



# MINUTES

## Council Meeting

4:30 PM - Wednesday, August 13, 2025  
Municipal Office

The Council of the Municipality of Brooke-Alvinston was called to order on Wednesday, August 13, 2025, at 4:30 PM, in the Municipal Office, with the following members present:

**Council Present:** Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Don McCabe, Councillor Jenny Redick, and Councillor Craig Sanders

**Staff Present:** Clerk Administrator Janet Denkers, Public Works Superintendent Jamie Butler, and Fire Chief Steve Knight

**Regrets:** Treasurer Stephen Ikert and Parks and Recreation Supervisor Greg Thornicroft

### 1 CALL TO ORDER

The Mayor called the meeting to order at 4:30 p.m.

### 2 DISCLOSURE OF PECUNIARY INTEREST

The Mayor requested that any pecuniary interests be declared when appropriate during the meeting.

### 3 MINUTES

a) Regular Council Meeting Minutes of July 17, 2025

#### RESOLUTION-2025-232

Deputy Mayor Frank Nemcek made a motion that the minutes of the July 17, 2025 meeting be approved as presented, without error or omission. Councillor Jenny Redick seconded the motion.

**Carried**

### 4 BUSINESS ARISING FROM THE MINUTES

### 5 DELEGATIONS & TIMED EVENTS

a) Council Delegation: Bluewater Power

Janice McMichael Dennis, President and CEO of Bluewater Power was present to review her presentation with Council. She was accompanied by the Chair, Vice Chair and municipal rep Brad Goodhill.

### 6 CORRESPONDENCE

a) Municipal Correspondence

#### RESOLUTION-2025-233

Councillor Craig Sanders made a motion that the circulated correspondence be received and filed. Councillor Jenny Redick seconded the motion.

**Carried**

b) Municipality of Tweed - O.P.P. Costs

#### **RESOLUTION-2025-234**

Councillor Jenny Redick made a motion that the Municipality of Brooke-Alvinston supports the request from the Municipality of Tweed to request that all levels of government recognize that small rural and northern municipalities are extremely vulnerable and now more than ever we need governments to show that they stand with small municipalities. Councillor Craig Sanders seconded the motion.

**Carried**

- c) Township of Otonabee-South Monaghan - Money Laundering

#### **RESOLUTION-2025-235**

Councillor Jenny Redick made a motion that the request for support from the Township of Otonabee-South Monaghan be received and filed. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

- d) Village of Burk's Falls - Battery Energy Storage System (BESS)

#### **RESOLUTION-2025-236**

Councillor Craig Sanders made a motion that the Municipality of Brooke-Alvinston supports the request from the Village of Burk's Falls to request that the Province of Ontario immediately suspend the approval and development of all new BESS installations until a comprehensive, science-based study is completed. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

- e) Town of Kingsville - Opposition to Bill 17, Protect Ontario by Building Faster Act, 2025

#### **RESOLUTION-2025-237**

Councillor Craig Sanders made a motion that the Municipality of Brooke-Alvinston supports the request from the Town of Kingsville to request that the Province of Ontario provide municipalities with clarity on how they should fund the capitol costs of infrastructure and services required to support new growth, given the impacts of overall development charge revenue. Councillor Jenny Redick seconded the motion.

**Carried**

- f) Municipality of South Huron - Blue Box Responsibility

#### **RESOLUTION-2025-238**

Councillor Craig Sanders made a motion that the Municipality of Brooke-Alvinston supports the Municipality of South Huron to request that the province amend Ontario Regulation 391/21: Blue Box so that producers are responsible for the end-of-life management of recycling products from all sources. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

- g) Township of Nairn and Hyman - Disposal of Niobium Tailings

#### **RESOLUTION-2025-239**

Councillor Craig Sanders made a motion that the request from the Township of Nairn and Hyman be received and filed. Councillor Jenny Redick seconded the motion.

**Carried**

- h) City of St. Catharines - Elect Respect

#### **RESOLUTION-2025-240**

Councillor Craig Sanders made a motion that the Municipality of Brooke-Alvinston supports the request from the City of St. Catharines to call on all elected officials, organizations and community members to support the Elect Respect campaign. Councillor Jenny Redick seconded the motion.

**Carried**

## **7 STAFF REPORTS**

- a) **Drainage Superintendent's Report** : Logan Drain Tender

### **RESOLUTION-2025-241**

Councillor Jenny Redick made a motion that Council accepts the low tender submitted by Bruce Poland and Sons in the amount of \$18,527.25 including HST. Councillor Craig Sanders seconded the motion.

**Carried**

- b) **Drainage Superintendent's Report**: Moffatt Lucas Drain Tender

### **RESOLUTION-2025-242**

Deputy Mayor Frank Nemcek made a motion that Council accepts the low tender submitted by JLH Excavating in the amount of \$25,388.61 including HST. Councillor Craig Sanders seconded the motion.

