



# MINUTES

## Council Meeting

4:30 PM - Thursday, July 17, 2025  
Municipal Office

The Council of the Municipality of Brooke-Alvinston was called to order on Thursday, July 17, 2025, at 4:30 PM, in the Municipal Office, with the following members present:

**Council Present:** Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Don McCabe, Councillor Jenny Redick, and Councillor Craig Sanders

**Staff Present:** Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Public Works Superintendent Jamie Butler, Parks & Recreation Manager Greg Thornicroft, and Fire Chief Steve Knight

**Regrets:**

### 1 CALL TO ORDER

The Mayor called the meeting to order at 4:30 p.m.

### 2 DISCLOSURE OF PECUNIARY INTEREST

The Mayor requested that any pecuniary interests be declared at the appropriate time during the meeting.

### 3 MINUTES

a) Regular Council Meeting Minutes of June 26, 2025

#### RESOLUTION-2025-217

Councillor Jenny Redick made a motion that the minutes of the June 26, 2025 meeting be approved as presented without error or omission. Councillor Craig Sanders seconded the motion.

**Carried**

### 4 BUSINESS ARISING FROM THE MINUTES

### 5 DELEGATIONS & TIMED EVENTS

### 6 CORRESPONDENCE

a) Municipal Correspondence

#### RESOLUTION-2025-218

Deputy Mayor Frank Nemcek made a motion that the circulated correspondence be received and filed. Councillor Craig Sanders seconded the motion.

**Carried**

b) The Hon. Robert Black - Why Soil is Essential

#### RESOLUTION-2025-219

Councillor Don McCabe made a motion that the Council of the Municipality of Brooke-Alvinston supports the request from the Honorable Robert Black to urge the Government of Canada and the Province of Ontario to implement all

recommendations contained within the report and commit to recognizing a sense of urgency and act accordingly in order to protect and conserve soil. Councillor Craig Sanders seconded the motion.

**Carried**

## **7 STAFF REPORTS**

- a) **Treasurer's Report:** Accounts Payable Listing - June 2025

### **RESOLUTION-2025-220**

Councillor Jenny Redick made a motion that Council receive and file the Accounts Payable Listing for June 2025 Councillor Craig Sanders seconded the motion.

**Carried**

- b) **Clerk Administrator's Report:** Request to purchase alley

### **RESOLUTION-2025-221**

Councillor Jenny Redick made a motion that the Council of the Municipality of Brooke-Alvinston declare the alley located between 3229 & 3231 River Street as surplus to their needs and that staff be directed to follow the disposal of land by-law for sale of the alley; and that an easement be arranged for purposes of access to services or building maintenance if needed with the adjacent property owner. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

- c) **Clerk Administrator's Report:** August 14, 2025 Meeting Adjustment

### **RESOLUTION-2025-222**

Deputy Mayor Frank Nemcek made a motion that the August 14, 2025 regularly scheduled Council meeting be moved to Wednesday August 13th at 4:30 p.m. and that the Clerk Administrator advertise the change. Councillor Jenny Redick seconded the motion.

**Carried**

- d) **Treasurer's Report:** Provincial Cannabis Funding

### **RESOLUTION-2025-223**

Councillor Craig Sanders made a motion that Council approve Brooke-Alvinston's allocation of the Cannabis Funding to the Lambton Group OPP Detachment Board to provide benefit to the Brooke-Alvinston community through OPP public engagement and resources support. Councillor Don McCabe seconded the motion.

**Carried**

- e) **Treasurer's Report:** Reserve and Reserve Fund Policy Implementation

### **RESOLUTION-2025-224**

Councillor Jenny Redick made a motion that Council approve placing 4% of the budget into reserves annually to grow Brooke-Alvinston Reserves so that they are within the levels as defined in our approved Reserve and Reserve Fund Policy. Councillor Don McCabe seconded the motion.

**Carried**

- f) **Clerk Administrator's Report:** Rural Ontario Development Program

### **RESOLUTION-2025-225**

Councillor Jenny Redick made a motion that staff be directed to report back to Council on other grants options under the Rural Ontario Development Program. Councillor Craig Sanders seconded the motion.

**Carried**

- g) **Clerk Administrator's Report:** Killer Bees Home Opener Sponsorship Opportunity

**RESOLUTION-2025-226**

Councillor Jenny Redick made a motion that Council approve of sponsorship for the home opener game of the Alvinston Killer Bees. Councillor Craig Sanders seconded the motion.

**Carried**

- h) **Treasurer's Report:** Year-to-Date (to June 30) Budget to Actual Comparisons

**RESOLUTION-2025-227**

Deputy Mayor Frank Nemcek made a motion that Council receive and file Year-to-date (to June 30) Budget to Actual Comparisons. Councillor Jenny Redick seconded the motion.

**Carried**

- i) Proposed Sanitary Sewer & Water Extension

**RESOLUTION-2025-228**

Deputy Mayor Frank Nemcek made a motion that having received the updated comments regarding the request in principle to extend the sewer and water service to 3277 Nauvoo Road approval in February 2025, that the June 2025 recommendation from Black Creek Engineering be approved with the property owner to obtain the necessary approvals through the County of Lambton, Ministry of the Environment, OCWA and that staff be updated on the progress / approvals as needed. Councillor Don McCabe seconded the motion.

**Carried**

**8 BY-LAWS**

**9 NEW BUSINESS**

- a) Notice of Motion: (McCabe) that staff be directed to investigate sidewalks on Millpond and Francis Streets.

**RESOLUTION-2025-229**

Councillor Don McCabe made a motion that staff report back on placement of, timelines and costs for sidewalks in the Millpond area. Councillor Jenny Redick seconded the motion.

**Carried**

- b) County of Lambton Response - Schouten Subdivision access from Nauvoo

**RESOLUTION-2025-230**

Councillor Jenny Redick made a motion that the correspondence regarding access off Nauvoo Road to the proposed Schouten subdivision be received and filed. Councillor Craig Sanders seconded the motion.

**Carried**

- c) Councillor Redick inquired about the slide replacement at the BAICCC playground and was advised it's still waiting arrival. She also inquired about the status of the CSRIF grant. She was advised staff are working with the Ministry in preparing the Transfer Payment Agreement. Councillor Redick noted the Inwood Kids fest planned for this coming weekend. She further inquired about the process of brine application in the municipality.

- d) Councillor Nemcek inquired about the placement of the blocks at the former Riverstone restaurant. He was advised they were placed there by the property

owner.

- e) The Parks & Recreation Manager advised that 2 breakers have gone bad on the ball diamond lights. He was advised to budget accordingly for the 2026 budget
- f) Councillor McCabe commended staff on the work done in completing the Emergency Preparedness program.

**10 CLOSED SESSION**

**11 RISE AND REPORT**

**12 BY-LAW CONFIRMING PROCEEDINGS**

- a) By-law 30 of 2025 - Confirming

**RESOLUTION-2025-231**

Councillor Jenny Redick made a motion that By-law 30 of 2025 be read a first, second and third time and finally passed this 17th day of July, 2025. Councillor Craig Sanders seconded the motion.

**Carried**

**13 ADJOURNMENT**

Councillor Sanders adjourned the meeting at 5:22 p.m.

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Clerk-Administrator

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Mayor