B325884 BULK DEF | 02/09/2026 | 02/09/2026 | 1,524.34 |
| Account Total | | | | | 13,393.73 |
| Department Total | | | | | 128,574.61 |

2024 FREIGHTLINER 114SD

| | | | | | |
|------------------|--|--------------------------------------|------------|------------|----------|
| 01-0602-7372 | 003506 FARM AND CONSTRUCTION EQUIPMENT | 12826 FREIGHTLINER SENSOR REPLACEMNT | 02/09/2026 | 02/09/2026 | 1,045.25 |
| 01-0602-7372 | 003136 NAPA GLENCOE | 130-595428 WASHER FLUID & FILTERS | 02/09/2026 | 02/09/2026 | 67.42 |
| Account Total | | | | | 1,112.67 |
| Department Total | | | | | 1,112.67 |

2011 INTERNATIONAL

| | | | | | |
|------------------|-------------------------------------|-----------------------------|------------|------------|--------|
| 01-0603-7372 | 003465 DYNAMIC DIESEL REPAIR INC | 4132 COOLANT ISSUE | 02/05/2026 | 02/05/2026 | 665.29 |
| 01-0603-7372 | 003423 TH INDUSTRIAL SUPPLY LIMITED | SI-00013235 FENDER HARDWARE | 02/23/2026 | 02/23/2026 | 48.28 |
| Account Total | | | | | 713.57 |
| Department Total | | | | | 713.57 |

2018 WESTERN STAR

| | | | | | |
|------------------|----------------------------------|---------------------------------------|------------|------------|----------|
| 01-0604-7372 | 003136 NAPA GLENCOE | 130-595428 WASHER FLUID & FILTERS | 02/09/2026 | 02/09/2026 | 244.07 |
| 01-0604-7372 | 002008 VIKING CIVES | 2740299 PIVOT BLOCK FOR WING PUSH ARM | 02/23/2026 | 02/23/2026 | 255.38 |
| 01-0604-7372 | 003465 DYNAMIC DIESEL REPAIR INC | 4177 NEW ACM MODULE | 02/18/2026 | 02/18/2026 | 2,218.54 |
| Account Total | | | | | 2,717.99 |
| Department Total | | | | | 2,717.99 |

2021 - CAT 150-15AWD GRADER

| | | | | | |
|--------------|--|--------------------------------------|------------|------------|----------|
| 01-0611-7372 | 000078 J & M HEAVY EQUIPMENT REPAIR INC. | 211708 HYDRAULIC LINE REPAIR | 02/09/2026 | 02/09/2026 | 71.82 |
| 01-0611-7372 | 000078 J & M HEAVY EQUIPMENT REPAIR INC. | 22970 HYDRAULIC HOSE REPAIR ROADSIDE | 02/18/2026 | 02/18/2026 | 1,743.97 |
| 01-0611-7372 | 000078 J & M HEAVY EQUIPMENT REPAIR INC. | 23006 DRIVE MOTOR HOSE REPLACEMENT | 02/23/2026 | 02/23/2026 | 1,592.49 |

Accounts Payable

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Vendor 000000 Through 999999

Invoice Entry Date 02/01/2026 to 02/28/2026 Paid Invoices Cheque Date 02/01/2026 to 02/28/2026

| Account | Vendor Number Name | Invoice Number Item Description | Invoice Date | Entry Date | Item Amount |
|------------------|-------------------------------------|-----------------------------------|--------------|------------|-------------|
| 01-0611-7372 | 000069 TOROMONT INDUSTRIES LTD | PS071526476 MOULDBOARD WEAR PARTS | 02/18/2026 | 02/18/2026 | 1,415.33 |
| 01-0611-7372 | 000069 TOROMONT INDUSTRIES LTD | PS071526477 MOULDBOARD WEAR PARTS | 02/18/2026 | 02/18/2026 | 486.06 |
| 01-0611-7372 | 000069 TOROMONT INDUSTRIES LTD | PS071527139 OIL SAMPLES | 02/18/2026 | 02/18/2026 | 508.70 |
| 01-0611-7372 | 000069 TOROMONT INDUSTRIES LTD | PS071527656 PARTS RETURN | 02/18/2026 | 02/18/2026 | -94.25 |
| 01-0611-7372 | 000069 TOROMONT INDUSTRIES LTD | PS071528035 WEAR PARTS MOULDBOARD | 02/18/2026 | 02/18/2026 | 565.95 |
| 01-0611-7372 | 003423 TH INDUSTRIAL SUPPLY LIMITED | SI-00013101 MOLDBOARD REPAIR | 02/09/2026 | 02/09/2026 | 9.00 |
| Account Total | | | | | 6,299.07 |
| Department Total | | | | | 6,299.07 |

CAT BACKHOE

| | | | | | |
|------------------|--|----------------------|------------|------------|--------|
| 01-0631-7372 | 000078 J & M HEAVY EQUIPMENT REPAIR INC. | 22907 HYDRAULIC LINE | 02/18/2026 | 02/18/2026 | 189.59 |
| 01-0631-7372 | 000041 DELTA POWER EQUIPMENT | P34804 BUCKET TOOTH | 02/18/2026 | 02/18/2026 | 69.75 |
| Account Total | | | | | 259.34 |
| Department Total | | | | | 259.34 |

