



# AGENDA

## Council Meeting

3:30 PM - Thursday, April 10, 2025  
Municipal Office

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|---|---------|
| <b>1. CALL TO ORDER</b>   |         |
| <b>2. DISCLOSURE OF PECUNIARY INTEREST</b>  |         |
| <b>3. MINUTES</b>   |         |
| 3.1. Regular Council Meeting Minutes of March 27, 2025<br><a href="#">Council - 27 Mar 2025 - Minutes - Pdf</a>   | 3 - 6   |
| <b>4. BUSINESS ARISING FROM THE MINUTES</b>   |         |
| <b>5. DELEGATIONS &amp; TIMED EVENTS</b>  |         |
| 5.1. Parker Lucas Drain Branch No.1 and Acton Drain Consideration<br><a href="#">Parker Lucas Drain Branch No. 1 and the Acton Drain Report</a><br><a href="#">Comments - Straatman</a><br><a href="#">Comments - Felder</a>        | 7 - 50  |
| <b>6. CORRESPONDENCE</b>  |         |
| 6.1. Municipal Correspondence<br><a href="#">Municipal Information - April 10, 2025</a>   | 51 - 54 |
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| <b>7. STAFF REPORTS</b>   |         |
| 7.1. <b><u>Drainage Superintendent's Report</u></b> - Drain Maintenance Requests<br><a href="#">Moffatt Lucas Drain</a><br><a href="#">12-13 Sideroad Drain</a><br><a href="#">Straatman Drain</a><br><a href="#">Kennedy Drain</a> | 57 - 60 |
| 7.2. <b><u>Parks &amp; Recreation Manager's Report:</u></b> Memorial Garden upgrades/name plaques<br><a href="#">Memorial Garden upgrades/name plaques - Pdf</a>  | 61 - 62 |
| 7.3. <b><u>Parks &amp; Recreation Manager's Report:</u></b> Alvinston Killer Bees Ice Usage/Rentals<br><a href="#">Alvinston Killer Bees Ice Usage/Rentals - Pdf</a>  | 63      |
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| 7.5. | <b><u>Clerk Administrator's Report:</u></b> Dog Park Shed<br><a href="#">Dog Park Shed - Pdf</a>  | 72      |
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| 7.7. | <b><u>Treasurer's Report:</u></b> Accounts Payable Listing - March 2025<br><a href="#">Accounts Payable Listing - March 2025 - Pdf</a>  | 75 - 89 |
| 7.8. | <b><u>Clerk Administrator's Report:</u></b> Emergency Preparedness Week - 2025<br><a href="#">Emergency Preparedness Week - 2025 - Pdf</a>                                      | 90      |
| 7.9. | <b><u>Clerk Administrator's Report:</u></b> Venfor<br><a href="#">Venfor - Pdf</a>  | 91      |

**8. BY-LAWS**

- 8.1. By-law 15 of 2025 - Parker Lucas Drain Branch No. 1 and Acton Drain  
- First and Second Reading Only

**9. NEW BUSINESS**

**10. CLOSED SESSION**

- 10.1. Section 239(2) the security of the property of the municipality or local  
board

**11. RISE AND REPORT**

**12. BY-LAW CONFIRMING PROCEEDINGS**

- 12.1. Confirming By-law

**13. ADJOURNMENT**



# MINUTES

## Council Meeting

4:30 PM - Thursday, March 27, 2025  
Municipal Office

The Council of the Municipality of Brooke-Alvinston was called to order on Thursday, March 27, 2025, at 4:30 PM, in the Municipal Office, with the following members present:

**Council Present:** Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Don McCabe, Councillor Jenny Redick, and Councillor Craig Sanders

**Staff Present:** Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Public Works Superintendent Jamie Butler, Parks & Recreation Manager Greg Thornicroft, and Fire Chief Steve Knight

**Regrets:**

### 1 CALL TO ORDER

The Mayor called the meeting to order at 4:30 p.m.

### 2 DISCLOSURE OF PECUNIARY INTEREST

The Mayor requested that any pecuniary interests be declared at the appropriate time during the meeting.

### 3 MINUTES

a) Regular Council Meeting Minutes of March 13, 2025

#### RESOLUTION-2025-095

Councillor Craig Sanders made a motion that the minutes of the March 13, 2025 meeting be approved as presented without any error or omission.  
Councillor Jenny Redick seconded the motion.

**Carried**

### 4 BUSINESS ARISING FROM THE MINUTES

### 5 DELEGATIONS & TIMED EVENTS

### 6 CORRESPONDENCE

a) Municipal Information

#### RESOLUTION-2025-096

Councillor Jenny Redick made a motion that the circulated correspondence be received and filed. Councillor Craig Sanders seconded the motion.

**Carried**

b) Town of Bradford West Gwillimbury - Landlord Tenant Reforms

#### RESOLUTION-2025-097

Councillor Craig Sanders made a motion that the Municipality of Brooke-Alvinston supports the request from the Town of Bradford West Gwillimbury to call on the provincial government to implement balanced reforms that protect both small-scale landlords and tenants, ensuring fairness in the rental market.

Councillor Jenny Redick seconded the motion.

**Carried**

## 7 STAFF REPORTS

- a) **Clerk Administrator's Report:** Renewal of Patio - Armor's Ale House

### **RESOLUTION-2025-098**

Deputy Mayor Frank Nemcek made a motion that Council table the discussion about the patio at Armor's Ale House and directs staff to bring a future report for consideration that addresses fees, insurance and landscape / increased businesses on River Street. Councillor Craig Sanders seconded the motion.

**Carried**

- b) **Clerk Administrator's Report:** Site Plan Approval -BoKo Properties Inc.

### **RESOLUTION-2025-099**

Councillor Jenny Redick made a motion that the report on the site plan for BoKo Properties Inc. be received and filed. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

- c) **Clerk Administrator's Report:** Canada Day 2025

Councillor McCabe declared a conflict of interest as he is a Canada Day committee member.

### **RESOLUTION-2025-100**

Councillor Jenny Redick made a motion that the Canada Day 2025 report be received and filed and that Council authorize the road closure of River Street from Railroad Street to Sydenham Street to accommodate the 2025 Car show planned for July 6, 2025 from 9 am to 4 pm. Councillor Craig Sanders seconded the motion.

**Carried**

- d) **Parks & Recreation Manager's Report:** Memorial Garden upgrades/name plaques

### **RESOLUTION-2025-101**

Councillor Jenny Redick made a motion that Council request further information on boundaries of the trees, placard listings and cost estimates for tree removal; and that the Clerk Administrator and Parks & Recreation Manager identify needed work. Councillor Craig Sanders seconded the motion.

**Carried**

- e) **Parks & Recreation Manager's Report:** BAICCC Ice Rate Review

### **RESOLUTION-2025-102**

Deputy Mayor Frank Nemcek made a motion that Council amend the ice rates (prime time, non prime, and minor sports) as follows: May 2025 ice (all times) \$175 / hour and moving forward the amended rates be \$165 for minor sports and \$180 for prime time and with a 3% increase each year; and that the fees by-law be amended to reflect this. Councillor Craig Sanders seconded the motion.

**Carried**

- f) **Clerk Administrator's Report:** Operational Plan re-endorsement

### **RESOLUTION-2025-103**

Councillor Jenny Redick made a motion that the Mayor and Clerk be

authorized to sign the attached document. Councillor Don McCabe seconded the motion.

**Carried**

## **8 BY-LAWS**

## **9 NEW BUSINESS**

- a) Notice of Motion (Councillor Sanders); Petrolia Line East

### **RESOLUTION-2025-104**

Councillor Craig Sanders made a motion that the Clerk Administrator discuss with Adelaide Metcalfe their proposal for Petrolia Line and discuss with the County the improvements needed and options available. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

- b) Continuation of Judith & Norma Alix Foundation funding discussion

Councillor Nemcek declared a conflict of interest as he is a member of the Alvinston Optimist Club.

### **RESOLUTION-2025-105**

Councillor Don McCabe made a motion that the discussion on the Judith and Norma Alix Foundation funding be lifted from the table. Councillor Craig Sanders seconded the motion.

**Carried**

### **RESOLUTION-2025-106**

Councillor Don McCabe made a motion that the Council of the Municipality of Brooke-Alvinston accept the offer of the Alvinston Optimist Club to endorse and apply for funding under the Alix Foundation for improvements to the tennis courts in Alvinston in addition to motion sensor lighting and support the project with any additional funding as needed to complete the project; and that staff be directed to aid and write letters of support on the application for submission. Councillor Craig Sanders seconded the motion.

**Carried**

- c) Councillor McCabe

Noted with gratitude the Lambton County Cultural Services providing webspace for the Lambton County Historical Society on the County page

Advised he attended, on behalf of Lambton Farm Safety a meeting regarding the potential IPM being held in Lambton County

Advised of the Lambton Federation of Agriculture and Farm Safety meeting in Wyoming with presentations from Elite Agri Services

Thanks the Public Works Department for their timely response to weather events this past season

- d) Councillor Nemcek informed Council that the Alvinston Optimist Club is holding their Spring Food Drive on Sunday, March 30th.

## **10 CLOSED SESSION**

## **11 RISE AND REPORT**

## **12 BY-LAW CONFIRMING PROCEEDINGS**

- a) Confirming By-law

**RESOLUTION-2025-107**

Councillor Jenny Redick made a motion that By-law 14 of 2025 be read a first, second and third time and finally passed this 27th day of March, 2025.  
Councillor Craig Sanders seconded the motion.

**Carried**

**13    ADJOURNMENT**

Councillor Nemcek adjourned the meeting at 5:12 p.m.

\_\_\_\_\_  
Clerk-Administrator

\_\_\_\_\_  
Mayor



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 Petrolia, Ontario, N0N 1R0  
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 www.dobbineng.com

February 18, 2025

The Mayor and Council  
 Municipality of Brooke-Alvinston  
 3236 River Street  
 Alvinston, Ontario  
 N0N 1A0

Re: Parker Lucas Drain Branch No. 1 and the Acton Drain

In accordance with your instructions, I have undertaken a preliminary examination of the Parker Lucas Drain Branch No. 1 and the Acton Drain in the N1/4 Lot 9, Concession 13 in the Municipality of Brooke-Alvinston. The course of the work has been surveyed and a Plan prepared.

#### Authorization under the Drainage Act

This Engineers Report that has been prepared under Section 78 of the Drainage Act as per the request of an affected Landowner.

Under Section 78 of the Drainage Act, Council may undertake and complete the maintenance or repair of any drainage works constructed under a bylaw passed under this Act or its predecessor. Section 78 is to be used where it is considered expedient to change the course of the drainage works, or to make a new outlet for the whole or any part of the drainage works, or to construct a tile drain under the bed of the whole or any part of the drainage works as ancillary thereto, or to construct, reconstruct or extend embankments, walls, dykes, dams, reservoirs, bridges, pumping stations, or other protective works as ancillary to the drainage works, or to otherwise improve, extend to an outlet or alter the drainage works or to cover the whole or any part of it, or to consolidate two or more drainage works, the Council whose duty it is to maintain and repair the drainage works or any part thereof may, without a petition required under Section 4 but on the report of an Engineer appointed by it, undertake and complete the drainage works as set forth in such report.

#### Existing Conditions

The Parker Lucas Drain Branch No. 1 consists of two covered drains each consisting of 300 mm dia. concrete tile. The original covered drain consisting of 200 mm dia. concrete tile, which was abandoned, is apparently still in working condition. The north 300 mm

dia. tile was constructed under and Engineer's Report dated October 20, 2006. It included a 600 x 600 mm offset catchbasin on both sides of Little Ireland Road. The south 300 mm dia. tile was constructed under an Engineer's Report dated April 10, 2018 and included a 900 x 1200 mm catchbasin on the east side of Little Ireland Road. The catchbasins are interconnected on the east side of the road. Both drains extend from an outlet to the Parker Lucas Drain east to the east side of Little Ireland Road.

The Acton Drain consists of two covered drains. The original covered drain consisting of 300 mm dia. concrete tile, which was abandoned, is apparently still in working condition. The north 300 mm dia. tile was constructed under and Engineer's Report dated October 20, 2006. It included a 600 x 600 mm offset catchbasin on both sides of Little Ireland Road. The south 400 mm dia. tile was constructed under an Engineer's Report dated April 10, 2018 and included a 900 x 1200 mm catchbasin on the east side of Little Ireland Road. The catchbasins are interconnected on the east side of the road. Both drains extend from an outlet to the Parker Lucas Drain east to the east side of Little Ireland Road.

#### Drain Classification

The Parker Lucas Drain Branch No. 1 and the Acton Drain are both currently classified as a class "F" drains throughout their length. The Parker Lucas Drain downstream is currently classified as a class "F" drain. Class "F" drains are intermittent or ephemeral (dry for more than two consecutive months). Authorization is not required if work is done in the dry or during periods of low flows.

#### Drainage Area Investigation

A petition for Drainage Works under section 4 of the Drainage Act was received from the Owner of the N1/4 Lot 9, Concession 13. The Owner is concerned with the amount of water flow from lands located east of Little Ireland Road.

An onsite meeting was held on September 27, 2021. The Owner of lands west of Little Ireland Road is concerned with erosion due to the large amount of water flow from upstream lands. Discussion included a possible cutoff drain on the east side of Little Ireland Road outletting to the Parker Lucas Drain to the north or a possible cutoff drain along the east side of roll no. 40-160 outletting north to the Parker Lucas Drain. It was decided to survey the drainage areas of the Acton Drain and the Parker Lucas Drain and confirm the drainage area.

The traditional drainage area for the Acton Drain is comprised of 35.97 ha. of land and the traditional drainage area for the Parker Lucas Branch Drain is 6.5 ha. A topographic



survey was completed along with a check with LIDAR. The drainage area for the Acton Drain is now determined to be 38.37 ha and the drainage area for the Parker Lucas Branch Drain has increased to approx. 13.09 ha.

The Acton Drain and Parker Lucas Branch Drain were last improved under an Engineer's Report dated April 10, 2018. At this time a covered drain was constructed as part of the Parker Lucas Drain providing a minimum capacity of 37 mm per 24 hours in accordance with the Drainage Guide for Ontario, Publication 29. With the revised drainage areas, the capacity of both the Parker Lucas Branch Drain and the Acton Drain both still exceed the recommended drainage coefficient of 37 mm per 24 hours.

Berms have been constructed on the west side of the road allowance and an overflow pipe was constructed on the east side of Little Ireland Road to control the amount of surface water overflowing the road.

#### On Site Meeting

A public meeting was held on July 8, 2023 to discuss the findings regarding the drainage area. The following is a brief summary of the meeting:

Surface water generated on lands east of Little Ireland Road can overtop the road and sheet flow across the N1/4 Lot 9, Concession 13 to the open channel portion of the Parker Lucas drain causing erosion on downstream lands and damage to the travelled portion of the road allowance.

An option discussed at the meeting included a cutoff channel north from the Parker Lucas Branch Drain north along the east side of Little Ireland Road to the Parker Lucas Drain. The length is approx. 347 metres. The channel would be quite deep as the ground elevations increase to the north. Also, there are gas lines that will have to be crossed.

Another option discussed was a channel located further east directing surface water north to the Parker Lucas Drain. There is the same issue with the gas line.

Other options include restoring the original channel downstream from Little Ireland Road, constructing a grassed water way downstream of Little Ireland Road or building the road up to create a berm (the cost of road buildup would be part of the costs to the drainage works assessed to landowners).

Other Options were discussed.

### Proposals

1. Construct a channel parallel to both the Parker Lucas Branch Drain and the Acton Drain to provide an outlet for surface waters along the natural flow path to the Parker Lucas Drain.
2. Construct a grassed water way over or in the vicinity of the existing Parker Lucas Branch Drain and the Acton Drain to provide an outlet for surface waters along the natural flow path to the Parker Lucas Drain.
3. Construct a channel along the west side of Little Ireland Road from the Parker Lucas Branch Drain south to the south limit of the property with roll no. 40-159 thence west to an outlet to the Parker Lucas Drain, a distance of approx. 858 metres.
4. Construction of a channel along the east side of Little Ireland Road north to an outlet to the Parker Lucas Drain, a distance of approx. 353 metres.
5. Construction of a channel along the east side of the property with roll no. 40-160 north to an outlet to the Parker Lucas Drain, a distance of approx. 339 metres.
6. Extend the covered drain upstream from Little Ireland Road from the existing Parker Lucas Branch Drain through the property with roll no. 40-123 that includes berms and surface water inlets, a distance of approx. 395 metres.
7. Extend the covered drain upstream from Little Ireland Road from the existing Acton Drain through the property with roll no. 40-123 that includes berms and surface water inlets, a distance of approx. 730 metres.

Rainfalls in the summer of 2024 have overflowed the road and caused extensive damage to the crop downstream. The natural fall is across Lot 9 (roll no. 40-122) west to the Parker Lucas Drain. The options of providing outlet through that property were further discussed with the Owners with further proposals put forth as follows:

8. Construct a channel on the east side of Little Ireland Road from the Parker Lucas Drain Branch No. 1 south to the 12<sup>th</sup> Concession Drain Extension.
9. Construct a channel on the east side of Little Ireland Road from the Parker Lucas Drain Branch No. 1 south to the south limit of the N1/4 Lot 9 thence west to an outlet to the Parker Lucas Drain.

10. Construct a channel on the east side of Little Ireland Road from the Parker Lucas Drain Branch No. 1 north to the Parker Lucas Drain and construct a channel on the east side of Little Ireland Road from the Acton Drain south to either the 12th Concession Drain Extension or south and west along the south limit of the N1/4 Lot 9 to the Parker Lucas Drain.

### Discussion

Construction of a channel north to the Parker Lucas Drain will be difficult due to the required depth of the channel and due to the presence of gas pipelines which are shallow.

Extension of tile drains upstream from Little Ireland Road with berms and surface water inlets were not considered a viable option due to the slope of the land and amount of water flow.

Construction of a channel in 2 locations on the property would divide the farm as would grassed waterways.

Constructing a channel along the east side of Little Ireland Road south from the Parker Lucas Drain Branch No. 1 would require lawn culverts across the residential property. Constructing a channel on the west side of the road still requires the water to cross the road to the proposed channel

### Recommendations

As discussed in the previous section, my opinion is that a channel is necessary to control the amount on surface water that flows to the existing municipal drains. It will be difficult to force the water to flow south then west from the natural slope of the land which is west.

1. Proposal No. 3 requires the surface water to be transported across Little Ireland Road in 2 locations

2. Proposal No. 8 includes the extension of a channel along the east side of Little Ireland Road south from the Parker Lucas Drain Branch No. 1 to the 12th Concession Drain Extension. It would necessitate a lawn culvert across the frontage of the existing residence. During the high water levels in the summer of 2024, there was extensive flooding in the area of the 12th Concession Drain Extension and Little Ireland Road. By diverting surface water from the Parker Lucas Drain Branch No. 1 and the Acton Drain to the 12th Concession Drain Extension, it is likely to increase the flooding in the area and potentially allow water flow from the 12<sup>th</sup> Concession Drain Extension to backflow to the

Parker Lucas Drain Branch No. 1 and Acton Drain causing increased flooding in that area.

3. Proposal No. 9 includes the extension of a channel along the east side of Little Ireland Road south from the Parker Lucas Drain Branch No. 1 to the south limit of the N1/4 Lot 9 and thence west across Little Ireland Road to an outlet to the Parker Lucas Drain. The surface water would be maintained east of the road allowance with a road culvert under Little Ireland to the south. It would necessitate a lawn culvert across the frontage of the existing residence.

4. Proposal No. 10 includes the extension of a channel along the east side of Little Ireland Road from the Parker Lucas Drain Branch No. 1 north to the Parker Lucas Drain and the extension of a channel from the Acton Drain south to the south limit of the N1/4 Lot 9 thence west across Little Ireland Road to an outlet to the Parker Lucas Drain. This option eliminates the lawn culvert. At issue are the gas line crossings to the north. They are reportedly very shallow and will require some sort of piping to cross, if it is possible to cross at all.

I would recommend that Proposal No. 9 be considered to address surface water concerns.

During periods of high rainfall events water will flow west through Lot 9 to the Parker Lucas Drain.

#### Estimate of Cost

An Estimate of Cost has been prepared for Proposals No. 1, 3, 8, 9 and 10 along with a preliminary Schedules of Assessment and Estimated Net Assessments

The Estimates of Cost allow for a channel with a minimum depth of 1.2 metres and a minimum bottom width of 1.2 metres to accommodate surface water. The existing covered drains shall remain to accommodate subsurface drainage.

The Estimate of Cost for Proposal No. 1 is approx. \$239,072.00 which includes a channel along the length of the existing Parker Lucas Drain Branch No. 1 and the Acton Drain from Little Ireland Road through the N1/4 Lot 9 to an outlet to the Parker Lucas Drain..

The Estimate of Cost for Proposal No. 3 is approx. \$269,186.00 which includes a channel along the west side of Little Ireland Road from the Parker Lucas Drain Branch No. 1 south to the south limit of the N1/4 Lot 9, concession 13 thence west to an outlet to the Parker Lucas Drain.

The Estimate of Cost for Proposal No. 8 is approx. \$409,810.00 which includes a channel along the east side of Little Ireland Road from the Parker Lucas Drain Branch No. 1 south to an outlet to the 12<sup>th</sup> Concession Drain extension. This includes a lawn culvert across 4760 Little Ireland Road.

The Estimate of Cost for Proposal No. 9 is approx. \$340,526.00 which includes a channel along the east side of Little Ireland Road from the Parker Lucas Drain Branch No. 1 south to the south limit of the N1/4 Lot 9, concession 13 thence west to an outlet to the Parker Lucas Drain. This includes a lawn culvert across 4760 Little Ireland Road.

The Estimate of Cost for Proposal No. 10 is approx. \$625,601.00 which includes a channel along the east side of Little Ireland Road from the Acton Drain south to the south limit of the N1/4 Lot 9, concession 13 thence west to an outlet to the Parker Lucas Drain and a channel along the east side of Little Ireland Road from the Parker Lucas Drain Branch No. 1 north to an outlet to the Parker Lucas Drain.

- An allowance has been made to cross under the Gas Line with 900 mm dia. HDPE pipe by open cut assuming the existing Gas Line is shallow to allow the pipe to pass beneath and permission is received by the owner of the Gas Line.

Depths of a channel extending south to the 12<sup>th</sup> Concession Drain range from 1.2 metres to 2.62 metres. Depths of a channel extending north to the Parker Lucas Drain range from 1.2 metres to 2.82 metres

### Assessment

As per Section 21 of the Drainage Act, the Engineer in his report shall assess for benefit and outlet for each parcel of land and road liable for assessment.

Lands, roads, buildings, utilities, or other structures that are increased in value or are more easily maintained as a result of the construction, improvement, maintenance, or repair of a drainage works may be assessed for benefit. (Section 22)

Lands and roads that use a drainage works as an outlet, or for which, when the drainage works is constructed or improved, an improved outlet is provided either directly or indirectly through the medium of any other drainage works or of a swale, ravine, creek, or watercourse may be assessed for outlet. The assessment for outlet shall be based on the volume and rate of flow of the water artificially caused to flow into the drainage works from the lands and roads liable for such assessments. (Section 23)

The Engineer may assess for special benefit any lands for which special benefits have been provided by the drainage works. (Section 24)

A Schedule of Assessment for the lands and roads affected by the work and therefore liable for the cost thereof will be prepared as per the Drainage Act. Also, assessments may be made against any public utility or road authority, as per Section 26 of the Drainage Act, for any increased cost for the removal or relocation of any of its facilities and plant that may be necessitated by the construction or maintenance of the drainage works. Items to be assessed under Section 26 shall be tendered separately with the actual cost plus a portion of the engineering (25% of the cost).

The cost of any approvals, permits or any extra work, beyond that specified in this report that is required by any utility, conservation authority, government ministry or organization (federal or provincial), or road authority shall be assessed to that organization requiring the permit, approval, or extra work.

The estimated cost of the drainage works would generally be assessed in the following manner:

1. The channel construction was divided into sections. A portion of the cost was assessed as either cutoff benefit or direct benefit to the N1/4 Lot 9, Concession 13.
2. The estimated cost for the portion of channel along Little Ireland is assessed with 10% of the cost assessed to the Road Authority.
3. The estimated cost for the road crossings have been assessed as a special benefit to the Road Authority.
4. The remainder of the estimated cost was assessed to upstream properties as outlet assessment, either the Parker Lucas Drain Branch No. 1 or the Acton Drain.

