



MINUTES

Council Meeting

4:30 PM - Thursday, March 27, 2025
Municipal Office

The Council of the Municipality of Brooke-Alvinston was called to order on Thursday, March 27, 2025, at 4:30 PM, in the Municipal Office, with the following members present:

Council Present: Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Don McCabe, Councillor Jenny Redick, and Councillor Craig Sanders

Staff Present: Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Public Works Superintendent Jamie Butler, Parks & Recreation Manager Greg Thornicroft, and Fire Chief Steve Knight

Regrets:

1 CALL TO ORDER

The Mayor called the meeting to order at 4:30 p.m.

2 DISCLOSURE OF PECUNIARY INTEREST

The Mayor requested that any pecuniary interests be declared at the appropriate time during the meeting.

3 MINUTES

a) Regular Council Meeting Minutes of March 13, 2025

RESOLUTION-2025-095

Councillor Craig Sanders made a motion that the minutes of the March 13, 2025 meeting be approved as presented without any error or omission.
Councillor Jenny Redick seconded the motion.

Carried

4 BUSINESS ARISING FROM THE MINUTES

5 DELEGATIONS & TIMED EVENTS

6 CORRESPONDENCE

a) Municipal Information

RESOLUTION-2025-096

Councillor Jenny Redick made a motion that the circulated correspondence be received and filed. Councillor Craig Sanders seconded the motion.

Carried

b) Town of Bradford West Gwillimbury - Landlord Tenant Reforms

RESOLUTION-2025-097

Councillor Craig Sanders made a motion that the Municipality of Brooke-Alvinston supports the request from the Town of Bradford West Gwillimbury to call on the provincial government to implement balanced reforms that protect both small-scale landlords and tenants, ensuring fairness in the rental market.

Councillor Jenny Redick seconded the motion.

Carried

7 STAFF REPORTS

- a) **Clerk Administrator's Report:** Renewal of Patio - Armor's Ale House

RESOLUTION-2025-098

Deputy Mayor Frank Nemcek made a motion that Council table the discussion about the patio at Armor's Ale House and directs staff to bring a future report for consideration that addresses fees, insurance and landscape / increased businesses on River Street. Councillor Craig Sanders seconded the motion.

Carried

- b) **Clerk Administrator's Report:** Site Plan Approval -BoKo Properties Inc.

RESOLUTION-2025-099

Councillor Jenny Redick made a motion that the report on the site plan for BoKo Properties Inc. be received and filed. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- c) **Clerk Administrator's Report:** Canada Day 2025

Councillor McCabe declared a conflict of interest as he is a Canada Day committee member.

RESOLUTION-2025-100

Councillor Jenny Redick made a motion that the Canada Day 2025 report be received and filed and that Council authorize the road closure of River Street from Railroad Street to Sydenham Street to accommodate the 2025 Car show planned for July 6, 2025 from 9 am to 4 pm. Councillor Craig Sanders seconded the motion.

Carried

- d) **Parks & Recreation Manager's Report:** Memorial Garden upgrades/name plaques

RESOLUTION-2025-101

Councillor Jenny Redick made a motion that Council request further information on boundaries of the trees, placard listings and cost estimates for tree removal; and that the Clerk Administrator and Parks & Recreation Manager identify needed work. Councillor Craig Sanders seconded the motion.

Carried

- e) **Parks & Recreation Manager's Report:** BAICCC Ice Rate Review

RESOLUTION-2025-102

Deputy Mayor Frank Nemcek made a motion that Council amend the ice rates (prime time, non prime, and minor sports) as follows: May 2025 ice (all times) \$175 / hour and moving forward the amended rates be \$165 for minor sports and \$180 for prime time and with a 3% increase each year; and that the fees by-law be amended to reflect this. Councillor Craig Sanders seconded the motion.

Carried

- f) **Clerk Administrator's Report:** Operational Plan re-endorsement

RESOLUTION-2025-103

Councillor Jenny Redick made a motion that the Mayor and Clerk be

authorized to sign the attached document. Councillor Don McCabe seconded the motion.

Carried

8 BY-LAWS

9 NEW BUSINESS

- a) Notice of Motion (Councillor Sanders); Petrolia Line East

RESOLUTION-2025-104

Councillor Craig Sanders made a motion that the Clerk Administrator discuss with Adelaide Metcalfe their proposal for Petrolia Line and discuss with the County the improvements needed and options available. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- b) Continuation of Judith & Norma Alix Foundation funding discussion

Councillor Nemcek declared a conflict of interest as he is a member of the Alvinston Optimist Club.

RESOLUTION-2025-105

Councillor Don McCabe made a motion that the discussion on the Judith and Normal Alix Foundation funding be lifted from the table. Councillor Craig Sanders seconded the motion.

Carried

RESOLUTION-2025-106

Councillor Don McCabe made a motion that the Council of the Municipality of Brooke-Alvinston accept the offer of the Alvinston Optimist Club to endorse and apply for funding under the Alix Foundation for improvements to the tennis courts in Alvinston in addition to motion sensor lighting and support the project with any additional funding as needed to complete the project; and that staff be directed to aid and write letters of support on the application for submission. Councillor Craig Sanders seconded the motion.

Carried

- c) Councillor McCabe

Noted with gratitude the Lambton County Cultural Services providing webspace for the Lambton County Historical Society on the County page

Advised he attended, on behalf of Lambton Farm Safety a meeting regarding the potential IPM being held in Lambton County

Advised of the Lambton Federation of Agriculture and Farm Safety meeting in Wyoming with presentations from Elite Agri Services

Thanks the Public Works Department for their timely response to weather events this past season

- d) Councillor Nemcek informed Council that the Alvinston Optimist Club is holding their Spring Food Drive on Sunday, March 30th.

10 CLOSED SESSION

11 RISE AND REPORT

12 BY-LAW CONFIRMING PROCEEDINGS

- a) Confirming By-law

RESOLUTION-2025-107

Councillor Jenny Redick made a motion that By-law 14 of 2025 be read a first, second and third time and finally passed this 27th day of March, 2025.
Councillor Craig Sanders seconded the motion.

Carried

13 ADJOURNMENT

Councillor Nemcek adjourned the meeting at 5:12 p.m.

Clerk-Administrator

Mayor