



# AGENDA

## Council Meeting

4:30 PM - Thursday, January 9, 2025  
Municipal Office

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## 9. NEW BUSINESS

## 10. CLOSED SESSION

10.1.	In accordance with section 239(2): (b) personal matters about an identifiable individual including municipal or local board employees - <i>Service Club Liaison resignation</i>	
10.2.	In accordance with section 239(2): (b) personal matters about an identifiable individual including municipal or local board employees - <i>PARC Vacancy</i>	
10.3.	In accordance with section 239(2): (b) personal matters about an identifiable individual, including municipal or local board employees - <i>Committee of Adjustment Vacancy</i>	
10.4.	In accordance with section 239(2): (b) personal matters about an identifiable individual including municipal or local board employees - <i>Candidates for Deputy Treasurer and Road Labourer</i>	
10.5.	In accordance with section 239(2): (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality	

## 11. RISE AND REPORT

## 12. BY-LAW CONFIRMING PROCEEDINGS

12.1.	By-law Number 4 of 2025: Confirming By-law	
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## 13. ADJOURNMENT



# MINUTES

## Council Meeting

4:30 PM - Thursday, December 12, 2024  
Municipal Office

The Council of the Municipality of Brooke-Alvinston was called to order on Thursday, December 12, 2024, at 4:30 PM, in the Municipal Office, with the following members present:

**Council Present:** Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Craig Sanders, Councillor Don McCabe, and Councillor Jenny Redick

**Staff Present:** Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Fire Chief Steve Knight, Drainage Superintendent David Moores, Parks & Recreation Manager Greg Thornicroft, and Public Works Superintendent Jamie Butler

**Regrets:**

### 1 CALL TO ORDER

The Mayor called the meeting to order at 4:30 p.m..

### 2 DISCLOSURE OF PECUNIARY INTEREST

The Mayor requested that any pecuniary interests be declared at the appropriate time.

### 3 MINUTES

a) Regular Council Meeting Minutes of November 28, 2024

#### RESOLUTION-2024-421

Councillor Craig Sanders made a motion that the minutes of November 28, 2024 be approved as presented without error or omission. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

### 4 BUSINESS ARISING FROM THE MINUTES

### 5 DELEGATIONS & TIMED EVENTS

a) Watt Drain 2003 Branch A - Consideration Meeting

Assessed Owners Present: Brad Goss

#### RESOLUTION-2024-422

Councillor Jenny Redick made a motion that the meeting to consider the Watt Drain be opened. Councillor Craig Sanders seconded the motion.

**Carried**

#### RESOLUTION-2024-423

Councillor Don McCabe made a motion that the Engineer's Report on the Watt Drain dated October 22, 2024 be adopted. Councillor Craig Sanders seconded the motion.

**Carried**

#### RESOLUTION-2024-424

Councillor Jenny Redick made a motion that the Consideration meeting on the Watt Drain be adjourned. Councillor Don McCabe seconded the motion.

**Carried**

- b) Application for Rezoning Amendment - Tizzard / Kucera

Assessed Owners present: Kevin & Lisa Tizzard, Dan & Patti Kettlewell, Henry & Marilyn Vendenberghe. County Planner Johan Chandy and Chief Building Official Corinne Nauta were in attendance.

**RESOLUTION-2024-425**

Councillor Jenny Redick made a motion that the meeting to discuss the zoning amendment submitted by Kevin & Lias Tizzard for property on Railroad Line be opened. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

- c) The Mayor advised that a decision would be made on the application at the By-law portion of the meeting.

## 6 CORRESPONDENCE

- a) Municipal Correspondence

**RESOLUTION-2024-426**

Deputy Mayor Frank Nemcek made a motion that the circulated correspondence be received and filed. Councillor Craig Sanders seconded the motion.

**Carried**

- b) Correspondence Requiring Action

**RESOLUTION-2024-427**

Deputy Mayor Frank Nemcek made a motion that a donation of \$150 plus the costs associated for the Leonard McNeil keep trophy be provided to the Lambton Plowman's Association for 2025. Councillor Craig Sanders seconded the motion.

**Carried**

## 7 STAFF REPORTS

- a) **Drainage Superintendent's Report:**

6-7 Concession Drain Lots 13-15

**RESOLUTION-2024-428**

Councillor Craig Sanders made a motion that the low tender received from Bruce Poland and Sons in that amount of \$85,437.83 for work on the 6-7 Concession Drain (Lots 13-15) be accepted. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

**RESOLUTION-2024-429**

Councillor Don McCabe made a motion that the low tender submitted by McNally Excavating in the amount of \$18,984 for work on the Weidman Drain be accepted. Councillor Jenny Redick seconded the motion.

**Carried**

- b) **Clerk Administrator's Report:** 2024 Emergency Response Plan & Program Update

**RESOLUTION-2024-430**

Councillor Jenny Redick made a motion that the report be received for information. Councillor Craig Sanders seconded the motion.

**Carried**

- c) **Treasurer's Report:** Accounts Payable Listing - November 2024

**RESOLUTION-2024-431**

Deputy Mayor Frank Nemcek made a motion that Council receive and file the Accounts Payable Listing for November 2024. Councillor Jenny Redick seconded the motion.

**Carried**

- d) **Public Works Superintendent's Report:** Accessible Parking Inquiry - Pharmacy

**RESOLUTION-2024-432**

Councillor Don McCabe made a motion that Council receive and file the presented report for information. Councillor Craig Sanders seconded the motion.

**Carried**

- e) **Public Works Superintendent's Report:** Drainage Improvements at Fair Grounds

**RESOLUTION-2024-433**

Councillor Jenny Redick made a motion that Council receive and file this report for information. Councillor Craig Sanders seconded the motion.

**Carried**

- f) **Public Works Superintendent's Report:** Structure 25 Replacement

**RESOLUTION-2024-434**

Councillor Craig Sanders made a motion that Council authorize the tendering process for bridge and culvert repair in advance of the 2025 municipal budget adoption. Councillor Don McCabe seconded the motion.

**Carried**

- g) **Clerk Administrator's Report:** Committee of Adjustment Vacancy

**RESOLUTION-2024-435**

Councillor Craig Sanders made a motion that an advertisement be prepared requesting applicants to fill the vacant position on the Committee of Adjustment effective February 2025 with a closing date of January 3, 2025; and that the Clerk Administrator and two members of the County of Lambton Planning Department interview the qualified candidates; and that a recommendation for a new member be discussed at the January 9, 2025 regular session of Council. Councillor Jenny Redick seconded the motion.

**Carried**

- h) **Clerk Administrator's Report:** Site Plan Fees - Major

**RESOLUTION-2024-436**

Councillor Craig Sanders made a motion that the fee of \$1,200 be incorporated into Schedule F - Planning and Development Fees for Site Plan - Major Projects Councillor Don McCabe seconded the motion.

**Carried**

- i) **Clerk Administrator's Report:** Killer Bees Building Permit Invoice

**RESOLUTION-2024-437**

Councillor Craig Sanders made a motion that the invoice for the Building Permit for the Alvinston Killer Bee Hockey Club (AKBHC) in the amount of \$1,950 plus interest be waived. Councillor Jenny Redick seconded the motion.

**Carried**

- j) **Clerk Administrator's Report:** Fees for wind turbines

**RESOLUTION-2024-438**

Deputy Mayor Frank Nemcek made a motion that the wind turbine fee be increased in the municipal fees by-law to:

\$18,500 / turbine < 1MW

\$22,375 / turbine > 1MW. Councillor Craig Sanders seconded the motion.

**Carried**

## 8 BY-LAWS

- a) Third and Final reading of the Saunders Drain (42 of 2024)

**RESOLUTION-2024-439**

Councillor Jenny Redick made a motion that By-law 42 of 2024 receive third and final reading. Councillor Craig Sanders seconded the motion.

**Carried**

- b) Fees By-law

**RESOLUTION-2024-440**

Councillor Jenny Redick made a motion that the Fees By-law, By-law 53 of 2024 be read a first, second and third time and finally passed this 12th day of December, 2024. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

- c) Tizzard Rezoning

**RESOLUTION-2024-441**

Councillor Don McCabe made a motion that By-law 54 of 2024 be read a first, second and third time and finally passed this 12th day of December, 2024. Councillor Craig Sanders seconded the motion.

**Carried**

- d) Watt Drain 2003 Branch A

**RESOLUTION-2024-442**

Councillor Jenny Redick made a motion That By-law 55 of 2024 be read a first and second time. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

## 9 NEW BUSINESS

- a) The Treasurer announced that the municipal insurance increase and Selectpath group benefits will both be approximately 5%.

- b) Sewer & Water Services: 3277 Nauvoo Road

**RESOLUTION-2024-443**

Councillor Craig Sanders made a motion that Ken Graham (Black Creek Engineering) be appointed to investigate, Councillor Jenny Redick seconded

the motion.

**Carried**

- c) Christmas Celebration  
Councillor Nemcek noted the Christmas Celebration planned for Alvinston on December 14th
- d) SCRCA  
Councillor McCabe noted updates from the recent SCRCA meeting
- e) Conferences

**RESOLUTION-2024-444**

Deputy Mayor Frank Nemcek made a motion that the Clerk Administrator prepare a draft policy for Councillor Conference attendance. Councillor Craig Sanders seconded the motion.

**Carried**

**10 CLOSED SESSION**

- a) Section 239 (2)(k) A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board

Section 239 (2)(b) personal matters about an identifiable individual, including municipal or local board employees

**11 RISE AND REPORT**

The Clerk was asked to Rise and Report. She reported that a closed session was held in accordance with the Municipal Act and the following was reported out:

- i) the closed session minutes of Nov. 28th were approved
- ii) Council accepted the resignation of Kent Gosnell, PW Department with regret
- iii) the work boot allowance for employees in the Roads and Parks & Recreation Department be increased to \$250 / year
- iv) that the Payment in Lieu fee for consent applications in the industrial / commercial zone be amended to \$2500
- v) that the report on employee grid moves be received and filed.

**12 BY-LAW CONFIRMING PROCEEDINGS**

- a) Confirming By-law

**RESOLUTION-2024-445**

Councillor Jenny Redick made a motion that By-law 56 of 2024 be read a first, second and third time and finally passed this 12th day of December 2024 Councillor Craig Sanders seconded the motion.

**Carried**

**13 ADJOURNMENT**

A motion was made to adjourn the meeting at 5:40 p.m..

\_\_\_\_\_  
Clerk-Administrator

\_\_\_\_\_  
Mayor



Watt Drain 2003 - Branch A  
 Municipality of Brooke-Alvinston  
 October 22, 2024

**Schedule of Assessment**

To incorporate a new drain profile for Branch A due to the location of Enbridge Pipelines in Lot 12, Concession 7.

