



MINUTES

Council Meeting

4:30 PM - Thursday, October 23, 2025
Municipal Office

The Council of the Municipality of Brooke-Alvinston was called to order on Thursday, October 23, 2025, at 4:30 PM, in the Municipal Office, with the following members present:

Council Present: Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Don McCabe, Councillor Jenny Redick, and Councillor Craig Sanders

Staff Present: Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Public Works Superintendent Jamie Butler, Parks & Recreation Manager Greg Thornicroft, Fire Chief Steve Knight, and Drainage Superintendent David Moores

Regrets:

1 CALL TO ORDER

The Mayor called the meeting to order at 4:30 p.m.

2 DISCLOSURE OF PECUNIARY INTEREST

The Mayor requested that any pecuniary interests be declared when applicable during the meeting.

3 MINUTES

a) Regular Council Meeting Minutes of October 9, 2025

RESOLUTION-2025-310

Deputy Mayor Frank Nemcek made a motion that the minutes of the October 9, 2025 meeting be approved as presented without error or omission. Councillor Craig Sanders seconded the motion.

Carried

4 BUSINESS ARISING FROM THE MINUTES

5 DELEGATIONS & TIMED EVENTS

a) Meeting to Consider the 12th Concession Drain

Ratepayer(s) present: Jim Holbrook

RESOLUTION-2025-311

Councillor Craig Sanders made a motion that the meeting to consider the report of the 12th Concession drain be opened. Councillor Jenny Redick seconded the motion.

Carried

RESOLUTION-2025-312

Councillor Craig Sanders made a motion that Council adopt the report on the 12th Concession Drain. Councillor Don McCabe seconded the motion.

Carried

RESOLUTION-2025-313

Deputy Mayor Frank Nemcek made a motion that the meeting on the 12th Concession Drain be closed. Councillor Craig Sanders seconded the motion.

Carried

6 CORRESPONDENCE

- a) Municipal Correspondence

RESOLUTION-2025-314

Councillor Jenny Redick made a motion that the circulated correspondence be received and filed. Councillor Craig Sanders seconded the motion.

Carried

- b) Halton Region - Public Safety Requirements

RESOLUTION-2025-315

Councillor Jenny Redick made a motion that the Council of the Municipality supports the request from the Halton Region to call on the federal and provincial governments to review Criminal Code time limits and rules for stay of proceedings in cases involving serious and violent offences. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- c) Township of Larder Lake - Extension of Firefighter Certification

RESOLUTION-2025-316

Deputy Mayor Frank Nemcek made a motion that the request from Larder Lake be received and filed. Councillor Don McCabe seconded the motion.

Carried

- d) Edwardsburgh Cardinal - Ontario Community Infrastructure Fund (OCIF)

RESOLUTION-2025-317

Councillor Jenny Redick made a motion that the Council of the Municipality of Brooke-Alvinston supports the request from the Township of Edwardsburgh Cardinal to call upon the Government of Ontario to extend the annual OCIF envelope at not less than \$400 million beyond its current five year term ending in 2026, with no reductions in subsequent provincial budgets. Councillor Don McCabe seconded the motion.

Carried

- e) Town of Plympton-Wyoming - Conservation Fee Freeze

RESOLUTION-2025-318

Councillor Don McCabe made a motion that the Council of the Municipality of Brooke-Alvinston supports the request from the Town of Plympton-Wyoming to urge the Province of Ontario to reconsider the fee freeze mandate and to implement a funding framework that protects municipal taxpayers from cost recovery deficits, while supporting a sustainable and balanced approach to conservation authority financing. Councillor Craig Sanders seconded the motion.

Carried

- f) Canadian Mental Health Association(CMHA) - Electrical Outlet for Mobile Care Unit

RESOLUTION-2025-319

Deputy Mayor Frank Nemcek made a motion that the Council of the

Municipality of Brooke-Alvinston has no objections to the CMHA investigating and placing an appropriate sized electrical outlet to run the Mobile Care Unit and that staff work with CMHA on hydro reimbursement. Councillor Craig Sanders seconded the motion.

Carried

7 STAFF REPORTS

- a) **Clerk-Administrator's Report:** Hayter Memorial Hockey Tournament

Councillor McCabe declared a Conflict of Interest as he the brother of the organizer of the event.

