



MINUTES

Council Meeting

3:30 PM - Thursday, January 23, 2025
Municipal Office

The Council of the Municipality of Brooke-Alvinston was called to order on Thursday, January 23, 2025, at 3:30 PM, in the Municipal Office, with the following members present:

Council Present: Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Don McCabe, Councillor Jenny Redick, and Councillor Craig Sanders

Staff Present: Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Public Works Superintendent Jamie Butler, Parks & Recreation Manager Greg Thornicroft, and Fire Chief Steve Knight

Regrets:

1 CALL TO ORDER

The Mayor called the meeting to order at 3:30 p.m.

2 DISCLOSURE OF PECUNIARY INTEREST

The Mayor requested that any pecuniary interests be declared when appropriate during the meeting.

3 MINUTES

a) Regular Council Meeting Minutes of January 9, 2025

RESOLUTION-2025-024

Councillor Craig Sanders made a motion that the minutes from the January 9, 2025 meeting be approved as presented without any error or omission.
Councillor Jenny Redick seconded the motion.

Carried

4 BUSINESS ARISING FROM THE MINUTES

5 DELEGATIONS & TIMED EVENTS

a) 3:30 p.m. 2025 Draft Budget Presentation

The Treasurer presented the draft 2025 Budget to Council. All departments were reviewed. Staff were directed to redraft the budget with the comments received.

b) Alvinston Optimist Club - Presentation by H. Symington

Hannah Symington, President of the Alvinston Optimist Club was present at Council to present a cheque in the amount of \$5,000.00 to go towards offsetting the operations deficit at the Brooke-Alvinston Inwood Community Centre.

RESOLUTION-2025-025

Councillor Jenny Redick made a motion that the \$5,000.00 donation go toward offsetting the operational deficit in the Parks & Recreation Department.
Councillor Craig Sanders seconded the motion.

Carried

6 CORRESPONDENCE

- a) Municipal Correspondence

RESOLUTION-2025-026

Councillor Jenny Redick made a motion that the circulated correspondence be received and filed. Councillor Craig Sanders seconded the motion.

Carried

- b) City of Woodstock - Children's Aid Society

RESOLUTION-2025-027

Councillor Craig Sanders made a motion that the Municipality of Brooke-Alvinston supports the request from the City of Woodstock to urge all levels of government to work together to improve upstream intervention and support to prevent the tragic outcomes we are seeing as a result of inadequate funding. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- c) County of Renfrew - Child Welfare Funding

RESOLUTION-2025-028

Councillor Don McCabe made a motion that the request for support from the County of Renfrew be received and filed. Councillor Jenny Redick seconded the motion.

Carried

- d) Town of Kearney - Build More Homes Act.

RESOLUTION-2025-029

Councillor Craig Sanders made a motion that the Municipality of Brooke-Alvinston supports the request from the Town of Kearney to urge the government to consider creating tailored policies that recognize the specific conditions and requirements of rural areas, ensuring that any regulatory changes support sustainable and contextually appropriate growth. Deputy Mayor Frank Nemcek seconded the motion.

Carried

7 STAFF REPORTS

- a) **Drainage Superintendent's Report** - Drain Maintenance Requests

RESOLUTION-2025-030

Councillor Jenny Redick made a motion that Staff be directed to forward the maintenance request for the Gray Drain No. 2 to the Drainage Superintendent with the power to act. Councillor Craig Sanders seconded the motion.

Carried

- b) **Clerk Administrator's Report**: Inwood Ball Booth

RESOLUTION-2025-031

Deputy Mayor Frank Nemcek made a motion that the Council of the Municipality of Brooke-Alvinston grant approval for the Shiloh Inwood United Church group to use the Inwood Ball Booth Canteen (June 20-22, July 19,2025). Councillor Don McCabe seconded the motion.

Carried

- c) **Clerk Administrator's Report**: Committee for Hockeyville

RESOLUTION-2025-032

Councillor Jenny Redick made a motion that Council as a Whole be appointed to a Municipal Hockeyville Committee should the submitted bid be successful; and that any formal communications to the Kraft Hockeyville Group be made through Council; and that Council endorse the application to bid the BAICCC as the successful recipient and contribute up to \$250 in their support. Councillor Craig Sanders seconded the motion.

Carried

- d) **Clerk Administrator's Report:** Committee of Adjustment Terms of Reference

RESOLUTION-2025-033

Deputy Mayor Frank Nemcek made a motion that the Terms of Reference for the Committee of Adjustment be approved as amended. Councillor Jenny Redick seconded the motion.

Carried

- e) **Clerk Administrator's Report:** Livestock Evaluators

RESOLUTION-2025-034

Councillor Jenny Redick made a motion that the County of Lambton be appointed as Livestock Evaluator for the Municipality. Councillor Craig Sanders seconded the motion.

Carried

- f) **Public Works Superintendent's Report:** 2025 Dust Suppressant

RESOLUTION-2025-035

Councillor Don McCabe made a motion that the Council of the Municipality of Brooke-Alvinston acknowledge the report provided by the Public Works Superintendent regarding the 2025 dust suppressant needs for the Municipality; and that the quote received from Den Mar Brines for \$263.15 flake/ tonne be accepted prior to budget approval; and that Council waives the requirements for a competitive process in favour of a negotiated process with Den Mar Brines for the provision of dust suppressant for the Municipality for the reason that the Public Works Superintendent has worked extensively with this supplier in the past and has obtained a price for the product that is within the draft budgeted amount and is anticipated to be lower than other suppliers. Councillor Craig Sanders seconded the motion.

Carried

- g) **Fire Chief's Report:** Brooke Fire Rescue 2024 Activity report

RESOLUTION-2025-036

Councillor Jenny Redick made a motion to receive and file the annual BFR activity report Councillor Don McCabe seconded the motion.

Carried

8 BY-LAWS

9 NEW BUSINESS

- a) The Fire Chief noted the Alvinston Firemen's Association Fish Fry scheduled for Feb. 7, 2025
- b) Councillor Redick noted that the U15 and U18's recently won International Silver Stick Competitions.
- c) Councillor McCabe noted that Service Canada has 1 hour per month slated at the Alvinston Library to assist residents as needed. He also noted the Lambton Farm Safety event on Feb 6th and that he has a ticket available should anyone wish to attend.

- d) The Public Works Superintendent noted that gravel tenders went out this week and a report on the outcome will be presented at a future Council meeting.

10 CLOSED SESSION

- a) In accordance with section 239(2):
(b) personal matters about an identifiable individual including municipal or local board employees - *Senior of the Year Nomination*

RESOLUTION-2025-037

Councillor Jenny Redick made a motion that Council move into Closed Session. Councillor Craig Sanders seconded the motion.

Carried

11 RISE AND REPORT

Closed session was held to discuss personnel matters about identifiable individuals. Staff directed to proceed as outlined in closed session.

12 BY-LAW CONFIRMING PROCEEDINGS

- a) By-law 6 of 2025 - Confirming By-law

RESOLUTION-2025-038

Councillor Don McCabe made a motion that By-law 6 of 2025 be read a first, second and third time and finally passed this 23rd day of January, 2025. Councillor Craig Sanders seconded the motion.

Carried

13 ADJOURNMENT

The meeting was adjourned at 5:32 p.m.

Clerk-Administrator

Mayor