Conc.	Lot or Part	Roll No.	Owner	Benefit	Outlet	Total
<b>Section 26: Utilities</b>						
			Enbridge Pipelines	9,670.00	0.00	9,670.00
			Total Benefit	9,670.00	0.00	9,670.00
			Total Outlet	0.00		
			<b>Total Assessment</b>	<b>\$9,670.00</b>		



**MUNICIPALITY OF BROOKE-ALVINSTON**

**NOTICE OF PASSING OF A ZONING BY-LAW AMENDMENT**

**TAKE NOTICE** that the Council of the Municipality of Brooke-Alvinston has passed By-law 54 of 2024 on the 12<sup>th</sup> of December, 2024 under Section 34 of the Planning Act, R.S.O. 1990, as amended.

**THE ZONING BY-LAW AMENDS** the Municipality of Brooke-Alvinston’s Comprehensive Zoning By-law 9 of 2013 by changing the zoning on lands described as Plan 8, Lot 7 and Concession 5, Part Lot 18, from the “Residential 1 (R1)” Zone to a site-specific “Residential-3 (4)” Zone. The proposed “R3(4)” Zoning would allow for future development of a multiple residential / townhouse dwelling project on the site. The zone exception would recognize the existing access property frontage of 15 metres.

**WHO CAN FILE AN APPEAL:**

Per Section 17(36) of the *Planning Act*, only the applicant, the owner of land to which the plan would apply, the Minister, or a specified person or public body that has an interest in the matter may appeal to the Tribunal against the decision of the approval authority. In particular, note that third parties may no longer file an appeal unless they are a “public body” or “specified person” defined in Section 1(1) of the *Planning Act*.

No person or public body shall be added as a party to the hearing of the appeal unless, before the amendment is adopted, the person or public body makes oral submissions at a public meeting or written submissions to the council or, in the opinion of the Ontario Land Tribunal, there are reasonable grounds to add the person or public body as a party.

**TAKE NOTICE THAT** an appeal to the Ontario Land Tribunal in respect to all or part of this Official Plan Amendment may be made by filing a notice of appeal with the Approval Authority either via the Ontario Land Tribunal e-file service (first-time users will need to register for a My Ontario Account) at <https://olt.gov.on.ca/e-file-service/> by selecting Municipality of Brooke-Alvinston as the Approval Authority or by mail, no later than 4:30 p.m. on January 2, 2024. The filing of an appeal after 4:30 p.m., in person or electronically, will be deemed to have been received the next business day. The appeal fee of \$1,100 can be paid online through e-file or by certified cheque/money order to the Minister of Finance, Province of Ontario. If you wish to appeal to the Ontario Land Tribunal (OLT) or request a fee reduction for an appeal, forms are available from the OLT website at [www.olt.gov.on.ca](http://www.olt.gov.on.ca). If the e-file portal is down, you can submit your appeal to [jdenkers@brookealvinston.com](mailto:jdenkers@brookealvinston.com)

**WHEN THE DECISION IS FINAL:**

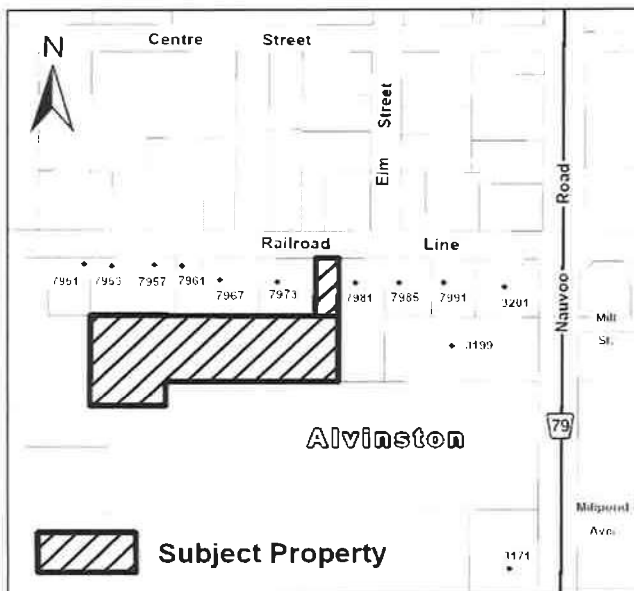
The decision of the County of Lambton is final if a Notice of Appeal is not received on or before the last day for filing a notice of appeal.

**THE KEY MAP** shows more particularly the lands affected.

**A COMPLETE COPY** of the By-law is available for inspection during regular office hours at the Municipal Office at 3236 River St, Alvinston, ON.

**DATED AT THE MUNICIPALITY OF BROOKE-ALVINSTON  
THIS 13<sup>th</sup> DAY OF DECEMBER 2024.**

**KEY MAP:**



Janet Denkers, Clerk Administrator  
3236 River Street  
P.O. Box 28  
Alvinston, ON N0N 1A0  
Phone: 519-898-2173

Email: [jdenkers@brookealvinston.com](mailto:jdenkers@brookealvinston.com)

**MINUTES****LAMBTON SENIORS' ADVISORY COMMITTEE**

Wyoming Administration Building (Committee Room #1)/ MS Team

Sept 17, 2024

Committee Representatives	
COL County Council	Councilor Dan Sageman
Municipality of Brooke-Alvinston	Jeannette Douglas
Township of Dawn-Euphemia	Heather Childs
Township of Enniskillen	Mary Lynne McCallum
Municipality of Lambton Shores	Bill Weber
Village of Oil Springs	Cathy Martin
Town of Petrolia	Sherry Hamilton
Town of Plympton-Wyoming	Maggie Eastman
Village of Point Edward	Lois Lafond
City of Sarnia	Vacant
Township of St. Clair	Avril Helps
Township of Warwick	Jodi Campbell
Navigating Senior Care Lambton	Arlene Patterson

Present: Bill Weber (Chair), Sherry Hamilton, Lois Lafond, Heather Childs, Jodi Campbell, Avril Helps, Nancy Wai (COL staff), Arlene Patterson, Cathy Martin, Dan Sageman, Heather Childs, Maggie Eastman, Mary Lynn McCallum (Vice-Chair)

Regrets: Jeannette Douglas, Matthew Butler

1. Welcome/Call to Order/Land Acknowledgement

B. Weber called the meeting to order at 9:01 a.m.

B. Weber read the County of Lambton land acknowledgement statement.

## 2. Approval of the Agenda/Additions

### Addition of Senior's Games Presentation

Carried.

#### 2.1 Presentation from Ernie Morenz of the Senior's Games.

Ernie Morenz: Representing the largest, active Port Franks community seniors group (n=265); Ernie was involved in Seniors Games 55+ for the last number of years; This past spring, Ernie formed a planning group in Lambton County and is in need of more support.

The group is looking at hosting 3-4 games next spring: Point Edward (cribbage); Petrolia (euchre); Arkona (bid euchre); Port Franks (bridge, pepper, bid euchre)

The benefits of being involved are to keep the brain active and maintain health.

2025 will be the year of Summer Games; ideally, each district hosts events within their area; and then participants can advance on to the regionals.

**Request: Ask members to go back to each community to secure more volunteers, and to maybe host an event in one of the municipal facilities (rent-free). Hosting events for free will offset the costs and enable hosts to offer a low-cost meal. Ernie provided Senior Games Association 55+ games flyer and volunteer outline to all. Please contact Ernie Morenz at 519-243-1797 for information or to register a municipality**

[www.osga55plus.ca](http://www.osga55plus.ca)

**ACTION: Flyers to be distributed to those who were not attending meeting in-person and who sent regrets**

## 3. Approval of the Minutes from May 28, 2024

#2 (Heather C. /Arlene P.): That the minutes May 28, 2024, be approved as presented.

Carried.

## 4. Business Arising from the Last Meeting

### 4.1 Update on action items from the May 28 SAC meeting.

i) Lambton Seniors Advisory Committee Municipal Council  
Presentation – Review Slideshow

Slideshow presentation comments – overall, was well done

Dan S- Formatting will need to be fixed as it bleeds on the edge of the slideshow. In addition, the speaking notes are vast.

Bill W - Council presentations are generally under 10 minutes

Sherry H -content looks good; speaking notes are very thorough and that's important, especially the description and history of the committee

Bill W -How do members want to approach municipalities? Timing by end of November, if possible

Sherry H - Before budget deliberations, the sooner the better

Bill W-Vacant spot for City of Sarnia rep; Matt has followed up with the city and since there was only one applicant, they've been asked to go back and find another representative

All - Members would be most comfortable to co-present with Mary Lynne or Bill

Bill W- Virtual meetings are attended by a lot of people and viewed by a lot, so there would be good promotion of the committee

Arlene P-Are we asking for any funding?

Bill W: We are a committee of County, so any dollars would flow through the County

Motion: Ask Matt to coordinate an effort to meet/schedule with each of the 11 Councils through to the end of November (10 minute presentation)

Moved by Sherry H, seconded by Maggie E

Carried

**ACTION: Matt to coordinate scheduling of minimum 2 presenters/council across the 11 municipalities, using a formal approach and the resources are already available to share**

All members are encouraged to attend each other's council meetings to show support

**ACTION: Matt to share schedule and locations of all confirmed meetings with Committee members**

ii) Review Event Set-up – Tablecloth and Pull-up banner.

All were pleased with the tabletop pull-up banner and 6-foot tablecloth

Sherry H: If we have a mechanism to obtain information from our seniors to bring forward to Councils, this can be incorporated into the respective Council presentations.

Posters from the library kiosks are available for members to take and use

**ACTION: Contact Matt to borrow the tabletop pull-up banner and tablecloth for any community presentation/event**

## 5. New Business

### 5.1 Review of Terms of Reference.

Nancy W. – Confirmed new term of Committee begins Feb 2025.

If members are interested in continuing for the next term, the renewal process would need to start with each Council. If members are not interested in continuing, Councils will need to be notified to recruit a new member.

**ACTION: Members to contact Matt if they're NOT interested in renewing Council representation on Committee; all other members who are interested will still need their memberships re-affirmed by their respective Councils**

Arlene P – I'm representing Navigating Senior Care Lambton and wondering what more I can do. I've been advocating and doing this work for 30+ years

Maggie E - It's critical to be more active and advocate more; how do we address the critical issues affecting residents, like discharges without home care, lack of coordination and service discontinuation.

Arlene P/Maggie E - Many gaps in the system are due to not following legislation, rules and health practice.

Bill W - Senior Advisory Committee will support members who are meeting with Health Care Administrators to advocate for health care

Maggie E - to provide a brief summary to Matt regarding her meeting with Bluewater Health Administration about the experience that a family member had

Heather C – Suggested asking health care providers to please document in the medical file that the patient has expressed that they are not safe going home (in the absence of adequate discharge planning)

Arlene P – Suggested using a notebook to document every interaction that people have with the health care system so that it serves as a way to record information and to hold health care practitioners accountable

Maggie E - Concern for those people who have no supports, who have no knowledge of how to use the system and doesn't know how to advocate for themselves; seniors need to be taught how to know their rights

## 6. Standing Items

### 6.1 Committee roundtable

Sherry H. – At the Petrolia Town meeting it feels that the municipality is deferring to the County for the responsibility of seniors through the Seniors Advisory Committee. Vacant municipal properties could be used for seniors' services/social services for the community. This could be an opportunity in the future.

