



# AGENDA

## Council Meeting

4:30 PM - Thursday, December 11, 2025  
Municipal Office

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	Page
<b>1. CALL TO ORDER</b>	
FCHS Cheque presentation at 4:15 p.m..	
<b>2. DISCLOSURE OF PECUNIARY INTEREST</b>	
<b>3. MINUTES</b>	
3.1. Regular Council Meeting Minutes of November 27, 2025 <a href="#">Council - 27 Nov 2025 - Minutes - Pdf</a>	3 - 6
<b>4. BUSINESS ARISING FROM THE MINUTES</b>	
<b>5. DELEGATIONS &amp; TIMED EVENTS</b>	
5.1. Court of Revision - 12th Concession Drain <a href="#">12th Concession Drain Assessment Schedule - Amended</a> <a href="#">12th Concession Drain Maintenance Schedule No.1 - Amended</a> <a href="#">12th Concession Drain Maintenance Schedule No.2 - Amended</a> <a href="#">12th Concession Drain Maintenance Schedule No.3 - Amended</a>	7 - 16
<b>6. CORRESPONDENCE</b>	
6.1. Municipal Information <a href="#">Municipal Information - December 11, 2025</a> <a href="#">LAWSS - Notice of Public Information Centre #2</a> <a href="#">Letter from the Alvinston Killer Bees Hockey Club</a> <a href="#">Letter from Alvinston Minor Ball</a> <a href="#">2026 Annual Billing Letter for Municipalities</a> <a href="#">Brooke-Alvinston Annual Billing Statement</a> <a href="#">Municipal Letter - Bill 68 and CA Consolidations</a> <a href="#">Ontario Energy Board - Notice of Hearing</a> <a href="#">Notification Letter - Streamlined EA Municipal Infrastructure</a>	17 - 58
6.2. Correspondence Requiring Action: <a href="#">Lambton County Plowmens Association - Donation Request</a> <a href="#">Kettle Creek Conservation Authority - Request for Support</a> <a href="#">Northumberland County - Great Lakes &amp; St. Lawrence Initiative</a> <a href="#">Municipality of Calvin - Self Defence &amp; Home Invasions</a> <a href="#">City of Brantford - PA Day on Municipal Election Day</a> <a href="#">City of Welland - Justice &amp; Protection of Children</a> <a href="#">AMO - OMERS Pension</a>	59 - 74
<b>7. STAFF REPORTS</b>	

7.1.	<b><u>Clerk Administrator's Report:</u></b> Grants <a href="#">Grants - Pdf</a>	75
7.2.	<b><u>Clerk Administrator's Report:</u></b> 2025 Emergency Response Plan & Program Update <a href="#">2025 Emergency Response Plan &amp; Program Update - Pdf</a>	76
7.3.	<b><u>Clerk Administrator's Report:</u></b> Energy Project Review Application Fee <a href="#">Energy Project Review Application Fee - Pdf</a>	77
7.4.	<b><u>Clerk-Administrator's Report:</u></b> Consolidated Fees By-law <a href="#">By-law 45 of 2025 - Brooke-Alvinston fee schedules</a>	78 - 89
7.5.	<b><u>Treasurer's Report:</u></b> Accounts Payable Listing - November 2025 <a href="#">Accounts Payable Listing - November 2025 - Pdf</a>	90 - 107
7.6.	<b><u>Treasurer's Report:</u></b> 2026 Preliminary Budget Discussions <a href="#">2026 Preliminary Budget Discussions - Pdf</a>	108 - 134

## 8. BY-LAWS

- 8.1. By-law 45 of 2025 Municipal Fees By-law

## 9. NEW BUSINESS

- 9.1. Verbal update on the soft launch of the Arena Floor Fund
- 9.2. Verbal Report - Years of Service Recognition:  
Leonard Mitchell - 20 years, Bill Oke - 25 years, Chris Knight - 25 years

## 10. CLOSED SESSION

- 10.1. Section 239 (2) (b) Personal matters about an identifiable individual, including municipal or local board employees.

## 11. RISE AND REPORT

## 12. BY-LAW CONFIRMING PROCEEDINGS

## 13. ADJOURNMENT



# MINUTES

## Council Meeting

4:30 PM - Thursday, November 27, 2025

Municipal Office

The Council of the Municipality of Brooke-Alvinston was called to order on Thursday, November 27, 2025, at 4:30 PM, in the Municipal Office, with the following members present:

**Council Present:** Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Don McCabe, Councillor Jenny Redick, and Councillor Craig Sanders

**Staff Present:** Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Parks & Recreation Manager Greg Thornicroft, and Fire Chief Steve Knight

**Regrets:**

### 1 CALL TO ORDER

The Mayor called the meeting to order at 4:30 p.m.

### 2 DISCLOSURE OF PECUNIARY INTEREST

The Mayor requested that any pecuniary interests be declared when appropriate during the meeting.

### 3 MINUTES

a) Regular Council Meeting Minutes of November 13, 2025

#### RESOLUTION-2025-355

Councillor Craig Sanders made a motion that the minutes of the November 13, 2025 meeting be approved as presented without error or omission. Councillor Jenny Redick seconded the motion.

**Carried**

### 4 BUSINESS ARISING FROM THE MINUTES

### 5 DELEGATIONS & TIMED EVENTS

a) Four Counties Health Services Presentation by: Martha Wortner, Julie McBrien and Jackie Beatty on the initiatives of FCHS and their fundraising campaign.

#### RESOLUTION-2025-356

Deputy Mayor Frank Nemcek made a motion that the allocated \$5,000 hospital donation be forwarded to Four Counties Health Services. Councillor Craig Sanders seconded the motion.

**Carried**

### 6 CORRESPONDENCE

a) Municipal Information:

#### RESOLUTION-2025-357

Councillor Jenny Redick made a motion that the circulated correspondence be received and filed. Councillor Craig Sanders seconded the motion.

**Carried**

- b) Selwyn Township - Curbside Recycling for Non-Profit Organizations

**RESOLUTION-2025-358**

Councillor Craig Sanders made a motion that the Council of the Municipality of Brooke-Alvinston supports Selwyn Township and urges the Province to reinstate the eligibility for curbside blue box collection as of January 1st, 2026 for non-profit organizations, such as food banks. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

- c) Municipality of Wawa - Alcohol Container Return System

**RESOLUTION-2025-359**

Councillor Craig Sanders made a motion that the Council of the Municipality of Brooke-Alvinston supports the Municipality of Wawa to urge the Government of Ontario to collaborate meaningfully with municipalities, retailers, environmental organizations, and experts to implement a fair, effective and inclusive solution that ensures the long-term success of Ontario's deposit-return and recycling systems. Councillor Jenny Redick seconded the motion.

**Carried**

## 7 STAFF REPORTS

- a) **Drainage Superintendent's Report:** Kennedy Drain Maintenance Request

**RESOLUTION-2025-360**

Councillor Craig Sanders made a motion that R. Dobbin be appointed under Section 78 of the Drainage Act; and that Council acknowledges the application for the emergency designation to replace the culvert immediately. and that Council approves of Bruce Poland & Sons undergoing the repairs at time & material. Councillor Don McCabe seconded the motion.

**Carried**

- b) **Clerk Administrator's Report:** 2026 Council Meeting Schedule

**RESOLUTION-2025-361**

Councillor Craig Sanders made a motion that Council approve the attached Council calendar of meetings for 2026. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

- c) **Clerk Administrator's Report:** Committee of Adjustment Vacancy

**RESOLUTION-2025-362**

Deputy Mayor Frank Nemcek made a motion that an advertisement be prepared requesting applicants to fill the vacant position on the Committee of Adjustment effective February 2026 with a closing date of January 2, 2026; and that the Clerk Administrator and two members of the County of Lambton Planning Department interview the qualified candidates; and that a recommendation for a new member be discussed at the January 8, 2026 regular session of Council. Councillor Jenny Redick seconded the motion.

**Carried**

- d) **Clerk Administrator's Report:** Tree Program - 2026

**RESOLUTION-2025-363**

Councillor Jenny Redick made a motion that the Municipality participate in the 2026 large stock tree program offered through SCRCA and subsidize the costs

of the trees ordered by \$2 each. Councillor Craig Sanders seconded the motion.

**Carried**

- e) **Clerk Administrator's Report:** Sale of Land Policy Amendments

**RESOLUTION-2025-364**

Councillor Jenny Redick made a motion that staff be directed to amend By-law 56 of 2013 - the Sale of Land By-law to include the additions noted in the Nov. 27, 2025 staff report. Councillor Craig Sanders seconded the motion.

**Carried**

## 8 BY-LAWS

- a) By-law 43 of 2025 - By-law to authorize Internet Voting in the 2026 Municipal Election (By-law amended to exclude telephone voting)

**RESOLUTION-2025-365**

Councillor Jenny Redick made a motion that By-law 43 of 2025 be read a first, second and third time and finally passed this 27th day of November, 2025 Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

## 9 NEW BUSINESS

- a) 2026 Municipal Insurance Renewal Increase

**RESOLUTION-2025-366**

Councillor Jenny Redick made a motion that Council receive and file the 2026 Municipal Insurance Renewal Increase Report and approve the 2026 Insurance Policy Renewal at a 5% increase from 2024; and that staff undergo an RFP for insurance in 2026. Councillor Craig Sanders seconded the motion.

**Carried**

- b) Churchill Line Reconstruction - 5 year plan

**RESOLUTION-2025-367**

Councillor Jenny Redick made a motion that Council incorporate the estimated Brooke-Alvinston share of the Churchill Line reconstruction costs, as proposed by Warwick Township into their 5 year budget plan as outlined. Councillor Don McCabe seconded the motion.

**Carried**

- c) SCRCA - Changes to Boundaries

**RESOLUTION-2025-368**

Councillor Jenny Redick made a motion that Council approve the resolution circulated in regards to the SCRCA boundary changes and directs staff to submit the resolution to the Ministry. Councillor Don McCabe seconded the motion.

**Carried**

- d) SCF - Arena Floor Fundraiser

The Clerk Administrator distributed the SCF - Arena Floor Fund Cards and noted a soft launch of the campaign is underway

## 10 CLOSED SESSION

## 11 RISE AND REPORT

**12 BY-LAW CONFIRMING PROCEEDINGS**

a) Confirming By-law

**RESOLUTION-2025-369**

Councillor Jenny Redick made a motion that By-law 44 of 2025 be read a first, second and third time and finally passed this 27th day of November, 2025. Councillor Craig Sanders seconded the motion.

**Carried**

**13 ADJOURNMENT**

Councillor Sanders adjourned the meeting at 5:28 p.m.

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Clerk-Administrator

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Mayor

**SCHEDULE OF ASSESSMENT (Revised for Court of Revision)**

To replace one farm access culvert in Lot 8, Concession 13, erosion protection at all existing bridges, an updated profile for the drain, and updated maintenance provisions for future drainage works.

Conc.	Lot or Part	Affected Hect.	Roll No.	Owner	Culverts		Channel		Total
					Benefit	Outlet	Benefit	Outlet	
<b>Agricultural Lands</b>									
13	W1/2 Lot 4	20.25	40-109	D. Acton	-	20.00	-	168.00	188.00
	W1/2 E1/2 Lot 4	10.12	40-110	1152513 Ontario Ltd.	2,336.00	15.00	-	125.00	2,476.00
	E1/4 Lot 4	10.12	40-111	P. & S. Moffatt	2,336.00	30.00	-	125.00	2,491.00
	S1/2 Lot 5	40.50	40-112	M. & L. Hall	2,336.00	133.00	-	501.00	2,970.00
	S1/2 Lot 6	40.50	40-113	E. Wilson	2,336.00	207.00	-	501.00	3,044.00
	W1/2 Lot 7	27.45	40-117	E. & M. Thorne	-	118.00	-	340.00	458.00
	E1/2 Lot 7	28.35	40-118	D. Thorne	2,336.00	127.00	-	340.00	2,803.00
	W1/2 Lot 8	39.69	40-119	Shea Farms Ltd.	500.00	185.00	-	476.00	1,161.00
	E1/2 Lot 8	40.50	40-120	Shea Farms Ltd.	19,768.00	392.00	-	496.00	20,656.00
	S3/4 Lot 9	59.98	40-121	J. Holbrook	2,336.00	1,096.00	-	653.00	4,085.00
	N1/4 Lot 9	20.25	40-122	Shea Farms Ltd.	-	60.00	-	250.00	310.00
	N1/4 Lot 10	19.69	40-123	C. & G. Holbrook	-	58.00	-	244.00	302.00
	S1/2 N1/2 Lot 10	20.25	40-12301	C. & G. Holbrook	-	483.00	-	250.00	733.00
	S1/2 Lot 10	39.41	40-124	LaSalle Farms Ltd.	-	1,761.00	-	487.00	2,248.00
	W1/4 Lot 11	20.25	40-125	Cob Roller Farms Ltd.	-	702.00	-	250.00	952.00
	E1/2 W1/2 Lot 11	19.83	40-126	T.J. Straatman Enterprises	-	700.00	-	245.00	945.00
	E1/2 Lot 11	40.50	40-127	A. Felder	-	1,506.00	-	501.00	2,007.00
	S1/2 Lot 12	40.50	40-128	Sue Douglas Ltd.	-	1,810.00	-	501.00	2,311.00
	S1/2 N1/2 Lot 12	20.25	40-129	R. Van Damme	-	778.00	-	215.00	993.00
	N1/4 Lot 12	20.25	40-12910	C. & M. Verberne	-	821.00	-	250.00	1,071.00
	Lot 13 & W1/2 Lot 14	105.20	40-130	R. Van Damme	-	4,701.00	-	1,301.00	6,002.00
	E1/4 Lot 14	24.28	40-132	Minten Family Farms Ltd.	-	1,085.00	-	300.00	1,385.00
	W1/2 Lot 15	14.60	40-133	T.J. Straatman Enterprises	-	652.00	-	181.00	833.00
Gore	E.pt. Lot 8	2.03	40-157	J. Rops	-	6.00	-	25.00	31.00
	W.pt. Lot 9	3.08	40-15710	L. Moffatt	-	9.00	-	38.00	47.00
	Ctr.pt. Lot 9	6.35	40-158	Shea Farms Ltd.	-	14.00	-	59.00	73.00
	E.pt. Lot 9	7.42	40-159	Shea Farms Ltd.	-	22.00	-	92.00	114.00

Conc.	Lot or Part	Affected Hect.	Roll No.	Owner	Culverts		Channel		Total
					Benefit	Outlet	Benefit	Outlet	
Gore	W.pt. Lot 10	8.27	40-160	C. & G. Holbrook	-	25.00	-	102.00	127.00
	E.pt. Lot 10	7.49	40-163	J. & J. Migchels	-	19.00	-	78.00	97.00
	Lot 11 & Lot 12	32.40	40-167	Hill Crest Poultry Ltd.	-	469.00	-	401.00	870.00
	S.pt. Lot 13	16.20	40-168	B. Shea	-	724.00	-	200.00	924.00
	S.pt. Lot 14 & Lot 15	24.30	40-175	Geo Paul Farms Inc.	-	934.00	-	258.00	1,192.00
14	W.pt. Lot 9	1.78	40-15710	L. Moffatt	-	3.00	-	11.00	14.00
	Ctr.pt. Lot 9	9.71	40-158	Shea Farms Ltd.	-	29.00	-	120.00	149.00
	E.pt. Lot 9	6.75	40-159	Shea Farms Ltd.	-	20.00	-	83.00	103.00
	pt. W.pt. Lot 10	18.17	40-162	K. Sisson	-	54.00	-	225.00	279.00
	E.pt. Lot 10	9.37	40-163	J. & J. Migchels	-	21.00	-	87.00	108.00
	W1/2 Lot 11	12.56	40-164	Clare Moffatt Farms Ltd.	-	31.00	-	129.00	160.00
	W2/3 E1/2 Lot 11	9.70	40-16410	P. Moffatt	-	29.00	-	120.00	149.00
	E.pt. Lot 11 & W.pt. Lot 12	14.16	40-165	LaSalle Farms Ltd.	-	42.00	-	175.00	217.00
	E1/4 Lot 12	11.73	40-166	A. Moffatt	-	35.00	-	145.00	180.00
	pt. W1/2 & pt. E1/2 Lot 12	22.68	40-16602	P. Moffatt	-	67.00	-	281.00	348.00
	S1/2 Lot 13	40.50	40-169	Minten Family Farms Ltd.	-	1,455.00	-	501.00	1,956.00
	N1/2 Lot 13	7.32	40-170	D. Moffatt	-	192.00	-	91.00	283.00
	NW1/4 Lot 14	4.50	40-171	Francis Leyten Farms Ltd.	-	101.00	-	28.00	129.00
	SW1/4 & E1/2 Lot 14	27.10	40-172	Minten Family Farms Ltd.	-	1,150.00	-	318.00	1,468.00
		1026.29		Total Agricultural Lands	34,284.00	22,891.00	-	12,267.00	69,442.00
<b>Non-Agricultural Lands</b>									
12	pt. E1/2 Lot 5	0.44	40-08101	T. Smith	-	3.00	-	11.00	14.00
13	pt. W1/2 Lot 7	0.90	40-11704	B. Thorne	-	15.00	-	22.00	37.00
	pt. W1/2 Lot 8	0.81	40-11908	L. Douglas	2,336.00	21.00	-	20.00	2,377.00
	pt. E1/2 Lot 9	0.72	40-12104	J. McPhail	-	64.00	-	18.00	82.00
	pt. S1/2 Lot 10	1.09	40-12401	LaSalle Farms Ltd.	-	97.00	-	27.00	124.00
	pt. N1/4 Lot 10	0.56	40-12295	L. Faulds	-	9.00	-	14.00	23.00
		4.52		Total Non-Agricultural Lands	2,336.00	209.00	-	112.00	2,657.00

Conc.	Lot or Part	Affected Hect.	Roll No.	Owner	Culverts		Channel		Total
					Benefit	Outlet	Benefit	Outlet	
<b>Public Lands</b>									
	LaSalle Line	5.76		Municipality of Brooke-Alvinston	12,450.00	318.00	-	211.00	12,979.00
	Sutorville Rd	2.10		Municipality of Brooke-Alvinston	4,671.00	25.00	-	78.00	4,774.00
	Little Ireland Rd	3.90		Municipality of Brooke-Alvinston	4,671.00	206.00	-	145.00	5,022.00
	Ebenezer Rd	<u>5.00</u>		Municipality of Brooke-Alvinston	-	515.00	-	186.00	701.00
		16.76		Total Public Lands	21,792.00	1,064.00	-	620.00	23,476.00
	<b>Total Area</b>	<b>1047.57</b>		<b>Total Assessment</b>	<b>58,412.00</b>	<b>24,164.00</b>	<b>-</b>	<b>12,999.00</b>	<b>95,575.00</b>
				Total Agricultural Lands	69,442.00				
				Total Non-Agricultural Lands	2,657.00				
				Total Public Lands	<u>23,476.00</u>				
					95,575.00				

**SCHEDULE OF MAINTENANCE NO. 1 (Revised for Court of Revision)**

To maintain the open channel from Inwood Rd. to the outlet of the Parker Lucas Drain.

Conc.	Lot or Part	Affected Hectares	Roll No.	Owner	Benefit (\$)	Outlet (\$)	Total (\$)	Equivalent Ha
<b>Agricultural Lands</b>								
13	W1/2 Lot 4	20.25	40-109	D. Acton	205.00	-	205.00	13.57
	W1/2 E1/2 Lot 4	10.12	40-110	1152513 Ontario Ltd.	100.00	-	100.00	10.12
	E1/4 Lot 4	10.12	40-111	P. & S. Moffatt	100.00	-	100.00	10.12
	S1/2 Lot 5	35.63	40-112	M. & L. Hall	100.00	19.00	119.00	35.63
	S1/2 Lot 6	40.50	40-113	E. Wilson	-	21.00	21.00	40.50
	W1/2 Lot 7	27.45	40-117	E. & M. Thorne	-	14.00	14.00	27.45
	E1/2 Lot 7	28.35	40-118	D. Thorne	-	14.00	14.00	27.50
	W1/2 Lot 8	39.69	40-119	Shea Farms Ltd.	-	20.00	20.00	37.71
	E1/2 Lot 8	40.50	40-120	Shea Farms Ltd.	-	21.00	21.00	40.10
	S3/4 Lot 9	59.98	40-121	J. Holbrook	-	27.00	27.00	52.78
	N1/4 Lot 9	20.25	40-122	Shea Farms Ltd.	-	11.00	11.00	20.25
	N1/4 Lot 10	19.69	40-123	C. & G. Holbrook	-	10.00	10.00	19.69
	S1/2 N1/2 Lot 10	20.25	40-12301	C. & G. Holbrook	-	11.00	11.00	20.25
	S1/2 Lot 10	39.41	40-124	LaSalle Farms Ltd.	-	20.00	20.00	39.41
	W1/4 Lot 11	20.25	40-125	Cob Roller Farms Ltd.	-	11.00	11.00	20.25
	E1/2 W1/2 Lot 11	19.83	40-126	T.J. Straatman Enterprises	-	10.00	10.00	19.83
	E1/2 Lot 11	40.50	40-127	A. Felder	-	21.00	21.00	40.50
	S1/2 Lot 12	40.50	40-128	Sue Douglas Ltd.	-	21.00	21.00	40.50
	S1/2 N1/2 Lot 12	20.25	40-129	R. Van Damme	-	9.00	9.00	17.42
	N1/4 Lot 12	20.25	40-12910	C. & M. Verberne	-	11.00	11.00	20.25
	Lot 13 & W1/2 Lot 14	105.20	40-130	R. Van Damme	-	55.00	55.00	105.20
	E1/4 Lot 14	24.28	40-132	Minten Family Farms Ltd.	-	13.00	13.00	24.28
	W1/2 Lot 15	14.60	40-133	T.J. Straatman Enterprises	-	8.00	8.00	14.60

Conc.	Lot or Part	Affected Hectares	Roll No.	Owner	Benefit (\$)	Outlet (\$)	Total (\$)	Equivalent Ha
Gore	E.pt. Lot 8	2.03	40-157	J. Rops	-	1.00	1.00	2.03
	W.pt. Lot 9	3.08	40-15710	L. Moffatt	-	2.00	2.00	3.08
	Ctr.pt. Lot 9	6.35	40-158	Shea Farms Ltd.	-	2.00	2.00	4.76
	E.pt. Lot 9	7.42	40-159	Shea Farms Ltd.	-	4.00	4.00	7.42
	W.pt. Lot 10	8.27	40-160	C. & G. Holbrook	-	4.00	4.00	8.27
	E.pt. Lot 10	7.49	40-163	J. & J. Migchels	-	3.00	3.00	6.29
	Lot 11 & Lot 12	32.40	40-167	Hill Crest Poultry Ltd.	-	17.00	17.00	32.40
	S.pt. Lot 13	16.20	40-168	B. Shea	-	8.00	8.00	16.20
	S.pt. Lot 14 & Lot 15	24.30	40-175	Geo Paul Farms Inc.	-	11.00	11.00	20.90
14	W.pt. Lot 9	1.78	40-15710	L. Moffatt	-	-	-	0.89
	Ctr.pt. Lot 9	9.71	40-158	Shea Farms Ltd.	-	5.00	5.00	9.71
	E.pt. Lot 9	6.75	40-159	Shea Farms Ltd.	-	4.00	4.00	6.75
	pt. W.pt. Lot 10	18.17	40-162	K. Sisson	-	9.00	9.00	18.17
	E.pt. Lot 10	9.37	40-163	J. & J. Migchels	-	4.00	4.00	7.03
	W1/2 Lot 11	12.56	40-164	Clare Moffatt Farms Ltd.	-	5.00	5.00	10.42
	W2/3 E1/2 Lot 11	9.70	40-16410	P. Moffatt	-	5.00	5.00	9.70
	E.pt. Lot 11 & W.pt. Lot 12	14.16	40-165	LaSalle Farms Ltd.	-	7.00	7.00	14.16
	E1/4 Lot 12	11.73	40-166	A. Moffatt	-	6.00	6.00	11.73
	pt. W1/2 & pt. E1/2 Lot 12	22.68	40-16602	P. Moffatt	-	12.00	12.00	22.68
	S1/2 Lot 13	40.50	40-169	Minten Family Farms Ltd.	-	21.00	21.00	40.50
	N1/2 Lot 13	7.32	40-170	D. Moffatt	-	4.00	4.00	7.32
	NW1/4 Lot 14	4.50	40-171	Francis Leyten Farms Ltd.	-	1.00	1.00	2.25
	SW1/4 & E1/2 Lot 14	27.10	40-172	Minten Family Farms Ltd.	-	13.00	13.00	25.75
		1021.42			505.00	495.00	1,000.00	986.30
<b>Non-Agricultural Lands</b>								
12	pt. E1/2 Lot 5	0.44	40-08101	T. Smith	21.00	-	21.00	0.88
13	pt. W1/2 Lot 7	0.90	40-11704	B. Thorne	-	1.00	1.00	1.80
	pt. W1/2 Lot 8	0.81	40-11908	L. Douglas	-	1.00	1.00	1.62
	pt. E1/2 Lot 9	0.72	40-12104	J. McPhail	-	1.00	1.00	1.44
	pt. S1/2 Lot 10	1.09	40-12401	LaSalle Farms Ltd.	-	1.00	1.00	2.18
	pt. N1/4 Lot 10	0.56	40-12295	L. Faulds	-	1.00	1.00	1.12
		4.52			21.00	5.00	26.00	9.04

Conc.	Lot or Part	Affected Hectares	Roll No.	Owner	Benefit (\$)	Outlet (\$)	Total (\$)	Equivalent Ha
<b>Public Lands</b>								
	LaSalle Line	5.76		Municipality of Brooke-Alvinston	263.00	9.00	272.00	17.28
	Sutorville Rd	2.10		Municipality of Brooke-Alvinston	-	3.00	3.00	6.30
	Little Ireland Rd	3.90		Municipality of Brooke-Alvinston	-	6.00	6.00	11.70
	Ebenezer Rd	<u>5.00</u>		Municipality of Brooke-Alvinston	-	8.00	8.00	15.00
		16.76			263.00	26.00	289.00	50.28
				Total Benefit	505.00			
				Total Outlet	<u>495.00</u>			
				<b>Total Maintenance Assessment</b>	<b>1,000.00</b>			
	<b>Total Area</b>	<b>1042.70</b>						

**SCHEDULE OF MAINTENANCE NO. 2 (Revised for Court of Revision)**

To maintain the open channel from the outlet of the Parker Lucas Drain to the outlet of the Parker Kidd Drain.

Conc.	Lot or Part	Affected Hectares	Roll No.	Owner	Benefit (\$)	Outlet (\$)	Total (\$)	Equivalent Ha
<b>Agricultural Lands</b>								
13	S1/2 Lot 5	4.87	40-112	M. & L. Hall	158.00	-	158.00	4.87
	S1/2 Lot 6	16.22	40-113	E. Wilson	348.00	-	348.00	16.22
	W1/2 Lot 7	6.81	40-117	E. & M. Thorne	-	6.00	6.00	6.81
	E1/2 Lot 7	8.10	40-118	D. Thorne	-	7.00	7.00	7.86
	W1/2 Lot 8	11.36	40-119	Shea Farms Ltd.	-	10.00	10.00	10.79
	E1/2 Lot 8	16.22	40-120	Shea Farms Ltd.	-	15.00	15.00	16.06
	S3/4 Lot 9	35.70	40-121	J. Holbrook	-	30.00	30.00	31.42
	S1/2 N1/2 Lot 10	10.13	40-12301	C. & G. Holbrook	-	10.00	10.00	10.13
	S1/2 Lot 10	39.41	40-124	LaSalle Farms Ltd.	-	38.00	38.00	39.41
	W1/4 Lot 11	15.39	40-125	Cob Roller Farms Ltd.	-	15.00	15.00	15.39
	E1/2 W1/2 Lot 11	15.38	40-126	T.J. Straatman Enterprises	-	15.00	15.00	15.38
	E1/2 Lot 11	33.22	40-127	A. Felder	-	32.00	32.00	33.22
	S1/2 Lot 12	40.50	40-128	Sue Douglas Ltd.	-	39.00	39.00	40.50
	S1/2 N1/2 Lot 12	20.25	40-129	R. Van Damme	-	17.00	17.00	17.42
	N1/4 Lot 12	18.23	40-12910	C. & M. Verberne	-	17.00	17.00	18.23
	Lot 13 & W1/2 Lot 14	105.20	40-130	R. Van Damme	-	100.00	100.00	105.20
	E1/4 Lot 14	24.28	40-132	Minten Family Farms Ltd.	-	23.00	23.00	24.28
	W1/2 Lot 15	14.60	40-133	T.J. Straatman Enterprises	-	14.00	14.00	14.60
Gore	Lot 11 & Lot 12	8.93	40-167	Hill Crest Poultry Ltd.	-	9.00	9.00	8.93
	S.pt. Lot 13	16.20	40-168	B. Shea	-	15.00	15.00	16.20
	S.pt. Lot 14 & Lot 15	24.30	40-175	Geo Paul Farms Inc.	-	20.00	20.00	20.90

Conc.	Lot or Part	Affected Hectares	Roll No.	Owner	Benefit (\$)	Outlet (\$)	Total (\$)	Equivalent Ha
14	E1/4 Lot 12	1.22	40-166	A. Moffatt	-	1.00	1.00	1.22
	S1/2 Lot 13	32.00	40-169	Minten Family Farms Ltd.	-	30.00	30.00	32.00
	N1/2 Lot 13	4.08	40-170	D. Moffatt	-	4.00	4.00	4.08
	NW1/4 Lot 14	4.50	40-171	Francis Leyten Farms Ltd.	-	2.00	2.00	2.25
	SW1/4 & E1/2 Lot 14	<u>27.10</u>	40-172	Minten Family Farms Ltd.	-	25.00	25.00	25.75
		554.20			506.00	494.00	1,000.00	539.10
<b>Non-Agricultural Lands</b>								
12	pt. E1/2 Lot 5	0.44	40-08101	T. Smith	21.00	-	21.00	0.88
13	pt. W1/2 Lot 7	0.90	40-11704	B. Thorne	-	2.00	2.00	1.80
	pt. W1/2 Lot 8	0.81	40-11908	L. Douglas	-	2.00	2.00	1.62
	pt. E1/2 Lot 9	0.72	40-12104	J. McPhail	-	1.00	1.00	1.44
	pt. S1/2 Lot 10	<u>1.09</u>	40-12401	LaSalle Farms Ltd.	-	2.00	2.00	2.18
		3.96			21.00	7.00	28.00	7.92
<b>Public Lands</b>								
	LaSalle Line	3.70		Municipality of Brooke-Alvinston	264.00	11.00	275.00	11.10
	Sutorville Rd	0.61		Municipality of Brooke-Alvinston	-	2.00	2.00	1.83
	Little Ireland Rd	1.37		Municipality of Brooke-Alvinston	-	4.00	4.00	4.11
	Ebenezer Rd	<u>3.76</u>		Municipality of Brooke-Alvinston	-	11.00	11.00	11.28
		9.44			264.00	28.00	292.00	28.32
<b>Total Area 567.60</b>					<b>Total Benefit</b>		<b>506.00</b>	
					<b>Total Outlet</b>		<b>494.00</b>	
					<b>Total Maintenance Assessment</b>		<b>1,000.00</b>	

**SCHEDULE OF MAINTENANCE NO. 3 (Revised for Court of Revision)**

To maintain the open channel from the outlet of the Parker Kidd Drain to Little Ireland Rd.