#### Allowances

Under Section 29 of the Drainage Act, the Engineer in his report shall estimate and allow in money to the Owner of any land that it is necessary to use for the construction or improvement of a drainage works or for the disposal of material removed from drainage works. This shall be considered an allowance for right of way. There is an existing right of way and as such no allowances have not been made under Section 29 of this report.

Under Section 30 of the Drainage Act, the Engineer shall determine the amount to be paid to persons entitled thereto for damage, if any, to ornamental trees, lawns, fences, land and crops occasioned by the disposal of material removed from a drainage works. This shall be considered an allowance for damages.

Allowances have been made, where appropriate, as per Section 29 and Section 30 of the Drainage Act for damages to lands and crops. Allowances for right of way under Section 29 are based on \$50,000.00 (\$20,000.00/acre). Allowances for damages to lands and crops under Section 30 are based on \$2,000.00 per hectare for the first year and \$1,000.00 for the second year (\$3,000.00 per hectare total).

Section 29 allowances will apply for the lands occupied by the proposed channel. Section 30 allowances will apply to lands used to dispose of the excavated material.

#### Access and Working Area

Access for the work shall be from Little Ireland Road. The working areas for the construction of the proposed channels shall be designated in any final Report. The width shall vary depending on the depth of the channel.

#### Restrictions

No trees and shrubs shall be planted nor shall permanent structures be erected within the working area of either side of the drain without prior written permission of Council.

Attention is also drawn to sections 80 and 82 of the Drainage Act, which refer to the removal of obstructions in a drain and damage caused to a drain.

#### Agricultural Grant

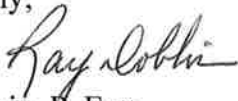
It would be recommended that application for subsidy be made for eligible agricultural properties. Any assessments against non-agricultural properties would be shown separately in the Schedule of Assessment.

#### Maintenance

Upon completion of the work, the drainage works shall be maintained as per the applicable Schedules of Maintenance enclosed with any final Report unless otherwise altered under provisions of the Drainage Act or as outlined below.

Existing drains shall be maintained in accordance with the previous reports.

Yours truly,

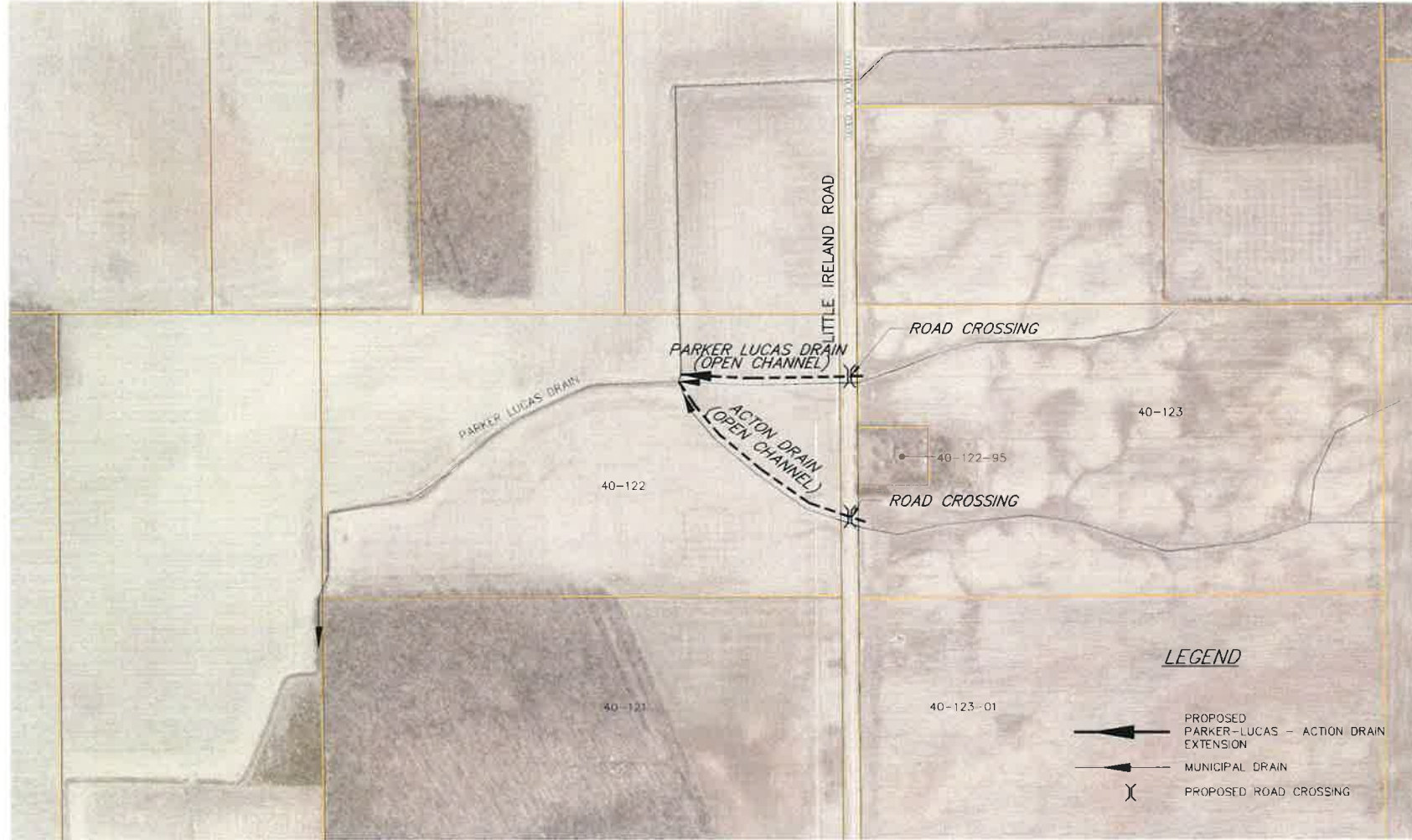


Ray Dobbin, P. Eng.

LOT 8

LOT 9

LOT 10



4218 Oil Heritage Road  
Petrolia Ontario, N0N 1R0  
Phone: (519) 882-0032 Fax: (519) 882-2233

DRAWING NAME:  
Parker Lucas Drain Branch No.1 & Acton Drain Plan

PROJECT No.  
2021-1342

| APPROVED          | NO. | REVISIONS    | DATE          | BY |
|-------------------|-----|--------------|---------------|----|
| R. DOBBIN         |     |              |               |    |
| CHECKED           | 1   | FINAL REPORT | FEB. 18, 2025 | CS |
| B. VAN RUITENBURG |     |              |               |    |
| DRAWN             |     |              |               |    |
| C. SAUNDERS       |     |              |               |    |

SCALE 1:5,000

0 40 80 120m

**MUNICIPALITY of BROOKE-ALVINSTON**  
**PARKER LUCAS DRAIN BRANCH No. 1 & ACTON DRAIN**  
**PLAN - OPTION No.1**

**1**  
**OF 1**

Last Update: February 18, 2025



Parker Lucas Drain Branch No. 1 and Acton Drain  
Municipality of Brooke-Alvinston  
February 18, 2025

1 of 2

### ESTIMATE OF COST PROPOSAL No. 1

Extend a channel along the existing Parker Lucas Drain Branch No. 1 from Little Ireland Road to the Parker Lucas Drain and extend a channel along the existing Acton Drain from Little Ireland Road to the Parker Lucas Drain.

|                                | Quantity | Unit | Material  | Labour    | Total     |
|--------------------------------|----------|------|-----------|-----------|-----------|
| Allowances:                    |          |      |           |           | 22,069.00 |
| Strip Topsoil                  | 959      | LS   |           | 3,250.00  | 3,250.00  |
| Excavation                     | 1,054    | LS   |           | 7,630.00  | 7,630.00  |
|                                | 1,663    | LS   |           | 11,990.00 | 11,990.00 |
| Spread Excavated Material      | 4,076    | LS   |           | 9,000.00  | 9,000.00  |
| Spread Topsoil                 | 959      | LS   |           | 3,250.00  | 3,250.00  |
| Supply & Install Road Culvert  |          |      |           |           |           |
| S. & I. 900 mm dia. HDPE Pipe  | 15       | m    | 5,340.00  | 4,920.00  |           |
| S. & I. bedding material       | 30       | t    | 900.00    | 615.00    |           |
| S. & I. Granular "B"           | 50       | t    | 1,250.00  | 615.00    |           |
| S. & I. Granular "A"           | 35       | t    | 1,050.00  | 1,230.00  |           |
| S. & I. Rip Rap                | 36       | t    | 3,600.00  | 2,460.00  |           |
| Traffic Control                |          |      |           | 1,000.00  |           |
|                                |          |      | 12,140.00 | 10,840.00 | 22,980.00 |
| Supply & Install Road Culvert  |          |      |           |           |           |
| S. & I. 1200 mm dia. HDPE Pipe | 15       | m    | 10,875.00 | 4,920.00  |           |
| S. & I. bedding material       | 38       | t    | 1,140.00  | 615.00    |           |
| S. & I. Granular "B"           | 64       | t    | 1,600.00  | 615.00    |           |
| S. & I. Granular "A"           | 35       | t    | 1,050.00  | 1,230.00  |           |
| S. & I. Rip Rap                | 36       | t    | 3,600.00  | 2,460.00  |           |
| Traffic Control                |          |      |           | 1,000.00  |           |
|                                |          |      | 18,265.00 | 10,840.00 | 29,105.00 |

Estimate of Cost (cont'd)

2 of 2

|  | Quantity | Unit | Material  | Labour   | Total               |
|--|----------|------|-----------|----------|---------------------|
| <b>Supply &amp; Install Access Culvert</b> |          |      |           |          |                     |
| S. & I. 900 mm dia. HDPE Pipe              | 10       | m    | 5,340.00  | 2,460.00 |                     |
| S. & I. bedding material                   | 20       | t    | 900.00    | 615.00   |                     |
| S. & I. Granular "B"                       | 33       | t    | 1,250.00  | 615.00   |                     |
| S. & I. Granular "A"                       | 23       | t    | 1,050.00  | 1,230.00 |                     |
| S. & I. Rip Rap                            | 36       | t    | 3,600.00  | 2,460.00 |                     |
|  |          |      | 12,140.00 | 7,380.00 | 19,520.00           |
| <b>Supply &amp; Install Access Culvert</b> |          |      |           |          |                     |
| S. & I. 1200 mm dia. HDPE Pipe             | 10       | m    | 10,875.00 | 2,460.00 |                     |
| S. & I. bedding material                   | 25       | t    | 1,140.00  | 615.00   |                     |
| S. & I. Granular "B"                       | 43       | t    | 1,600.00  | 615.00   |                     |
| S. & I. Granular "A"                       | 23       | t    | 1,050.00  | 1,230.00 |                     |
| S. & I. Rip Rap                            | 36       | t    | 3,600.00  | 2,460.00 |                     |
|  |          |      | 18,265.00 | 7,380.00 | 25,645.00           |
| <b>S. &amp; I. Erosion Protection</b>      |          |      |           |          |                     |
| Sta. 0+015                                 | 80       | t    | 8,400.00  | 3,075.00 | 11,475.00           |
| Sta. 0+015                                 | 80       | t    | 8,400.00  | 3,075.00 | 11,475.00           |
| Sta. 0+208 (outlet)                        | 64       | t    | 4,480.00  | 3,075.00 | 7,555.00            |
| Sta. 0+279 (outlet)                        | 64       | t    | 4,480.00  | 3,075.00 | 7,555.00            |
| <b>Miscellaneous</b>                       |          |      |           |          | <u>8,520.00</u>     |
| <b>Sub Total</b>                           |          |      |           |          | 201,019.00          |
| <b>Engineering</b>                         |          |      |           |          | 25,053.00           |
| <b>Inspection</b>                          |          |      |           |          | 12,430.00           |
| <b>SCRCA</b>                               |          |      |           |          | <u>570.00</u>       |
| <b>Total Estimate</b>                      |          |      |           |          | <b>\$239,072.00</b> |

### SCHEDULE OF ASSESSMENT PROPOSAL No. 1

Extend a channel from Parker Lucas Drain Branch No. 1 along the west side of Little Ireland Road south to the south limit of the N1/4 Lot 9 and west to the Parker Lucas Drain.

| Conc.                      | Lot or Part       | Affected Hect. | Roll No. | Owner                         | Sp. Benefit | Benefit    | Outlet     | Total      |
|----------------------------|-------------------|----------------|----------|-------------------------------|-------------|------------|------------|------------|
| Agricultural Lands         |                   |                |          |                               |             |            |            |            |
| 13                         | N1/4 L9           |                | 40-122   | Shea Farms Ltd.               |             | 49,008.00  | 5,796.00   | 54,804.00  |
|                            | N1/4 L10          | 19.64          | 40-123   | C. & G. Holbrook              |             |            | 47,003.00  | 47,003.00  |
|                            |                   | 2.40           | 40-12301 | C. Holbrook                   |             |            | 3,911.00   | 3,911.00   |
|                            | W1/4 L11          | 5.48           | 40-125   | Cob Roller Farms Ltd.         |             |            | 8,931.00   | 8,931.00   |
|                            | E1/2W1/2 L11      | 4.65           | 40-126   | TJ Straatman Enterprises Ltd. |             |            | 7,578.00   | 7,578.00   |
|                            | E1/2 L11          | 9.57           | 40-127   | 5099225 Ontario Inc.          |             |            | 15,597.00  | 15,597.00  |
|                            | N1/4 L12          | 0.89           | 40-12910 | C. & H. Verberne              |             |            | 1,450.00   | 1,450.00   |
| 14                         |                   | 2.38           | 40-160   | C. Holbrook                   |             |            | 8,407.00   | 8,407.00   |
|                            | Ept. L10          | 2.51           | 40-163   | J. & J. Migchels              |             |            | 8,866.00   | 8,866.00   |
|                            | pt. L11 & pt. L12 | 2.40           | 40-167   | B. Shea                       |             |            | 5,376.00   | 5,376.00   |
| Total Special Benefit      |                   |                |          |                               | 0.00        | 49,008.00  | 112,915.00 | 161,923.00 |
| Total Benefit              |                   |                |          |                               | 49,008.00   |            |            |            |
| Total Outlet               |                   |                |          |                               |             | 112,915.00 |            |            |
| Total - Agricultural Lands |                   |                |          |                               | 161,923.00  |            |            |            |

## Schedule of Assessment (cont'd)

2 of 2

| Conc.                  | Lot or Part         | Affected Hect. | Roll No. | Owner                            | Sp. Benefit  | Benefit | Outlet   | Total     |
|------------------------|---------------------|----------------|----------|----------------------------------|--------------|---------|----------|-----------|
| Non Agricultural Lands |                     |                |          |                                  |              |         |          |           |
| 13                     | pt.N1/4 L10         | 0.59           | 40-12295 | L. Faulds                        |              |         | 2,581.00 | 2,581.00  |
|                        |                     |                |          | Total Special Benefit            | 0.00         | 0.00    | 2,581.00 | 2,581.00  |
|                        |                     |                |          | Total Benefit                    | 0.00         |         |          |           |
|                        |                     |                |          | Total Outlet                     | 2,581.00     |         |          |           |
|                        |                     |                |          | Total - Agricultural Lands       | 2,581.00     |         |          |           |
| Public Lands: Roads    |                     |                |          |                                  |              |         |          |           |
|                        | Little Ireland Road | 0.83           |          | Municipality of Brooke-Alvinston | 68,626.00    |         | 5,942.00 | 74,568.00 |
|                        |                     |                |          | Total Special Benefit            | 68,626.00    | 0.00    | 5,942.00 | 74,568.00 |
|                        |                     |                |          | Total Benefit                    | 0.00         |         |          |           |
|                        |                     |                |          | Total Outlet                     | 5,942.00     |         |          |           |
|                        |                     |                |          | Total - Public Lands             | 74,568.00    |         |          |           |
|                        |                     |                |          | Total - Non Agricultural Lands   | 2,581.00     |         |          |           |
|                        |                     |                |          | Total - Agricultural Lands       | 161,923.00   |         |          |           |
|                        |                     |                |          | Total Assessment                 | \$239,072.00 |         |          |           |

Parker Lucas Drain Branch No. 1 and Acton Drain  
Municipality of Brooke-Alvinston  
February 18, 2025

### ESTIMATED NET ASSESSMENT PROPOSAL No. 1

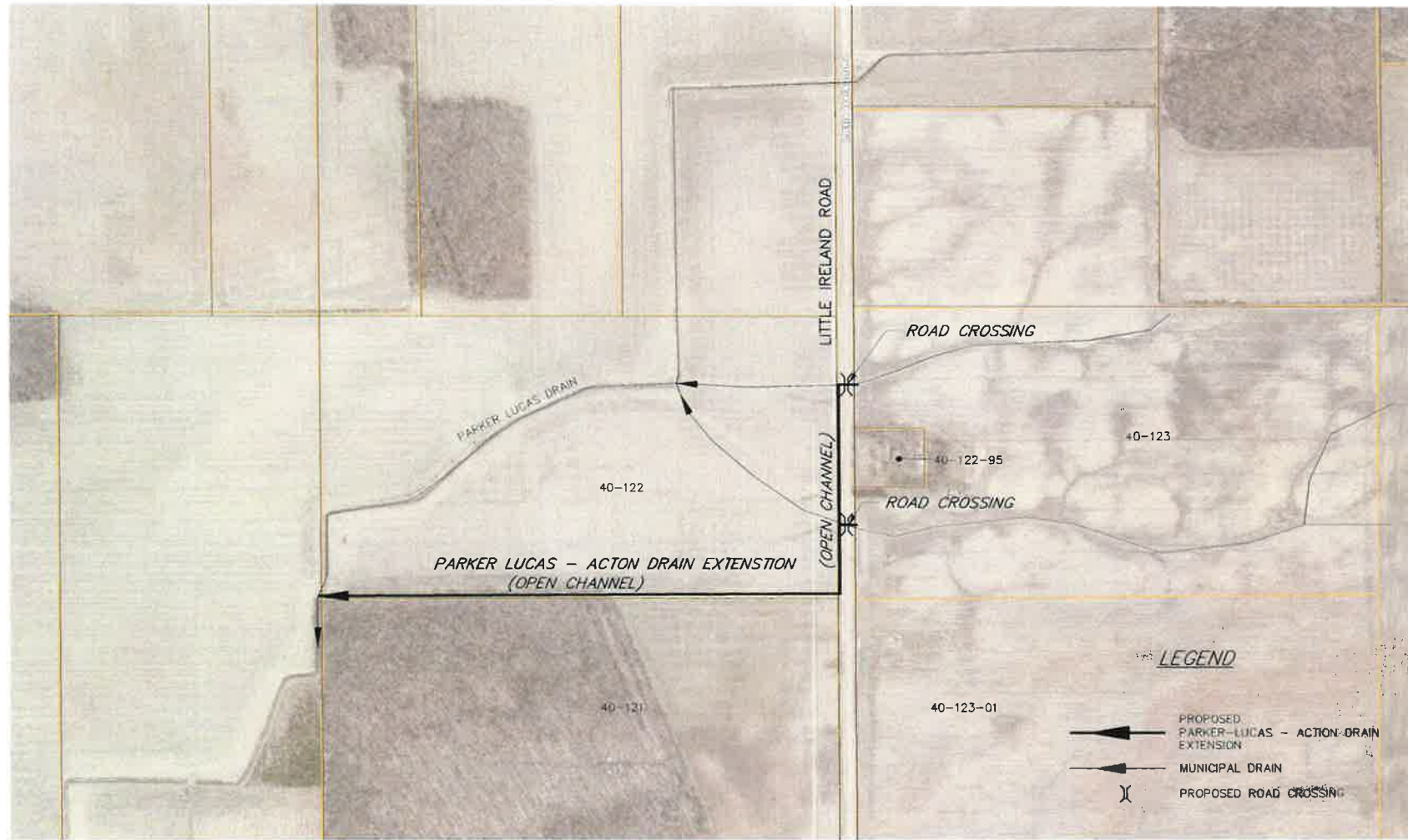
| Conc.                  | Lot or Part       | Roll No. | Owner                            | Total Assessment | Less Grant | Less Allowances | Net Assessment |
|------------------------|-------------------|----------|----------------------------------|------------------|------------|-----------------|----------------|
| Agricultural Lands     |                   |          |                                  |                  |            |                 |                |
| 13                     | N1/4 L9           | 40-122   | Shea Farms Ltd.                  | 54,804.00        | 18,268.00  | 22,069.00       | 14,467.00      |
|                        | N1/4 L10          | 40-123   | C. & G. Holbrook                 | 47,003.00        | 15,667.67  |                 | 31,335.33      |
|                        |                   | 40-12301 | C. Holbrook                      | 3,911.00         | 1,303.67   |                 | 2,607.33       |
|                        | W1/4 L11          | 40-125   | Cob Roller Farms Ltd.            | 8,931.00         | 2,977.00   |                 | 5,954.00       |
|                        | E1/2W1/2 L11      | 40-126   | TJ Straatman Enterprises Ltd.    | 7,578.00         | 2,526.00   |                 | 5,052.00       |
|                        | E1/2 L11          | 40-127   | 5099225 Ontario Inc.             | 15,597.00        | 5,199.00   |                 | 10,398.00      |
|                        | N1/4 L12          | 40-12910 | C. & H. Verberne                 | 1,450.00         | 483.33     |                 | 966.67         |
| 14                     |                   | 40-160   | C. Holbrook                      | 8,407.00         | 2,802.33   |                 | 5,604.67       |
|                        | Ept. L10          | 40-163   | J. & J. Migchels                 | 8,866.00         | 2,955.33   |                 | 5,910.67       |
|                        | pt. L11 & pt. L12 | 40-167   | B. Shea                          | 5,376.00         | 1,792.00   |                 | 3,584.00       |
| Non Agricultural Lands |                   |          |                                  |                  |            |                 |                |
| 13                     | pt.N1/4 L10       | 40-12295 | L. Faulds                        | 2,581.00         |            |                 | 2,581.00       |
| Public Lands: Roads    |                   |          |                                  |                  |            |                 |                |
| Little Ireland Road    |                   |          | Municipality of Brooke-Alvinston | 74,568.00        |            |                 | 74,568.00      |
| Total Special Benefit  |                   |          |                                  | 239,072.00       | 53,974.33  | 22,069.00       | 163,028.67     |

LOT 8

LOT 9

LOT 10

CONC 13



4218 Oil Heritage Road  
Pettola Ontario, N0N 1R0  
Phone: (519) 882-0032 Fax: (519) 882-2233

DRAWING NAME:  
Parker Lucas Drain Branch No.1 & Acton Drain Plan

PROJECT No.  
2021-1342

| APPROVED          | NO. | REVISIONS    | DATE          | BY |
|-------------------|-----|--------------|---------------|----|
| R. DOBBIN         |     |              |               |    |
| CHECKED           | 1   | FINAL REPORT | FEB. 18, 2025 | CS |
| B. VAN RUITENBURG |     |              |               |    |
| DRAWN             |     |              |               |    |
| C. SAUNDERS       |     |              |               |    |

SCALE 1:5,000  
0 40 80 120m

**MUNICIPALITY of BROOKE-ALVINSTON**  
**PARKER LUCAS DRAIN BRANCH No. 1 & ACTON DRAIN**  
**PLAN - OPTION No.3**

1  
OF 1

Last Updated February 18, 2025

Parker Lucas Drain Branch No. 1 and Acton Drain  
Municipality of Brooke-Alvinston  
February 18, 2025

1 of 2

### ESTIMATE OF COST PROPOSAL No. 3

Extend a channel along the west side of Little Ireland Road from Parker Lucas Drain Branch No. 1 south to the south limit of the N1/4 Lot 9 and west to the Parker Lucas Drain.

