



MINUTES

Council Meeting

4:30 PM - Thursday, January 8, 2026
Municipal Office

The Council of the Municipality of Brooke-Alvinston was called to order on Thursday, January 8, 2026, at 4:30 PM, in the Municipal Office, with the following members present:

Council Present: Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Jenny Redick, Councillor Craig Sanders, and Councillor Don McCabe

Staff Present: Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Fire Chief Steve Knight, Engineer Ray Dobbin, Drainage Superintendent David Moores, Parks & Recreation Manager Greg Thornicroft, and Public Works Superintendent Jamie Butler

Regrets:

1 CALL TO ORDER

The Mayor called the meeting to order at 4:30 p.m..

2 DISCLOSURE OF PECUNIARY INTEREST

The Mayor requested that any pecuniary interests be declared when appropriate during the meeting.

3 MINUTES

a) Regular Council Meeting Minutes of December 11, 2025

RESOLUTION-2026-001

Councillor Jenny Redick made a motion that the meeting minutes of December 11, 2025 be approved as presented without error or omission. Councillor Craig Sanders seconded the motion.

Carried

4 BUSINESS ARISING FROM THE MINUTES

Councillor Redick noted that the fees increased at the Dec. 11th meeting, particularly the minor ball fee, was adjusted after the 2026 registration took place.

5 DELEGATIONS & TIMED EVENTS

a) Consideration of *Preliminary Report- Parker Lucas Drain Branch No. 1 and the Acton Drain*

Assessed owners present: Tony & Jane Straatman, Jeff Shea, Scott Leystra, Randy Holbrook, Lorne Faulds and Jim Holbrook.

Written comments on the Drain were received from Rita, Anton and Cornel Felder (dated Dec. 12, 2025)

Verbal comments on the Drain were heard from: Tony Straatman and Jeff Shea

RESOLUTION-2026-002

Councillor Craig Sanders made a motion that Option # 9 in the October 23, 2025 Parker Lucas Drain Branch No. 1 and the Acton Drain be approved to address the surface water concerns. Councillor Jenny Redick seconded the motion.

Carried

b) Notice of Consideration - Tait Swartz Drain

Assessed owners present: Ryan Van Damme, Dino Pasut Jr., Bob Van Damme

Written comments on the Drain were received from Sandra Swartz and Dino Pasut,

Verbal Comments on the Drain were heard from: Dino Pasut and Bob Van Damme; It was noted via Councillor Nemcek that Sandra Swartz was unable to attend due to a medical emergency.

RESOLUTION-2026-003

Councillor Craig Sanders made a motion that the Engineer's Report on the Tait-Swartz Drain be adopted. Councillor Jenny Redick seconded the motion.

Carried

c) Notice of Consideration - 6 & 7 Sideroad Drain

Assessed owners present: Ron Martin, John Douglas, Ron Robinson, Scott Leystra, Ross McCormick, Jeff Lassaline, Bud Kelly, Don Van Damme, Randy Molzan, Mr. MacDougall

Written comments on the drain were received from: Bud Kelly, Ron Robinson, Ross McCormick. Al McCormick contacted the Clerk earlier in the day requesting to withdraw his submitted comments.

Verbal comments on the Drain were heard from: Ross McCormick, Ron Martin, Bud Kelly, Ron Robinson, Don Van Damme and Jeff Lassaline and Public Works Superintendent Jamie Butler regarding Structure 21

RESOLUTION-2026-004

Councillor Craig Sanders made a motion that the Engineer's Report on the 6 and 7 Sideroad Drain have no action taken. Deputy Mayor Frank Nemcek seconded the motion.

Carried

d) Notice of Consideration - Chanyi Drain

Assessed owners present - Councillor Sanders

The assessed owner requested that he be able to do the brushing before the contractor begins.

RESOLUTION-2026-005

Deputy Mayor Frank Nemcek made a motion that the Engineer's report on the Chanyi Drain be adopted as presented. Councillor Don McCabe seconded the motion.

Carried

6 CORRESPONDENCE

a) Municipal Correspondence

RESOLUTION-2026-006

Councillor Jenny Redick made a motion that the circulated correspondence be received and filed. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- b) Municipality of Magnetawan - Site Readiness Program

RESOLUTION-2026-007

Councillor Don McCabe made a motion that the Municipality of Brooke-Alvinston supports the request from the Municipality of Magnetawan to urge the Province of Ontario to revise its grant funding criteria to recognize and accept these alternative servicing methods as eligible infrastructure, and to ensure that rural and northern municipalities lacking municipal gas, water and wastewater systems are not excluded from support. Councillor Jenny Redick seconded the motion.