Members have brought forth transportation issues with their municipalities. Requests would need to be submitted as a prepared package and be approved through budget deliberations.

## 7. Next steps/Action Items

Next meeting scheduled for November 26th at 9:00 a.m. (virtual MS Teams)

## 8. Adjournment

*Lois L. and Jodi C. move to adjourn.*

B. Weber adjourned the meeting at 10:12 a.m.

## Minutes

### Community Safety and Well-Being Committee (CSWB)

#### Leadership Group Meeting Minutes

**November 27, 2024 Administrative Building, Committee Room 1**

**Present:** Brian White, Rick Cousins, Craig MacKenzie, Jennifer Vansteenkiste, Jordan Banninga, Michelle Bloomfield, Valerie Colasanti, Nadine Neve, Chris Avery, Stephanie Ferrera, Leo Murphy, Kevin Churchill

**Regrets:** Darlene Morin, Ian Hanney, Jeff Baranek, Jill Johns, Myles Vanni, Erica Vanroboys, Chad Jacobs, Mark Houghton, Lisa Demers, Kim Bressette, Daniel Miskokomon, Murray Bressette, Carrie Gavigan, Gary Girardi, Jamie Maness

**Also present:** Anita Trusler

#### **1. Land Acknowledgement/Roundtable Introductions**

Chair, Brian White called the meeting to order at 2:05 p.m.

#### **2. 2.1 Community Presentation/Delegation *Community Health Integrated Care (CHIC) Anita Trusler, Crisis System Navigation Program Manager, Lambton EMS***

Anita gave the group an overview of the CHIC Program and shared its early successes. The program pairs a Lambton Paramedic with an Addictions and Mental Health worker, who can respond to lower acuity calls. 80% of those seen by the CHIC Team are homeless. Services to date have been mostly focused in Sarnia however the team can support the County as well.

#### **2.2 Situation Table Update *Anita Trusler, Crisis System Navigation Program Manager, Lambton EMS***

Anita reported back to the group the definition, the purpose and the recommendations advised for a new (or revived) Situation Table. Anita and Kevin will discuss the best model and report back to the group. There had been a situation table in the past in Lambton however most cases involved mental health and housing/homelessness so CMHA was often the lead agency. There were also challenges identified in creating a new Situation table that were discussed.

#### **3. Action Tables *Intimate Partner Violence Update***

Jennifer Vansteenkiste, Executive Director, Sarnia Lambton's Women's Interval Home reported on the IPV Action Table and the need for further funding and support as it is not sustainable as is. This work cannot be done by volunteers and utilizing staff time is not feasible. Grants have been applied for, awaiting those results. The group discussed its availability to advocate but not to fund.

#### **4. Administrative Updates**

A draft report to Lambton County Council has been drafted by the Social Services Division and Lambton Public Health and will be sent once completed.



**5. Priority Pillars Updates (Leads)**

These updates will be incorporated into the report to Council. Leo M stated that CAD events are up for Sarnia Police and are at capacity. Chris A and Leo M will work together to compile their data for the report.

**6. CSWB Communication – Update and Next Steps**

Report to County Council to be prepared and shared when complete, most likely at the April Committee meeting.

**7. Discussion Re: Dedicated Resources for CSWB**

Group discussed how delegation requests at conferences can be utilized to seek funding and administrative supports for this group. No funding has been allocated for this committee. Kevin Churchill offered to draft a briefing request for the upcoming ROMA conference. He will advise if the request is accepted.

**8. 2025 Quarterly Meeting Schedule and Hosts**

Meetings will be kept quarterly, on the last Wednesday of the month, in rotating locations and with a virtual option.

**9. Other**

N/A

**10. Next Meetings – Potential Agenda Items**

Paula will set up quarterly meetings for 2025 and send to the group.

Ontario Police  
Provincial  
Police

Police  
provinciale  
de l'Ontario

**Municipal Policing Bureau**  
**Bureau des services policiers des municipalités**

777 Memorial Ave.  
Orillia ON L3V 7V3

777, avenue Memorial  
Orillia ON L3V 7V3

Tel: 705 329-6140  
Fax: 705 330-4191

Tél. : 705 329-6140  
Télec.: 705 330-4191

File Reference:

612-20

December 19, 2024

Dear Mayor/Reeve/CAO/Treasurer,

Further to the letter sent to you by the Solicitor General on November 29, 2024, please find attached your revised OPP municipal policing 2025 Annual Billing Statement package.

As per the amended Ontario Regulation 413/23, a discount has been applied to the 2023 year-end reconciliation statement that includes both a 44 per cent discount on reconciled overtime costs as well as a 3.75 per cent discount on total 2023 reconciled costs (after the discount on overtime is applied). Additionally, a 10 per cent discount has been applied to the total 2025 estimated costs.

The Municipal Policing Bureau will be hosting rescheduled webinar information sessions on Wednesday, January 15, 2025 at 2:00 p.m. and on Friday, January 17, 2025 at 9:00 a.m. E-mail invitations will be forwarded to your municipality. The webinar content will be the same on both dates, please accept the invitation for the date that works best for your schedule.

If you have questions about the Annual Billing Statement, please e-mail [OPP.MPB.Financial.Services.Unit@OPP.ca](mailto:OPP.MPB.Financial.Services.Unit@OPP.ca).

Yours truly,



S.B. (Steve) Ridout  
Superintendent  
Commander - Municipal Policing Bureau

**OPP 2025 Annual Billing Statement - Revised****Brooke-Alvinston M**

Estimated costs for the period January 1 to December 31, 2025

Please refer to [www.opp.ca](http://www.opp.ca) for 2025 Municipal Policing Billing General Information summary for further details.

			<b>Cost per Property \$</b>	<b>Total Cost \$</b>
<b>Base Service</b>	<b>Property Counts</b>			
	Household	1,060		
	Commercial and Industrial	59		
	<b>Total Properties</b>	<b>1,119</b>	189.44	211,978
<b>Calls for Service</b>	(see summaries)			
	Total all municipalities	209,489,870		
	Municipal portion	0.0887%	166.05	185,810
<b>Overtime</b>	(see notes)		17.66	19,759
<b>Contract Enhancements</b>	(see summary)		11.61	12,990
<b>Prisoner Transportation</b>	(per property cost)		1.67	1,869
<b>Accommodation/Cleaning Services</b>	(per property cost)		5.70	6,378
<b>Total 2025 Estimated Cost</b>			<b>392.12</b>	<b>438,784</b>
<b>10% Discount on 2025 Estimated Costs</b>			(39.21)	(43,878)
<b>Total 2025 Estimated Cost After Discount</b>			<b>352.91</b>	<b>394,906</b>
<b>2023 Year-End Adjustment</b>	(see summary)			2,597
<b>Revised Grand Total Billing for 2025</b>				<b>397,502</b>
<b>Revised 2025 Monthly Billing Amount</b>				<b>33,125</b>

**Notes**

A 10% Discount has been applied to the grand total of all 2025 estimated costs. The 2023 Year-End Adjustment also includes discounts applied to 2023 reconciled costs (44% on OT and 3.75% on total reconciled costs), see 2023 reconciled statement page for more information.

Discrepancies were discovered during an audit of grant-related invoicing. This would result in a credit to the Lambton Group Police Service Board, in the amount of \$161,519.97, however, the Police Service Board no longer exists as a result of the implementation of the CSPA. This credit is scheduled to be issued in January of 2025. Please advise the OPP Municipal Policing Bureau Financial Services Unit at your earliest convenience how the member municipalities of the former Lambton Group wish to apply this credit. The credit cannot be issued until we receive this information. To apply this credit to account balances once the credit has been issued, please contact Ontario Shared Services (OSS) directly.

## OPP 2025 Annual Billing Statement

### Brooke-Alvinston M

Estimated costs for the period January 1 to December 31, 2025

#### Notes to Annual Billing Statement

- 1) Municipal Base Services and Calls for Service Costs - The costs allocated to municipalities are determined based on the costs assigned to detachment staff performing municipal policing activities across the province. A statistical analysis of activity in detachments is used to determine the municipal policing workload allocation of all detachment-based staff as well as the allocation of the municipal workload between base services and calls for service activity. For 2025 billing purposes the allocation of the municipal workload in detachments has been calculated to be 50.7 % Base Services and 49.3 % Calls for Service. The total 2025 Base Services and Calls for Service cost calculation is detailed on the Base Services and Calls for Service Cost Summary included in the municipal billing package.
- 2) Base Services - The cost to each municipality is determined by the number of properties in the municipality and the standard province-wide average cost per property of \$189.44 estimated for 2025. The number of municipal properties is determined based on MPAC data. The calculation of the standard province-wide base cost per property is detailed on Base Services and Calls for Service Cost Summary included in the municipal billing package.
- 3) Calls for Service - The municipality's Calls for Service cost is a proportionate share of the total cost of municipal calls for service costs calculated for the province. A municipality's proportionate share of the costs is based on weighted time standards applied to the historical billable calls for service. The municipality's total weighted time is calculated as a percentage of the total of all municipalities.
- 4) Overtime - Municipalities are billed for overtime resulting from occurrences in their geographic area and a portion of overtime that is not linked specifically to a municipality, such as training. Municipalities are not charged for overtime identified as a provincial responsibility. The overtime activity for the calendar years 2020, 2021, 2022, and 2023 has been analyzed and averaged to estimate the 2025 costs. The costs incorporate the estimated 2025 salary rates and a discount to reflect overtime paid as time in lieu. The overtime costs incurred in servicing detachments for shift shortages have been allocated on a per property basis based on straight time. Please be advised that these costs will be reconciled to actual 2025 hours and salary rates and included in the 2027 Annual Billing Statement.
- 5) Court Security and Prisoner Transportation (CSPT) - Municipalities with court security responsibilities in local courthouses are billed court security costs based on the cost of the staff required to provide designated court security activities. Prisoner transportation costs are charged to all municipalities based on the standard province-wide per property cost. The 2025 costs have been estimated based on the 2023 activity levels. These costs will be reconciled to the actual cost of service required in 2025.  
  
There was no information available about the status of 2025 Court Security Prisoner Transportation Grant Program at the time of the Annual Billing Statement preparation.
- 6) Year-end Adjustment - The 2023 adjustment accounts for the difference between the amount billed based on the estimated cost in the Annual Billing Statement and the reconciled cost in the Year-end Summary. The most significant year-end adjustments are resulting from the cost of actual versus estimated municipal requirements for overtime, contract enhancements and court security.