|                                | Quantity | Unit | Material  | Labour    | Total     |
|--------------------------------|----------|------|-----------|-----------|-----------|
| Allowances:                    |          |      |           |           | 49,301.00 |
| Strip Topsoil                  |          | LS   |           | 17,500.00 | 17,500.00 |
| Excavation                     | 3742     | LS   |           | 26,705.00 | 26,705.00 |
| Spread Excavated Material      |          |      |           | 12,250.00 | 12,250.00 |
| Spread Topsoil                 |          |      |           | 17,500.00 | 17,500.00 |
| Supply & Install Road Culvert  |          |      |           |           |           |
| S. & I. 900 mm dia. HDPE Pipe  | 15       | m    | 5,340.00  | 4,920.00  |           |
| S. & I. bedding material       | 30       | t    | 900.00    | 615.00    |           |
| S. & I. Granular "B"           | 50       | t    | 1,250.00  | 615.00    |           |
| S. & I. Granular "A"           | 35       | t    | 1,050.00  | 1,230.00  |           |
| S. & I. Rip Rap                | 36       | t    | 3,600.00  | 2,460.00  |           |
| Traffic Control                |          |      |           | 1,000.00  |           |
|                                |          |      | 12,140.00 | 10,840.00 | 22,980.00 |
| Supply & Install Road Culvert  |          |      |           |           |           |
| S. & I. 1200 mm dia. HDPE Pipe | 15       | m    | 10,875.00 | 4,920.00  |           |
| S. & I. bedding material       | 38       | t    | 1,140.00  | 615.00    |           |
| S. & I. Granular "B"           | 64       | t    | 1,600.00  | 615.00    |           |
| S. & I. Granular "A"           | 35       | t    | 1,050.00  | 1,230.00  |           |
| S. & I. Rip Rap                | 36       | t    | 3,600.00  | 2,460.00  |           |
| Traffic Control                |          |      |           | 1,000.00  |           |
|                                |          |      | 18,265.00 | 10,840.00 | 29,105.00 |
| S. & I. Erosion Protection     |          |      |           |           |           |
| Sta. 0+000                     | 80       | t    | 8,400.00  | 3,075.00  | 11,475.00 |
| Sta. 0+130                     | 80       | t    | 8,400.00  | 3,075.00  | 11,475.00 |
| Sta. 0+246                     | 64       | t    | 4,480.00  | 3,075.00  | 7,555.00  |
| Sta. 0+850 Outlet              | 64       | t    | 4,480.00  | 3,075.00  | 7,555.00  |

Estimate of Cost (cont'd)

2 of 2

|                | <u>Quantity</u> | <u>Unit</u> | <u>Material</u> | <u>Labour</u> | <u>Total</u>    |
|----------------|-----------------|-------------|-----------------|---------------|-----------------|
| Miscellaneous  |                 |             |                 |               | <u>8,205.00</u> |
| Sub Total      |                 |             |                 |               | 221,606.00      |
| Engineering    |                 |             |                 |               | 32,820.00       |
| Inspection     |                 |             |                 |               | 14,190.00       |
| SCRCA          |                 |             |                 |               | <u>570.00</u>   |
| Total Estimate |                 |             |                 |               | \$269,186.00    |



### SCHEDULE OF ASSESSMENT PROPOSAL No. 3

Extend a channel from Parker Lucas Drain Branch No. 1 along the west side of Little Ireland Road south to the south limit of the N1/4 Lot 9 and west to the Parker Lucas Drain.

| Conc.                      | Lot or Part       | Affected Hect. | Roll No. | Owner                         | Sp. Benefit | Benefit    | Outlet     | Total      |
|----------------------------|-------------------|----------------|----------|-------------------------------|-------------|------------|------------|------------|
| Agricultural Lands         |                   |                |          |                               |             |            |            |            |
| 13                         | N1/4 L9           | 3.53           | 40-122   | Shea Farms Ltd.               |             | 32,993.00  | 5,374.00   | 38,367.00  |
|                            | S3/4 L9           | 7.75           | 40-121   | J. Holbrook                   |             | 9,571.00   | 6,407.00   | 15,978.00  |
|                            | N1/4 L10          | 19.77          | 40-123   | C. & G. Holbrook              |             |            | 46,117.00  | 46,117.00  |
|                            | W1/4 L11          | 5.48           | 40-125   | Cob Roller Farms Ltd.         |             |            | 10,265.00  | 10,265.00  |
|                            | E1/2W1/2 L11      | 4.65           | 40-126   | TJ Straatman Enterprises Ltd. |             |            | 8,710.00   | 8,710.00   |
|                            | E1/2 L11          | 9.57           | 40-127   | 5099225 Ontario Inc.          |             |            | 17,926.00  | 17,926.00  |
|                            | N1/4 L12          | 0.89           | 40-12910 | C. & H. Verberne              |             |            | 1,667.00   | 1,667.00   |
| 14                         | Wpt. L10          | 2.38           | 40-162   | K. & B. Sisson                |             |            | 7,448.00   | 7,448.00   |
|                            | Ept. L10          | 2.51           | 40-163   | J. & J. Migchels              |             |            | 7,855.00   | 7,855.00   |
|                            | pt. L11 & pt. L12 | 2.40           | 40-167   | B. Shea                       |             |            | 5,463.00   | 5,463.00   |
| Total Special Benefit      |                   |                |          |                               | 0.00        | 42,564.00  | 117,232.00 | 159,796.00 |
| Total Benefit              |                   |                |          |                               |             | 42,564.00  |            |            |
| Total Outlet               |                   |                |          |                               |             |            | 117,232.00 |            |
| Total - Agricultural Lands |                   |                |          |                               |             | 159,796.00 |            |            |

## Schedule of Assessment (cont'd)

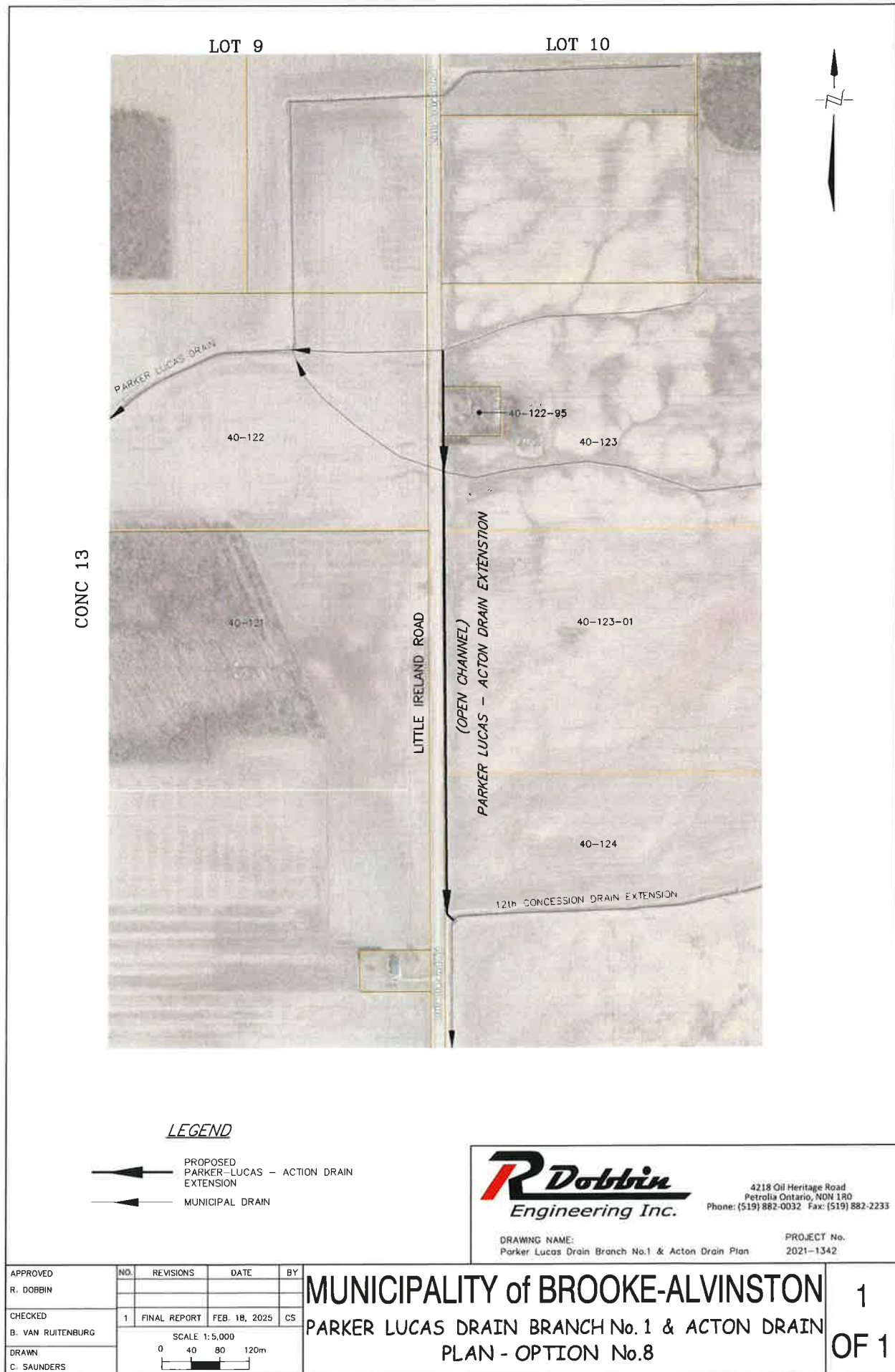
2 of 2

| Conc.                  | Lot or Part         | Affected Hect. | Roll No. | Owner                            | Sp. Benefit  | Benefit   | Outlet   | Total     |
|------------------------|---------------------|----------------|----------|----------------------------------|--------------|-----------|----------|-----------|
| Non Agricultural Lands |                     |                |          |                                  |              |           |          |           |
| 13                     | pt.N1/4 L10         | 0.59           | 40-12295 | L. Faulds                        |              |           | 1,854.00 | 1,854.00  |
|                        |                     |                |          | Total Special Benefit            | 0.00         | 0.00      | 1,854.00 | 1,854.00  |
|                        |                     |                |          | Total Benefit                    | 0.00         |           |          |           |
|                        |                     |                |          | Total Outlet                     | 1,854.00     |           |          |           |
|                        |                     |                |          | Total - Agricultural Lands       | 1,854.00     |           |          |           |
| Public Lands: Roads    |                     |                |          |                                  |              |           |          |           |
|                        | Little Ireland Road | 0.65           |          | Municipality of Brooke-Alvinston | 68,626.00    | 12,375.00 | 6,103.00 | 87,104.00 |
|                        |                     |                |          | Total Special Benefit            | 68,626.00    | 12,375.00 | 6,103.00 | 87,104.00 |
|                        |                     |                |          | Total Benefit                    | 12,375.00    |           |          |           |
|                        |                     |                |          | Total Outlet                     | 6,103.00     |           |          |           |
|                        |                     |                |          | Total - Public Lands             | 87,104.00    |           |          |           |
|                        |                     |                |          | Total - Non Agricultural Lands   | 1,854.00     |           |          |           |
|                        |                     |                |          | Total - Agricultural Lands       | 159,796.00   |           |          |           |
|                        |                     |                |          | Total Assessment                 | \$248,754.00 |           |          |           |

Parker Lucas Drain Branch No. 1 and Acton Drain  
Municipality of Brooke-Alvinston  
February 18, 2025

### ESTIMATED NET ASSESSMENT PROPOSAL NO. 3

| Conc.                  | Lot or Part         | Affected Hect. | Roll No. | Owner                            | Total Assessment | Less Grant | Less Allowances | Net Assessment |
|------------------------|---------------------|----------------|----------|----------------------------------|------------------|------------|-----------------|----------------|
| Agricultural Lands     |                     |                |          |                                  |                  |            |                 |                |
| 13                     | N1/4 L9             |                | 40-122   | Shea Farms Ltd.                  | 38,367.00        | 12,789.00  | 49,301.00       | -23,723.00     |
|                        | S3/4 L9             |                | 40-123   | J. Holbrook                      | 15,978.00        | 5,326.00   |                 | 10,652.00      |
|                        | N1/4 L10            | 19.66          | 40-123   | C. & G. Holbrook                 | 46,117.00        | 15,372.33  |                 | 30,744.67      |
|                        | W1/4 L11            | 4.86           | 40-125   | Cob Roller Farms Ltd.            | 10,265.00        | 3,421.67   |                 | 6,843.33       |
|                        | E1/2W1/2 L11        | 4.45           | 40-126   | TJ Straatman Enterprises Ltd.    | 8,710.00         | 2,903.33   |                 | 5,806.67       |
|                        | E1/2 L11            | 7.28           | 40-127   | 5099225 Ontario Inc.             | 17,926.00        | 5,975.33   |                 | 11,950.67      |
|                        | N1/4 L12            | 0.80           | 40-12910 | C. & H. Verberne                 | 1,667.00         | 555.67     |                 | 1,111.33       |
| 14                     | Wpt. L10            | 1.59           | 40-162   | K. & B. Sisson                   | 7,448.00         | 2,482.67   |                 | 4,965.33       |
|                        | Ept. L10            | 0.98           | 40-163   | J. & J. Migchels                 | 7,855.00         | 2,618.33   |                 | 5,236.67       |
|                        | pt. L11 & pt. L12   |                | 40-167   | B. Shea                          | 5,463.00         | 1,821.00   |                 | 3,642.00       |
| Non Agricultural Lands |                     |                |          |                                  |                  |            |                 |                |
| 13                     | pt.N1/4 L10         |                | 40-12295 | L. Faulds                        | 1,854.00         |            |                 | 1,854.00       |
| Public Lands: Roads    |                     |                |          |                                  |                  |            |                 |                |
|                        | Little Ireland Road | 0.65           |          | Municipality of Brooke-Alvinston | 87,104.00        |            |                 | 87,104.00      |
| Totals                 |                     |                |          |                                  | 248,754.00       | 53,265.33  | 49,301.00       | 146,187.66     |



Parker Lucas Drain Branch No. 1 and Acton Drain  
Municipality of Brooke-Alvinston  
February 18, 2025

1 of 2

### ESTIMATE OF COST PROPOSAL No. 8

Extend a channel from Parker Lucas Drain Branch No. 1 along the east side of Little Ireland Road south to the 12th Concession Extension Drain.

|                                 | Quantity | Unit | Material  | Labour    | Total     |
|---------------------------------|----------|------|-----------|-----------|-----------|
| Allowances:                     |          |      |           |           | 62,916.00 |
| Strip Topsoil                   |          | LS   |           | 27,750.00 | 27,750.00 |
| Excavation                      | 5,320    | LS   |           | 37,932.00 | 37,932.00 |
|                                 | 331      |      |           | 2,725.00  | 2,725.00  |
| Spread Excavated Material       |          |      |           | 18,525.00 | 18,525.00 |
| Spread Topsoil                  |          |      |           | 27,750.00 | 27,750.00 |
| Supply & Install Lawn Culvert   |          |      |           |           |           |
| Remove Trees                    | 7        | each |           | 1,750.00  |           |
| Remove & Replace Fence          |          | LS   |           | 1,760.00  |           |
| Strip Topsoil                   |          | LS   |           | 1,175.00  |           |
| 900 mm dia. HDPE Pipe           | 75       | m    | 26,700.00 | 14,145.00 |           |
| Bedding Material                | 187      | t    | 5,610.00  | 615.00    |           |
| Place Backfill                  |          |      |           | 10,465.00 |           |
| Granular "A"                    | 53       | t    | 1,590.00  | 615.00    |           |
| Erosion Protection              | 28       | t    | 2,800.00  | 2,460.00  |           |
| Restoration                     | 680      | LS   | 3,400.00  |           |           |
|                                 |          |      | 36,700.00 | 32,985.00 | 69,685.00 |
| Supply & Install Access Culvert |          |      |           |           |           |
| 1600 mm dia. CSP                | 15       | m    | 8,415.00  | 3,690.00  |           |
| Bedding Material                | 38       | t    | 1,140.00  | 1,230.00  |           |
| Granular "B"                    | 64       | t    | 1,600.00  | 1,230.00  |           |
| Granular "A"                    | 35       | t    | 1,050.00  | 1,230.00  |           |
| Erosion Prptection              | 36       | t    | 3,600.00  | 2,460.00  |           |
|                                 |          |      | 15,805.00 | 9,840.00  | 25,645.00 |

## Estimate of Cost (cont'd)

2 of 2

|  | Quantity | Unit | Material  | Labour   | Total        |
|--|----------|------|-----------|----------|--------------|
| <b>Supply &amp; Install Access Culvert</b> |          |      |           |          |              |
| 1600 mm dia. CSP                           | 15       | m    | 8,415.00  | 3,690.00 |              |
| Bedding Material                           | 38       | t    | 450.00    | 1,230.00 |              |
| Granular "B"                               | 64       | t    | 375.00    | 1,230.00 |              |
| Granular "A"                               | 35       | t    | 450.00    | 1,230.00 |              |
| Erosion Protection                         | 36       | t    | 1,500.00  | 2,460.00 |              |
|  |          |      | 11,190.00 | 9,840.00 | 21,030.00    |
| <b>S. &amp; I. Erosion Protection</b>      |          |      |           |          |              |
| Sta. 0+792                                 | 80       | t    | 8,400.00  | 3,075.00 | 11,475.00    |
| Sta. 0+660                                 | 80       | t    | 8,400.00  | 3,075.00 | 11,475.00    |
| Sta. 0+000 Outlet                          | 64       | t    | 4,480.00  | 3,075.00 | 7,555.00     |
| Miscellaneous                              |          |      |           |          | 12,492.00    |
| <b>Sub Total</b>                           |          |      |           |          | 336,955.00   |
| <b>Engineering</b>                         |          |      |           |          | 52,309.00    |
| <b>Inspection</b>                          |          |      |           |          | 19,976.00    |
| <b>SCRCA</b>                               |          |      |           |          | 570.00       |
| <b>Total Estimate</b>                      |          |      |           |          | \$409,810.00 |

### SCHEDULE OF ASSESSMENT PROPOSAL No. 8

Extend a channel from Parker Lucas Drain Branch No. 1 along the east side of Little Ireland Road south to the 12th Concession Extension Drain.

| Conc.                      | Lot or Part       | Affected Hect. | Roll No. | Owner                         | Sp. Benefit | Benefit    | Outlet     | Total      |
|----------------------------|-------------------|----------------|----------|-------------------------------|-------------|------------|------------|------------|
| <b>Agricultural Lands</b>  |                   |                |          |                               |             |            |            |            |
| 13                         | N1/4 L9           |                | 40-122   | Shea Farms Ltd.               |             | 40,411.00  |            | 40,411.00  |
|                            | S3/4 L9           |                | 40-121   | J. Holbrook                   |             |            |            | 0.00       |
|                            | N1/4 L10          | 19.77          | 40-123   | C. & G. Holbrook              |             |            | 128,880.00 | 128,880.00 |
|                            | S1/2N1/2 L10      | 2.40           | 40-12301 | C. & G. Holbrook              |             |            | 11,713.00  | 11,713.00  |
|                            | S1/2 L10          |                | 40-124   | LaSalle Farms Ltd.            |             |            |            | 0.00       |
|                            | W1/4 L11          | 5.48           | 40-125   | Cob Roller Farms Ltd.         |             |            | 26,745.00  | 26,745.00  |
|                            | E1/2W1/2 L11      | 4.65           | 40-126   | TJ Straatman Enterprises Ltd. |             |            | 22,694.00  | 22,694.00  |
|                            | E1/2 L11          | 9.57           | 40-127   | 5099225 Ontario Inc.          |             |            | 46,706.00  | 46,706.00  |
|                            | N1/4 L12          | 0.89           | 40-12910 | C. & H. Verberne              |             |            | 4,344.00   | 4,344.00   |
| 14                         | Spt. L10          | 2.38           | 40-160   | C. Holbrook                   |             |            | 22,279.00  | 22,279.00  |
|                            | Ept. L10          | 2.51           | 40-163   | J. & J. Migchels              |             |            | 23,496.00  | 23,496.00  |
|                            | pt. L11 & pt. L12 | 2.40           | 40-167   | B. Shea                       |             |            | 15,163.00  | 15,163.00  |
| Total Special Benefit      |                   |                |          |                               | 0.00        | 40,411.00  | 302,020.00 | 342,431.00 |
| Total Benefit              |                   |                |          |                               |             | 40,411.00  |            |            |
| Total Outlet               |                   |                |          |                               |             |            | 302,020.00 |            |
| Total - Agricultural Lands |                   |                |          |                               |             | 342,431.00 |            |            |

## Schedule of Assessment (cont'd)

2 of 2

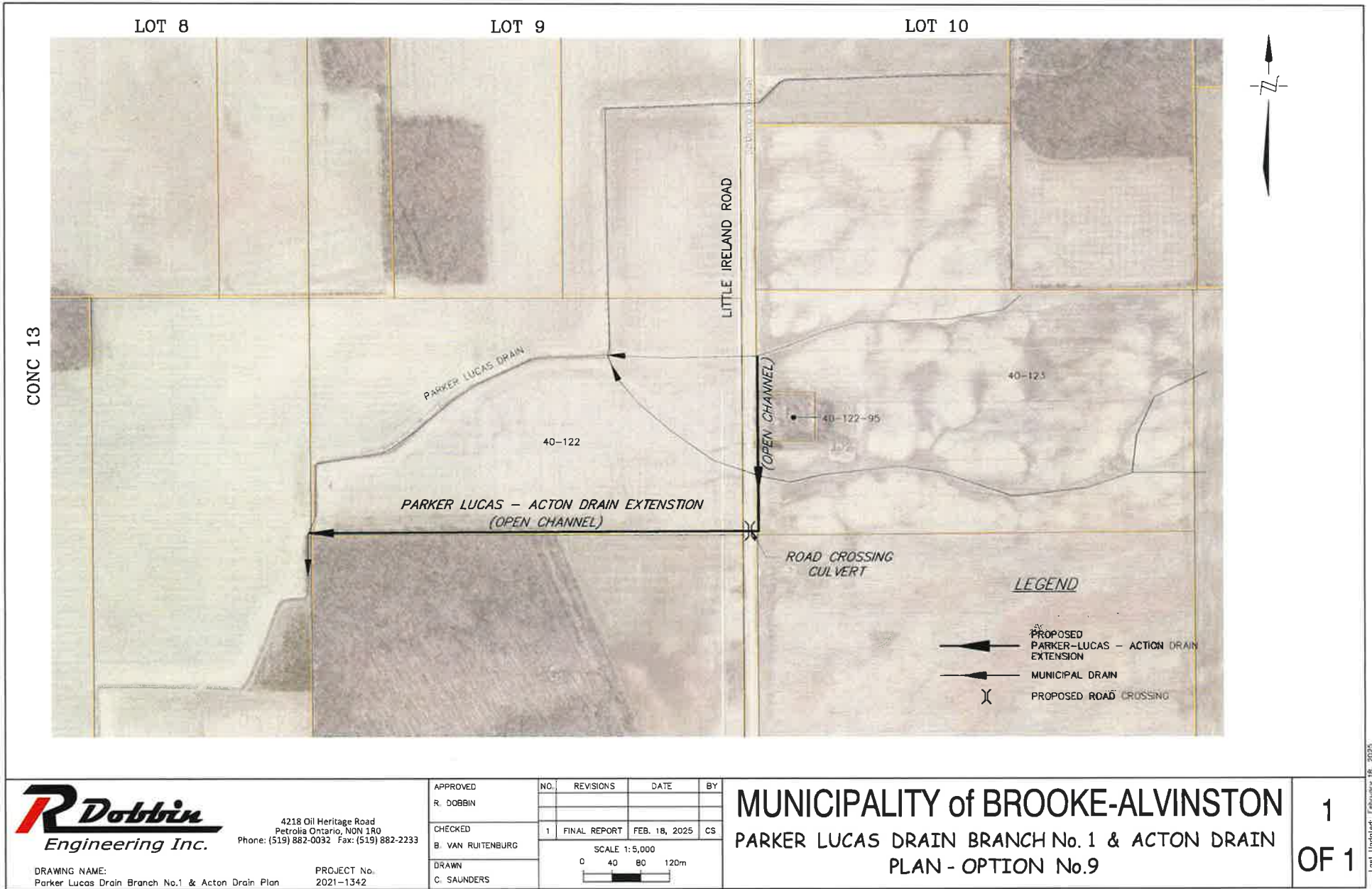
| Conc.                  | Lot or Part         | Affected Hect. | Roll No. | Owner                            | Sp. Benefit  | Benefit   | Outlet    | Total     |
|------------------------|---------------------|----------------|----------|----------------------------------|--------------|-----------|-----------|-----------|
| Non Agricultural Lands |                     |                |          |                                  |              |           |           |           |
| 13                     | pt.N1/4 L10         | 0.59           | 40-12295 | L. Faulds                        |              |           | 8,146.00  | 8,146.00  |
|                        |                     |                |          | Total Special Benefit            | 0.00         | 0.00      | 8,146.00  | 8,146.00  |
|                        |                     |                |          | Total Benefit                    | 0.00         |           |           |           |
|                        |                     |                |          | Total Outlet                     | 8,146.00     |           |           |           |
|                        |                     |                |          | Total - Agricultural Lands       | 8,146.00     |           |           |           |
| Public Lands: Roads    |                     |                |          |                                  |              |           |           |           |
|                        | Little Ireland Road | 0.65           |          | Municipality of Brooke-Alvinston |              | 40,980.00 | 18,253.00 | 59,233.00 |
|                        |                     |                |          | Total Special Benefit            | 0.00         | 40,980.00 | 18,253.00 | 59,233.00 |
|                        |                     |                |          | Total Benefit                    | 40,980.00    |           |           |           |
|                        |                     |                |          | Total Outlet                     | 18,253.00    |           |           |           |
|                        |                     |                |          | Total - Public Lands             | 59,233.00    |           |           |           |
|                        |                     |                |          | Total - Non Agricultural Lands   | 8,146.00     |           |           |           |
|                        |                     |                |          | Total - Agricultural Lands       | 342,431.00   |           |           |           |
|                        |                     |                |          | Total Assessment                 | \$409,810.00 |           |           |           |



