



# MINUTES

## Council Meeting

4:30 PM - Thursday, January 9, 2025  
Municipal Office

The Council of the Municipality of Brooke-Alvinston was called to order on Thursday, January 9, 2025, at 4:30 PM, in the Municipal Office, with the following members present:

**Council Present:** Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Don McCabe, and Councillor Jenny Redick

**Staff Present:** Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Public Works Superintendent Jamie Butler, Parks & Recreation Manager Greg Thornicroft, Fire Chief Steve Knight, and Drainage Superintendent David Moores

**Regrets:** Councillor Sanders

### 1 CALL TO ORDER

The Mayor called the meeting to order at 4:30 p.m.

### 2 DISCLOSURE OF PECUNIARY INTEREST

The Mayor requested that any pecuniary interests be disclosed at the appropriate time during the meeting.

### 3 MINUTES

a) Regular Council Meeting Minutes of December 12, 2024

#### **RESOLUTION-2025-001**

Councillor Jenny Redick made a motion that the minutes of December 12, 2024 be approved as presented without error or omission. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

### 4 BUSINESS ARISING FROM THE MINUTES

### 5 DELEGATIONS & TIMED EVENTS

a) Court of Revision - Watt Drain 2003 Branch A

There were no assessed owners present.

#### **RESOLUTION-2025-002**

Councillor Jenny Redick made a motion that the Court of Revision on the Watt Drain 2003 Branch A be opened. Councillor Don McCabe seconded the motion.

**Carried**

#### **RESOLUTION-2025-003**

Deputy Mayor Frank Nemcek made a motion that the assessment schedule for the Watt Drain 2003 Branch A be approved. Councillor Don McCabe seconded the motion.

**Carried**

**RESOLUTION-2025-004**

Councillor Jenny Redick made a motion that the Court of Revision on the Watt Drain 2003 Branch A be adjourned. Councillor Don McCabe seconded the motion.

**Carried**

**6 CORRESPONDENCE**

- a) Municipal Correspondence

**RESOLUTION-2025-005**

Councillor Jenny Redick made a motion that the circulated correspondence be received and filed. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

- b) Township of Puslinch - Aggregates

**RESOLUTION-2025-006**

Councillor Don McCabe made a motion that the Municipality of Brooke-Alvinston supports the request from the Township of Puslinch to call on the provincial government to adopt reforms that prioritize the needs and fairness of municipal taxpayers and to ensure that the aggregate sector contributes its fair share to the province's tax base. Councillor Jenny Redick seconded the motion.

**Carried**

- c) Municipality of Kincardine - Property Tax Implications

**RESOLUTION-2025-007**

Deputy Mayor Frank Nemcek made a motion that the Municipality of Brooke-Alvinston supports the request from the Municipality of Kincardine to call on the Province to undertake an immediate review and update the property tax assessment model for Ontario's nuclear generation facilities and other properties within the electricity industry. Councillor Don McCabe seconded the motion.

**Carried**

- d) Ontario Women's Caucus - MPP Michael Mantha

**RESOLUTION-2025-008**

Councillor Don McCabe made a motion that the request from the Ontario Women's Caucus be received and filed. Councillor Jenny Redick seconded the motion.

**Carried**

**7 STAFF REPORTS**

- a) **Drainage Superintendent's Report** - Drain Maintenance Requests

**RESOLUTION-2025-009**

Deputy Mayor Frank Nemcek made a motion that staff forward requests for the Elliott Tait and McLachlan Drains to the Drainage Superintendent with the power to act. Councillor Don McCabe seconded the motion.

**Carried**

- b) **Clerk Administrator's Report:** Tree Program - 2025

**RESOLUTION-2025-010**

Councillor Jenny Redick made a motion that the Municipality participate in the 2025 large stock tree program offered through SCRCA and subsidize the costs of the trees ordered by \$2 each. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

- c) **Clerk Administrator's Report:** Municipal Health & Safety Policy 2025

**RESOLUTION-2025-011**

Councillor Jenny Redick made a motion that the Council of the Municipality of Brooke-Alvinston approve the Health & Safety Statement for 2025. Councillor Don McCabe seconded the motion.

**Carried**

- d) **Clerk Administrator's Report:** 2025 Conferences

**RESOLUTION-2025-012**

Councillor Jenny Redick made a motion that this report be received and filed and that if not already, Council members note the conferences they will be attending in 2025. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

- e) **Clerk Administrator's Report:** Council Conference Policy

**RESOLUTION-2025-013**

Councillor Jenny Redick made a motion that the attached policy be approved. Councillor Don McCabe seconded the motion.