SAND AND SALT

| | | | | | |
|------------------|--------------------------------------|-----------------------------|------------|------------|----------|
| 01-0671-7301 | 000264 COMPASS MINERALS CANADA CORP. | 1630353 HIGHWAY COARSE SALT | 02/23/2026 | 02/23/2026 | 4,467.40 |
| Department Total | | | | | 4,467.40 |

STREET LIGHTING - INWOOD

| | | | | | |
|------------------|--------------------------------|-----------------|------------|------------|--------|
| 01-0752-7306 | 000014 HYDRO ONE NETWORKS INC. | 6752-0226 HYDRO | 02/09/2026 | 02/09/2026 | 691.70 |
| Department Total | | | | | 691.70 |

SANITARY SEWER SYSTEM

| | | | | | |
|--------------|---------------------------------------|----------------------------|------------|------------|-----------|
| 01-0810-7315 | 002034 CAM-RON INSURANCE BROKERS | 2026 2026 INSURANCE | 02/05/2026 | 02/05/2026 | 10,498.90 |
| 01-0810-7347 | 002932 EVOQUA WATER TECHNOLOGIES LTD. | 907381096 Bioxide | 02/05/2026 | 02/05/2026 | 5,093.46 |
| 01-0810-7432 | 000047 CHEMTRADE CHEMICALS CANADA LTD | 90354403 ALUMINUM SULPHATE | 02/18/2026 | 02/18/2026 | 1,641.66 |
| 01-0810-7432 | 000034 CENTRAL SANITATION INC. | I69952 SLUDGE REMOVAL | 02/23/2026 | 02/23/2026 | 461.61 |
| 01-0810-7432 | 003423 TH INDUSTRIAL SUPPLY LIMITED | SI-00013121 LOCATE PAINT | 02/09/2026 | 02/09/2026 | 71.59 |

Accounts Payable

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Vendor 000000 Through 999999

Invoice Entry Date 02/01/2026 to 02/28/2026 Paid Invoices Cheque Date 02/01/2026 to 02/28/2026

| Account | Vendor Number | Vendor Name | Invoice Number Item Description | Invoice Date | Entry Date | Item Amount |
|-----------------------------------|---------------|-----------------------------------|---------------------------------------|--------------|------------|-------------|
| Account Total | | | | | | 2,174.86 |
| 01-0810-7455 | 003240 | ONTARIO CLEAN WATER AGENCY - PAP | INV00000063412 OPERATIONS CONTRACT | 02/18/2026 | 02/18/2026 | 10,903.63 |
| Department Total | | | | | | 28,670.85 |
| INWOOD SEWER SYSTEM | | | | | | |
| 01-0811-7315 | 002034 | CAM-RON INSURANCE BROKERS | 2026 2026 INSURANCE | 02/05/2026 | 02/05/2026 | 2,213.24 |
| 01-0811-7432 | 003423 | TH INDUSTRIAL SUPPLY LIMITED | SI-00013121 LOCATE PAINT | 02/09/2026 | 02/09/2026 | 71.60 |
| Department Total | | | | | | 2,284.84 |
| WATERWORKS SYSTEM | | | | | | |
| 01-0830-7306 | 000014 | HYDRO ONE NETWORKS INC. | 6857-0126 HYDRO | 02/09/2026 | 02/09/2026 | 97.85 |
| 01-0830-7315 | 002034 | CAM-RON INSURANCE BROKERS | 2026 2026 INSURANCE | 02/05/2026 | 02/05/2026 | 14,323.50 |
| 01-0830-7455 | 003240 | ONTARIO CLEAN WATER AGENCY - PAP | INV00000063412 OPERATIONS CONTRACT | 02/18/2026 | 02/18/2026 | 9,334.54 |
| Department Total | | | | | | 23,755.89 |
| WASTE COLLECTION | | | | | | |
| 01-0840-7480 | 000026 | BLUEWATER RECYCLING ASSOC. | INV-00110 GARBAGE & RECYCLING | 02/05/2026 | 02/05/2026 | 7,936.72 |
| 01-0840-7480 | 000026 | BLUEWATER RECYCLING ASSOC. | INV-00139 GARBAGE & RECYCLING | 02/18/2026 | 02/18/2026 | 362.95 |
| Account Total | | | | | | 8,299.67 |
| Department Total | | | | | | 8,299.67 |
| RECYCLING | | | | | | |
| 01-0860-7480 | 000026 | BLUEWATER RECYCLING ASSOC. | INV-00110 GARBAGE & RECYCLING | 02/05/2026 | 02/05/2026 | 362.95 |
| 01-0860-7480 | 000026 | BLUEWATER RECYCLING ASSOC. | INV-00139 GARBAGE & RECYCLING | 02/18/2026 | 02/18/2026 | 7,936.72 |
| Account Total | | | | | | 8,299.67 |
| Department Total | | | | | | 8,299.67 |
| ALVINSTON COMMUNITY CENTRE | | | | | | |
| 01-1635-7117 | 003503 | GREEN SHIELD CANADA | 18999375 GROUP BENEFITS | 02/05/2026 | 02/05/2026 | 1,653.52 |
| 01-1635-7117 | 003500 | RWAM INSURANCE ADMINISTRATORS INC | 25935-0226 RWAM BENEFITS | 02/09/2026 | 02/09/2026 | 833.20 |