## OPP 2025 Estimated Base Services and Calls for Service Cost Summary

Estimated Costs for the period January 1, 2025 to December 31, 2025

Salaries and Benefits	Positions	Base	Total Base Services and Calls for Service		Base Services	Calls for Service
			FTE	%	\$/FTE	\$
<b>Uniform Members</b>	<b>Note 1</b>					
Inspector	26.56	100.0	187,318	4,975,177	4,975,177	-
Staff Sergeant-Detachment Commander	8.60	100.0	156,717	1,347,770	1,347,770	-
Staff Sergeant	38.53	100.0	168,657	6,498,335	6,498,335	-
Sergeant	226.23	50.7	143,480	32,459,478	16,460,024	15,999,454
Constable	1,618.15	50.7	120,835	195,529,705	99,147,813	96,381,892
Part-Time Constable	11.97	50.7	91,572	1,096,112	555,839	540,272
<b>Total Uniform Salaries</b>	<b>1,930.04</b>			<b>241,906,577</b>	<b>128,984,959</b>	<b>112,921,618</b>
Statutory Holiday Payout			6,207	11,906,411	6,262,929	5,643,483
Shift Premiums			1,129	2,095,821	1,062,740	1,033,081
Uniform Benefits - Inspector			29.47%	1,466,114	1,466,114	-
Uniform Benefits - Full-Time Salaries			36.38%	85,791,541	44,909,750	40,881,790
Uniform Benefits - Part-Time Salaries			18.75%	205,571	104,245	101,326
<b>Total Uniform Salaries &amp; Benefits</b>				<b>343,372,035</b>	<b>182,790,737</b>	<b>160,581,298</b>
<b>Detachment Civilian Members</b>	<b>Note 1</b>					
Detachment Administrative Clerk	164.29	50.7	75,342	12,377,949	6,276,748	6,101,201
Detachment Operations Clerk	3.41	50.7	69,798	238,011	120,750	117,260
Detachment Clerk - Typist	1.74	50.7	62,349	108,488	54,867	53,620
Court Officer - Administration	28.73	50.7	92,124	2,646,719	1,342,245	1,304,474
Crimestoppers Co-ordinator	0.89	50.7	73,240	65,184	32,958	32,226
Cadet	1.62	50.7	51,219	82,974	41,999	40,975
<b>Total Detachment Civilian Salaries</b>	<b>200.68</b>			<b>15,519,324</b>	<b>7,869,568</b>	<b>7,649,757</b>
Civilian Benefits - Full-Time Salaries			36.13%	5,606,608	2,843,009	2,763,599
<b>Total Detachment Civilian Salaries &amp; Benefits</b>				<b>21,125,933</b>	<b>10,712,577</b>	<b>10,413,355</b>
<b>Support Costs - Salaries and Benefits</b>	<b>Note 2</b>					
Communication Operators			6,682	12,896,527	6,782,230	6,114,297
Prisoner Guards			2,061	3,977,812	2,091,915	1,885,897
Operational Support			7,119	13,739,955	7,225,785	6,514,170
RHQ Municipal Support			3,208	6,191,568	3,256,120	2,935,448
Telephone Support			157	303,016	159,355	143,661
Office Automation Support			938	1,810,378	952,070	858,308
Mobile and Portable Radio Support			357	693,298	364,522	328,776
<b>Total Support Staff Salaries and Benefits Costs</b>				<b>39,612,554</b>	<b>20,831,997</b>	<b>18,780,557</b>
<b>Total Salaries &amp; Benefits</b>				<b>404,110,521</b>	<b>214,335,311</b>	<b>189,775,210</b>
<b>Other Direct Operating Expenses</b>	<b>Note 2</b>					
Communication Centre			150	289,506	152,250	137,256
Operational Support			1,112	2,146,204	1,128,680	1,017,524
RHQ Municipal Support			360	694,814	365,400	329,414
Telephone			1,458	2,813,998	1,479,870	1,334,128
Mobile Radio Equipment Repairs & Maintenance			168	326,258	171,540	154,718
Office Automation - Uniform			4,487	8,660,089	4,554,305	4,105,784
Office Automation - Civilian			1,154	231,585	116,485	115,100
Vehicle Usage			10,219	19,723,079	10,372,285	9,350,794
Detachment Supplies & Equipment			1,073	2,070,933	1,089,095	981,838
Uniform & Equipment			2,360	4,583,144	2,409,725	2,173,418
Uniform & Equipment - Court Officer			1,037	29,793	15,109	14,684
<b>Total Other Direct Operating Expenses</b>				<b>41,569,403</b>	<b>21,854,744</b>	<b>19,714,660</b>
<b>Total 2025 Municipal Base Services and Calls for Service Cost</b>				<b>\$ 445,679,925</b>	<b>\$ 236,190,055</b>	<b>\$ 209,489,870</b>
<b>Total OPP-Policed Municipal Properties</b>					<b>1,246,809</b>	
<b>Base Services Cost per Property</b>					<b>\$ 189.44</b>	

## OPP 2025 Estimated Base Services and Calls for Service Cost Summary

Estimated Costs for the period January 1, 2025 to December 31, 2025

### Notes:

Total Base Services and Calls for Service Costs are based on the cost of salary, benefit, support and other direct operating expenses for staff providing policing services to municipalities. Staff is measured in full-time equivalent (FTE) units and the costs per FTE are described in the notes below.

- 1) Full-time equivalents (FTEs) are based on average municipal detachment staffing levels for the years 2020 through 2023. Contract enhancements, court security, prisoner transportation and cleaning staff are excluded.

The equivalent of 85.71 FTEs with a cost of \$17,779,996 has been excluded from municipal costs to reflect the average municipal detachment FTEs required for provincially-mandated responsibilities eligible for Provincial Service Usage credit.

Salary rates are based on weighted average rates for municipal detachment staff by rank, level, and classification. The 2025 salaries incorporate the 2025 general salary rate increase set in the 2023 to 2026 OPPA Uniform and Civilian Agreements (uniform and civilian staff - 4.75% in 2023, 4.50% in 2024 and 2.75% in 2025.)

The benefit rates are estimated based on the most recent rates set by the Treasury Board Secretariat, (2024-25). Statutory Holiday Payouts, Shift Premiums, and Benefit costs are subject to reconciliation.

Two new premiums were added in these new agreements: a 3% Frontline Patrol Premium (which applies to Constables and Sergeants in Frontline roles only) and a 3% Second-In-Command Premium (which applies to members when temporarily backfilling a short term platoon command position.) An allowance of \$2,101 per Constable FTE and \$3,330 per Sergeant FTE for the Frontline Patrol Premium and \$76 per Constable FTE for the Second-In-Command premium have been included in the salary rates for Constables and Sergeants. These allowances are subject to reconciliation.

FTEs have been apportioned between Base Services and Calls for Service costs based on the current ratio, 50.7% Base Services : 49.3% Calls for Service.

- 2) Support Staff Costs and Other Direct Operating Expenses for uniform FTEs are calculated on a per FTE basis as per rates set in the 2024 Municipal Policing Cost-Recovery Formula.

## OPP 2025 Calls for Service Billing Summary

Brooke-Alvinston M

Estimated costs for the period January 1 to December 31, 2025

Calls for Service Billing Workgroups	Calls for Service Count					2025 Average Time Standard	Total Weighted Time	% of Total Provincial Weighted Time	2025 Estimated Calls for Service Cost
	2020	2021	2022	2023	Four Year Average				
					A	B	C = A * B		
	Note 1						Note 2	Note 3	
Drug Possession	2	1	0	0	1	5.9	4	0.0002%	509
Drugs	1	0	1	1	1	88.1	66	0.0036%	7,601
Operational	109	138	159	145	138	3.9	537	0.0295%	61,796
Operational 2	28	44	30	26	32	1.7	54	0.0030%	6,257
Other Criminal Code Violations	6	12	11	12	10	7.1	73	0.0040%	8,371
Property Crime Violations	42	58	56	46	51	6.2	313	0.0172%	36,015
Statutes & Acts	15	31	23	21	23	3.5	79	0.0043%	9,058
Traffic	62	79	88	75	76	3.8	289	0.0159%	33,220
Violent Criminal Code	6	13	18	17	14	14.8	200	0.0110%	22,983
<b>Municipal Totals</b>	<b>271</b>	<b>376</b>	<b>386</b>	<b>343</b>	<b>344</b>		<b>1,615</b>	<b>0.0887%</b>	<b>\$185,810</b>

### Provincial Totals (Note 4)

Calls for Service Billing Workgroups	Calls for Service Count					2025 Average Time Standard	Total Weighted Time	% of Total Provincial Weighted Time	2025 Estimated Calls for Service Cost
	2020	2021	2022	2023	Four Year Average				
					A	B	C = A * B		
	Note 1						Note 2	Note 3	
Drug Possession	2,803	2,979	2,483	2,363	2,657	5.9	15,676	0.8608%	1,803,207
Drugs	1,127	1,050	797	920	974	88.1	85,765	4.7092%	9,865,380
Operational	178,171	180,823	176,502	180,423	178,980	3.9	698,021	38.3272%	80,291,662
Operational 2	48,046	48,395	46,304	47,019	47,441	1.7	80,650	4.4283%	9,276,939
Other Criminal Code Violations	12,123	12,103	12,206	12,931	12,341	7.1	87,619	4.8110%	10,078,638
Property Crime Violations	46,799	47,403	48,878	49,446	48,132	6.2	298,415	16.3855%	34,325,987
Statutes & Acts	31,261	32,888	32,697	34,047	32,723	3.5	114,531	6.2887%	13,174,266
Traffic	32,067	34,757	38,776	32,713	34,578	3.8	131,397	7.2148%	15,114,318
Violent Criminal Code	19,343	20,055	21,513	22,640	20,888	14.8	309,139	16.9743%	35,559,474
<b>Provincial Totals</b>	<b>371,740</b>	<b>380,453</b>	<b>380,156</b>	<b>382,502</b>	<b>378,713</b>		<b>1,821,214</b>	<b>100%</b>	<b>\$209,489,870</b>

### Notes to Calls for Service Billing Summary

- 1) Displayed without decimal places, exact numbers used in calculations
- 2) Displayed to four decimal places, nine decimal places used in calculations
- 3) Total costs rounded to zero decimals
- 4) Provincial Totals exclude data for dissolutions and post-2021 municipal police force amalgamations.