**Carried**

- f) **Treasurer's Report:** Accounts Payable Listing - December 2024

**RESOLUTION-2025-014**

Councillor Jenny Redick made a motion that Council receive and file the Accounts Payable Listing for December 2024. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

- g) **Clerk Administrator's Report:** Transfer Payment Agreement - Fire Protection Grant

**RESOLUTION-2025-015**

Councillor Don McCabe made a motion that Council authorize the Mayor and Clerk to sign the attached under Authorizing By-law 4 of 2025. Councillor Jenny Redick seconded the motion.

**Carried**

- h) **Treasurer's Report:** Year-to-Date (to December 31) Budget to Actual Comparisons

**RESOLUTION-2025-016**

Councillor Jenny Redick made a motion that Council receive and file Year-to-date (to December 31) Budget to Actual Comparisons. Councillor Don McCabe seconded the motion.

**Carried**

## **8 BY-LAWS**

- a) By-law Number 1 of 2025: Interim Tax Levies

### **RESOLUTION-2025-017**

Councillor Jenny Redick made a motion that By-law 1 of 2025 be read a first, second and third time and finally passed this 9th, day of January, 2025 Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

- b) By-law Number 2 of 2025: Penalty By-law

### **RESOLUTION-2025-018**

Councillor Jenny Redick made a motion that By-law 2 of 2025 be read a first, second and third time and finally passed this 9th day of January, 2025 Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

- c) By-law Number 3 of 2025: Borrowing By-law

### **RESOLUTION-2025-019**

Councillor Don McCabe made a motion that By-law 3 of 2025 be read a first, second and third time and finally passed this 9th day of January, 2025. Councillor Jenny Redick seconded the motion.

**Carried**

- d) By-law Number 4 of 2024: Agreement - Fire Safety Grant

### **RESOLUTION-2025-020**

Councillor Don McCabe made a motion that By-law 4 of 2025 be read a first, second and third time and finally passed this 9th day of January, 2025. Councillor Jenny Redick seconded the motion.

**Carried**

## **9 NEW BUSINESS**

- a) The Mayor thanked Councillor Redick for her initiative of submitting the Hockeyville bid for 2025 and requested that a report be brought back to Council outlining Council as a whole be on a Committee to promote and speak on the bid for the Municipality.
- b) A report was requested by the Mayor on appointments for the 2025 year. If Council members are interested in other Committees, they should speak to the Mayor.
- c) The Mayor noted that he and Councillor McCabe have received confirmation of a meeting with the Ministry of Rural Affairs at the ROMA Conference. A motion was discussed on requesting funds from other municipalities that have residents that utilize the BAICCC.

### **RESOLUTION-2025-021**

Deputy Mayor Frank Nemcek made a motion that the Clerk Administrator be directed to draft a letter to the Townships of Dawn-Euphemia, Enniskillen and Adelaide Metcalfe requesting funds towards the operation of the facility. Councillor Jenny Redick seconded the motion.

**Carried**

- d) A preliminary budget meeting for 2025 was set for January 23, 2025 at 3:30 p.m..
- e) Staff were requested to send a congratulatory card to Sonny from Clover Farm for her many years of service to the community.
- f) Councillor Nemcek noted a wrap up meeting for the Christmas Celebration Committee was recently held and asked for any feedback from the event.

## 10 CLOSED SESSION

- a) In accordance with section 239(2):  
(b) personal matters about an identifiable individual including municipal or local board employees - *Service Club Liaison resignation*
- b) In accordance with section 239(2):  
(b) personal matters about an identifiable individual including municipal or local board employees - *PARC Vacancy*
- c) In accordance with section 239(2):  
(b) personal matters about an identifiable individual, including municipal or local board employees - *Committee of Adjustment Vacancy*
- d) In accordance with section 239(2):  
(b) personal matters about an identifiable individual including municipal or local board employees - *Candidates for Deputy Treasurer and Road Labourer*
- e) In accordance with section 239(2):  
(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality

### **RESOLUTION-2025-022**

Councillor Jenny Redick made a motion that Council move into a closed session meeting as outlined. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

## 11 RISE AND REPORT

- a) A closed session meeting was held under section 239 of the Municipal Act. It was reported out that:
  - i) the closed session meeting minutes of December 12, 2024 were approved
  - ii) that Christa Sawyer be appointed to the Committee of Adjustment effective February 1, 2025
  - iii) that Council acknowledge the report on the PARC vacancy and candidates for employment and that staff be directed to proceed as discussed in closed session.

## 12 BY-LAW CONFIRMING PROCEEDINGS

- a) By-law Number 5 of 2025: Confirming By-law

### **RESOLUTION-2025-023**

Councillor Jenny Redick made a motion that By-law 5 of 2025 be read a first, second and third time and finally passed this 9th day of January, 2025. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

## 13 ADJOURNMENT

Councillor Redick made a motion to adjourn the meeting at 5:25 p.m.

---

Clerk-Administrator

---

Mayor