



MINUTES

Council Meeting

4:30 PM - Thursday, January 22, 2026
Municipal Office

The Council of the Municipality of Brooke-Alvinston was called to order on Thursday, January 22, 2026, at 4:30 PM, in the Municipal Office, with the following members present:

Council Present: Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Don McCabe, Councillor Jenny Redick, and Councillor Craig Sanders

Staff Present: Treasurer Stephen Ikert, Public Works Superintendent Jamie Butler, Parks & Recreation Manager Greg Thornicroft, Fire Chief Steve Knight, and Administrative Assistant Darlene Paolucci

Regrets: Clerk-Administrator Janet Denkers

1 CALL TO ORDER

The Mayor called the meeting to order at 4:30 p.m.

2 DISCLOSURE OF PECUNIARY INTEREST

The Mayor requested that any pecuniary interests be declared when appropriate during the meeting.

3 MINUTES

a) Regular Council Meeting Minutes of January 8, 2026

RESOLUTION-2026-020

Councillor Jenny Redick made a motion that the meeting minutes of the January 8, 2026 meeting be approved as presented without error or omission. Councillor Craig Sanders seconded the motion.

Carried

4 BUSINESS ARISING FROM THE MINUTES

5 DELEGATIONS & TIMED EVENTS

6 CORRESPONDENCE

a) Municipal Correspondence

RESOLUTION-2026-021

Councillor Jenny Redick made a motion that the circulated correspondence be received and filed. Deputy Mayor Frank Nemcek seconded the motion.

Carried

b) City of Peterborough - Sustainable Funding for Police Services

RESOLUTION-2026-022

Councillor Jenny Redick made a motion that the Municipality of Brooke-Alvinston supports the request from the City of Peterborough to urge the Province of Ontario to review and reform its current police grant programs to ensure a more equitable distribution of funding to municipalities so that

communities with growing populations and expanding service demands receive fair and sustainable provincial support. Councillor Craig Sanders seconded the motion.

Carried

7 STAFF REPORTS

- a) **Clerk Administrator's Report:** Special Budget Meeting

RESOLUTION-2026-023

Deputy Mayor Frank Nemcek made a motion that a special meeting be scheduled for the 2026 budget discussions on Feb. 5, 2026 at 4:30 p.m.. Councillor Jenny Redick seconded the motion.

Carried

- b) **Clerk Administrator's Report:** Committee of Adjustment Vacancy

RESOLUTION-2026-024

Councillor Craig Sanders made a motion that Ken McGugan be appointed to the Committee of Adjustment effective February 1, 2026 and that staff administratively amend the appointment by-law to reflect this. Councillor Don McCabe seconded the motion.

Carried

- c) **Clerk Administrator's Report:** Seniors Advisory Committee Recruitment

RESOLUTION-2026-025

Deputy Mayor Frank Nemcek made a motion that the Municipality re-appoint Jeannette Douglas to serve on the Seniors Advisory Committee to represent Brooke-Alvinston. Councillor Jenny Redick seconded the motion.

Carried

- d) **Clerk Administrator's Report:** 2026 Rabies Clinic

RESOLUTION-2026-026

Councillor Craig Sanders made a motion that Brooke-Alvinston host a Rabies Clinic in the pavilion at the BAICCC on April 18, 2026 in the Pavilion. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- e) **Clerk Administrator's Report:** Transfer Payment Agreement - Fire Protection Grant

RESOLUTION-2026-027

Councillor Don McCabe made a motion that Council authorize the Mayor and Clerk to sign the attached agreement under Authorizing By-law 7 of 2026. Councillor Craig Sanders seconded the motion.

Carried

- f) Gravel Application Recommendations

Councillor Sanders submitted two additional options for gravel application.

RESOLUTION-2026-028

Councillor Craig Sanders made a motion that the discussion on the application of gravel be tabled to allow the Public Works Superintendent to review and research the submitted options. Councillor Don McCabe seconded the motion.

Carried

- g) **Parks & Recreation Manager's Report:** Arena Floor Fundraising Campaign

RESOLUTION-2026-029

Councillor Jenny Redick made a motion that Council receive this report for information and that Council endorse the allocation of any surplus fundraising revenue from the Arena Floor Project in accordance with municipal priorities and established financial procedures. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- h) **Clerk-Administrator's Report:** Commercial Street Sponsorships

RESOLUTION-2026-030

Councillor Jenny Redick made a motion that sponsorship of Christmas Street lights be advertised for a fee / year and that the names of sponsors be advertised on the municipal website and social media page; and that the fee for flower basket sponsorship be increased to \$110 / year . Councillor Craig Sanders seconded the motion.