Accounts Payable

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Vendor 000000 Through 999999

Invoice Entry Date 02/01/2026 to 02/28/2026 Paid Invoices Cheque Date 02/01/2026 to 02/28/2026

| Account | Vendor Number Name | Invoice Number Item Description | Invoice Date | Entry Date | Item Amount |
|--------------|--|--|--------------|---------------|-------------|
| | | | | Account Total | 2,486.72 |
| 01-1635-7303 | 003464 FIBERNETICS CORPORATION | 777387 PHONE LINES | 02/05/2026 | 02/05/2026 | 33.84 |
| 01-1635-7315 | 002034 CAM-RON INSURANCE BROKERS | 2026 2026 INSURANCE | 02/05/2026 | 02/05/2026 | 86,813.71 |
| 01-1635-7320 | 000279 BMO BANK OF MONTREAL | 0502677-2602 ORFA 2026 MEMBERSHIP | 02/18/2026 | 02/18/2026 | 1,113.05 |
| 01-1635-7340 | 002214 GERBER ELECTRIC LTD | 00027325 SPECTATOR HEATER ISSUES | 02/18/2026 | 02/18/2026 | 180.80 |
| 01-1635-7340 | 002214 GERBER ELECTRIC LTD | 00029636 BOTTLE FILLING TROUBLESHOOT | 02/05/2026 | 02/05/2026 | 339.00 |
| 01-1635-7340 | 000279 BMO BANK OF MONTREAL | 0502677-2602 PEDDEN GLASS-TEMPERED GLASS | 02/18/2026 | 02/18/2026 | 362.14 |
| 01-1635-7340 | 000112 NUTECH PEST SERVICES | 13190 PEST CONTROL | 02/18/2026 | 02/18/2026 | 47.46 |
| 01-1635-7340 | 000048 WATFORD HOME HARDWARE / CARIS HARDV | 205663 ARENA SUPPLIES | 02/09/2026 | 02/09/2026 | 109.88 |
| 01-1635-7340 | 000132 A-1 SECURITY SYSTEMS | 217181 ANNUAL MAINTENANCE | 02/09/2026 | 02/09/2026 | 175.60 |
| 01-1635-7340 | 000132 A-1 SECURITY SYSTEMS | 217192 FIRE PANEL UPDATES | 02/09/2026 | 02/09/2026 | 378.55 |
| 01-1635-7340 | 003017 MARCOTTE DISPOSAL INC. | 25742 GARBAGE DISPOSAL | 02/09/2026 | 02/09/2026 | 342.40 |
| 01-1635-7340 | 000100 MCNAUGHTON HOME HARDWARE CENTRE | 522567 ARENA SUPPLIES | 02/09/2026 | 02/09/2026 | 131.62 |
| 01-1635-7340 | 000100 MCNAUGHTON HOME HARDWARE CENTRE | 523367 FURNACE FILTERS/WATER | 02/18/2026 | 02/18/2026 | 109.65 |
| 01-1635-7340 | 000100 MCNAUGHTON HOME HARDWARE CENTRE | V23025 ARENA SUPPLIES | 02/09/2026 | 02/09/2026 | 209.25 |
| | | | | Account Total | 2,386.35 |
| 01-1635-7372 | 002214 GERBER ELECTRIC LTD | 00029670 DEHUMIDIFIER REPAIRS | 02/18/2026 | 02/18/2026 | 771.79 |
| 01-1635-7372 | 000279 BMO BANK OF MONTREAL | 0502677-2602 SHELL-ICE EDGER PROPANE | 02/18/2026 | 02/18/2026 | 20.00 |
| 01-1635-7372 | 000347 RESURFICE CORP | 104575 OLYMPIA PARTS | 02/09/2026 | 02/09/2026 | 791.85 |
| 01-1635-7372 | 003679 JAYDEN'S MECHANICAL LTD. | 420572474 DEHUMIDIFIER REPAIRS | 02/09/2026 | 02/09/2026 | 961.40 |
| 01-1635-7372 | 000177 NELLA CUTLERY | IN2464129 OLYMPIA BLADE SHARPENING | 02/05/2026 | 02/05/2026 | 135.60 |
| 01-1635-7372 | 000177 NELLA CUTLERY | IN2464958 OLYMPIA BLADE SHARPENING | 02/18/2026 | 02/18/2026 | 180.80 |

