



MINUTES

Council Meeting

4:30 PM - Thursday, December 11, 2025
Municipal Office

The Council of the Municipality of Brooke-Alvinston was called to order on Thursday, December 11, 2025, at 4:30 PM, in the Municipal Office, with the following members present:

Council Present: Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Don McCabe, Councillor Jenny Redick, and Councillor Craig Sanders

Staff Present: Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Public Works Superintendent Jamie Butler, Fire Chief Steve Knight, and Drainage Superintendent David Moores

Regrets: Park and Recreation Manager Greg Thornicroft

1 CALL TO ORDER

The Mayor called the meeting to order at 4:30 p.m.

2 DISCLOSURE OF PECUNIARY INTEREST

The Mayor requested that any pecuniary interests be declared when appropriate during the meeting.

3 MINUTES

a) Regular Council Meeting Minutes of November 27, 2025

RESOLUTION-2025-370

Councillor Jenny Redick made a motion that the minutes of the December 11, 2025 Council meeting be approved as presented, without any error or omission. Deputy Mayor Frank Nemcek seconded the motion.

Carried

4 BUSINESS ARISING FROM THE MINUTES

5 DELEGATIONS & TIMED EVENTS

a) Court of Revision - 12th Concession Drain
-there were no assessed owners present

RESOLUTION-2025-371

Councillor Jenny Redick made a motion that the Court of Revision on the 12th Concession Drain be opened. Councillor Craig Sanders seconded the motion.

Carried

RESOLUTION-2025-372

Deputy Mayor Frank Nemcek made a motion that Council adopts the schedule of assessment on the 12th Concession Drain. Councillor Jenny Redick seconded the motion.

Carried

RESOLUTION-2025-373

Councillor Jenny Redick made a motion that the Court of Revision meeting on the 12th Concession Drain be adjourned.

Councillor Craig Sanders seconded the motion.

Carried

6 CORRESPONDENCE

a) Municipal Information

Councillor Nemcek pulled the letter submitted by the Alvinston Killer Bees Hockey Club that requested a reduced rate on the auditorium rentals. Council noted the full auditorium is utilized on game nights and no precedent should be set for reduced rates.

RESOLUTION-2025-374

Councillor Don McCabe made a motion that the circulated correspondence be received and filed. Councillor Craig Sanders seconded the motion.

Carried

b) Lambton County Plowmen's Association - Donation Request

RESOLUTION-2025-375

Councillor Craig Sanders made a motion that the Council of the Municipality of Brooke-Alvinston contribute the same as previous years including the Keeper Trophy (Leonard McNeil). Deputy Mayor Frank Nemcek seconded the motion.

Carried

c) Little Creek Conservation Authority - Conservation Authority Consolidation

RESOLUTION-2025-376

Councillor Don McCabe made a motion that the Council of the Municipality of Brooke-Alvinston supports the request from the Little Creek Conservation Authority to request that the Ministry engage directly with affected municipalities and conservation authorities to evaluate a reduced geographic scope for consolidation that better reflects established relationships and enhances cost-effective delivery of integrated watershed management, grassroots connections and local understanding. Councillor Craig Sanders seconded the motion.

Carried

d) Northumberland County - Great Lakes and St. Lawrence Cities Initiative

RESOLUTION-2025-377

Councillor Don McCabe made a motion that the request from Northumberland County be received and filed. Councillor Jenny Redick seconded the motion.

Carried

e) Municipality of Calvin - Self Defence Protections

RESOLUTION-2025-378

Councillor Craig Sanders made a motion that the Council of the Municipality of Brooke-Alvinston supports the request from the Municipality of Calvin to support the Province of Ontario's call for strengthened home owner self-defence protections, including the adoption of clear and robust "castle law" type provisions to ensure that law abiding residents can protect themselves without fear of unjust prosecution. Deputy Mayor Frank Nemcek seconded the motion.

Carried

f) City of Brantford - P.A. Day on Municipal Election Day

RESOLUTION-2025-379

Deputy Mayor Frank Nemcek made a motion that the Council of the Municipality of Brooke-Alvinston supports the request from the City of Brantford to request the Premier of Ontario to consider directing all publicly funded school boards in Ontario to schedule a P.A. Day on the date of the municipal election in each election year. Councillor Craig Sanders seconded the motion.