Conc.	Lot or Part	Affected Hectares	Roll No.	Owner	Benefit (\$)	Outlet (\$)	Total (\$)	Equivalent Ha
<b>Agricultural Lands</b>								
13	W1/2 Lot 7	3.26	40-117	E. & M. Thorne	79.00	-	79.00	3.26
	E1/2 Lot 7	1.39	40-118	D. Thorne	79.00	-	79.00	1.35
	W1/2 Lot 8	20.50	40-119	Shea Farms Ltd.	58.00	-	58.00	19.48
	E1/2 Lot 8	9.34	40-120	Shea Farms Ltd.	79.00	-	79.00	9.25
	S3/4 Lot 9	21.54	40-121	J. Holbrook	210.00	-	210.00	18.96
	S1/2 N1/2 Lot 10	10.13	40-12301	C. & G. Holbrook	-	11.00	11.00	10.13
	S1/2 Lot 10	39.41	40-124	LaSalle Farms Ltd.	-	44.00	44.00	39.41
	W1/4 Lot 11	15.39	40-125	Cob Roller Farms Ltd.	-	17.00	17.00	15.39
	E1/2 W1/2 Lot 11	15.38	40-126	T.J. Straatman Enterprises	-	17.00	17.00	15.38
	E1/2 Lot 11	33.22	40-127	A. Felder	-	37.00	37.00	33.22
	S1/2 Lot 12	40.50	40-128	Sue Douglas Ltd.	-	45.00	45.00	40.50
	S1/2 N1/2 Lot 12	20.25	40-129	R. Van Damme	-	19.00	19.00	17.42
	N1/4 Lot 12	18.23	40-12910	C. & M. Verberne	-	20.00	20.00	18.23
	Lot 13 & W1/2 Lot 14	105.20	40-130	R. Van Damme	-	117.00	117.00	105.20
	E1/4 Lot 14	24.28	40-132	Minten Family Farms Ltd.	-	27.00	27.00	24.28
	W1/2 Lot 15	14.60	40-133	T.J. Straatman Enterprises	-	16.00	16.00	14.60
Gore	Lot 11 & Lot 12	8.93	40-167	Hill Crest Poultry Ltd.	-	10.00	10.00	8.93
	S.pt. Lot 13	16.20	40-168	B. Shea	-	18.00	18.00	16.20
	S.pt. Lot 14 & Lot 15	24.30	40-175	Geo Paul Farms Inc.	-	23.00	23.00	20.90
14	E1/4 Lot 12	1.22	40-166	A. Moffatt	-	1.00	1.00	1.22
	S1/2 Lot 13	32.00	40-169	Minten Family Farms Ltd.	-	36.00	36.00	32.00
	N1/2 Lot 13	4.08	40-170	D. Moffatt	-	5.00	5.00	4.08
	NW1/4 Lot 14	4.50	40-171	Francis Leyten Farms Ltd.	-	3.00	3.00	2.25
	SW1/4 & E1/2 Lot 14	27.10	40-172	Minten Family Farms Ltd.	-	29.00	29.00	25.75
		510.95			505.00	495.00	1,000.00	497.36

Conc.	Lot or Part	Affected Hectares	Roll No.	Owner	Benefit (\$)	Outlet (\$)	Total (\$)	Equivalent Ha
<b>Non-Agricultural Lands</b>								
13	pt. W1/2 Lot 8	0.81	40-11908	L. Douglas	21.00	-	21.00	1.62
	pt. E1/2 Lot 9	0.72	40-12104	J. McPhail	-	2.00	2.00	1.44
	pt. S1/2 Lot 10	1.09	40-12401	LaSalle Farms Ltd.	-	2.00	2.00	2.18
		<u>2.62</u>			<u>21.00</u>	<u>4.00</u>	<u>25.00</u>	<u>5.24</u>
<b>Public Lands</b>								
	LaSalle Line	2.06		Municipality of Brooke-Alvinston	262.00	7.00	269.00	6.18
	Little Ireland Rd	1.37		Municipality of Brooke-Alvinston	-	5.00	5.00	4.11
	Ebenezer Rd	3.76		Municipality of Brooke-Alvinston	-	13.00	13.00	11.28
		<u>7.19</u>			<u>262.00</u>	<u>25.00</u>	<u>287.00</u>	<u>21.57</u>
				Total Benefit	505.00			
				Total Outlet	<u>495.00</u>			
				<b>Total Maintenance Assessment</b>	<b>1,000.00</b>			
	<b>Total Area</b>	<b>520.76</b>						

3236 River St. P.O. Box 28  
Alvinston, ON N0N 1A0

Phone: 519.898.2173  
Fax: 519.898.5653



December 5, 2025

**NOTICE OF CONSIDERATION OF DRAINAGE WORKS  
Chanyi Drain**

Dear Sir and/or Madam:

You are hereby notified that the Engineer appointed by the Council of the Municipality of Brooke-Alvinston under the *Drainage Act, 1990*, did, file at our office a report on the **Chanyi Drain**.

This report will be considered at the **Brooke-Alvinston Municipal Office** on:

**Thursday, January 8, 2026 at 4:30 pm**

Attached is a copy of the Engineer's Report for the proposed drainage work for your perusal prior to the meeting. Please bring your copy of the report to the meeting.

If you wish to object to the report, please submit your written objections to the undersigned prior to the meeting.

**APPEALS AGAINST ASSESSMENT ARE NOT CONSIDERED AT THIS MEETING.**

If the report is adopted, you will receive a copy of the provisionally adopted by-law indicating the assessments and notifying you of the date of the first sitting of the Court of Revision. You are hereby requested to take notice that the proposed work included in the report will be commenced after all appeals have been finally resolved.

Janet Denkers  
Clerk Administrator

3236 River St. P.O.Box 28  
Alvinston, ON N0N 1A0

Phone: 519.898.2173  
Fax: 519.898.5653



November 27, 2025

**NOTICE OF CONSIDERATION OF DRAINAGE WORKS  
Tait Swartz Drain 2025**

Dear Sir and/or Madam:

You are hereby notified that the Engineer appointed by the Council of the Municipality of Brooke-Alvinston under the *Drainage Act, 1990*, did, file at our office a report on the **Tait Swartz Drain 2025**.

This report will be considered at the **Brooke-Alvinston Municipal Office** on:

**Thursday, January 8, 2026 at 4:30 pm**

Attached is a copy of the Engineer's Report for the proposed drainage work for your perusal prior to the meeting. Please bring your copy of the report to the meeting.

If you wish to object to the report, please submit your written objections to the undersigned prior to the meeting.

**APPEALS AGAINST ASSESSMENT ARE NOT CONSIDERED AT THIS MEETING.**

If the report is adopted, you will receive a copy of the provisionally adopted by-law indicating the assessments and notifying you of the date of the first sitting of the Court of Revision. You are hereby requested to take notice that the proposed work included in the report will be commenced after all appeals have been finally resolved.

Janet Denkers  
Clerk Administrator

3236 River St. P.O. Box 28  
Alvinston, ON N0N 1A0

Phone: 519.898.2173  
Fax: 519.898.5653



November 27, 2025

**NOTICE OF CONSIDERATION OF DRAINAGE WORKS  
Parker Lucas Drain Branch No.1 and the Acton Drain**

Dear Sir and/or Madam:

You are hereby notified that the Engineer appointed by the Council of the Municipality of Brooke-Alvinston under the *Drainage Act, 1990*, did, file at our office a report on the **Parker Lucas Drain Branch No.1 and the Acton Drain**.

This report will be considered at the **Brooke-Alvinston Municipal Office** on:

**Thursday, January 8, 2026 at 4:30 pm**

Attached is a copy of the Engineer's Report for the proposed drainage work for your perusal prior to the meeting. Please bring your copy of the report to the meeting.

If you wish to object to the report, please submit your written objections to the undersigned prior to the meeting.

**APPEALS AGAINST ASSESSMENT ARE NOT CONSIDERED AT THIS MEETING.**

If the report is adopted, you will receive a copy of the provisionally adopted by-law indicating the assessments and notifying you of the date of the first sitting of the Court of Revision. You are hereby requested to take notice that the proposed work included in the report will be commenced after all appeals have been finally resolved.

Janet Denkers  
Clerk Administrator

3236 River St. P.O.Box 28  
Alvinston, ON N0N 1A0

Phone: 519.898.2173  
Fax: 519.898.5653



December 5, 2025

**NOTICE OF CONSIDERATION OF DRAINAGE WORKS  
6 and 7 Sideroad Drain**

Dear Sir and/or Madam:

You are hereby notified that the Engineer appointed by the Council of the Municipality of Brooke-Alvinston under the *Drainage Act, 1990*, did, file at our office a report on the **6 and 7 Sideroad Drain**.

This report will be considered at the **Brooke-Alvinston Municipal Office** on:

**Thursday, January 8, 2026 at 4:30 pm**

Attached is a copy of the Engineer's Report for the proposed drainage work for your perusal prior to the meeting. Please bring your copy of the report to the meeting.

If you wish to object to the report, please submit your written objections to the undersigned prior to the meeting.

**APPEALS AGAINST ASSESSMENT ARE NOT CONSIDERED AT THIS MEETING.**

If the report is adopted, you will receive a copy of the provisionally adopted by-law indicating the assessments and notifying you of the date of the first sitting of the Court of Revision. You are hereby requested to take notice that the proposed work included in the report will be commenced after all appeals have been finally resolved.

Janet Denkers  
Clerk Administrator

**Ministry of  
Municipal Affairs  
and Housing**

Office of the Minister

777 Bay Street, 17<sup>th</sup> Floor  
Toronto ON M7A 2J3  
Tel.: 416 585-7000

**Ministère des  
Affaires municipales  
et du Logement**

Bureau du ministre

777, rue Bay, 17<sup>e</sup> étage  
Toronto (Ontario) M7A 2J3  
Tél.: 416 585-7000



234-2025-4982

November 25, 2025

Dear Head of Council:

Through the *Protect Ontario by Building Faster and Smarter Act, 2025 (Bill 17)*, which received Royal Assent on June 5, 2025, changes were made to the *Planning Act* that will help streamline and standardize municipal development processes.

This includes changes that enable the Minister of Municipal Affairs and Housing, by regulation, to permit variation from a zoning by-law “as of right” if a proposal is within a prescribed percentage of the required setback (the minimum distance a building or structure must be from a property line) on specified lands. This new authority was intended to reduce planning applications for minor variances.

Today, our government announced further action to streamline planning approvals by exercising my authority established under Bill 17 to amend Ontario Regulation 545/06 (Zoning By-laws, Holding By-laws and Interim Control By-laws) to allow variations to be permitted “as-of-right” if a proposal is within 10% of setback requirements applicable to specified lands. Specified lands include any parcel of urban residential lands outside of the Greenbelt Area, and exclude areas such as hazardous lands, and lands near shorelines and railways. These changes in Ontario Regulation 257/25 were filed on November 21, 2025 and took effect upon filing.

Any variances sought beyond the prescribed percentage of the setback requirement would be subject to the usual minor variance or rezoning approval process and other zoning standards (e.g., height limits, etc.) would continue to apply, helping to mitigate potential land use compatibility issues.

This “as-of-right” permission is intended to remove the need for certain variances that are the most minor in nature, resulting in fewer applications submitted and fewer hearings for minor variances before a municipal committee of adjustment for these proposals.

The proposed regulation works with the Additional Residential Units regulation (Ontario Regulation 299/19) to help create additional residential units, such as basement suites, by eliminating additional barriers related to setbacks.

... /2

-2-

We look forward to continued collaboration with our municipal partners as we work together to achieve our goal of building the homes that Ontarians need.

Sincerely,

A handwritten signature in black ink that reads "Robert J. Flack". The signature is written in a cursive style with a long horizontal flourish at the end.

Hon. Robert J. Flack  
Minister of Municipal Affairs and Housing

- c. Robert Dodd, Chief of Staff, Municipal Affairs and Housing (MMAH)  
Martha Greenberg, Deputy Minister, MMAH  
David McLean, Assistant Deputy Minister, Housing Planning and Policy Division,  
MMAH  
Municipal Chief Administrative Officer

**Solicitor General**

Office of the Solicitor General

25 Grosvenor Street, 18<sup>th</sup> Floor  
 Toronto ON M7A 1Y6  
 Tel: 416 326-5000  
 Toll Free: 1 866 517-0571  
 Minister.SOLGEN@ontario.ca

**Solliciteur général**

Bureau du solliciteur général

25, rue Grosvenor, 18<sup>e</sup> étage  
 Toronto ON M7A 1Y6  
 Tél. : 416 326-5000  
 Sans frais : 1 866 517-0571  
 Minister.SOLGEN@ontario.ca



132-2025-4811  
**By email**

December 5, 2025

Dear Heads of Council and Chief Administrative Officers of OPP-Policed Municipalities:

Further to my letter on September 26, 2025, I am pleased to confirm the release of the 2026 Ontario Provincial Police (OPP) annual billing statements. These billing statements include confirmation of policing costs before and after the implementation of the 11 per cent cap on OPP policing costs for 2026.

The cap was introduced to provide municipalities with greater predictability and stability for the 2026 billing year, ensuring costs do not rise by more than 11 per cent between 2025 and 2026, excluding any service enhancements. This measure reflects the province's commitment to responsive and responsible cost management, particularly in the context of the cost pressures identified for the upcoming year. Without provincial intervention costs for OPP-policed municipalities would be significantly higher in 2026.

In determining the methodology for the cap on OPP policing costs for the 2026 billing year, a number of items were considered, including the Ontario Provincial Police Association salary increases and managing year-over-year cost variability. In addition, factors relevant to all municipalities across the province were considered, such as the rate of inflation, typical salary increase trends, and municipal fiscal capacity including grants.

Any questions related to specific OPP billing statements or operational estimates can be directed to the Crime Prevention and Community Support Bureau at [opp.municipalpolicing@opp.ca](mailto:opp.municipalpolicing@opp.ca).

In addition, any questions related to policy changes and the approach to OPP cost recovery can be directed to my team at the Strategic Policy Division, Ministry of the Solicitor General at [solgeninput@ontario.ca](mailto:solgeninput@ontario.ca).

Thank you for your ongoing partnership in protecting Ontario and keeping our communities safe.

Sincerely,

A handwritten signature in black ink, appearing to read 'Michael S. Kerzner'.

The Honourable Michael S. Kerzner  
 Solicitor General



## Notice of Virtual Public Information Centre No. 2

**Project:** Municipal Class Environmental Assessment for Lambton Area Water Supply System Master Plan Update

The Lambton Area Water Supply System (LAWSS) is completing a review and update of its 2020 LAWSS Master Plan. The LAWSS is owned by its member municipalities and operated by the Ontario Clean Water Agency (OCWA) on behalf of the LAWSS Joint Board of Management. LAWSS currently supplies water to over 100,000 customers within three supply zones that service the City of Sarnia, St. Clair Township, Town of Plympton-Wyoming, Municipality of Lambton Shores (Forest), Township of Warwick, Village of Point Edward, and Municipality of Brooke-Alvinston.



Figure 1: LAWSS service area (master plan update study area)

This Master Plan Update is subject to the Municipal Class Environmental Assessment (EA) process. The study is reviewing previous capital plans and identifying additional capital project upgrades (e.g., new watermain, pumping or storage facilities) needed to sustainably provide municipal water and accommodate future growth in LAWSS member municipalities over the next 20 years and beyond.

## Virtual Public Information Centre No. 2

The second of two virtual Public Information Centres (PICs) for this EA will present the future system challenges identified, the potential solution alternatives to address those challenges, and a summary of the alternatives evaluation completed so far.

The PIC will consist of a recorded presentation, which will be made available online on November 20, 2025. A link to the recording will be provided on the LAWSS website. The public and other interested parties are encouraged to send any additional comments or questions via email to the project team staff by December 19, 2025.

Feedback from the public will be used to finalize the selection of the preferred alternative solutions and guide the development of the final Master Plan. Members of the public, government agencies, Indigenous communities, and other interested parties are encouraged to actively participate in the planning process through consultation opportunities or by contacting staff directly with comments or questions.

### **PIC#2 Details**

Dates Available: November 20, 2025 – December 19, 2025

Web Address: Access the recording at [www.lawss.org](http://www.lawss.org)

\* To request access to PIC materials in a different format, please contact LAWSS at (519) 344-7429 or by email.

Additional project information will also be made available on the project webpage throughout the EA study process. The webpage can be accessed at [www.lawss.org](http://www.lawss.org)

Once the study is complete, the results of the class EA process shall be documented in the Master Plan report. A notice of Master Plan will be issued, and the completed report will then be available for a 30-day public review period.

### **Contact Information**

Questions or comments regarding this Master Plan, requests for further information, and requests to be added to the study contact list can also be directed to the following project contacts:

Consultant Project Manager – CIMA+ – Matt Phillips, [matt.phillips@cima.ca](mailto:matt.phillips@cima.ca),  
(226) 338-2367, 900-101 Frederick Street, Kitchener, ON, N2H 6R2

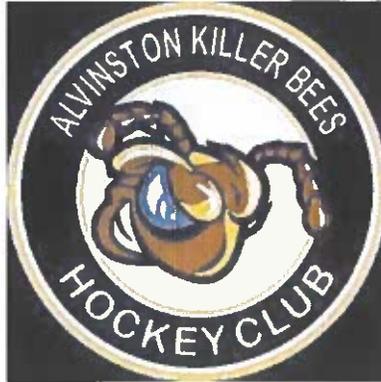
Lambton Area Water Supply System (LAWSS) – Clinton Harper,  
[clinton.harper@lawss.org](mailto:clinton.harper@lawss.org), (519) 344-7429 Ext. 250, 1215 Fort Street, Sarnia, ON, N7V  
1M1

**Notice of Collection**

All personal information included in a submission or request – such as name, address, telephone number and property location – is collected under the authority of section 30 of the *Ontario Environmental Assessment Act* and is collected and maintained for the purpose of creating a record that is available to the general public, as well as for consultation about the Master Plan Class Environmental Assessment described herein. As this information is collected for the purpose of a public record, the protection of personal information provided in the Freedom of Information and Protection of Privacy Act (FIPPA) does not apply (s.37). Personal information you submit will become part of a public record that is available to the general public unless you request that your personal information remain confidential.

*Notice issued on November 25, 2025.*

NOV 28 2025



Date: November 25, 2025

To:

Municipality of Brooke-Alvinston

Subject: Request for reinstating agreed to Auditorium Rental Rate

Dear Members of Council,

At a recent board meeting, we reviewed our expenses and noted that auditorium charges had unexpectedly increased following Dustin's departure. We respectfully request that the rate be adjusted back to the seasonal agreement originally established.

As you may recall, during our second year we encountered challenges with insufficient washroom facilities for spectators. Although the stands were constructed to accommodate a large audience, full capacity has never been achievable due to renovations completed several years ago. These renovations did not allow the auditorium washrooms to be integrated as originally intended. Additionally, the lobby space remains too limited to support the level of community promotion and welcoming atmosphere we strive to provide for visitors to our village.

To address these issues, we reached an agreement to utilize one-third of the auditorium, enabling more fans to attend while also providing access to adequate washroom facilities. As attendance grew, however, it became clear that the entire auditorium needed to be utilized. The bar was relocated to its proper position, and food service was provided through the kitchen window. At that time, it was agreed that a half-rate would apply for auditorium use, given our status as a regular winter customer and not actually cooking in the kitchen. This arrangement made sense, as we booked additional dates and worked to accommodate other area events. Importantly, a hockey game simply cannot be held without access to the auditorium.

Partway through last season, the rate unexpectedly increased to full price without prior notice or explanation. While we understand that rental rates have risen generally, this change represents a significant burden. For approximately 20 home games, the difference amounts to \$6,893.00, which directly impacts our bottom line.

It is worth noting that we have already contributed nearly \$20,000.00 in advertising, above and beyond the regular income the arena receives from our activities. We cover all costs for printing, hardware, and installation of signage (excluding rink signs). We also streamline the process by the

municipality issuing one invoice and in turn processing one cheque, which is far more efficient than invoicing multiple advertisers individually. Despite this, we receive no discount, whereas other organizations we have spoken with do benefit from reduced rates in their respective rinks.

We recognize that there may be a perception among the public that we hold a large financial reserve. In reality, the opposite is true. To remain competitive and keep costs under control, we believe maintaining the agreed-upon rates is a fair and reasonable request. Considering the \$250,000.00+ we have reinvested into the community, local organizations, and the broader economic spin-off effect, our contributions speak for themselves.

Finally, we must emphasize that the limitations caused by the washroom redesign are not our responsibility. Despite this, we remain grateful for the opportunity to work with the Municipality and sincerely hope you are as pleased with the partnership as we are.

Thank you for your consideration. We look forward to your response and to continuing our positive relationship with the Municipality of Brooke-Alvinston.

Respectfully submitted,

The Board of Directors

Alvinston Killer Bees Hockey Club

Info.alvinstonkillerbees@gmail.com



**ALVINSTON MINOR BALL ASSOCIATION**  
**P.O. Box 58**  
**Alvinston, ON**  
**N0N 1A0**

**email: [alvinstonminorball@gmail.com](mailto:alvinstonminorball@gmail.com)**  
**website: [alvinstonminorball.ca](http://alvinstonminorball.ca)**  
**phone: 519-381-8914**

Thursday, November 27, 2025

Dear Municipality of Brooke-Alvinston:

The Alvinston Minor Ball Association has been actively using the diamonds in Inwood for three seasons now, in which the last 2 seasons, have been booked for at least 4 weekdays with games. This facility is necessary for us to offer the programs we do.

We are thankful to the Municipality of Brooke-Alvinston for maintaining this diamond and working annually to make this diamond better. Through the leadership of arena manager, Greg Thornicroft, Alvinston Minor Ball is very happy with the improvements made on all three diamonds used within our association and municipality. We have enjoyed the positive relationship that has been built with Greg and his arena staff and look forward to what the future could bring.

With that said, the need for some sort of sunshade for players in Inwood (dugout roofs) is very necessary, with the humidity and heat waves exhibited over the past two summers, and no sun protection possible for players. Alvinston Minor Ball sees this as a necessity for the 2026 season, as it would help us to be more capable to host tournaments, etc.

In speaking with arena manager, Greg Thornicroft, he suggested that the project be about our wishes above, but he would also like to see the dugout fences and cement redone, and the entire dugout areas done correctly.

Alvinston Minor Ball (through a donation from the Tanner Redick Memorial Tournament) is prepared to help contribute to this project, as well as the Alvinston & Districts Optimist Club. Should the Municipality consider this in their upcoming budget, it would be a great teamwork opportunity, for all three groups to come together, to accomplish this dugout project in Inwood.

Please reach out if you have any questions regarding this letter.

Yours in Sport,

Andy Triest  
 Alvinston Minor Ball President

Ontario  
Provincial  
Police

Police  
provinciale  
de l'Ontario



**Crime Prevention and Community  
Support Bureau  
Bureau de la prévention du crime et du  
soutien communautaire**

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File Reference:

612-20

November 27, 2025

Dear Mayor/Reeve/CAO/Treasurer,

Please find attached your Ontario Provincial Police (OPP) Annual Billing Statement package including 2026 estimated costs and a statement for the 2024 year-end reconciliation. The final cost adjustment from the 2024 reconciliation process has been applied as an adjustment to the calculated billing amount for the 2026 calendar year.

As noted in the letter sent to you by the Solicitor General dated September 26, 2025, any increase in total policing costs for calendar year 2026—including the 2024 year-end adjustment—has been capped at 11% over the final amount billed in 2025 (after 2023 year-end adjustment and all applicable discounts). The cap is calculated excluding costs related to Section 17(2) additional service agreements under the *Community Safety and Policing Act, 2019* (CPSA).

To provide clarity and transparency, your statement includes:

- The actual calculated billing amount for 2026 (excluding additional service costs).
- A 2026 payable cap calculation, based on the 2025 total payable amount, excluding additional service costs.

The municipality will be billed the lower amount of the calculated billing or the capped billing, plus any costs related to Section 17(2) CSPA additional service agreements.

The final reconciliation of your 2026 annual costs will appear in your 2028 Annual Billing Statement. The reconciled 2026 costs will reflect the 11% cap applied for that year.

For more detailed information on the 2026 Annual Billing Statement package, please refer to the resource material available on the internet, [www.opp.ca/billingmodel](http://www.opp.ca/billingmodel). Further, OPP Municipal Policing will host webinar information sessions in the new year. An e-mail invitation will be forwarded to the municipality advising of the session dates.

If you have questions about the Annual Billing Statement, please e-mail [OPP.MunicipalPolicing@opp.ca](mailto:OPP.MunicipalPolicing@opp.ca).

Yours truly,

B. (Bradley) McCallum  
Chief Superintendent  
Commander  
Crime Prevention and Community Support Bureau

**OPP 2026 Annual Billing Statement****Brooke-Alvinston M**

Estimated costs for the period January 1 to December 31, 2026

Please refer to [www.opp.ca](http://www.opp.ca) for 2026 Municipal Policing Billing General Information summary for further details.

			<u>Cost per Property \$</u>	<u>Total Cost \$</u>
<b>Base Service</b>	<b>Property Counts</b>			
	Household	1,060		
	Commercial and Industrial	58		
	Total Properties	<u>1,118</u>	203.05	227,007
<b>Calls for Service</b>	(see summaries)			
	Total all municipalities	217,602,138		
	Municipal portion	0.0874%	170.04	190,103
<b>Overtime</b>	(see notes)		20.62	23,058
<b>Prisoner Transportation</b>	(per property cost)		2.08	2,325
<b>Accommodation/Cleaning Services</b>	(per property cost)		6.32	7,066
<b>Total 2026 Costs (Excluding Additional Service Agreement Cost)</b>			<u>402.11</u>	<u>449,560</u>
<b>2024 Year-End Adjustment excluding Additional Service Agreement Cost</b>				39,007
2026 Calculated Billable excluding Additional Service Agreement Cost - for Cost Cap Comparison purposes only (Total 2026 Costs Excl. Additional Service Agreement + Year-End Adj Excl. Additional Service Agreement)				<b>488,567</b>
<b>2026 Billing before Additional Service Agreement Cost</b> (Lesser of Calculated Billable or Capped payable - See payable cap calculation schedule on page 2)				<b>428,151</b>
<b>2026 Additional Service Agreement</b>	(see summary)		11.35	12,687
<b>2024 Additional Service Agreement Year-End Adjustment</b>	(see summary)			224
<b>Total Billing for 2026</b>				<b>441,062</b>
<b>2026 Monthly Billing Amount</b>				<b>36,755</b>

**Notes**

Displayed amounts may be rounded; calculations use exact figures.

Cost increases for the Total 2026 Billing amount have been capped at 11% over the Total 2025 Billing amount excluding additional service costs.

Please refer to the Payable Cap Schedule (page 2) for details of the 2026 capped payable calculation.

	2026 Calculated Billing	2026 Capped Payable (See Payable Cap)
Cost before Additional Service	488,567	428,151
Total Additional Service Cost	12,911	12,911
Cost after Additional Service	501,478	441,062

The capped payable for 2026 is lower than the calculated billing amount by \$60,416

**2026 Payable Cap Schedule**

Brooke-Alvinston M

2026 Cap Calculation based on 2025 Total Payable Excluding Additional Service Costs

<u>2026 Payable Cap Calculation</u>			Payable For Cap Calculation Purposes
<b><u>2023 Reconciliation without Additional Service Cost</u></b>			
	<b>2023</b>	<b>2023</b>	
	<b>Estimated</b>	<b>Reconciled</b>	
Total Costs (before discounts)	370,847	397,508	
Additional Service Costs (before discounts)	10,460	10,961	
Total Cost Excluding Additional Service Costs (before discounts)	360,387	386,547	
44% discount on reconciled overtime		(9,514)	
3.75% discount on 2023 reconciled costs after overtime discount without section 17		(14,139)	
Total Cost Excluding Additional Service Costs (after discount)	<b>360,387</b>	<b>362,894</b>	
<b>2023 Reconciliation Adjustment without section 17 (after discount)</b>			<b>2,507</b>
<b><u>2025 Estimated Cost Calculation</u></b>			
	<b>2025</b>		
	<b>Estimated</b>		
Total Costs (before discounts)	438,784		
Additional Service Costs (before discounts)	12,990		
Total Cost Excluding Additional Service Costs (before discounts)	425,794		
10% Discount on 2025 estimated		(42,579)	
<b>Total Cost Excluding Additional Service Costs (after discount)</b>			<b>383,215</b>
<b>2025 Grand Total Billing Excluding Additional Service Costs</b>			<b>385,722</b>
11% of 2025 Grand Total Billing:			42,429
<b>2026 Capped Costs excluding Section 17 Additional Service Agreement Costs</b>			<b>428,151</b>

## OPP 2026 Annual Billing Statement

### Brooke-Alvinston M

Estimated costs for the period January 1 to December 31, 2026

#### Notes to Annual Billing Statement

- 1) Municipal Base Services and Calls for Service Costs - The costs allocated to municipalities are determined based on the costs assigned to detachment staff performing municipal policing activities across the province. A statistical analysis of activity in detachments is used to determine the municipal policing workload allocation of all detachment-based staff as well as the allocation of the municipal workload between base services and calls for service activity. For 2026 billing purposes the allocation of the municipal workload in detachments has been calculated to be 51.9 % Base Services and 48.1 % Calls for Service. The total 2026 Base Services and Calls for Service cost calculation is detailed on the Base Services and Calls for Service Cost Summary included in the municipal billing package.
- 2) Base Services - The cost to each municipality is determined by the number of properties in the municipality and the standard province-wide average cost per property of \$203.05 estimated for 2026. The number of municipal properties is determined based on MPAC data. The calculation of the standard province-wide base cost per property is detailed on Base Services and Calls for Service Cost Summary included in the municipal billing package.
- 3) Calls for Service - The municipality's Calls for Service cost is a proportionate share of the total cost of municipal calls for service costs calculated for the province. A municipality's proportionate share of the costs is based on weighted time standards applied to the historical billable calls for service. The municipality's total weighted time is calculated as a percentage of the total of all municipalities.
- 4) Overtime - Municipalities are billed for overtime resulting from occurrences in their geographic area and a portion of overtime that is not linked specifically to a municipality, such as training. Municipalities are not charged for overtime identified as a provincial responsibility. The overtime activity for the calendar years 2021, 2022, 2023 and 2024 has been analyzed and averaged to estimate the 2026 costs. The costs incorporate the 2026 salary rates and a discount to reflect overtime paid as time in lieu. The overtime costs incurred in servicing detachments for shift shortages have been allocated on a per property basis based on straight time. Please be advised that these costs will be reconciled to actual 2026 hours and salary rates and included in the 2028 Annual Billing Statement.
- 5) Court Security and Prisoner Transportation (CSPT) - Municipalities with court security responsibilities in local courthouses are billed court security costs based on the cost of the staff required to provide designated court security activities. Prisoner transportation costs are charged to all municipalities based on the standard province-wide per property cost. The 2026 costs have been estimated based on the 2024 activity levels. These costs will be reconciled to the actual cost of service required in 2026.  
  
There was no information available about the status of 2026 Court Security Prisoner Transportation Grant Program at the time of the Annual Billing Statement preparation.
- 6) Year-end Adjustment - The 2024 adjustment accounts for the difference between the amount billed based on the estimated cost in the Annual Billing Statement and the reconciled cost in the Year-end Summary. The most significant year-end adjustments are resulting from the cost of actual versus estimated municipal requirements for overtime, contract enhancements and court security.

**OPP 2026 Estimated Base Services and Calls for Service Cost Summary**  
**Estimated Costs for the period January 1 to December 31, 2026**

Salaries and Benefits	Positions		Base \$/FTE	Total Base Services and Calls for Service	Base Services	Calls for Service
	FTE	%		\$	\$	\$
<b>Uniform Members</b>	<b>Note 1</b>					
Inspector . . . . .	27.66	100.0	192,976	5,337,714	5,337,714	-
Staff Sergeant-Detachment Commander . . . . .	8.57	100.0	175,024	1,499,952	1,499,952	-
Staff Sergeant . . . . .	41.04	100.0	160,995	6,607,217	6,607,217	-
Sergeant . . . . .	237.81	51.9	147,894	35,170,721	18,256,061	16,914,660
Constable . . . . .	1,663.92	51.9	123,513	205,515,029	106,674,098	98,840,931
Part-Time Constable . . . . .	17.53	51.9	98,559	1,727,739	896,887	830,852
<b>Total Uniform Salaries</b>	<b>1,996.53</b>			<b>255,858,373</b>	<b>139,271,930</b>	<b>116,586,444</b>
Statutory Holiday Payout . . . . .			6,387	12,640,216	6,798,379	5,841,836
Shift Premiums . . . . .			1,129	2,165,924.16	1,124,243	1,041,681
Uniform Benefits - Inspector . . . . .			28.64%	1,528,567	1,528,567	-
Uniform Benefits - Full-Time Salaries . . . . .			36.39%	90,535,000	48,411,886	42,123,114
Uniform Benefits - Part-Time Salaries . . . . .			20.76%	358,624	186,165	172,459
<b>Total Uniform Salaries &amp; Benefits</b>				<b>363,086,704</b>	<b>197,321,170</b>	<b>165,765,534</b>
<b>Detachment Civilian Members</b>	<b>Note 1</b>					
Detachment Administrative Clerk . . . . .	162.57	51.9	77,377	12,579,207	6,529,086	6,050,121
Detachment Operations Clerk . . . . .	6.41	51.9	70,662	452,941	235,303	217,638
Detachment Clerk - Typist . . . . .	2.61	51.9	64,030	167,117	86,440	80,677
Court Officer - Administration . . . . .	38.91	51.9	94,216	3,665,926	1,903,154	1,762,772
Crimestoppers Co-ordinator . . . . .	0.99	51.9	75,542	74,786	38,526	36,260
Cadet . . . . .	6.72	51.9	52,627	353,653	183,668	169,985
<b>Total Detachment Civilian Salaries</b>	<b>218.21</b>			<b>17,293,630</b>	<b>8,976,177</b>	<b>8,317,453</b>
Civilian Benefits - Full-Time Salaries . . . . .			35.46%	6,131,636	3,182,596	2,949,039
<b>Total Detachment Civilian Salaries &amp; Benefits</b>				<b>23,425,266</b>	<b>12,158,773</b>	<b>11,266,493</b>
<b>Support Costs - Salaries and Benefits</b>	<b>Note 2</b>					
Communication Operators . . . . .			7,294	14,562,690	7,829,963	6,732,727
Prisoner Guards . . . . .			2,425	4,841,585	2,603,189	2,238,396
Operational Support . . . . .			7,250	14,474,843	7,782,730	6,692,113
RHQ Municipal Support . . . . .			3,103	6,195,233	3,331,008	2,864,224
Telephone Support . . . . .			162	323,438	173,904	149,534
Office Automation Support . . . . .			937	1,870,749	1,005,851	864,898
Mobile and Portable Radio Support . . . . .			325	654,569.50	351,839	302,731
<b>Total Support Staff Salaries and Benefits Costs</b>				<b>42,923,106</b>	<b>23,078,484</b>	<b>19,844,623</b>
<b>Total Salaries &amp; Benefits</b>				<b>429,435,076</b>	<b>232,558,427</b>	<b>196,876,649</b>
<b>Other Direct Operating Expenses</b>	<b>Note 2</b>					
Communication Centre . . . . .			152	303,473	163,169	140,304
Operational Support . . . . .			1,292	2,579,517	1,386,936	1,192,581
RHQ Municipal Support . . . . .			340	678,820	364,983	313,837
Telephone . . . . .			1,203	2,401,826	1,291,396	1,110,429
Mobile Radio Equipment Repairs & Maintenance			197	396,770	213,268	183,502
Office Automation - Uniform . . . . .			4,688	9,359,733	5,032,474	4,327,258
Office Automation - Civilian . . . . .			1,199	261,634	135,799	125,835
Vehicle Usage . . . . .			10,641	21,245,076	11,422,901	9,822,175
Detachment Supplies & Equipment . . . . .			824	1,645,141	884,548	760,593
Uniform & Equipment . . . . .			2,930	5,901,196	3,171,959	2,729,236
Uniform & Equipment - Court Officer . . . . .			1,055	41,050	21,311	19,739
<b>Total Other Direct Operating Expenses</b>				<b>44,814,234</b>	<b>24,088,745</b>	<b>20,725,489</b>
<b>Total 2026 Municipal Base Services and Calls for Service Cost</b>				<b>\$ 474,249,309</b>	<b>\$ 256,647,172</b>	<b>\$ 217,602,138</b>
<b>Total OPP-Policed Municipal Properties</b>					<b>1,263,977</b>	
<b>Base Services Cost per Property</b>					<b>\$ 203.05</b>	

## OPP 2026 Estimated Base Services and Calls for Service Cost Summary

Estimated Costs for the period January 1 to December 31, 2026

### Notes:

Total Base Services and Calls for Service Costs are based on the cost of salary, benefit, support and other direct operating expenses for staff providing policing services to municipalities. Staff is measured in full-time equivalent (FTE) units and the costs per FTE are described in the notes below.