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 02/01/2026 to 02/28/2026 Paid Invoices Cheque Date 02/01/2026 to 02/28/2026

| Account | Vendor Number Name | Invoice Number Item Description | Invoice Date | Entry Date | Item Amount |
|--------------------------------|--|---------------------------------|--------------|------------|-------------|
| Account Total | | | | | 2,861.44 |
| 01-1635-7383 | 002841 KERN WATER SYSTEMS INC. | 1844710 BAR ICE | 02/18/2026 | 02/18/2026 | 178.50 |
| 01-1635-7384 | 000048 WATFORD HOME HARDWARE / CARIS HARDV | 205663 ARENA SUPPLIES | 02/09/2026 | 02/09/2026 | 129.94 |
| Department Total | | | | | 96,003.55 |
| INWOOD COMMUNITY CENTER | | | | | |
| 01-1639-7306 | 000044 TOWNSHIP OF ENNISKILLEN | 930050000.00-0126 WATER | 02/09/2026 | 02/09/2026 | 76.90 |
| 01-1639-7315 | 002034 CAM-RON INSURANCE BROKERS | 2026 2026 INSURANCE | 02/05/2026 | 02/05/2026 | 3,187.21 |
| Department Total | | | | | 3,264.11 |
| ALVINSTON LIBRARY | | | | | |
| 01-1641-7315 | 002034 CAM-RON INSURANCE BROKERS | 2026 2026 INSURANCE | 02/05/2026 | 02/05/2026 | 3,467.88 |
| 01-1641-7340 | 003364 R & C CLEANING | Jan26 CLEANING | 02/05/2026 | 02/05/2026 | 700.00 |
| Department Total | | | | | 4,167.88 |
| INWOOD LIBRARY | | | | | |
| 01-1642-7306 | 000044 TOWNSHIP OF ENNISKILLEN | 930056000.00-0126 WATER | 02/09/2026 | 02/09/2026 | 55.50 |
| 01-1642-7315 | 002034 CAM-RON INSURANCE BROKERS | 2026 2026 INSURANCE | 02/05/2026 | 02/05/2026 | 1,127.52 |
| Department Total | | | | | 1,183.02 |
| PLANNING & ZONING | | | | | |
| 01-1810-7101 | 000032 HILLS, RANDY | FEB 2026 COA | 02/18/2026 | 02/18/2026 | 109.00 |
| 01-1810-7101 | 003114 SAWYER, CHRISTA | FEB 2026 COA | 02/18/2026 | 02/18/2026 | 109.00 |
| 01-1810-7101 | 003520 MCGUGAN, KEN | FEB 2026 COA | 02/18/2026 | 02/18/2026 | 109.00 |
| Account Total | | | | | 327.00 |
| 01-1810-7430 | 000113 R DOBBIN ENGINEERING INC | 25.26 PRAY DRAIN APPORTIONMENT | 02/23/2026 | 02/23/2026 | 610.20 |
| 01-1810-7430 | 002223 COUNTY OF LAMBTON | 41078 BY-LAW REVIEW | 02/09/2026 | 02/09/2026 | 336.13 |
| Account Total | | | | | 946.33 |

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 02/01/2026 to 02/28/2026 Paid Invoices Cheque Date 02/01/2026 to 02/28/2026

| Account | Vendor Number | Vendor Name | Invoice Number Item Description | Invoice Date | Entry Date | Item Amount |
|--|---------------|----------------------------------|------------------------------------|--------------|------------|-------------|
| Department Total | | | | | | 1,273.33 |
| AGRICULTURE & REFORESTATION | | | | | | |
| 01-1840-7455 | 000113 | R DOBBIN ENGINEERING INC | 14.26 DRAINAGE SUPERINTENDENT | 02/09/2026 | 02/09/2026 | 6,490.72 |
| Department Total | | | | | | 6,490.72 |
| BROOKE FIRE - ALVINSTON STATION | | | | | | |
| 20-0411-8001 | 000201 | SAFEDESIGN APPAREL LTD | 265374 NEW/REPL. BUNKER GEAR | 02/18/2026 | 02/18/2026 | 25,197.44 |
| Department Total | | | | | | 25,197.44 |
| COMMUNITY CENTRE | | | | | | |
| 20-1635-8015 | 000279 | BMO BANK OF MONTREAL | 0502677-2602 STAPLES-BANNER | 02/18/2026 | 02/18/2026 | 93.77 |
| 20-1635-8015 | 000279 | BMO BANK OF MONTREAL | 0502677-2602 VISTAPRINT-BANNER | 02/18/2026 | 02/18/2026 | 193.84 |
| 20-1635-8015 | 003689 | RIVERSIDE PRINT & SIGNS | 197368 ARENA REPAIR BANNER | 02/18/2026 | 02/18/2026 | 340.13 |
| Account Total | | | | | | 627.74 |
| Department Total | | | | | | 627.74 |
| MUNICIPAL DRAINS - CONSTRUCTION | | | | | | |
| 20-2800-7401 | 000113 | R DOBBIN ENGINEERING INC | 33.26 MORWOOD PETITION DRAIN | 02/18/2026 | 02/18/2026 | 3,909.24 |
| Department Total | | | | | | 3,909.24 |
| MUNICIPAL DRAINS - MAINTENANCE | | | | | | |
| 20-2900-7401 | 003691 | ERNIE HERRINGTON EXC. TRUCK LTD. | 19279 MCKELLAR WERDEN DRAIN | 02/18/2026 | 02/18/2026 | 27,138.65 |
| Account Total | | | | | | 27,138.65 |
| Department Total | | | | | | 27,138.65 |
| Total Paid Invoices | | | | | | 594,902.82 |
| Total Unpaid Invoices | | | | | | 0.00 |
| Total Invoices | | | | | | 594,902.82 |