Carried

- i) **Parks & Recreation Manager's Report:** Shower upgrades for #3 Dressing Room

Councillor Sanders requested this proposal be discussed at the budget deliberations.

RESOLUTION-2026-031

Councillor Jenny Redick made a motion that Council approve the proposed upgrade to Dressing Room # 3. Councillor Don McCabe seconded the motion.

Carried

- j) **Clerk Administrator's Report:** Canada Post Outlet

RESOLUTION-2026-032

Councillor Craig Sanders made a motion that the report on Canada Post be received and filed. Councillor Don McCabe seconded the motion.

Carried

- k) **Treasurer's Report:** Stormwater User Fee - Alvinston and Inwood Urban Areas

RESOLUTION-2026-033

Deputy Mayor Frank Nemcek made a motion that Council approve the introduction of a modest Stormwater User Fee applicable within the urban settlement areas of Alvinston and Inwood (Option 2 as presented), effective January 1, 2026. Councillor Don McCabe seconded the motion.

Carried

- l) **Fire Chief's Report:** Brooke Fire Rescue quarterly and annual response data report

Councillor Redick inquired about the protocol for repeated false alarms. Council requested that the Fire Chief provide a report back to Council of the associated costs for recovery.

RESOLUTION-2026-034

Councillor Jenny Redick made a motion to receive and file. Councillor Don McCabe seconded the motion.

Carried

8 BY-LAWS

- a) By-law 38 of 2025 - 12th Concession Drain - third & final reading

RESOLUTION-2026-035

Councillor Craig Sanders made a motion that By-law 38 of 2025 be read a third and final time and finally passed this 22nd day of January, 2026. Councillor Jenny Redick seconded the motion.

Carried

- b) By-law 7 of 2026 - Transfer Payment Agreement (Fire Grant)

RESOLUTION-2026-036

Councillor Jenny Redick made a motion that By-law 7 of 2026 be read a first, second and third time and finally passed this 22nd day of January, 2026. Deputy Mayor Frank Nemcek seconded the motion.

Carried

9 NEW BUSINESS

- a) The Acting Clerk-Treasurer received a request from the Alvinston Firemen's Association to provide a Council letter for their upcoming Fish Fry being held on February 6th, 2026

RESOLUTION-2026-037

Deputy Mayor Frank Nemcek made a motion that the Alvinston Firefighters Association's Fish Fry being held February 6th, 2026, is considered an event of municipal significance. The Municipality is aware and acknowledges that the Alvinston Firefighter's Association will be applying for a Special Occasion Permit (SOP) for the Brooke-Alvinston-Inwood Community Centre Complex at 3310 Walnut Street, Alvinston, ON. Councillor Don McCabe seconded the motion.

Carried

- b) The Mayor and Council congratulated Jamie Butler the Public Works Superintendent on his recent certification from AORS and obtaining the designation of a Certified Road Supervisor.
- c) Councillor Sanders inquired about the rules or by-laws of residential cameras in the municipality. It was suggested he contact the O.P.P for further information.
- d) The Parks and Recreation Supervisor informed Council of the many complaints he has received regarding the bottle filling station and the lack of hot water in the back area of the arena. He outlined the costs associated with the aging boiler system.
- e) The Public Works Superintendent requested direction on winter sidewalk maintenance in Inwood. He was directed to continue the sidewalk maintenance for the rest of the winter season and there would be discussion for the next season.
- f) The Public Works Superintendent reviewed with Council the winter operations and minimum maintenance standards. He reported receiving many calls for additional service on gravel roads. Council directed staff to maintain the winter operations as outlined.

10 CLOSED SESSION

11 RISE AND REPORT

12 BY-LAW CONFIRMING PROCEEDINGS

- a) By-law 8 of 2026 - Confirming By-law

RESOLUTION-2026-038

Deputy Mayor Frank Nemcek made a motion that By-law 8 of 2026 be read a first, second and third time and finally passed this 22nd day of January, 2026. Councillor Don McCabe seconded the motion.

Carried

13 ADJOURNMENT

The meeting was adjourned at 5:11 p.m.

Clerk-Administrator

Mayor