- 1) Full-time equivalents (FTEs) are based on average municipal detachment staffing levels for the years 2021 through 2024. Additional service, court security, prisoner transportation and cleaning staff are excluded.

The equivalent of 84.1 FTEs with a cost of \$17,823,159 has been excluded from municipal costs to reflect the average municipal detachment FTEs required for provincially-mandated responsibilities eligible for Provincial Service Usage credit.

Salary rates are based on weighted average rates for municipal detachment staff by rank, level, and classification. The 2026 salaries incorporate the 2026 general salary rate increase set in the 2023 to 2026 OPPA Uniform and Civilian Agreements (uniform and civilian staff - 4.75% in 2023, 4.50% in 2024, 2.75% in 2025 and 2.75% in 2026.) The 2026 salaries also incorporate a 3% Frontline Patrol Premium and a 3% Second-In-Command premium.

The benefit rates are estimated based on the most recent rates set by the Treasury Board Secretariat, (2025-26). Statutory Holiday Payouts, Shift Premiums, and Benefit costs are subject to reconciliation.

FTEs have been apportioned between Base Services and Calls for Service costs based on the current ratio, 51.9% Base Services : 48.1% Calls for Service.

- 2) Support Staff Costs and Other Direct Operating Expenses for uniform FTEs are calculated on a per FTE basis as per rates set in the 2025 Municipal Policing Cost-Recovery Formula.

## OPP 2026 Calls for Service Billing Summary

### Brooke-Alvinston M

Estimated costs for the period January 1 to December 31, 2026

Calls for Service Billing Workgroups	Calls for Service Count					2026 Average Time Standard	Total Weighted Time	% of Total Provincial Weighted Time	2026 Estimated Calls for Service Cost
	2021	2022	2023	2024	Four Year Average				
					A	B	C = A * B		
	Note 1							Note 2	Note 3
Drug Possession	1	0	0	1	1	4.9	2	0.0001%	283
Drugs	0	1	1	0	1	103.7	52	0.0028%	5,996
Operational	138	159	145	117	140	4.0	559	0.0297%	64,647
Operational 2	44	30	26	38	35	1.8	62	0.0033%	7,182
Other Criminal Code Violations	12	11	12	7	11	6.7	70	0.0037%	8,136
Property Crime Violations	58	56	46	31	48	5.8	277	0.0147%	32,028
Statutes & Acts	31	23	21	19	24	3.6	85	0.0045%	9,784
Traffic	79	88	75	85	82	3.8	311	0.0165%	35,926
Violent Criminal Code	13	18	17	17	16	13.9	226	0.0120%	26,122
<b>Municipal Totals</b>	<b>376</b>	<b>386</b>	<b>343</b>	<b>315</b>	<b>355</b>		<b>1,644</b>	<b>0.0874%</b>	<b>\$190,103</b>

### Provincial Totals (Note 4)

Calls for Service Billing Workgroups	Calls for Service Count					2026 Average Time Standard	Total Weighted Time	% of Total Provincial Weighted Time	2026 Estimated Calls for Service Cost
	2021	2022	2023	2024	Four Year Average				
					A	B	C = A * B		
	Note 1							Note 2	Note 3
Drug Possession	3,017	2,530	2,404	2,570	2,630	4.9	12,888	0.6849%	1,490,434
Drugs	1,071	818	940	944	943	103.7	97,806	5.1980%	11,310,991
Operational	182,938	178,694	182,556	198,566	185,688	4.0	742,754	39.4744%	85,897,052
Operational 2	48,875	46,769	47,507	47,198	47,587	1.8	85,657	4.5523%	9,905,960
Other Criminal Code Violations	12,312	12,464	13,135	14,777	13,172	6.7	88,252	4.6902%	10,206,039
Property Crime Violations	47,768	49,230	49,802	48,800	48,900	5.8	283,620	15.0733%	32,799,789
Statutes & Acts	33,390	33,258	34,566	37,180	34,599	3.6	124,555	6.6196%	14,404,335
Traffic	34,936	38,989	32,888	34,394	35,302	3.8	134,146	7.1293%	15,513,588
Violent Criminal Code	20,343	21,807	22,925	24,690	22,441	13.9	311,932	16.5779%	36,073,949
<b>Provincial Totals</b>	<b>384,648</b>	<b>384,559</b>	<b>386,723</b>	<b>409,119</b>	<b>391,262</b>		<b>1,881,610</b>	<b>100%</b>	<b>\$217,602,138</b>

### Notes to Calls for Service Billing Summary

- 1) Displayed without decimal places, exact numbers used in calculations
- 2) Displayed to four decimal places, nine decimal places used in calculations
- 3) Total costs rounded to zero decimals
- 4) Provincial Totals exclude data for dissolutions and post-2022 municipal police force amalgamations.

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**OPP 2026 Calls for Service Details**  
**Brooke-Alvinston M**  
**For the calendar years 2021 to 2024**

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2021	2022	2023	2024	
<b>Grand Total</b>	<b>376</b>	<b>386</b>	<b>343</b>	<b>315</b>	<b>355.00</b>
Drug Possession	1	0	0	1	0.50
DRUG related occurrence	1	0	0	1	0.50
Drugs	0	1	1	0	0.50
Trafficking - Cocaine	0	0	1	0	0.25
Trafficking - Other Controlled Drugs and Substances Act	0	1	0	0	0.25
Operational	138	159	145	117	139.75
ACCIDENT - NON-MVC - Master Code	3	0	0	1	1.00
ACCIDENT - NON-MVC - RESIDENTIAL	1	0	0	0	0.25
Alarm - Others	0	0	1	0	0.25
Animal - Dog Owners Liability Act	1	0	1	0	0.50
Animal - Master Code	1	0	2	0	0.75
Animal - Other	2	1	1	0	1.00
Animal Bite	1	0	0	0	0.25
Animal Injured	0	2	2	1	1.25
Animal Stray	1	8	6	3	4.50
Assist Fire Department	1	1	2	2	1.50
Assist Public	22	26	19	24	22.75
By-Law-Master code	0	0	0	1	0.25
Distressed / Overdue Motorist	0	1	1	0	0.50
Domestic Disturbance	9	19	21	13	15.50
FAMILY DISPUTE	13	25	19	13	17.50
Fire - Building	1	1	5	2	2.25
Fire - Other	1	0	1	1	0.75
Fire - Vehicle	0	2	1	3	1.50
Found - Bicycles	0	1	0	0	0.25
Found - Others	1	0	0	0	0.25
Found - Personal Accessories	1	0	0	0	0.25
Found Property - Master Code	4	2	2	3	2.75
Insecure Condition - Building	0	0	0	1	0.25
Insecure Condition - Master Code	0	1	0	0	0.25
Lost - License Plate	0	1	0	0	0.25
Lost - Others	0	1	0	0	0.25
Lost - Personal Accessories	0	0	0	1	0.25
Lost Property - Master Code	2	1	1	1	1.25
Missing Person Located 12 & older	0	0	1	0	0.25
Missing Person Located Under 12	0	1	0	1	0.50
Neighbour Dispute	4	5	10	13	8.00
Noise By-Law	2	0	0	0	0.50
Noise Complaint - Animal	1	0	0	0	0.25
Noise Complaint - Master Code	6	1	6	5	4.50
Noise Complaint - Others	0	1	0	0	0.25
Noise Complaint - Vehicle	0	0	1	0	0.25
Other Municipal By-Laws	0	0	1	0	0.25
Phone - Master Code	0	1	0	1	0.50

**OPP 2026 Calls for Service Details**  
**Brooke-Alvinston M**  
**For the calendar years 2021 to 2024**

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2021	2022	2023	2024	
Phone - Nuisance - No Charges Laid	1	0	0	0	0.25
Phone - Other - No Charges Laid	0	0	1	0	0.25
Phone - Threatening - No Charges Laid	0	0	0	1	0.25
Sudden Death - Accidental	0	0	0	1	0.25
Sudden Death - Apparent Overdose/Overdose	1	0	0	0	0.25
Sudden Death - Natural Causes	6	4	0	1	2.75
SUSPICIOUS PACKAGE	0	1	0	0	0.25
Suspicious Person	20	20	17	6	15.75
Suspicious vehicle	20	18	14	8	15.00
Trouble with Youth	3	4	4	4	3.75
Unwanted Persons	4	8	2	6	5.00
Vehicle Recovered - All Terrain Veh	1	0	0	0	0.25
Vehicle Recovered - Automobile	0	1	1	0	0.50
Vehicle Recovered - Master Code	3	0	0	0	0.75
Vehicle Recovered - Other	0	0	1	0	0.25
Vehicle Recovered - Trucks	1	1	1	0	0.75
Operational 2	44	30	26	38	34.50
911 call - Dropped Cell	7	5	7	3	5.50
911 call / 911 hang up	18	6	4	5	8.25
False Alarm - Others	10	8	7	22	11.75
Keep the Peace	9	11	8	8	9.00
Other Criminal Code Violations	12	11	12	7	10.50
Bail Violations - Fail To Comply	4	3	4	3	3.50
Bail Violations - Master Code	0	1	2	0	0.75
Bail Violations - Others	1	1	0	1	0.75
Breach of Probation	2	3	4	0	2.25
Child Pornography - Possess child pornography	1	0	0	0	0.25
Disobey court order/Misconduct executing process	0	0	0	1	0.25
Disturb the Peace	2	2	1	2	1.75
Offensive Weapons - Possession of Weapons	2	0	1	0	0.75
Offensive Weapons-Other Offensive Weapons	0	1	0	0	0.25
Property Crime Violations	58	56	46	31	47.75
Break & Enter	13	11	4	4	8.00
Fraud - False Pretence Under \$5,000	2	0	1	0	0.75
Fraud - Fraud through mails	0	0	0	1	0.25
Fraud - Master Code	0	3	4	2	2.25
Fraud - Money/property/security Over \$5,000	1	0	1	1	0.75
Fraud - Money/property/security Under \$5,000	0	2	5	4	2.75
Fraud - Other	6	2	3	0	2.75
Fraud - Steal/Forge/Poss./Use Credit Card	1	0	0	0	0.25
Identity Theft	1	0	0	0	0.25
Mischief	5	2	7	3	4.25
Mischief - Interfere with lawful use, enjoyment of property	1	0	0	0	0.25
Mischief Graffiti - Non-Gang Related	1	2	0	0	0.75
Possession of Stolen Goods over \$5,000	0	1	0	0	0.25

**OPP 2026 Calls for Service Details**  
**Brooke-Alvinston M**  
**For the calendar years 2021 to 2024**

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2021	2022	2023	2024	
Property Damage	3	3	3	1	2.50
Theft Over - Master Code	0	2	0	0	0.50
Theft FROM Motor Vehicles Under \$5,000	2	3	1	0	1.50
Theft of - All Terrain Vehicles	1	2	0	1	1.00
Theft of - Automobile	0	1	0	0	0.25
Theft of - Farm Vehicles	0	1	1	0	0.50
Theft of - Mail	0	0	1	0	0.25
Theft of - Other Motor Vehicles	0	0	0	1	0.25
Theft of - Trucks	0	0	0	1	0.25
Theft of Motor Vehicle	8	9	3	0	5.00
Theft Over \$5,000 - Farm Equipment	0	1	1	1	0.75
Theft Over \$5,000 - Other Theft	0	1	0	0	0.25
Theft Over \$5,000 - Trailers	2	2	0	0	1.00
Theft Under \$5,000 - Bicycles	0	0	1	1	0.50
Theft Under \$5,000 - Master Code	3	0	5	4	3.00
Theft Under \$5,000 - Mining Product	0	1	0	0	0.25
Theft Under \$5,000 - Other Theft	8	6	5	6	6.25
Theft Under \$5,000 - Trailers	0	1	0	0	0.25
Statutes & Acts	31	23	21	19	23.50
FAMILY LAW ACT - CUSTODY/ACCESS ORDER	1	0	0	0	0.25
Landlord / Tenant	8	8	2	2	5.00
Mental Health Act	11	5	6	11	8.25
Mental Health Act - Apprehension	1	0	4	0	1.25
Mental Health Act - Attempt Suicide	0	0	1	0	0.25
Mental Health Act - No Contact with Police	0	1	0	0	0.25
Mental Health Act - Placed on Form	1	1	1	1	1.00
Mental Health Act - Threat of Suicide	2	3	3	2	2.50
Mental Health Act - Voluntary Transport	3	3	0	0	1.50
Trespass To Property Act	4	2	4	3	3.25
Traffic	79	88	75	85	81.75
MVC - FATAL (MOTOR VEHICLE COLLISION)	0	1	0	3	1.00
MVC - OTHERS (MOTOR VEHICLE COLLISION)	2	0	0	0	0.50
MVC - PERS. INJ. FAILED TO REMAIN (MOTOR VEHICLE COLLISION)	0	0	1	0	0.25
MVC - PERSONAL INJURY (MOTOR VEHICLE COLLISION]	3	2	1	4	2.50
MVC - PROP. DAM. FAILED TO REM (MOTOR VEHICLE COLLISION)	0	2	2	1	1.25
MVC - PROP. DAM. NON REPORTABLE (MOTOR VEHICLE COLLISION]	10	10	13	16	12.25
MVC - PROP. DAM. REPORTABLE (MOTOR VEHICLE COLLISION]	62	62	57	51	58.00
MVC (MOTOR VEHICLE COLLISION) - Master Code	2	11	1	10	6.00
Violent Criminal Code	13	18	17	17	16.25
Assault - Level 1	6	7	6	4	5.75
Assault With Weapon or Causing Bodily Harm - Level 2	1	3	2	0	1.50
Criminal Harassment	2	1	5	2	2.50

**OPP 2026 Calls for Service Details**  
**Brooke-Alvinston M**  
**For the calendar years 2021 to 2024**

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2021	2022	2023	2024	
Extortion	0	1	0	0	0.25
Indecent/Harassing Communications	0	0	1	1	0.50
Robbery-Master code	1	0	0	0	0.25
Sexual Assault	0	1	1	7	2.25
Sexual Interference	1	0	0	1	0.50
Utter Threats to Person	1	3	1	0	1.25
Utter Threats-Master code	1	2	1	2	1.50

**OPP 2026 Estimated Additional Services Agreement Cost Summary**

**Lambton Group**

Estimated cost for the period January 1 to December 31, 2026

2025 Cost Recovery Formula

**Salaries and Benefits**

	Positions	\$/FTE	\$ Total
<b>Uniform Members</b>	<b>Note 1</b>		
Staff Sergeant . . . . .	1.00	160,995	160,995
<b>Total Uniform Salaries</b>	<b>1.00</b>		<b>160,995</b>
Statutory Holiday Payout . . . . .		6,387	6,387
Uniform Benefits - Full-Time Salaries . . . . .		36.39%	58,585
<b>Total Uniform Salaries &amp; Benefits</b>			<b>225,967</b>
<b>Support Costs - Salaries and Benefits</b>			
Communication Operators . . . . .		7,294	7,294
Prisoner Guards . . . . .		2,425	2,425
Operational Support . . . . .		7,250	7,250
RHQ Municipal Support . . . . .		3,103	3,103
Telephone Support . . . . .		162	162
Office Automation Support . . . . .		937	937
Mobile and Portable Radio Support . . . . .		325	325
<b>Total Support Staff Salaries and Benefits Costs</b>			<b>21,496</b>
<b>Total Salaries &amp; Benefits</b>			<b>247,463</b>
<b>Other Direct Operating Expenses</b>			
Communication Centre . . . . .		152	152
Operational Support . . . . .		1,292	1,292
RHQ Municipal Support . . . . .		340	340
Telephone . . . . .		1,203	1,203
Mobile Radio Equipment Repairs & Maintenance . . . . .		197	197
Office Automation - Uniform . . . . .		4,688	4,688
Vehicle Usage . . . . .		10,641	10,641
Detachment Supplies & Equipment . . . . .		824	824
Uniform & Equipment . . . . .		2,930	2,930
Administrative Vehicle . . . . . <b>Note 2</b>		10,356	31,068
Additional Municipality Leased Desktop Computer. . . . . <b>Note 3</b>		1,073	11,803
<b>Total Other Direct Operating Expenses</b>			<b>65,138</b>
<b>Total 2026 Estimated Enhancement Cost</b>	<b>Note 4</b>		<b>\$ 312,601</b>
<b>Total OPP-Policed Properties</b>			<b>27,546</b>
<b>Cost Per Property</b>			<b>\$ 11.35</b>

**OPP 2026 Estimated Additional Services Agreement Cost Summary**

**Lambton Group**

**Estimated cost for the period January 1 to December 31, 2026**

**Notes:**

- 1) Salary rates are based on weighted average rates for municipal detachment staff by rank, level, and classification. The 2026 salaries incorporate the 2026 general salary rate increase set in the 2023 to 2026 OPPA Uniform and Civilian Agreements (uniform and civilian staff - 4.75% in 2023, 4.50% in 2024, 2.75% in 2025 and 2.75% in 2026.) The 2026 salaries also incorporate a 3% Frontline Patrol Premium and a 3% Second-In-Command premium. In 2026, the reconciliation for hours of service provided will be based on the updated availability factor of 1,381 hours per year.
- 2) Three (3) Administrative vehicles are included in this costing at a current annual cost of \$10,356 per vehicle.
- 3) Additional Municipally Leased Desktop Computers includes eleven (11) desktop computers which were previously under a separate agreement with the OPP IT Section, at the current Cost-Recovery Formula rate of \$1,073 each.
- 4) Costs are allocated to agreement members based on property counts. See table below:

<b>Municipality</b>	<b>Property Count</b>	<b>%</b>	<b>Enhancement cost</b>
Brooke-Alvinston M	1,118	4.06%	12,687
Dawn-Euphemia Tp	933	3.39%	10,588
Enniskillen Tp	1,182	4.29%	13,414
Lambton Shores M	8,500	30.86%	96,461
Oil Springs V	344	1.25%	3,904
Petrolia T	2,789	10.12%	31,651
Plympton-Wyoming T	4,034	14.64%	45,779
St. Clair Tp	7,021	25.49%	79,677
Warwick Tp	1,625	5.90%	18,441
<b>Total</b>	<b>27,546</b>	<b>100.00%</b>	<b>312,601</b>

**OPP 2024 Reconciled Year-End Summary**  
**Brooke-Alvinston M**  
 Reconciled cost for the period January 1 to December 31, 2024

			<u>Cost per Property \$</u>	<u>Reconciled Cost \$</u>	<u>Estimated Cost \$</u>	<u>Reconciliation Variance \$</u>
<b>Base Service</b>	<b>Property Counts</b>					
	Household	1,060				
	Commercial and Industrial	60				
	<b>Total Properties</b>	<u>1,120</u>	179.78	201,348	185,457	15,891
<b>Calls for Service</b>						
	Total all municipalities	198,679,051				
	Municipal portion	0.0897%	159.06	178,149	164,093	14,056
<b>Overtime</b>			20.92	23,434	15,509	7,925
<b>Prisoner Transportation</b>	(per property cost)		1.87	2,094	1,254	840
<b>Accommodation/Cleaning Services</b>	(per property cost)		5.16	5,779	5,488	291
<b>Total 2024 Costs Excluding Additional Service Agreements</b>				<u>410,805</u>	<u>371,801</u>	
<b>Additional Service Agreement</b>	(see summary)		10.19	11,416	11,192	224
<b>Total 2024 Costs</b>			<b>376.98</b>	<b>422,221</b>	<b>382,994</b>	
<b>2024 Billed Amount</b>				<u>382,990</u>		
<b>2024 Year-End-Adjustment</b>				<b>39,231</b>		

**Notes**

The Year-End Adjustment above is included as an adjustment on the 2026 Billing Statement.

This amount is incorporated into the monthly invoice amount for 2026.

The difference between the estimated and billed amount is due to rounding the bills to the nearest dollar throughout the year.

The 2024 Year-End Adjustment less the adjustment related to Additional Service Agreement Costs will be included in the 2026 capped cost calculation:

Total 2024 Year-End Adjustment	39,231
Additional Service Agreement Year-End Adjustment	- 224
<b>Portion of Year-End Adjustment Included in 2026 Cap Calculations</b>	<b>39,007</b>

**OPP 2024 Reconciled Base Services and Calls for Service Cost Summary**  
**For the period January 1 to December 31, 2024**

Salaries and Benefits	Positions	Base		Total Base Services	Base	Calls for
				and Calls for Service	Services	Service
	FTE	%	\$/FTE	\$	\$	\$
<b>Uniform Members</b>	<b>Note 1</b>					
Inspector . . . . .	26.21	100.0	182,588	4,785,639	4,785,639	-
Staff Sergeant-Detachment Commander . . . . .	9.14	100.0	163,618	1,495,473	1,495,473	-
Staff Sergeant . . . . .	36.76	100.0	152,805	5,617,096	5,617,096	-
Sergeant . . . . .	222.37	50.4	136,574	30,369,854	15,318,086	15,051,768
Constable . . . . .	1,613.61	50.4	116,074	187,298,667	94,469,399	92,829,269
Part-Time Constable . . . . .	15.08	50.4	93,354	1,407,778	710,424	697,354
<b>Total Uniform Salaries</b>	<b>1,923.17</b>			<b>230,974,507</b>	<b>122,396,117</b>	<b>108,578,391</b>
Statutory Holiday Payout . . . . .			6,050	11,543,670	6,038,603	5,505,066
Shift Premiums . . . . .			1,129	2,088,959.07	1,053,632	1,035,327
Uniform Benefits - Inspector . . . . .			28.64%	1,370,468	1,370,468	-
Uniform Benefits - Full-Time Salaries . . . . .			36.39%	81,797,167	42,539,580	39,257,587
Uniform Benefits - Part-Time Salaries . . . . .			20.76%	292,210	147,462	144,749
<b>Total Uniform Salaries &amp; Benefits</b>				<b>328,066,981</b>	<b>173,545,862</b>	<b>154,521,120</b>
<b>Detachment Civilian Members</b>	<b>Note 1</b>					
Detachment Administrative Clerk . . . . .	168.12	50.4	73,426	12,344,361	6,226,515	6,117,845
Detachment Operations Clerk . . . . .	2.08	50.4	69,128	143,787	72,585	71,202
Detachment Clerk - Typist . . . . .	1.06	50.4	60,677	64,318	32,159	32,159
Court Officer - Administration . . . . .	25.63	50.4	74,937	1,920,625	968,930	951,695
Crimestoppers Co-ordinator . . . . .	0.83	50.4	70,809	58,771	29,740	29,032
Cadet . . . . .	0.68	50.4	49,848	33,897	16,948	16,948
<b>Total Detachment Civilian Salaries</b>	<b>198.40</b>			<b>14,565,758</b>	<b>7,346,877</b>	<b>7,218,881</b>
Civilian Benefits - Full-Time Salaries . . . . .			35.46%	5,164,440	2,604,911	2,559,529
<b>Total Detachment Civilian Salaries &amp; Benefits</b>				<b>19,730,198</b>	<b>9,951,788</b>	<b>9,778,410</b>
<b>Support Costs - Salaries and Benefits</b>	<b>Note 2</b>					
Communication Operators . . . . .			6,228	11,977,503	6,263,811	5,713,692
Prisoner Guards . . . . .			1,996	3,838,647	2,007,477	1,831,170
Operational Support . . . . .			6,080	11,692,874	6,114,960	5,577,914
RHQ Municipal Support . . . . .			2,751	5,290,641	2,766,818	2,523,822
Telephone Support . . . . .			141	271,167	141,811	129,356
Office Automation Support . . . . .			875	1,682,774	880,031	802,743
Mobile and Portable Radio Support . . . . .			282	546,586.50	285,768	260,819
<b>Total Support Staff Salaries and Benefits Costs</b>				<b>35,300,192</b>	<b>18,460,676</b>	<b>16,839,516</b>
<b>Total Salaries &amp; Benefits</b>				<b>383,097,371</b>	<b>201,958,326</b>	<b>181,139,045</b>
<b>Other Direct Operating Expenses</b>	<b>Note 2</b>					
Communication Centre . . . . .			155	298,091	155,891	142,200
Operational Support . . . . .			1,018	1,957,787	1,023,854	933,934
RHQ Municipal Support . . . . .			212	407,712	213,219	194,493
Telephone . . . . .			1,582	3,042,455	1,591,097	1,451,358
Mobile Radio Equipment Repairs & Maintenance . . . . .			147	284,923	148,964	135,959
Office Automation - Uniform . . . . .			3,019	5,806,050	3,036,359	2,769,691
Office Automation - Civilian . . . . .			1,154	228,954	115,088	113,865
Vehicle Usage . . . . .			9,975	19,183,621	10,032,356	9,151,265
Detachment Supplies & Equipment . . . . .			548	1,053,897	551,151	502,746
Uniform & Equipment . . . . .			2,305	4,467,666	2,335,795	2,131,871
Uniform & Equipment - Court Officer . . . . .			994	25,476	12,852	12,624
<b>Total Other Direct Operating Expenses</b>				<b>36,756,632</b>	<b>19,216,626</b>	<b>17,540,006</b>
<b>Total 2024 Municipal Base Services and Calls for Service Cost</b>				<b>\$ 419,854,003</b>	<b>\$ 221,174,952</b>	<b>\$ 198,679,051</b>
<b>Total OPP-Policed Municipal Properties</b>					<b>1,230,286</b>	
<b>Base Services Cost per Property</b>					<b>\$ 179.78</b>	

**OPP 2024 Reconciled Base Services and Calls for Service Cost Summary****For the period January 1 to December 31, 2024****Notes:**

Total Base Services and Calls for Service Costs are based on the cost of salary, benefit, support and other direct operating expenses for staff providing policing services to municipalities. Staff is measured in full-time equivalent (FTE) units and the costs per FTE are described in the notes below.

- 1) Full-time equivalents (FTEs) are based on average municipal detachment staffing levels for the years 2019 through 2022. Contract enhancements, court security, prisoner transportation and cleaning staff are excluded.

The equivalent of 88.28 FTEs with a cost of \$17,343,993 has been excluded from municipal costs to reflect the average municipal detachment FTEs required for provincially-mandated responsibilities eligible for Provincial Service Usage credit.

Salary rates are based on weighted average rates for municipal detachment staff by rank, level and classification. The 2024 salaries incorporate the 2024 general salary rate increases set in the 2023 to 2026 OPPA Uniform and Civilian Collective Agreements, (uniform and civilian staff - 4.50%). The benefit rates are based on the most recent rates set by the Treasury Board Secretariat, (2024-25). Statutory Holiday Payouts, Shift Premiums, and Benefit costs are subject to reconciliation.

FTEs have been apportioned between Base Services and Calls for Service costs based on the current ratio, 50.44% Base Services : 49.56% Calls for Service.

- 2) Support Staff Costs and Other Direct Operating Expenses for uniform FTEs are calculated on a per FTE basis as per rates set in the 2023 Municipal Policing Cost-Recovery Formula.

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## OPP 2024 Reconciled Additional Services Agreement Cost Summary

### Lambton Group

Reconciled cost for the period January 1 to December 31, 2024

#### 2023 Cost-Recovery Formula

#### Salaries and Benefits

	Positions	\$/FTE	Total \$
<b>Uniform Members</b>	<b>Note 1</b>		
Staff Sergeant . . . . .	1.00	152,805	152,805
<b>Total Uniform Salaries</b>	<b>1.00</b>		<b>152,805</b>
Statutory Holiday Payout . . . . .		6,050	6,050
Uniform Benefits - Full-Time Salaries. . . . .		36.39%	55,605
<b>Total Uniform Salaries &amp; Benefits</b>			<b>214,460</b>
Communication Operators . . . . .		6,228	6,228
Prisoner Guards . . . . .		1,996	1,996
Operational Support . . . . .		6,080	6,080
RHQ Municipal Support . . . . .		2,751	2,751
Telephone Support . . . . .		141	141
Office Automation Support . . . . .		875	875
Mobile and Portable Radio Support . . . . .		282	282
<b>Total Support Staff Salaries and Benefits Costs</b>			<b>18,353</b>
<b>Total Salaries &amp; Benefits</b>			<b>232,813</b>
<b>Other Direct Operating Expenses</b>			
Communication Centre . . . . .		155	155
Operational Support . . . . .		1,018	1,018
RHQ Municipal Support . . . . .		212	212
Telephone . . . . .		1,582	1,582
Mobile Radio Equipment Repairs & Maintenance . . . . .		147	147
Office Automation - Uniform . . . . .		3,019	3,019
Vehicle Usage . . . . .		9,975	9,975
Detachment Supplies & Equipment . . . . .		548	548
Uniform & Equipment . . . . .		2,305	2,305
Administrative Vehicle . . . . .	<b>Note 2</b>	9,731	29,194
Additional Municipally Leased Desktop Computer. . . . .	<b>Note 3</b>	1,028	11,308
<b>Total Other Direct Operating Expenses</b>			<b>59,463</b>
<b>Sub-Total Enhancement Cost</b>			<b>\$ 292,275</b>
<b>Contractual Hours Reduction, If Applicable</b>	<b>Note</b>		<b>(15,281)</b>
<b>Total 2024 Reconciled Enhancement Cost</b>			<b>\$ 276,995</b>

**OPP 2024 Reconciled Additional Services Agreement Cost Summary**

**Lambton Group**

Reconciled cost for the period January 1 to December 31, 2024

**Notes:**

- 1) Salary rates are based on weighted average rates for municipal detachment staff by rank, level and classification. The 2024 salaries incorporate the 2024 general salary rate increases set in the 2023 to 2026 OPPA Uniform and Civilian Collective Agreements, (uniform and civilian staff - 4.5%). The benefit rates are based on the most recent rates set by the Treasury Board Secretariat, (2024-25).
- 2) Three (3) Administrative vehicles are included in this costing at a current annual cost of \$9,731 per vehicle.
- 3) Additional Municipally Leased Computers includes eleven (11) desktop computers which were previously under a separate agreement with the OPP IT Section, at the current Cost-Recovery Formula rate of \$1,028 each.
- 4) The municipality receives an under hours credit in the amount of \$15,281. This credit is calculated using the number of hours below as follows: minimum hours required in the additional services agreement, 1,381 agreement hours less 1,297 hours provided = shortfall of 84 hours, divided by the total agreement hours multiplied by the total uniform policing costs exclusive of overtime: \$251,774.