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 02/01/2026 to 02/28/2026 Paid Invoices Cheque Date 02/01/2026 to 02/28/2026

| Account | Vendor Number Name | Invoice Number Item Description | Invoice Date | Entry Date | Item Amount |
|---------|--------------------|---------------------------------|--------------|------------|-------------|
|---------|--------------------|---------------------------------|--------------|------------|-------------|

Department Summary

| | | |
|--------------|---------------------------------|------------|
| 01-0000 | ASSETS & LIABILITIES | 35,091.33 |
| 01-0240 | GOVERNANCE | 1,330.59 |
| 01-0241 | COUNCIL SUPPORT | 5,677.77 |
| 01-0250 | CORPORATE MANAGEMENT | 59,758.82 |
| 01-0411 | FIRE STATION - ALVINSTON | 31,198.36 |
| 01-0413 | FIRE DEPARTMENT - WATFORD | 2,793.00 |
| 01-0420 | POLICE | 73,510.00 |
| 01-0440 | PROTECTIVE INSPECTION & CONTROL | 100.00 |
| 01-0551 | RT&M - INTERSECTION LIGHTING | 24.19 |
| 01-0552 | RT&M - SIDEWALKS | 15.81 |
| 01-0560 | PUBLIC WORKS - OVERHEAD | 128,574.61 |
| 01-0602 | 2024 FREIGHTLINER 114SD | 1,112.67 |
| 01-0603 | 2011 INTERNATIONAL | 713.57 |
| 01-0604 | 2018 WESTERN STAR | 2,717.99 |
| 01-0611 | 2021 - CAT 150-15AWD GRADER | 6,299.07 |
| 01-0631 | CAT BACKHOE | 259.34 |
| 01-0671 | SAND AND SALT | 4,467.40 |
| 01-0752 | STREET LIGHTING - INWOOD | 691.70 |
| 01-0810 | SANITARY SEWER SYSTEM | 28,670.85 |
| 01-0811 | INWOOD SEWER SYSTEM | 2,284.84 |
| 01-0830 | WATERWORKS SYSTEM | 23,755.89 |
| 01-0840 | WASTE COLLECTION | 8,299.67 |
| 01-0860 | RECYCLING | 8,299.67 |
| 01-1635 | ALVINSTON COMMUNITY CENTRE | 96,003.55 |
| 01-1639 | INWOOD COMMUNITY CENTER | 3,264.11 |
| 01-1641 | ALVINSTON LIBRARY | 4,167.88 |
| 01-1642 | INWOOD LIBRARY | 1,183.02 |
| 01-1810 | PLANNING & ZONING | 1,273.33 |
| 01-1840 | AGRICULTURE & REFORESTATION | 6,490.72 |
| 20-0411 | BROOKE FIRE - ALVINSTON STATION | 25,197.44 |
| 20-1635 | COMMUNITY CENTRE | 627.74 |
| 20-2800 | MUNICIPAL DRAINS - CONSTRUCTION | 3,909.24 |
| 20-2900 | MUNICIPAL DRAINS - MAINTENANCE | 27,138.65 |
| Report Total | | 594,902.82 |



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: Tournament Fees
Meeting: Council - 12 Mar 2026
Department: Parks and Recreation
Staff Contact: Greg Thornicroft, Parks & Recreation Manager

Recommendation:

That the tournament fee for any ice minor sports events be charged at the minor sports rate for any hours rented.

Background:

In hosting tournaments at the BAICCC, the facility is completely full with players and families. Additional staff are also brought in to accommodate the increased traffic. No other bookings aside from the upper hall can take place as the facility is full.

In the past if a tournament is held during the day, the organization is billed for non prime time and prime rate according to when the ice is used.

Comments:

The non prime time rate is intended for low use of the facility, minimal staff and option of more rentals. When large tournaments attend, the facility use is high, additional staff are required and other rentals are scaled back.

Should Council approve of this change, the fees by-law will be adjusted and organizations hosting these events notified in order that they can adjust their registration fees.

Events held on stat days, the fee is the approved rate + 50%. This amendment is for cost recovery for stat day pay for employees.

Users will be advised of the rates in advance of booking.

Financial Considerations:

2026 rates:

Non Prime Time \$110

Prime Time \$185

Minor Sports Rate \$170



Council Staff Report

To: Mayor Ferguson and Council
Subject: Arena Floor Project Recognition Board
Meeting: Council - 12 Mar 2026
Department: Administration
Staff Contact: Janet Denkers, Clerk Administrator

Recommendation:

That Council receive and file the report on the Alvinston Arena Floor Recognition Board, concept design and RFP.