Carried

- g) City of Welland - Justice and Protection of Children

RESOLUTION-2025-380

Councillor Jenny Redick made a motion that the Council of the Municipality of Brooke-Alvinston supports the request from the City of Welland to urge provincial governments to review and strengthen laws protecting our children from violent offenders. Councillor Don McCabe seconded the motion.

Carried

- h) Association of Municipalities of Ontario (AMO) - OMERS Pension

RESOLUTION-2025-381

Councillor Craig Sanders made a motion that the Council of the Municipality of Brooke-Alvinston does not support the legislative changes to the OMERS Act contained in Bill 68 and requests that the Government of Ontario reconsider the advisability of proceeding with these changes. Deputy Mayor Frank Nemcek seconded the motion.

Carried

7 STAFF REPORTS

- a) **Clerk Administrator's Report:** Grants

RESOLUTION-2025-382

Councillor Craig Sanders made a motion that Council receive and file the report on grants. Councillor Jenny Redick seconded the motion.

Carried

- b) **Clerk Administrator's Report:** 2025 Emergency Response Plan & Program Update

RESOLUTION-2025-383

Councillor Jenny Redick made a motion that the report be received for information. Councillor Craig Sanders seconded the motion.

Carried

- c) **Clerk Administrator's Report:** Energy Project Review Application Fee

RESOLUTION-2025-384

Councillor Craig Sanders made a motion that the fees for Energy Project Review for proposed energy projects in the municipality be included in the municipal fees by-law under section F - Planning and Development Fees; and that staff be directed to formalize the criteria for review of future IESO projects. Councillor Don McCabe seconded the motion.

Carried

- d) Consolidated Fees By-law

The following fees were suggested for change:

- minor ball fee \$15 to \$30
- stat day skating \$200 / hour
- activity ice fee \$20 / skater up to 5 skaters

RESOLUTION-2025-385

Councillor Jenny Redick made a motion that the consolidated fees by-law be approved as amended. Councillor Craig Sanders seconded the motion.

Carried

- e) **Treasurer's Report:** Accounts Payable Listing - November 2025

RESOLUTION-2025-386

Councillor Jenny Redick made a motion that Council receive and file the Accounts Payable Listing for November 2025. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- f) **Treasurer's Report:** 2026 Preliminary Budget Discussions

RESOLUTION-2025-387

Councillor Don McCabe made a motion that Council:

- Review our current Tax Rates, the Tax Proportions paid by Rural Residents versus Town Residents, and our Expected Population Growth for the coming years;
- Review our Capital Needs for the next 5 years and beyond;
- Review the 2025 Projected Operating and Capital Results;
- Review the Draft Operating and Capital Budget Proposals for 2026;
- Review the 2025 Projected and Budgeted 2026 Reserve Contributions/ Withdrawals;
- Review the Budgeted Potential Financing Requirement related to the Arena Project; and
- Provide direction on the any changes or priorities for 2026.

Councillor Craig Sanders seconded the motion.

Carried

8 BY-LAWS

- a) By-law 45 of 2025 Municipal Fees By-law

RESOLUTION-2025-388

Councillor Jenny Redick made a motion that By-law 45 of 2025 be read a first, second and third time and finally passed this 11th day of December, 2025
Councillor Craig Sanders seconded the motion.

Carried

9 NEW BUSINESS

- a) Verbal update on the soft launch of the Arena Floor Fund

The Clerk Administrator provided an update on the Arena Floor Fundraising Campaign. With a soft launch, \$36,000 has been received which includes a request for naming rights of the canteen.

- b) Verbal Report - Years of Service Recognition:
Leonard Mitchell - 20 years, Bill Oke - 25 years, Chris Knight - 25 years

10 CLOSED SESSION

- a) Section 239 (2) (b) Personal matters about an identifiable individual, including municipal or local board employees.

RESOLUTION-2025-389

Councillor Jenny Redick made a motion that Council move into closed session.

Councillor Craig Sanders seconded the motion.

Carried

11 RISE AND REPORT

The Treasurer provided the rise and report that:

- the minutes of the November 13, 2025 closed session meeting minutes be approved
- the performance appraisal of the Clerk Administrator was completed

12 BY-LAW CONFIRMING PROCEEDINGS

- a) Confirming By-law

RESOLUTION-2025-390

Councillor Jenny Redick made a motion that By-law 46 of 2025 be read a first, second and third time and finally passed this 11th day of December, 2025. Deputy Mayor Frank Nemcek seconded the motion.

Carried

13 ADJOURNMENT

The meeting was adjourned at 6:00 p.m.

Clerk-Administrator

Mayor