



# MINUTES

## Council Meeting

4:30 PM - Thursday, October 9, 2025  
Municipal Office

The Council of the Municipality of Brooke-Alvinston was called to order on Thursday, October 9, 2025, at 4:30 PM, in the Municipal Office, with the following members present:

**Council Present:** Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Don McCabe, Councillor Jenny Redick, and Councillor Craig Sanders

**Staff Present:** Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Public Works Superintendent Jamie Butler, Parks & Recreation Manager Greg Thornicroft, and Fire Chief Steve Knight

**Regrets:**

### 1 CALL TO ORDER

Deputy Mayor Frank Nemcek assumed Chair for the meeting.

The Deputy Mayor called the meeting to order at 4:30 p.m.

Mayor Ferguson was present virtually.

### 2 DISCLOSURE OF PECUNIARY INTEREST

The Deputy Mayor requested that any pecuniary interests be declared when appropriate during the meeting.

### 3 MINUTES

a) Regular Council Meeting Minutes of September 25, 2025

#### **RESOLUTION-2025-290**

Councillor Craig Sanders made a motion that the minutes of the September 25, 2025 meeting be approved as presented without any error or omission.  
Councillor Jenny Redick seconded the motion.

**Carried**

### 4 BUSINESS ARISING FROM THE MINUTES

### 5 DELEGATIONS & TIMED EVENTS

a) Can Grow Zoning Amendment Application

#### **RESOLUTION-2025-291**

Councillor Don McCabe made a motion that the Council of the Municipality of Brooke-Alvinston approve the proposed amendment to the Zoning By-law at 3967-3971 Old Walnut Road and pass the corresponding By-law as presented.  
Councillor Jenny Redick seconded the motion.

**Carried**

### 6 CORRESPONDENCE

a) Municipal Correspondence :

**RESOLUTION-2025-292**

Councillor Jenny Redick made a motion that the circulated correspondence be received and filed. Councillor Craig Sanders seconded the motion.

**Carried**

- b) City of Dryden - Swim to Survive Program

**RESOLUTION-2025-293**

Councillor Don McCabe made a motion that the request for support from the City of Dryden be received and filed. Councillor Jenny Redick seconded the motion.

**Carried**

- c) City of North Bay - NORDS Pilot Program

**RESOLUTION-2025-294**

Councillor Jenny Redick made a motion that the request from the City of North Bay be received and filed. Councillor Craig Sanders seconded the motion.

**Carried**

- d) Municipality of Brighton - Electoral Reform

**RESOLUTION-2025-295**

Councillor Don McCabe made a motion that the request from the Municipality of Brighton be received and filed. Councillor Jenny Redick seconded the motion.

**Carried**

- e) Bonfield Township - Canada Post Labour Dispute

**RESOLUTION-2025-296**

Councillor Don McCabe made a motion that the request from Bonfield Township be received and filed. Councillor Jenny Redick seconded the motion.

**Carried**

- f) Township of Woolwich - Bill C-61 First Nations Clean Water

**RESOLUTION-2025-297**

Councillor Don McCabe made a motion that the request from the Township of Woolwich be received and filed. Councillor Craig Sanders seconded the motion.

**Carried**

- g) City of Kitchener - Postage Rates

**RESOLUTION-2025-298**

Councillor Craig Sanders made a motion that the request from the City of Kitchener be received and filed. Councillor Jenny Redick seconded the motion.

**Carried**

- h) Niagara Region - Mental Health & Homelessness

**RESOLUTION-2025-299**

Councillor Craig Sanders made a motion that the request from the Niagara Region be received and filed. Councillor Don McCabe seconded the motion.

## 7 STAFF REPORTS

a) **Planner's Report: Durham Subdivision Road Naming**

**RESOLUTION-2025-300**

Councillor Jenny Redick made a motion that the report by Ezio Nadalin, County Planner, dated September 30, 2025, regarding the Durham Subdivision (38T-22001) Street Naming, be received and that Council approved the proposed names. Councillor Craig Sanders seconded the motion.

**Carried**

b) **Treasurer's Report:** Year-to-Date (to September 30) Budget to Actual Comparisons

**RESOLUTION-2025-301**

Councillor Craig Sanders made a motion that Council receive and file Year-to-date (to September 30) Budget to Actual Comparisons. Councillor Jenny Redick seconded the motion.