Background:

The Alvinston Arena Floor Fund was established to receive donations supporting the rebuild of the arena floor and key components of the ice plant. This community driven initiative helps reduce the financial impact on local tax payers and all contributions are eligible for a tax receipt.

As donations continue to grow and the fund gains momentum, community members and local organizations who wish to be recognized will have the opportunity to be acknowledged on a permanent and publicly displayed board.

For donors who prefer to remain unnamed, contributions can be listed as Anonymous.

Comments:

The arena lobby has been identified as the ideal location due to its high visibility during events, tournaments and daily facility use. The attached RFP has been prepared and will be distributed to businesses for their review and proposal submissions. As part of the proposal, we are requesting mock-ups for any plaques where naming recognition has been requested. The design of the plaques and the main recognition board should compliment one another to ensure a cohesive and visually appealing display.

Financial Considerations:

The Donor levels are:

| | |
|------------------------|-----------|
| Up to \$999 | Community |
| \$1,000 to \$24,900 | Friend |
| \$25,000 to \$49,000 | Supporter |
| \$50,000 to \$249,000 | Leader |
| \$250,000 to \$499,000 | Champion |
| \$500,000 plus | Hero |

Naming Categories are available in the \$25,000 + levels of contributions

ATTACHMENTS:

[Request for Proposal](#)

Request for Proposal

Recognition Program for Donations to the Alvinston Arena Floor Fund

Issued by: Municipality of Brooke-Alvinston / Alvinston Arena Floor Fund

Location: Brooke-Alvinston, Ontario

Date Issued: 13 March 2026

1. Purpose of the RFP

The Municipality of Brooke-Alvinston is seeking proposals from qualified designers, or organizations to develop and implement a **donor recognition display** for contributions made to the Alvinston Arena Floor Fund. The goal is to create a meaningful, durable, and visually appealing display that acknowledges donors at all giving levels while reflecting the community spirit and long-term importance of the arena floor project.

2. Background

The Alvinston Arena is a central gathering place for residents, minor sports, community events, and other activities. The Arena Floor Fund was established to support the replacement of the arena floor, ensuring the facility remains functional for decades to come. Community donations—large and small—are essential to the success of this project, and a formal recognition display is needed to honour those contributions in a lasting and public way.

3. Project Objectives

The recognition display should:

- Note donors in a **respectful, attractive, and permanent** manner.
- Offer **tiered recognition levels** that reflect varying donation amounts.
- Be designed for **long-term durability** in a high-traffic public facility.
- Be easy to update as new donations are received.
- Fit within the physical constraints of the arena lobby.

4. Scope of Work

Proposals should address the following components:

4.1 Concept Development

- Creative design concepts for a donor recognition display (e.g., see attached inspiration).

4.2 Recognition Levels

- Proposed tier structure (e.g., see attached sponsorship levels).
- Visual differentiation between tiers.
- Options for individual, family, corporate, and memorial donations.

4.3 Material & Warranty

- Full fabrication plan, including materials, durability, and maintenance requirements.
- Warranty information.

4.4 Optional Components

- Digital or hybrid recognition options (e.g., QR-linked online donor list).
- Ongoing update services (adding new donors, replacing components).

5.0 Complementary Plaque Program In addition to the primary donor recognition wall, proponents shall include a proposal for a coordinated suite of **smaller-scale donor recognition plaques**. These plaques should:

- Align visually with the overall design concept of the main installation.
- Be suitable for placement in secondary locations throughout the facility.
- Demonstrate how the plaque system maintains consistency with the overall donor recognition strategy.
- Offer a variety of sizing options.

5. Evaluation Criteria

Proposals will be evaluated based on:

- Quality and creativity of design concept.
- Durability and practicality of proposed materials.
- Cost-effectiveness and clarity of pricing.
- Flexibility for future updates.

7. Budget

Vendors should provide:

- A total project cost.
- Itemized pricing for each component.
- Optional add-on pricing (ongoing updates, etc.).
- Any cost-saving alternatives or scalable options.

8. Timeline

The following timeline is provided as a guideline and may be adjusted:

- **RFP Issued:** 13 March 2026
- **Proposal Submission Deadline:** March 25, 2026 @ 12 noon
- **Vendor Selection:** March 27, 2026
- **Project Completion Target:** September 4, 2026

9. Submission Instructions

Proposals must be submitted electronically in PDF format to:

Janet Denkers, Clerk Administrator
Municipality of Brooke-Alvinston
Email: jdenkers@brookealvinston.com
Phone: 519-898-2173

Hard-copy submissions may also be accepted at the municipal office if desired.

10. Terms & Conditions

- The Municipality reserves the right to accept or reject any proposal.
- The lowest-cost proposal will not necessarily be selected.
- All design concepts become property of the Municipality upon submission.