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**OPP 2025 Calls for Service Details**  
**Brooke-Alvinston M**  
**For the calendar years 2020 to 2023**

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2020	2021	2022	2023	
<b>Grand Total</b>	<b>271</b>	<b>376</b>	<b>386</b>	<b>343</b>	<b>344.00</b>
Drug Possession	2	1	0	0	0.75
Drug Related Occurrence	0	1	0	0	0.25
Possession – Opioid (other than heroin)	1	0	0	0	0.25
Possession - Other Controlled Drugs and Substances Act	1	0	0	0	0.25
Drugs	1	0	1	1	0.75
Trafficking - Cocaine	1	0	0	1	0.50
Trafficking - Other Controlled Drugs and Substances Act	0	0	1	0	0.25
Operational	109	138	159	145	137.75
Accident - non-MVC - Master Code	2	3	0	0	1.25
Accident - non-MVC - Residential	0	1	0	0	0.25
Alarm - Others	0	0	0	1	0.25
Animal - Bite	0	1	0	0	0.25
Animal - Dog Owners Liability Act	2	1	0	1	1.00
Animal - Injured	6	0	2	2	2.50
Animal - Master Code	0	1	0	2	0.75
Animal - Other	0	2	1	1	1.00
Animal - Stray	0	1	8	6	3.75
Assist Fire Department	0	1	1	2	1.00
Assist Public	5	22	26	19	18.00
By-Law - Master Code	1	0	0	0	0.25
Distressed / Overdue Motorist	2	0	1	1	1.00
Domestic Disturbance	11	9	19	21	15.00
Family Dispute	7	13	25	19	16.00
Fire - Building	1	1	1	5	2.00
Fire - Other	0	1	0	1	0.50
Fire - Vehicle	2	0	2	1	1.25
Found - Bicycles	0	0	1	0	0.25
Found - Others	0	1	0	0	0.25
Found - Personal Accessories	0	1	0	0	0.25
Found Property - Master Code	1	4	2	2	2.25
Insecure Condition - Master Code	2	0	1	0	0.75
Lost - License Plate	1	0	1	0	0.50
Lost - Others	0	0	1	0	0.25
Lost - Sporting Goods, Hobby Equip.	1	0	0	0	0.25
Lost - Vehicle Accessories	1	0	0	0	0.25
Lost Property - Master Code	1	2	1	1	1.25
Missing Person - Master Code	1	0	0	0	0.25
Missing Person 12 & older	1	0	0	0	0.25
Missing Person Located 12 & older	1	0	0	1	0.50
Missing Person Located Under 12	0	0	1	0	0.25
Neighbour Dispute	4	4	5	10	5.75
Noise By-Law	0	2	0	0	0.50
Noise Complaint - Animal	0	1	0	0	0.25
Noise Complaint - Master Code	8	6	1	6	5.25

**OPP 2025 Calls for Service Details**  
**Brooke-Alvinston M**  
**For the calendar years 2020 to 2023**

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2020	2021	2022	2023	
Noise Complaint - Others	0	0	1	0	0.25
Noise Complaint - Vehicle	0	0	0	1	0.25
Other Municipal By-Laws	1	0	0	1	0.50
Phone - Master Code	0	0	1	0	0.25
Phone - Nuisance - No Charges Laid	2	1	0	0	0.75
Phone - Other - No Charges Laid	0	0	0	1	0.25
Phone - Threatening - No Charges Laid	1	0	0	0	0.25
Sudden Death - Apparent Overdose/Overdose	0	1	0	0	0.25
Sudden Death - Natural Causes	3	6	4	0	3.25
Sudden Death - Others	1	0	0	0	0.25
Suspicious Package	0	0	1	0	0.25
Suspicious Person	10	20	20	17	16.75
Suspicious vehicle	21	20	18	14	18.25
Trouble with Youth	1	3	4	4	3.00
Unwanted Persons	3	4	8	2	4.25
Vehicle Recovered - All Terrain Vehicles	0	1	0	0	0.25
Vehicle Recovered - Automobile	1	0	1	1	0.75
Vehicle Recovered - Master Code	1	3	0	0	1.00
Vehicle Recovered - Other	2	0	0	1	0.75
Vehicle Recovered - Trucks	1	1	1	1	1.00
Operational 2	28	44	30	26	32.00
911 call - Dropped Cell	3	7	5	7	5.50
911 call / 911 hang up	11	18	6	4	9.75
911 hang up - Pocket Dial	1	0	0	0	0.25
False Alarm - Others	7	10	8	7	8.00
Keep the Peace	6	9	11	8	8.50
Other Criminal Code Violations	6	12	11	12	10.25
Bail Violations - Fail To Comply	3	4	3	4	3.50
Bail Violations - Master Code	0	0	1	2	0.75
Bail Violations - Others	0	1	1	0	0.50
Breach of Probation	0	2	3	4	2.25
Child Pornography - Possess child pornography	0	1	0	0	0.25
Disturb the Peace	1	2	2	1	1.50
Offensive Weapons - Other Offensive Weapons	0	0	1	0	0.25
Offensive Weapons - Other Weapons Offences	1	0	0	0	0.25
Offensive Weapons - Possession of Weapons	0	2	0	1	0.75
Possess Firearm while prohibited	1	0	0	0	0.25
Property Crime Violations	42	58	56	46	50.50
Break & Enter	10	13	11	4	9.50
Fraud - False Pretence Under \$5,000	0	2	0	1	0.75
Fraud - Forgery & Uttering	1	0	0	0	0.25
Fraud - Fraud through mails	1	0	0	0	0.25
Fraud - Master Code	1	0	3	4	2.00
Fraud - Money/property/security Over \$5,000	0	1	0	1	0.50
Fraud - Money/property/security Under \$5,000	1	0	2	5	2.00

**OPP 2025 Calls for Service Details**  
**Brooke-Alvinston M**  
**For the calendar years 2020 to 2023**

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2020	2021	2022	2023	
Fraud - Other	5	6	2	3	4.00
Fraud - Steal/Forge/Poss./Use Credit Card	0	1	0	0	0.25
Identity Fraud	1	0	0	0	0.25
Identity Theft	0	1	0	0	0.25
Interfere with lawful use, enjoyment of property	0	1	0	0	0.25
Mischief	3	5	2	7	4.25
Mischief Graffiti - Non-Gang Related	0	1	2	0	0.75
Possession of Stolen Goods over \$5,000	1	0	1	0	0.50
Property Damage	0	3	3	3	2.25
Theft Over - Master Code	0	0	2	0	0.50
Theft from Motor Vehicles Over \$5,000	1	0	0	0	0.25
Theft from Motor Vehicles Under \$5,000	5	2	3	1	2.75
Theft of - All Terrain Vehicles	1	1	2	0	1.00
Theft of - Automobile	1	0	1	0	0.50
Theft of - Farm Vehicles	0	0	1	1	0.50
Theft of - Mail	1	0	0	1	0.50
Theft of Motor Vehicle	1	8	9	3	5.25
Theft Over \$5,000 - Farm Equipment	1	0	1	1	0.75
Theft Over \$5,000 - Other Theft	0	0	1	0	0.25
Theft Over \$5,000 - Trailers	0	2	2	0	1.00
Theft Under \$5,000 - Bicycles	0	0	0	1	0.25
Theft Under \$5,000 - Master Code	2	3	0	5	2.50
Theft Under \$5,000 - Mining Product	0	0	1	0	0.25
Theft Under \$5,000 - Other Theft	4	8	6	5	5.75
Theft Under \$5,000 - Persons	1	0	0	0	0.25
Theft Under \$5,000 - Trailers	0	0	1	0	0.25
<b>Statutes &amp; Acts</b>	<b>15</b>	<b>31</b>	<b>23</b>	<b>21</b>	<b>22.50</b>
Family Law Act - Custody/Access order	0	1	0	0	0.25
Landlord / Tenant	3	8	8	2	5.25
Mental Health Act	5	11	5	6	6.75
Mental Health Act - Apprehension	0	1	0	4	1.25
Mental Health Act - Attempt Suicide	1	0	0	1	0.50
Mental Health Act - No contact with Police	0	0	1	0	0.25
Mental Health Act - Placed on Form	0	1	1	1	0.75
Mental Health Act - Threat of Suicide	0	2	3	3	2.00
Mental Health Act - Voluntary Transport	1	3	3	0	1.75
Trespass To Property Act	5	4	2	4	3.75
<b>Traffic</b>	<b>62</b>	<b>79</b>	<b>88</b>	<b>75</b>	<b>76.00</b>
MVC - Fatal (Motor Vehicle Collision)	1	0	1	0	0.50
MVC - Others (Motor Vehicle Collision)	0	2	0	0	0.50
MVC - Pers. Inj. Failed to Remain (Motor Vehicle Collision)	0	0	0	1	0.25
MVC - Personal Injury (Motor Vehicle Collision)	2	3	2	1	2.00
MVC - Prop. Dam. Failed to Remain (Motor Vehicle Collision)	1	0	2	2	1.25
MVC - Prop. Dam. Non Reportable (Motor Vehicle Collision)	9	10	10	13	10.50
MVC - Prop. Dam. Reportable (Motor Vehicle Collision)	46	62	62	57	56.75

**OPP 2025 Calls for Service Details**  
**Brooke-Alvinston M**  
**For the calendar years 2020 to 2023**

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2020	2021	2022	2023	
MVC (Motor Vehicle Collision) - Master Code	3	2	11	1	4.25
Violent Criminal Code	6	13	18	17	13.50
Assault - Level 1	1	6	7	6	5.00
Assault With Weapon or Causing Bodily Harm - Level 2	1	1	3	2	1.75
Criminal Harassment	1	2	1	5	2.25
Extortion	0	0	1	0	0.25
Indecent / Harassing Communications	0	0	0	1	0.25
Robbery - Master Code	0	1	0	0	0.25
Sexual Assault	1	0	1	1	0.75
Sexual Interference	0	1	0	0	0.25
Utter Threats - Master Code	0	1	2	1	1.00
Utter Threats to Person	2	1	3	1	1.75

**OPP 2025 Estimated Contract Enhancement Cost Summary**

**Lambton Group**

Estimated cost for the period January 1 to December 31, 2025

2024 Cost Recovery Formula

**Salaries and Benefits**

	Positions	\$/FTE	\$ Total
<b>Uniform Members</b>			
Staff Sergeant . . . . .	1.00	168,657	168,657
<b>Total Uniform Salaries</b>	1.00		168,657
Statutory Holiday Payout . . . . .		6,207	6,207
Uniform Benefits - Full-Time Salaries . . . . .		36.38%	61,353
<b>Total Uniform Salaries &amp; Benefits</b>			<b>236,217</b>
<b>Support Costs - Salaries and Benefits</b>			
Communication Operators . . . . .		6,682	6,682
Prisoner Guards . . . . .		2,061	2,061
Operational Support . . . . .		7,119	7,119
RHQ Municipal Support . . . . .		3,208	3,208
Telephone Support . . . . .		157	157
Office Automation Support . . . . .		938	938
Mobile and Portable Radio Support . . . . .		357	357
<b>Total Support Staff Salaries and Benefits Costs</b>			<b>20,522</b>
<b>Total Salaries &amp; Benefits</b>			<b>256,739</b>
<b>Other Direct Operating Expenses</b>			
Communication Centre . . . . .		150	150
Operational Support . . . . .		1,112	1,112
RHQ Municipal Support . . . . .		360	360
Telephone . . . . .		1,458	1,458
Mobile Radio Equipment Repairs & Maintenance . . . . .		168	168
Office Automation - Uniform . . . . .		4,487	4,487
Vehicle Usage . . . . .		10,219	10,219
Detachment Supplies & Equipment . . . . .		1,073	1,073
Uniform & Equipment . . . . .		2,360	2,360
Administrative Vehicle . . . . .	Note 2	9,412	28,235
Additional Municipally Leased Desktop Computer . . . . .	Note 3	1,028	11,308
<b>Total Other Direct Operating Expenses</b>			<b>60,930</b>
<b>Total 2025 Estimated Enhancement Cost</b>	Note 4		<b>\$ 317,670</b>
<b>Total OPP-Policed Properties</b>			27,365
<b>Cost Per Property</b>			<b>\$ 11.61</b>