Agreement Hours Calculation

<b>Billable Uniform Additional Service Agreement Hours Worked</b>			1,300
Calls For Service Hours Removed	1.00		(3)
<b>Total Uniform Agreement Hours Worked</b>			<b>1,297</b>
Minimum Hours Required in Agreement	1.00	FTEs x 1381	1,381
Total Hours Below Minimum Hours Required		-	84
Total Percentage Reduction (84 / 1381)			6.07%
X (Uniform Salaries + Uniform related ODOE)		X \$	<u>251,774</u>

- 5) Costs are allocated to contract members based on property counts. See table below:

Municipality	Property Count	%	Enhancement cost
Brooke-Alvinston M	1,120	4.12%	11,416
Dawn-Euphemia Tp	932	3.43%	9,500
Enniskillen Tp	1,176	4.33%	11,987
Lambton Shores M	8,367	30.79%	85,285
Oil Springs V	334	1.23%	3,404
Petrolia T	2,750	10.12%	28,031
Plympton-Wyoming T	3,927	14.45%	40,028
St. Clair Tp	6,953	25.59%	70,872
Warwick Tp	1,616	5.95%	16,472
<b>Total</b>	<b>27,175</b>	<b>100.00%</b>	<b>276,995</b>

## Member Municipalities

Township of  
Adelaide-Metcalf

Municipality of  
Brooke-Alvinston

Municipality of  
Chatham-Kent

Township of  
Dawn-Euphemie

Township of  
Enniskillen

Municipality of  
Lambton Shores

Municipality of  
Middlesex Centre

Village of  
Newbury

Village of  
Oil Springs

Town of  
Petrolia

Town of  
Plympton-Wyoming

Village of  
Point Edward

City of  
Sarnia

Municipality of  
Southwest Middlesex

Township of  
St. Clair

Municipality of  
Strathroy-Caradoc

Township of  
Warwick

December 1, 2025

### RE: Proposed Regional Consolidation of Ontario Conservation Authorities

To SCRCA Member Municipalities,

On October 31<sup>st</sup>, the Ontario Minister of the Environment, Conservation, and Parks (MECP) announced proposed amendments to the *Conservation Authorities Act* that would alter the boundaries and governance of Ontario's 36 Conservation Authorities (CAs).

The proposed amendments include the creation of a new provincial, board-governed agency — the Ontario Provincial Conservation Agency (OPCA). The OPCA would provide leadership, governance, and strategic direction to Conservation Authorities across Ontario. Its initial mandate would focus on province-wide streamlining of the permitting process for homeowners and developers and coordinating the regional consolidation of Conservation Authorities.

The St. Clair Region Conservation Authority (SCRCA) serves a jurisdiction covering 4,130 km<sup>2</sup> in southwestern Ontario. It includes the Sydenham River watershed and smaller watersheds draining directly into southern Lake Huron, the St. Clair River, and northeastern Lake St. Clair. Agriculture constitutes over 80% of local land use, with major urban centres located in Sarnia, Strathroy, Wallaceburg, and Petrolia.

### Lake Erie Regional Conservation Authority

Ontario currently has 36 Conservation Authorities. Under the proposed consolidation, this number would be reduced to seven, with the SCRCA joining the new Lake Erie Regional Conservation Authority (LERCA). This new regional CA would consolidate eight existing CAs into one, encompassing over 23,100 km<sup>2</sup> of southwestern Ontario's watersheds draining into Lake Erie, including the Thames, Grand, and Sydenham systems.

The proposed changes are posted on the Environmental Registry of Ontario for public comment until **December 22, 2025**. These changes could significantly influence how watershed programs, services, and decision-making are delivered across our communities. The SCRCA has reviewed the government's proposal, objectives, and rationale, and wishes to offer the following considerations to our member municipalities:

### 1. **Local Representation and Participation:**

The proposed Lake Erie Regional Conservation Authority would consolidate eight Conservation Authorities representing 81 municipalities into a single regional entity. The success of the current CA model over the past 80 years has largely been driven by partnerships, oversight, and participation from local municipalities. The size and geographic scope of the proposed regional CA raises concerns that local voices and community-based decision-making, rooted in shared priorities, values, and challenges, may be diminished.

### 2. **Local Expertise and Service Delivery:**

Conservation Authority staff possess deep knowledge of their local watersheds, including hazards, hydrology, and aquatic and terrestrial ecosystems. This expertise enables staff to respond efficiently to events such as flooding, provide informed recommendations on permit applications and planning inquiries, stay abreast of local environmental, social, and economic trends, and deliver effective, locally tailored watershed services such as tree planting and habitat creation. The local presence of Conservation Authority headquarters allows the public direct access to CA staff. A regional model risks detaching local expertise from the community, delaying emergency response, weakening knowledge-based project management, and reducing public access to CA staff and information.

### 3. **Permit Approvals**

The SCRCA is supportive of the government's objective of improving permitting efficiency and consistency for developers, landowners, and farmers. Conservation Authorities, including the SCRCA, currently comply with the regulatory framework and service delivery standards set out by the Government of Ontario. The Government of Ontario introduced a new regulation, April 1, 2024, for all 36 Conservation Authorities (Ontario Regulation 41/24 — *Prohibited Activities, Exemptions and Permits*) in an effort to standardize the regulations for all Conservation Authorities.

The SCRCA has already undertaken significant modernization work aligned with the provincial objectives including:

1. Continuous improvement of delivery standards well above the standard required by the Province;
2. Creation of a database to track permitting and cloud system to store and easily access files;
3. A commitment to continue to develop streamlined/efficient processes by creation of policies and procedures to ensure our responses are thorough and provided as quick as possible, through our strategic plan;
4. Completion of an internal review to identify and address inefficiencies, reduce duplication, and ensure continuous improvement -

demonstrating our commitment to fiscal responsibility and high-quality service delivery.

Standardization across regions can be achieved within the existing watershed-based governance framework with updated technical guidance and policy approaches and modernization tools without sacrificing local input, representation and fiduciary responsibility. Replacing local Conservation Authority offices and staff who possess critical knowledge of local site conditions, with a broader regional framework risks creating greater uncertainty and delays for builders, developers, and farmers. Such outcomes would conflict with the Province's objective of accelerating housing development.

#### **4. Funding**

Many of the issues identified by the government — including discrepancies in technology and data management — stem from inconsistent or insufficient funding. Over the past five years, provincial funding for the SCRCA's flood risk management, planning, and regulatory services has accounted for only 1% to 2% of the Authority's total budget. As a result, the SCRCA has relied on municipal levies, grants, fees, and donations to maintain and enhance the tools and technology required to serve local communities. Additionally, planning and regulation fees were frozen by the Province following Royal Assent of the *More Homes Built Faster Act* in 2022, further limiting the SCRCA's ability to increase revenue and improve capacity. Ensuring reliable and appropriate provincial funding would help address many of the discrepancies cited as reasons for consolidation. Additionally, consolidating Conservation Authorities into regional entities would generate significant transition costs, diverting resources away from the frontline services the Province aims to strengthen.

The SCRCA remains committed to supporting our member municipalities and watershed communities throughout the provincial review of Conservation Authority boundaries. Should you, your council, or municipal staff wish to discuss the proposed consolidation or how to submit comments, we would be pleased to meet at your convenience.

Further resources, including a link to the Environmental Registry of Ontario posting, are provided below.

Sincerely,

Ken Phillips  
General Manager, St. Clair Region Conservation Authority  
(519) 245-3710 Ext. 236  
[kphillips@scrca.on.ca](mailto:kphillips@scrca.on.ca)

**Additional Resources:**

[ERO 025-1257 – Proposed boundaries for the regional consolidation of Ontario’s conservation authorities](#)

- Comment period: November 7, 2025 – December 22, 2025

[Bill 68 – An Act to implement budget measures and to enact and amend various statutes](#)

- Schedule 3 – Conservation Authorities Act – Page 5

[Ministry of the Environment, Conservation, and Parks \(MECP\) Media Release – October 31, 2025](#)

[Video – Minister McCarthy Holds a Press Conference – October 31, 2025](#)

# NOTICE OF A HEARING

## Enbridge Gas Inc. has applied to dispose of the balances of certain deferral and variance accounts

If the application is approved as filed, a typical residential customer and a typical general service customer of Enbridge Gas Inc. (Enbridge Gas) would see the following billing adjustments, effective July 1, 2026:

### EGD Rate Zone (former Enbridge Gas Distribution Inc. customers)

- **Residential Rate 1 Sales Service and Direct Purchase** customers will see a one-time billing credit of \$15.42.

### Union Rate Zones (former Union Gas Limited customers)

- **Union South Residential Rate M1 Sales Service** customers will see a billing charge of \$14.70, which Enbridge Gas proposes to spread evenly over three months to smooth bill impacts.
- **Union South Residential Rate M1 Direct Purchase** customers will see a billing charge of \$6.83, which Enbridge Gas proposes to spread evenly over three months to smooth bill impacts
- **Union North-West Residential Rate 01 Sales Service and Direct Purchase** customers will see a one-time billing credit of \$19.64
- **Union North-East Residential Rate 01 Sales Service and Direct Purchase** customers will see a one-time billing credit of \$12.07.

Other customers, including businesses, may also be affected. It is important to review the application carefully to determine whether you may be affected by the proposed changes.

## YOU SHOULD KNOW

### THE ONTARIO ENERGY BOARD WILL HOLD A PUBLIC HEARING

There are three types of OEB Hearings: oral, electronic and written. The applicant has applied for a written hearing. If you think a different hearing type is needed, you can write to us to explain why. During this hearing, we will question the applicant about its case. We will also hear questions and arguments from participants that have registered as Intervenor. After reviewing all the evidence, we will decide whether to approve this application.

#### HAVE YOUR SAY

You have the right to information about this application and to participate in the process. Visit [www.oeb.ca/notice](http://www.oeb.ca/notice) and use file number **EB-2025-0155** to:

- Review the application
- Apply to become an intervenor
- File a letter with your comments

#### IMPORTANT DATES

You must engage with the OEB on or before **December 8, 2025** to:

- Provide input on the hearing type (oral, electronic or written)
- Apply to be an intervenor

If you do not, the hearing will move forward without you, and you will not receive any further notice of the proceeding.

#### PRIVACY

If you write a letter of comment, your name and the content of your letter will be put on the public record and the OEB website. If you are a business or if you apply to become an intervenor, all the information you file will be on the OEB website.

#### COST AWARDS

The OEB intends to consider cost awards in this proceeding that are in accordance with the Practice Direction on Cost Awards and only in relation to the following:

1) The review of the following deferral and variance accounts:

##### ***Enbridge Gas Inc. Accounts***

- Upstream Transportation Optimization Variance Account
- Unaccounted for Gas Volume Variance Account
- Unaccounted for Gas Price Variance Account
- Transportation from Dawn Service Deferral Account
- Deferral Clearance Variance Account
- Parkway Delivery Obligation Variance Account

- Facility Carbon Charge Variance Account
- Customer Carbon Charge Variance Account
- Carbon Charges Bad Debt Deferral Account
- Integrated Resource Operating Costs Deferral Account
- Dawn Parkway Surplus Capacity Deferral Account
- Distribution Integrity Management Program Deferral Account
- Post Retirement True-Up Variance Account
- Clean Fuel Regulation Credits Deferral Account
- Indigenous Working Group Deferral Account
- Average Use Variance Account
- Getting Ontario Connected Variance Account
- Enbridge Sustain Affiliate Recoveries Variance Account

#### ***EGD Rate Zone (former Enbridge Gas Distribution Inc.) Accounts***

- Storage and Transportation Deferral Account
- Open Bill Extension Deferral Account

#### ***Union Rate Zones (former Union Gas Limited) Accounts***

- Unabsorbed Demand Costs Variance Account
- Short-Term Storage and Other Balancing Services

2) The review of Enbridge Gas's 2024 Performance Scorecard.

3) The review of the methodology for disposing and allocating the deferral and variance account balances.

## LEARN MORE

### Ontario Energy Board

 1 877-632-2727 TTY: 1-877-632-2727

 Monday - Friday 8:30 AM - 5:00 PM

 [oeb.ca/notice](https://www.oeb.ca/notice)

### Enbridge Gas Inc.

 1-866-362-7434

 Monday - Friday 8:00 AM - 6:00 PM

 [enbridgegas.com](https://www.enbridgegas.com)

**Ministry of the Environment,  
Conservation and Parks**

Environmental Assessment  
Modernization Branch

135 St. Clair Avenue West  
4th Floor  
Toronto ON M4V 1P5

**Ministère de l'Environnement, de  
la Protection de la nature et des Parcs**

Direction de la modernisation des processus  
d'évaluation environnementale

135, avenue St. Clair Ouest  
4<sup>e</sup> étage  
Toronto ON M4V 1P5



December 5, 2025

**Subject: Update on the proposed environmental assessment regulation for municipal infrastructure**

Good afternoon,

I am writing to share an update on the proposed Municipal Project Assessment Process (MPAP), a new environmental assessment (EA) regulation for certain municipal infrastructure projects. If implemented, this regulation would replace the current Municipal Class Environmental Assessment (MCEA).

The Ministry of the Environment, Conservation and Parks (ministry) continues to modernize Ontario's EA program. Our goal is to reduce delays for critical infrastructure projects, while maintaining strong environmental protections and opportunities for public consultation.

**Background**

In March 2023, we posted an initial proposal on the Environmental Registry to review EA requirements for municipal infrastructure projects.

In February 2024, we began consulting on a more detailed proposal for regulations under Part II.4 of the amended Environmental Assessment Act. These regulations would identify municipal projects subject to the streamlined EA process outlined in the proposed MPAP regulation.

**Next steps**

We appreciate the feedback received so far. In response to input received during earlier consultations, we are considering changes to the February 2024 proposal. These updates are outlined in the [updated proposal posting](#).

The ministry is seeking your input as we finalize the streamlined EA project list and process regulation.

**Provide comments**

For details on the updated proposal and to provide your input, visit: <https://ero.ontario.ca/notice/019-7891>.

The comment period is open until **February 3, 2026 (60 days)**.

If you have questions, please contact the EA Modernization team at:  
[EAmmodernization.mecp@ontario.ca](mailto:EAmmodernization.mecp@ontario.ca).

Thank you for your continued engagement.

Sincerely,

A handwritten signature in black ink that reads "A. Cross". The signature is written in a cursive, flowing style.

Annamaria Cross  
Director, Environmental Assessment Modernization Branch  
Ministry of the Environment, Conservation and Parks



## Lambton County Plowmen's Association

519-828-3311

lambtoncountyplowmens@gmail.com

President: Albert Tuinstra 519-918-3542 alberttuinstra@gmail.com  
 Secretary: Linda Bryson 519-828-3311 lambtoncountyplowmens@gmail.com  
 Treasurer: Dennis Bryson 519-828-3311 8528 Egremont Rd. Watford Ont N0M 2S0

Municipality of Brooke- Alvinston

2026

The Lambton County Plowmen's Association has been hosting an annual plowing match in Lambton County since 1920. This fun and educational event gives our plowmen the opportunity to compete and visitors to learn more about *the art of plowing* and enjoy the festivities. We will be having a Queen of the Furrow competition and a fun Municipal Class.

In 2025 we had 34 competitors including 6 young people. We had a display of antique equipment and old trucks and new equipment. We welcome anyone who would like to display at our match. This comes with no cost but there is paperwork for insurance which must be done. Please let us know if you are interested.

We would greatly appreciate your support for our upcoming match. Those donating will receive:

- Up to \$250: recognition on prize list and sponsor board
- \$251 to \$499: recognition on prize list, sponsor board & webpage
- \*\$500--\$999: recognition on prize list, sponsor board, poster and webpage using logo and radio and plus 1 banquet ticket Those \$1000 and above 2 banquet tickets . We would need to know number of banquet tickets by Aug 20<sup>th</sup>.
- \$500 + we would have to have your logo for the poster by May 29, 2026.

We would like to invite you, your family and your friends to come out to the match and enjoy this local tradition on Saturday Sept 5, 2026. The match site will be held in Enniskillen Township and location will be announced.

Yours truly,

Albert Tuinstra  
 Lambton County Plowmen's Association

webpage [lambtonplowmens.ca](http://lambtonplowmens.ca) Facebook --Lambton County Plowmens Association

*Inspiring, supporting and preserving the art of plowing and agriculture in Lambton County.*

November 19, 2025

**Re: KCCA Board Resolution Re: Bill 68 and ERO Posting 025-1257**

On October 31, 2025 the Ontario government announced plans to create a provincial board-governed agency, the Ontario Provincial Conservation Agency (OPCA), to provide leadership, governance and strategic direction to Conservation Authorities. On November 6, Bill 68 “Plan to Protect Ontario Act” was released including Schedule 3 which outlines changes to the *Conservation Authorities Act* to establish the OPCA. The Bill is currently in 3<sup>rd</sup> reading.

In addition, the Province is currently consulting on a proposal to consolidate 36 Conservation Authorities into 7 Regional CAs. The “Proposed Boundaries for Regional Consolidation of Ontario’s Conservation Authorities” (ERO #025-1257) is open for public consultation until December 22, 2025. Under this proposal Kettle Creek Conservation Authority (KCCA) would be consolidated into the Lake Erie Regional Conservation Authority together with seven other CAs and encompass 81 municipalities. The new governance structure is proposed to be effective following the municipal elections in 2026.

KCCA’s Board of Directors considered the formation of the OPCA and regional CAs at its November 19, 2025 meeting and passed the attached motion.

The KCCA Board of Directors strongly encourages our member municipalities and partners to carefully evaluate the province’s proposal. The CA network was built on local resources, local knowledge and local decisions.

Local watershed management decisions and resources need to stay in the hands of local decision-makers.

Stakeholders are encouraged to provide comments through the posting [ERO #25-1257 Proposed boundaries for regional consolidations of Ontario’ Conservation Authorities](#), well in advance of the closing date December 22, 2025.

Sincerely,



Todd Noble  
Chair, Kettle Creek Conservation Authority

Attached: KCCA Board Resolution, November 19, 2025

## **RESOLUTION RE: Conservation Authority Consolidation**

**Date:** November 19, 2025  
**Resolution:** FA112/2025  
**Moved by:** Sam Trosow  
**Seconded by:** Jim Herbert

WHEREAS the Ministry of the Environment, Conservation and Parks has posted Environmental Registry Notice No. 025-1257 (“Proposed Boundaries for the Regional Consolidation of Conservation Authorities”), proposing to reduce Ontario’s 36 conservation authorities to 7 regional entities as part of a broader restructuring that would create a new Ontario Provincial Conservation Agency to provide centralized oversight and direction under the *Conservation Authorities Act*; and

AND WHEREAS under this proposal, the Kettle Creek Conservation Authority (KCCA) would be merged into a new “Lake Erie Regional Conservation Authority” together with the: Essex Region, Lower Thames Valley CA, St. Clair Region CA, Upper Thames River CA, Catfish Creek CA, Long Point Region CA, and Grand River CA, forming a single organization stretching from Windsor, through London, Brantford and north of Waterloo region;

AND WHEREAS the Board acknowledges and supports the Province’s goals of improved efficiency, consistency and fiscal responsibility in conservation delivery, but find that the proposed “Lake Erie Region” configuration would create a geographically vast and administratively complex entity; dilute local accountability and municipal partnership; generate substantial transition costs, including human-resources integration, governance restructuring, IT migration and policy harmonization that would divert resources from the front-line service delivery making it hard for applicants to obtain timely local advice, resolve issues or expedite housing and infrastructure approvals that support the Province’s goals;

AND WHEREAS KCCA has always worked with its member municipalities, the province and partners to be fiscally responsible while ensuring the conservation, restoration, development and management of natural resources within the Kettle Creek watershed including modernizing its programs and services and aligning them with provincial guidance and neighbouring CAs and will continue to do so;

THEREFORE BE IT RESOLVED THAT KCCA Board of Directors does not support the proposed “Lake Erie Regional Conservation Authority” boundary configuration outlined in the Environment Registry Notice 02-1257; and the Board instead requests that the Ministry engage directly with affected municipalities and conservation authorities to evaluate a reduced geographic scope for consolidation that better reflects established relationships and enhances cost-efficient delivery of integrated watershed management, grassroots connections and local understanding;

AND FINALLY THAT this resolution, be forwarded to the Ministry of Environment Conservation Parks, local members of Provincial Parliament, Association of Municipalities of Ontario, Rural Ontario Municipalities Association, Federation of Canadian Municipalities, all municipalities and CAs within the proposed Lake Erie Regional Conservation Authority and Conservation Ontario.

**Carried**



**The Corporation of the  
County of Northumberland**  
555 Courthouse Road  
Cobourg, ON, K9A 5J6



## Northumberland County Council Resolution

**SENT VIA EMAIL**

**November 25, 2025**

All Ontario Municipalities

**Re: Correspondence, Great Lakes and St. Lawrence Cities Initiative  
'2024 Annual Report and Presentation'**

At a meeting held on November 19<sup>th</sup>, 2025 Northumberland County Council approved Council Resolution # 2025-11-19-929, adopting the below resolution:

**Moved by:** Councillor Lucas Cleveland  
**Seconded by:** Councillor Robert Crate

"**Whereas** the Economic Development, Tourism, and Land Use Planning Committee (November 5, 2025) considered Correspondence, Great Lakes and St. Lawrence Cities Initiative '2024 Annual Report and Presentation', and County Council identified this item for separate discussion at the November 19, 2025 County Council meeting;

**Now Therefore Be It Resolved That** County Council adopt the following:

- **That** County Council approve the Northumberland County Warden to serve as the Northumberland County representative to the Great Lakes and St. Lawrence Cities Initiative and direct staff to submit a membership application.

**Further That** this motion be distributed to all Ontario municipalities."

**Council Resolution # 2025-11-19-929**

**Carried**

If you have any questions regarding this matter, please do not hesitate to contact the undersigned at [bennett@northumberland.ca](mailto:bennett@northumberland.ca) or by telephone at 905-372-3329 ext. 2238.

Sincerely,  
Tonia Bennett

Manager of Legislative Services / Clerk  
Northumberland County



# Council Resolution

Moved By (L.C) L. Cleveland

Seconded By (B.C) R. Crate

Agenda  
Item 11.b  
(2)

Resolution Number  
2025-11-19- 929

Council Date: November 19, 2025

"Whereas the Economic Development, Tourism, and Land Use Planning Committee (November 5, 2025) considered Correspondence, Great Lakes and St. Lawrence Cities Initiative '2024 Annual Report and Presentation', and County Council identified this item for separate discussion at the November 19, 2025 County Council meeting;

Now Therefore Be It Resolved That County Council adopt the following:

- That County Council approve the Northumberland County Warden to serve as the Northumberland County representative to the Great Lakes and St. Lawrence Cities Initiative and direct staff to submit a membership application.

Further That this motion be distributed to all Ontario municipalities."

Recorded Vote  
Requested by

\_\_\_\_\_  
Councillor's Name

Carried

\_\_\_\_\_  
Warden's Signature

Deferred

\_\_\_\_\_  
Warden's Signature

Defeated

\_\_\_\_\_  
Warden's Signature



# Corporation of the Municipality of Calvin Council Resolution

Date: November 26, 2025

## **Strengthening Self-Defence Protections and Addressing Rising Home Invasions in Ontario**

Resolution Number: 2025-345

Moved By: Mayor Gould

Seconded By: Councillor Manson

WHEREAS violent home invasions have increased in several regions of Ontario, creating growing fear and frustration among residents;

AND WHEREAS Ontario homeowners increasingly believe that current self-defence laws do not provide sufficient or clear protection for individuals who lawfully defend themselves and their families during violent intrusions;

AND WHEREAS rural residents often experience police response times that can exceed 30 minutes or more, leaving citizens without immediate protection when confronted with life-threatening emergencies;

AND WHEREAS the absence of "home invasion" as a distinct offence in the national Uniform Crime Reporting system prevents governments from understanding the true scale of this crime and responding appropriately;

AND WHEREAS the Province of Ontario has repeatedly called for strengthened homeowner protections, including consideration of castle-law-style provisions, and for the federal government to act;

AND WHEREAS residents expect all levels of government to take decisive action to address gaps that leave families vulnerable in their own homes;

### **NOW THEREFORE BE IT RESOLVED THAT:**

1. The Municipality of Calvin strongly supports the Province of Ontario's call for strengthened homeowner self-defence protections, including the adoption of clear and robust "castle law"-type provisions to ensure that law-abiding residents can protect themselves without fear of unjust prosecution.
2. Council calls on the Government of Canada to immediately prioritize reforms to the Criminal Code that strengthen and clarify the rights of homeowners who act in legitimate self-defence during violent home invasions.
3. Council demands that the federal government amend the Uniform Crime Reporting system to classify "home invasion" as a distinct criminal offence, allowing for accurate tracking, targeted enforcement, and informed public policy.
4. Council urges the Province of Ontario to take stronger action to monitor, publish, and improve police response times in rural and northern communities, and to ensure that residents are not left unprotected due to resourcing shortages.
5. Council encourages all Ontario municipalities to adopt similar resolutions to demonstrate a unified municipal voice calling for urgent reforms that protect citizens in their homes.

BE IT FURTHER RESOLVED THAT copies of this resolution be forwarded to:  
The Prime Minister of Canada, The Minister of Justice and Attorney General of Canada.  
The Premier of Ontario, The Attorney General of Ontario, The Solicitor General of Ontario,  
MPP Vic Fedeli, and all Ontario municipalities.

Results: Carried

CERTIFIED to be a true copy of  
Resolution No. 2025-345 passed by the  
Council for the Corporation of the Municipality of Calvin  
on the 25<sup>th</sup> day of November 2025.



Trish Araujo  
Deputy Clerk

## Strengthening Self-Defence Protections and Addressing Rising Home Invasions in Ontario

### Agenda Item: Resolution – Background Report (Submitted by Mayor Gould)

Ontario Premier Doug Ford has repeatedly called for a review or adoption of “castle laws” in Canada, beginning June 16, 2025, and continuing in August and October of 2025. Premier Ford has emphasized that Ontario families must feel safe in their homes and that law-abiding residents should not face legal uncertainty when legitimately defending themselves from violent intruders.

Several urban and suburban regions, including York and Peel, have experienced a documented rise in violent home invasions and have established dedicated task forces to address this trend. In contrast, rural communities lack reliable statistics because “home invasion” is not recognized as a distinct offence under the national Uniform Crime Reporting (UCR) system. As a result, these incidents are recorded under broader categories such as break-and-enter or assault, making it difficult to assess the true scale of the problem outside major urban centres.

Rural residents face additional vulnerabilities due to limited policing resources and significantly longer emergency response times, which can leave homeowners without immediate protection during life-threatening situations. These conditions highlight the need for clearer legal protections for homeowners, improved crime-tracking practices, and decisive action from both provincial and federal governments to enhance public safety.

### Resolution: Strengthening Self-Defence Protections and Addressing Rising Home Invasions in Ontario

WHEREAS violent home invasions have increased in several regions of Ontario, creating growing fear and frustration among residents;

AND WHEREAS Ontario homeowners increasingly believe that current self-defence laws do not provide sufficient or clear protection for individuals who lawfully defend themselves and their families during violent intrusions;

AND WHEREAS rural residents often experience police response times that can exceed 30 minutes or more, leaving citizens without immediate protection when confronted with life-threatening emergencies;

AND WHEREAS the absence of “home invasion” as a distinct offence in the national Uniform Crime Reporting system prevents governments from understanding the true scale of this crime and responding appropriately;

AND WHEREAS the Province of Ontario has repeatedly called for strengthened homeowner protections, including consideration of castle-law-style provisions, and for the federal government to act;

AND WHEREAS residents expect all levels of government to take decisive action to address gaps that leave families vulnerable in their own homes;

### NOW THEREFORE BE IT RESOLVED THAT:

1. The Municipality of Calvin strongly supports the Province of Ontario’s call for strengthened homeowner self-defence protections, including the adoption of clear and robust “castle law”-type provisions to ensure that law-abiding residents can protect themselves without fear of unjust prosecution.
2. Council calls on the Government of Canada to immediately prioritize reforms to the Criminal Code that strengthen and clarify the rights of homeowners who act in legitimate self-defence during violent home invasions.
3. Council demands that the federal government amend the Uniform Crime Reporting system to classify “home invasion” as a distinct criminal offence, allowing for accurate tracking, targeted enforcement, and informed public policy.
4. Council urges the Province of Ontario to take stronger action to monitor, publish, and improve police response times in rural and northern communities, and to ensure that residents are not left unprotected due to resourcing shortages.

5. Council encourages all Ontario municipalities to adopt similar resolutions to demonstrate a unified municipal voice calling for urgent reforms that protect citizens in their homes.

BE IT FURTHER RESOLVED THAT copies of this resolution be forwarded to:  
The Prime Minister of Canada, The Minister of Justice and Attorney General of Canada.  
The Premier of Ontario, The Attorney General of Ontario, The Solicitor General of Ontario,  
MPP Vic Fedeli, and all Ontario municipalities.



November 28, 2025

Premier Doug Ford

Sent via email: [premier@ontario.ca](mailto:premier@ontario.ca)

Dear Premier Doug Ford:

Please be advised that Brantford City Council at its meeting held November 25, 2025 adopted the following:

**12.4.11 Professional Activity (P.A) Day on Municipal Election Day – School Boards - Councillor Carpenter**

Councillor Carpenter read the title of his notice of motion:

WHEREAS municipalities across Ontario are responsible for organizing and administering municipal and school board elections every four years, as mandated under the *Municipal Elections Act, 1996*; and

WHEREAS local schools are traditionally among the most convenient, accessible, and familiar polling locations for voters in all communities; and

WHEREAS schools offer important accessibility features such as level entrances, parking, and public visibility that make them ideal polling stations, particularly for seniors, parents, and persons with disabilities; and

WHEREAS the use of schools as polling locations can lead to increased costs with regards to ensuring the safety and security of students; and

WHEREAS many municipalities face challenges securing suitable and accessible alternative voting locations, resulting in increased costs and reduced accessibility for voters; and

WHEREAS the Municipal Elections Act provides that school boards shall provide their facilities free of charge for the Municipal and School board elections; and

WHEREAS holding a province-wide Professional Activity (P.A.) Day for all publicly funded schools on municipal election day would alleviate concerns from school administrators for voting purposes while maintaining student safety; and

WHEREAS this coordinated approach would enhance voter convenience, improve accessibility, and help strengthen civic engagement and democratic participation by allowing electors to vote at their local schools without disrupting the student body; and

WHEREAS it would also create efficiencies and potential cost savings for municipalities by reducing the need to rent alternative facilities or implement special security measures; and

WHEREAS aligning a P.A. Day with municipal election day would require minimal disruption to the school calendar, as school boards already schedule several P.A. Days each academic year; and

WHEREAS this measure would demonstrate a spirit of cooperation between the Province of Ontario, local municipalities, and school boards to promote civic engagement and fiscal responsibility;

WHEREAS the Association of Municipal Clerks and Treasurers of Ontario and its members have lobbied the Province to establish a P.A day on Election Day;

NOW THEREFORE BE IT RESOLVED THAT:

- A. The Council of the City of Brantford respectfully requests the Premier of Ontario to consider directing all publicly funded school boards in Ontario to schedule a Professional Activity (P.A.) Day on the date of the municipal election in each election year; and
- B. That this direction be made in consultation with the Ministry of Education, the Association of Municipalities of Ontario (AMO), and school board associations, to ensure consistency across the province; and
- C. THAT a copy of this resolution be forwarded to:
  - i. The Premier of Ontario;
  - ii. The Minister of Education;
  - iii. The Association of Municipalities of Ontario (AMO);
  - iv. The Ontario Public School Boards' Association (OPSBA);
  - v. The Ontario Catholic School Trustees' Association (OCSTA); and
  - vi. All Ontario municipalities for their information and support
  - vii. MPP Will Bouma

I trust this information is of assistance.

Yours truly,



Chris Gauthier City Clerk,  
[cgauthier@brantford.ca](mailto:cgauthier@brantford.ca)

CC - The Minister of Education [paul.calandra@pc.ola.org](mailto:paul.calandra@pc.ola.org)

The Ontario Public School Boards' Association (OPSBA) [Bwallace@opsba.org](mailto:Bwallace@opsba.org)

The Ontario Catholic School Trustees' Association (OCSTA) [aobrien@ocsta.on.ca](mailto:aobrien@ocsta.on.ca)

Association of Municipalities of Ontario - [resolutions@amo.on.ca](mailto:resolutions@amo.on.ca)

All Ontario municipalities for their information and support

MPP Will Bouma - [will.bouma@pc.ola.org](mailto:will.bouma@pc.ola.org)



OFFICE OF THE MAYOR  
 FRANK CAMPION  
 60 East Main Street  
 Welland, Ontario  
 L3B 3X4  
 Phone: 905-735-1700  
 Fax: 905-735-1543

December 2, 2025

**Subject: A Call to Action: Standing Together for Justice and the Protection of Canada's Children**

Dear Fellow Mayors,

I write to you today not only as the Mayor of Welland, but as a member of a community that has been deeply shaken by an unthinkable act in August 2025: the brutal sexual assault of a three-year-old child. This tragedy has horrified our residents, leaving families in grief and disbelief, and compelling us as leaders to confront the uncomfortable truth that our justice system is failing to adequately protect our most vulnerable.

While no policy can erase the trauma this child and their family will endure, we have a moral obligation to act. This moment demands leadership from all of us, to raise our collective voices and ensure that meaningful reform takes place.

I urge you to join me in calling on provincial and federal governments to take immediate and decisive action by advancing the following measures:

- The full and expedited implementation of recent federal bail and sentencing reforms, so that new provisions designed to protect the public—particularly victims of violent sexual crimes—are applied swiftly and consistently across all jurisdictions.
- Strengthening bail and sentencing provisions so that individuals charged with, or convicted of, violent sexual crimes face the strictest possible conditions, including limits on early release in cases of extreme brutality.
- That parole eligibility for sexual offences against children reflects the full gravity of these crimes, limiting conditional or early release for offenders who pose ongoing risks to community safety.
- Strengthening the National Sex Offender Registry, providing communities and police with timely, accurate information and effective tools to safeguard residents.