Sample Inspiration using pucks



Sponsorship Categories:

| | |
|--------------------|-----------|
| Up to \$999 | Community |
| \$1000 to \$24,000 | Friend |
| \$25k - \$49,999 | Supporter |
| \$50k-\$249,000 | Leader |
| \$250k - \$499,999 | Champion |
| \$500k plus | Hero |

Area for recognition display: 90" x 103.5"



Council Staff Report

To: Mayor Ferguson and members of council
Subject: Parks & Recreation Department Lawn Mower replacement
Meeting: Council - 12 Mar 2026
Department: Parks and Recreation
Staff Contact: Greg Thornicroft, Parks & Recreation Manager

Recommendation:

That Council receive the report on the purchase of a lawn mower and that the quote from xxx be approved for purchase.

Background:

In the 2026 budget, Council approved the purchase of a new zero turn lawnmower for the Parks & Recreation department. \$20,000 was placed in the budget.

Comments:

Quotes were requested for a zero turn lawn mower including trade-in value for the current mower. The following has been submitted.

Advantage Farm Equipment - Wyoming

Ferris IS2600 series, \$32,965, minus \$10,000 for trade in.

Total - \$22,965

Southpoint Equipment - Wyoming

Kubota Z1200 series, \$25,394.08, minus \$6,000 for trade in.

Total - \$21,915.31. With Tweels, \$24,339.54

Podolinsky Equipment - Petrolia

John Deere Z994R series, \$23,433.59 minus \$8,500 for trade in.

Total - \$16,874.96 With Tweels, \$18,710

Delta Power - Alvinston

Grasshopper 325D Series, \$18,500 minus \$7,000 for trade in.

Total - \$18,500.

Financial Considerations:

\$20,000 was allocated in the 2026 municipal budget



**CORPORATION OF THE
MUNICIPALITY OF BROOKE-ALVINSTON**

ZONING BY-LAW NUMBER 16 OF 2026

(Being a By-law to amend By-law 9 of 2013)

WHEREAS the Council of the Corporation of the Municipality of Brooke-Alvinston passed a comprehensive Zoning By-law 9 of 2013 on the 28th day of February 2013; and

WHEREAS the Council deems it desirable to make certain amendments to its comprehensive Zoning By-law.

NOW THEREFORE, the Council of the Corporation of the Municipality of Brooke-Alvinston enacts as follows:

1. Schedule "A", attached, is hereby declared to form part of this By-law.
2. Schedule "A" to By-law 9 of 2013 is hereby amended by changing the zone symbol that applies to those lands indicated on Schedule "A" to this By-law from the "Residential 4 (R4) Zone" to the "Residential 3 (R3) Zone".
3. This By-law shall come into force and effect pursuant to Sections 34 (21) or Section 34 (30) of the Planning R.S.O. 1990.

Read a first, second and third time and finally passed this 12th day of March 2026.

David Ferguson, Mayor

Janet Denkers, Clerk Administrator

**CORPORATION OF THE
MUNICIPALITY OF BROOKE-ALVINSTON
ZONING BY-LAW NUMBER 16 OF 2026**

Explanatory Note

The purpose of this By-law is to rezone a portion of lands described as Concession 5, North Part Lot 4 in the Municipality of Brooke-Alvinston and municipally known as 6535 James Street from the “Residential 4 (R4) Zone” to the “Residential 3 (R3) Zone”.

The proposed Zoning By-law Amendment would allow the property to be developed for various types of residential uses, including multiple dwelling units. The zone change would permit residential intensification from the existing 2 units to 5 units.

The Key Map and Schedule “A” show more particularly the lands affected.

Municipality of Brooke-Alvinston

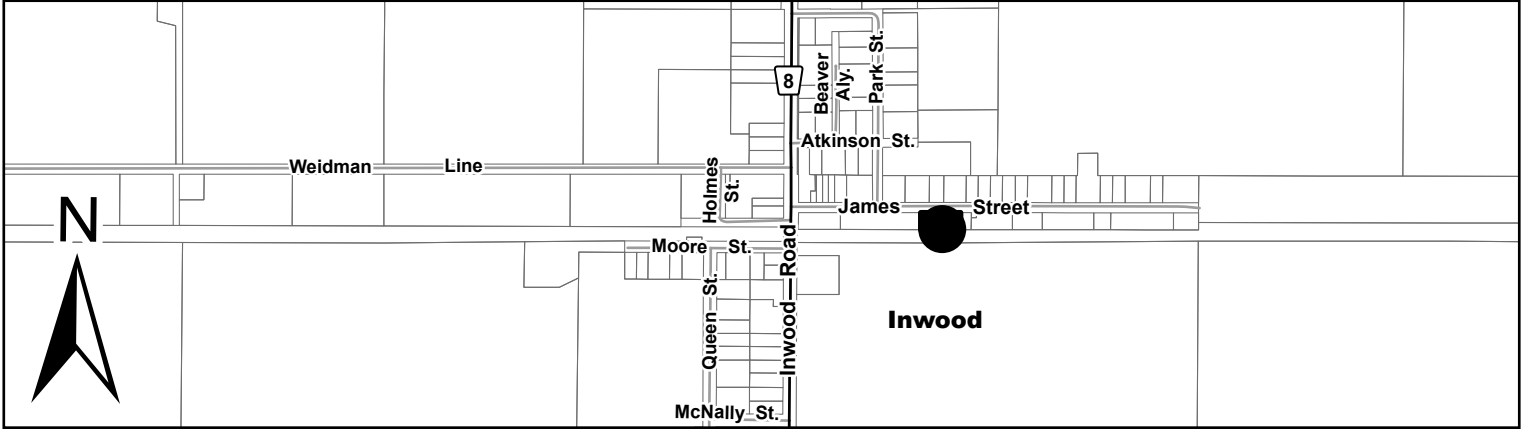
SCHEDULE "A"