Parker Lucas Drain Branch No. 1 and Acton Drain  
Municipality of Brooke-Alvinston  
February 18, 2025

### ESTIMATED NET ASSESSMENT PROPOSAL No. 8

| Conc.                  | Lot or Part       | Roll No. | Owner                            | Total Assessment | Less Grant | Less Allowances | Net Assessment |
|------------------------|-------------------|----------|----------------------------------|------------------|------------|-----------------|----------------|
| Agricultural Lands     |                   |          |                                  |                  |            |                 |                |
| 13                     | N1/4 L9           | 40-122   | Shea Farms Ltd.                  | 40,411.00        | 13,470.33  |                 | 26,940.67      |
|                        | S3/4 L9           | 40-121   | J. Holbrook                      |                  |            |                 | 0.00           |
|                        | N1/4 L10          | 40-123   | C. & G. Holbrook                 | 128,880.00       | 42,960.00  | 11,555.00       | 74,365.00      |
|                        | S1/2N1/2 L10      | 40-12301 | C. & G. Holbrook                 | 11,713.00        | 3,904.33   | 30,117.00       | -22,308.33     |
|                        | S1/2 L10          | 40-124   | LaSalle Farms Ltd.               |                  |            | 17,980.00       | -17,980.00     |
|                        | W1/4 L11          | 40-125   | Cob Roller Farms Ltd.            | 26,745.00        | 8,915.00   |                 | 17,830.00      |
|                        | E1/2W1/2 L11      | 40-126   | TJ Straatman Enterprises Ltd.    | 22,694.00        | 7,564.67   |                 | 15,129.33      |
|                        | E1/2 L11          | 40-127   | 5099225 Ontario Inc.             | 46,706.00        | 15,568.67  |                 | 31,137.33      |
|                        | N1/4 L12          | 40-12910 | C. & H. Verberne                 | 4,344.00         | 1,448.00   |                 | 2,896.00       |
| 14                     | Spt. L10          | 40-160   | C. Holbrook                      | 22,279.00        | 7,426.33   |                 | 14,852.67      |
|                        | Ept. L10          | 40-163   | J. & J. Migchels                 | 23,496.00        | 7,832.00   |                 | 15,664.00      |
|                        | pt. L11 & pt. L12 | 40-167   | B. Shea                          | 15,163.00        | 5,054.33   |                 | 10,108.67      |
| Non Agricultural Lands |                   |          |                                  |                  |            |                 |                |
| 13                     | pt.N1/4 L10       | 40-12295 | L. Faulds                        | 8,146.00         |            | 3,264.00        | 4,882.00       |
| Public Lands: Roads    |                   |          |                                  |                  |            |                 |                |
| Little Ireland Road    |                   |          | Municipality of Brooke-Alvinston | 59,233.00        |            |                 | 59,233.00      |
| Totals                 |                   |          |                                  | 409,810.00       | 114,143.67 | 62,916.00       | 232,750.34     |



Parker Lucas Drain Branch No. 1 and Acton Drain  
Municipality of Brooke-Alvinston  
February 18, 2025

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### ESTIMATE OF COST PROPOSAL No. 9

Extend a channel along the east side of Little Ireland Road from Parker Lucas Drain Branch No. 1 south to the south limit of the N1/4 Lot 9 and west to the Parker Lucas Drain.

|                               | Quantity | Unit | Material  | Labour    | Total     |
|-------------------------------|----------|------|-----------|-----------|-----------|
| Allowances:                   |          |      |           |           | 52,607.00 |
| Strip Topsoil                 |          | LS   |           | 27,750.00 | 27,750.00 |
| Excavation                    | 3411     | m3   |           | 24,525.00 | 24,525.00 |
|                               | 331      | m3   |           | 2,725.00  | 2,725.00  |
| Spread Excavated Material     |          |      |           | 12,375.00 | 12,375.00 |
| Spread Topsoil                |          |      |           | 27,750.00 | 27,750.00 |
| Supply & Install Lawn Culvert |          |      |           |           |           |
| Remove Trees                  | 7        | each |           | 1,750.00  |           |
| Remove & Replace Fence        |          | LS   |           | 1,760.00  |           |
| Strip Topsoil                 |          | LS   |           | 1,175.00  |           |
| 900 mm dia. HDPE Pipe         | 75       | m    | 26,700.00 | 12,300.00 |           |
| Bedding material              | 187      | t    | 5,610.00  | 615.00    |           |
| Place backfill                |          |      |           | 10,465.00 |           |
| Granular "A"                  | 53       | t    | 1,590.00  | 615.00    |           |
| Erosion Protection            | 28       | t    | 2,800.00  | 2,460.00  |           |
| Restoration                   | 680      | LS   | 3,400.00  |           |           |
|                               |          |      | 40,100.00 | 31,140.00 | 71,240.00 |
| S. & I. Road Culvert          |          |      |           |           |           |
| 2130 x 1400 mm dia. CSPA      | 15       | m    | 10,500.00 | 3,690.00  |           |
| Bedding Material              | 38       | t    | 1,140.00  | 1,230.00  |           |
| Granular "B"                  | 64       | t    | 1,600.00  | 1,230.00  |           |
| Granular "A"                  | 35       | t    | 1,050.00  | 1,230.00  |           |
| Erosion Protection            | 36       | t    | 3,600.00  | 2,460.00  |           |
| Traffic Control               |          |      |           | 1,000.00  |           |
|                               |          |      | 17,890.00 | 10,840.00 | 28,730.00 |

## Estimate of Cost (cont'd)

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## S. &amp; I. Erosion Protection

|                     |    |   |          |          |          |
|---------------------|----|---|----------|----------|----------|
| Sta. 0+000 (outlet) | 40 | t | 3,200.00 | 1,845.00 | 5,045.00 |
| Sta. 0+634          | 40 | t | 3,200.00 | 1,845.00 | 5,045.00 |
| Sta. 0+738          | 48 | t | 3,840.00 | 2,214.00 | 6,054.00 |
| Sta. 0+870          | 48 | t | 3,840.00 | 2,214.00 | 6,054.00 |

## Miscellaneous

10,867.00

|             |               |
|-------------|---------------|
| Sub Total   | 280,767.00    |
| Engineering | 43,459.00     |
| Inspection  | 15,730.00     |
| SCRCA       | <u>570.00</u> |

|                |              |
|----------------|--------------|
| Total Estimate | \$340,526.00 |
|----------------|--------------|

Parker Lucas Drain Branch No. 1 and Acton Drain  
Municipality of Brooke-Alvinston  
February 18, 2025

### ESTIMATE OF COST PROPOSAL No. 10

Extend a channel along the east side of Little Ireland Road from the Parker Lucas Drain Branch No. 1 north to the Parker Lucas Drain and extend a channel along the east side of Little Ireland Road from the Acton Drain south and west to the Parker Lucas Drain.

|  | Quantity | Unit | Material  | Labour    | Total     |
|--|----------|------|-----------|-----------|-----------|
| Allowances:                                  |          |      |           |           | 63,807.00 |
| Strip Topsoil                                |          | LS   |           | 65,500.00 | 65,500.00 |
| Excavation                                   | 5,320    | LS   |           | 37,932.00 | 37,932.00 |
|  | 4,111    |      |           | 31,447.00 | 31,447.00 |
| Spread Excavated Material                    |          |      |           | 31,825.00 | 31,825.00 |
| Spread Topsoil                               |          |      |           | 65,500.00 | 65,500.00 |
| Supply & Install Access Culvert (sta. 0+010) |          |      |           |           |           |
| Strip Topsoil                                |          | LS   |           | 1,175.00  |           |
| 1600 mm dia. CSP                             | 75       | m    | 26,700.00 | 14,145.00 |           |
| Bedding Material                             | 187      | t    | 5,610.00  | 615.00    |           |
| Place Backfill                               |          |      |           | 10,465.00 |           |
| Granular "A"                                 | 53       | t    | 1,590.00  | 615.00    |           |
| Erosion Protection                           | 28       | t    | 2,800.00  | 2,460.00  |           |
| Restoration                                  | 680      | LS   | 3,400.00  |           |           |
|  |          |      | 40,100.00 | 29,475.00 | 69,575.00 |
| Supply & Install Access Culvert (sta. 0+500) |          |      |           |           |           |
| 1600 mm dia. CSP                             | 15       | m    | 8,415.00  | 3,690.00  |           |
| Bedding Material                             | 38       | t    | 1,140.00  | 1,230.00  |           |
| Granular "B"                                 | 64       | t    | 1,600.00  | 1,230.00  |           |
| Granular "A"                                 | 35       | t    | 1,050.00  | 1,230.00  |           |
| Erosion Protection                           | 36       | t    | 3,600.00  | 2,460.00  |           |
|  |          |      | 15,805.00 | 9,840.00  | 25,645.00 |

## Estimate of Cost (cont'd)

2 of 2

|  | Quantity | Unit | Material        | Labour          | Total            |
|--|----------|------|-----------------|-----------------|------------------|
| <b>Supply &amp; Install Access Culvert/Gas Line Crossing(sta. 0+909)</b> |          |      |                 |                 |                  |
| 900 mm dia. HDPE   | 34       | m    | 19,074.00       | 15,990.00       |                  |
| Bedding Material   | 76       | t    | 2,280.00        | 2,460.00        |                  |
| Granular "B"   | 128      | t    | 3,200.00        | 2,460.00        |                  |
| Granular "A"   | 35       | t    | 1,050.00        | 1,230.00        |                  |
| Erosion Prptection   | 36       | t    | <u>3,600.00</u> | <u>2,460.00</u> |                  |
|  |          |      | 29,204.00       | 24,600.00       | 53,804.00        |
| <b>Supply &amp; Install Access Culvert (sta. 1+122)</b>                  |          |      |                 |                 |                  |
| 900 mm dia. HDPE   | 15       | m    | 8,415.00        | 3,690.00        |                  |
| Bedding Material   | 38       | t    | 450.00          | 1,230.00        |                  |
| Granular "B"   | 64       | t    | 375.00          | 1,230.00        |                  |
| Granular "A"   | 35       | t    | 450.00          | 1,230.00        |                  |
| Erosion Prptection   | 36       | t    | <u>1,500.00</u> | <u>2,460.00</u> |                  |
|  |          |      | 11,190.00       | 9,840.00        | 21,030.00        |
| <b>S. &amp; I. Erosion Protection</b>                                    |          |      |                 |                 |                  |
| Sta. 0+000 (outlet)  | 80       | t    | 5,600.00        | 3,075.00        | 8,675.00         |
| Sta. 0+660   | 64       | t    | 4,480.00        | 3,075.00        | 7,555.00         |
| Sta. 0+792   | 64       | t    | 4,480.00        | 3,075.00        | 7,555.00         |
| Sta. 1+150 (outlet)  | 80       | t    | 5,600.00        | 3,075.00        | 8,675.00         |
| Miscellaneous  |          |      |                 |                 | <u>16,132.00</u> |
| Sub Total  |          |      |                 |                 | 514,657.00       |
| Engineering  |          |      |                 |                 | 86,944.00        |
| Inspection   |          |      |                 |                 | 23,430.00        |
| SCRCA  |          |      |                 |                 | <u>570.00</u>    |
| Total Estimate   |          |      |                 |                 | \$625,601.00     |

### SCHEDULE OF ASSESSMENT PROPOSAL No. 9

Extend a channel from Parker Lucas Drain Branch No. 1 along the east side of Little Ireland Road south to the south limit of the N1/4 Lot 9 and west to the Parker Lucas Drain.

| Conc.                      | Lot or Part       | Affected Hect. | Roll No. | Owner                         | Sp. Benefit | Benefit    | Outlet     | Total      |
|----------------------------|-------------------|----------------|----------|-------------------------------|-------------|------------|------------|------------|
| Agricultural Lands         |                   |                |          |                               |             |            |            |            |
| 13                         | N1/4 L9           | 3.53           | 40-122   | Shea Farms Ltd.               |             | 47,608.00  | 6,853.00   | 54,461.00  |
|                            | S3/4 L9           | 7.75           | 40-121   | J. Holbrook                   |             | 9,571.00   | 15,045.00  | 24,616.00  |
|                            | N1/4 L10          | 19.77          | 40-123   | C. & G. Holbrook              |             |            | 83,396.00  | 83,396.00  |
|                            | S1/2N1/2 L10      | 2.40           | 40-12301 | C. & G. Holbrook              |             |            | 6,440.00   | 6,440.00   |
|                            | W1/4 L11          | 5.48           | 40-125   | Cob Roller Farms Ltd.         |             |            | 14,704.00  | 14,704.00  |
|                            | E1/2W1/2 L11      | 4.65           | 40-126   | TJ Straatman Enterprises Ltd. |             |            | 12,477.00  | 12,477.00  |
|                            | E1/2 L11          | 9.57           | 40-127   | 5099225 Ontario Inc.          |             |            | 25,678.00  | 25,678.00  |
|                            | N1/4 L12          | 0.89           | 40-12910 | C. & H. Verberne              |             |            | 2,388.00   | 2,388.00   |
| 14                         | Wpt. L10          | 2.38           | 40-162   | K. & B. Sisson                |             |            | 16,377.00  | 16,377.00  |
|                            | Ept. L10          | 2.51           | 40-163   | J. & J. Migchels              |             |            | 17,271.00  | 17,271.00  |
|                            | pt. L11 & pt. L12 | 2.40           | 40-167   | B. Shea                       |             |            | 9,672.00   | 9,672.00   |
| Total Special Benefit      |                   |                |          |                               | 0.00        | 57,179.00  | 210,301.00 | 267,480.00 |
| Total Benefit              |                   |                |          |                               |             | 57,179.00  |            |            |
| Total Outlet               |                   |                |          |                               |             |            | 210,301.00 |            |
| Total - Agricultural Lands |                   |                |          |                               |             | 267,480.00 |            |            |

## Schedule of Assessment (cont'd)

2 of 2

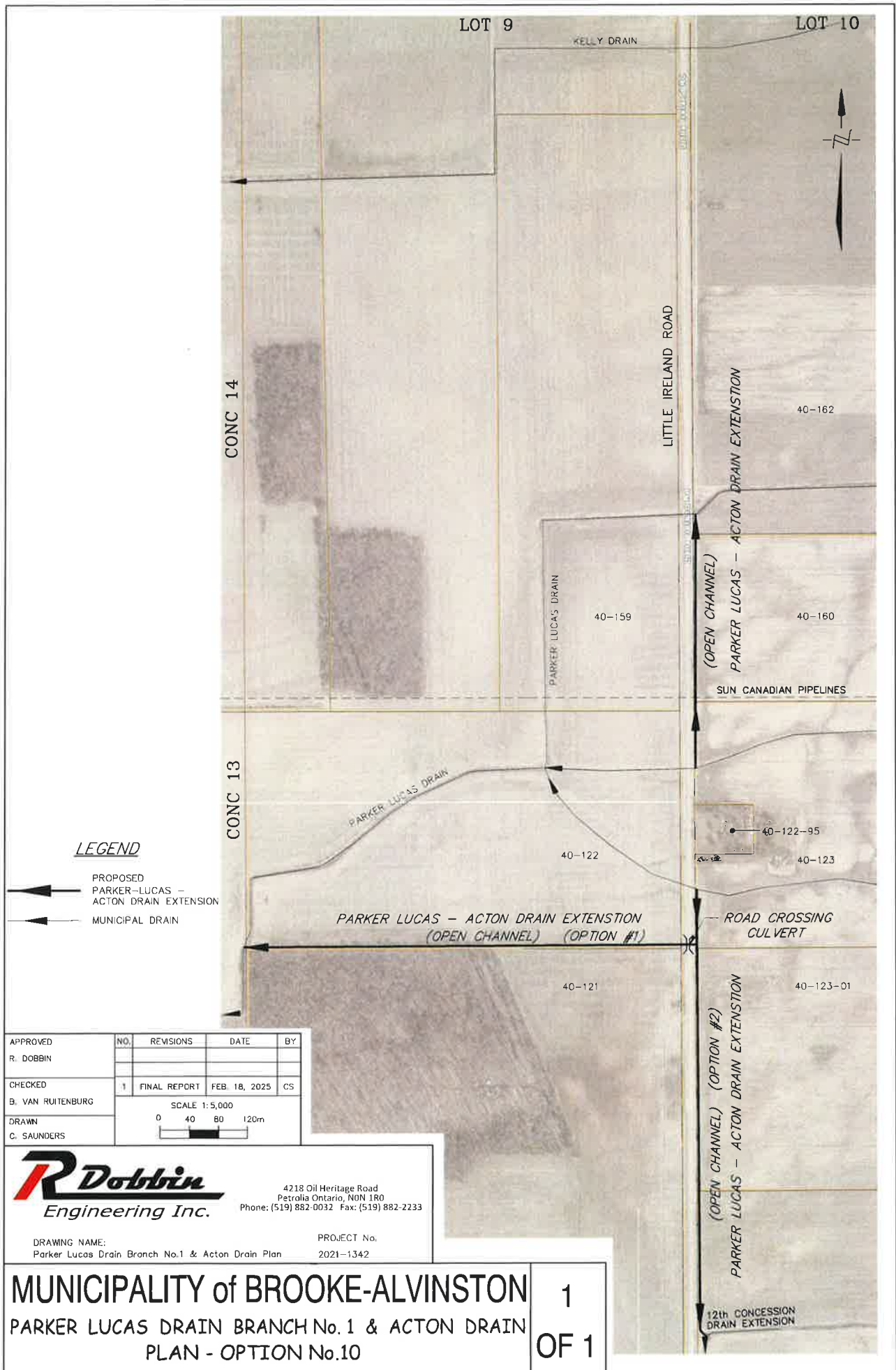
| Conc.                  | Lot or Part         | Affected Hect. | Roll No. | Owner                            | Sp. Benefit  | Benefit   | Outlet    | Total     |
|------------------------|---------------------|----------------|----------|----------------------------------|--------------|-----------|-----------|-----------|
| Non Agricultural Lands |                     |                |          |                                  |              |           |           |           |
| 13                     | pt.N1/4 L10         | 0.59           | 40-12295 | L. Faulds                        |              |           | 6,061.00  | 6,061.00  |
|                        |                     |                |          | Total Special Benefit            | 0.00         | 0.00      | 6,061.00  | 6,061.00  |
|                        |                     |                |          | Total Benefit                    | 0.00         |           |           |           |
|                        |                     |                |          | Total Outlet                     | 6,061.00     |           |           |           |
|                        |                     |                |          | Total - Agricultural Lands       | 6,061.00     |           |           |           |
| Public Lands: Roads    |                     |                |          |                                  |              |           |           |           |
|                        | Little Ireland Road | 0.65           |          | Municipality of Brooke-Alvinston | 37,673.00    | 15,894.00 | 13,418.00 | 66,985.00 |
|                        |                     |                |          | Total Special Benefit            | 37,673.00    | 15,894.00 | 13,418.00 | 66,985.00 |
|                        |                     |                |          | Total Benefit                    | 15,894.00    |           |           |           |
|                        |                     |                |          | Total Outlet                     | 13,418.00    |           |           |           |
|                        |                     |                |          | Total - Public Lands             | 66,985.00    |           |           |           |
|                        |                     |                |          | Total - Non Agricultural Lands   | 6,061.00     |           |           |           |
|                        |                     |                |          | Total - Agricultural Lands       | 267,480.00   |           |           |           |
|                        |                     |                |          | Total Assessment                 | \$340,526.00 |           |           |           |



Parker Lucas Drain Branch No. 1 and Acton Drain  
Municipality of Brooke-Alvinston  
February 18, 2025

### ESTIMATED NET ASSESSMENT PROPOSAL No. 9

| Conc.                  | Lot or Part       | Roll No. | Owner                            | Total Assessment | Less Grant | Less Allowances | Net Assessment |
|------------------------|-------------------|----------|----------------------------------|------------------|------------|-----------------|----------------|
| Agricultural Lands     |                   |          |                                  |                  |            |                 |                |
| 13                     | N1/4 L9           | 40-122   | Shea Farms Ltd.                  | 54,461.00        | 18,153.67  | 37,788.00       | -1,480.67      |
|                        | S3/4 L9           | 40-121   | J. Holbrook                      | 24,616.00        | 8,205.33   |                 | 16,410.67      |
|                        | N1/4 L10          | 40-123   | C. & G. Holbrook                 | 83,396.00        | 27,798.67  | 11,555.00       | 44,042.33      |
|                        | S1/2N1/2 L10      | 40-12301 | C. & G. Holbrook                 | 6,440.00         | 2,146.67   |                 | 4,293.33       |
|                        | W1/4 L11          | 40-125   | Cob Roller Farms Ltd.            | 14,704.00        | 4,901.33   |                 | 9,802.67       |
|                        | E1/2W1/2 L11      | 40-126   | TJ Straatman Enterprises Ltd.    | 12,477.00        | 4,159.00   |                 | 8,318.00       |
|                        | E1/2 L11          | 40-127   | 5099225 Ontario Inc.             | 25,678.00        | 8,559.33   |                 | 17,118.67      |
|                        | N1/4 L12          | 40-12910 | C. & H. Verberne                 | 2,388.00         | 796.00     |                 | 1,592.00       |
| 14                     | Wpt. L10          | 40-162   | K. & B. Sisson                   | 16,377.00        | 5,459.00   |                 | 10,918.00      |
|                        | Ept. L10          | 40-163   | J. & J. Migchels                 | 17,271.00        | 5,757.00   |                 | 11,514.00      |
|                        | pt. L11 & pt. L12 | 40-167   | B. Shea                          | 9,672.00         | 3,224.00   |                 | 6,448.00       |
| Non Agricultural Lands |                   |          |                                  |                  |            |                 |                |
| 13                     | pt.N1/4 L10       | 40-12295 | L. Faulds                        | 6,061.00         |            | 3,264.00        | 2,797.00       |
| Public Lands: Roads    |                   |          |                                  |                  |            |                 |                |
| Little Ireland Road    |                   |          | Municipality of Brooke-Alvinston | 66,985.00        |            |                 | 66,985.00      |
| Totals                 |                   |          |                                  | 340,526.00       | 89,160.00  | 52,607.00       | 198,758.99     |



## ALLOWANCES

Allowances have been made as per Section 29 of the Drainage Act for right of way and Sections 30 of the Drainage Act for damages to lands and crops.

| Conc.            | Lot<br>or part | Roll<br>No. | Owner              | Section 29  | Section 30  | Total       |
|------------------|----------------|-------------|--------------------|-------------|-------------|-------------|
| Proposal No. 1   |                |             |                    |             |             |             |
| 13               | Part           | No.         | Owner              | 6,562.00    | 2,368.00    | 8,930.00    |
|                  |                |             |                    | 9,504.00    | 3,635.00    | 13,139.00   |
| Total Allowances |                |             |                    | \$16,066.00 | \$6,003.00  | \$22,069.00 |
| Proposal No. 3   |                |             |                    |             |             |             |
| 13               | N1/4 L9        | 40-122      | Shea Farms Ltd.    | 34,320.00   | 14,981.00   | 49,301.00   |
| Total Allowances |                |             |                    | \$34,320.00 | \$14,981.00 | \$49,301.00 |
| Proposal No. 8   |                |             |                    |             |             |             |
| 13               | N1/4 L10       | 40-123      | C. & G. Holbrook   | 8,325.00    | 3,230.00    | 11,555.00   |
|                  | pt.N1/4 L10    | 40-12295    | L. Faulds          | 3,060.00    | 204.00      | 3,264.00    |
|                  | S1/2N1/2 L10   | 40-12301    | C. & G. Holbrook   | 21,775.00   | 8,342.00    | 30,117.00   |
|                  | S1/2 L10       | 40-124      | LaSalle Farms Ltd. | 13,000.00   | 4,980.00    | 17,980.00   |
| Total Allowances |                |             |                    | \$46,160.00 | \$16,756.00 | \$62,916.00 |