RESOLUTION-2025-320

Deputy Mayor Frank Nemcek made a motion that the Council of the Municipality of Brooke-Alvinston has no objections to the Hayter Memorial Tournament Committee obtaining a Special Occasion Permit for the 2025 Hayter Memorial Hockey Tournament (November 14-15, 2025) as the event is deemed an event of municipal significance to the community; And that the Council of the Municipality of Brooke-Alvinston allow alcohol to be served in a portion of the stands at the 2025 Hayter Memorial Hockey Tournament games provided prescribed conditions are followed. Councillor Jenny Redick seconded the motion.

Carried

- b) **Clerk-Administrator's Report:** Zoning By-law Update

RESOLUTION-2025-321

Councillor Jenny Redick made a motion that the report on the Zoning By-law Review be received and filed for information. Councillor Craig Sanders seconded the motion.

Carried

- c) **Clerk-Administrator's Report:** Fundraising for the Arena Floor Project

RESOLUTION-2025-322

Councillor Craig Sanders made a motion that this report be received and filed for information; and that Councillor Redick be appointed to the Fundraising Committee. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- d) **Clerk-Administrator's Report:** Request to purchase a portion of municipal roadway

Councillor Sanders declared a Conflict of Interest as he is a relative of the property owner.

RESOLUTION-2025-323

Councillor Jenny Redick made a motion that Council declare a portion of the alley noted in the report as surplus and that the said portion of 220 ft x 10 ft be sold to the adjacent owner and that the neighbours to the north be notified of the sale. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- e) **Clerk-Administrator's Report:** Draft waterline and sewer line agreement

RESOLUTION-2025-324

Councillor Jenny Redick made a motion that Council approve in principle the agreement presented for the installation and construction of a waterline and sewer line between Hayter Ventures Ltd. and the Municipality and approve the

Administrator to sign the agreement once legal and County review are obtained. Councillor Craig Sanders seconded the motion.

Carried

- f) County Official Plan Review and Draft Population Projections

RESOLUTION-2025-325

Councillor Jenny Redick made a motion that Staff be directed to provide a report back on the draft County Official Plan to be submitted to the County. Councillor Craig Sanders seconded the motion.

Carried

8 BY-LAWS

- a) By-law 38 of 2025 - Provisional Reading - 12th Concession Drain

RESOLUTION-2025-326

Councillor Craig Sanders made a motion that By-law 38 of 2025 (12th Concession Drain) be read a first and second time. Councillor Don McCabe seconded the motion.

Carried

9 NEW BUSINESS

- a) The Mayor reviewed correspondence on the Pre-Engagement Confirmation Notice for the IESO LT2(c-1) RFP - by the Proponent Sun Valley Power Inc.
- b) The Parks and Recreation Manager provided to Council an update on the meetings held with Spriet surrounding the arena floor project
- c) The Fire Chief noted the door to door smoke alarm program BFR undertook in Alvinston and Inwood recently
- d) The Fire Chief invited Council members to attend the Live Burn Training scheduled at the Lambton Fire School November 9, 2025
- e) The Treasurer noted the slight increase in OCIF funding for 2026 - \$372,744. The 2025 allotment was \$369,212.
- f) Councillor McCabe noted the draft 2026 budget presented by the SCRCA and the 5% increase to Brooke-Alvinston. Council requested CAO Ken Phillips to present to Council.

10 CLOSED SESSION

- a) Section 239(2) : a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which if disclosed could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons or organization.

Section 239(2) b: personal matters about an identifiable individual, including municipal or local board employees.

RESOLUTION-2025-327

Councillor Craig Sanders made a motion that Council move into closed session. Councillor Jenny Redick seconded the motion.

Carried

- b) Section 239(2) b: personal matters about an identifiable individual, including municipal or local board employees.

11 RISE AND REPORT

The Clerk Administrator noted that a closed session was held with the following

reported out:

- i) the closed meeting minutes of September 25, 2025 be approved
- ii) Council was notified of the land(s) proposed for Long Term Capacity Services Project (Battery Storage)
- iii) That Council was notified of the following new employees: Adam Johnston (Roads); Jay McArthur (Parks & Recreation); Jill Joris (Fundraising and Marketing Assistant)

12 BY-LAW CONFIRMING PROCEEDINGS

- a) By-law 39 of 2025

RESOLUTION-2025-328

Deputy Mayor Frank Nemcek made a motion that By-law 39 of 2025 be read a first, second and third time and finally passed this 23rd day of October, 2025. Councillor Craig Sanders seconded the motion.

Carried

13 ADJOURNMENT

The meeting was adjourned at 5:08 p.m.

Clerk-Administrator

Mayor