



MINUTES

Council Meeting

4:30 PM - Thursday, February 13, 2025
Municipal Office

The Council of the Municipality of Brooke-Alvinston was called to order on Thursday, February 13, 2025, at 4:30 PM, in the Municipal Office, with the following members present:

Council Present: Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Don McCabe, Councillor Jenny Redick, and Councillor Craig Sanders

Staff Present: Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Public Works Superintendent Jamie Butler, and Parks & Recreation Manager Greg Thornicroft

Regrets:

1 CALL TO ORDER

The Mayor called the meeting to order at 4:30 p.m.. Councillor Sanders attended the meeting virtually.

2 DISCLOSURE OF PECUNIARY INTEREST

The Mayor requested that any pecuniary interests be declared at the appropriate time during the meeting.

3 MINUTES

a) Regular Council Meeting Minutes of January 23, 2025

RESOLUTION-2025-039

Councillor Jenny Redick made a motion that the minutes of the January 23, 2025 meeting be approved as presented without any error or omission. Deputy Mayor Frank Nemcek seconded the motion.

Carried

b) Special Council Meeting Minutes of January 27, 2025

RESOLUTION-2025-040

Councillor Jenny Redick made a motion that the minutes of the January 27, 2025 Special meeting be approved as presented without any error or omission. Deputy Mayor Frank Nemcek seconded the motion.

Carried

4 BUSINESS ARISING FROM THE MINUTES

5 DELEGATIONS & TIMED EVENTS

6 CORRESPONDENCE

a) Municipal Correspondence

RESOLUTION-2025-041

Councillor Jenny Redick made a motion that the circulated correspondence be received and filed. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- b) Township of Woolwich - Election Advocacy & Preparation

RESOLUTION-2025-042

Councillor Craig Sanders made a motion that the request from the Township of Woolwich be received and filed. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- c) Town of Halton Hills - Sovereignty of Canada

RESOLUTION-2025-043

Deputy Mayor Frank Nemcek made a motion that the Municipality of Brooke-Alvinston supports the request from the Town of Halton Hills to reject any efforts by incoming President Trump or any others to undermine the sovereignty of Canada. We stand united with our Ontario Premier Doug Ford and our Canadian Prime Minister Justin Trudeau for a Canada that remains strong, free, independent, and characterized by peace, order, and good government. Councillor Jenny Redick seconded the motion.

Carried

- d) Lambton County Historical Society - Request for Meeting Accommodations

RESOLUTION-2025-044

Councillor Jenny Redick made a motion that the Municipality of Brooke-Alvinston supports the request from the Lambton Historical Society to provide a meeting space for the April 24th meeting. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- e) Peterborough County - Tarrifs on Canadian Goods

RESOLUTION-2025-045

Deputy Mayor Frank Nemcek made a motion that the Municipality of Brooke-Alvinston supports the request from Peterborough County to support the provincial and federal governments on the measures they have put in place in response to the proposed U.S. tariffs on Canadian goods and ask that they take any and all measures to protect the interests of Ontario in any upcoming trade negotiations. Councillor Don McCabe seconded the motion.

Carried

7 STAFF REPORTS

- a) **Public Works Superintendent's Report:** Grader Purchase Update

RESOLUTION-2025-046

Councillor Jenny Redick made a motion that Council receive and file the report on the purchase of the 2025 CAT grader to spec. Councillor Don McCabe seconded the motion.

Carried

- b) **Public Works Superintendent's Report:** Gravel Tender Results - 2025

RESOLUTION-2025-047

Councillor Don McCabe made a motion **that the lowest tender(s) received for the Granular M from McCann Redimix for the price of \$20.60 / tonne plus tax be accepted; and that the lowest tender for the Domolite from McKenzie & Henderson for the price of \$36.80 / tonne plus tax be accepted.** Councillor Jenny Redick seconded the motion.

Carried

- c) **Clerk Administrator's Report:** 2025 Rabies Clinic

RESOLUTION-2025-048

Councillor Jenny Redick made a motion that Brooke-Alvinston host a Rabies Clinic in the pavilion at the BAICCC on April 26, 2025 in the Pavilion. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- d) **Public Works Superintendent's Report:** 2025 Large Item Event

RESOLUTION-2025-049

Councillor Jenny Redick made a motion that one municipal large item disposal event be held June 2-6, 2025 and that the large item disposal event procedure as outlined be approved. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- e) **Clerk Administrator's Report:** Requests from the Brooke-Alvinston Ag Society - Pro Rodeo 2025

RESOLUTION-2025-050

Councillor Jenny Redick made a motion that the Council of the Municipality of Brooke-Alvinston declares the Alvinston Pro Rodeo being held June 13-15, 2025 as an event of municipal significance and acknowledges that the Brooke-Alvinston Agricultural Society will be applying for a Special Occasion Permit (SOP) for the Brooke-Alvinston-Inwood Community Centre Complex / Pavilion / Grounds at 3310 Walnut Street; and that

The Council of the Municipality of Brooke-Alvinston waive section 3.9 of By-law 37 of 2021 to allow noise to extend to 2 a.m. on June 13th and 14th during the 2025 Alvinston Pro Rodeo.

