



MINUTES

Council Meeting

4:30 PM - Thursday, June 12, 2025
Municipal Office

The Council of the Municipality of Brooke-Alvinston was called to order on Thursday, June 12, 2025, at 4:30 PM, in the Municipal Office, with the following members present:

Council Present: Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Don McCabe, Councillor Jenny Redick, and Councillor Craig Sanders

Staff Present: Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Public Works Superintendent Jamie Butler, and Parks & Recreation Manager Greg Thornicroft

Regrets:

1 CALL TO ORDER

The Mayor called the meeting to order at 4:30 p.m.

2 DISCLOSURE OF PECUNIARY INTEREST

The Mayor requested that any pecuniary interests be declared when appropriate during the meeting.

3 MINUTES

a) Regular Council Meeting Minutes of May 22, 2025

RESOLUTION-2025-180

Deputy Mayor Frank Nemcek made a motion that the minutes of the May 22, 2025 Council meeting be approved as presented without error or omission. Councillor Craig Sanders seconded the motion.

Carried

b) Special Council Meeting of May 29, 2025

RESOLUTION-2025-181

Councillor Jenny Redick made a motion that the minutes of the May 29, 2025 Special Council meeting be approved as presented without error or omission. Councillor Craig Sanders seconded the motion.

Carried

4 BUSINESS ARISING FROM THE MINUTES

5 DELEGATIONS & TIMED EVENTS

6 CORRESPONDENCE

a) Municipal Correspondence

RESOLUTION-2025-182

Councillor Jenny Redick made a motion that the circulated correspondence be received and filed. Councillor Craig Sanders seconded the motion.

Carried

- b) Hon. Raymond Cho, Minister for Seniors and Accessibility - Proclaim June as Seniors Month

RESOLUTION-2025-183

Deputy Mayor Frank Nemcek made a motion that the Municipality of Brooke-Alvinston supports the request from the Hon. Raymond Cho to proclaim the month of June as Seniors Month. Councillor Jenny Redick seconded the motion.

Carried

- c) Town of LaSalle - Northern Health Travel Grant Program

RESOLUTION-2025-184

Councillor Don McCabe made a motion that the request from the Town of LaSalle be received and filed. Councillor Craig Sanders seconded the motion.

Carried

- d) Parry Sound Municipal Association - Supporting Municipal Ethics through Access and Education

RESOLUTION-2025-185

Councillor Don McCabe made a motion that the request from the Parry Sound Municipal Association be received and filed. Councillor Jenny Redick seconded the motion.

Carried

7 STAFF REPORTS

- a) **Drainage Superintendent's Report** - Drain Maintenance Requests

RESOLUTION-2025-186

Deputy Mayor Frank Nemcek made a motion that staff be directed to forward the drain maintenance request for the Chanyi Drain to the Drainage Superintendent with the power to act. Councillor Jenny Redick seconded the motion.

Carried

- b) **Clerk Administrator's Report:** OMAFRA Grant costs

RESOLUTION-2025-187

Councillor Craig Sanders made a motion that the report on grant costs of employing a Drainage Superintendent be received and filed. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- c) **Clerk Administrator's report:** Surplus Dwelling Extension-Oil Springs Line

RESOLUTION-2025-188

Councillor Craig Sanders made a motion that the Council of the Municipality of Brooke-Alvinston extend the use of the existing dwelling at 7874 Oil Springs Line by Christine McKinley for a 6 month period beginning June 1st while a new dwelling is being constructed. Councillor Jenny Redick seconded the motion.

Carried

- d) **Treasurer's Report:** Accounts Payable Listing - May 2025

RESOLUTION-2025-189

Councillor Don McCabe made a motion that Council receive and file the Accounts Payable Listing for May 2025 Deputy Mayor Frank Nemcek seconded the motion.

Carried

- e) **Public Works Superintendent's Report:** Structure 25 Replacement Tender Results

RESOLUTION-2025-190

Councillor Craig Sanders made a motion that Council accept the lowest bid from Cope Construction & Contracting Inc. at \$514,397.02 (incl. HST) for the replacement of Structure 25 on Little Ireland Road. Councillor Don McCabe seconded the motion.