**Carried**

### **RESOLUTION-2025-243**

Councillor Craig Sanders made a motion that the report from the Drainage Superintendent on Grant Allocation be received and filed. Councillor Jenny Redick seconded the motion.

**Carried**

- c) **Drainage Superintendent's Report** : McKellar Werden Drain Tender

### **RESOLUTION-2025-244**

Councillor Jenny Redick made a motion that Council accepts the low tender submitted by Herrington Excavating in the amount of \$35,295.55 including HST. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

- d) **Drainage Superintendent's Report**: 15-16 Sideroad Drain

### **RESOLUTION-2025-245**

Councillor Don McCabe made a motion that Council appoints R. Dobbin Engineering under section 78 of the Drainage Act. Councillor Jenny Redick seconded the motion.

**Carried**

- e) **Fire Chief's Report**:

### **RESOLUTION-2025-246**

Councillor Jenny Redick made a motion that the report submitted by the Fire Chief be received and filed. Councillor Craig Sanders seconded the motion.

**Carried**

- f) **Clerk Administrator's Report**: Site Plan Approval -Ken & Barb Alderman

### **RESOLUTION-2025-247**

Councillor Jenny Redick made a motion that the report on the site plan for Ken

& Barb Alderman for property located at 3255 / 3259 Nauvoo Road be received and filed. Councillor Craig Sanders seconded the motion.

**Carried**

- g) **Clerk Administrator's Report:** Operations during arena floor build

**RESOLUTION-2025-248**

Councillor Jenny Redick made a motion that staff be directed to discuss the arena floor project with the users that use the facility during the non ice periods. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

- h) **Public Works Superintendent's Report:** Estimated cost for sidewalk installation on Millpond and Patterson

**RESOLUTION-2025-249**

Councillor Don McCabe made a motion that Council receive and file the report for more discussion at the 2026 budget meeting. Councillor Jenny Redick seconded the motion.

**Carried**

- i) **Treasurer's Report:** Accounts Payable Listing - July 2025

**RESOLUTION-2025-250**

Councillor Jenny Redick made a motion that Council receive and file the Accounts Payable Listing for July 2025. Councillor Craig Sanders seconded the motion.

**Carried**

- j) **Clerk Administrator's Report:** Revision(s) to Dog By-law

**RESOLUTION-2025-251**

Councillor Jenny Redick made a motion that the draft by-law attached be approved in principle; and that once the confirmation of fines is received from the Ontario Court of Justice, it be brought forward for adoption. Councillor Craig Sanders seconded the motion.

**Carried**

- k) **Clerk Administrator's Report:** Request to purchase alley - Searson

The Clerk Administrator noted that late comments were received from the Planning Department and it was advised that Council leave the alley status quo for now as the subdivision plans move forward to ensure the alley is not needed for utilities or such.

**RESOLUTION-2025-252**

Deputy Mayor Frank Nemcek made a motion that the Council of the Municipality of Brooke-Alvinston table the request to purchase the alley. Councillor Craig Sanders seconded the motion.

**Carried**

- l) **Clerk Administrator's Report:** CSRIF Grant - next steps

**RESOLUTION-2025-253**

Councillor Jenny Redick made a motion that the report on the CSRIF grant and next steps be received and filed; and that staff be directed to develop a flow through agreement with the SCF for fundraising of the municipal portion of the floor and ice plant costs. Councillor Craig Sanders seconded the motion.

**Carried**

## 8 BY-LAWS

## 9 NEW BUSINESS

- a) The Clerk Administrator noted the public open house from Venfor is scheduled for August 28th from 4pm to 8pm
- b) The Clerk Administrator noted that Rayah Bressette has been named the 2025/2026 Brooke-Alvinston and Watford Fall Fair Ambassador
- c) The Staff, Council, Service Club and Committee appreciation event invitation was distributed
- d) Councillor Nemcek inquired about long grass in Inwood.

## 10 CLOSED SESSION

- a) Personnel matters about an identifiable individual including employees.

### RESOLUTION-2025-254

Councillor Jenny Redick made a motion that Council move into closed session.  
Councillor Craig Sanders seconded the motion.

**Carried**

## 11 RISE AND REPORT

The Clerk Administrator advised that a closed session meeting was held to discuss personal matters about an identifiable individual including employees. She noted the June 19, 2025 closed session meeting minutes were approved and Staff was directed to proceed as outlined in closed session.

## 12 BY-LAW CONFIRMING PROCEEDINGS

- a) By-law 31 of 2025 - Confirming By-law

### RESOLUTION-2025-255

Councillor Jenny Redick made a motion that By-law 31 of 2025 be read a first, second and third time and finally passed this 13th day of August, 2025.  
Councillor Craig Sanders seconded the motion.

**Carried**

## 13 ADJOURNMENT

The meeting was adjourned at 5:40 pm

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Clerk-Administrator

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Mayor