And that the Brooke-Alvinston Ag Society be allowed to use an off road vehicle on the BAICCC grounds during the Alvinston Pro Rodeo event only.

And that it be acknowledged the Rodeo staff and participants will be camping on the grounds to be near their livestock during the event;

And that food trucks and vendors be allowed to setup on the grounds for the event.

And that the Rodeo Committee will be responsible for returning the grounds to their original state after the event. Councillor Don McCabe seconded the motion.

Carried

- f) **Clerk Administrator's Report:** Food Trucks in the Municipality

Council recommended adding a paragraph into the By-law stating that for community events of 4 days or less, on municipal grounds, fees be waived.

RESOLUTION-2025-051

Councillor Jenny Redick made a motion that Council receive and file the report Licensing, Regulating and Governing Mobile Food and Refreshment Service Equipment and provide for passing of the attached By-law with amendments at the February 27, 2025 meeting of Council; and that if approved, the fee be incorporated into the fees by-law. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- g) **Public Works Superintendent's Report:** Sidewalk Inspections

RESOLUTION-2025-052

Councillor Jenny Redick made a motion that Council receive and file for information purposes. Councillor Don McCabe seconded the motion.

Carried

- h) **Treasurer's Report:** Accounts Payable Listing - January 2025

RESOLUTION-2025-053

Councillor Jenny Redick made a motion that Council receive and file the Accounts Payable Listing for January 2025 Deputy Mayor Frank Nemcek seconded the motion.

Carried

- i) **Clerk Administrator's Report:** Proposed Sanitary Sewer & Water Extension

RESOLUTION-2025-054

Councillor Jenny Redick made a motion that Council approve the request in principle to extend the sewer and water service to 3277 Nauvoo Road with option 2 and requests staff to work with the property owner to obtain the necessary approvals through the County of Lambton, Ministry of the Environment, OCWA and that staff be updated on the progress / approvals as needed. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- j) **Clerk Administrator's Report:** Request for a Special Occasion Permit - Maple Syrup Festival

RESOLUTION-2025-055

Councillor Jenny Redick made a motion that the Council of the Municipality of Brooke-Alvinston declares the 2025 A.W. Campbell Maple Syrup Festival being held March 15, 2025 as an event of municipal significance and acknowledges that the SCRCA will be applying for a Special Occasion Permit (SOP) for the AW Campbell Conservation Area at 8477 Shiloh Line;

Deputy Mayor Frank Nemcek seconded the motion.

Carried 4-1 (opposed: Deputy Mayor Frank Nemcek).

- k) **Clerk Administrator's Report:** Trillium - Capital Grant

RESOLUTION-2025-056

Councillor Jenny Redick made a motion that staff submit application for repairs to the municipal office roof under the Capital Stream of the Trillium grant. Councillor Don McCabe seconded the motion.

Carried

- l) **Treasurer's Report:** 2025 Revised Draft Budgets

The 2025 draft budget was deferred to the next regular meeting. No recommendations were made.

8 BY-LAWS

- a) By-law 55 of 2024 - Third and final reading Watt Drain 2003 Branch A

RESOLUTION-2025-057

Councillor Jenny Redick made a motion that By-law 55 of 2024 be read a third and final time and finally passed this 13th day of February, 2025 Deputy Mayor

Frank Nemcek seconded the motion.

Carried

- b) By-law 7 of 2025 - Drain By-law

RESOLUTION-2025-058

Councillor Jenny Redick made a motion that By-law 8 of 2025 be read a first, second and third time and finally passed this 13th day of February, 2025
Councillor Don McCabe seconded the motion.

Carried

9 NEW BUSINESS

- a) Councillor Redick inquired about the status of the CSRIF grant
- b) Councillor Redick provided an update on the Kraft Hockeyville nominations. She encouraged all to vote.
- c) Councillor Nemcek inquired about the All Candidates Meeting. He was informed of the details.
- d) The Mayor spoke on the County reserve policy and requested the Treasurer to report back at a future meeting.

10 CLOSED SESSION

- a) In accordance with section 239(2):
(b) personal matters about an identifiable individual including municipal or local board employees - *Senior of the Year Nomination, Staffing, Job Descriptions*

RESOLUTION-2025-059

Councillor Don McCabe made a motion that Council move into closed session.
Deputy Mayor Frank Nemcek seconded the motion.

Carried

11 RISE AND REPORT

The Clerk Administrator advised that a closed session meeting was held and the following was reported:

- Minutes of January 9th and 23, 2025 were approved as presented
- Council requested to discuss nominations for Senior of the Year at the next meeting
- Staff were directed to proceed with a PARC member replacement
- Council received and filed information on the upcoming Office Assistant position and other staffing matters

12 BY-LAW CONFIRMING PROCEEDINGS

- a) By-law 9 of 2025

RESOLUTION-2025-060

Councillor Jenny Redick made a motion that By-law 9 of 2025 be read a first, second and third time and finally passed this 13th day of February, 2025
Deputy Mayor Frank Nemcek seconded the motion.

Carried

13 ADJOURNMENT

The meeting was adjourned at 5:30 p.m.

Clerk-Administrator

Mayor