# OPP 2025 Estimated Contract Enhancement Cost Summary

## Lambton Group

Estimated cost for the period January 1 to December 31, 2025

### Notes:

- 1) Salary rates are based on weighted average rates for municipal detachment staff by rank, level, and classification. The 2025 salaries incorporate the 2025 general salary rate increase set in the 2023 to 2026 OPPA Uniform and Civilian Agreements (uniform and civilian staff - 4.75% in 2023, 4.50% in 2024 and 2.75% in 2025.) In 2025, the reconciliation for hours of service provided will be based on the updated availability factor of 1,381 hours per year.
- 2) Three (3) Administrative vehicles are included in this costing at a current annual cost of \$9,412 per vehicle.
- 3) Additional Municipally Leased Desktop Computers includes eleven (11) desktop computers which were previously under a separate agreement with the OPP IT Section, at the current Cost-Recovery Formula rate of \$1,028 each.
- 4) Costs are allocated to contract members based on property counts. See table below:

Municipality	Property Count	%	Enhancement cost
Brooke-Alvinston M	1,119	4.09%	12,990
Dawn-Euphemia Tp	934	3.41%	10,842
Enniskillen Tp	1,179	4.31%	13,687
Lambton Shores M	8,423	30.78%	97,779
Oil Springs V	342	1.25%	3,970
Petrolia T	2,785	10.18%	32,330
Plympton-Wyoming T	3,982	14.55%	46,226
St. Clair Tp	6,982	25.51%	81,051
Warwick Tp	1,619	5.92%	18,794
<b>Total</b>	<b>27,365</b>	<b>100.00%</b>	<b>317,670</b>

**OPP 2023 Reconciled Year-End Summary - Revised**  
**Brooke-Alvinston M**  
**Reconciled cost for the period January 1 to December 31, 2023**

			<u>Cost per Property \$</u>	<u>Reconciled Cost \$</u>	<u>Estimated Cost \$</u>
<b>Base Service</b>	<b>Property Counts</b>				
	Household	1,043			
	Commercial and Industrial	<u>62</u>			
	Total Properties	<u><u>1,105</u></u>	174.11	192,397	183,056
<b>Calls for Service</b>					
	Total all municipalities	187,830,598			
	Municipal portion	0.0880%	149.62	165,334	157,189
<b>Overtime</b>			19.57	21,622	13,468
<b>Contract Enhancements</b>	(see summary)		9.92	10,961	10,460
<b>Prisoner Transportation</b>	(per property cost)		1.45	1,602	1,293
<b>Accommodation/Cleaning Services</b>	(per property cost)		<u>5.06</u>	<u>5,591</u>	<u>5,381</u>
<b>Total 2023 Costs</b>			<b>359.74</b>	<b>397,508</b>	<b>370,847</b>
<b>Discount on 2023 Reconciled Costs</b>	(see notes)		<u>(21.78)</u>	<u>(24,064)</u>	<u>-</u>
<b>Total Revised 2023 Costs</b>			<u><b>337.96</b></u>	<u><b>373,444</b></u>	<u><b>370,847</b></u>
<b>2023 Billed Amount</b>				<u><b>370,847</b></u>	
<b>2023 Revised Year-End-Adjustment</b>				<u><u><b>2,597</b></u></u>	

**Notes**

The discount on 2023 Reconciled Costs was calculated by first applying a 44% discount to reconciled OT costs, and then applying a 3.75% discount to the total reconciled costs (after the OT discount had been applied).

The Year-End Adjustment above is included as an adjustment on the 2025 Billing Statement.

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## OPP 2023 Reconciled Contract Enhancement Cost Summary

### Lambton Group

Reconciled cost for the period January 1 to December 31, 2023

#### 2022 Cost Recovery Formula

#### Salaries and Benefits

	Positions	\$/FTE	Total \$
<b>Uniform Members</b>			
Staff Sergeant . . . . .	Note 1 1.00	146,154	146,154
<b>Total Uniform Salaries</b>	1.00		146,154
Statutory Holiday Payout . . . . .		5,240	5,240
Uniform Benefits - Full-Time Salaries. . . . .		34.81%	50,875
<b>Total Uniform Salaries &amp; Benefits</b>			<b>202,269</b>
<b>Support Costs - Salaries and Benefits</b>			
Communication Operators . . . . .		6,698	6,698
Prisoner Guards . . . . .		2,074	2,074
Operational Support . . . . .		5,604	5,604
RHQ Municipal Support . . . . .		2,713	2,713
Telephone Support . . . . .		131	131
Office Automation Support . . . . .		680	680
Mobile and Portable Radio Support . . . . .		250	250
<b>Total Support Staff Salaries and Benefits Costs</b>			<b>18,150</b>
<b>Total Salaries &amp; Benefits</b>			<b>220,419</b>
<b>Other Direct Operating Expenses</b>			
Communication Centre . . . . .		147	147
Operational Support . . . . .		991	991
RHQ Municipal Support . . . . .		122	122
Telephone . . . . .		1,496	1,496
Mobile Radio Equipment Repairs & Maintenance . . . . .		56	56
Office Automation - Uniform . . . . .		2,282	2,282
Vehicle Usage . . . . .		8,999	8,999
Detachment Supplies & Equipment . . . . .		406	406
Uniform & Equipment . . . . .		2,105	2,105
Administrative Vehicle . . . . .	Note 2	7,916	23,747
Additional Municipally Leased Desktop Computer. . . . .	Note 3	370	4,070
<b>Total Other Direct Operating Expenses</b>			<b>44,421</b>
<b>Total 2023 Reconciled Enhancement Cost</b>	Note 4 & 5		<b>\$ 264,841</b>

**OPP 2023 Reconciled Contract Enhancement Cost Summary**

**Lambton Group**

**Reconciled cost for the period January 1 to December 31, 2023**

**Notes:**

- 1) Salary rates are based on weighted average rates for municipal detachment staff by rank, level and classification. The 2022 salaries incorporate the 2023 general salary rate increases set in the 2023 to 2026 OPPA Uniform and Civilian Collective Agreements, (uniform and civilian staff - 4.75%). The benefit rates are based on the most recent rates set by the Treasury Board Secretariat, (2023-24).
- 2) Three (3) Administrative vehicles are included in this costing at a current annual cost of \$7,916 per vehicle.
- 3) Additional Municipally Leased Computers includes eleven (11) desktop computers which were previously under a separate agreement with the OPP IT Section, at the current Cost-Recovery Formula rate of \$370 each.
- 4) The enhancement contractual hours were met for this period.

**Contractual Hours Calculation**

Billable Uniform Contract Enhancement Hours Worked			1,620
Calls For Service Hours Removed	1.00		(26)
<b>Total Uniform Enhancement Hours Worked In Contract</b>			<b>1,594</b>
Minimum Hours Required in Contract	1.00	FTEs x 1381	1,381
<b>Total Hours Above Minimum Hours Required</b>			<b>213</b>

- 5) Costs are allocated to contract members based on property counts. See table below:

<b>Municipality</b>	<b>Property Count</b>	<b>%</b>	<b>Enhancement cost</b>
Brooke-Alvinston M	1,105	4.14%	10,961
Dawn-Euphemia Tp	935	3.50%	9,274
Enniskillen Tp	1,174	4.40%	11,645
Lambton Shores M	8,165	30.58%	80,990

**MUNICIPALITY OF BROOKE-ALVINSTON**  
**NOVEMBER**

<b><u>PERMITS</u></b> <b><u>ISSUED</u></b>	<b><u>OWNER/CONTRACTOR</u></b>	<b><u>LOCATION</u></b>	<b><u>FEE</u></b>	<b><u>TYPE</u></b> <b><u>VALUE</u></b>
BP-24-031	Ken Kucera, owner 3006 River St, Alvinston (erect agricultural storage shed) Cont: Jason Denkers Nov 6/2024 <b>120-030-03010</b>	3006 River St Con 5, S Pt Lot 21	750.00	Agr/Con 80,000 167.3 m <sup>2</sup>

December 20, 2024

The County of Middlesex is currently considering updates to its Official Plan and is seeking your input on this either in writing or by attending a special Public Meeting of County Council on **Tuesday January 14<sup>th</sup>, 2025** at 3:00 pm.

The County's Official Plan is a municipal policy document created under the Planning Act that sets out a land use policy vision based on long-term goals and objectives. The Plan provides a policy framework for topics such as resource management, growth management, and the provision of physical services by dealing with issues of Provincial and County interest. The Official Plan recognizes the planning powers and authorities vested in local municipalities and does not set out detailed local policies.

An electronic copy of the current County Official Plan is available at [www.middlesex.ca](http://www.middlesex.ca).

The Ontario government has recently implemented a new Provincial Planning Statement (PPS) aimed at guiding land use planning and development across the province. The PPS requires that planning authorities keep their Official Plans up-to-date with it to ensure that they provide clear, reasonable and attainable policies to protect Provincial interests and facilitate suitable development. As such, the County is considering updates to the County's Official Plan to bring it into conformity with the policies of the new PPS, update population and housing projections based on Ministry of Finance projections, implement the land use recommendations of the Attainable Housing Review, among other matters.

**This is a hybrid meeting and you may participate in-person at 399 Ridout Street North, London, Ontario or virtually using Zoom. For instructions on how to attend and participate virtually please visit [www.middlesex.ca](http://www.middlesex.ca)**

The purpose of the Special Public Meeting is to provide the public an opportunity to discuss the revisions that may be required to the Official Plan. Any person may attend the meeting and/or make written or verbal representation or submit ideas and feedback for consideration.

Should Council direct staff to undertake the update of the County Official Plan, there will be additional opportunities for consultation and engagement throughout the duration of the of the Official Plan Update process.

If you have any questions about the Update to the County of Middlesex Official Plan, please contact me.