Carried

- f) **Parks & Recreation Manager's Report:** Compressor Room replacement items

RESOLUTION-2025-191

Councillor Jenny Redick made a motion that Council approve the replacement of the Motor Slide Base for the N2M compressor skid and the Brine Pump Motor. Councillor Craig Sanders seconded the motion.

Carried

- g) **Clerk Administrator's Report:** Alix Funding for the Alvinston Optimist Club

RESOLUTION-2025-192

Councillor Jenny Redick made a motion that the Council of the Municipality of Brooke-Alvinston acknowledge the formal receipt of funding awarded to the Optimist Club for improvements at the BAICCC with thanks; and that the Parks & Recreation Manager be appointed to work on the project completion with the Optimist Club representatives; and that the Administrator Clerk be directed to provide final approvals on project details; and that Council be updated as the project develops. Councillor Craig Sanders seconded the motion.

Carried

- h) **Clerk Administrator's Report:** Wind Energy Proposal

RESOLUTION-2025-193

Councillor Jenny Redick made a motion that the Council of the Municipality of Brooke-Alvinston receive the presented report; and that staff be directed to contact the Developer on the Venfor Inc. project and offer selected dates to host a community engagement session. Councillor Craig Sanders seconded the motion.

Carried

- i) **Clerk Administrator's Report:** 2025 Municipal Appreciation Events

RESOLUTION-2025-194

Councillor Jenny Redick made a motion that the appreciation event for Council, volunteers and service clubs be arranged for September 18, 2025 from 5:30-7:30 pm. Councillor Craig Sanders seconded the motion.

Carried

- j) **Clerk Administrator's Report:** Brooke-Alvinston Community Fund

RESOLUTION-2025-195

Councillor Jenny Redick made a motion that the report on the 2025 Brooke-Alvinston Community Fund donations be received and filed. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- k) **Clerk Administrator's Report:** 2025 OMAA (Ontario Municipal Administrator's Association) Conference

RESOLUTION-2025-196

Councillor Jenny Redick made a motion that this report be received and filed for information. Councillor Craig Sanders seconded the motion.

Carried

8 BY-LAWS

9 NEW BUSINESS

- a) Inwood Music Jamboree and Two Pitch Tournament

Councillor Redick declared a conflict of interest as she is a Inwood 150th Committee member.

RESOLUTION-2025-197

Councillor Don McCabe made a motion that Council authorizes the Clerk-Administrator to approve the event as municipally significant in order that the Optimist Club can apply for a Special Occasion Permit should a request be submitted. Councillor Craig Sanders seconded the motion.

Carried

- b) The Clerk-Administrator reported that the Chair of the Canada Day Committee is looking for volunteers for the Celebration..
- c) The Public Works Superintendent reported to Council the results of the large item week held June 2 to June 6 and noted the 2026 times should be considered to be adjusted to one evening vs two due to low attendance.
- d) The Parks and Recreation Supervisor reported to Council that Alvin at the bee sign was recently painted.
- e) Councillor Redick noted the upcoming celebrations planned for June 20-21st in Inwood.
- f) Councillor Sanders noted the upcoming Rodeo weekend in Alvinston
- g) Councillor McCabe noted the shortfall in funding for Lambton Farm Safety this year and was advised of the micro grants available through the Sarnia Community Foundation.
- h) The Mayor noted the Lambton Ag Hall of Fame event is planned for July 12th in Brigden.

10 CLOSED SESSION

11 RISE AND REPORT

12 BY-LAW CONFIRMING PROCEEDINGS

- a) By-law 26 of 2025 - Confirming By-law

RESOLUTION-2025-198

Deputy Mayor Frank Nemcek made a motion that By-law 26 of 2025 be read a first, second and third time and finally passed this 12th day of June, 2025. Councillor Craig Sanders seconded the motion.

Carried

13 ADJOURNMENT

The meeting was adjourned at 5:10 p.m.

Clerk-Administrator

Mayor