Carried

- c) Township of Nairn and Hyman - Steel & Lumber Sectors

RESOLUTION-2026-008

Councillor Craig Sanders made a motion that the request from the Township of Nairn and Hyman be received and filed. Councillor Jenny Redick seconded the motion.

Carried

- d) Liana Russwurm - Art Class Sponsorship

Councillor Nemcek declared a conflict of interest as he is an Alvinston Optimist member.

RESOLUTION-2026-009

Councillor Don McCabe made a motion that the Council of the Municipality of Brooke-Alvinston donate \$500.00 for art class sponsorship. Councillor Jenny Redick seconded the motion.

Carried

7 STAFF REPORTS

- a) **Treasurer's Report:** Accounts Payable Listing - December 2025

RESOLUTION-2026-010

Councillor Jenny Redick made a motion that Council receive and file the Accounts Payable Listing for December 2025. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- b) **Clerk Administrator's Report:** Municipal Health & Safety Policy 2026

RESOLUTION-2026-011

Councillor Jenny Redick made a motion that the Council of the Municipality of Brooke-Alvinston approve the Health & Safety Statement for 2026. Councillor Don McCabe seconded the motion.

Carried

- c) **Clerk Administrator's Report:** Schedule F - Planning & Development Fees

RESOLUTION-2026-012

Councillor Jenny Redick made a motion that the fees for Zoning Amendments be increased to \$1,200 (from \$900); and that the fee for minor variances be increased to \$750 (from \$550) in Schedule F of the fees by-law. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- d) **Public Works Superintendent's Report:** 2026 Dust Suppressant

RESOLUTION-2026-013

Councillor Don McCabe made a motion that the Council of the Municipality of Brooke-Alvinston acknowledge the report provided by the Public Works Superintendent regarding the 2026 dust suppressant needs for the Municipality; and that the quote received from Den Mar Brines for \$263.15 flake/ tonne be accepted prior to budget approval; and that Council waives the requirements for a competitive process in favour of a negotiated process with Den Mar Brines for the provision of dust suppressant for the Municipality for the reason that the Public Works Superintendent has worked extensively with this supplier in the past and has obtained a price for the product that is within the draft budgeted amount and is anticipated to be lower than other suppliers. Councillor Craig Sanders seconded the motion.

Carried

8 BY-LAWS

- a) Proposed By-law 1 of 2026 - Interim Tax Levies

RESOLUTION-2026-014

Deputy Mayor Frank Nemcek made a motion that By-law 1 of 2026 be read a first, second and third time and finally passed this 8th day of January, 2026. Councillor Craig Sanders seconded the motion.

Carried

- b) Proposed By-law 2 of 2026 - Penalty & Interest

RESOLUTION-2026-015

Councillor Jenny Redick made a motion that By-law 2 of 2026 be read a first, second and third time and finally passed this 8th day of January, 2026. Councillor Craig Sanders seconded the motion.

Carried

- c) Proposed By-law 3 of 2026 - Borrowing By-law

RESOLUTION-2026-016

Councillor Don McCabe made a motion that By-law 3 of 2026 be read a first, second and third time and finally passed this 8th day of January, 2026. Councillor Craig Sanders seconded the motion.

Carried

- d) Proposed By-law 4 of 2026 - Tait-Swartz Drain - First and Second Reading

RESOLUTION-2026-017

Councillor Jenny Redick made a motion that By-law 4 of 2026 (Tait-Swartz Drain) be read a first and second time. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- e) Proposed By-law 5 of 2026 - Chanyi Drain - First and Second reading

RESOLUTION-2026-018

Councillor Jenny Redick made a motion that By-law 5 of 2026 (Chanyi Drain) be read a first and second time. Councillor Don McCabe seconded the motion.

Carried

9 NEW BUSINESS

- a) Hockeyville - not discussed
- b) The Mayor requested that staff prepare a report to Council on fees per house for storm drains in town.
- c) Councillor Redick requested staff look into her list of potential efficiencies which include:
 - i) access / franchise fees for utilities
 - ii) Canada Post outlet costs
 - iii) sponsorships on decorative lighting
- d) The Arena Floor Project was briefly discussed. It was confirmed that the project is set to happen April 1 - October 1, 2026
- e) Councillor Sanders inquired about cutting back gravel on some roads and adding more to other problem areas

10 CLOSED SESSION

11 RISE AND REPORT

12 BY-LAW CONFIRMING PROCEEDINGS

- a) By-law 6 of 2026 - Confirming By-law

RESOLUTION-2026-019

Councillor Jenny Redick made a motion that By-law 6 of 2026 be read a first, second and third time and finally passed this 8th day of January, 2026
Councillor Craig Sanders seconded the motion.

Carried

13 ADJOURNMENT

Councillor Nemcek made a motion to adjourn the meeting at 7:05 p.m.

Clerk-Administrator

Mayor