Regards,

Abby Heddle-Jacobs, MCIP RPP  
Planner II (Policy Focus)

[aheddle@middlesex.ca](mailto:aheddle@middlesex.ca)

**From:** Megan Shannon <[megan.shannon@enbridge.com](mailto:megan.shannon@enbridge.com)>  
**Sent:** December 23, 2024 4:33 PM  
**Subject:** Natural Gas Policy Statement Consultation

Good afternoon everyone,

I hope you're preparing for a restful holiday season! My name is Megan Shannon and I'm the Coordinator for Municipal and Stakeholder Affairs at Enbridge Gas. I'll be your contact moving forward.

I am reaching out to you today about a **provincial consultation process** that launched last week around the continued role of natural gas in Ontario's diversified energy portfolio, and its contributions to long-term system reliability, affordability, and economic growth.

This consultation, which closes on **January 16, 2025**, will inform Ontario's Natural Gas Policy Statement, and serve as a key input into the upcoming Integrated Energy Resource Plan.

As you and your members know, this is a pivotal moment that will shape Ontario's energy future.

Our homes, hospitals, farms, and businesses benefit from a reliable, safe, affordable, and clean energy system. Enbridge's natural gas network serves 3.9 million customers, and provides heat to 75 percent of Ontario's residents, safely, and reliably.

Natural gas is also the backbone of Ontario's energy supply mix, providing system reliability during peak demand times, supporting grid resilience as new industries come online, and working in concert with renewables and non-emitting resources to enable the electrification of key sectors. Ensuring a balanced, diverse, and secure system is vital with electricity demand forecasted to increase by 75 per cent by 2050.

Natural gas is also a bridge to the future, with an extensive infrastructure network ready to deliver lower-carbon fuels, such as renewable natural gas and hydrogen.

We believe a united voice for a strong energy mix, including natural gas, will achieve Ontario's goals of a reliable, safe, and affordable energy system, now and in the future.

Enbridge Gas will be responding to all the consultation questions and we wanted to share our messages with you as you consider your position for the government's consultation. Please find them attached.

Please let me know if you have any questions.

Thank you! Happy Holidays!

**Megan Shannon** (she/her), BComm, MPA  
Coordinator, Municipal & Stakeholder Affairs



CELL: 226-448-0568 | [megan.shannon@enbridge.com](mailto:megan.shannon@enbridge.com)  
109 Commissioners Road W, London, ON N6A 4

**Overarching Question:**

- Natural gas is a key part of a balanced energy mix, allowing for a realistic transition to lower emissions while ensuring energy remains affordable and reliable. We agree with the government's position that the Ontario Energy Board must ensure a rational expansion of the natural gas system to support housing and economic growth.
- Natural gas provides energy that can support municipalities during power outages or when demand is high, improving municipal reliability.
- Ontario needs an all-of-the-above approach to integrated planning. The government must ensure that all households and businesses have the necessary flexibility to meet their energy needs according to their budget and timelines.
- We need to ensure that Ontario households and businesses keep warm and safe, especially during extreme cold weather, as there is no proven, secure alternative available to meet peak winter demand.
- Maintaining a low-cost, resilient underground energy infrastructure is crucial in delivering reliable and clean power. Ensuring a sustainable future for Ontario's families and industries is imperative. Natural gas is an unmatched energy source that provides twice the energy and four to five times the maximum electricity capacity at a quarter of the cost.
- Electricity capacity is a concern and we need to ensure that Ontario's energy system is ready to meet this important moment by ensuring that all forms of energy.

**Affordability/Reliability:**

- According to [Statistics Canada](#), Ontario has among the lowest rates of energy poverty in Canada, compared to Atlantic provinces who are mainly heated by electricity and propane and oil. Natural gas is an affordable and safe way to heat Ontario's homes.
- Natural gas provides municipalities with a stable and affordable energy source, which helps keep taxes lower for residents, business and public buildings like schools and hospitals.
- Natural gas delivers four to five times the maximum capacity of the electricity system at a quarter of the cost and is much less affected by climate events, thus strengthening reliability.
- Natural gas' underground infrastructure means that it is not affected by storms that can disrupt customers. Burying electricity assets is expensive. According to BC Hydro, burying electricity lines can cost up to 10 times more than building overhead infrastructure.

**Capacity/Economic Growth:**

- Municipalities continue to attract investors to their jurisdictions. Providing investors flexibility is essential to attracting new businesses. Not all industries can fully electrify (steel, concrete). Further, not all manufacturers are willing to take a risk on a sole source of energy. Ensuring a balanced energy mix gives investors the flexibility they need for their timelines, resilience and balance sheets.
- Ontario communities need housing now and the province has several 'high-growth' areas that need more energy capacity immediately. These communities cannot wait for the electricity grid alone to support them. They need to ensure that their regions and municipalities can meet the energy needs of today.

Greetings,

I am reaching out to share that Ontario has finalized an amendment to O. Reg. 406/19: On-Site and Excess Soil Regulation (“Excess Soil Regulation”).

Having taken feedback into consideration on proposed amendments described in [ERO 019-9196](#), Ontario is updating the Excess Soil Regulation to change the in-effect date of a provision preventing the landfilling of cleaner soil by two years and to clarify the exemptions to this provision. These changes will provide more time for industry to learn about and prepare for this provision and respond to concerns that current lack of awareness could result in project delays and illegal soil dumping.

More specifically, Ontario made the following amendments to the Excess Soil Regulation:

- The in-effect date of the restriction on landfilling excess soil that meets Table 2.1 residential, parkland and institutional standards has been changed from January 1, 2025, to January 1, 2027.
- The existing exemptions from the landfilling restriction have been revised to make it clear when this cleaner excess soil may still be taken to a landfill. Clarifications have also been made to the type of information a qualified person would need to provide in a declaration to the landfill owner or operator, indicating why the excess soil should be landfilled.

The ministry proposed additional amendments to the Excess Soil Regulation to enable greater reuse of excess soil and avoid it being landfilled, including exempting certain soil management depots from waste approvals, flexibility for reuse of aggregate and stormwater pond sediment, and greater reuse of soil within the project area and between infrastructure projects. We received considerable feedback on these aspects of the proposal. As the landfilling restriction would have come into effect January 1, 2025, we have proceeded with the decision to change that date, and will make a final decision on the remaining proposals following further consideration of the feedback received.

More information on the finalized amendments may be found in the [decision notice \(ERO 019-9196\)](#) posted on the Environmental Registry. Links to the regulation as well as existing guidance to help understand the regulatory requirements can be found on MECP’s [Handling Excess Soil website](#).

Further, we have heard that greater outreach and awareness is needed to ensure industry is aware of their regulatory requirements. MECP will continue to work collaboratively with stakeholders and Indigenous communities on implementation of these amendments and the Excess Soil Regulation in general. We will also continue to act on non-compliance to address illegal dumping and ensure our environment is protected.

Please pass this information along to colleagues, members of your organization, other organizations and anyone else that may be interested.

We would like to thank everyone who took the time to share input on this proposal.

If you have any questions or would like to discuss these amendments or other aspects of the Excess Soil Regulation, please contact Reema Kureishy or Sanjay Coelho at [MECP.LandPolicy@ontario.ca](mailto:MECP.LandPolicy@ontario.ca).

Sincerely,

**Original Signed by:**

Robyn Kurtes  
Director, Environmental Policy Branch  
Ministry of the Environment, Conservation and Parks



Good afternoon,

The Government of Ontario has committed nearly \$4 billion to provide every community across Ontario with reliable, high-speed internet access by the end of 2025.

Municipalities play a critical role in the success of designated broadband projects by coordinating access to rights-of-way required for broadband infrastructure deployment.

As we work together for a more connected Ontario, we recognize that broadband expansion is a strategic initiative for all municipalities as it provides residents with access to essential online services, supports economic growth and creates opportunities for education, commercial and community development.

Ongoing sector engagement has effectively advanced the government's connectivity objectives by identifying barriers to project progress and prioritizing solutions through legislative, regulatory, operational, and administrative actions. Infrastructure Ontario (IO) and the Technical Assistance Team (TAT) have identified opportunities for delivery partners to enhance their effectiveness in supporting the deployment of broadband infrastructure. This letter aims to clarify the role of municipalities in the designated broadband projects program, and helps to identify areas to focus your efforts to build strong partnerships with ISPs, expedite broadband deployment, and better serve the residents and businesses in your region.

The province has put legislative provisions in place to support broadband deployment through the *Building Broadband Faster Act, 2021 (BBFA)*. Ontario municipalities whose boundaries include the geographic areas where there are designated broadband projects are required to provide right of way access for the construction or operation of a designated broadband project. The BBFA also requires local governments to adhere to specific timelines for permitting and approvals for broadband projects, and outlines data sharing requirements. TAT tracks municipal compliance with BBFA timelines.

Additionally, the BBFA authorizes the Minister of Infrastructure to issue notices and orders that require certain broadband stakeholders to complete work if the minister believes they have failed to meet applicable requirements.

Given municipalities' role as a key delivery partner, it is important to understand your responsibilities, especially around negotiating deployment terms and managing right-of-way access with Internet Service Providers (ISPs). We expect that municipalities put their best efforts forward to collaborate with ISPs on:

- **Running Line and Installation Depth Requirements:** Municipalities should strive, when possible, to accommodate ISPs' running line and depth proposals. Any location requirements, whether implemented through municipal by-laws or through a Municipal Access Agreement (MAA), that vary from ISPs' proposed running lines are expected to be connected to a legitimate technical and/or geographic limitation or planned capital works project.
- **New Aerial Infrastructure Proposals:** In rural road segments that require aerial deployment, ISPs may propose adding new poles or additional pole lines. Municipalities should seek to accommodate new pole installations in the public right-of-way where possible and not place moratoriums on new pole lines. These proposals seek to take

advantage of the accelerated deployment timelines and cost efficiencies by leveraging aerial infrastructure.

- **Alignment with Asset Management Plans:** Municipalities are expected to work collaboratively and negotiate reasonably with ISPs with respect to aligning long-term asset management plans to ISP proposals for deployment. Municipalities should not reject an ISP's proposal based on excessive caution of future capital works and should enter good-faith negotiations with ISPs to agree on reasonable cost-sharing proposals for maintenance and relocation based on industry standards.
- **Reasonable application of Causal Costs when developing Permit Fees:** Municipalities are expected to calculate Municipal Consent Permit Application fees in a reasonable manner adhering to the tenets of cost recovery and cost neutrality.

Once municipalities have agreed with ISPs on deployment proposals, they should avoid making mid-program changes to technical requirements. These changes cause significant network redesign, additional costs, and drive project delays. By following these guidelines and taking a collaborative approach when working with ISPs, municipalities can effectively support the acceleration of broadband deployment.

The Ministry of Infrastructure and Infrastructure Ontario in partnership with the Eastern Ontario Regional Network developed a Municipal Access Agreement (MAA) template to support municipalities in negotiations over municipal right-of-way. This resource was recently shared through the Association of Municipalities of Ontario and is a valuable tool to expedite negotiations and ensure construction proceeds without delay.