Canadians must be able to trust that our justice system prioritizes public safety—especially the safety of children—above all else. Communities like ours cannot bear the weight of knowing that legislative gaps may allow dangerous offenders to harm again.

I am calling on you, my colleagues in municipalities across Canada, to:

1. Pass council resolutions urging your respective provincial governments to review and strengthen laws protecting children from violent offenders.
2. Collaborate through FCM and provincial municipal associations to bring a united municipal voice to Ottawa and all legislatures across the country, advocating for the timely implementation and continued enhancement of justice reforms.
3. Engage your local MPs, MPPs/MLAs, and their governments to advocate for continued legislative and judicial reform.

4. Support awareness and prevention efforts within your communities to reinforce the safety and well-being of every child.

Together, we can create a wave of leadership that demands justice and refuses complacency. The protection of children transcends politics and geography; it is a shared duty that defines who we are as a nation.

Thank you for standing with us in this urgent cause. I would welcome the opportunity to coordinate efforts with you and your councils to move this national call forward.

With respect and solidarity,



Frank Campion  
Mayor of Welland

## Template Letter

[Date]

The Honourable Rob Flack  
 Minister of Municipal Affairs and Housing  
 College Park, 17th Floor  
 777 Bay Street  
 Toronto, ON M7A 2J3

The Honourable Peter Bethlenfalvy  
 Minister of Finance  
 Frost Building South  
 7 Queen's Park Crescent  
 Toronto, ON M7A 1Y7

Dear Ministers Flack and Bethlenfalvy,

As an employer within the Ontario Municipal Employees Retirement System (OMERS) pension plan, I am writing to express [Municipality]'s concern with the legislative changes contained in Bill 68.

We share the province's commitment to ensuring OMERS remains strong, sustainable, and responsive to the needs of employers and employees alike. However, Bill 68 risks weakening the very principles that have made the OMERS model stable and accountable for more than two decades.

The changes in Bill 68 would dissolve the independent Sponsors Corporation and replace it with a new "Sponsors Council" that lacks corporate status, independent resources, and fiduciary protections. In practice, this would allow pension decisions to be made without meaningful municipal oversight, increasing financial exposure for local governments and, ultimately, local taxpayers.

At a time when municipalities are already stretched thin by rising costs, downloaded responsibilities, and growing service demands, we cannot afford new, unfunded pension liabilities or diminished accountability. Ontarians expect their local governments to protect public dollars; we need pension governance structures to do the same.

We believe that current structure of OMERS, with two corporate Boards is the model that would best deliver on the long-term sustainability of the pension plan. This model works because it balances independence, accountability, and fairness between employers and employees.

We urge your ministries to work with the Association of Municipalities of Ontario (AMO) and all OMERS sponsors to chart a path forward on regulations, by-laws, and any further legislative changes. Municipalities stand ready to work collaboratively with the province to strengthen governance, enhance transparency, and protect the long-term interests of both workers and communities.

Sincerely,  
 [Head of Council's Name]  
 [Position], [Municipality Name]

## Template Resolution

**WHEREAS** the Ontario Municipal Employees Retirement System (OMERS) Pension Fund serves over 1,000 employers and over half a million employees and retirees from diverse groups including: municipal governments, school boards, libraries, police and fire departments, children's aid societies, and electricity distribution companies; and

**WHEREAS** the long-standing jointly-sponsored governance model with two corporate boards has provided stability, accountability, and fairness for both plan members and employers for more than two decades; and

**WHEREAS** the Government of Ontario has passed legislative changes to OMERS' governance structure through Bill 68; and

**WHEREAS** these changes would replace the current OMERS Sponsors Corporation with a new Sponsors Council that would lose its corporate status and independent resources; and

**WHEREAS** the proposed model could allow pension decisions affecting municipal employers and employees to be made without meaningful municipal oversight, increasing financial risk for municipalities and local taxpayers; and

**WHEREAS** municipalities are already under significant fiscal strain and cannot absorb additional pension costs without consequences for property taxes or local services;

**THEREFORE BE IT RESOLVED THAT** [Municipality Name] does not support the legislative changes to the *OMERS Act* contained in Bill 68 and requests that the Government of Ontario reconsider the advisability of proceeding with these changes;

**FURTHER BE IT RESOLVED THAT** the [Municipality Name] Council supports the Association of Municipalities of Ontario (AMO) in calling on the Government of Ontario to:

1. Ensure Sponsors retain full control without restrictions over their appointments to the new Sponsors Council and Administration Corporation;
2. Guarantee the Sponsors Council's independence from the plan administrator and access to resources needed to perform its duties; and
3. Limit the Minister's regulation-making authority over plan design and the Sponsors Council's internal affairs.

**BE IT FURTHER RESOLVED THAT** this resolution be circulated to:

- The Honourable Rob Flack, Minister of Housing and Municipal Affairs;
- The Honourable Peter Bethlenfalvy, Minister of Finance;
- [Local MPPs Names]; and
- The Association of Municipalities of Ontario (AMO).



## Council Staff Report

**To:** Mayor Ferguson and Members of Council  
**Subject:** Grants  
**Meeting:** Council - 11 Dec 2025  
**Department:** Administration  
**Staff Contact:** Janet Denkers, Clerk Administrator

### Recommendation:

**That Council receive and file the report on grants.**

### Background:

The Ontario Trillium Grant - Capital Grant is a grant to improve community facilities and physical spaces. The grant application is from Feb. 4, 2026 to March 4, 2026. The available funding is \$10,000 - \$200,000

The Pothole Program was released with municipalities with populations under \$10,000 being eligible to be awarded up to \$38k. *Application submitted*

The Seniors Community Grant Program has a deadline of Dec. 18, 2025 with up to \$25,000 available

### Comments:

#### Project Proposal # 1 Downtown Gazebo Rebuild and Park Enhancement

Funding Priority: Enrich lives through arts, culture and heritage / help people build stronger connections and a deeper sense of belonging in their community

Project Objective: Improve a facility or space to make it more useable and accessible and offer outdoor active living programs

#### Project Activity:

- New gazebo that is accessible
- New lighting/ electrical capabilities for outside concerts
- Park Art to improve the downtown area
- Improved playground equipment (checkers table)

Staff are looking into other gazebo improvements to help seniors stay connected to their community and avoid isolation with application to the Seniors Community Grant Program.

### Financial Considerations:

None directly associated. The grants, if approved would assist with gazebo / park rebuild costs



## Council Staff Report

**To:** Mayor Ferguson and Members of Council  
**Subject:** 2025 Emergency Response Plan & Program Update  
**Meeting:** Council - 11 Dec 2025  
**Department:** Emergency Management  
**Staff Contact:** Janet Denkers, Clerk Administrator

### Recommendation:

**That the report be received for information.**

### Background:

The Municipality is annually required to complete a mock emergency exercise and review of the municipal plan, HIRA (hazard identification risk assessment), critical infrastructure and program review.

### Comments:

A meeting was held on November 27th to review and complete the annual compliance.

The current municipal emergency response plan was adopted by Council in 2021 with minor staffing / contact name changes each year. The committee and CEMC and alternate CEMC's provided updates and recommendations to the plan for the Committee to consider. The changes were considered minor in nature (administrative name changes).

The HIRA was reviewed and adjusted as the Committee saw fit in addition to updates to the municipal critical infrastructure.

A table top exercise was also completed.

### Financial Considerations:

There are no costs associated with the report.



## Council Staff Report

**To:** Mayor Ferguson and Members of Council  
**Subject:** Energy Project Review Application Fee  
**Meeting:** Council - 11 Dec 2025  
**Department:** Administration  
**Staff Contact:** Janet Denkers, Clerk Administrator

### Recommendation:

**That the fees for Energy Project Review for proposed energy projects in the municipality be included in the municipal fees by-law under section F - Planning and Development Fees; and that staff be directed to formalize the criteria for review of future IESO projects.**

### Background:

In 2025, the Municipality was approached for two energy projects - a potential 100KW wind turbine project and a potential 400 MW battery storage project. The wind project was turned down and the battery storage project application was withdrawn.

The rationale for this added fee is to recover administrative costs associated with the energy project review and fees tied to municipal support resolutions for electricity projects. The administrative time incurred when a proposal is presented to the Municipality is substantial and having associated costs with the review is similar to all development applications received by the municipality. These fees would moderately recoup the administrative costs of municipal staff and the overhead costs incurred from the County when seeking their input.

The fee in no way would provide any approval of projects. The fee is also not intended to be a deterrent to alternative energy applications being considered in the Municipality but rather a method of moderately recouping administrative costs incurred when an application is proposed.

### Comments:

The suggested fees to be included in the fees by-law is:

Energy Project - review of request for a municipal support resolution - \$1,500.

### Financial Considerations:

None associated.

THE CORPORATION OF THE MUNICIPALITY OF BROOKE-ALVINSTON

By-Law Number 45 of 2025

Being a By-Law for the imposition and collection of fees and charges for certain Municipal Services and Activities.

WHEREAS Section 391(1) of the Municipal Act, 2001, as amended from time to time, authorizes the Council of a municipality to pass by-laws imposing fees or charges on persons for services or activities provided or done by or on behalf of it;

AND WHEREAS Section 69(1) of the Planning Act, R.S.O. 1990, c.P.13, as amended from time to time, authorizes the Council of a municipality to pass a by-law imposing a tariff of fees on persons for the processing of applications made in respect of planning matters;

AND WHEREAS the Council of the Municipality of Brooke-Alvinston deems it advisable and expedient to impose fees or charges for services and planning applications;

NOW, THEREFORE, THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF BROOKE-ALVINSTON HEREBY ENACTS AS FOLLOWS:

1. That the fees and charges as set out in schedules inclusive to this By-law shall be hereby set for the services described in schedules A through K attached hereto.
2. That By-law 53 of 2024 is hereby repealed, effective December 31, 2025.
3. That this By-law shall come into force and effect as at JANUARY 1, 2026, or on the date(s) as listed on the attached schedules.

READ A FIRST AND SECOND TIME THIS 11th DAY OF DECEMBER, 2025.

READ A THIRD TIME AND FINALLY PASSED THIS 11th DAY OF DECEMBER, 2025.

\_\_\_\_\_  
David Ferguson, Mayor

\_\_\_\_\_  
Janet Denkers, Clerk-Administrator



**SCHEDULE B  
BUILDING PERMIT FEES  
By-Law Number 45 of 2025**

<b>RESIDENTIAL</b>	<b>Deposit/fee</b>
NEW RESIDENTIAL UNIT (including attached garage)	\$1,613.00
NEW GARAGE (attached, if built separately)	\$645.00
DETACHED ACCESSORY BUILDING (Residential)	\$484.00
APPARTMENTS & MULTIPLE HOUSING	\$2,957.00
ADDITIONS (Residential)	\$1,022.00
ALTERATIONS/REPAIRS (Residential)	\$806.00
FIREPLACES, WOODSTOVES	\$296.00
DECKS	\$403.00
<b>AGRICULTURAL</b>	
BUILDINGS (drive sheds, pole barns, etc)	\$806.00
BUILDINGS (livestock barns, etc)	\$2,419.00
GRAIN BINS/SILOS	\$538.00
MANURE PITS	\$1,613.00
<b>COMMERCIAL/INDUSTRIAL</b>	
NEW BUILDINGS (including Restaurants)	\$2,419.00
RENOVATIONS	\$2,097.00
<b>INSTITUTIONAL</b>	
NEW BUILDINGS	\$2,419.00
RENOVATIONS	\$2,097.00
<b>OTHER</b>	
DEMOLITIONS	\$242.00
BUILDING RELOCATIONS (road deposit, etc. needed)	\$1,290.00
SWIMMING POOLS/FENCING	\$269.00
TENT (added at the August 12, 2021 Regular Council Meeting)	\$162.00
COMMERCIAL TOWERS	\$1,344.00
WIND MILLS / TURBINES < 1MW plus any additional costs	\$19,425.00
WIND MILLS / TURBINES > 1MW plus any additional costs	\$23,494.00
SOLAR FACILITIES	
Class 1 - ground mounted (less or equal to 10 kw)	No charge
Class 1 - 2 rooftop/wall mounted (less or equal to 10 kw)	\$242.00
Class 3 - (greater than 10 kw)	\$565.00
BIO-ENERGY FACILITIES	\$726.00
WATER ENERGY FACILITIES	\$726.00
CHANGE OF USE	\$322.00
RENEWAL OF CANCELLED PERMIT - flat fee	\$107.00
PLUMBING PERMIT - Plumbing/Septic Permits are issued by the County	Varies
BUILDING WITHOUT A PERMIT – any person commencing building without the required permit is subject to a fine equal to the applicable permit fee.	
<p>Note: Building Fee Revenues must be used solely to fund Building Permit Fees Services. The above Fees have been established based on a review of Building Permit Fee Costs invoiced by the County and a comparison of Fees charged by other surrounding municipalities. Building Permit Fee Revenues and Costs will be reviewed annually and any excess/deficiency will be allocated to/from a Building Permit Cost Stabilization Reserve Fund. When appropriate, fee adjustments will be brought forward for consideration.</p>	

**SCHEDULE C  
ANIMAL CONTROL FEES**

By-Law Number 45 of 2025

DESCRIPTION	Dog By-Law 32 of 2025	YEARLY FEE OR CHARGE
Kennel licence		\$150.00 (plus cost recovery)
Dogs:		
Altered / Unaltered		
First dog > 3 mo	Valid rabies certificate	\$30.00
Second dog > 3 mo	Valid rabies certificate	\$35.00
Third dog > 3 mo	Valid rabies certificate	\$40.00
Altered / Unaltered		
First dog > 3 mo	No Valid rabies certificate	\$50.00
Second dog > 3 mo	No Valid rabies certificate	\$50.00
Third dog > 3 mo	No Valid rabies certificate	\$50.00
Restricted dog licence	Valid rabies certificate	\$225.00
Guide dog/Service dog		No Charge
Replacement tags		\$15.00
Replacement tags (from another municipality)		\$5.00
Redemption Fee (dog impoundment)	First offence	\$125.00
Redemption Fee (dog impoundment)	2nd offence - same dog	\$275.00
Redemption Fee (dog impoundment)	3+ offence - same dog	\$300.00

**SCHEDULE D  
FIRE & EMERGENCY SERVICES FEES  
By-Law Number 45 of 2025**

DESCRIPTION	FEE OR CHARGE
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**Emergency 911 Civic addressing:**

911 address sign (signs provided by County)	\$20.00 each (cost recovery)
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**Fire Department:**

Vehicle accident	Non resident - % basis unless one responsible (police charges) for two or more vehicles involved	Cost recovery trucks at MTO rate and personnel plus 5%
Fire compliance letters	Residential	\$50.00
	Commercial/Industrial/Multi-Res	\$200.00
Property (Infrastructure) Inspections	Residential/Commercial/Industrial/ Multi-Res	Cost recovery plus 5%
Call out by Police/By-law officials	Putting out illegal fire	Cost recovery trucks and personnel plus 5%; Cost of By-law Enforcement Officer, plus 5%
Fire Inspections		Cost recovery plus 5%
Fire Observance Request	(Request fire personnel/trucks to attend/monitor a fire/burn	\$100/truck/hour
Attendance at Special Events where Event Organizers charge a fee for entry (Note: excludes our Fall Fair, but includes Tractor Pull and Demolition Derby and any other events where Fire Services are requested).	Provide First Aid, Traffic Control, Fire Protection standby services and other duties	Labour Cost Recovery, plus 5%

False Alarms	As per By-law 50 of 2024
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**SCHEDULE E**  
**PUBLIC WORKS DEPARTMENT FEES**  
**By-Law Number 45 of 2025**

DESCRIPTION	FEE OR CHARGE
Road Occupancy Permit	\$150.00; plus a \$2,500 refundable deposit
Culvert – one allowable / property (8m)	Owner pays costs for culvert over 8m
Drains – road crossings	50% owner; 50% municipality
Laneways	1 access / assessed property owner; additional laneways at owner's expense
Equipment/manpower rates for any customer work performed work:	
Backhoe	\$95/hr
Dump truck	\$115/hr
Foreman	\$60/hr
Laborer	\$45/hr
Gravel (delivery extra)	\$25/tonne
Cement Gravel	\$25/tonne
Rip Rap	\$55/tonne
Culverts, and other items not listed	Cost, plus 5%
Sale of used material (e.g. culverts) shall be at a cost determined by the Public Works Manager.	

**SCHEDULE F**  
**PLANNING AND DEVELOPMENT FEES**  
 By-Law Number 45 of 2025

DESCRIPTION	FEE OR CHARGE
Official Plan Amendment, plus SCRCA fee, if applicable	\$1,000.00
Zoning amendment (includes County fee)	\$900.00
Site Plan, plus SCRCA fee, if applicable	\$350.00
Site Plan, Major (over \$100,000 value) plus SCRCA fee, if applicable	\$1,200.00
Minor variance, plus SCRCA fee, if applicable	\$550.00
Consent/Severance, plus SCRCA fee, if applicable	\$800.00
Consent Deed Stamping	\$300.00
Consent Parkland Fee (Commercial/Industrial)	\$2,500.00
Plan of Subdivision (third party servicing review)	\$2,500 deposit - billed actual costs, plus 5% admin
Copy of Official Plan (no coloured maps)	\$75.00
Copy of Zoning By-law (no coloured maps)	\$100.00
(copies of individual sections – administration charges apply)	
Tile Drainage Inspection	Cost, plus 5%
Municipal Drain Inspector – call out to review drainage issues not covered under the Drainage Act for recovery purposes	Cost, plus 5%
Energy Project - review of request for a municipal support resolution	\$1,500.00

SCRCA = St. Clair Region Conservation Authority

*Any other costs incurred in excess of fees listed above will be charged on a full cost recovery basis, plus a 5%*

**SCHEDULE G  
FREEDOM OF INFORMATION FEES  
By-Law Number 45 of 2025**

DESCRIPTION	FEE OR CHARGE
Fee required with application	\$5.00
Photo copies and computer print outs	Schedule A charges apply
Photo copies (color – letter size only)	Schedule A charges apply
Manually searching a record	\$50.00 per hour / 15 min intervals
Preparation of record for disclosure	\$80.00 per hour / 15 min intervals
<p>If it is estimated that the cost is \$100.00 or more than the person requesting the record must pay a deposit equal to the estimate before further steps are taken to respond.</p>	

**SCHEDULE H  
PROPERTY STANDARDS FEES**

By-Law Number 45 of 2025

DESCRIPTION	FEE OR CHARGE
Invoices received from property standards officer or from the By-law Enforcement Officer related to any property standards issue	Full charges from invoices plus a 10% administrative fee. (to be added to taxes if not paid in 30 days)
Municipal Costs - Grass cutting by staff	\$75 per hour - \$75 minimum per cut charge. (to be added to taxes if not paid in 30 days)
Other Municipal Costs	Full cost recovery based on hourly rates plus a 10% administrative fee. (to be added to taxes if not paid in 30 days)

*Any other costs incurred relating to a property standards issue shall be recovered on a full cost recovery basis, be subject to a 10% administrative fee and shall be added to taxes if not paid in 30 days, with applicable interest charges being applied.*

**SCHEDULE I  
BROOKE-ALVINSTON-INWOOD COMMUNITY CENTRE FEES**

By-Law Number 45 of 2025

DESCRIPTION	FEES/CHARGES <i>(H.S.T.extra, unless otherwise noted)</i>				
	2025	2026	2027	2028	2029
<b>Effective Date (January 1st of each year)</b>					
<b>MAIN AUDITORIUM</b>					
Daily Rental - Includes Kitchen & Bar (12 hr max)	\$635.00	\$667.00	\$700.00	\$735.00	\$772.00
Daily Rental -12 hour max -New Years	\$1,050.00	\$1,103.00	\$1,158.00	\$1,216.00	\$1,277.00
Daily Rental -12 hour max -Stag & Doe	\$840.00	\$882.00	\$926.00	\$972.00	\$1,021.00
Daily Rental - Hall & Kitchen only (12 hr max)	\$594.00	\$624.00	\$655.00	\$688.00	\$722.00
Extra Day Set Up (7:30am-4:00pm)	\$236.00	\$248.00	\$260.00	\$273.00	\$287.00
Additional hourly setup (above extra day setup)	\$34.00	\$36.00	\$38.00	\$40.00	\$42.00
Half Day Rental (4 hours or less)	\$320.00	\$336.00	\$353.00	\$371.00	\$390.00
Funeral Rental - Includes Kitchen & Bar	\$310.00	\$326.00	\$342.00	\$359.00	\$377.00
Kitchen only - per hour	\$47.00	\$49.00	\$51.00	\$54.00	\$57.00
Bar supplies charge	\$58.00	\$61.00	\$64.00	\$67.00	\$70.00
Set up by staff (Tables/Chairs)	\$84.00	\$88.00	\$92.00	\$97.00	\$102.00
Booking deposit (due day of booking)	\$225.00	\$225.00	\$225.00	\$225.00	\$225.00
Damage Deposit (refundable)	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00
Youth Activity - Per Person - <i>H.S.T. Included</i>	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
Summer fitness programs (Apr 1 - Sept 30)/hour	\$47.00	\$49.00	\$51.00	\$54.00	\$57.00
Winter fitness programs (Oct 1 - Mar 31)/hour	\$37.00	\$39.00	\$41.00	\$43.00	\$45.00
Stag & Doe - Special Damage Deposit	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
STAT Holiday Rental - fee + 50% of fee					
<b>ICE (effective October each year)</b>					
Prime Time - per hour (4:00pm-12:00 midnight)	\$180.00	\$185.00	\$191.00	\$197.00	\$203.00
Non Prime Time - hourly (5am-4pm Mon-Fri, excluding Stat Holidays, School Holidays and School Professional Development Days)	\$105.00	\$110.00	\$116.00	\$122.00	\$128.00
Minor Sports - per hour	\$165.00	\$170.00	\$175.00	\$180.00	\$185.00
Non Prime Time Week Day/hour/elementary age child (9am-3:30pm on snow/fog days only) HST incl.	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00
Non Prime Time Week Day/hour/individual (walk-ins - 9am-3:30pm) HST incl. - Up to 5 skaters	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00
Moms & Tots	N/C	N/C	N/C	N/C	N/C
STAT Holiday Ice - All Hours Fee	\$180.00	\$185.00	\$191.00	\$197.00	\$197.00
<b>UPSTAIRS HALL &amp; MEETING ROOM - Jan 1</b>					
Hall - Full Day/Evening (Includes Kitchen/Bar)	\$147.00	\$154.00	\$162.00	\$170.00	\$179.00
Hall - Half Day/Evening (4 hours or less)	\$79.00	\$83.00	\$87.00	\$91.00	\$96.00
Hall - Service Club/Outreach Program Meeting	\$34.00	\$36.00	\$38.00	\$40.00	\$42.00
Hall Set up Fee	\$42.00	\$44.00	\$46.00	\$48.00	\$50.00
Kitchen only (per hour)	\$37.00	\$39.00	\$41.00	\$43.00	\$45.00
Damage Deposit	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00
Summer fitness programs (Apr 1 - Sept 30)/hour	\$39.00	\$41.00	\$43.00	\$45.00	\$47.00
Winter fitness programs (Oct 1 - Mar 31)/hour	\$34.00	\$36.00	\$38.00	\$40.00	\$42.00
Meeting Room (4 hours or less)	\$19.00	\$20.00	\$21.00	\$22.00	\$23.00
<b>ARENA FLOOR (effective January 1st each year)</b>					
Day/Night Rental - 12 hours maximum	\$606.00	\$636.00	\$668.00	\$701.00	\$736.00
Hourly Rate	\$68.00	\$71.00	\$75.00	\$79.00	\$83.00
<b>BALL DIAMOND, MISC (effect Jan 1 each year)</b>					
Ball Diamond adult games / season	\$525.00	\$551.00	\$579.00	\$608.00	\$638.00
Ball Tournament 1 diamond / weekend	\$210.00	\$221.00	\$232.00	\$244.00	\$256.00
Ball Tournament 2 diamond / weekend	\$394.00	\$414.00	\$435.00	\$457.00	\$480.00
Additional liming fee - per game (if requested)	\$42.00	\$44.00	\$46.00	\$48.00	\$50.00
Minor Ball - Annual Fee/child (excludes T-ball)	\$15.00	\$16.00	\$17.00	\$18.00	\$19.00
Inwood Pavillion/day (12 hours or less - unstaffed)	\$47.00	\$49.00	\$51.00	\$54.00	\$57.00
Alvinston Pavillion/day (12 hours or less - unstaffed)	\$74.00	\$78.00	\$82.00	\$86.00	\$90.00
Grounds Rental - per day (12 hours or less)	\$168.00	\$176.00	\$185.00	\$194.00	\$204.00
Grounds / Pavillion Clean Up Charge	\$189.00	\$198.00	\$208.00	\$218.00	\$229.00
Bodily Fluids Clean Up Charge (min extra charge)	\$210.00	\$221.00	\$232.00	\$244.00	\$256.00
Chairs - wooden (each)	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00
Tables - picnic or other wooden tables (each)	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
Blackout fee - Private Event (per day)	\$485.00	\$509.00	\$534.00	\$561.00	\$589.00
Blackout fee - Public Event (per day)	\$240.00	\$252.00	\$265.00	\$278.00	\$292.00

**SCHEDULE J**  
**WATER & SEWER CONNECTION/DISCONNECTION & RELATED FEES**  
 By-Law Number 45 of 2025

DESCRIPTION	FEE OR CHARGE
Bulk Water key (non resident)	\$500 deposit & \$50 annual fee
Bulk Water Dispenser Key (Resident)	\$100 deposit & \$25 annual fee
Replacement Water Tower Key	\$100.00
Water Meter (3/4")	\$400.00
Water Meter (1")	\$525.00
Water Meter (>1")	Cost, plus 5%
Water Disconnection/Reconnection - temporary	\$75.00
Water Disconnection/Reconnection - temp (after hours)	\$150.00
Water disconnection (> mo) - curb stop shut off & water meter	\$350.00
Water reconnection (> mo) - curb stop turned on	\$350.00 + purchase of new meter
Water Disconnection - Permanent (curb stop removed)	\$500.00 deposit Billed all costs + 5% admin
Sewer Disconnection - Permanent	\$500.00 deposit Billed all costs + 5% admin
Water Reconnection after permanent disconnection	\$1,500.00 deposit Billed all costs + 5% admin
Sewer Reconnection after permanent disconnection	\$1,500.00 deposit Billed all costs + 5% admin
Alvinston Water - New Connection - in town (see notes 1, 2, & 3 below)	\$3,500.00 capital charge; plus all costs incurred to install curbstop at property line, plus 5% admin fee; \$1,500.00 deposit required.
Alvinston Sewer - New Connection - in town (see notes 1, 2, 3 & 4 below)	\$3,500.00 capital charge; plus all costs incurred to install curbstop at property line, plus 5% admin fee; \$1,500.00 deposit required.
Inwood - Water - In town	Provided by the Township of Enniskillen
Inwood Sewer - new connection - in town (see notes 1, 2 & 3 below)	\$8,500 capital charge ; plus all costs incurred to install curbstop at property line, plus 5% admin fee; \$2,500.00 deposit required.
<b>Specific Waterline Subsequent Connection Charge - Connection after waterline service was originally installed past property.</b>	
Shiloh Line (see notes 1 & 2 below)	Original Cost (\$8,500.00) + yearly inflation since 2013 + 10%
Churchill Line to Alvinston (see notes 1 & 2 below)	Original Cost (\$7,500.00) + yearly inflation since 2004 + 10%
Brooke Line - West of Nauvoo (see notes 1 & 2 below)	Original Cost (\$9,335.82) + yearly inflation since 2009 + 10%
Brooke Line - East of Nauvoo (see notes 1 & 2 below)	Original Cost (\$8,857.51) + yearly inflation since 2009 + 10%
Railroad Line Extension (see notes 1 & 2 below)	Original Cost (\$7,500.00) + yearly inflation since 2007 + 25%
Service Charge	Hourly rate + overhead + 25% admin fee
Tenant Deposit	\$300.00
Note 1 - Assumes water/sewer line runs past property, but property has no curbstop/stub to make connection. If line(s) does not run past property, then property owner is responsible for all costs to bring the line(s) to the property in addition to above charges.	
Note 2 - Property owners are responsible for all costs of connection from property line to dwelling.	
Note 3 - Any "In Town" property located in one of the "Specific Waterline Subsequent Connection Charge" areas are subject to the Specific Waterline Subsequent Connection Charges, as indicated.	
Note 4 - Any sewer connection to the "Hayter Ventures Ltd." sewer line (3263-3285 Nauvoo Road) will be charged at a proportionate cost recovery fee as determined by the Municipality & Black Creek Engineering or their successor(s).	

**SCHEDULE K  
MISCELLANEOUS FEES  
By-Law Number 45 of 2025**

DESCRIPTION	FEE OR CHARGE
<b>Marriage Licences</b>	\$125.00
Marriage Ceremonies	
Normal Working Hours	\$300.00
weekends / after hours	\$350.00 (municipal fee \$50.00)
wedding witness fee	\$25.00 / witness
<b>Advertising at BAICCC</b>	
- Advertising – wall	\$150.00 + H.S.T.
- Advertising – boards	\$225.00 + H.S.T.
- Advertising – board & half	\$350.00 + H.S.T.
- Advertising – outer board	\$75.00 + H.S.T.
- Olympia - wrapping, sponsorship opportunity	Minimum \$1,050.00/year + H.S.T. (5 year contract) (Advertiser pays for wrapping charges)
- Olympia – individual business	\$150.00 + H.S.T. per ad
- Ice Lay Logo , <= 10ft2	\$300.00 + H.S.T./season
- Ice Lay Logo, 10> = 21 ft2	\$400.00 + H.S.T./season
- Ice Lay Logos - > 21 ft2	\$500.00 + H.S.T./season
- Glass	\$50.00 / pane + H.S.T
- Main Steps	\$35.00 / step + H.S.T.
- Bleacher steps	\$250.00 / step H.S.T
<b>Ball Diamond Banner Advertising</b>	
4ft x 12 ft with grommets	\$500 / year + HST
4 ft x 6 ft with grommets	\$250 / year + HST
<b>Approved Vending Machine</b>	\$350.00 / year + HST
<b>Moving Permits (By-law 15 of 2015)</b>	\$11,000.00 deposit + \$200.00 application fee
<b>Sale of Land (By-law 56 of 2013)</b>	\$250.00 application fee + \$3,500.00 deposit + any other applicable fees, if approved Residential/urban zone \$1.75/ft <sup>2</sup> (minimum purchase price \$2,500.00 + HST)  Agricultural/commercial/industrial \$3.50/ft <sup>2</sup> (minimum purchase price \$5,000.00 + HST)



## Council Staff Report

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**To:** Mayor Ferguson and Members of Council  
**Subject:** Accounts Payable Listing - November 2025  
**Meeting:** Council - 11 Dec 2025  
**Department:** Treasury  
**Staff Contact:** Stephen Ikert, Treasurer

### **Recommendation:**

**That Council receive and file the Accounts Payable Listing for November 2025.**

### **Background:**

The Accounts Payable Listing is provided for information purposes only. Any questions should be directed to the treasurer or appropriate department head. In most cases the goods or services have already been provided and the Municipality is already legally obligated to make the payment(s) with a preference to pay on time to avoid late payment charges.