Allowances (cont'd)

2 of 2

| Conc.            | Lot<br>or part | Roll<br>No. | Owner            | Section 29  | Section 30  | Total       |
|------------------|----------------|-------------|------------------|-------------|-------------|-------------|
| Proposal No. 9   |                |             |                  |             |             |             |
| 13               | N1/4 L9        | 40-122      | Shea Farms Ltd.  | 27,225.00   | 10,563.00   | 37,788.00   |
|                  | N1/4 L10       | 40-123      | C. & G. Holbrook | 8,325.00    | 3,230.00    | 11,555.00   |
|                  | pt.N1/4 L10    | 40-12295    | L. Faulds        | 3,060.00    | 204.00      | 3,264.00    |
| Total Allowances |                |             |                  | \$38,610.00 | \$13,997.00 | \$52,607.00 |
| Proposal No. 10  |                |             |                  |             |             |             |
| 13               | N1/4 L9        | 40-122      | Shea Farms Ltd.  | 27,225.00   | 10,563.00   | 37,788.00   |
|                  | N1/4 L10       | 40-123      | C. & G. Holbrook | 5,400.00    | 2,095.00    | 7,495.00    |
| 14               | Spt.W1/2 L10   | 40-160      | C. & G. Holbrook | 10,440.00   | 5,777.00    | 16,217.00   |
|                  | Npt.W1/2 L10   | 40-162      | K. & B. Sisson   | 1,485.00    | 822.00      | 2,307.00    |
| Total Allowances |                |             |                  | \$44,550.00 | \$19,257.00 | \$63,807.00 |

### SCHEDULE OF ASSESSMENT No. 10

Extenda channel from the Parker Lucas Drain Branch No. 1 along the east side of Little Ireland Road north to the Parker Lucas Drain and extend a channel from the Acton Drain south and west to the Parker Lucas Drain.

| Conc.                      | Lot or Part       | Affected Hect. | Roll No. | Owner                         | Sp. Benefit | Benefit    | Outlet     | Total      |
|----------------------------|-------------------|----------------|----------|-------------------------------|-------------|------------|------------|------------|
| Agricultural Lands         |                   |                |          |                               |             |            |            |            |
| 13                         | N1/4 L9           | 3.53           | 40-122   | Shea Farms Ltd.               |             | 32,993.00  | 14,136.00  | 47,129.00  |
|                            | S3/4 L9           | 7.75           | 40-121   | J. Holbrook                   |             | 9,571.00   | 30,089.00  | 39,660.00  |
|                            | N1/4 L10          | 19.68          | 40-123   | C. & G. Holbrook              |             |            | 135,345.00 | 135,345.00 |
|                            | W1/4 L11          | 5.48           | 40-125   | Cob Roller Farms Ltd.         |             |            | 29,404.00  | 29,404.00  |
|                            | E1/2W1/2 L11      | 4.65           | 40-126   | TJ Straatman Enterprises Ltd. |             |            | 24,950.00  | 24,950.00  |
|                            | E1/2 L11          | 9.57           | 40-127   | 5099225 Ontario Inc.          |             |            | 51,349.00  | 51,349.00  |
|                            | N1/4 L12          | 0.89           | 40-12910 | C. & H. Verberne              |             |            | 4,775.00   | 4,775.00   |
| 14                         | Spt. L10          | 2.38           | 40-160   | C. Holbrook                   |             |            | 22,563.00  | 22,563.00  |
|                            | Wpt. L10          | 2.38           | 40-162   | K. & B. Sisson                |             |            |            |            |
|                            | Ept. L10          | 2.51           | 40-163   | J. & J. Migchels              |             |            | 23,795.00  | 23,795.00  |
|                            | pt. L11 & pt. L12 | 2.40           | 40-167   | B. Shea                       |             |            | 16,046.00  | 16,046.00  |
| Total Special Benefit      |                   |                |          |                               | 0.00        | 42,564.00  | 352,452.00 | 395,016.00 |
| Total Benefit              |                   |                |          |                               |             | 42,564.00  |            |            |
| Total Outlet               |                   |                |          |                               |             |            | 352,452.00 |            |
| Total - Agricultural Lands |                   |                |          |                               |             | 395,016.00 |            |            |

## Schedule of Assessment (cont'd)

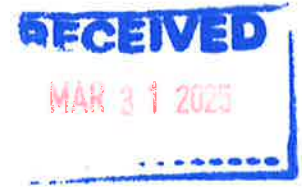
2 of 2

| Conc.                  | Lot or Part         | Affected Hect. | Roll No. | Owner                            | Sp. Benefit  | Benefit   | Outlet    | Total     |
|------------------------|---------------------|----------------|----------|----------------------------------|--------------|-----------|-----------|-----------|
| Non Agricultural Lands |                     |                |          |                                  |              |           |           |           |
| 13                     | pt.N1/4 L10         | 0.59           | 40-12295 | L. Faulds                        |              |           | 4,073.00  | 4,073.00  |
|                        |                     |                |          | Total Special Benefit            | 0.00         | 0.00      | 4,073.00  | 4,073.00  |
|                        |                     |                |          | Total Benefit                    | 0.00         |           |           |           |
|                        |                     |                |          | Total Outlet                     | 4,073.00     |           |           |           |
|                        |                     |                |          | Total - Agricultural Lands       | 4,073.00     |           |           |           |
| Public Lands: Roads    |                     |                |          |                                  |              |           |           |           |
|                        | Little Ireland Road | 0.65           |          | Municipality of Brooke-Alvinston |              | 12,375.00 | 18,486.00 | 30,861.00 |
|                        |                     |                |          | Total Special Benefit            | 0.00         | 12,375.00 | 18,486.00 | 30,861.00 |
|                        |                     |                |          | Total Benefit                    | 12,375.00    |           |           |           |
|                        |                     |                |          | Total Outlet                     | 18,486.00    |           |           |           |
|                        |                     |                |          | Total - Public Lands             | 30,861.00    |           |           |           |
|                        |                     |                |          | Total - Non Agricultural Lands   | 4,073.00     |           |           |           |
|                        |                     |                |          | Total - Agricultural Lands       | 395,016.00   |           |           |           |
|                        |                     |                |          | Total Assessment                 | \$429,950.01 |           |           |           |

Parker Lucas Drain Branch No. 1 and Acton Drain  
Municipality of Brooke-Alvinston  
February 18, 2025

### ESTIMATED NET ASSESSMENT PROPOSAL No. 10

| Conc.                  | Lot or Part       | Roll No. | Owner                            | Total Assessment | Less Grant | Less Allowances | Net Assessment |
|------------------------|-------------------|----------|----------------------------------|------------------|------------|-----------------|----------------|
| Agricultural Lands     |                   |          |                                  |                  |            |                 |                |
| 13                     | N1/4 L9           | 40-122   | Shea Farms Ltd.                  | 47,129.00        | 15,709.67  | 37,788.00       | -6,368.67      |
|                        | S3/4 L9           | 40-121   | J. Holbrook                      | 39,660.00        | 13,220.00  |                 | 26,440.00      |
|                        | N1/4 L10          | 40-123   | C. & G. Holbrook                 | 135,345.00       | 45,115.00  | 7,495.00        | 82,735.00      |
|                        | W1/4 L11          | 40-125   | Cob Roller Farms Ltd.            | 29,404.00        | 9,801.33   |                 | 19,602.67      |
|                        | E1/2W1/2 L11      | 40-126   | TJ Straatman Enterprises Ltd.    | 24,950.00        | 8,316.67   |                 | 16,633.33      |
|                        | E1/2 L11          | 40-127   | 5099225 Ontario Inc.             | 51,349.00        | 17,116.33  |                 | 34,232.67      |
|                        | N1/4 L12          | 40-12910 | C. & H. Verberne                 | 4,775.00         | 1,591.67   |                 | 3,183.33       |
| 14                     | Spt. L10          | 40-160   | C. Holbrook                      | 22,563.00        | 7,521.00   | 16,217.00       | -1,175.00      |
|                        | Wpt. L10          | 40-162   | K. & B. Sisson                   |                  |            | 2,307.00        | -2,307.00      |
|                        | Ept. L10          | 40-163   | J. & J. Migchels                 | 23,795.00        | 7,931.67   |                 | 15,863.33      |
|                        | pt. L11 & pt. L12 | 40-167   | B. Shea                          | 16,046.00        | 5,348.67   |                 | 10,697.33      |
| Non Agricultural Lands |                   |          |                                  |                  |            |                 |                |
| 13                     | pt.N1/4 L10       | 40-12295 | L. Faulds                        | 4,073.00         |            |                 | 4,073.00       |
| Public Lands: Roads    |                   |          |                                  |                  |            |                 |                |
| Little Ireland Road    |                   |          | Municipality of Brooke-Alvinston | 30,861.00        |            |                 | 30,861.00      |
| Totals                 |                   |          |                                  | 429,950.00       | 131,672.00 | 63,807.00       | 234,471.00     |



## Municipality of Brooke Alvinston

To the council and those in attendance for the drainage meeting regarding the Parker Lucas Drain branch #1 and the Acton Drain.

This problem has been addressed on more than one occasion. An Engineer's report was done in 2006 and again in 2018 and both reports were acted on by installing drainage tile and creating berms.

All the proposals put forth in this report except Proposal # 2 are too costly to the properties upstream with no benefit, to those properties. There will probably always be storms that will exceed the water capacity of any structure you build including the ones in this report.

Proposal #2 States: Construct a grass water way over, or in the vicinity, of the existing Parker Lucas Branch Drain and the Acton Drain to provide an outlet for surface waters along the natural flow path to the Parker Lucas Drain.

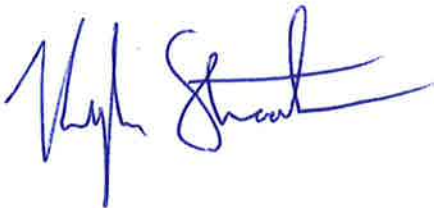
We believe that grass waterways work well to control erosion and still can be farmed over.



If the owner of Lot 9 would like to progress with any of the other proposals for their land improvements, at their own expense, we will give them access to our property E1/2W1/2 L11 farm.

We will only support the grass seeding of Proposal #2 with the approval of the upstream landowners. We will not support any other proposal in this report.

Signature of Owners of TJ Straatman Enterprises Ltd



Kyle Straatman



Tony Straatman

BROOKE-ALVINSTON

APR 04 2025

RECEIVED  
404 Lasalle Line  
Petrolia, ON N0N 1R0  
519-882-2976

Rita Felder &  
Anton Felder

April 1, 2015

Municipality of Brooke-Alvinston  
3236 River Street, P.O. ox 28  
Alvinston, ON N0N 1A0

Attn: Janet Denkers, Clerk Administrator

Dear Ms. Denkers:

**Re: Parker Lucas Drain Branch No. 1 nd the Acton Drain**

We are in receipt of your Notice of Consideration of Drain Works regarding the proposed drainage work regarding the Parker Lucas Drain Branch No. 1 and the Acton Drain.

First, we are evidently receiving this Notice because we are the owner of a parcel of land affected by this proposed project, that parcel being Con 13, E Pt Lot 11 E ½ Lot 11 (being composed of approximately 100 acres). The owner of this parcel is shown in the Schedule of Assessment (and related schedules) included in the Notice as being 5099225 Ontario Inc. This ownership is erroneous. The parcel is owned by Anton Felder and Rita Katharina Felder and not by the numbered company shown in the schedules. We suggest that this ownership error be corrected. We are unfamiliar with the numbered company and have no relationship whatsoever with that numbered company (if in fact such numbered company does exist).

**PLEASE TAKE NOTICE** that we hereby object to all proposals to perform drainage work on the aforementioned drains. Our objection to all proposals is that none of the proposals will confer any benefit of any type or character to our parcel. As such, any assessment levied against our parcel would be without any form of *quid pro quo* and we should not be required to pay for an improvement that is levied against us without specific benefit to us and is not imposed upon the public at large.

Yours sincerely,

Rita Felder

Anton Felder





# PUBLIC NOTICE

## SEVERANCE APPLICATION

### COMMITTEE OF ADJUSTMENT

**APPLICATION NO. B-002/25**

**TAKE NOTICE** that an application for consent has been submitted by 1432234 Ontario Ltd. for property described as Brooke Concession 6, Lot 14, Lot 15, and known municipally as 7579 Shiloh Line in the Municipality of Brooke-Alvinston.

The applicant proposes to sever +/- 0.8 hectares (2 acres) from the present +/- 50.6-hectare (125 acre) farm. The severed property includes a single-family dwelling and a detached shed, while the retained property includes a barn/storage shed, and three grain bins.

**AND FURTHER TAKE NOTICE** that the Committee of Adjustment for the Municipality of Brooke-Alvinston has appointed April 22, 2025, at 9:00 a.m. for the purpose of a public hearing into this matter. Signed written submissions regarding the application will be accepted by the Secretary-Treasurer prior to the hearing.

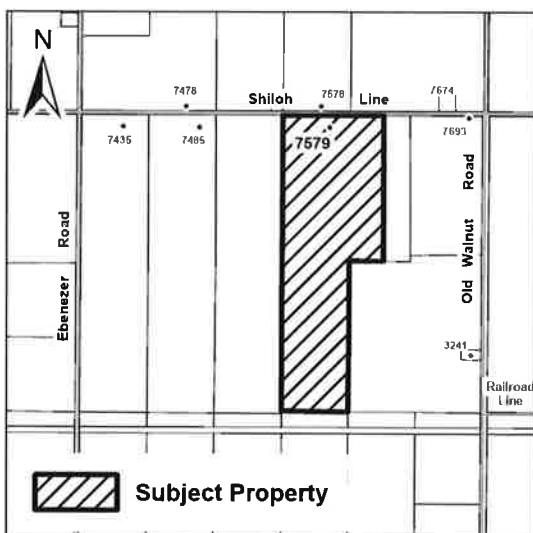
If you wish to submit a written or make an oral presentation at the public hearing, please contact the Municipality of Brooke-Alvinston no later than 12:00 p.m. noon on April 17, 2025.

If you wish to be notified of the decision of the Municipality of Brooke-Alvinston Committee of Adjustment in respect of the proposed severance, you must make a written request to the Committee of Adjustment at the address noted below.

If a person or public body that files an appeal of a decision of the Municipality of Brooke-Alvinston Committee of Adjustment in respect of the proposed severance does not make written submission to the Municipality of Brooke-Alvinston Committee of Adjustment before it gives or refuses to give provisional consent, the Ontario Land Tribunal may dismiss the appeal.

If you are aware of any people interested or affected by this application who have not received a copy of this notice, it would be appreciated if you would inform them.

Additional information regarding the application will be available to the public for inspection at the Municipality of Brooke-Alvinston Municipal Office, 3236 River Street, PO Box 28, Alvinston, ON N0N 1A0 from 8:30 am to 4:30 pm, Monday to Friday.



Janet Denkers  
Secretary-Treasurer,  
Committee of Adjustment  
Municipality of Brooke-Alvinston  
3236 River Street, P.O. Box 28  
Alvinston, ON N0N 1A0

Email: [jdenkers@brookealvinston.com](mailto:jdenkers@brookealvinston.com)  
Phone: 519-898-2173  
Fax: 519-898-5653

Dated: March 28, 2025

3236 River St. P.O. Box 28  
Alvinston, ON N0N 1A0

Phone: 519.898.2173  
Fax: 519.898.5653



April 1, 2025

**NOTICE OF CONSIDERATION OF DRAINAGE WORKS  
12-13 Sideroad Drain**

Dear Sir and/or Madam:

You are hereby notified that the Engineer appointed by the Council of the Municipality of Brooke-Alvinston under the *Drainage Act, 1990*, did, file at our office a report on the **12-13 Sideroad Drain**.

This report will be considered at the **Brooke-Alvinston Municipal Office** on:

**Thursday, April 24, 2025 at 3:30 pm**

Attached is a copy of the Engineer's Report for the proposed drainage work for your perusal prior to the meeting. Please bring your copy of the report to the meeting.

If you wish to object to the report, please submit your written objections to the undersigned prior to the meeting.

**APPEALS AGAINST ASSESSMENT ARE NOT CONSIDERED AT THIS MEETING.**

If the report is adopted, you will receive a copy of the provisionally adopted by-law indicating the assessments and notifying you of the date of the first sitting of the Court of Revision. You are hereby requested to take notice that the proposed work included in the report will be commenced after all appeals have been finally resolved.

Janet Denkers  
Clerk Administrator

3236 River St. P.O. Box 28  
Alvinston, ON N0N 1A0

Phone: 519.898.2173

Fax: 519.898.5653



April 1, 2025

**NOTICE OF CONSIDERATION OF DRAINAGE WORKS**  
**Logan Drain**

Dear Sir and/or Madam:

You are hereby notified that the Engineer appointed by the Council of the Municipality of Brooke-Alvinston under the *Drainage Act, 1990*, did, file at our office a report on the **Logan Drain**.

This report will be considered at the **Brooke-Alvinston Municipal Office** on:

**Thursday, April 24, 2025 at 3:30 pm**

Attached is a copy of the Engineer's Report for the proposed drainage work for your perusal prior to the meeting. Please bring your copy of the report to the meeting.

If you wish to object to the report, please submit your written objections to the undersigned prior to the meeting.

**APPEALS AGAINST ASSESSMENT ARE NOT CONSIDERED AT THIS MEETING.**

If the report is adopted, you will receive a copy of the provisionally adopted by-law indicating the assessments and notifying you of the date of the first sitting of the Court of Revision. You are hereby requested to take notice that the proposed work included in the report will be commenced after all appeals have been finally resolved.

Janet Denkers  
Clerk Administrator



## Notice of On-site Meeting for Construction or Improvement Project – Form 4

*Drainage Act, R.S.O. 1990, c. D.17, subs. 9(1)*

To: Affected Property Owners, Road Authorities and Utility Owners  
for the **McGill Drain**

Take notice that the Council of the Township of Warwick has appointed the engineering firm of **Spriet Associates**, as represented by **Mike DeVos**, to prepare a report under section(s) 78 of the *Drainage Act*.

In accordance with section 9(1) of the Drainage Act, you as an owner of land affected, are requested to attend an on-site meeting with the appointed engineer to examine the area and site of the proposed drainage works, or send a representative.

The meeting will take place:

| Date                  | Time              | Location   |
|-----------------------|-------------------|--|
| <b>April 16, 2025</b> | <b>10:00 a.m.</b> | <b>Warwick Township Office<br/>5280 Nauvoo Road, Watford</b> |

| Name of Clerk (Last, first name) | Signature               | Date of Notice        |
|----------------------------------|-------------------------|-----------------------|
| <b>Willemse, Heather</b>         | <i>Heather Willemse</i> | <b>March 31, 2025</b> |

### Failure to Attend Meeting

If you do not attend the meeting, it will proceed in your absence. If you are affected or assessed by this proposed project, you will continue to receive notification as required by the *Drainage Act*.

Cc: Spriet Associates  
Kyle Chisholm, Public Works Manager, Warwick Township



Ministry of Agriculture,  
Food and Rural Affairs



**Resolution of Council  
City Council Meeting**

**Title:** Use of X by the City of Peterborough  
**Date:** March 17, 2025

**Whereas X has become a media platform that is not adequately responding to hate speech and misinformation;**

**Whereas continued use of X could be perceived as tacit approval of or association with ideologies that are inconsistent with the City of Peterborough's commitment to freedom, inclusivity, and nondiscrimination.**

**Whereas the City of Peterborough maintains other social media accounts to reach residents about municipal services and news that provide comparable functionality like Instagram, Facebook, and LinkedIn.**

**Whereas Peterborough Transit relies on X as one of its main methods to communicate with customers about Transit service changes;**

**Whereas Peterborough Transit has implemented customer service enhancements such as real time tracking of buses through the My Transit Rid-GPS Tracker map for transit customers to see when the next bus will arrive;**

**Whereas emergency services require the ability to use all available channels to reach residents for emergency messaging;**

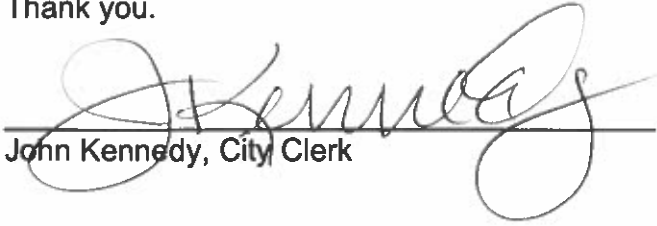
**Therefore, be it resolved that Council approve the following:**

**a) that to support enhanced communication with residents and customers and to reduce reliance on social media that City staff report back to Council during the 2026 Budget deliberations with recommendations and associated budget implications for implementing a Snow Plow Tracker service for residents and a smartphone app for Peterborough Transit, which includes the ability to send notifications to subscribers, with the goal of improving customer service and eliminating the use of X; and**

**b) that the City of Peterborough discontinue the use of X, formerly known as Twitter, except for Peterborough Transit, Fire Services, and emergency information as necessary.**

**c) That, a copy of this resolution be forwarded to all Ontario municipalities and the Association of Municipalities of Ontario (AMO).**

The above resolution, adopted by City Council is forwarded for your information and action, as required.  
Thank you.



John Kennedy, City Clerk





The Corporation of the Municipality of Brooke-Alvinston  
REQUEST FOR MAINTENANCE / REPAIR / IMPROVEMENT  
(Drainage Act, R.S.O. 1990, Chapter D.17)



I hereby give notice that the moffatt lucas Drain is out of repair and request that:

☒ Maintenance (preservation of a drainage works) or repair (restoration of a drainage works to its original condition) be performed under the provisions of Section 74 of the Drainage Act, R.S.O 1990, Chapter D.17.

☐ The drain be improved (modification of or an addition to a drainage works intended to increase the effectiveness of the system) under the provisions of:

\_\_\_ Section 76, (Update the Schedule of Maintenance for the Drain)

\_\_\_ Section 78, (New Engineer's Report for the Drain)

(of the Drainage Act, R.S.O. 1990, Chapter D.17)

The following work is required:

Property Description: Lot 10 Concession 3 Roll Number 381512001013800

911 address 7160 Oil Springs Line Alvinston

Dated at the Municipality of Brooke-Alvinston this 25 day of march, 2025

Name-please print

Ashley Parkins  
Name-please print

Signature

[Signature]  
Sij

Telephone#  
Hc

Email address:

+mail.ca

Additional Comments if any:



The Corporation of the Municipality of Brooke-Alvinston  
REQUEST FOR MAINTENANCE / REPAIR / IMPROVEMENT  
(Drainage Act, R.S.O. 1990, Chapter D.17)



I hereby give notice that the 12-13 side road Drain is out of repair and request that:

☒ Maintenance (preservation of a drainage works) or repair (restoration of a drainage works to its original condition) be performed under the provisions of Section 74 of the Drainage Act, R.S.O. 1990, Chapter D.17.

☐ The drain be improved (modification of or an addition to a drainage works intended to increase the effectiveness of the system) under the provisions of:

\_\_\_ Section 76, (Update the Schedule of Maintenance for the Drain)

\_\_\_ Section 78, (New Engineer's Report for the Drain)

(of the Drainage Act, R.S.O. 1990, Chapter D.17)

The following work is required:

Maintenance clean out

Property Description: Lot 13 Concession 6 Roll Number \_\_\_\_\_

911 address 7435 Shiloh Line

Dated at the Municipality of Brooke-Alvinston this 31 day of March, 2025

Don Van Damme

Name-please print

Name-please print

Don Van Damme

Signature

Telephone# \_\_\_\_\_

Home

Email address: \_\_\_\_\_

Ktel.on.ca

Additional Comments \_\_\_\_\_

see attached photo - some areas of  
the bank are sliding in, along Ebenezer Road



The Corporation of the Municipality of Brooke-Alvinston  
REQUEST FOR MAINTENANCE / REPAIR / IMPROVEMENT  
(Drainage Act, R.S.O. 1990, Chapter D.17)



STRAATHAN DRAIN. (END)

Holbrook drain extension?

