



# MINUTES

## Council Meeting

3:30 PM - Thursday, April 24, 2025  
Municipal Office

The Council of the Municipality of Brooke-Alvinston was called to order on Thursday, April 24, 2025, at 3:30 PM, in the Municipal Office, with the following members present:

**Council Present:** Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Don McCabe, Councillor Jenny Redick, and Councillor Craig Sanders

**Staff Present:** Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Public Works Superintendent Jamie Butler, Parks & Recreation Manager Greg Thornicroft, Fire Chief Steve Knight, and Drainage Superintendent David Moores

**Regrets:**

### 1 CALL TO ORDER

The Mayor called the meeting to order at 3:30 p.m.

### 2 DISCLOSURE OF PECUNIARY INTEREST

The Mayor requested that any pecuniary interests be declared at the appropriate time during the meeting.

### 3 MINUTES

a) Regular Council Meeting Minutes of April 10, 2025

#### **RESOLUTION-2025-124**

Councillor Jenny Redick made a motion that the minutes of the April 10, 2025 meeting be approved as presented without error or omission. Councillor Craig Sanders seconded the motion.

**Carried**

### 4 BUSINESS ARISING FROM THE MINUTES

There was no business arising from the Minutes.

### 5 DELEGATIONS & TIMED EVENTS

a) Consideration of the Logan Drain

There were no assessed owners present for the meeting

#### **RESOLUTION-2025-125**

Deputy Mayor Frank Nemcek made a motion that the meeting to consider the Logan Drain be opened. Councillor Craig Sanders seconded the motion.

**Carried**

#### **RESOLUTION-2025-126**

Councillor Jenny Redick made a motion that the report on the Logan Drain be adopted. Councillor Craig Sanders seconded the motion.

**Carried**

- b) Consideration of the 12-13 Sideroad Drain

There were no assessed owners present for the meeting

**RESOLUTION-2025-127**

Councillor Don McCabe made a motion that the report on the 12-13 Sideroad Drain be adopted. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

**RESOLUTION-2025-128**

Councillor Don McCabe made a motion that the consideration meetings be adjourned. Councillor Craig Sanders seconded the motion.

**Carried**

**6 CORRESPONDENCE**

- a) Municipal Information

**RESOLUTION-2025-129**

Councillor Craig Sanders made a motion that the circulated correspondence be received and filed. Councillor Jenny Redick seconded the motion.

**Carried**

- b) Town of Amherstburg - Opposition to Strong Mayor Designation

**RESOLUTION-2025-130**

Councillor Craig Sanders made a motion that the Council of the Municipality of Brooke-Alvinston supports the concerns that the Town of Amherstburg and other municipalities have regarding the Strong Mayor system and call for its reconsideration or repeal. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

**7 STAFF REPORTS**

- a) **Drainage Superintendent's Report:** Watson Drain & Watson Branch Drain Tender Results

**RESOLUTION-2025-131**

Deputy Mayor Frank Nemcek made a motion that the low tender submitted by JLH Excavating in the amount of \$23,551.46 (including HST) be accepted. Councillor Jenny Redick seconded the motion.

**Carried**

- b) 13th Concession Drain & Saunders Drain Tender

**RESOLUTION-2025-132**

Councillor Jenny Redick made a motion that the low tender submitted by B. Crow Excavation in the amount of \$41,601.27 (including HST) be accepted. Councillor Don McCabe seconded the motion.

**Carried**

- c) **Drainage Superintendent's Report:** Summary report

**RESOLUTION-2025-133**

Councillor Don McCabe made a motion that the drainage summary report be received and filed. Councillor Craig Sanders seconded the motion.

**Carried**

- d) **Clerk Administrator's Report:** Canada Day - SOP Request (Optimist Club)

Councillor McCabe declared a conflict of interest as he is a member of the Canada Day Committee.

**RESOLUTION-2025-134**

Councillor Craig Sanders made a motion that the Council of the Municipality of Brooke-Alvinston has no objections to the Alvinston Optimist Club obtaining a Special Occasion Permit for the Canada Day 2025 events (June 30-July 1, 2025) as the event is deemed an event of municipal significance to the community. Councillor Jenny Redick seconded the motion.