### **ATTACHMENTS:**

[Posted Accounts Payable List - November 2025](#)

# Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 11/01/2025 to 11/30/2025 Paid Invoices Cheque Date 11/01/2025 to 11/30/2025

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
<b>ASSETS &amp; LIABILITIES</b>					
01-0000-0020	003677 CUMMING JESSICA	NOV 2025 WATER DEPOSIT REFUND	11/10/2025	11/10/2025	120.80
01-0000-0020	003678 MELLIS PETER	NOV 2025 DEPOSIT REFUND	11/12/2025	11/12/2025	1,000.80
01-0000-0020	003680 CAMPBELL, BRUCE AND CANDACE	NOV 2025 WATER DEPOSIT BALANCE REFUND	11/24/2025	11/24/2025	120.80
01-0000-0020	003158 MAHOVLICH, PAUL	NOVEMBER 2025 WEDDING DEPOSIT REFUND	11/17/2025	11/17/2025	250.00
		Account Total			1,492.40
01-0000-0498	003500 RWAM INSURANCE ADMINISTRATORS INC	OCT 2025 GROUP INSURANCE	11/12/2025	11/12/2025	2.68
01-0000-1051	000279 BMO BANK OF MONTREAL	0502677-2511 ROMA HOTEL-D.FERGUSON	11/25/2025	11/25/2025	313.87
01-0000-1051	000279 BMO BANK OF MONTREAL	0502677-2511 ROMA HOTEL-D.MCCABE	11/25/2025	11/25/2025	313.87
01-0000-1051	000279 BMO BANK OF MONTREAL	0502677-2511 ROMA HOTEL-D.MCCABE	11/25/2025	11/25/2025	313.87
01-0000-1051	003295 PBS BUSINESS SYSTEMS	21192 INVOICE PAPERS	11/25/2025	11/25/2025	352.56
01-0000-1051	003295 PBS BUSINESS SYSTEMS	21193 TAX BILLS	11/25/2025	11/25/2025	352.56
		Account Total			1,646.73
01-0000-2291	002708 RECEIVER GENERAL-DEDUCTIONS	OCTOBER 2025 SOURCE DEDUCTIONS	11/12/2025	11/12/2025	29,739.82
01-0000-2292	000370 MINISTER OF FINANCE -EHT	OCT 2025 EMPLOYER HEALTH TAX	11/12/2025	11/12/2025	2,585.60
01-0000-2420	003682 TRETHERWEY, COLE	NOV 2025 WATER TOWER DEPOSIT REFUND	11/26/2025	11/26/2025	100.00
01-0000-2426	000018 CLOVER MART - 1000967669 ONTARIO CORP.	11-1125 FOOD BANK PURCHASES	11/10/2025	11/10/2025	251.13
01-0000-2426	000018 CLOVER MART - 1000967669 ONTARIO CORP.	12-1125 FOOD BANK PURCHASE	11/20/2025	11/20/2025	268.26
01-0000-2426	000185 MCGUGAN, DON	NOV 2025 FOOD BANK PURCHASES	11/12/2025	11/12/2025	495.50
01-0000-2426	003452 VAN DAMME, JEANINE	NOV 2025 FOOD BANK PURCHASES	11/21/2025	11/21/2025	109.42
01-0000-2426	003561 BARESICH, ANGIE	OCT 2025 FOOD BANK PURCHASES	11/10/2025	11/10/2025	1,834.59
		Account Total			2,958.90
		Department Total			38,526.13

# Accounts Payable

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Vendor 000000 Through 999999

Invoice Entry Date 11/01/2025 to 11/30/2025 Paid Invoices Cheque Date 11/01/2025 to 11/30/2025

Account	Vendor Number	Vendor Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
<b>LICENCES, PERMITS, RENTS</b>						
01-0050-1435	000003	BROOKE TELECOM CO-OPERATIVE	10605820-1125 PHONE & INTERNET SERVICE	11/10/2025	11/10/2025	-425.00
Department Total						-425.00
<b>GOVERNANCE</b>						
01-0240-7325	000279	BMO BANK OF MONTREAL	0502677-2511 WESTERN LOCAL GOV'T CONF	11/25/2025	11/25/2025	125.00
01-0240-7399	000263	ALVINSTON SILVER STICK	NOV 2025 1/2 PAGE AD	11/21/2025	11/21/2025	60.00
01-0240-7399	002408	DOUGLAS, JEANNETTE	NOV 2025 SENIORS ADVISORY MEETING	11/26/2025	11/26/2025	106.00
01-0240-7399	000263	ALVINSTON SILVER STICK	NOVEMBER 2025 1/4 PG AD, BANNER SPONSORSHIP	11/24/2025	11/24/2025	170.00
Account Total						336.00
01-0240-7610	000225	ROYAL CANADIAN LEGION, BR. 249	NOV 2025 POPPY FUND	11/24/2025	11/24/2025	250.00
01-0240-7610	003644	GUTHRIE PRESBYTERIAN CHURCH	NOV 2025 CHRISTMAS MEAL	11/24/2025	11/24/2025	200.00
Account Total						450.00
Department Total						911.00
<b>COUNCIL SUPPORT</b>						
01-0241-7117	003503	GREEN SHIELD CANADA	18533227 GROUP BENEFITS	11/24/2025	11/24/2025	961.38
01-0241-7117	003500	RWAM INSURANCE ADMINISTRATORS INC	OCT 2025 GROUP INSURANCE	11/12/2025	11/12/2025	309.39
Account Total						1,270.77
01-0241-7303	000003	BROOKE TELECOM CO-OPERATIVE	10605820-1125 PHONE & INTERNET SERVICE	11/10/2025	11/10/2025	106.92
01-0241-7350	002572	DENKERS, JANET	NOV 2025 MILEAGE	11/24/2025	11/24/2025	235.00
01-0241-7399	002572	DENKERS, JANET	NOV 2025 CHRISTMAS DECORATIONS	11/24/2025	11/24/2025	10.00
Department Total						1,622.69
<b>CORPORATE MANAGEMENT</b>						
01-0250-7117	003503	GREEN SHIELD CANADA	18533227 GROUP BENEFITS	11/24/2025	11/24/2025	961.38
01-0250-7117	003500	RWAM INSURANCE ADMINISTRATORS INC	OCT 2025 GROUP INSURANCE	11/12/2025	11/12/2025	518.95

# Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 11/01/2025 to 11/30/2025 Paid Invoices Cheque Date 11/01/2025 to 11/30/2025

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
				Account Total	1,480.33
01-0250-7301	000165 MANLEY'S BASICS	1172638 STAMP INK	11/14/2025	11/14/2025	11.85
01-0250-7301	000100 MCNAUGHTON HOME HARDWARE CENTRE	515667 WATER	11/14/2025	11/14/2025	3.99
				Account Total	15.84
01-0250-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-1125 PHONE & INTERNET SERVICE	11/10/2025	11/10/2025	59.48
01-0250-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-1125 PHONE & INTERNET SERVICE	11/10/2025	11/10/2025	158.65
01-0250-7303	003464 FIBERNETICS CORPORATION	765024 PHONE LINES	11/10/2025	11/10/2025	67.74
01-0250-7303	003451 BEYOND TECHNOLOGY	9943 PBX FOR PHONE SYSTEM	11/10/2025	11/10/2025	672.35
				Account Total	958.22
01-0250-7304	000279 BMO BANK OF MONTREAL	0502677-2511 AMAZON-COPIER TONER	11/25/2025	11/25/2025	121.50
01-0250-7304	003641 XEROX CANADA LTD.	F64865813 COPIER MAINTENANCE CONTRACT	11/12/2025	11/12/2025	27.78
				Account Total	149.28
01-0250-7305	003217 MUN OF BROOKE-ALVINSTON - EFT	1120460 POSTAGE	11/12/2025	11/12/2025	1,401.20
01-0250-7306	000125 MUNICIPALITY OF BROOKE-ALVINSTON - PAF	97632 SEWER & WATER	11/12/2025	11/12/2025	179.20
01-0250-7310	000279 BMO BANK OF MONTREAL	0502677-2511 EASYPAY-PAYROLL SUPPORT	11/25/2025	11/25/2025	428.27
01-0250-7310	002215 KEYSTONE TECHNOLOGIES LTD.	23105 IT SUPPORT	11/12/2025	11/12/2025	211.88
01-0250-7310	002215 KEYSTONE TECHNOLOGIES LTD.	23145 IT LICENSING	11/12/2025	11/12/2025	658.79
				Account Total	1,298.94
01-0250-7340	002214 GERBER ELECTRIC LTD	00029377 SEWER ODORS	11/10/2025	11/10/2025	175.72
01-0250-7340	000279 BMO BANK OF MONTREAL	0502677-2511 CANADIAN TIRE-HEATER	11/25/2025	11/25/2025	112.99
				Account Total	288.71
01-0250-7410	003607 MNP	12784572 2024 FINAL AUDIT	11/24/2025	11/24/2025	6,822.38
				Department Total	12,594.10

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Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 11/01/2025 to 11/30/2025 Paid Invoices Cheque Date 11/01/2025 to 11/30/2025

Account	Vendor Number	Vendor Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
<b>FIRE STATION - ALVINSTON</b>						
01-0411-7120	003125	TALBOT UNIFORMS	382851 UNIFORMS - NEW FIREFIGHTERS	11/14/2025	11/14/2025	1,518.05
01-0411-7120	003125	TALBOT UNIFORMS	384008 UNIFORMS	11/27/2025	11/27/2025	380.78
Account Total						1,898.83
01-0411-7150	000279	BMO BANK OF MONTREAL	0502677-2511 CANADIAN RED CROSS-COURSE REG	11/25/2025	11/25/2025	35.00
01-0411-7150	000279	BMO BANK OF MONTREAL	0502677-2511 CANADIAN RED CROSS-COURSE REG	11/25/2025	11/25/2025	38.50
01-0411-7150	000279	BMO BANK OF MONTREAL	0502677-2511 CANADIAN RED CROSS-COURSE REG	11/25/2025	11/25/2025	50.00
01-0411-7150	000279	BMO BANK OF MONTREAL	0502677-2511 GODFTHERS PIZZA-TRAINING LUNCH	11/25/2025	11/25/2025	85.48
Account Total						208.98
01-0411-7175	003031	LAMBTON MEAT PRODUCTS / ALEND LTD.	12981 25 YEAR SERVICE AWARD	11/14/2025	11/14/2025	500.00
01-0411-7303	000003	BROOKE TELECOM CO-OPERATIVE	10605820-1125 PHONE & INTERNET SERVICE	11/10/2025	11/10/2025	59.48
01-0411-7303	000003	BROOKE TELECOM CO-OPERATIVE	10605820-1125 PHONE & INTERNET SERVICE	11/10/2025	11/10/2025	80.14
Account Total						139.62
01-0411-7305	003217	MUN OF BROOKE-ALVINSTON - EFT	1127692 MAILING	11/21/2025	11/21/2025	21.10
01-0411-7306	000125	MUNICIPALITY OF BROOKE-ALVINSTON - PAF	97542-1 SEWER & WATER	11/12/2025	11/12/2025	219.93
01-0411-7340	000279	BMO BANK OF MONTREAL	0502677-2511 GLENCOE COUNTRY-BUILDING MAINT	11/25/2025	11/25/2025	39.54
01-0411-7340	000279	BMO BANK OF MONTREAL	0502677-2511 ALL SEASON TROPHIES	11/25/2025	11/25/2025	108.50
01-0411-7340	000279	BMO BANK OF MONTREAL	0502677-2511 PRINCESS AUTO-MAINT SUPPLIES	11/25/2025	11/25/2025	35.19
01-0411-7340	003364	R & C CLEANING	Oct25 CLEANING	11/12/2025	11/12/2025	150.00
Account Total						333.23
01-0411-7345	003232	CANADIAN IPG CORPORATION	CORUN-00619145 SCBA MAINTENANCE	11/25/2025	11/25/2025	174.02
01-0411-7345	000100	MCNAUGHTON HOME HARDWARE CENTRE	V15955 EQUIPMENT MAINTENANCE	11/21/2025	11/21/2025	216.90

# Accounts Payable

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Vendor 000000 Through 999999

Invoice Entry Date 11/01/2025 to 11/30/2025 Paid Invoices Cheque Date 11/01/2025 to 11/30/2025

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
				Account Total	390.92
01-0411-7351	003676 ALVINSTON FIREFIGHTERS ASSOCIATION	603666 FIRE CHIEF'S MEETING & DINNER	11/10/2025	11/10/2025	330.00
01-0411-7360	003232 CANADIAN IPG CORPORATION	CORUN-00617708 TRAFFIC VESTS	11/27/2025	11/27/2025	310.47
01-0411-7372	000165 MANLEY'S BASICS	1173048 INSPECTION BOOKLETS	11/25/2025	11/25/2025	19.84
01-0411-7372	003512 SURE SIGNS	30203 TAILGATE SAFETY CHEVRONS	11/12/2025	11/12/2025	114.33
				Account Total	134.17
01-0411-7373	003465 DYNAMIC DIESEL REPAIR INC	3840 R1 SAFETY INSPECTION	11/21/2025	11/21/2025	1,600.92
01-0411-7373	003465 DYNAMIC DIESEL REPAIR INC	3841 P3 SAFETY INSPECTION	11/21/2025	11/21/2025	2,472.54
01-0411-7373	003465 DYNAMIC DIESEL REPAIR INC	3869 T2 SAFETY INSPECTION	11/20/2025	11/20/2025	2,149.12
01-0411-7373	003465 DYNAMIC DIESEL REPAIR INC	3894 T4 SAFETY INSPECTION	11/20/2025	11/20/2025	2,058.83
				Account Total	8,281.41
				Department Total	12,768.66
<b>POLICE</b>					
01-0420-7460	000055 LAMBTON GROUP OPP DETACHMENT BOARD	2647 CURRENT YEAR DEFICIT	11/25/2025	11/25/2025	831.00
01-0420-7460	002180 MINISTER OF FINANCE - POLICING ONLY	421411250850033 MONTHLY POLICING	11/25/2025	11/25/2025	33,125.00
				Account Total	33,956.00
				Department Total	33,956.00
<b>PROTECTIVE INSPECTION &amp; CONTROL</b>					
01-0440-5505	003524 COOPER, BRADLEY	BP-21-026 REFUND	11/25/2025	11/25/2025	414.99
		BP-21-026 BUILDING PERMT REFND			
01-0440-5505	002223 COUNTY OF LAMBTON	PP-25-021 PLUMBING PERMIT PP-25-021	11/20/2025	11/20/2025	247.00
				Account Total	661.99
01-0440-7470	002223 COUNTY OF LAMBTON	40746 BUILDING INSPECTIONS	11/24/2025	11/24/2025	4,270.00
01-0440-7470	002223 COUNTY OF LAMBTON	40746 BUILDING INSPECTIONS	11/24/2025	11/24/2025	424.38
				Account Total	4,694.38

### Accounts Payable

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Vendor 000000 Through 999999

Invoice Entry Date 11/01/2025 to 11/30/2025 Paid Invoices Cheque Date 11/01/2025 to 11/30/2025

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
01-0440-7476	002223 COUNTY OF LAMBTON	40747 PROPERTY STANDARDS	11/24/2025	11/24/2025	1,925.00
01-0440-7476	002223 COUNTY OF LAMBTON	40747 PROPERTY STANDARDS	11/24/2025	11/24/2025	275.63
01-0440-7476	002223 COUNTY OF LAMBTON	40748 PROPERTY STANDARDS EXPENSE	11/24/2025	11/24/2025	75.00
01-0440-7476	002223 COUNTY OF LAMBTON	40748 PROPERTY STANDARDS EXPENSE	11/24/2025	11/24/2025	43.20
		Account Total			2,318.83
		Department Total			7,675.20
<b>RT&amp;M - LITTER/GARBAGE PICKUP</b>					
01-0549-7401	000066 WASTE MANAGEMENT OF CANADA CORP.	0464111-0676-1 DUMPSTER RENTAL	11/14/2025	11/14/2025	285.84
		Department Total			285.84
<b>RT&amp;M - INTERSECTION LIGHTING</b>					
01-0551-7306	000014 HYDRO ONE NETWORKS INC.	4674-1125 HYDRO	11/10/2025	11/10/2025	23.04
		Department Total			23.04
<b>RT&amp;M - SIDEWALKS</b>					
01-0552-7301	003674 BAUMAN MANUFACTURING LTD.	168278 SALTER REPAIR	11/20/2025	11/20/2025	293.89
01-0552-7301	003674 BAUMAN MANUFACTURING LTD.	168328 SIDEWALK SALTER REPAIR	11/20/2025	11/20/2025	266.14
01-0552-7301	003674 BAUMAN MANUFACTURING LTD.	168329 SIDEWALK SALTER REPAIR	11/20/2025	11/20/2025	-266.14
01-0552-7301	000041 DELTA POWER EQUIPMENT	P30797 SALTER BEARING	11/20/2025	11/20/2025	20.69
		Account Total			314.58
		Department Total			314.58
<b>RT&amp;M - CATCH BASINS</b>					
01-0553-7301	003423 TH INDUSTRIAL SUPPLY LIMITED	SI-00012466 SIDEWALK GRINDING DISK	11/24/2025	11/24/2025	51.34
		Department Total			51.34
<b>PUBLIC WORKS - OVERHEAD</b>					
01-0560-7117	003503 GREEN SHIELD CANADA	18533227 GROUP BENEFITS	11/24/2025	11/24/2025	1,384.28
01-0560-7117	003500 RWAM INSURANCE ADMINISTRATORS INC	OCT 2025 GROUP INSURANCE	11/12/2025	11/12/2025	983.49
		Account Total			2,367.77

# Accounts Payable

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Vendor 000000 Through 999999

Invoice Entry Date 11/01/2025 to 11/30/2025 Paid Invoices Cheque Date 11/01/2025 to 11/30/2025

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
01-0560-7150	000279 BMO BANK OF MONTREAL	0502677-2511 MTO-DRIVER'S ABSTRACTS	11/25/2025	11/25/2025	60.00
01-0560-7301	000279 BMO BANK OF MONTREAL	0502677-2511 AMAZON-PRINTER	11/25/2025	11/25/2025	233.90
01-0560-7301	000279 BMO BANK OF MONTREAL	0502677-2511 AMAZON-PRINTER TONER	11/25/2025	11/25/2025	59.88
01-0560-7301	000018 CLOVER MART - 1000967669 ONTARIO CORP.	13-1125 COFFEE	11/24/2025	11/24/2025	36.99
		Account Total			330.77
01-0560-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-1125 PHONE & INTERNET SERVICE	11/10/2025	11/10/2025	219.51
01-0560-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-1125 PHONE & INTERNET SERVICE	11/10/2025	11/10/2025	173.54
		Account Total			393.05
01-0560-7304	000279 BMO BANK OF MONTREAL	0502677-2511 MOT-CVOR	11/25/2025	11/25/2025	5.00
01-0560-7304	000112 NUTECH PEST SERVICES	12948 PEST CONTROL	11/12/2025	11/12/2025	47.46
01-0560-7304	003136 NAPA GLENCOE	130-589989 SHOP SUPPLIES	11/24/2025	11/24/2025	261.44
01-0560-7304	000018 CLOVER MART - 1000967669 ONTARIO CORP.	14-1125 SHOP SUPPLIES	11/26/2025	11/26/2025	20.27
01-0560-7304	003389 CERTIFIED LABORATORIES	3034477 WASH & DESALT SOAP	11/24/2025	11/24/2025	348.77
01-0560-7304	000168 WATFORD AUTO PARTS	5329-332222 WASHER FLUID	11/21/2025	11/21/2025	51.71
01-0560-7304	000069 TOROMONT INDUSTRIES LTD	PS071519099 OIL SAMPLE KITS	11/21/2025	11/21/2025	290.41
		Account Total			1,025.06
01-0560-7306	000014 HYDRO ONE NETWORKS INC.	2206-1125 HYDRO	11/14/2025	11/14/2025	503.89
01-0560-7306	000125 MUNICIPALITY OF BROOKE-ALVINSTON - PAP	97278 WATER	11/12/2025	11/12/2025	97.72
		Account Total			601.61
01-0560-7310	000279 BMO BANK OF MONTREAL	0502677-2511 DR. BATTERY-NEW BATTERY	11/25/2025	11/25/2025	82.49
01-0560-7310	000279 BMO BANK OF MONTREAL	0502677-2511 LAPTOP BATTERIES	11/25/2025	11/25/2025	67.77
01-0560-7310	000131 BEARCOM CANADA CORP	5967607 GPS & RADIO	11/20/2025	11/20/2025	335.61
		Account Total			485.87

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Invoice Entry Date 11/01/2025 to 11/30/2025 Paid Invoices Cheque Date 11/01/2025 to 11/30/2025

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
01-0560-7340	000112 NUTECH PEST SERVICES	12946 PEST CONTROL	11/12/2025	11/12/2025	47.46
01-0560-7398	000074 MACKENZIE OIL LIMITED	19361 CLEAR DIESEL	11/21/2025	11/21/2025	4,009.90
01-0560-7398	000074 MACKENZIE OIL LIMITED	20904 DYED DIESEL	11/21/2025	11/21/2025	2,686.83
		Account Total			6,696.73
		Department Total			12,008.32
<b>2024 FREIGHTLINER 114SD</b>					
01-0602-7372	003465 DYNAMIC DIESEL REPAIR INC	3903 SAFETY	11/24/2025	11/24/2025	663.65
01-0602-7397	000279 BMO BANK OF MONTREAL	0502677-2511 MTO-VEHICLE LICENSING	11/25/2025	11/25/2025	1,316.75
		Department Total			1,980.40
<b>2011 INTERNATIONAL</b>					
01-0603-7372	003465 DYNAMIC DIESEL REPAIR INC	3862 E-TEST	11/24/2025	11/24/2025	339.00
01-0603-7397	000279 BMO BANK OF MONTREAL	0502677-2511 MTO-VEHICLE LICENSING	11/25/2025	11/25/2025	1,917.50
		Department Total			2,256.50
<b>2018 WESTERN STAR</b>					
01-0604-7372	000078 J & M HEAVY EQUIPMENT REPAIR INC.	211594 HYDRAULIC HOSES	11/21/2025	11/21/2025	430.91
01-0604-7372	002008 VIKING CIVES	2735678 TARP	11/21/2025	11/21/2025	299.45
01-0604-7372	003465 DYNAMIC DIESEL REPAIR INC	3872 E-TEST	11/24/2025	11/24/2025	141.25
01-0604-7372	003465 DYNAMIC DIESEL REPAIR INC	3907 SAFTEY	11/24/2025	11/24/2025	2,855.86
		Account Total			3,727.47
01-0604-7397	000279 BMO BANK OF MONTREAL	0502677-2511 MTO-VEHICLE LICENSING	11/25/2025	11/25/2025	1,917.50
		Department Total			5,644.97
<b>2021 - CAT 150-15AWD GRADER</b>					
01-0611-7372	000069 TOROMONT INDUSTRIES LTD	PS071519098 GRADER SUPPLIES	11/21/2025	11/21/2025	272.58
		Department Total			272.58

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Invoice Entry Date 11/01/2025 to 11/30/2025 Paid Invoices Cheque Date 11/01/2025 to 11/30/2025

Account	Vendor Number	Vendor Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount	
<b>2017 FORD 4X4 Diesel</b>							
01-0620-7372	002022	ES HUBBELL HIGHWAY AND DRAINAGE	1041144 PLOW PARTS	11/24/2025	11/24/2025	395.95	
01-0620-7372	003465	DYNAMIC DIESEL REPAIR INC	3871 E-TEST	11/24/2025	11/24/2025	141.25	
01-0620-7372	003465	DYNAMIC DIESEL REPAIR INC	3917 SAFTEY	11/24/2025	11/24/2025	4,485.00	
						Account Total	5,022.20
01-0620-7397	000279	BMO BANK OF MONTREAL	0502677-2511 MTO-VEHICLE LICENSING	11/25/2025	11/25/2025	947.50	
						Department Total	5,969.70
<b>DEERE TRACTOR LOADER</b>							
01-0630-7372	000136	PODOLINSKY EQUIPMENT LTD	452094 CONNECTORS	11/21/2025	11/21/2025	50.23	
01-0630-7372	000136	PODOLINSKY EQUIPMENT LTD	452416 SOLENOID KIT REPAIR	11/21/2025	11/21/2025	715.30	
						Account Total	765.53
						Department Total	765.53
<b>CAT BACKHOE</b>							
01-0631-7372	000069	TOROMONT INDUSTRIES LTD	PS071519097 BACKHOE PARTS	11/21/2025	11/21/2025	49.96	
						Department Total	49.96
<b>BUSHOG</b>							
01-0635-7372	003136	NAPA GLENCOE	130-588984 PLUG FOR LIGHT	11/12/2025	11/12/2025	12.41	
01-0635-7372	000041	DELTA POWER EQUIPMENT	P30640 HUB AND BEARING	11/10/2025	11/10/2025	39.35	
01-0635-7372	000041	DELTA POWER EQUIPMENT	P52118 NEW HUB	11/10/2025	11/10/2025	182.35	
						Account Total	234.11
						Department Total	234.11
<b>TRAILER</b>							
01-0638-7372	003465	DYNAMIC DIESEL REPAIR INC	3912 SAFETY	11/24/2025	11/24/2025	861.11	
						Department Total	861.11
<b>ROAD DRAG</b>							
01-0639-7372	000078	J & M HEAVY EQUIPMENT REPAIR INC.	22137 CYLINDER REPAIR	11/21/2025	11/21/2025	867.65	
						Department Total	867.65

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Account	Vendor Number	Vendor Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
<b>SAND AND SALT</b>						
01-0671-7301	000264	COMPASS MINERALS CANADA CORP.	1566577 HIGHWAY COARSE SALT	11/24/2025	11/24/2025	4,452.87
01-0671-7301	000264	COMPASS MINERALS CANADA CORP.	1567288 HIGHWAY COARSE SALT	11/24/2025	11/24/2025	8,978.41
Account Total						13,431.28
Department Total						13,431.28
<b>STREET LIGHTING - ALVINSTON</b>						
01-0751-7345	002991	BLUEWATER POWER SERVICES CORP	90074748 REPLACE STREET LAMP	11/24/2025	11/24/2025	742.86
Department Total						742.86
<b>STREET LIGHTING - INWOOD</b>						
01-0752-7306	000014	HYDRO ONE NETWORKS INC.	6752-1125 HYDRO	11/10/2025	11/10/2025	643.72
Department Total						643.72
<b>SANITARY SEWER SYSTEM</b>						
01-0810-7303	000003	BROOKE TELECOM CO-OPERATIVE	10605820-1125 PHONE & INTERNET SERVICE	11/10/2025	11/10/2025	150.00
01-0810-7432	000047	CHEMTRADE CHEMICALS CANADA LTD	90324564 ALUMINUM SULPHATE	11/24/2025	11/24/2025	1,673.61
01-0810-7432	000034	CENTRAL SANITATION INC.	I63672 SLUDGE REMOVAL	11/20/2025	11/20/2025	461.61
01-0810-7432	000034	CENTRAL SANITATION INC.	I63677 SLUDGE REMOVAL	11/20/2025	11/20/2025	461.61
01-0810-7432	000034	CENTRAL SANITATION INC.	I63680 SLUDGE REMOVAL	11/20/2025	11/20/2025	461.61
01-0810-7432	000124	ONTARIO CLEAN WATER AGENCY - EFT	INV00000060005 SEWER MANHOLE CLEANOUT	11/21/2025	11/21/2025	1,186.52
Account Total						4,244.96
01-0810-7455	003240	ONTARIO CLEAN WATER AGENCY - PAP	INV00000059443 OPERATIONS CONTRACT	11/14/2025	11/14/2025	10,710.83
Department Total						15,105.79
<b>INWOOD SEWER SYSTEM</b>						
01-0811-7303	000003	BROOKE TELECOM CO-OPERATIVE	10605820-1125 PHONE & INTERNET SERVICE	11/10/2025	11/10/2025	50.00
Department Total						50.00
<b>WATERWORKS SYSTEM</b>						

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Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
01-0830-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-1125 PHONE & INTERNET SERVICE	11/10/2025	11/10/2025	50.00
01-0830-7455	003240 ONTARIO CLEAN WATER AGENCY - PAP	INV00000059443 OPERATIONS CONTRACT	11/14/2025	11/14/2025	9,169.49
Department Total					9,219.49
<b>WASTE COLLECTION</b>					
01-0840-7480	000026 BLUEWATER RECYCLING ASSOC.	28584 GARBAGE & RECYCLING	11/14/2025	11/14/2025	7,687.50
Department Total					7,687.50
<b>RECYCLING</b>					
01-0860-7480	000026 BLUEWATER RECYCLING ASSOC.	28584 GARBAGE & RECYCLING	11/14/2025	11/14/2025	448.91
Department Total					448.91
<b>ALVINSTON COMMUNITY CENTRE</b>					
01-1635-7117	003503 GREEN SHIELD CANADA	18533227 GROUP BENEFITS	11/24/2025	11/24/2025	1,653.52
01-1635-7117	003500 RWAM INSURANCE ADMINISTRATORS INC	OCT 2025 GROUP INSURANCE	11/12/2025	11/12/2025	797.42
Account Total					2,450.94
01-1635-7150	000279 BMO BANK OF MONTREAL	0502677-2511 MTO-DRIVER'S ABSTRACTS	11/25/2025	11/25/2025	60.00
01-1635-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-1125 PHONE & INTERNET SERVICE	11/10/2025	11/10/2025	59.48
01-1635-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-1125 PHONE & INTERNET SERVICE	11/10/2025	11/10/2025	74.35
01-1635-7303	003464 FIBERNETICS CORPORATION	765024 PHONE LINES	11/10/2025	11/10/2025	33.84
Account Total					167.67
01-1635-7306	000125 MUNICIPALITY OF BROOKE-ALVINSTON - PAP97712	SEWER & WATER	11/12/2025	11/12/2025	1,735.34
01-1635-7306	000125 MUNICIPALITY OF BROOKE-ALVINSTON - PAP97713	SEWER & WATER	11/12/2025	11/12/2025	985.84
Account Total					2,721.18
01-1635-7330	003679 JAYDEN'S MECHANICAL LTD.	417821438 DEHUMIDIFIER REPAIRS	11/14/2025	11/14/2025	5,690.68
01-1635-7330	003649 ROCHESTER MIDLAND CORPORATION	INV00324748 WATER TREATMENT CHEMICALS	11/12/2025	11/12/2025	1,929.14
Account Total					7,619.82

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Invoice Entry Date 11/01/2025 to 11/30/2025 Paid Invoices Cheque Date 11/01/2025 to 11/30/2025

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
01-1635-7340	002214 GERBER ELECTRIC LTD	00029406 WINTERIZE WSHROOMS/CANTEEN	11/13/2025	11/13/2025	932.25
01-1635-7340	002214 GERBER ELECTRIC LTD	00029443 HEAT REPAIR	11/25/2025	11/25/2025	203.40
01-1635-7340	000279 BMO BANK OF MONTREAL	0502677-2511 AMAZON-SHIPPING	11/25/2025	11/25/2025	11.29
01-1635-7340	000048 WATFORD HOME HARDWARE / CARIS HARDV	104684 WASHROOM REPAIRS	11/12/2025	11/12/2025	3.38
01-1635-7340	000048 WATFORD HOME HARDWARE / CARIS HARDV	105043 OLYMPIA TIRE SHINE	11/13/2025	11/13/2025	29.36
01-1635-7340	000048 WATFORD HOME HARDWARE / CARIS HARDV	105174 STORAGE LOCKER MATERIAL	11/13/2025	11/13/2025	224.84
01-1635-7340	000112 NUTECH PEST SERVICES	12947 PEST CONTROL	11/12/2025	11/12/2025	47.46
01-1635-7340	000048 WATFORD HOME HARDWARE / CARIS HARDV	201505 TOILET VALVE, ARENA CLEANER	11/12/2025	11/12/2025	89.24
01-1635-7340	000048 WATFORD HOME HARDWARE / CARIS HARDV	202910 ARENA SUPPLIES	11/21/2025	11/21/2025	67.69
01-1635-7340	002275 A & W LOCKSMITH LTD.	21370 ARENA STAFF KEYS	11/25/2025	11/25/2025	68.93
01-1635-7340	003017 MARCOTTE DISPOSAL INC.	24459 GARBAGE DISPOSAL	11/13/2025	11/13/2025	326.00
01-1635-7340	000100 MCNAUGHTON HOME HARDWARE CENTRE	514462 RETURNS	11/12/2025	11/12/2025	-119.75
01-1635-7340	000100 MCNAUGHTON HOME HARDWARE CENTRE	514465 LOCK/KEYS	11/12/2025	11/12/2025	40.62
01-1635-7340	000100 MCNAUGHTON HOME HARDWARE CENTRE	516267 PICKLEBALL TAPE/DRYWALL REPAIR	11/21/2025	11/21/2025	94.91
Account Total					2,019.62
01-1635-7341	000048 WATFORD HOME HARDWARE / CARIS HARDV	053125 PLANTER BOX REPAIR SUPPLIES	11/14/2025	11/14/2025	67.78
01-1635-7372	002214 GERBER ELECTRIC LTD	00029337 DIAGNOSE SKATE SHARPENER	11/13/2025	11/13/2025	552.57
01-1635-7372	000279 BMO BANK OF MONTREAL	0502677-2511 MTO-DRIVER'S ABSTRACTS	11/25/2025	11/25/2025	109.35
01-1635-7372	000279 BMO BANK OF MONTREAL	0502677-2511 GUSPRO=SHAKE SHARPENING MOTOR	11/25/2025	11/25/2025	1,887.10
01-1635-7372	000279 BMO BANK OF MONTREAL	0502677-2511 SHELL-PROPANE FOR ICE EDGER	11/25/2025	11/25/2025	20.00
01-1635-7372	003482 HI -TECH FUEL SYSTEMS INC	3874 OLYMPIA REPAIRS	11/10/2025	11/10/2025	709.08
01-1635-7372	000167 BLACK & MCDONALD LIMITED	43-1853792 REPLACE FAULTY GAUGES	11/13/2025	11/13/2025	1,337.90
01-1635-7372	000167 BLACK & MCDONALD LIMITED	43-1855389 PLANT STARTUP	11/13/2025	11/13/2025	1,737.22

