



# MINUTES

## Council Meeting

3:30 PM - Thursday, April 10, 2025  
Municipal Office

The Council of the Municipality of Brooke-Alvinston was called to order on Thursday, April 10, 2025, at 3:30 PM, in the Municipal Office, with the following members present:

**Council Present:** Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Don McCabe, Councillor Jenny Redick, and Councillor Craig Sanders

**Staff Present:** Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Public Works Superintendent Jamie Butler, Parks & Recreation Manager Greg Thornicroft, Fire Chief Steve Knight, and Engineer Ray Dobbin

**Regrets:**

### 1 CALL TO ORDER

The Mayor called the meeting to order at 3:30 p.m.

### 2 DISCLOSURE OF PECUNIARY INTEREST

The Mayor requested that any pecuniary interests be declared when appropriate during the meeting.

### 3 MINUTES

a) Regular Council Meeting Minutes of March 27, 2025

#### RESOLUTION-2025-108

Deputy Mayor Frank Nemcek made a motion that the minutes of the March 27, 2025 be approved as presented without any error or omission. Councillor Craig Sanders seconded the motion.

**Carried**

### 4 BUSINESS ARISING FROM THE MINUTES

### 5 DELEGATIONS & TIMED EVENTS

a) Parker Lucas Drain Branch No.1 and Acton Drain Consideration

Members of the public present for the review of the preliminary report were: Jim Holbrook, Randy Holbrook, Tyler Straatman, Frank VandenOuweland, Scott Leystra, Kayla Ennett (Buurma), Jeff Shea, Tom Shea

Comments on the preliminary report were received from: Rita and Anton Felder and TJ Straatman Enterprises Ltd.

#### RESOLUTION-2025-109

Councillor Jenny Redick made a motion that the meeting to consider the Parker Lucas Drain Branch No. 1 & the Acton Drain be opened Councillor Craig Sanders seconded the motion.

**Carried**

## **RESOLUTION-2025-110**

Deputy Mayor Frank Nemcek made a motion that the Engineer be directed to investigate options through the SCRCA in addition to costing and that the preliminary report be brought back for review. Councillor Don McCabe seconded the motion.

**Carried**

## **6 CORRESPONDENCE**

- a) Municipal Correspondence

### **RESOLUTION-2025-111**

Councillor Craig Sanders made a motion that the circulated correspondence be received and filed. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

- b) City of Peterborough - Use of X

### **RESOLUTION-2025-112**

Councillor Craig Sanders made a motion that the request from the City of Peterborough be received and filed. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

## **7 STAFF REPORTS**

- a) **Drainage Superintendent's Report** - Drain Maintenance Requests

### **RESOLUTION-2025-113**

Councillor Jenny Redick made a motion that the drain maintenance requests for the Moffat Lucas, 12-13 Sideroad, Straatman and Kennedy Drains be referred to the Drainage Superintendent with the power to act. Councillor Craig Sanders seconded the motion.

**Carried**

- b) **Parks & Recreation Manager's Report**: Memorial Garden upgrades/name plaques

### **RESOLUTION-2025-114**

Councillor Jenny Redick made a motion that Council consider improvements at the Memorial Garden and the replacement of memorial name plaques. Councillor Craig Sanders seconded the motion.

**Carried**

- c) **Parks & Recreation Manager's Report**: Alvinston Killer Bees Ice Usage/Rentals

### **RESOLUTION-2025-115**

Councillor Jenny Redick made a motion that Council receive and file the report on the Alvinston Killer Bees Hockey Club (AKB) contribution. Councillor Craig Sanders seconded the motion.

**Carried**

- d) **Clerk Administrator's Report**: Ale House Patio

### **RESOLUTION-2025-116**

Councillor Craig Sanders made a motion that Council approve the \$2 / square foot fee for the Ale House patio in addition to the \$250 lease / application fee

(total fee of \$750 / year) and enter into an agreement as drafted for a three year term. Councillor Jenny Redick seconded the motion.

**Carried**

- e) **Clerk Administrator's Report:** Dog Park Shed

**RESOLUTION-2025-117**

Deputy Mayor Frank Nemcek made a motion that the report on the storage area for the Alvinston Feral Cat Group be amended to prohibit the storing of food. Councillor Jenny Redick seconded the motion.

**Carried**

- f) **Clerk Administrator's Report:** Alternative Voting Method - 2026 Municipal Election

**RESOLUTION-2025-118**

Councillor Craig Sanders made a motion that the Municipality of Brooke-Alvinston participate in the joint RFP for internet voting with other Lambton County Municipalities for the 2026 municipal election; and that once the results are in, a further report be brought to Council for consideration and determination of which alternate voting method should be used. Councillor Jenny Redick seconded the motion.

**Carried**

- g) **Treasurer's Report:** Accounts Payable Listing - March 2025

**RESOLUTION-2025-119**

Councillor Jenny Redick made a motion that Council receive and file the Accounts Payable Listing for March 2025 Councillor Craig Sanders seconded the motion.

**Carried**

- h) **Clerk Administrator's Report:** Emergency Preparedness Week - 2025

**RESOLUTION-2025-120**

Deputy Mayor Frank Nemcek made a motion that May 4-10, 2025 be declared Emergency Preparedness Week in the Municipality. Councillor Jenny Redick seconded the motion.

**Carried**

- i) **Clerk Administrator's Report:** Venfor

**RESOLUTION-2025-121**

Councillor Jenny Redick made a motion that Council receive and file the report from the Administrator Clerk noting the status of involvement in considering wind energy in the Municipality. Councillor Craig Sanders seconded the motion.

**Carried**

## **8 BY-LAWS**

- a) By-law 15 of 2025 - Parker Lucas Drain Branch No. 1 and Acton Drain  
- First and Second Reading Only

## **9 NEW BUSINESS**

- a) Councillor McCabe noted the appointment of MPP Pinnsonneault to Parliamentary Assistant to the Minister of Rural affairs
- b) Councillor Redick noted the U15 OMHA championship title
- c) The Public Works Superintendent noted some minor amendments of pole

changes in the Twin Creeks project

10    **CLOSED SESSION**

- a)    Section 239(2) the security of the property of the municipality or local board

**RESOLUTION-2025-122**

Councillor Craig Sanders made a motion that Council move into closed session. Councillor Jenny Redick seconded the motion.

**Carried**

11    **RISE AND REPORT**

The Clerk Administrator noted that a closed session meeting was held under section 239(2) of the Municipal Act to discuss the security of the property of the municipality.

It was reported out that the closed session minutes of February 13th and 27th and March 13, 2025 were approved as presented without error or omission and that no further action was given.

12    **BY-LAW CONFIRMING PROCEEDINGS**

- a)    Confirming By-law

**RESOLUTION-2025-123**

Deputy Mayor Frank Nemcek made a motion that By-law 16 of 2025 be read a first, second and third time and finally passed this 10th day of April, 2025. Councillor Jenny Redick seconded the motion.

**Carried**

13    **ADJOURNMENT**

Councillor Sanders adjourned the meeting at 4:50 p.m.

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Clerk-Administrator

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Mayor