



MINUTES

Council Meeting

4:30 PM - Thursday, March 13, 2025
Municipal Office

The Council of the Municipality of Brooke-Alvinston was called to order on Thursday, March 13, 2025, at 4:30 PM, in the Municipal Office, with the following members present:

Council Present: Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Don McCabe, Councillor Jenny Redick, and Councillor Craig Sanders

Staff Present: Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Public Works Superintendent Jamie Butler, Parks & Recreation Manager Greg Thornicroft, and Fire Chief Steve Knight

Regrets:

1 CALL TO ORDER

The Mayor called the meeting to order at 4:30 p.m.

2 DISCLOSURE OF PECUNIARY INTEREST

The Mayor requested that any pecuniary interests be declared at the appropriate time during the meeting.

3 MINUTES

a) Regular Council Meeting Minutes of February 27, 2025

RESOLUTION-2025-079

Deputy Mayor Frank Nemcek made a motion that the minutes of the February 27, 2025 meeting be approved as presented without any error or omission. Councillor Craig Sanders seconded the motion.

Carried

4 BUSINESS ARISING FROM THE MINUTES

5 DELEGATIONS & TIMED EVENTS

a) Adam McKellar - ELMHA

Adam Mackellar was present to answer any questions from Council regarding his submitted letter in requesting the ice stay in 9 days longer for ELMHA tryouts.

RESOLUTION-2025-080

Councillor Craig Sanders made a motion that the request for extended ice be approved in principle and that staff be requested to bring forward a report on increased pricing options. Councillor Jenny Redick seconded the motion.

Carried

6 CORRESPONDENCE

a) Municipal Information

RESOLUTION-2025-081

Councillor Jenny Redick made a motion that the circulated correspondence be received and filed. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- b) Durham County - Ban the Swastika

RESOLUTION-2025-082

Councillor Don McCabe made a motion that the request from Durham County be received and filed. Councillor Jenny Redick seconded the motion.

Carried

- c) Niagara on the Lake - Ontario Heritage Act

RESOLUTION-2025-083

Councillor Don McCabe made a motion that the request from Niagara on the Lake be received and filed. Councillor Jenny Redick seconded the motion.

Carried

- d) Coleman Township - Northern Highway Safety Plan

RESOLUTION-2025-084

Councillor Craig Sanders made a motion that the Council of the Municipality of Brooke-Alvinston supports the request from Coleman Township to support the Northern Highway Safety Plan. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- e) City of Sarnia - Carbon Tax

RESOLUTION-2025-085

Councillor Don McCabe made a motion that the request from the City of Sarnia be received and filed. Councillor Jenny Redick seconded the motion.

Carried

- f) Champlain Township - Steel Tariffs

RESOLUTION-2025-086

Councillor Don McCabe made a motion that the request from Champlain Township be received and filed. Councillor Craig Sanders seconded the motion.

Carried

7 STAFF REPORTS

- a) **Treasurer's Report:** Accounts Payable Listing - February 2025

RESOLUTION-2025-087

Councillor Craig Sanders made a motion that Council receive and file the Accounts Payable Listing for February 2025. Councillor Jenny Redick seconded the motion.

Carried

- b) **Clerk Administrator's Report:** The Judith & Norman Alix Foundation Funding Application

RESOLUTION-2025-088

Councillor Craig Sanders made a motion that Council table the Judith &

Norman Alix Foundation Grant for more discussion. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- c) **Clerk Administrator's Report:** Municipal Authorization - West Nile Virus Larvicide

RESOLUTION-2025-089

Deputy Mayor Frank Nemcek made a motion that the Municipality of Brooke-Alvinston supports local action by Lambton Public Health to reduce the risk of the West Nile Virus and authorizes any permit application for West Nile Virus control submitted to the Ministry of the Environment, Conservation and Parks from an appropriately licensed exterminator to apply a larvicide into catch basins or surface water located within and owned by Brooke-Alvinston and located on private land that drain into the storm drain system or waterways located in Brooke-Alvinston. Councillor Craig Sanders seconded the motion.

Carried

8 BY-LAWS

Councillor Nemcek declared a conflict of interest as he is a member of the Alvinston Optimist Club.

- a) By-law Number 12 of 2025 - Outside Canteen Agreements

Councillor McCabe noted a duplicate line in the agreement.

RESOLUTION-2025-090

Councillor Jenny Redick made a motion that By-law 12 of 2025 be read a first, second and third time and finally passed this 13th day of March, 2025
Councillor Craig Sanders seconded the motion.

Carried

9 NEW BUSINESS

- a) Notice of Motion (Councillor Redick): Discussion on BAICCC rental rates.

Councillor Redick noted she conducted research and the BAICCC rates are nearly the lowest with few areas have minor sports fees. Staff were requested to prepare a report for Council's consideration.

- b) Notice of Motion (Mayor Ferguson): Discussion on the implementation of Development Fees in Brooke Alvinston.

RESOLUTION-2025-091

Councillor Craig Sanders made a motion that staff be directed to report on process of implementing development fees in the Municipality. Councillor Jenny Redick seconded the motion.

Carried

- c) April Meeting Adjustment

RESOLUTION-2025-092

Deputy Mayor Frank Nemcek made a motion that the April 10, 2025 Council meeting and April 24, 2025 Council meeting be adjusted to a 3:30pm start time to accommodate the Lambton County Rural Game Association banquet and other fundraising event. Councillor Craig Sanders seconded the motion.

Carried

10 CLOSED SESSION

- a) 239(2): (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board

RESOLUTION-2025-093

Councillor Craig Sanders made a motion that Council move into closed session
Councillor Jenny Redick seconded the motion.

Carried

11 RISE AND REPORT

The Clerk Administrator provided the rise and report. It is reported that a closed session was held. There was nothing to report out.

12 BY-LAW CONFIRMING PROCEEDINGS

- a) Confirming By-law

RESOLUTION-2025-094

Councillor Craig Sanders made a motion that By-law 13 of 2025 be read a first, second and third time and finally passed this 13th day of March, 2025. Deputy Mayor Frank Nemcek seconded the motion.

Carried

13 ADJOURNMENT

Councillor Sanders made a motion to adjourn the meeting at 5:35 p.m.

Clerk-Administrator

Mayor