to By-law No. _____

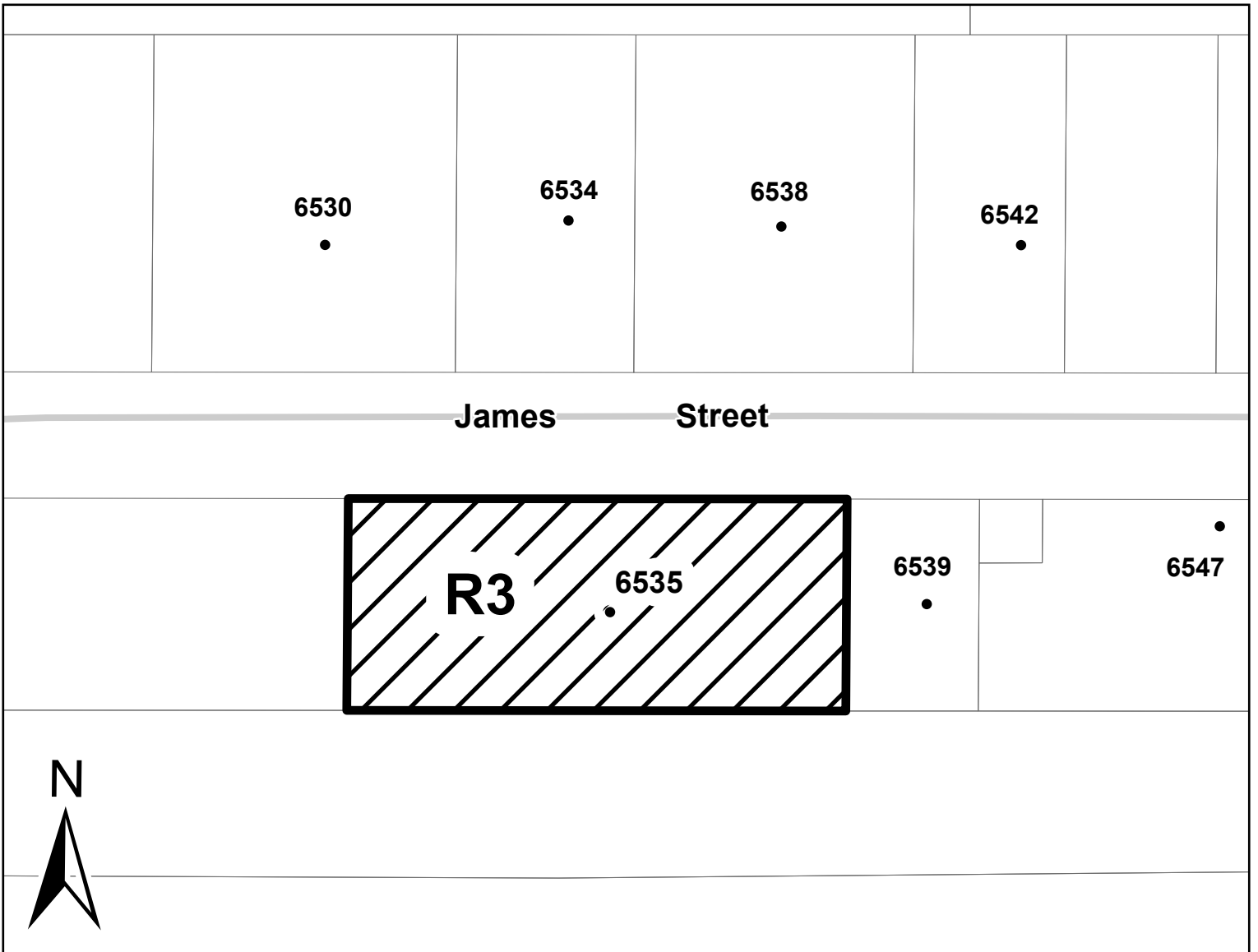
Dated this _____ Day of _____, 2026

Signed: _____
David Ferguson, Mayor

Janet Denkers, Clerk-Administrator



● Subject Property



APPLICANT: Callum Williams & Kelsie Knechtel

LOCATION: CON 5 N PT LOT 4
6535 James Street, Municipality of Brooke-Alvinston

File: Z001-2026