**Carried**

c) **Treasurer's Report:** Accounts Payable Listing - September 2025

**RESOLUTION-2025-302**

Councillor Jenny Redick made a motion that Council receive and file the Accounts Payable Listing for September 2025. Councillor Craig Sanders seconded the motion.

**Carried**

d) **Clerk Administrator's Report:** Available Grant Update

**RESOLUTION-2025-303**

Councillor Jenny Redick made a motion that the report of available grants be received and filed. Councillor Craig Sanders seconded the motion.

**Carried**

e) **Clerk Administrator's Report:** Proposed sale of municipal driveway to residential property owner

**RESOLUTION-2025-304**

Mayor David Ferguson made a motion that Council declare the driveway adjacent to 3192 River Street as surplus to municipal needs; and that Council approve the sale of the driveway to 3192 River Street for \$1.75 / ft<sup>2</sup> plus all associated costs subject to the conditions outlined in this report; and that a by-law be presented at a later meeting to authorize the sale; and that the staff bring forward a report on cost suggestions for other zoned areas. Councillor Jenny Redick seconded the motion.

**Carried**

f) **Clerk Administrator's Report:** Alternative Voting Methods for the 2026 Municipal / School Board Election

**RESOLUTION-2025-305**

Councillor Jenny Redick made a motion that Council receive the report from the Clerk Administrator / Election Returning Officer and further that a by-law be passed to approve internet voting for the 2026 municipal and school board election. Councillor Craig Sanders seconded the motion.

**Carried**

- g) **Clerk Administrator's Report:** Arena Floor Project - RFP for Engineering / Project Management Services

**RESOLUTION-2025-306**

Councillor Don McCabe made a motion that the staff report on the Arena Floor Project - RFP For Engineering / Project Management Services be received and filed; And that the submission from Spriet Associates London Ltd for the Project Management and Engineering Services contract be accepted in the amount of \$85,990.00 plus HST; And that the Clerk execute the appropriate contract documents. Councillor Jenny Redick seconded the motion.

**Carried**

**8 BY-LAWS**

- a) By-law 36 of 2025 - Proposed Zoning By-law Amendment (Can Grow)

**RESOLUTION-2025-307**

Councillor Don McCabe made a motion that By-law 36 of 2025 be read a first, second and third time and finally passed this 9th day of October, 2025.

Councillor Craig Sanders seconded the motion.

**Carried**

- b) By-law 37 of 2025 - Agreement with the Sarnia Community Fund

**RESOLUTION-2025-308**

Councillor Jenny Redick made a motion that By-law 37 of 2025 be read a first, second and third time and finally passed this 9th day of October, 2026.

Councillor Craig Sanders seconded the motion.

**Carried**

**9 NEW BUSINESS**

- a) The Public Works Superintendent advised that the replacement of Structure 25 is currently underway.
- b) The Parks & Recreation Manager advised that ice is installed (with minimal issues).
- c) The Fire Chief noted thanks for the \$8,000 donation from the Tanner Redick Memorial Committee
- d) Councillor Nemcek noted the \$32,000 donation to the Optimist Club from the Tanner Redick Memorial Committee.
- e) Councillor McCabe noted that he attended the Enniskillen Township Council meeting that discussed the proposed battery storage project and noted that Adelaide Metcalfe and Chatham Kent turned down their proposed wind turbine projects.
- f) Councillor Redick inquired about the Fundraising and Marketing Assistant position and noted she is interested in a fundraising committee.
- g) The Deputy Mayor asked if members of the public wished to address Council. Ina Mae McVicar declined, Jamie Armstrong thanked staff for assistance at the fair, John Annett declined. Nathan Sanders commented there were not enough rides at the fair.

**10 CLOSED SESSION**

**11 RISE AND REPORT**

**12 BY-LAW CONFIRMING PROCEEDINGS**

- a) Confirming By-law

**RESOLUTION-2025-309**

Councillor Don McCabe made a motion that By-law 38 of 2025 be read a first, second and third time and finally passed this 9th day of October, 2025.  
Councillor Jenny Redick seconded the motion.

**Carried**

**13 ADJOURNMENT**

Councillor McCabe adjourned the meeting at 5:10 p.m.

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Clerk-Administrator

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Mayor