I hereby give notice that the \_\_\_\_\_ Drain is out of repair and request that:



Maintenance (preservation of a drainage works) or repair (restoration of a drainage works to its original condition) be performed under the provisions of Section 74 of the Drainage Act, R.S.O 1990, Chapter D.17.



The drain be improved (modification of or an addition to a drainage works intended to increase the effectiveness of the system) under the provisions of:

\_\_\_ Section 76, (Update the Schedule of Maintenance for the Drain)

\_\_\_ Section 78, (New Engineer's Report for the Drain)

(of the Drainage Act, R.S.O. 1990, Chapter D.17)

The following work is required:

Tile blow out repair - see attached  
photos

Property Description: Lot 12 Concession 12 Roll Number \_\_\_\_\_

911 address \_\_\_\_\_

Dated at the Municipality of Brooke-Alvinston this 31 day of March, 2025

Don Van Damme

Name-please print

Name-please print

Don Van Damme

Signature

Telephone# \_\_\_\_\_

Home

Email address: \_\_\_\_\_

tel.on.ca

Additional Comm \_\_\_\_\_

Farm is owned by Ron Van Damme



The Corporation of the Municipality of Brooke-Alvinston  
REQUEST FOR MAINTENANCE / REPAIR / IMPROVEMENT  
(Drainage Act, R.S.O. 1990, Chapter D.17)

I hereby give notice that the Kenddy Drain is out of repair and request that:

☒ Maintenance (preservation of a drainage works) or repair (restoration of a drainage works to its original condition) be performed under the provisions of Section 74 of the Drainage Act, R.S.O 1990, Chapter D.17.

☐ The drain be improved (modification of or an addition to a drainage works intended to increase the effectiveness of the system) under the provisions of:

\_\_\_ Section 76, (Update the Schedule of Maintenance for the Drain)

\_\_\_ Section 78, (New Engineer's Report for the Drain)

(of the Drainage Act, R.S.O. 1990, Chapter D.17)

The following work is required:

Property Description: Lot 14 Concession 10 Roll Number 3815 120 040 03200  
911 address 7523 Petrolia Line Alvinston

Dated at the Municipality of Brooke-Alvinston this 6 day of April, 2025

Don MacRae

Name-please print

Don MacRae

Signature

Name-please print

Signature

Telephone#

Email address:

Additional Com



## Council Staff Report

**To:** Mayor Ferguson and members of council  
**Subject:** Memorial Garden upgrades/name plaques  
**Meeting:** Council - 10 Apr 2025  
**Department:** Parks and Recreation  
**Staff Contact:** Greg Thornicroft, Parks & Recreation Manager

### Recommendation:

**That Council consider improvements at the Memorial Garden and the replacement of memorial name plaques.**

### Background:

At the Nov 14, 2024 council meeting, and most recently at the March 13, 2025 meeting, Council had requested a report on the memorial name plaques and some improvements towards the garden.

A report was provided on March 27th with direction for more information.

### Comments:

#### Plaques:

Currently there are 24 memorial name plaques located within the gardens.

We are compiling a list of names and will attempt to contact the families to inquire about new replacement plaques.

We have obtained pricing on different plaque design:

New plaque holders at \$1,200

New (Aluminum) plaques at \$7,650 with a lifetime guarantee

Plastic (current) at \$1125

Total cost: \$355 / (aluminum plaque ) or \$45 (plastic plaque) PLUS holder costs (\$50)

Should Council have a preference on the type of plaque (plastic or aluminum) we will pursue the replacements.

The plaques should be the responsibility of the family to purchase and not the municipality. This upgrade will be on a cost recovery basis aside from staff time to install.

#### Tree removal:

Summit trees were in to do some estimates and mark trees. Property ownership of the trees is being investigated through surveys and unofficially it does appear that most trees are not on municipal property. We have identified one municipal tree and will arrange for it to be removed at the estimated cost of \$1,200 + HST.

We will coordinate the tree removal shortly.

**Financial Considerations:**

Work to the Memorial Gardens (tree removal) will come from the Parks & Recreation budget.



## Council Staff Report

**To:** Mayor Ferguson and members of council  
**Subject:** Alvinston Killer Bees Ice Usage/Rentals  
**Meeting:** Council - 10 Apr 2025  
**Department:** Parks and Recreation  
**Staff Contact:** Greg Thornicroft, Parks & Recreation Manager

### Recommendation:

**That Council receive and file the report on the Alvinston Killer Bees Hockey Club (AKB) contribution.**

### Background:

After a record setting season, the AKB have been eliminated from the playoffs losing out to the Strathroy Jets in 6 games. Last year the organization approached the municipality requesting to keep the ice in for an additional month for their playoff run. Again this year, the ice was booked to stay in until the end of April.

### Comments:

With the departure from the playoffs, the AKB's have graciously decided to pay for 13.5 hrs of ice that they would have used throughout the finals in a good faith contribution to the municipality. Over the course of the ice season, the AKB averaged approximately 7.5hrs of ice over each 2 week period, also renting the meeting room once a month for board meetings. Each home game also saw them rent the auditorium at full rate, creating an electric atmosphere for BAICCC.

The AKB's have additionally supported many fundraising events in the community through their 50/50 raffles and fundraisers.

In 2026 we will plan to maintain ice to (or around) April 15th with flexibility should the playoff season run longer.

### Financial Considerations:

None associated with this report.





## Council Staff Report

**To:** Mayor Ferguson and Members of Council  
**Subject:** Ale House Patio  
**Meeting:** Council - 10 Apr 2025  
**Department:** Clerks  
**Staff Contact:** Janet Denkers, Clerk Administrator

### Recommendation:

**That Council approve the \$2 / square foot fee for the Ale House patio in addition to the \$250 lease / application fee (total fee of \$750 / year) and enter into an agreement as drafted for a three year term.**

### Background:

The agreement to permit the Ale House patio onto River Street expired in 2024 and the owners would like to renew the agreement again. At the March 27th meeting, staff were advised to report back to Council on comparable fees, and business comments since the landscape of businesses on River Street has changed since the Patio first went up.

### Comments:

Local municipal offices were contacted to inquire about their practices:

### Fees:

A poll of area Municipalities with fees was taken . The Lambton County municipalities with patios shouldn't be compared similarly as these patios are on the sidewalks and for the most part leave the 1.5m access for pedestrian traffic and are not within a municipal road enclosure. Fees for these sidewalk patios with unobstructed sidewalks and parking ranged from

- \$0 / year;
- \$103/year + application fee (\$50) and
- fees based on square footage (\$10 / ft<sup>2</sup>)

A sampling of costs were obtained from municipalities that have patios similar to the Ale House that encompass parking areas. These fees ranged from:

- a flat minimum rate (\$500 / year)
- \$10 / parking space / day
- \$2 square footage fee with \$300 application fee.

Fee Consideration

1) \$750 flat fee (discussed at March 27th meeting; includes \$250 application / license fee)

2) The Ale House patio takes up *approximately* 2 parking spaces (18 x 7) which is 252 square feet. If a \$2 / ft<sup>2</sup> fee is attached the annual fee would be \$504 + application / license fee).

### Insurance:



I recently met with our insurance representative and he noted that at minimum, we should ensure \$5M in liability insurance from the Ale House. The attached agreement was reviewed and comments from the Provider were included.

**Business Owners:**

I spoke / emailed all River Street Business Owners if they had any concerns with the Ale House Patio going up and taking up *approximately* 2 parking spaces.

- 1 likes the concept, not the loss of parking
- 3 had no comments or concerns

A draft agreement is proposed for adoption by Council should Council approve of the placement of the patio.

**Financial Considerations:**

The current patio licensing fee is \$250 in accordance with the by-law. This fee has been considered a lease / application fee / year.

At the March 27th meeting, Council approved a fee of \$750 / year. Taking into account the proposed \$2/ft<sup>2</sup> fee (\$504) plus the application fee of \$250, the \$750 fee is appropriate for the size of the patio and accounts for administrative time. This fee is also comparable to other municipalities with similar patio builds.

It works out to roughly \$3.75 / day for the Ale House to conduct business on municipal property.

**ATTACHMENTS:**

[By-law of 2025 - patio River Street](#)

THE CORPORATION OF THE MUNICIPALITY OF BROOKE-ALVINSTON  
BY-LAW NUMBER xx of 2025

A BY-LAW TO REGULATE OUTDOOR PATIOS

WHEREAS the Municipality of Brooke-Alvinston is desirous of entering into an agreement with Jamie & Vickie Armstrong (Armor’s Ale House);

AND WHEREAS Section 8(3) of the Municipal Act 2001, c. 25 SO 2001, as amended, provides that a municipality may establish by-laws respecting matters which regulate or prohibit respecting a matter;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Municipality of Brooke-Alvinston enacts as follows:

- 1. That the said Agreement attached as Schedule “A” to this By-law be hereby accepted.
- 2. That the Mayor and Clerk Administrator are hereby authorized to execute this Municipal Agreement
- 3. That this by-law shall take effect on the passing thereof.

Read a first, second and third time and finally passed this xxth day of April, 2025

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk Administrator

**AGREEMENT FOR A SIDEWALK LEASE AGREEMENT  
3225 / 3227 River Street**

**This agreement made this \_\_\_\_\_ day of \_\_\_\_\_, 2025**

Between Jamie & Vickie Armstrong (Armor's Ale House)  
(hereinafter referred to as the 'Lessee')

And THE CORPORATION OF THE MUNICIPALITY OF BROOKE-ALVINSTON  
(hereinafter referred to as the 'Municipality')

WHEREAS the Municipal Act, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS the Municipal Act, as amended, provides that Section 8 shall be interpreted broadly so as to confer broad authority on municipalities to enable them to govern their affairs as they consider appropriate and to enhance their ability to respond to municipal issues;

AND WHEREAS the Lessee is the owner of lands identified as 3225 /3227 River Street., hereafter referred to as the 'Owners Lands', and more particularly described as: Armor's Ale House;

AND WHEREAS the Municipality wishes to enter into a Sidewalk Lease Agreement with Armor's Ale House respecting the use of a portion of the sidewalk/road allowance/boulevard in proximity to 3225 / 3227 River Street, Alvinston, ON;

NOW THEREFORE the parties agree as follows:

1. The leased area shall be used on a seasonal basis during the period commencing April 15<sup>th</sup> to October 31<sup>st</sup>, inclusive.
2. The term of this agreement shall be:

April 15, 2025-October 31, 2025  
April 15, 2026-October 31, 2026  
April 15, 2027-October 31, 2027
3. At all times when the patio is not in operation during the period November 1st to March 31st, inclusive, the sidewalk is required to be cleared so that snow removal operations are not impeded in any way.
4. The fullest possible free and clear pedestrian movement shall be provided.
5. AODA requirements for patios (outlined in Appendix A to this agreement) shall be followed. The patio may be subject to inspections for compliance.
6. The establishment shall not be conducted in a noisy manner such as to interfere with other businesses or obstruct pedestrians, and shall be subject to closure daily at 1 a.m.
7. The lessee shall abide by all provisions of the Smoke Free Ontario Act
8. Reflective markings shall be adhered to the outside of the patio walls for visibility
9. Where the proposed use of the leased sidewalk is for a licensed patio / café, the regulations prescribed by the Alcohol and Gaming Commission of Ontario shall be adhered to unless otherwise stipulated by Council. The revocation of any

sidewalk patio lease agreement shall be enforced after any breach of the liquor laws of Ontario.

#### **10. All Risks Property Insurance**

All risks (including sewer damage, flood and earthquake) property insurance in an amount equal to the full replacement cost of property of every description and kind owned by the Tenant or for which the Tenant is legally responsible, and which is located on or about the Demised Premises, including, without limitation, anything in the nature of a leasehold improvement;

#### **Commercial General Liability Insurance**

The Lessee shall, at their expense obtain and keep in force during the term of the Lease, Commercial General Liability Insurance satisfactory to the Municipality and underwritten by an insurer licensed to conduct business in the Province of Ontario. The policy shall provide coverage for Bodily Injury, Property Damage and Personal Injury and shall include but not be limited to:

- A limit of liability of not less than \$ 5 million/occurrence with an aggregate of not less than \$5 Million
- Add the Municipality as an additional insured with respect to the operations of the Named Insured
- The policy shall contain a provision for cross liability and severability of interest in respect of the Named Insured
- Non-owned automobile coverage with a limit not less than \$5 Million and shall include contractual non-owned coverage (SEF 96)
- Products and completed operations coverage
- Broad Form Property Damage
- Contractual Liability
- Hostile fire
- The policy shall provide 30 days prior notice of cancellation

11. The Lessee shall defend, indemnify and save harmless the Municipality of Brooke-Alvinston, its elected officials, officers, employees and agents from and against any and all claims of any nature, actions, causes of action, losses, expenses, fines, costs (including legal costs), interest or damages of every nature and kind whatsoever, including but not limited to bodily injury, sickness, disease or death or to damage to or destruction of tangible property including loss of revenue or incurred expense resulting from disruption of service, arising out of or allegedly attributable to the negligence, acts, errors, omissions, misfeasance, nonfeasance, fraud or willful misconduct of the Lessee, its directors, officers, employees, agents, contractors and subcontractors, or any of them, in connection with or in any way related to the delivery or performance of this Contract. This indemnity shall be in addition to and not in lieu of any insurance to be provided by the Lessee in accordance with this Agreement and shall survive this Agreement.

12. The Lessee agrees to defend, indemnify and save harmless the Municipality of Brooke-Alvinston from and against any and all claims of any nature, actions, causes of action, losses, expenses, fines, costs (including legal costs), interest or damages of every nature and kind whatsoever arising out of or related to the Lessee's status with WSIB. This indemnity shall be in addition to and not in lieu of any proof of WSIB status and compliance to be provided by the Lessee in accordance with this Agreement, and shall survive this Agreement.

13. Any construction work that is undertaken shall be in accordance with the Ontario Building Code and a Building Permit may be obtained if required. Any leasehold improvements permitted in the approved plan shall be done under the supervision and to the satisfaction of the Municipality and shall be maintained by

the Lessee at the Owner's sole risk and expense to the satisfaction of the Municipality.

14. The Municipality shall be granted the power to terminate the lease within fifteen (15) days written notice should the property be required for municipal purposes upon reasonable grounds or if the lessee fails to comply with the terms of the lease.
15. In the event of a default by the Lessee or its assigns in the provision or maintenance of any of the matters and things required to be done by the Lessee pursuant to this Agreement, the municipality may, at the expense of the Lessee, send a notice in writing to the Lessee which notice shall specify the default and the requirements to rectify such default. If the Lessee has not completed the rectification of any such default or has failed to take, in the opinion of the Corporation, sufficient action to do so within twenty-one (21) days of receiving such notice, then the Municipality may, at the expense of the Lessee, enter upon the lands and do all such matters and things as are in default. Any cost incurred by the Municipality shall be paid by the Lessee to the Municipality within thirty (30) days of the mailing of an invoice by the Municipality addressed to the then current owner of the Lessee lands as shown in the last revised assessment roll of the Municipality. In default of payment, such an amount referred to in this clause may be recovered by the Corporation in a like manner as taxes charge to the Owner's Lands pursuant to the provision of Section 427 of the Municipal Act, RSO, 2001 as amended.
16. The lessee agrees to pay \$750 yearly for the term of this lease agreement.
17. The lessee shall have the option to extend the term of this agreement for a period of three years upon delivery of written notice to the Municipality not later than the 30th day prior to the expiry of this agreement provided that the Municipality has not served notice on the lessee that the land will be required for municipal purposes. The terms and conditions of this agreement shall continue to apply during the extension and with approval of Council.
18. Tables, chairs and decorative accessories on patios that are used for the active selling of food or drink shall be placed a minimum distance of one meter from the curb line and ten centimeters from abutting properties.
19. The use of rain screens/curtains shall be in accordance with the following conditions:
  - a) the material shall be clear plastic or mesh screening only; no rigid materials shall be permitted;
  - b) rain screens/curtains shall only be permitted during rainy periods;
  - c) the period of operation shall be April 15 to October 31 of each year;
  - d) umbrellas are excluded from this provision,
20. The lessee agrees not to encumber the sidewalk surrounding the leased area in any way and specifically not to permit the placement of "sandwich board" signs, planters or extraneous advertising objects on the sidewalk or to allow bicycles to be affixed to or leaned against the sidewalk patio fence.
21. The planting of annuals, vines and container growth is encouraged and shall be removed at the end of the approved seasonal use period.
22. The lessee agrees to maintain the patio fence, especially the top rail, as well as the top surface of the curb along the widened sidewalk around the patio so as to provide greater visibility.
23. No patio operator shall fail to maintain the sidewalk leased as a patio and it shall be an offence to fail to clean the sidewalk required for the patio.

24. This Agreement shall ensure to the benefit of and be binding upon the parties herein and their respective heirs, executors, successors, administrators and assigns except where specifically excluded and all covenants and agreements herein contained, assumed by or imposed upon the Lessee are deemed to be covenants which run with and bind the Lessee’s lands.

|                     |                     |
|---------------------|---------------------|
| <hr/>               | <hr/>               |
| Signature of Lessee | Signature of Lessee |
| <hr/>               | <hr/>               |
| Date                | Date                |
| <hr/>               | <hr/>               |
| Signature of Mayor  | Signature of Clerk  |
| <hr/>               | <hr/>               |
| Date                | Date                |

# Accessible Outdoor Public Use Eating Areas

Under the [Design of Public Spaces Standard](#) of the [AODA](#), cities and other organizations building or redeveloping outdoor public use eating areas must make those areas accessible to visitors with disabilities. Rules for accessible outdoor public use eating areas apply to [private organizations with fifty or more workers](#) and to all public sector organizations.

## Accessible Outdoor Public Use Eating Areas

Outdoor public use eating areas include picnic grounds and outdoor tables in public parks, hospitals, and universities. Outdoor food courts in resorts and amusement parks also need to be accessible. Organizations that build outdoor eating areas for public use must make at least twenty percent of their tables accessible. Furthermore, organizations with nine or fewer tables must make at least one table accessible.

### Minimum Requirements for Accessible Tables

The ground surface on the way to accessible tables must be firm and stable so that canes, crutches, or the wheels of mobility devices will not sink into it. Surfaces must also be level, without slopes. The same rules apply to the ground surface under accessible tables. Moreover, there must be room around tables for visitors using mobility devices to travel forward to their tables, instead of having to approach them without facing them. In addition, tables must have knee and toe clearance so that visitors using mobility devices such as wheelchairs or scooters can sit comfortably at the tables.



## Council Staff Report

**To:** Mayor Ferguson and Members of Council  
**Subject:** Dog Park Shed  
**Meeting:** Council - 10 Apr 2025  
**Department:** Clerks  
**Staff Contact:** Janet Denkers, Clerk Administrator

### Recommendation:

**That the report on the storage area for the Alvinston Feral Cat Group be received and filed with no issues.**

### Background:

The Alvinston Feral Cat Program (AFCP) inquired if the Municipality had storage space for some of their traps, supplies, carriers etc.

### Comments:

The storage shed at the dog park is underutilized and offers a 24/7 space for the Program members to store and retrieve articles at their leisure.

With approval from Council, we will draft a simple agreement with the following terms:

- The AFCP have unencumbered use of the storage shed and will provide their own lock
- The Municipality is not liable for any theft or damage
- Should the Municipality need the space, we will provide 30 days notice
- The AFCO shall keep the area in a neat and orderly fashion
- The area cannot be used for any other purpose other than storage.

### Financial Considerations:

The lending of the space is appropriate to the group as an in kind donation to the Program.





## Council Staff Report

**To:** Mayor Ferguson and Members of Council  
**Subject:** Alternative Voting Method - 2026 Municipal Election  
**Meeting:** Council - 10 Apr 2025  
**Department:** Clerks  
**Staff Contact:** Janet Denkers, Clerk Administrator

### Recommendation:

**That the Municipality of Brooke-Alvinston participate in the joint RFP for internet voting with other Lambton County Municipalities for the 2026 municipal election; and that once the results are in, a further report be brought to Council for consideration and determination of which alternate voting method should be used.**

### Background:

The next municipal and school board election will be Monday, October 26, 2026.

The Municipality of Brooke-Alvinston has underwent its fifth straight municipal election using the vote by mail method. These elections have run smoothly in part and partnership with Datafix - a company we contract with. Our voter turnout has also been one of the higher in Lambton County with an average of 51.5% over the 5 years.

### Comments:

Lambton County municipalities generally work closely together during the election period (and year round) in preparing for the municipal election. There has been discussion on alternative voting methods amongst the Lambton County Clerks and what options to present to their respective Councils. Notably, there is an increased interest in internet voting.

The Clerks, as such are collectively submitting a joint Request for Proposal (RFP) for consultants to quote pricing to operate with this method. The City of Sarnia is preparing the joint RFP and the designing of the RFP is currently underway. If Council has any interest in internet voting, it would be prudent to join the RFP process. Many vendors that offer electronic voting methods place a cap on the number of municipal clients they support during an election to ensure effective and efficient customer service, which is why we are beginning the RFP process in spring 2025.

Brooke-Alvinston could be included as optional in the RFP. The vendors price all municipalities individually, and then each municipality enters into a separate agreement with the vendor. The beauty of the joint RFP is that we all have the same vendor, so the look and feel of the system is the same across the county and all of us can have the same procedures.

Once the RFP has closed and the bids have been disclosed, the Municipality would still have the opportunity to reconsider methods. Section 42(2)(a) of the Municipal Elections Act provides a deadline of May 1 of the election year (2026) to pass a bylaw for alternative voting methods.

**Financial Considerations:**

None associated at this time



## Council Staff Report

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**To:** Mayor Ferguson and Members of Council  
**Subject:** Accounts Payable Listing - March 2025  
**Meeting:** Council - 10 Apr 2025  
**Department:** Treasury  
**Staff Contact:** Stephen Ikert, Treasurer

### **Recommendation:**

**That Council receive and file the Accounts Payable Listing for March 2025**

### **Background:**

The Accounts Payable Listing is provided for information purposes only. Any questions should be directed to the treasurer or appropriate department head. In most cases the goods or services have already been provided and the Municipality is already legally obligated to make the payment(s) with a preference to pay on time to avoid late payment charges.