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Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
01-1635-7372	000167 BLACK & MCDONALD LIMITED	43-1855391 DEFECTIVE CONTROL VFD FAN	11/13/2025	11/13/2025	1,961.28
01-1635-7372	000167 BLACK & MCDONALD LIMITED	43-1856152 REPLACE DEFECTIVE SOFT STARTC2	11/13/2025	11/13/2025	4,138.64
01-1635-7372	000167 BLACK & MCDONALD LIMITED	43-1866004 VFD/COMPRESSOR ISSUES	11/20/2025	11/20/2025	768.24
01-1635-7372	000167 BLACK & MCDONALD LIMITED	43-1869495 WATER TREATMENT SOLENOID	11/26/2025	11/26/2025	1,239.17
01-1635-7372	000177 NELLA CUTLERY	IN2461871 OLYMPIA BLADE RESHARPENING	11/25/2025	11/25/2025	135.60
		Account Total			14,596.15
01-1635-7383	002841 KERN WATER SYSTEMS INC.	183252 BAR ICE	11/21/2025	11/21/2025	192.50
01-1635-7383	002841 KERN WATER SYSTEMS INC.	183670 BAR ICE	11/25/2025	11/25/2025	100.00
		Account Total			292.50
01-1635-7384	000100 MCNAUGHTON HOME HARDWARE CENTRE	514465 DISHWASHER SOAP	11/12/2025	11/12/2025	129.94
01-1635-7399	000279 BMO BANK OF MONTREAL	0502677-2511 ARMORS-ARENA FUNDING MEETING	11/25/2025	11/25/2025	73.06
01-1635-7399	002919 ARMOR'S ALE HOUSE	NOV 2025 YEARS OF SERVICE	11/24/2025	11/24/2025	200.00
		Account Total			273.06
		Department Total			30,398.66
<b>ALVINSTON LIBRARY</b>					
01-1641-7306	000125 MUNICIPALITY OF BROOKE-ALVINSTON - PAF 97641	SEWER & WATER	11/12/2025	11/12/2025	179.20
01-1641-7340	003364 R & C CLEANING	Oct25 CLEANING	11/12/2025	11/12/2025	700.00
		Department Total			879.20
<b>COMMERCIAL &amp; INDUSTRIAL</b>					
01-1820-7399	003681 PALMER, CLAIR	NOV 2025 XMAS PLANTER SUPPLIES	11/26/2025	11/26/2025	59.42
01-1820-7399	003381 ONTARIO INFRASTRUCTURE AND LANDS CO	REALTY_TAXES_2025 COMMUNITY GROUP COSTS	11/25/2025	11/25/2025	262.30
		Account Total			321.72
		Department Total			321.72
<b>AGRICULTURE &amp; REFORESTATION</b>					

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Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
01-1840-7455	000113 R DOBBIN ENGINEERING INC	207.25 DRAINAGE SUPERINTENDENT	11/14/2025	11/14/2025	8,206.91
Department Total					8,206.91
<b>TILE DRAINAGE</b>					
01-1850-7210	000279 BMO BANK OF MONTREAL	0502677-2511 MIN OF FIN-TILE DEB 2024-11	11/25/2025	11/25/2025	3,000.00
01-1850-7710	000279 BMO BANK OF MONTREAL	0502677-2511 MIN OF FIN-TILE DEB 2024-11	11/25/2025	11/25/2025	3,793.40
Department Total					6,793.40
<b>COUNTY OF LAMBTON TAXATION</b>					
01-9400-9100	002223 COUNTY OF LAMBTON	PIL2025 PAYMENT IN LIEU	11/24/2025	11/24/2025	3,079.31
Department Total					3,079.31
<b>BROOKE FIRE - ALVINSTON STATION</b>					
20-0411-8040	002127 SCOTT AUTO WRECKERS	3609 SEACAN MOVE	11/26/2025	11/26/2025	565.00
Department Total					565.00
<b>MAJOR CULVERT REPLACEMENTS</b>					
20-0513-7401	003071 COPE CONSTRUCTION AND CONTRACTING II	0001696 STRUCTURE 25	11/20/2025	11/20/2025	91,323.94
20-0513-7401	000101 BM ROSS AND ASSOCIATES LIMITED	29999 STRUCTURE 25	11/20/2025	11/20/2025	7,425.80
Account Total					98,749.74
Department Total					98,749.74
<b>COMMUNITY CENTRE</b>					
20-1635-8015	002599 SPRIET ASSOCIATES	25-0565 RINK SLAB REPLACEMENT	11/25/2025	11/25/2025	13,431.16
Department Total					13,431.16
<b>MUNICIPAL DRAINS - CONSTRUCTION</b>					
20-2800-7401	000113 R DOBBIN ENGINEERING INC	203.25 TAIT SWARTZ DRAIN	11/12/2025	11/12/2025	55,358.70
Department Total					55,358.70
<b>MUNICIPAL DRAINS - MAINTENANCE</b>					
20-2900-7401	002478 BRUCE POLAND & SONS TRUCKING INC.	1146 MORLEY DRAIN	11/10/2025	11/10/2025	769.36
20-2900-7401	002478 BRUCE POLAND & SONS TRUCKING INC.	1146 CAMERON DRAIN	11/10/2025	11/10/2025	1,090.74

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20-2900-7401	002478 BRUCE POLAND & SONS TRUCKING INC.	1149 9-10 SIDEROAD 3% HB RELEASE	11/20/2025	11/20/2025	618.23
20-2900-7401	002478 BRUCE POLAND & SONS TRUCKING INC.	1150 TAIT MCKINLAY 3% HB	11/20/2025	11/20/2025	329.50
20-2900-7401	002478 BRUCE POLAND & SONS TRUCKING INC.	1151 PRAY & BENNER DUFFY DRAIN 3%HB	11/20/2025	11/20/2025	679.66
20-2900-7401	003304 H.E. CONSTRUCTION INC.	1570 HAIR DRAIN	11/25/2025	11/25/2025	10,304.16
20-2900-7401	002135 MCNALLY EXCAVATING LTD	795 WEIDMAN DRAIN	11/12/2025	11/12/2025	2,140.68
20-2900-7401	002840 JLH EXCAVATING INC.	E17482 HAZEN DRAIN	11/21/2025	11/21/2025	4,742.05
20-2900-7401	002823 KT EXCAVATING	INV-1454 GILLILAND DRAIN EXTENSION	11/12/2025	11/12/2025	1,613.64
Account Total					22,288.02
Department Total					22,288.02
Total Paid Invoices					426,615.78
Total Unpaid Invoices					0.00
Total Invoices					426,615.78

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Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
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### Department Summary

01-0000	ASSETS & LIABILITIES	38,526.13
01-0050	LICENCES, PERMITS, RENTS	-425.00
01-0240	GOVERNANCE	911.00
01-0241	COUNCIL SUPPORT	1,622.69
01-0250	CORPORATE MANAGEMENT	12,594.10
01-0411	FIRE STATION - ALVINSTON	12,768.66
01-0420	POLICE	33,956.00
01-0440	PROTECTIVE INSPECTION & CONTROL	7,675.20
01-0549	RT&M - LITTER/GARBAGE PICKUP	285.84
01-0551	RT&M - INTERSECTION LIGHTING	23.04
01-0552	RT&M - SIDEWALKS	314.58
01-0553	RT&M - CATCH BASINS	51.34
01-0560	PUBLIC WORKS - OVERHEAD	12,008.32
01-0602	2024 FREIGHTLINER 114SD	1,980.40
01-0603	2011 INTERNATIONAL	2,256.50
01-0604	2018 WESTERN STAR	5,644.97
01-0611	2021 - CAT 150-15AWD GRADER	272.58
01-0620	2017 FORD 4X4 Diesel	5,969.70
01-0630	DEERE TRACTOR LOADER	765.53
01-0631	CAT BACKHOE	49.96
01-0635	BUSHOG	234.11
01-0638	TRAILER	861.11
01-0639	ROAD DRAG	867.65
01-0671	SAND AND SALT	13,431.28
01-0751	STREET LIGHTING - ALVINSTON	742.86
01-0752	STREET LIGHTING - INWOOD	643.72
01-0810	SANITARY SEWER SYSTEM	15,105.79
01-0811	INWOOD SEWER SYSTEM	50.00
01-0830	WATERWORKS SYSTEM	9,219.49
01-0840	WASTE COLLECTION	7,687.50
01-0860	RECYCLING	448.91
01-1635	ALVINSTON COMMUNITY CENTRE	30,398.66
01-1641	ALVINSTON LIBRARY	879.20
01-1820	COMMERCIAL & INDUSTRIAL	321.72
01-1840	AGRICULTURE & REFORESTATION	8,206.91
01-1850	TILE DRAINAGE	6,793.40
01-9400	COUNTY OF LAMBTON TAXATION	3,079.31
20-0411	BROOKE FIRE - ALVINSTON STATION	565.00
20-0513	MAJOR CULVERT REPLACEMENTS	98,749.74
20-1635	COMMUNITY CENTRE	13,431.16
20-2800	MUNICIPAL DRAINS - CONSTRUCTION	55,358.70
20-2900	MUNICIPAL DRAINS - MAINTENANCE	22,288.02

# Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 11/01/2025 to 11/30/2025 Paid Invoices Cheque Date 11/01/2025 to 11/30/2025

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
				Report Total	426,615.78



## Council Staff Report

**To:** Mayor Ferguson and Members of Council  
**Subject:** 2026 Preliminary Budget Discussions  
**Meeting:** Council - 11 Dec 2025  
**Department:** Treasury  
**Staff Contact:** Stephen Ikert, Treasurer

### Recommendation:

#### That Council:

- Review our current Tax Rates, the Tax Proportions paid by Rural Residents versus Town Residents, and our Expected Population Growth for the coming years;
- Review our Capital Needs for the next 5 years and beyond;
- Review the 2025 Projected Operating and Capital Results;
- Review the Draft Operating and Capital Budget Proposals for 2026;
- Review the 2025 Projected and Budgeted 2026 Reserve Contributions/ Withdrawals;
- Review the Budgeted Potential Financing Requirement related to the Arena Project; and
- Provide direction on the any changes or priorities for 2026.

### Background:

See attached Budget Discussion presentation

### ATTACHMENTS:

[2026 Preliminary Budget Discussions Presentation - December 11, 2025](#)



# BROOKE-ALVINSTON

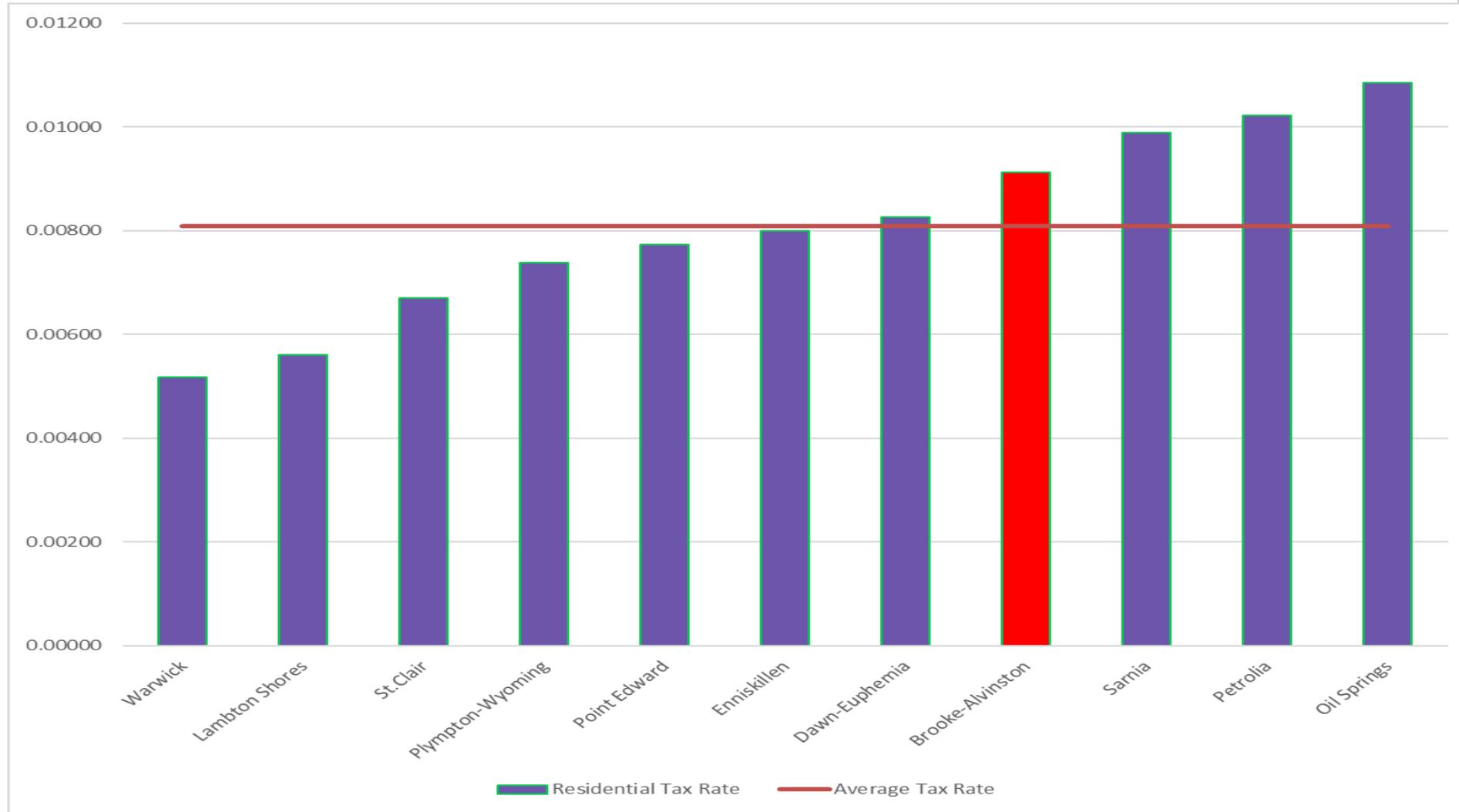
## 2026 PRELIMINARY BUDGET DISCUSSIONS

December 11, 2025

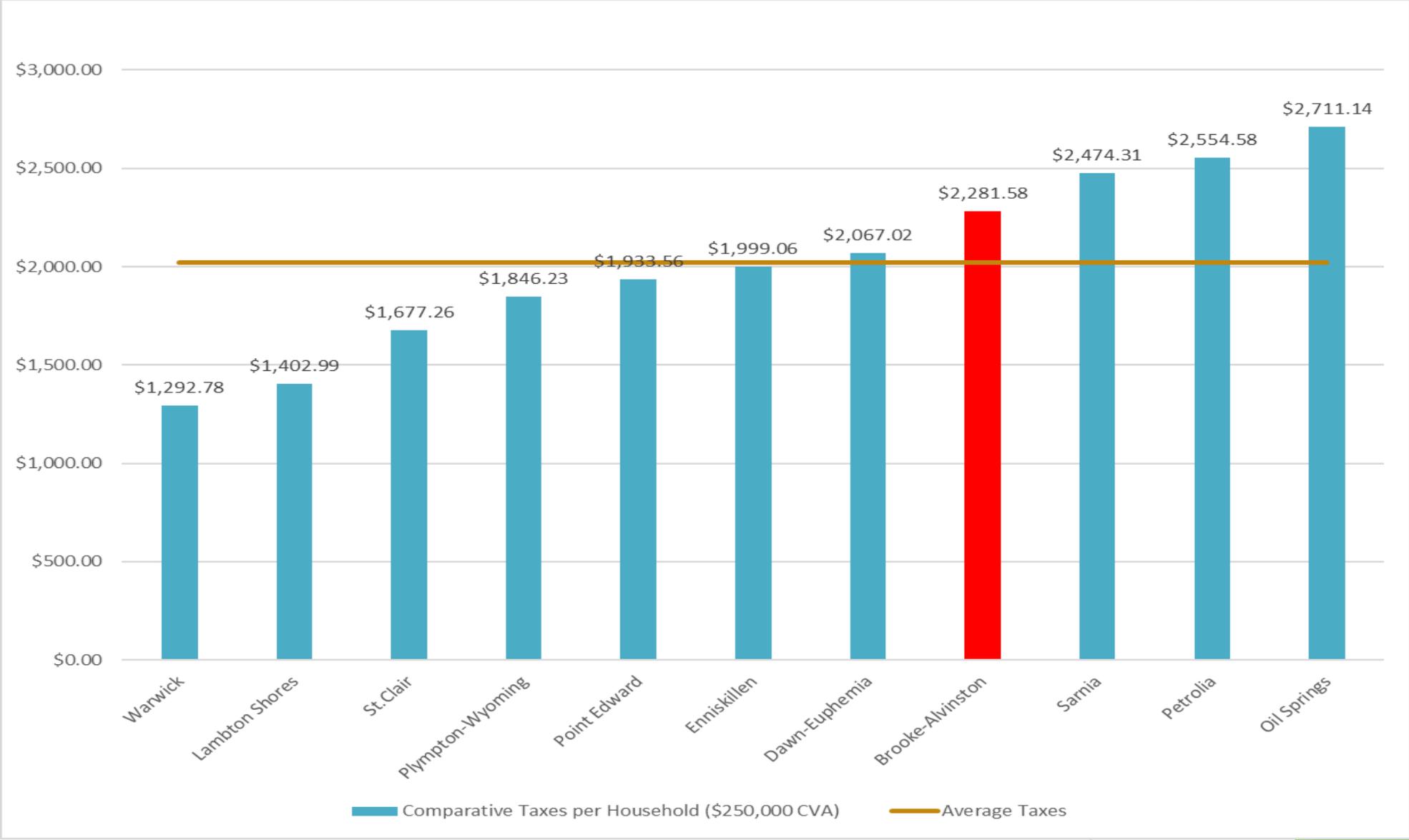
# 2026 PRELIMINARY BUDGET DISCUSSIONS

- ▶ County of Lambton - 2025 Lower Tier Comparative Residential Tax Rates
- ▶ County of Lambton - 2025 Lower Tier Comparative Lower Tier Taxes Assessed at \$250,000
- ▶ Brooke-Alvinston 2025 Taxes - Rural Vs. Town
- ▶ Brooke-Alvinston - 2025 Taxes by Class & Area
- ▶ County of Lambton and Brooke-Alvinston's Expected Population Growth
- ▶ 5 Year and Beyond - Capital Needs by Department
- ▶ 2025 Projected Operating Results and 2026 Draft Operating Budget
- ▶ 2025 Projected Capital Results and 2026 Draft Capital Budget
- ▶ 2026 Draft Capital Proposals - Detail by Department
- ▶ 2026 Draft Combined Operating & Capital Budget & Total Tax Requirement
- ▶ 2026 Budgeted Reserve Contribution/Withdrawal Proposals
- ▶ 2026 Budgeted Potential Financing Requirement

# County of Lambton – 2025 Lower Tier Comparative Residential Tax Rates

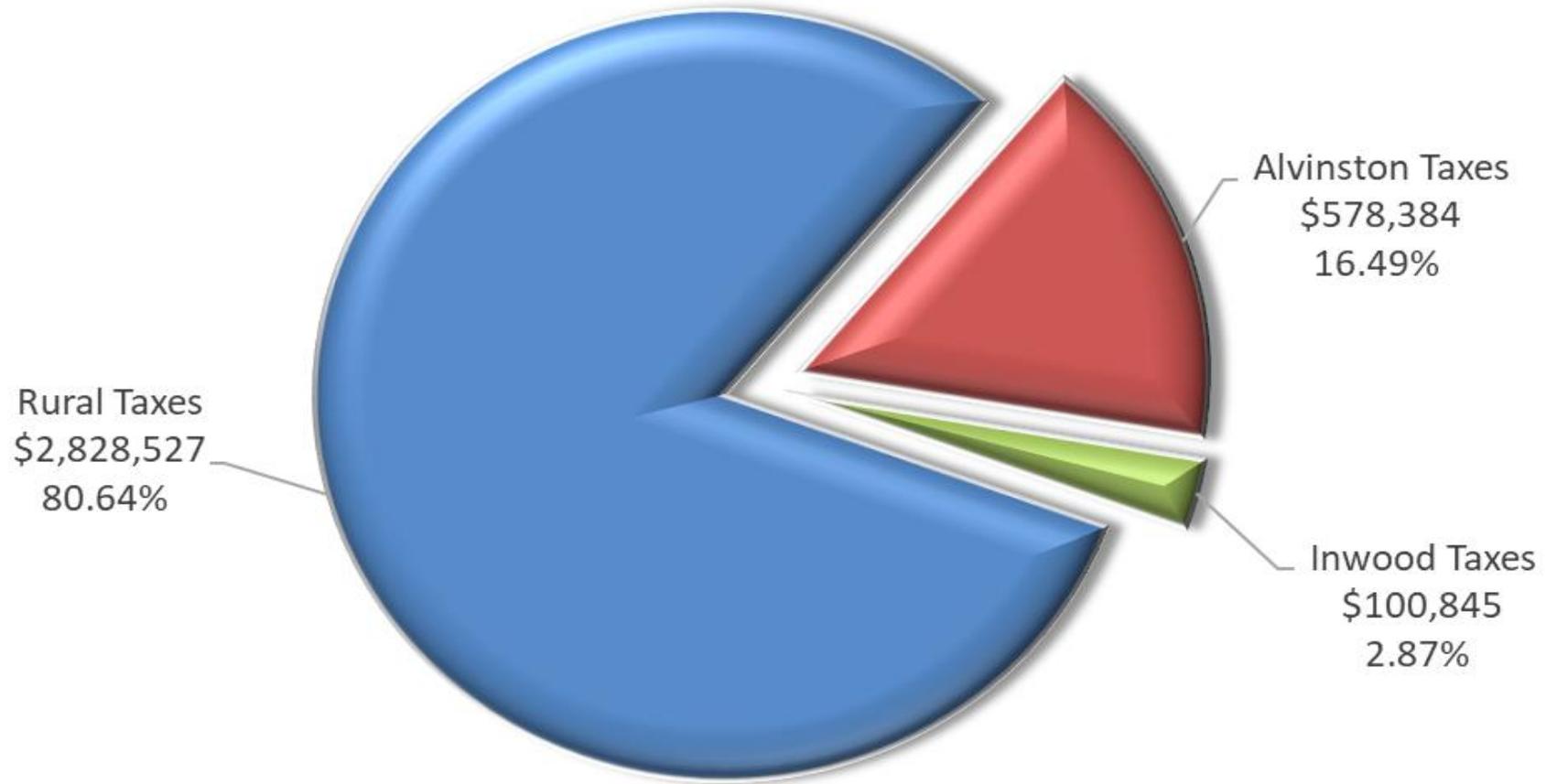


# County of Lambton – 2025 Comparative Lower Tier Taxes paid on a Home Assessed at \$250,000

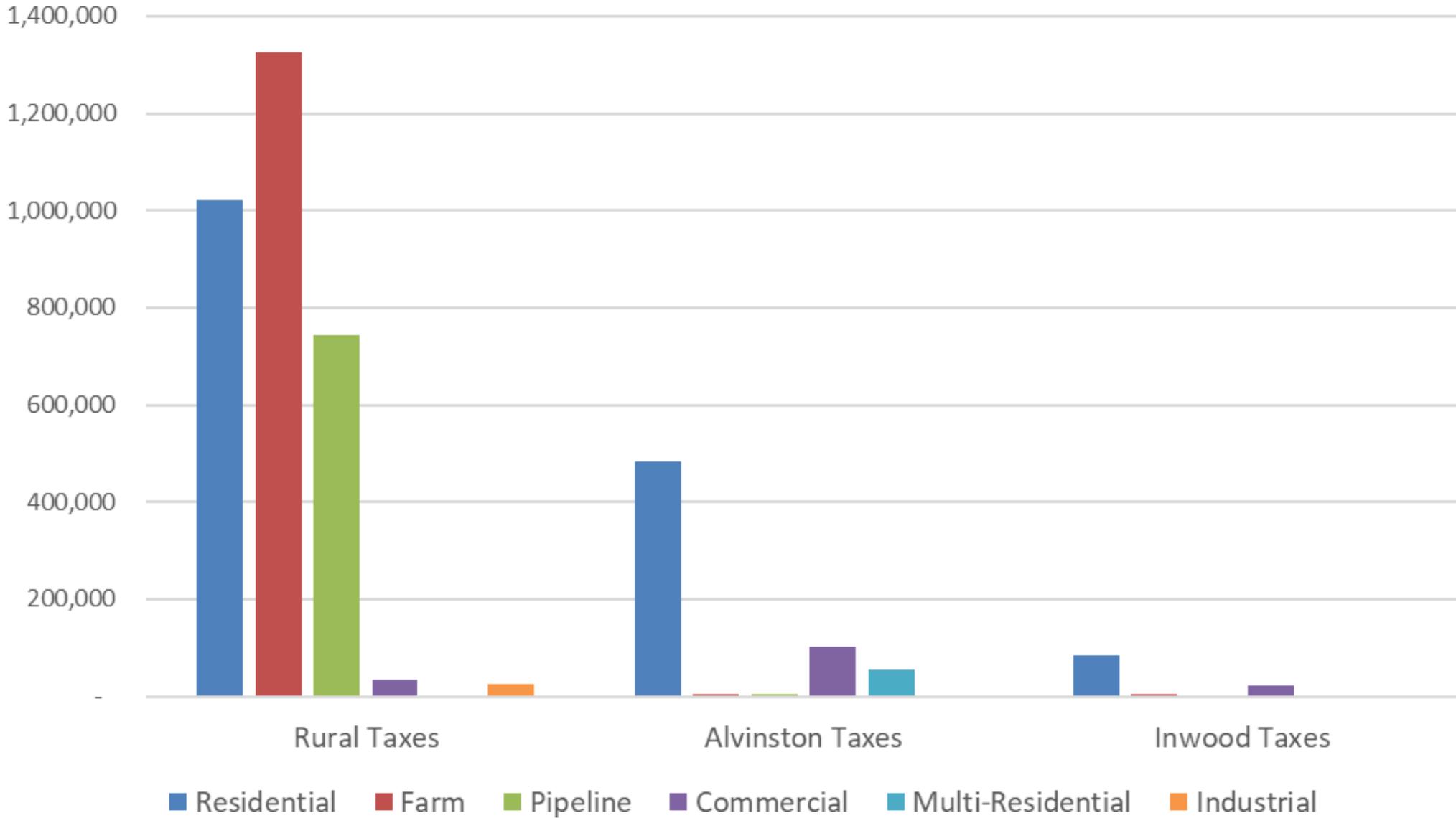


# Brooke-Alvinston 2025 Taxes

## Rural vs. Town



# Brooke -Alvinston - 2025 Taxes by Class & Area



# County of Lambton and Brooke-Alvinston Expected Population Growth

**Population of Lambton County by Constituent Census Sub-Division (CSD)  
Actual 2016 and 2021, Projected 2026 to 2051**

	Actual		Projected					Change		
	2016	2021	2026	2031	2036	2041	2046	2051	16-21	21-51
<b>Lambton County</b>	126,526	130,993	140,517	144,505	148,224	152,312	157,013	162,358	4,467	31,365
Sarnia	73,455	74,779	79,676	82,528	84,873	86,893	88,757	90,552	1,324	15,773
Brooke-Alvinston	2,477	2,457	2,614	2,634	2,657	2,693	2,742	2,803	-20	346
Dawn-Euphemia	2,023	2,050	2,188	2,212	2,240	2,282	2,342	2,416	27	366
Enniskillen	2,854	2,925	3,162	3,205	3,258	3,337	3,448	3,586	71	661
Lambton Shores	10,880	12,263	13,503	13,868	14,313	14,992	15,929	17,106	1,383	4,843
Oil Springs	661	672	734	745	757	776	802	835	11	163
Petrolia	5,894	6,240	6,557	6,650	6,762	6,934	7,171	7,469	346	1,229
Plympton-Wyoming	7,989	8,638	9,813	10,067	10,377	10,850	11,501	12,320	649	3,682
Point Edward	2,081	1,985	2,053	2,103	2,153	2,203	2,253	2,303	-96	318
St. Clair	14,440	15,199	16,254	16,506	16,814	17,284	17,932	18,746	759	3,547
Warwick	3,772	3,785	3,962	3,988	4,020	4,069	4,137	4,222	13	437
<b>Lambton CD 3538</b>	129,859	134,665	144,538	148,621	152,457	156,723	161,669	167,323	4,806	32,658
First Nation Reserves	3,333	3,672	4,020	4,116	4,233	4,411	4,656	4,965	339	1,293

Source: Statistics Canada and *metroeconomics*

# MUNICIPALITY OF BROOKE-ALVINSTON

## 5 YEAR & BEYOND ESTIMATED CAPITAL NEEDS

### Year Planned Work/Replacement

Page 9 of 27  
Roads

<u>Item</u>	<u>Description</u>	<u>Work Needed</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031-2035</u>	<u>2036-2040</u>
Churchill Line	Forest Rd to Sexton Line - Shared Road	Rebuild where needed and pave	1,000,000	550,000	600,000	575,000	625,000		
Petrolia Line	Nauvoo Road to Sexton Road	Rebuild where needed and pave						1,750,000	
Rokeby Line	Ebenezer to Inwood Road	Rebuild where needed and pave						2,250,000	
LaSalle Line	Nauvoo Road to Forest Road	Pave						2,250,000	
Railroad	Railroad, Elm & Centre Street	Top Coat Paving needed	220,000						
Walnut Street	Lorne St to Arena	Storm drain, base and pave		325,000	100,000				
River Street	Lorne St to Shiloh Line	Storm drain, base and pave				475,000	250,000		
Morrell Street	Lorne St to Arena	Storm drain, base and pave			325,000	100,000			
Queen Street	Full length	Pave	-	-	-	-	-	100,000	-
Sidewalks	Various	Replace aging sidewalks	20,000	20,000	20,000	20,000	20,000	100,000	100,000
			<u>1,240,000</u>	<u>895,000</u>	<u>1,045,000</u>	<u>1,170,000</u>	<u>895,000</u>	<u>6,450,000</u>	<u>100,000</u>

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# MUNICIPALITY OF BROOKE-ALVINSTON

## 5 YEAR & BEYOND ESTIMATED CAPITAL NEEDS

### Year Planned Work/Replacement

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### Bridges/Culverts

<u>Item</u>	<u>Description</u>	<u>Work Needed</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031-2035</u>	<u>2036-2040</u>
5	Petrolia Line - Large Span Arch Culvert	Replace culvert sections		300,000					
14	Argyl Rd - I beam/girders	Girder Repairs	50,000						
17	Dolbear Bridge - Cameron Road	Deck, Railing and Beam repairs	20,000	175,000					
21	Sutorville Rd @ Campbell - Arch Culvert	Replace Culvert with box		425,000					
27	Old Walnut Rd @ Oil Springs Ln - Arch	Replace Culvert with box					425,000		
35	Little Ireland Rd @ Rokeby -Multiplate CSP	Replace Culvert with box			425,000				
38	LaSalle Line at Old Walnut - Girder Bridge	Extend drains, replace fill, add rip	5,000						
44	Sutorville Rd @ LaSalle - Rectangular Culvert	Replace Culvert				425,000			
	Other - years 6-15		-	-	-	-	-	2,500,000	2,500,000
			<u>75,000</u>	<u>900,000</u>	<u>425,000</u>	<u>425,000</u>	<u>425,000</u>	<u>2,500,000</u>	<u>2,500,000</u>

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# MUNICIPALITY OF BROOKE-ALVINSTON

## 5 YEAR & BEYOND ESTIMATED CAPITAL NEEDS

Item	Description	Supplier/Info	Replacement year						
			<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031-2035</u>	<u>2036-2040</u>
<b>Public Works - Equipment</b>									
Pickup	2017 Ford F250 - Diesel 4 x 4	Ford				100,000			100,000
Pickup	2019 F150 w supercab 4 x 4	Ford						65,000	
Pickup	2021 Dodge 1500 4 x 4	Dodge						65,000	
Plow/Dump	2012 International Plow truck - tandem	International					450,000		
Plow/Dump	2018 Western Star Plow truck - tandem	Western Star						450,000	
Plow/Dump	2024 Freightliner Plow Truck - Single axle	Freightliner							365,000
Backhoe	2021 Cat Backhoe	Caterpillar			250,000				
Tractor	2024 John Deere 6120 loader	John Deere	15,000	15,000	15,000	15,000	15,000	75,000	75,000
Mower	2023 Bushog	Bushog					50,000		
Grader	2021 CAT Grader - 150	Caterpillar							610,000
Grader	2025 CAT Grader - 150	Caterpillar	-	-	-	-	-	-	610,000
			<u>15,000</u>	<u>15,000</u>	<u>265,000</u>	<u>115,000</u>	<u>515,000</u>	<u>655,000</u>	<u>1,760,000</u>

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# MUNICIPALITY OF BROOKE-ALVINSTON

## 5 YEAR & BEYOND ESTIMATED CAPITAL NEEDS

### Replacement year

<u>Item</u>	<u>Description</u>	<u>Supplier/Info</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031-2035</u>	<u>2036-2040</u>
<b>Fire Department</b>									
Rescue 1	Freightliner Rescue truck	Metalfab			1,100,000				
Tanker 2	Freightliner Tanker truck	Metalfab							700,000
Pumper 3	Spartan Pumper truck	Metalfab							
Tanker 4	Freightliner Tanker truck	Metalfab							700,000
Service 5	Dodge pickup truck	Dependable						90,000	
Scott	Breathing Air compressor	M + L Supply		45,000					
Scott	Breathing Air Fill Station	M + L Supply						15,000	
Scott	Self Contained Breathing Apparatus	M + L Supply						367,500	
Scott	Self Contained Breathing Apparatus cylinder	M + L Supply							70,000
Hurst	Vehicle extrication tool - spreader	Code 4							24,000
Hurst	Vehicle extrication tool - cutter	Code 4							24,000
Hurst	Vehicle extrication tool - scombination tool	Code 4							18,000
Motorola	Radio system portables	Bearcom					25,200		
Motorola	Radio system mobile units	Bearcom					15,000		
Globe	Bunker gear	Safedesign	24,000	12,000	8,000	12,000	8,000	48,000	48,000
Furniture	Media Centre & Storage		6,000				6,000		
Training Facility	Training Facility - Part 3		25,000				25,000		
Building	Flooring, plumbing, electrical upgrades		7,500				7,500		
Nozzle	Bumper mounted remote control nozzle		12,000				12,000		
Training gear	Forcible Entry Prop		10,000	-	-	-	-	-	-
			<u>84,500</u>	<u>57,000</u>	<u>1,108,000</u>	<u>12,000</u>	<u>98,700</u>	<u>520,500</u>	<u>1,584,000</u>