**Carried**

- e) **Clerk Administrator's Report:** 2025 Road Race

**RESOLUTION-2025-135**

Councillor Jenny Redick made a motion that the Council of the Municipality of Brooke-Alvinston has no objections to the temporary road closure of Nauvoo Road between Alvinston and Watford and the temporary closure of Churchill Line from Donnelly Road to Nauvoo Road and White Pine Road on Monday, May 19, 2025 for the Watford-Alvinston Optimist Road Race and that Churchill Line to Ebenezer Road be used as the detour route during the road race. Councillor Don McCabe seconded the motion.

**Carried**

- f) **Clerk Administrator's Report:** Fire Agreement - Warwick Township

**RESOLUTION-2025-136**

Councillor Craig Sanders made a motion that Council renew the Fire Service Agreement with Warwick Township as presented effective January 1, 2025 and that the proposed by-law be considered for adoption. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

- g) **Public Works Superintendent's Report:** Petrolia Line East

**RESOLUTION-2025-137**

Deputy Mayor Frank Nemcek made a motion that Council receive and file this report as information. Councillor Jenny Redick seconded the motion.

**Carried**

- h) **Treasurer's Report:** Year-to-Date (to March 31) Budget to Actual Comparisons

**RESOLUTION-2025-138**

Councillor Jenny Redick made a motion that Council receive and file Year-to-date (to March 31) Budget to Actual Comparisons. Councillor Don McCabe seconded the motion.

**Carried**

- i) **Treasurer's Report:** Reserve and Reserve Fund Policy

**RESOLUTION-2025-139**

Councillor Jenny Redick made a motion that Council approve the Reserve and Reserve Fund Policy for the Municipality of Brooke-Alvinston, including the stated funding targets and direct staff to report on current Reserve and Reserve Fund levels and develop a plan to present to Council to bring Reserves within their target ranges. Councillor Craig Sanders seconded the motion.

**Carried**

## **8 BY-LAWS**

- a) By-law 16 of 2025 Provisional Adoption of Logan Drain

### **RESOLUTION-2025-140**

Councillor Jenny Redick made a motion that By-law 16 of 2025 (Logan Drain) be read a first and second time. Councillor Craig Sanders seconded the motion.

**Carried**

- b) By-law 17 of 2025 Provisional Adoption of 12-13 Sideroad Drain

### **RESOLUTION-2025-141**

Deputy Mayor Frank Nemcek made a motion that By-law 17 of 2025 ( 12-13 Sideroad Drain) be read a first and second time. Councillor Craig Sanders seconded the motion.

**Carried**

- c) By-law 18 of 2025 Fire Agreement with Warwick Township

### **RESOLUTION-2025-142**

Councillor Jenny Redick made a motion that By-law 18 of 2025 be read a first, second and third time and finally passed this 24th day of April, 2025. Councillor Craig Sanders seconded the motion.

**Carried**

## **9 NEW BUSINESS**

- a) Damaged Playground Equipment

The Parks & Recreation Manager advised of damage done to the park at the BAICCC which included the slide and a tree. With the aid of video footage, the child was identified and the OPP spoke directly to the family. The estimated cost is \$5,000. Staff will report on other options for the next meeting.

- b) Councillor McCabe advised Council of the Historical Society Meeting at the BAICCC on April 25th; Councillor Nemcek advised Council of the Optimist Trivia night set for April 26th

- c) Councillor Redick noted that John Douglas accepted the position of Cemetery Caretaker

- d) It was noted that the Rabies Clinic is set for Saturday afternoon in the pavilion

## **10 CLOSED SESSION**

- a) Section 239(2) (j) A trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value

### **RESOLUTION-2025-143**

Councillor Jenny Redick made a motion that Council move into closed session. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

## **11 RISE AND REPORT**

The Clerk Administrator noted that a closed session meeting was held to discuss a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value.

She advised the closed session meeting minutes of April 10, 2025 were approved and that staff were directed to proceed as outlined in closed session.

It was also noted a special session of Council will be held on May 29th at 4:30pm which will be open / closed with the topic discussed being a potential wind turbine project.

**12 BY-LAW CONFIRMING PROCEEDINGS**

a) By-law 19 of 2025 Confirming By-law

**RESOLUTION-2025-144**

Deputy Mayor Frank Nemcek made a motion that By-law 19 of 2025 be read a first, second and third time and finally passed this 24th day of April, 2025.  
Councillor Craig Sanders seconded the motion.

**Carried**

**13 ADJOURNMENT**

Councillor Sanders adjourned the meeting at 4:20 p.m.

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Clerk-Administrator

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Mayor