### **ATTACHMENTS:**

[Posted Accounts Payable List - March 2025](#)

## Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 03/01/2025 to 03/31/2025 Paid Invoices Cheque Date 03/01/2025 to 03/31/2025

| Account                         | Vendor<br>Number Name                         | Invoice Number<br>Item Description            | Invoice<br>Date | Entry<br>Date | Item Amount |
|---------------------------------|---|---|-----------------|---------------|-------------|
| <b>ASSETS &amp; LIABILITIES</b> |   |   |                 |               |             |
| 01-0000-0498                    | 000279 BMO BANK OF MONTREAL                   | 0502677-2503<br>BAO-ANNUAL CEMETARY           | 03/13/2025      | 03/13/2025    | 870.00      |
| 01-0000-0498                    | 003500 RWAM INSURANCE ADMINISTRATORS INC      | 100001-0325<br>GROUP INSURANCE                | 03/05/2025      | 03/05/2025    | 2.68        |
|                                 |   | Account Total                                 |                 |               | 872.68      |
| 01-0000-2291                    | 002708 RECEIVER GENERAL-DEDUCTIONS            | FEB2025<br>DEDUCTIONS                         | 03/05/2025      | 03/05/2025    | 21,067.23   |
| 01-0000-2292                    | 000370 MINISTER OF FINANCE -EHT               | FEB2025<br>EMPLOYER HEALTH TAX                | 03/05/2025      | 03/05/2025    | 2,078.41    |
| 01-0000-2295                    | 003594 RECEIVER GENERAL                       | 2025-03-07<br>DEDUCTIONS                      | 03/07/2025      | 03/07/2025    | 350.00      |
| 01-0000-2295                    | 003624 DIRECTOR FRO                           | 2025-03-07<br>DEDUCTION                       | 03/07/2025      | 03/07/2025    | 565.50      |
|                                 |   | Account Total                                 |                 |               | 915.50      |
| 01-0000-2426                    | 000018 CLOVER MART - 1000967669 ONTARIO CORP. | 000-40<br>FOOD BANK PURCHASES                 | 03/27/2025      | 03/27/2025    | 237.48      |
| 01-0000-2426                    | 000018 CLOVER MART - 1000967669 ONTARIO CORP. | 000-41<br>FOOD BANK PURCHASES                 | 03/13/2025      | 03/13/2025    | 234.41      |
| 01-0000-2426                    | 003561 BARESICH, ANGIE                        | 102706<br>FOOD BANK PURCHASES                 | 03/13/2025      | 03/13/2025    | 1,629.09    |
|                                 |   | Account Total                                 |                 |               | 2,100.98    |
|                                 |   | Department Total                              |                 |               | 27,034.80   |
| <b>LICENCES, PERMITS, RENTS</b> |   |   |                 |               |             |
| 01-0050-1435                    | 000003 BROOKE TELECOM CO-OPERATIVE            | 10605820-0325<br>PHONE & INTERNET SERVICE     | 03/07/2025      | 03/07/2025    | -425.00     |
|                                 |   | Department Total                              |                 |               | -425.00     |
| <b>GOVERNANCE</b>               |   |   |                 |               |             |
| 01-0240-7303                    | 002598 FERGUSON, DAVID                        | MAR2025<br>PHONE-MARCH & APRIL 2025           | 03/26/2025      | 03/26/2025    | 60.00       |
| 01-0240-7325                    | 000279 BMO BANK OF MONTREAL                   | 0502677-2503<br>COUNTY OF LAMBTON-MUN BANQUET | 03/13/2025      | 03/13/2025    | 943.55      |
| 01-0240-7399                    | 000279 BMO BANK OF MONTREAL                   | 0502677-2503<br>COUNTY OF LAMBTON-MUN BANQUET | 03/13/2025      | 03/13/2025    | 370.00      |
| 01-0240-7399                    | 002641 WATFORD-ALVINSTON ROAD RACE            | 2025<br>SPONSOR 2025                          | 03/05/2025      | 03/05/2025    | 150.00      |
| 01-0240-7399                    | 002060 LAMBTON COUNTY RURAL GAME PROTECTIV    | 2025<br>RURAL GAME BANQUET                    | 03/13/2025      | 03/13/2025    | 300.00      |

## Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 03/01/2025 to 03/31/2025 Paid Invoices Cheque Date 03/01/2025 to 03/31/2025

| Account                     | Vendor<br>Number Name                    | Invoice Number<br>Item Description           | Invoice<br>Date | Entry<br>Date | Item Amount |
|-----------------------------|--|--|-----------------|---------------|-------------|
| 01-0240-7399                | 002408 DOUGLAS, JEANNETTE                | MAR2025<br>SENIORS ADVISORY MEETING          | 03/26/2025      | 03/26/2025    | 106.00      |
| Account Total               |  |  |                 |               | 926.00      |
| Department Total            |  |  |                 |               | 1,929.55    |
| <b>COUNCIL SUPPORT</b>      |  |  |                 |               |             |
| 01-0241-7117                | 003500 RWAM INSURANCE ADMINISTRATORS INC | 100001-0325<br>GROUP INSURANCE               | 03/05/2025      | 03/05/2025    | 338.55      |
| 01-0241-7117                | 003503 GREEN SHIELD CANADA               | 17329624-0325<br>GROUP INSURANCE             | 03/03/2025      | 03/03/2025    | 972.46      |
| Account Total               |  |  |                 |               | 1,311.01    |
| 01-0241-7303                | 000003 BROOKE TELECOM CO-OPERATIVE       | 10605820-0325<br>PHONE & INTERNET SERVICE    | 03/07/2025      | 03/07/2025    | 109.05      |
| 01-0241-7325                | 000279 BMO BANK OF MONTREAL              | 0502677-2503<br>OMAA CONFERENCE REGISTRATION | 03/13/2025      | 03/13/2025    | 938.41      |
| Department Total            |  |  |                 |               | 2,358.47    |
| <b>CORPORATE MANAGEMENT</b> |  |  |                 |               |             |
| 01-0250-7117                | 003500 RWAM INSURANCE ADMINISTRATORS INC | 100001-0325<br>GROUP INSURANCE               | 03/05/2025      | 03/05/2025    | 323.30      |
| 01-0250-7117                | 003503 GREEN SHIELD CANADA               | 17329624-0325<br>GROUP INSURANCE             | 03/03/2025      | 03/03/2025    | 972.46      |
| Account Total               |  |  |                 |               | 1,295.76    |
| 01-0250-7301                | 000165 MANLEY'S BASICS                   | 1164024<br>OFFICE SUPPLIES                   | 03/11/2025      | 03/11/2025    | 40.02       |
| 01-0250-7301                | 000100 MCNAUGHTON HOME HARDWARE CENTRE   | 476386<br>WATER                              | 03/18/2025      | 03/18/2025    | 7.38        |
| 01-0250-7301                | 000100 MCNAUGHTON HOME HARDWARE CENTRE   | 477463<br>WATER                              | 03/27/2025      | 03/27/2025    | 3.69        |
| 01-0250-7301                | 003217 MUN OF BROOKE-ALVINSTON - EFT     | 977997<br>MUNICIPAL POSTAGE                  | 03/26/2025      | 03/26/2025    | 98.88       |
| Account Total               |  |  |                 |               | 149.97      |
| 01-0250-7303                | 000003 BROOKE TELECOM CO-OPERATIVE       | 10605820-0325<br>PHONE & INTERNET SERVICE    | 03/07/2025      | 03/07/2025    | 59.48       |
| 01-0250-7303                | 000003 BROOKE TELECOM CO-OPERATIVE       | 10605820-0325<br>PHONE & INTERNET SERVICE    | 03/07/2025      | 03/07/2025    | 162.92      |
| 01-0250-7303                | 003464 FIBERNETICS CORPORATION           | 730220<br>PHONE                              | 03/05/2025      | 03/05/2025    | 67.74       |
| Account Total               |  |  |                 |               | 290.14      |
| 01-0250-7304                | 002187 INTEGRATED DIGITAL SOLUTIONS      | AR381426<br>COPIER MAINTENANCE CONTRACT      | 03/05/2025      | 03/05/2025    | 88.47       |

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Invoice Entry Date 03/01/2025 to 03/31/2025 Paid Invoices Cheque Date 03/01/2025 to 03/31/2025

| Account                                | Vendor<br>Number Name                         | Invoice Number<br>Item Description             | Invoice<br>Date | Entry<br>Date | Item Amount |
|--|---|--|-----------------|---------------|-------------|
| 01-0250-7304                           | 002187 INTEGRATED DIGITAL SOLUTIONS           | AR383921<br>COPIER MAINTENANCE CONTRACT        | 03/05/2025      | 03/05/2025    | 141.58      |
| 01-0250-7304                           | 002187 INTEGRATED DIGITAL SOLUTIONS           | AR385119<br>COPIER MAINTENANCE CONTRACT        | 03/05/2025      | 03/05/2025    | 148.17      |
|  |   | Account Total                                  |                 |               | 378.22      |
| 01-0250-7306                           | 000125 MUNICIPALITY OF BROOKE-ALVINSTON - PAF | 0093593<br>WATER & SEWER                       | 03/05/2025      | 03/05/2025    | 179.20      |
| 01-0250-7307                           | 002734 THE INDEPENDENT                        | 14402<br>JOB AD                                | 03/05/2025      | 03/05/2025    | 226.00      |
| 01-0250-7310                           | 002215 KEYSTONE TECHNOLOGIES LTD.             | 22506<br>IT SUPPORT                            | 03/05/2025      | 03/05/2025    | 317.81      |
| 01-0250-7310                           | 002215 KEYSTONE TECHNOLOGIES LTD.             | 22541<br>IT LICENCING                          | 03/05/2025      | 03/05/2025    | 652.69      |
| 01-0250-7310                           | 003264 REDCHAIR                               | 4706<br>WEBSITE HOSTING                        | 03/26/2025      | 03/26/2025    | 169.50      |
|  |   | Account Total                                  |                 |               | 1,140.00    |
| 01-0250-7399                           | 000279 BMO BANK OF MONTREAL                   | 0502677-2503<br>ARMORS ALE-BUSINESS LUNCH      | 03/13/2025      | 03/13/2025    | 47.44       |
|  |   | Department Total                               |                 |               | 3,706.73    |
| <b><u>FIRE STATION - ALVINSTON</u></b> |   |  |                 |               |             |
| 01-0411-7120                           | 000375 FISHER'S REGALIA                       | 1000006404<br>UNIFORMS                         | 03/26/2025      | 03/26/2025    | 399.55      |
| 01-0411-7150                           | 000279 BMO BANK OF MONTREAL                   | 0502677-2503<br>ARMORS ALE HOUSE-TRAINING LUNC | 03/13/2025      | 03/13/2025    | 112.95      |
| 01-0411-7150                           | 000119 THREE MAPLES VARIETY                   | 126631<br>FIRE EXPENSES-TRAINING MEALS         | 03/13/2025      | 03/13/2025    | 439.36      |
|  |   | Account Total                                  |                 |               | 552.31      |
| 01-0411-7303                           | 000003 BROOKE TELECOM CO-OPERATIVE            | 10605820-0325<br>PHONE & INTERNET SERVICE      | 03/07/2025      | 03/07/2025    | 59.48       |
| 01-0411-7303                           | 000003 BROOKE TELECOM CO-OPERATIVE            | 10605820-0325<br>PHONE & INTERNET SERVICE      | 03/07/2025      | 03/07/2025    | 72.49       |
|  |   | Account Total                                  |                 |               | 131.97      |
| 01-0411-7306                           | 000125 MUNICIPALITY OF BROOKE-ALVINSTON - PAF | 0093502<br>WATER & SEWER                       | 03/05/2025      | 03/05/2025    | 261.49      |
| 01-0411-7310                           | 000279 BMO BANK OF MONTREAL                   | 0502677-2503<br>BMO-ANNUAL FEE                 | 03/13/2025      | 03/13/2025    | 25.00       |
| 01-0411-7320                           | 002883 ONTARIO MUNICIPAL FIRE PREVENTION OFF  | 2025<br>MEMBERSHIP FEES                        | 03/07/2025      | 03/07/2025    | 150.00      |

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Invoice Entry Date 03/01/2025 to 03/31/2025 Paid Invoices Cheque Date 03/01/2025 to 03/31/2025

| Account   | Vendor<br>Number Name                      | Invoice Number<br>Item Description   | Invoice<br>Date | Entry<br>Date | Item Amount |
|---|--|--------------------------------------|-----------------|---------------|-------------|
| 01-0411-7340                                      | 000279 BMO BANK OF MONTREAL                | 0502677-2503<br>ULINE-TABLES         | 03/13/2025      | 03/13/2025    | -756.95     |
| 01-0411-7340                                      | 003010 STEWART OVERHEAD DOOR CO. LTD.      | 71672<br>BUILDING MAINTENANCE        | 03/17/2025      | 03/17/2025    | 1,386.51    |
| 01-0411-7340                                      | 003364 R & C CLEANING                      | FEB25<br>CLEANING                    | 03/07/2025      | 03/07/2025    | 150.00      |
| 01-0411-7340                                      | 000100 MCNAUGHTON HOME HARDWARE CENTRE     | K76453<br>BUILDING MAINTENANCE       | 03/17/2025      | 03/17/2025    | 49.35       |
| Account Total                                     |  |                                      |                 |               | 828.91      |
| 01-0411-7345                                      | 000100 MCNAUGHTON HOME HARDWARE CENTRE     | 475117<br>EQUIPMENT MAINTENANCE      | 03/03/2025      | 03/03/2025    | 61.51       |
| 01-0411-7345                                      | 000100 MCNAUGHTON HOME HARDWARE CENTRE     | 475844<br>SMALL EQUIPMENT REPAIRS    | 03/13/2025      | 03/13/2025    | 27.09       |
| Account Total                                     |  |                                      |                 |               | 88.60       |
| 01-0411-7360                                      | 002649 ALLIED MEDICAL                      | 543566<br>MEDICAL RESPONSE SUPPLIES  | 03/26/2025      | 03/26/2025    | 225.08      |
| 01-0411-7360                                      | 002649 ALLIED MEDICAL                      | 543567<br>MEDICAL RESPONSE SUPPLIES  | 03/26/2025      | 03/26/2025    | 502.71      |
| Account Total                                     |  |                                      |                 |               | 727.79      |
| 01-0411-7370                                      | 000119 THREE MAPLES VARIETY                | 126631<br>FIRE EXPENSES-GAS          | 03/13/2025      | 03/13/2025    | 266.87      |
| 01-0411-7372                                      | 000279 BMO BANK OF MONTREAL                | 0502677-2503<br>AMAZON-RESCUE LIGHTS | 03/13/2025      | 03/13/2025    | 102.86      |
| 01-0411-7372                                      | 003465 DYNAMIC DIESEL REPAIR INC           | 3233<br>P3 REPAIR                    | 03/31/2025      | 03/31/2025    | 180.80      |
| Account Total                                     |  |                                      |                 |               | 283.66      |
| 01-0411-7460                                      | 002223 COUNTY OF LAMBTON                   | 39753<br>ANNUAL LICENCING FEE        | 03/13/2025      | 03/13/2025    | 451.81      |
| Department Total                                  |  |                                      |                 |               | 4,167.96    |
| <b><u>POLICE</u></b>                              |  |                                      |                 |               |             |
| 01-0420-7460                                      | 000055 LAMBTON GROUP OPP DETACHMENT BOARD  | 2584<br>RECOVERY OF DETACHMENT REV   | 03/13/2025      | 03/13/2025    | 410.00      |
| 01-0420-7460                                      | 002180 MINISTER OF FINANCE - POLICING ONLY | 380703251334017<br>POLICING CREDIT   | 03/13/2025      | 03/13/2025    | -410.00     |
| 01-0420-7460                                      | 002180 MINISTER OF FINANCE - POLICING ONLY | 381003251021018<br>MONTHLY POLICING  | 03/26/2025      | 03/26/2025    | 33,125.00   |
| Account Total                                     |  |                                      |                 |               | 33,125.00   |
| Department Total                                  |  |                                      |                 |               | 33,125.00   |
| <b><u>PROTECTIVE INSPECTION &amp; CONTROL</u></b> |  |                                      |                 |               |             |

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Invoice Entry Date 03/01/2025 to 03/31/2025 Paid Invoices Cheque Date 03/01/2025 to 03/31/2025

| Account                                 | Vendor<br>Number Name                         | Invoice Number<br>Item Description     | Invoice<br>Date | Entry<br>Date | Item Amount |
|---|---|--|-----------------|---------------|-------------|
| 01-0440-7470                            | 002223 COUNTY OF LAMBTON                      | 39827 BUILDING INSPECTIONS             | 03/13/2025      | 03/13/2025    | 2,100.00    |
| 01-0440-7470                            | 002223 COUNTY OF LAMBTON                      | 39827 BUILDING INSPECTIONS             | 03/13/2025      | 03/13/2025    | 110.11      |
| Account Total                           |   |  |                 |               | 2,210.11    |
| 01-0440-7476                            | 002223 COUNTY OF LAMBTON                      | 39501 PROPERTY STANDARDS               | 03/13/2025      | 03/13/2025    | 717.42      |
| 01-0440-7476                            | 002223 COUNTY OF LAMBTON                      | 39828 PROPERTY STANDARDS               | 03/13/2025      | 03/13/2025    | 105.00      |
| 01-0440-7476                            | 002223 COUNTY OF LAMBTON                      | 39828 PROPERTY STANDARDS               | 03/13/2025      | 03/13/2025    | 38.12       |
| Account Total                           |   |  |                 |               | 860.54      |
| Department Total                        |   |  |                 |               | 3,070.65    |
| <b>RT&amp;M - SIGNS</b>                 |   |  |                 |               |             |
| 01-0550-7301                            | 000191 CEDAR SIGNS                            | INV/2025/0406 SIGN POSTS               | 03/03/2025      | 03/03/2025    | 1,471.21    |
| 01-0550-7301                            | 000191 CEDAR SIGNS                            | INV/2025/0520 SIGN & MATERIALS         | 03/03/2025      | 03/03/2025    | 116.71      |
| Account Total                           |   |  |                 |               | 1,587.92    |
| Department Total                        |   |  |                 |               | 1,587.92    |
| <b>RT&amp;M - INTERSECTION LIGHTING</b> |   |  |                 |               |             |
| 01-0551-7306                            | 000014 HYDRO ONE NETWORKS INC.                | 4674-0325 HYDRO                        | 03/05/2025      | 03/05/2025    | 21.00       |
| Department Total                        |   |  |                 |               | 21.00       |
| <b>PUBLIC WORKS - OVERHEAD</b>          |   |  |                 |               |             |
| 01-0560-7117                            | 003500 RWAM INSURANCE ADMINISTRATORS INC      | 100001-0325 GROUP INSURANCE            | 03/05/2025      | 03/05/2025    | 1,078.22    |
| 01-0560-7117                            | 003503 GREEN SHIELD CANADA                    | 17329624-0325 GROUP INSURANCE          | 03/03/2025      | 03/03/2025    | 1,399.86    |
| Account Total                           |   |  |                 |               | 2,478.08    |
| 01-0560-7150                            | 000279 BMO BANK OF MONTREAL                   | 0502677-2503 ONTARIO GOOD ROADS SCHOOL | 03/13/2025      | 03/13/2025    | 1,418.15    |
| 01-0560-7150                            | 000279 BMO BANK OF MONTREAL                   | 0502677-2503 ONTARIO GOOD ROADS SCHOOL | 03/13/2025      | 03/13/2025    | 1,418.15    |
| 01-0560-7150                            | 000279 BMO BANK OF MONTREAL                   | 0502677-2503 EXPEDIA HOTEL-ROAD SCHOOL | 03/13/2025      | 03/13/2025    | 869.37      |
| Account Total                           |   |  |                 |               | 3,705.67    |
| 01-0560-7301                            | 000018 CLOVER MART - 1000967669 ONTARIO CORP. | 000-38 OFFICE SUPPLIES                 | 03/05/2025      | 03/05/2025    | 24.99       |



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Invoice Entry Date 03/01/2025 to 03/31/2025 Paid Invoices Cheque Date 03/01/2025 to 03/31/2025

| Account      | Vendor<br>Number Name                         | Invoice Number<br>Item Description           | Invoice<br>Date | Entry<br>Date | Item Amount |
|--------------|---|--|-----------------|---------------|-------------|
| 01-0560-7301 | 000018 CLOVER MART - 1000967669 ONTARIO CORP. | 000-39<br>COFFEE                             | 03/12/2025      | 03/12/2025    | 12.98       |
| 01-0560-7301 | 000119 THREE MAPLES VARIETY                   | 126630<br>OFFICE SUPPLIES                    | 03/05/2025      | 03/05/2025    | 65.96       |
|              |   | Account Total                                |                 |               | 103.93      |
| 01-0560-7303 | 000003 BROOKE TELECOM CO-OPERATIVE            | 10605820-0325<br>PHONE & INTERNET SERVICE    | 03/07/2025      | 03/07/2025    | 225.32      |
| 01-0560-7303 | 000003 BROOKE TELECOM CO-OPERATIVE            | 10605820-0325<br>PHONE & INTERNET SERVICE    | 03/07/2025      | 03/07/2025    | 147.90      |
|              |   | Account Total                                |                 |               | 373.22      |
| 01-0560-7304 | 000112 NUTECH PEST SERVICES                   | 12374<br>PEST CONTROL                        | 03/03/2025      | 03/03/2025    | 47.46       |
| 01-0560-7304 | 003136 NAPA GLENCOE                           | 130-560360<br>CREDIT                         | 03/12/2025      | 03/12/2025    | -43.23      |
| 01-0560-7304 | 003136 NAPA GLENCOE                           | 130-565369<br>CHAIN REPAIRS                  | 03/12/2025      | 03/12/2025    | 65.49       |
| 01-0560-7304 | 003136 NAPA GLENCOE                           | 130-570564<br>OIL RETURN CREDIT              | 03/17/2025      | 03/17/2025    | -194.71     |
| 01-0560-7304 | 003136 NAPA GLENCOE                           | 130-571454<br>LIGHT BULBS/SHOP SUPPLIES/TOOL | 03/17/2025      | 03/17/2025    | 60.99       |
| 01-0560-7304 | 003136 NAPA GLENCOE                           | 130-571455<br>TOOLS FOR SHOP                 | 03/17/2025      | 03/17/2025    | 29.37       |
| 01-0560-7304 | 000265 KROWN RUST CONTROL SARNIA              | 180-87600<br>UNDERCOAT SPRAY                 | 03/03/2025      | 03/03/2025    | 587.60      |
| 01-0560-7304 | 000139 JOHN O'NEIL WELDING                    | 31008<br>WELDING ROD                         | 03/03/2025      | 03/03/2025    | 165.32      |
| 01-0560-7304 | 003389 CERTIFIED LABORATORIES                 | 982054<br>SHOP SUPPLIES                      | 03/26/2025      | 03/26/2025    | 334.08      |
| 01-0560-7304 | 000041 DELTA POWER EQUIPMENT                  | P17989<br>HARDWARE                           | 03/11/2025      | 03/11/2025    | 33.62       |
|              |   | Account Total                                |                 |               | 1,085.99    |
| 01-0560-7306 | 000125 MUNICIPALITY OF BROOKE-ALVINSTON - PAF | 0093234<br>WATER                             | 03/05/2025      | 03/05/2025    | 136.89      |
| 01-0560-7306 | 000014 HYDRO ONE NETWORKS INC.                | 2206-0325<br>HYDRO                           | 03/13/2025      | 03/13/2025    | 576.91      |
|              |   | Account Total                                |                 |               | 713.80      |
| 01-0560-7310 | 000131 BEARCOM CANADA CORP                    | 5859981<br>GPS & RADIO                       | 03/11/2025      | 03/11/2025    | 335.61      |
| 01-0560-7398 | 000074 MACKENZIE OIL LIMITED                  | 15179<br>FUEL                                | 03/05/2025      | 03/05/2025    | 4,311.30    |
| 01-0560-7398 | 000074 MACKENZIE OIL LIMITED                  | 15180<br>FUEL                                | 03/05/2025      | 03/05/2025    | 4,001.75    |

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| Account                                   | Vendor<br>Number Name                    | Invoice Number<br>Item Description           | Invoice<br>Date | Entry<br>Date | Item Amount |
|---|--|--|-----------------|---------------|-------------|
| 01-0560-7398                              | 000074 MACKENZIE OIL LIMITED             | 15485<br>FUEL                                | 03/26/2025      | 03/26/2025    | 2,606.51    |
| Account Total                             |  |  |                 |               | 10,919.56   |
| Department Total                          |  |  |                 |               | 19,715.86   |
| <b><u>2024 FREIGHTLINER 114SD</u></b>     |  |  |                 |               |             |
| 01-0602-7372                              | 003136 NAPA GLENCOE                      | 130-570500<br>FILTERS                        | 03/03/2025      | 03/03/2025    | 180.69      |
| Department Total                          |  |  |                 |               | 180.69      |
| <b><u>2011 INTERNATIONAL</u></b>          |  |  |                 |               |             |
| 01-0603-7372                              | 003465 DYNAMIC DIESEL REPAIR INC         | 3223<br>SENSOR REPLACEMENT                   | 03/13/2025      | 03/13/2025    | 127.03      |
| Department Total                          |  |  |                 |               | 127.03      |
| <b><u>2018 WESTERN STAR</u></b>           |  |  |                 |               |             |
| 01-0604-7372                              | 002008 VIKING CIVES                      | 2730764<br>PLOW PINS                         | 03/03/2025      | 03/03/2025    | 259.81      |
| 01-0604-7372                              | 003465 DYNAMIC DIESEL REPAIR INC         | 3159<br>OIL PAN REPLACEMENT                  | 03/11/2025      | 03/11/2025    | 1,846.94    |
| Account Total                             |  |  |                 |               | 2,106.75    |
| Department Total                          |  |  |                 |               | 2,106.75    |
| <b><u>1997 CAT GRADER</u></b>             |  |  |                 |               |             |
| 01-0610-7372                              | 000078 J & M HEAVY EQUIPMENT REPAIR INC. | 19978<br>HYDRAULIC REPAIRS                   | 03/12/2025      | 03/12/2025    | 129.11      |
| 01-0610-7372                              | 000078 J & M HEAVY EQUIPMENT REPAIR INC. | 19981<br>HYDRAULIC REPAIR                    | 03/12/2025      | 03/12/2025    | 188.10      |
| Account Total                             |  |  |                 |               | 317.21      |
| Department Total                          |  |  |                 |               | 317.21      |
| <b><u>2021 - CAT 150-15AWD GRADER</u></b> |  |  |                 |               |             |
| 01-0611-7372                              | 000041 DELTA POWER EQUIPMENT             | P17844<br>HYDRAULIC COUPLER                  | 03/03/2025      | 03/03/2025    | 74.93       |
| Department Total                          |  |  |                 |               | 74.93       |
| <b><u>2021 Dodge RAM 4 x 4 pickup</u></b> |  |  |                 |               |             |
| 01-0621-7370                              | 000074 MACKENZIE OIL LIMITED             | 15258<br>FUEL                                | 03/13/2025      | 03/13/2025    | 623.74      |
| 01-0621-7372                              | 003136 NAPA GLENCOE                      | 130-571454<br>LIGHT BULBS/SHOP SUPPLIES/TOOL | 03/17/2025      | 03/17/2025    | 13.44       |
| Department Total                          |  |  |                 |               | 637.18      |
| <b><u>2019 FORD 4x4 PICKUP</u></b>        |  |  |                 |               |             |