**MUNICIPALITY OF BROOKE-ALVINSTON**  
**5 YEAR & BEYOND ESTIMATED CAPITAL NEEDS**

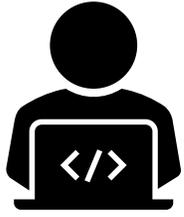
			Replacement year						
<u>Item</u>	<u>Description</u>	<u>Information</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031-2035</u>	<u>2036-2040</u>
<b>Parks &amp; Rec - Arena</b>									
Arena Floor	Replace infloor piping and pad	Piping leaking/failing	1,750,000						
Equipment	Replace Dehumidifier, etc	Replacement overdue	100,000						
Equipment	Hose & Reel for Icemaking	Icemaking aid	2,500						
Doors	Replace interior/dressing room doors	Doors/frames have deteriorated	25,000						
Equipment	Olympia	NG fueling station obsolete & Olympia past prime		120,000					120,000
Building	Low E ceiling	Helps reduce condensation			100,000				
<b>Parks &amp; Rec - Auditorium</b>									
Tables/Chairs	Replace aging tables/chairs	Tables/Chairs	20,000						
Kitchen	Upgrade Countertop, sink, cupboards	Needs replacing		5,000					
Heat/Cool	Replace Furnaces/ a/c	Current units are approx 25 years old			75,000				
Equipment	Dishwasher	Replacement due to age					30,000		
Building	Repaint exterior	Rejuvenate/more modern look		7,000					
<b>Parks &amp; Rec - Fleet</b>									
Transportation	UTV for grounds maintenance, etc	Assist with maintenance & getting around		20,000				20,000	
Lawn mower	Kubota zero turn	Due for replacement	20,000					20,000	20,000
Lawn mower	Hustler zero turn	Due for replacement			20,000			20,000	20,000
Tractor	Massey Compact Tractor	Due for replacement					60,000		
<b>Parks &amp; Rec - Grounds</b>									
South Diamond	Install Main switch of diamond lights	Eliminate damage to main electrical panel	7,500						
N/S Diamonds	Re-lamp Diamond Lights	Re-lamp while lights still available		25,000					
North Diamond	Replace outfield fencing, etc	Fence is aging/curling up/gates are fragile			40,000				
North Diamond	Repoint Diamond	Repoint for improved drainage				8,000			
Pole Shed	Insulate Walls/ceiling	To provide heated/cooled workspace		15,000					
Pole Shed	Install heating/cooling and pour concrete	To provide heated/cooled workspace			40,000				
Pole Shed	Install automatic door openers on O/H doors	For convenience and security				7,500			
Parking lot	Extend Parking lot and pave/repave	Parking area has detreriorated & s/b expanded				250,000			
Playground	Install Lighting for safety	Resident complaints - dark after ball lights off		2,500					
Playground	Upgrade playground equipment	Nearing end of life				75,000			
Playground	Replace soft surface	Nearing end of life					100,000		
<b>Parks &amp; Rec - Other</b>									
Gazebo	River Street Park Gazebo Replacement	Nearing end of life		20,000					
Alvinston	Replace Entry Signs/gardens	Nearing end of life	-	15,000					
			<u>1,925,000</u>	<u>229,500</u>	<u>275,000</u>	<u>340,500</u>	<u>190,000</u>	<u>60,000</u>	<u>160,000</u>

# MUNICIPALITY OF BROOKE-ALVINSTON

## 5 YEAR & BEYOND ESTIMATED CAPITAL NEEDS - ALL DEPARTMENTS

Replacement year

<u>Item</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031-2035</u>	<u>2036-2040</u>
Roads	1,240,000	895,000	1,045,000	1,170,000	895,000	6,450,000	100,000
Bridges/Culverts	75,000	900,000	425,000	425,000	425,000	2,500,000	2,500,000
Public Works - Equipment	15,000	15,000	265,000	115,000	515,000	655,000	1,760,000
Fire Department	84,500	57,000	1,108,000	12,000	98,700	520,500	1,584,000
Parks & Rec	<u>1,925,000</u>	<u>229,500</u>	<u>275,000</u>	<u>340,500</u>	<u>190,000</u>	<u>60,000</u>	<u>160,000</u>
<b>Total Capital Needs</b>	<b><u><u>3,339,500</u></u></b>	<b><u><u>2,096,500</u></u></b>	<b><u><u>3,118,000</u></u></b>	<b><u><u>2,062,500</u></u></b>	<b><u><u>2,123,700</u></u></b>	<b><u><u>10,185,500</u></u></b>	<b><u><u>6,104,000</u></u></b>



# 2025 PROJECTED OPERATING RESULTS and 2026 DRAFT OPERATING BUDGET



# 2025 Projected Operating Results & 2026 Draft Operating Budget

<b><i>BROOKE-ALVINSTON</i></b>		<b>2025 BUDGET</b>	<b>2025 Projections</b>	<b>OVER (UNDER)</b>	<b>2025 Budget vs Proj %</b>	<b>2026 BUDGET</b>	<b>2026 VS 2025 BUDGET</b>	<b>2026 VS 2025 BUDGET %</b>
<b><i>BUDGETED EXPENDITURES</i></b>		(1)	(2)	(3)	(4)	(5)	(6)	(7)
<b>GENERAL GOVERNMENT</b>								
1	COUNCIL	70,450	65,969	(4,481)	-6.36%	76,200	5,750	8.16%
2	COUNCIL SUPPORT	205,025	193,369	(11,656)	-5.69%	233,650	28,625	13.96%
3	ADMINISTRATION	404,920	357,360	(47,560)	-11.75%	395,100	(9,820)	-2.43%
		<b>680,395</b>	<b>616,698</b>	<b>(63,697)</b>	<b>-9.36%</b>	<b>704,950</b>	<b>24,555</b>	<b>3.61%</b>
<b>PROTECTION</b>								
4	FIRE - ALVINSTON	302,630	290,771	(11,859)	-3.92%	404,100	101,470	33.53%
5	FIRE - WATFORD	7,360	8,756	1,396	18.96%	9,500	2,140	29.08%
6	FIRE - ADMINISTRATION	53,500	55,462	1,962	3.67%	-	(53,500)	-100.00%
7	POLICE	401,102	401,102	-	0.00%	464,386	63,284	15.78%
8	CONSERVATION AUTHORITY	31,048	31,048	-	0.00%	32,113	1,065	3.43%
9	INSPECTIONS & CONTROL	47,250	60,969	13,719	29.03%	54,250	7,000	14.81%
10	EMERGENCY MEASURES	3,450	2,815	(636)	-18.42%	3,500	50	1.45%
		<b>846,340</b>	<b>850,922</b>	<b>4,582</b>	<b>0.54%</b>	<b>967,849</b>	<b>121,509</b>	<b>14.36%</b>
<b>TRANSPORTATION SERVICES</b>								
11	ROADS - MATERIALS & SERVICES	985,500	861,000	(124,500)	-12.63%	933,275	(52,225)	-5.30%
12	PUBLIC WORKS OVERHEAD	778,986	718,346	(60,640)	-7.78%	788,827	9,841	1.26%
13	VEHICLES & EQUIP	170,100	162,094	(8,006)	-4.71%	164,500	(5,600)	-3.29%
14	SNOW REMOVAL	32,250	32,586	336	1.04%	34,250	2,000	6.20%
15	STREET LIGHTS - ALVINSTON	14,000	15,879	1,879	13.42%	15,000	1,000	7.14%
16	STREET LIGHTS - INWOOD	8,500	6,677	(1,823)	-21.45%	8,500	-	0.00%
		<b>1,989,336</b>	<b>1,796,581</b>	<b>(192,754)</b>	<b>-9.69%</b>	<b>1,944,352</b>	<b>(44,984)</b>	<b>-2.26%</b>

# 2025 Projected Operating Results & 2026 Draft Operating Budget

<b><i>BROOKE-ALVINSTON</i></b>		<b>2025 BUDGET</b>	<b>2025 Projections</b>	<b>OVER (UNDER)</b>	<b>2025 Budget vs Proj %</b>	<b>2026 BUDGET</b>	<b>2026 VS 2025 BUDGET</b>	<b>2026 VS 2025 BUDGET %</b>
<b><i>BUDGETED EXPENDITURES cont'd</i></b>		<b>(1)</b>	<b>(2)</b>	<b>(3)</b>	<b>(4)</b>	<b>(5)</b>	<b>(6)</b>	<b>(7)</b>
<b>ENVIRONMENTAL</b>								
17	STORM SEWER	68,252	68,252	-	0.00%	68,252	(0)	0.00%
18	WASTE COLLECTION/DISPOSAL	107,246	107,361	115	0.11%	112,863	5,617	5.24%
19	RECYCLING	6,630	5,387	(1,243)	-18.75%	5,775	(855)	-12.90%
		<b>182,129</b>	<b>181,000</b>	<b>(1,128)</b>	<b>-0.62%</b>	<b>186,890</b>	<b>4,762</b>	<b>2.61%</b>
<b>HEALTH</b>								
20	HOSPITAL/CEMETERIES - DONATIONS	5,750	5,750	-	0.00%	5,750	-	0.00%
21	CEMETERY OPERATIONS	53,820	60,980	7,160	13.30%	52,550	(1,270)	-2.36%
		<b>59,570</b>	<b>66,730</b>	<b>7,160</b>	<b>12.02%</b>	<b>58,300</b>	<b>(1,270)</b>	<b>-2.13%</b>
<b>RECREATION AND CULTURAL</b>								
22	CANADA DAY	24,750	27,940	3,190	12.89%	24,750	-	0.00%
23	COMMUNITY CENTER / RECREATION	682,280	693,524	11,244	1.65%	743,950	61,670	9.04%
24	CC - CONCESSION/VENDING	4,500	3,242	(1,258)	-27.96%	4,500	-	0.00%
25	INWOOD REC	8,460	8,539	79	0.94%	9,450	990	11.70%
26	LIBRARY - ALVINSTON	8,830	8,564	(266)	-3.02%	10,250	1,420	16.08%
27	LIBRARY - INWOOD	5,440	4,727	(713)	-13.11%	5,620	180	3.31%
		<b>734,260</b>	<b>746,536</b>	<b>12,276</b>	<b>1.67%</b>	<b>798,520</b>	<b>64,260</b>	<b>8.75%</b>
<b>PLANNING AND DEVELOPMENT</b>								
28	PLANNING & ZONING	32,700	5,364	(27,336)	-83.60%	22,700	(10,000)	-30.58%
29	COMMERCIAL INDUSTRIAL	13,750	10,481	(3,269)	-23.77%	9,250	(4,500)	-32.73%
30	POST OFFICE	48,000	36,000	(12,000)	-25.00%	40,000	(8,000)	-16.67%
31	AGRICULTURE & REFORESTATION	36,250	38,450	2,200	6.07%	41,250	5,000	13.79%
32	MUNICIPAL DRAIN WORK	650,000	560,000	(90,000)	-13.85%	650,000	-	0.00%
33	TILE DRAIN LOANS	7,500	7,500	-	0.00%	7,500	-	0.00%
		<b>788,200</b>	<b>657,795</b>	<b>(130,405)</b>	<b>-16.54%</b>	<b>770,700</b>	<b>(17,500)</b>	<b>-2.22%</b>
34	<b>TOTAL EXPENDITURES</b>	<b>5,280,229</b>	<b>4,916,262</b>	<b>(363,967)</b>	<b>-6.89%</b>	<b>5,431,561</b>	<b>151,332</b>	<b>2.87%</b>

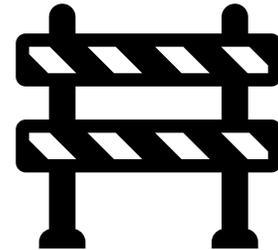
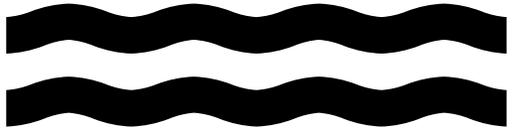
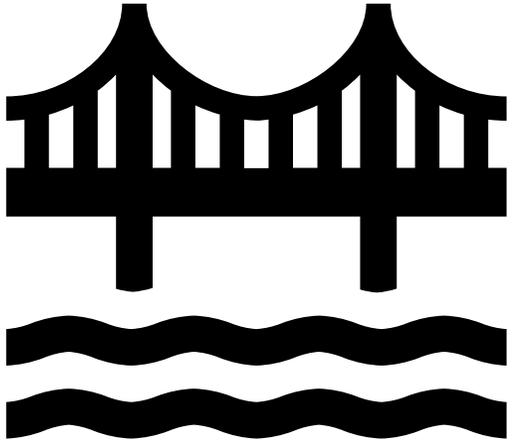
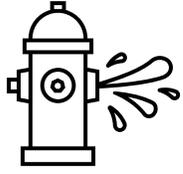
# 2025 Projected Operating Results & 2026 Draft Operating Budget

<b><i>BROOKE-ALVINSTON</i></b>	<b>2025 BUDGET</b>	<b>2025 Projections</b>	<b>OVER (UNDER)</b>	<b>2025 Budget vs Proj %</b>	<b>2026 BUDGET</b>	<b>2026 VS 2025 BUDGET</b>	<b>2026 VS 2025 BUDGET %</b>
<b><i>BUDGETED REVENUES</i></b>	<b>(1)</b>	<b>(2)</b>	<b>(3)</b>	<b>(4)</b>	<b>(5)</b>	<b>(6)</b>	<b>(7)</b>
<b>FEEES AND CHARGES</b>							
35 GENERAL GOVERNMENT	16,100	88,028	71,928	446.76%	16,050	(50)	-0.31%
36 INSPECTIONS & CONTROL	47,500	64,323	16,823	35.42%	51,750	4,250	8.95%
37 TRANSPORTATION	5,000	9,137	4,137	82.74%	5,000	-	0.00%
38 WASTE COLLECTION & RECYCLING	-	584	584		-	-	0.00%
39 CEMETERY	53,820	73,980	20,160	37.46%	52,550	(1,270)	-2.36%
40 COMMUNITY CENTER - ALVINSTON	276,400	354,816	78,416	28.37%	337,500	61,100	22.11%
41 CC - CONCESSION/VENDING	4,720	4,748	28	0.60%	4,720	-	0.00%
42 CANADA DAY	19,750	17,940	(1,810)	-9.17%	19,750	-	0.00%
43 PLANNING FEES	10,500	16,659	6,159	58.65%	10,500	-	0.00%
44 HANGING BASKETS	3,000	3,525	525	17.50%	3,000	-	0.00%
45 POST OFFICE	60,000	45,000	(15,000)	-25.00%	50,000	(10,000)	-16.67%
46 MUNICIPAL DRAIN BILLINGS	435,000	380,000	(55,000)	-12.64%	435,000	-	0.00%
47 TILE DRAIN LOANS	7,500	7,500	-	0.00%	7,500	-	0.00%
	<b>939,290</b>	<b>1,066,239</b>	<b>126,949</b>	<b>13.52%</b>	<b>993,320</b>	<b>54,030</b>	<b>5.75%</b>
<b>MUNICIPAL</b>							
48 BROOKE FIRE RESCUE	59,296	69,661	10,365	17.48%	67,333	8,037	13.55%
49 COUNTY POLICING GRANT, etc.	11,910	11,910	-	0.00%	11,910	-	0.00%
50 DONATIONS	-	9,746	9,746		-	-	0.00%
	<b>71,206</b>	<b>91,317</b>	<b>20,111</b>	<b>28.24%</b>	<b>79,243</b>	<b>8,037</b>	<b>11.29%</b>

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# 2025 Projected Operating Results & 2026 Draft Operating Budget

<b><i>BROOKE-ALVINSTON</i></b>		<b>2025 BUDGET</b>	<b>2025 Projections</b>	<b>OVER (UNDER)</b>	<b>2025 Budget vs Proj %</b>	<b>2026 BUDGET</b>	<b>2026 VS 2025 BUDGET</b>	<b>2026 VS 2025 BUDGET %</b>
<b><i>BUDGETED REVENUES cont'd</i></b>		<b>(1)</b>	<b>(2)</b>	<b>(3)</b>	<b>(4)</b>	<b>(5)</b>	<b>(6)</b>	<b>(7)</b>
<b>ONTARIO FUNDING</b>								
51	OMRFA DRAIN SUPERINT GRANT	17,500	17,500	-	0.00%	17,500	-	0.00%
52	OMAFRA - DRAIN SUBSIDY GRANTS	215,000	180,000	(35,000)	-16.28%	215,000	-	0.00%
53	OMPF - GRANT	397,700	397,700	-	0.00%	373,200	(24,500)	-6.16%
		<b>630,200</b>	<b>595,200</b>	<b>(35,000)</b>	<b>-5.55%</b>	<b>605,700</b>	<b>(24,500)</b>	<b>-3.89%</b>
<b>CANADA FUNDING</b>								
54	FEDERAL CANADA DAY	5,000	10,000	5,000	100.00%	5,000	-	0.00%
		<b>5,000</b>	<b>10,000</b>	<b>5,000</b>	<b>100.00%</b>	<b>5,000</b>	<b>-</b>	<b>0.00%</b>
<b>OTHER</b>								
55	LICENCES, PERMITS, RENTS	15,505	17,815	2,310	14.90%	16,380	875	5.64%
56	FINES AND PENALTIES	55,000	83,849	28,849	52.45%	70,000	15,000	27.27%
57	OTHER REVENUES	64,000	71,701	7,701	12.03%	54,000	(10,000)	-15.63%
<b>AREA RATINGS</b>								
58	ALVINSTON AREA RATING	49,688	55,064	5,376	10.82%	37,412	(12,276)	-24.71%
59	INWOOD AREA RATING	13,381	13,404	23	0.17%	13,166	(215)	-1.61%
		<b>63,069</b>	<b>68,468</b>	<b>5,399</b>	<b>8.56%</b>	<b>50,578</b>	<b>(12,491)</b>	<b>-19.80%</b>
<b>TAXATION</b>								
60	ADJUSTMENTS/WRITE-OFFS	(25,000)	(24,076)	924	-3.70%	(25,000)	-	0.00%
61	SUPPLEMENTAL	25,000	116,095	91,095	364.38%	25,000	-	0.00%
62	UTILITY TRANSMISSION	15,400	15,469	69	0.45%	15,400	-	0.00%
		<b>15,400</b>	<b>107,488</b>	<b>92,088</b>	<b>597.97%</b>	<b>15,400</b>	<b>-</b>	<b>0.00%</b>
63	<b>TOTAL REVENUES</b>	<b>1,858,670</b>	<b>2,112,076</b>	<b>253,406</b>	<b>13.63%</b>	<b>1,889,621</b>	<b>30,951</b>	<b>1.67%</b>
64	<b>NET EXPENDITURES OVER REVENUE</b>	<b>(3,421,559)</b>	<b>(2,804,186)</b>	<b>617,373</b>	<b>-18.04%</b>	<b>(3,541,940)</b>	<b>(120,380)</b>	<b>3.52%</b>



# 2025 PROJECTED CAPITAL RESULTS and 2026 DRAFT CAPITAL BUDGET

# 2025 Projected Capital Results & 2026 Draft Capital Budget

<b><i>BROOKE-ALVINSTON</i></b>		<b>2025 BUDGET</b>	<b>2025 Projections</b>	<b>OVER (UNDER)</b>	<b>2025 Budget vs Proj %</b>	<b>2026 BUDGET</b>	<b>2026 VS 2025 BUDGET</b>	<b>2026 VS 2025 BUDGET %</b>
<b><i>BUDGETED EXPENDITURES</i></b>		<b>(1)</b>	<b>(2)</b>	<b>(3)</b>	<b>(4)</b>	<b>(5)</b>	<b>(6)</b>	<b>(7)</b>
<b>GENERAL GOVERNMENT</b>								
1	ADMINISTRATION	110,000	96,299	(13,701)	-12.46%	15,000	(95,000)	-86.36%
		<b>110,000</b>	<b>96,299</b>	<b>(13,701)</b>	<b>-12.46%</b>	<b>15,000</b>	<b>(95,000)</b>	<b>-86.36%</b>
<b>PROTECTION</b>								
2	FIRE - ALVINSTON	128,500	103,285	(25,215)	-19.62%	84,500	(44,000)	-34.24%
		<b>128,500</b>	<b>103,285</b>	<b>(25,215)</b>	<b>-19.62%</b>	<b>84,500</b>	<b>(44,000)</b>	<b>-34.24%</b>
<b>TRANSPORTATION SERVICES</b>								
3	ROADS - MATERIALS & SERVICES	737,500	578,126	(159,374)	-21.61%	1,240,000	502,500	68.14%
4	VEHICLES & EQUIP	629,500	612,414	(17,086)	-2.71%	15,000	(614,500)	-97.62%
		<b>1,367,000</b>	<b>1,190,540</b>	<b>(176,460)</b>	<b>-12.91%</b>	<b>1,255,000</b>	<b>(112,000)</b>	<b>-8.19%</b>
<b>RECREATION AND CULTURAL</b>								
5	COMMUNITY CENTER / RECREATION	200,500	149,314	(51,186)	-25.53%	1,917,500	1,717,000	856.36%
6	LIBRARY - ALVINSTON	-	-	-	0.00%	18,000	18,000	0.00%
		<b>200,500</b>	<b>149,314</b>	<b>(51,186)</b>	<b>-25.53%</b>	<b>1,935,500</b>	<b>1,735,000</b>	<b>865.34%</b>
<b>HEALTH</b>								
7	CEMETERY	-	13,000	13,000	0.00%	-	-	0.00%
		<b>-</b>	<b>13,000</b>	<b>13,000</b>	<b>0.00%</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>
8	<b>TOTAL EXPENDITURES</b>	<b>1,806,000</b>	<b>1,552,437</b>	<b>(253,563)</b>	<b>-14.04%</b>	<b>3,290,000</b>	<b>1,484,000</b>	<b>82.17%</b>

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# 2025 Projected Capital Results & 2026 Draft Capital Budget

<b><i>BROOKE-ALVINSTON</i></b>		<b>2025 BUDGET</b>	<b>2025 Projections</b>	<b>OVER (UNDER)</b>	<b>2025 Budget vs Proj %</b>	<b>2026 BUDGET</b>	<b>2026 VS 2025 BUDGET</b>	<b>2026 VS 2025 BUDGET %</b>
<b><i>BUDGETED REVENUES</i></b>		<b>(1)</b>	<b>(2)</b>	<b>(3)</b>	<b>(4)</b>	<b>(5)</b>	<b>(6)</b>	<b>(7)</b>
<b>MUNICIPAL</b>								
9	BROOKE FIRE RESCUE	21,395	17,210	(4,185)	-19.56%	14,079	(7,316)	-34.19%
		<b>21,395</b>	<b>17,210</b>	<b>(4,185)</b>	<b>-19.56%</b>	<b>14,079</b>	<b>(7,316)</b>	<b>-34.19%</b>
<b>ONTARIO FUNDING</b>								
10	OCIF - GRANT	570,000	-	(570,000)	-100.00%	1,000,000	430,000	75.44%
11	ONTARIO - FIRE MARSHALL	-	7,227	7,227	0.00%	-	-	0.00%
12	ONTARIO - ARENA	-	70,000	70,000	0.00%	925,000	925,000	0.00%
		<b>570,000</b>	<b>77,227</b>	<b>(492,773)</b>	<b>-86.45%</b>	<b>1,925,000</b>	<b>1,355,000</b>	<b>237.72%</b>
<b>CANADA FUNDING</b>								
13	FEDERAL CCBF (formerly GAS TAX)	-	-	-	0.00%	-	-	0.00%
14	FEDERAL - other	-	-	-	0.00%	-	-	0.00%
		<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>
<b>TOTAL REVENUES</b>		<b>591,395</b>	<b>94,437</b>	<b>(496,958)</b>	<b>-84.03%</b>	<b>1,939,079</b>	<b>1,347,684</b>	<b>227.88%</b>
<b>NET EXPENDITURES OVER REVENUE</b>		<b>(1,214,605)</b>	<b>(1,458,000)</b>	<b>(243,395)</b>	<b>20.04%</b>	<b>(1,350,921)</b>	<b>(136,316)</b>	<b>11.22%</b>

# MUNICIPALITY OF BROOKE-ALVINSTON

## 2026 DRAFT CAPITAL PROPOSALS - DETAIL by DEPARTMENT

<u>DEPARTMENT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
<b>GENERAL GOV'T</b>	COMPUTERS & EQUIP	15,000	New Computers or other equipment
		<b><u>15,000</u></b>	
<b>BROOKE FIRE</b>	BUNKER GEAR	24,000	6 sets @ \$4000 each
	FURNITURE / INTERIOR	6,000	Media centre and storage
	BUILDING - Training	25,000	Training Facility - part 3
	BUILDING - Interior	7,500	Replace flooring, plumbing + electrical upgrades
	EQUIPMENT	12,000	Bumper mounted remote control nozzle on Tanker 2
	TRAINING EQUIPMENT	10,000	Forcible Entry Prop
		<b><u>84,500</u></b>	
<b>PUBLIC WORKS</b>	ROAD CONSTRUCTION	1,000,000	Churchill Line - 50% of year 1 costs
	BRIDGE/CULVERT WORK	-	-
	ROAD CONSTRUCTION	220,000	Top Coat Railroad, Elm, Centre
	SIDEWALK CONSTRUCTION	20,000	Sidewalks
	TRACTOR	15,000	Yearly tractor upgrade
		<b><u>1,255,000</u></b>	
<b>RECREATION &amp; CULTURE</b>	BUILDING	25,000	Replace Interior Doors
	FURNITURE	20,000	Replace aging tables/chairs
	EQUIPMENT	2,500	Hose and reel for ice making
	BUILDING IMPROVEMENTS	1,850,000	Replace Ice Pad, Dehumidifier, etc
	EQUIPMENT	20,000	Replace Lawn mower
	LIBRARY	18,000	New flooring, etc
		<b><u>1,935,500</u></b>	
<b>TOTAL CAPITAL - TAXATION BUDGET</b>		<b><u>3,290,000</u></b>	

**SUMMARY**

**OPERATING**

TOTAL OPERATING REVENUES

TOTAL OPERATING EXPENDITURES

NET OPERATING EXPENDITURES OVER REVENUE

**CAPITAL**

TOTAL CAPITAL REVENUES

TOTAL EXPENDITURES

NET CAPITAL EXPENDITURES OVER REVENUE

**RESERVE TRANSFERS**

TOTAL RESERVE WITHDRAWALS

TOTAL RESERVE CONTRIBUTIONS

NET RESERVE TRANSACTIONS

CAPITAL FINANCING

COMBINED - TAX REQUIREMENT

	2025 BUDGET (1)	2025 Projections (2)	OVER (UNDER) (3)	2026 BUDGET (4)	2026 VS 2025 BUDGET (5)
TOTAL OPERATING REVENUES	1,858,670	2,112,076	253,406	1,889,621	30,951
TOTAL OPERATING EXPENDITURES	(5,280,229)	(4,916,262)	363,967	(5,431,561)	(151,332)
NET OPERATING EXPENDITURES OVER REVENUE	(3,421,559)	(2,804,186)	617,373	(3,541,940)	(120,380)
TOTAL CAPITAL REVENUES	591,395	94,437	(496,958)	1,939,079	1,347,684
TOTAL EXPENDITURES	(1,806,000)	(1,552,437)	253,563	(3,290,000)	(1,484,000)
NET CAPITAL EXPENDITURES OVER REVENUE	(1,214,605)	(1,458,000)	(243,395)	(1,350,921)	(136,316)
TOTAL RESERVE WITHDRAWALS	925,340	559,362	(365,978)	308,000	(617,340)
TOTAL RESERVE CONTRIBUTIONS	(5,000)	(13,000)	(8,000)	(100,000)	(95,000)
NET RESERVE TRANSACTIONS	920,340	546,362	(373,978)	208,000	(712,340)
CAPITAL FINANCING	-	-	-	750,000	750,000
COMBINED - TAX REQUIREMENT	(3,715,824)	(3,715,824)	(0)	(3,934,861)	(219,036)

Proposed Tax \$ Increase \$ 219,036

Proposed Tax Percent Increase 5.89%

Proposed Tax Rate Increase 3.94%

Proposed Tax Increase per \$100,000 of Residential Assessment \$ 35.96

Proposed Tax Increase per \$100,000 of Farm Assessment \$ 8.13

Amount of Change in Budget to Change Tax Rate by 1% \$ 37,158

**MUNICIPALITY OF BROOKE-ALVINSTON**  
**2026 BUDGETED RESERVE CONTRIBUTION/WITHDRAWAL PROPOSALS**

	<b>2024 Actual</b>	<b>-----2025 Budgeted-----</b>		<b>----- 2025 Projected -----</b>		<b>-----2026 Budgeted-----</b>			
	<b><u>CLOSING</u></b>	<b><u>Contributions</u></b>	<b><u>Withdrawals</u></b>	<b><u>CLOSING</u></b>	<b><u>Adjustments</u></b>	<b><u>CLOSING</u></b>	<b><u>Contributions</u></b>	<b><u>Withdrawals</u></b>	<b><u>CLOSING</u></b>
<b>RESERVES</b>									
BUDGET SURPLUS	612,294		(585,340)	26,954	240,978	267,932	-	(265,000)	2,932
WORKING CAPITAL	870,000	-	-	870,000		870,000	-	-	870,000
ELECTION	10,000	5,000	-	15,000	-	15,000	-	(15,000)	-
GENERAL	475,000	-	-	475,000		475,000	-	-	475,000
MUNICIPAL BUILDING	40,000	-	(40,000)	-	-	-	-	-	-
BROOKE FIRE RESCUE	-	-	-	-	8,000	8,000	50,000	(8,000)	50,000
ROADS	440,000	-	(175,000)	265,000	-	265,000	50,000	-	315,000
COMMUNITY CENTER & PARKS	130,000	-	(125,000)	5,000	125,000	130,000	-	-	130,000
CANNABIS IMPLEMENTATION	20,000	-	-	20,000		20,000	-	(20,000)	-
ALVINSTON LIGHTING	5,000	-	-	5,000	-	5,000	-	-	5,000
<b>TOTAL RESERVES</b>	<b><u>2,602,294</u></b>	<b><u>5,000</u></b>	<b><u>(925,340)</u></b>	<b><u>1,681,954</u></b>	<b><u>373,978</u></b>	<b><u>2,055,932</u></b>	<b><u>100,000</u></b>	<b><u>(308,000)</u></b>	<b><u>1,847,932</u></b>
<b>Deferred Revenue (Restricted Grants)</b>									
Ontario Community Infrastructure Fund (OCIF)	342,208	379,074	(570,000)	151,282	570,000	721,282	386,419	(1,000,000)	107,702
Canada Community Benefit Fund (CCBF - formerly Gas Tax)	618	77,258	-	77,875	-	77,875	79,975	-	157,851
<b>TOTAL DEFERRED REVENUE</b>	<b><u>342,826</u></b>	<b><u>456,332</u></b>	<b><u>(570,000)</u></b>	<b><u>229,158</u></b>	<b><u>570,000</u></b>	<b><u>799,158</u></b>	<b><u>466,395</u></b>	<b><u>(1,000,000)</u></b>	<b><u>265,553</u></b>
<b>GRAND TOTAL</b>	<b><u>2,945,121</u></b>	<b><u>461,332</u></b>	<b><u>(1,495,340)</u></b>	<b><u>1,911,112</u></b>	<b><u>943,978</u></b>	<b><u>2,855,090</u></b>	<b><u>566,395</u></b>	<b><u>(1,308,000)</u></b>	<b><u>2,113,485</u></b>

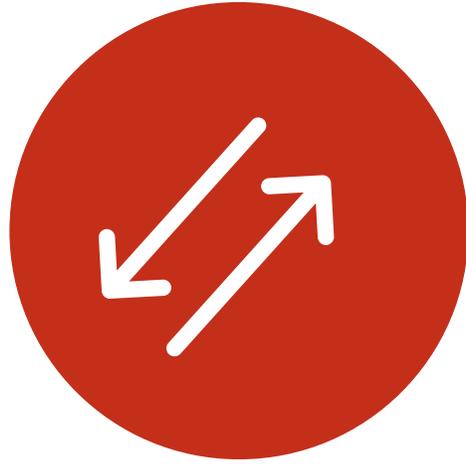
# 2026 Budgeted Potential Financing

## MUNICIPALITY OF BROOKE-ALVINSTON 2026 Potential Financing Requirement

Existing Tax Funded Debt	\$ 325,000
Potential New Debt - Arena Project	<u>750,000</u>
	<u>\$ 1,075,000</u>



**QUESTIONS?**



**DIRECTION?**