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| Account                         | Vendor<br>Number Name                    | Invoice Number<br>Item Description        | Invoice<br>Date | Entry<br>Date | Item Amount |
|---------------------------------|--|---|-----------------|---------------|-------------|
| 01-0622-7370                    | 000074 MACKENZIE OIL LIMITED             | 15258<br>FUEL                             | 03/13/2025      | 03/13/2025    | 623.75      |
| Department Total                |  |   |                 |               | 623.75      |
| <b>CAT BACKHOE</b>              |  |   |                 |               |             |
| 01-0631-7372                    | 002022 E.S. HUBBELL HIGHWAY AND DRAINAGE | 1037878<br>BUCKET TEETH PINS              | 03/03/2025      | 03/03/2025    | 42.71       |
| 01-0631-7372                    | 000078 J & M HEAVY EQUIPMENT REPAIR INC. | 20133<br>HYDRAULIC HOSE REPAIR            | 03/27/2025      | 03/27/2025    | 107.05      |
| Account Total                   |  |   |                 |               | 149.76      |
| Department Total                |  |   |                 |               | 149.76      |
| <b>MASSEY LOADER 50C</b>        |  |   |                 |               |             |
| 01-0632-7370                    | 000074 MACKENZIE OIL LIMITED             | B142267<br>FUEL                           | 03/13/2025      | 03/13/2025    | 198.28      |
| Department Total                |  |   |                 |               | 198.28      |
| <b>KUBOTA TRACTOR</b>           |  |   |                 |               |             |
| 01-0633-7370                    | 000074 MACKENZIE OIL LIMITED             | B142267<br>FUEL                           | 03/13/2025      | 03/13/2025    | 198.27      |
| Department Total                |  |   |                 |               | 198.27      |
| <b>STREET LIGHTING - INWOOD</b> |  |   |                 |               |             |
| 01-0752-7306                    | 000014 HYDRO ONE NETWORKS INC.           | 6752-0325<br>HYDRO                        | 03/05/2025      | 03/05/2025    | 587.54      |
| Department Total                |  |   |                 |               | 587.54      |
| <b>SANITARY SEWER SYSTEM</b>    |  |   |                 |               |             |
| 01-0810-7303                    | 000003 BROOKE TELECOM CO-OPERATIVE       | 10605820-0325<br>PHONE & INTERNET SERVICE | 03/07/2025      | 03/07/2025    | 150.00      |
| 01-0810-7432                    | 000034 CENTRAL SANITATION INC.           | I45330<br>SLUDGE REMOVAL                  | 03/26/2025      | 03/26/2025    | 437.31      |
| 01-0810-7455                    | 003240 ONTARIO CLEAN WATER AGENCY - PAP  | INV00000052665<br>OPERATIONS CONTRACT     | 03/11/2025      | 03/11/2025    | 10,710.83   |
| Department Total                |  |   |                 |               | 11,298.14   |
| <b>INWOOD SEWER SYSTEM</b>      |  |   |                 |               |             |
| 01-0811-7303                    | 000003 BROOKE TELECOM CO-OPERATIVE       | 10605820-0325<br>PHONE & INTERNET SERVICE | 03/07/2025      | 03/07/2025    | 50.00       |
| Department Total                |  |   |                 |               | 50.00       |
| <b>WATERWORKS SYSTEM</b>        |  |   |                 |               |             |
| 01-0830-7303                    | 000003 BROOKE TELECOM CO-OPERATIVE       | 10605820-0325<br>PHONE & INTERNET SERVICE | 03/07/2025      | 03/07/2025    | 50.00       |

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Invoice Entry Date 03/01/2025 to 03/31/2025 Paid Invoices Cheque Date 03/01/2025 to 03/31/2025

| Account                           | Vendor<br>Number Name                         | Invoice Number<br>Item Description         | Invoice<br>Date | Entry<br>Date | Item Amount |
|-----------------------------------|---|--|-----------------|---------------|-------------|
| 01-0830-7455                      | 003240 ONTARIO CLEAN WATER AGENCY - PAP       | INV00000052665<br>OPERATIONS CONTRACT      | 03/11/2025      | 03/11/2025    | 9,169.49    |
| Department Total                  |   |  |                 |               | 9,219.49    |
| <b>WASTE COLLECTION</b>           |   |  |                 |               |             |
| 01-0840-7480                      | 000026 BLUEWATER RECYCLING ASSOC.             | 28141<br>WASTE & RECYCLING                 | 03/13/2025      | 03/13/2025    | 7,687.50    |
| Department Total                  |   |  |                 |               | 7,687.50    |
| <b>RECYCLING</b>                  |   |  |                 |               |             |
| 01-0860-7480                      | 000026 BLUEWATER RECYCLING ASSOC.             | 28141<br>WASTE & RECYCLING                 | 03/13/2025      | 03/13/2025    | 448.91      |
| Department Total                  |   |  |                 |               | 448.91      |
| <b>ALVINSTON COMMUNITY CENTRE</b> |   |  |                 |               |             |
| 01-1635-7117                      | 003500 RWAM INSURANCE ADMINISTRATORS INC      | 100001-0325<br>GROUP INSURANCE             | 03/05/2025      | 03/05/2025    | 865.13      |
| 01-1635-7117                      | 003503 GREEN SHIELD CANADA                    | 17329624-0325<br>GROUP INSURANCE           | 03/03/2025      | 03/03/2025    | 1,672.39    |
| Account Total                     |   |  |                 |               | 2,537.52    |
| 01-1635-7303                      | 000003 BROOKE TELECOM CO-OPERATIVE            | 10605820-0325<br>PHONE & INTERNET SERVICE  | 03/07/2025      | 03/07/2025    | 104.01      |
| 01-1635-7303                      | 000003 BROOKE TELECOM CO-OPERATIVE            | 10605820-0325<br>PHONE & INTERNET SERVICE  | 03/07/2025      | 03/07/2025    | 74.35       |
| 01-1635-7303                      | 003464 FIBERNETICS CORPORATION                | 730220<br>PHONE                            | 03/05/2025      | 03/05/2025    | 33.84       |
| Account Total                     |   |  |                 |               | 212.20      |
| 01-1635-7306                      | 000125 MUNICIPALITY OF BROOKE-ALVINSTON - PAP | 0093671<br>WATER & SEWER                   | 03/05/2025      | 03/05/2025    | 1,386.50    |
| 01-1635-7306                      | 000125 MUNICIPALITY OF BROOKE-ALVINSTON - PAP | 0093672<br>WATER & SEWER                   | 03/05/2025      | 03/05/2025    | 1,435.23    |
| Account Total                     |   |  |                 |               | 2,821.73    |
| 01-1635-7340                      | 002214 GERBER ELECTRIC LTD                    | 00028750<br>HALL LIGHT REPLACEMENT/EXIT SI | 03/03/2025      | 03/03/2025    | 1,202.65    |
| 01-1635-7340                      | 003353 MCKELLAR, BETTY                        | 009239<br>MAGIC ERASERS                    | 03/05/2025      | 03/05/2025    | 22.58       |
| 01-1635-7340                      | 000048 WATFORD HOME HARDWARE / CARIS HARDV    | 193272<br>MISC ARENA SUPPLIES              | 03/13/2025      | 03/13/2025    | 60.20       |
| 01-1635-7340                      | 003017 MARCOTTE DISPOSAL INC.                 | 21062<br>GARBAGE DISPOSAL                  | 03/18/2025      | 03/18/2025    | 326.00      |
| 01-1635-7340                      | 000100 MCNAUGHTON HOME HARDWARE CENTRE        | 475137<br>ARENA SUPPLIES                   | 03/03/2025      | 03/03/2025    | 14.68       |

## Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 03/01/2025 to 03/31/2025 Paid Invoices Cheque Date 03/01/2025 to 03/31/2025

| Account                                 | Vendor<br>Number Name                  | Invoice Number<br>Item Description               | Invoice<br>Date | Entry<br>Date | Item Amount |
|---|--|--|-----------------|---------------|-------------|
| 01-1635-7340                            | 003232 CANADIAN IPG CORPORATION        | CORUN-00594748<br>FURNACE FILTERS-OFFICE/LIBRARY | 03/13/2025      | 03/13/2025    | 104.41      |
| Account Total                           |  |  |                 |               | 1,730.52    |
| 01-1635-7343                            | 000100 MCNAUGHTON HOME HARDWARE CENTRE | 475715<br>CHAIN FOR LINING BALL DIAMONDS         | 03/05/2025      | 03/05/2025    | 190.97      |
| 01-1635-7343                            | 000100 MCNAUGHTON HOME HARDWARE CENTRE | 476263<br>CHAIN RETURN                           | 03/18/2025      | 03/18/2025    | -190.97     |
| 01-1635-7343                            | 000100 MCNAUGHTON HOME HARDWARE CENTRE | 476266<br>CHAIN FOR LINING BALL DIAMONDS         | 03/13/2025      | 03/13/2025    | 195.14      |
| Account Total                           |  |  |                 |               | 195.14      |
| 01-1635-7372                            | 003136 NAPA GLENCOE                    | 130-571088<br>REAR BRAKE CALIPERS-OLYMPIA        | 03/13/2025      | 03/13/2025    | 150.61      |
| 01-1635-7372                            | 003136 NAPA GLENCOE                    | 130-571270<br>CORE RETURN ON CALIPERS            | 03/13/2025      | 03/13/2025    | -38.13      |
| 01-1635-7372                            | 000167 BLACK & MCDONALD LIMITED        | 43-1756999<br>MID SEASON INSPECTION              | 03/18/2025      | 03/18/2025    | 2,319.04    |
| 01-1635-7372                            | 000168 WATFORD AUTO PARTS              | 5329-312442<br>OIL FOR OLYMPIA                   | 03/03/2025      | 03/03/2025    | 39.21       |
| 01-1635-7372                            | 000177 NELLA CUTLERY                   | IN2455075<br>ICE RESURFACING BLADE SHARPEN       | 03/13/2025      | 03/13/2025    | 79.10       |
| 01-1635-7372                            | 000041 DELTA POWER EQUIPMENT           | L02850<br>MASSEY TRACTOR REPAIR                  | 03/18/2025      | 03/18/2025    | 1,418.79    |
| Account Total                           |  |  |                 |               | 3,968.62    |
| 01-1635-7381                            | 000279 BMO BANK OF MONTREAL            | 0502677-2503<br>POP FOR BAR                      | 03/13/2025      | 03/13/2025    | 27.15       |
| 01-1635-7381                            | 000279 BMO BANK OF MONTREAL            | 0502677-2503<br>POP FOR BAR                      | 03/13/2025      | 03/13/2025    | 99.44       |
| 01-1635-7381                            | 002841 KERN WATER SYSTEMS INC.         | 175477<br>BAR ICE                                | 03/13/2025      | 03/13/2025    | 133.00      |
| Account Total                           |  |  |                 |               | 259.59      |
| 01-1635-7383                            | 000279 BMO BANK OF MONTREAL            | 0502677-2503<br>ICE FOR BAR                      | 03/13/2025      | 03/13/2025    | 43.26       |
| 01-1635-7383                            | 002841 KERN WATER SYSTEMS INC.         | 175245<br>BAR ICE                                | 03/11/2025      | 03/11/2025    | 100.00      |
| Account Total                           |  |  |                 |               | 143.26      |
| Department Total                        |  |  |                 |               | 11,868.58   |
| <b>CONCESSION / BOOTH &amp; VENDING</b> |  |  |                 |               |             |
| 01-1637-5572                            | 000279 BMO BANK OF MONTREAL            | 0502677-2503<br>WALMART-GATORADE FOR MACHINE     | 03/13/2025      | 03/13/2025    | 13.49       |
| Department Total                        |  |  |                 |               | 13.49       |

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**Accounts Payable**

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 03/01/2025 to 03/31/2025 Paid Invoices Cheque Date 03/01/2025 to 03/31/2025

| Account                                | Vendor<br>Number Name                         | Invoice Number<br>Item Description  | Invoice<br>Date | Entry<br>Date | Item Amount |
|--|---|-------------------------------------|-----------------|---------------|-------------|
| <b>ALVINSTON LIBRARY</b>               |   |                                     |                 |               |             |
| 01-1641-7306                           | 000125 MUNICIPALITY OF BROOKE-ALVINSTON - PAF | 0093603<br>WATER & SEWER            | 03/05/2025      | 03/05/2025    | 179.20      |
| 01-1641-7340                           | 003364 R & C CLEANING                         | FEB25<br>CLEANING                   | 03/07/2025      | 03/07/2025    | 700.00      |
| Department Total                       |   |                                     |                 |               | 879.20      |
| <b>AGRICULTURE &amp; REFORESTATION</b> |   |                                     |                 |               |             |
| 01-1840-7455                           | 000113 R DOBBIN ENGINEERING INC               | 31.25<br>DRAINAGE SUPERINTENDENT    | 03/13/2025      | 03/13/2025    | 1,110.23    |
| Department Total                       |   |                                     |                 |               | 1,110.23    |
| <b>COUNTY OF LAMBTON TAXATION</b>      |   |                                     |                 |               |             |
| 01-9400-9100                           | 002223 COUNTY OF LAMBTON                      | 39605<br>1ST INSTALMENT             | 03/26/2025      | 03/26/2025    | 509,558.00  |
| Department Total                       |   |                                     |                 |               | 509,558.00  |
| <b>EDUCATION ENGLISH PUBLIC</b>        |   |                                     |                 |               |             |
| 01-9500-9100                           | 000176 LAMBTON KENT DISTRICT SCHOOL BOARD     | Q1-2025<br>1ST INSTALLMENT          | 03/26/2025      | 03/26/2025    | 210,060.53  |
| Department Total                       |   |                                     |                 |               | 210,060.53  |
| <b>EDUCATION FRENCH PUBLIC</b>         |   |                                     |                 |               |             |
| 01-9510-9100                           | 000277 CONSEIL SCOLAIRE VIAMONDE              | Q1-2025<br>1ST INSTALMENT           | 03/26/2025      | 03/26/2025    | 1,982.47    |
| Department Total                       |   |                                     |                 |               | 1,982.47    |
| <b>EDUCATION ENGLISH SEPARATE</b>      |   |                                     |                 |               |             |
| 01-9520-9100                           | 000276 ST. CLAIR CATHOLIC DISTRICT SCHOOL BD. | Q1-2025<br>1ST INSTALMENT           | 03/26/2025      | 03/26/2025    | 55,678.74   |
| Department Total                       |   |                                     |                 |               | 55,678.74   |
| <b>EDUCATION FRENCH SEPARATE</b>       |   |                                     |                 |               |             |
| 01-9530-9100                           | 000278 CONSEIL SCOLAIRE CATHOLIQUE PROVIDEN   | Q1-2025<br>1ST INSTALMENT           | 03/26/2025      | 03/26/2025    | 6,631.54    |
| Department Total                       |   |                                     |                 |               | 6,631.54    |
| <b>BROOKE FIRE - ALVINSTON STATION</b> |   |                                     |                 |               |             |
| 20-0411-8050                           | 002079 CODE 4 FIRE & RESCUE                   | IN2214567<br>EXTRITION TOOLS        | 03/07/2025      | 03/07/2025    | 69,082.55   |
| Department Total                       |   |                                     |                 |               | 69,082.55   |
| <b>ROAD VEHICLE / EQUIPMENT</b>        |   |                                     |                 |               |             |
| 20-0600-8050                           | 000132 A-1 SECURITY SYSTEMS                   | MAR2025<br>DEPOSIT SECURITY CAMERAS | 03/13/2025      | 03/13/2025    | 1,457.70    |

Accounts Payable

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Vendor 000000 Through 999999

Invoice Entry Date 03/01/2025 to 03/31/2025 Paid Invoices Cheque Date 03/01/2025 to 03/31/2025

| Account                         | Vendor<br>Number Name           | Invoice Number<br>Item Description | Invoice<br>Date | Entry<br>Date | Item Amount  |
|---------------------------------|---------------------------------|------------------------------------|-----------------|---------------|--------------|
| Department Total                |                                 |                                    |                 |               | 1,457.70     |
| MUNICIPAL DRAINS - CONSTRUCTION |                                 |                                    |                 |               |              |
| 20-2800-7401                    | 000113 R DOBBIN ENGINEERING INC | 33.25<br>12-13 SIDEROAD DRAIN      | 03/13/2025      | 03/13/2025    | 3,836.35     |
| 20-2800-7401                    | 000113 R DOBBIN ENGINEERING INC | 34.25<br>LOGAN DRAIN               | 03/13/2025      | 03/13/2025    | 11,295.48    |
| Account Total                   |                                 |                                    |                 |               | 15,131.83    |
| Department Total                |                                 |                                    |                 |               | 15,131.83    |
| MUNICIPAL DRAINS - MAINTENANCE  |                                 |                                    |                 |               |              |
| 20-2900-7401                    | 002823 KT EXCAVATING            | INV-1194<br>GRAY DRAIN 2           | 03/18/2025      | 03/18/2025    | 4,479.32     |
| Account Total                   |                                 |                                    |                 |               | 4,479.32     |
| Department Total                |                                 |                                    |                 |               | 4,479.32     |
| Total Paid Invoices             |                                 |                                    |                 |               | 1,018,354.01 |
| Total Unpaid Invoices           |                                 |                                    |                 |               | -221.46      |
| Total Invoices                  |                                 |                                    |                 |               | 1,018,132.55 |

## Accounts Payable

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Vendor 000000 Through 999999

Invoice Entry Date 03/01/2025 to 03/31/2025 Paid Invoices Cheque Date 03/01/2025 to 03/31/2025

| Account | Vendor<br>Number Name | Invoice Number<br>Item Description | Invoice<br>Date | Entry<br>Date | Item Amount |
|---------|-----------------------|------------------------------------|-----------------|---------------|-------------|
|---------|-----------------------|------------------------------------|-----------------|---------------|-------------|

### Department Summary

|         |                                 |            |
|---------|---------------------------------|------------|
| 01-0000 | ASSETS & LIABILITIES            | 27,034.80  |
| 01-0050 | LICENCES, PERMITS, RENTS        | -425.00    |
| 01-0240 | GOVERNANCE                      | 1,929.55   |
| 01-0241 | COUNCIL SUPPORT                 | 2,358.47   |
| 01-0250 | CORPORATE MANAGEMENT            | 3,706.73   |
| 01-0411 | FIRE STATION - ALVINSTON        | 4,167.96   |
| 01-0420 | POLICE                          | 33,125.00  |
| 01-0440 | PROTECTIVE INSPECTION & CONTROL | 3,070.65   |
| 01-0550 | RT&M - SIGNS                    | 1,587.92   |
| 01-0551 | RT&M - INTERSECTION LIGHTING    | 21.00      |
| 01-0560 | PUBLIC WORKS - OVERHEAD         | 19,715.86  |
| 01-0602 | 2024 FREIGHTLINER 114SD         | 180.69     |
| 01-0603 | 2011 INTERNATIONAL              | 127.03     |
| 01-0604 | 2018 WESTERN STAR               | 2,106.75   |
| 01-0610 | 1997 CAT GRADER                 | 317.21     |
| 01-0611 | 2021 - CAT 150-15AWD GRADER     | 74.93      |
| 01-0621 | 2021 Dodge RAM 4 x 4 pickup     | 637.18     |
| 01-0622 | 2019 FORD 4x4 PICKUP            | 623.75     |
| 01-0631 | CAT BACKHOE                     | 149.76     |
| 01-0632 | MASSEY LOADER 50C               | 198.28     |
| 01-0633 | KUBOTA TRACTOR                  | 198.27     |
| 01-0752 | STREET LIGHTING - INWOOD        | 587.54     |
| 01-0810 | SANITARY SEWER SYSTEM           | 11,298.14  |
| 01-0811 | INWOOD SEWER SYSTEM             | 50.00      |
| 01-0830 | WATERWORKS SYSTEM               | 9,219.49   |
| 01-0840 | WASTE COLLECTION                | 7,687.50   |
| 01-0860 | RECYCLING                       | 448.91     |
| 01-1635 | ALVINSTON COMMUNITY CENTRE      | 11,868.58  |
| 01-1637 | CONCESSION / BOOTH & VENDING    | 13.49      |
| 01-1641 | ALVINSTON LIBRARY               | 879.20     |
| 01-1840 | AGRICULTURE & REFORESTATION     | 1,110.23   |
| 01-9400 | COUNTY OF LAMBTON TAXATION      | 509,558.00 |
| 01-9500 | EDUCATION ENGLISH PUBLIC        | 210,060.53 |
| 01-9510 | EDUCATION FRENCH PUBLIC         | 1,982.47   |
| 01-9520 | EDUCATION ENGLISH SEPARATE      | 55,678.74  |
| 01-9530 | EDUCATION FRENCH SEPARATE       | 6,631.54   |
| 20-0411 | BROOKE FIRE - ALVINSTON STATION | 69,082.55  |
| 20-0600 | ROAD VEHICLE / EQUIPMENT        | 1,457.70   |
| 20-2800 | MUNICIPAL DRAINS - CONSTRUCTION | 15,131.83  |
| 20-2900 | MUNICIPAL DRAINS - MAINTENANCE  | 4,479.32   |



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Vendor 000000 Through 999999

Invoice Entry Date 03/01/2025 to 03/31/2025 Paid Invoices Cheque Date 03/01/2025 to 03/31/2025

| Account      | Vendor<br>Number | Name | Invoice Number<br>Item Description | Invoice<br>Date | Entry<br>Date | Item Amount  |
|--------------|------------------|------|------------------------------------|-----------------|---------------|--------------|
| Report Total |                  |      |                                    |                 |               | 1,018,132.55 |



## Council Staff Report

**To:** Mayor Ferguson and Members of Council  
**Subject:** Emergency Preparedness Week - 2025  
**Meeting:** Council - 10 Apr 2025  
**Department:** Emergency Management  
**Staff Contact:** Janet Denkers, Clerk Administrator

### Recommendation:

**That May 4-10, 2025 be declared Emergency Preparedness Week in the Municipality.**

### Background:

Emergency Preparedness Week is a federal-provincial-territorial initiative to promote emergency preparedness across Canada. It is an opportunity to encourage Canadians to take concrete actions to be better prepared to protect themselves and their families during emergencies.

### Comments:

To promote the recent release of the Ontario Provincial Emergency Management Strategy and Action Plan (PEMSAP), the province's theme for 2025 will be "**Be Prepared. Know Your Risks.**" Our theme will be distinct from the national theme released by Public Safety Canada, reflecting the unique opportunities and challenges facing Ontario. Messaging based on our theme will be at the centre of our EP Week programming.

The Municipality will include this messaging on the Bee sign and social media. We will use the material provided by the Province as best we can to promote the province's theme.

The municipal Emergency Management Co-ordinator / Fire Chief will be participating in the 2025 EP Day at Lambton College.

### Financial Considerations:

None associated with this report.



## Council Staff Report

**To:** Mayor Ferguson and Members of Council  
**Subject:** Venfor  
**Meeting:** Council - 10 Apr 2025  
**Department:** Administration  
**Staff Contact:** Janet Denkers, Clerk Administrator

### Recommendation:

**That Council receive and file the report from the Administrator Clerk noting the status of involvement in considering wind energy in the Municipality.**

### Background:

The Municipality, along with the Township of Adelaide Metcalfe have secured Miller Thomson LLP to provide legal services as both Councils explore a proposal from Venfor Inc. for wind energy.

### Comments:

The legal team will work with each Council individually from an administrative perspective while maintaining the separate and distinct decision making of each Council.

The proposed Community Benefit Agreements, Road Use agreements and any other considerations between the municipalities and Venfor Inc. will be presented in closed sessions.

In addition to the above mentioned agreements, there will be community engagement plans in respect of each of the municipalities, including separate public meetings for each Municipality and agricultural impact assessments etc.

### Financial Considerations:

None associated at this time.