The Ministry also expects ISPs to remain a good partner to municipalities and act in good faith when negotiating municipal rights of way. The TAT team monitors ISPs for the level of engagement they undertake with municipalities and assesses whether sufficient information-sharing has taken place. MOI will also be holding ISPs to account to work constructively and collaboratively with municipalities. If you have any concerns or questions, feel free to email [broadband@ontario.ca](mailto:broadband@ontario.ca) or the TAT Team.

For additional information on municipalities role in broadband deployment and the legislative and regulatory requirements in place to help support the government's commitment to connect all households by the end of 2025, please see [Guideline 3.0: Building Broadband Faster in Ontario](#).

Your commitment and leadership in advancing the Government's broadband objectives is sincerely appreciated. Thank you, in advance, for your efforts to ensure timely, successful deployment in your community and for supporting our broader goal of providing every community across Ontario with access to reliable, high-speed internet, by the end of 2025.

We remain committed to supporting our municipal partners and are prepared to explore any options that can expedite the approval process and provide certainty for municipalities. The Ministry of Infrastructure will host a municipal roundtable and other

webinars as necessary in the new year. If you have any questions about the roles and responsibilities of municipalities within Ontario designated broadband projects, or any feedback, please reach out to the Technical Assistance Team at [TAT@infrastructureontario.ca](mailto:TAT@infrastructureontario.ca).

Sincerely,

The Honourable Kinga Surma  
Minister of Infrastructure

cc. Angela Clayton, President and Chief Executive Officer, Infrastructure Ontario  
Brian Rosborough, Executive Director, Association of Municipalities of Ontario  
Ali Veshkini, Deputy Minister, Ministry of Infrastructure  
Jill Vienneau, Assistant Deputy Minister, Ministry of Infrastructure  
Amar Singh, Executive Vice President, Infrastructure Ontario

**From:** Ontario's Broadband and Cellular Strategy (MOI) <[broadband@ontario.ca](mailto:broadband@ontario.ca)>  
**Sent:** December 23, 2024 4:25 PM  
**To:** Ontario's Broadband and Cellular Strategy (MOI) <[broadband@ontario.ca](mailto:broadband@ontario.ca)>  
**Cc:** Surma, Kinga (MOI) <[Kinga.Surma@ontario.ca](mailto:Kinga.Surma@ontario.ca)>; Veshkini, Ali (MOI) <[Ali.Veshkini@ontario.ca](mailto:Ali.Veshkini@ontario.ca)>;  
[KNesbitt@amo.on.ca](mailto:KNesbitt@amo.on.ca)  
**Subject:** Supporting Ontario's 2025 Connectivity Objectives: Municipal Guidance and Expectations |  
Soutenir les objectifs connectivité de 2025 de l'Ontario : Orientations et attentes municipales

As a follow-up to Minister Surma's recently released memorandum (see attached), the Ministry of Infrastructure (MOI) wants to reiterate the critical role municipalities play in our efforts to ensure provincially funded broadband projects are completed on time and without delay. Provincial broadband deployment is a shared commitment and requires coordination with various partners, including municipalities, to ensure Ontario residents have access to reliable, high-speed internet by the end of 2025.

Our expectation is that each municipality will communicate to their permitting departments that are responsible for coordinating access to rights-of-way requirements for broadband infrastructure their role in supporting the acceleration of broadband deployment. To that end, we expect meaningful progress to be made with respect to running line and installation depth proposals, new aerial infrastructure pole line installation proposals, alignment on long-term asset management plans from Internet Service Providers (ISPs), and transparent cost causality when setting permitting fees.

We continue to encourage municipalities to engage the Technical Assistance Team (TAT) of Infrastructure Ontario (IO) to resolve of any potential issues or challenges they are facing with ISPs. As you may be aware, the Ministry and IO in partnership with the Eastern Ontario Regional Network (EORN), recently released its Municipal Access Agreement (MAA) template designed to support municipalities in their rights-of-way negotiations with ISPs and expedite construction efforts. This resource, shared through the Association of Municipalities of Ontario, is a valuable tool to expedite negotiations and ensure construction proceeds without delay. The Ministry remains committed to supporting municipal partners and is prepared to explore all options that can expedite the approval process and provide certainty for municipalities.

Lastly, as we enter 2025, MOI alongside IO will host technical workshops with municipal representatives involved in rights-of-way negotiations. Dates for these sessions will be announced early in the new year.

If you have any questions or concerns, please contact MOI staff at [broadband@ontario.ca](mailto:broadband@ontario.ca).

Sincerely,

Jill Vienneau  
Assistant Deputy Minister, Infrastructure Programs & Projects Division

**Ministry of  
Municipal Affairs  
and Housing**

Office of the Minister

777 Bay Street, 17<sup>th</sup> Floor  
Toronto ON M7A 2J3  
Tel.: 416 585-7000

**Ministère des  
Affaires municipales  
et du Logement**

Bureau du ministre

777, rue Bay, 17<sup>e</sup> étage  
Toronto (Ontario) M7A 2J3  
Tél. : 416 585-7000



234-2024-5801

December 12, 2024

Dear Head of Council,

I am pleased to inform you of the introduction of the proposed Municipal Accountability Act, 2024 on December 12, 2024, which, if passed, would make changes to the *Municipal Act, 2001* and *City of Toronto Act, 2006* to strengthen the municipal code of conduct and integrity commissioner framework.

I appreciate the valuable feedback we have received from municipalities and share your commitment to safe and respectful workplaces. The proposed changes, if passed, would:

- enable the creation of a standard municipal code of conduct and standard municipal integrity commissioner investigation processes to help ensure consistency across all Ontario municipalities;
- create a role for the Integrity Commissioner of Ontario in municipal code of conduct and integrity commissioner matters, including providing training to municipal integrity commissioners; and
- establish a mechanism to remove and disqualify members of council and certain local boards for a period of four years for the most serious code of conduct violations following a recommendation from the local integrity commissioner, a concurring report from the Integrity Commissioner of Ontario, and a unanimous vote of council.

In the coming months, I will want to hear your feedback on the Bill as well as other matters regarding local accountability regimes. I look forward to seeing many of you at the upcoming Rural Ontario Municipal Association conference, where we will have the opportunity to discuss these changes and other matters of importance to your communities.

If passed, important work to develop the regulations to support this new framework would lie ahead, and I remain committed to engaging with you throughout that process. Our intention is to have these changes in effect for the new term of councils beginning in Fall 2026 to ensure there is adequate opportunity for local implementation.

.../2

-2-

For more information on these amendments, please see the [news release](#). To share your comments on the proposed legislation, please see a posting on the [Regulatory Registry](#) that will be open for comments for 60 days.

If you have any questions regarding these new provisions, please contact your local [Municipal Services Office](#) with the Ministry of Municipal Affairs and Housing.

Sincerely,

A handwritten signature in black ink, appearing to read 'Paul Calandra', written over a light blue circular stamp.

Hon. Paul Calandra  
Minister of Municipal Affairs and Housing

c: Jessica Lippert, Chief of Staff  
Owen Macri, Deputy Chief of Staff  
Martha Greenberg, Deputy Minister  
Caspar Hall, Assistant Deputy Minister, Local Government Division  
Sean Fraser, Assistant Deputy Minister, Municipal Services Division  
Municipal Clerks and CAOs



Finance Minister Chrystia  
Freeland  
VIA EMAIL:  
[chrystia.freeland@parl.gc.ca](mailto:chrystia.freeland@parl.gc.ca)

Hon. Paul Calandra  
VIA EMAIL:  
[minister.mah@ontario.ca](mailto:minister.mah@ontario.ca)

Township of Puslinch  
7404 Wellington Road 34  
Puslinch, ON N0B 2J0  
[www.puslinch.ca](http://www.puslinch.ca)

December 13, 2024

Association of Municipalities  
of Ontario (AMO)  
VIA EMAIL:  
[amo@amo.on.ca](mailto:amo@amo.on.ca)

Top Aggregate Producing  
Municipalities of Ontario  
(TAPMO)  
VIA EMAIL:  
[info@tapmo.ca](mailto:info@tapmo.ca)

Rural Ontario Municipalities  
Association (ROMA)  
VIA EMAIL:  
[roma@roma.on.ca](mailto:roma@roma.on.ca)

Hon. Ted Arnott, MPP  
VIA EMAIL:  
[ted.arnottco@pc.ola.org](mailto:ted.arnottco@pc.ola.org)

RE: TAPMO Letter regarding Pre Budget Announcement

Please be advised that Township of Puslinch Council, at its meeting held on November 27, 2024 considered the aforementioned topic and subsequent to discussion, the following was resolved:

**Resolution No. 2024-430:**

Moved by Councillor Sepulis and  
Seconded by Councillor Bailey

**That the Consent Agenda items listed with the exception of items 6.10, 6.11, and 6.12 for NOVEMBER 27, 2024 Council meeting be received for information; and**

**Whereas the Township of Puslinch Council supports the information provided by TAPMO to member municipalities of TAPMO; and**

**Whereas the Township of Puslinch Council sees the value and significance of circulating this information provided by TAPMO to all Ontario municipalities;**



**Therefore, that Council directs staff to forward items 6.10, 6.11, and 6.12 to all Ontario municipalities; and**

**That Council direct staff to forward the following resolution to the Minister of Finance, the Minister of Municipal Affairs and Housing, local school board trustees, AMO, ROMA, Local MPP, all Ontario Municipalities and the Municipal Property Assessment Corporation:**

**Whereas the Ministry of Finance has introduced a one-time \$7 million reduction in education taxes in 2024, a subsidy that will be absorbed by the province through a 95% reduction in education taxes—marking the first such subsidy provided by the province to any industry;**

**Whereas the Ministry of Finance’s plans to introduce a new aggregate property sub-class in 2025, which is set to provide a \$6 million subsidy to the aggregate industry, with \$3 million of that subsidy being transferred back to the municipal (primarily residential) tax base, raises serious concerns about the fairness and equity of the system;**

**Whereas the claims that the new sub-class will provide tax stability and predictability seem hollow and do not address the systemic inequities in the taxation framework, which continues to shift an undue burden onto municipal taxpayers, particularly those in rural areas who host these aggregate operations;**

**Whereas there is significant concern that the government’s actions prioritize the interests of the aggregate industry over the financial realities faced by municipalities and their residents, and that this shift in burden undermines public trust in the fairness and integrity of Ontario’s legal and tax frameworks;**

**Whereas TAPMO has presented evidence demonstrating that the aggregate industry is financially capable of meeting its tax obligations, including substantial profits and royalty payments made by industry leaders, further undermining the need for these subsidies;**

**Whereas the municipal taxpayer should not bear the cost of correcting a past error in assessment methodology that unfairly benefited then aggregate industry, and the new**





**property tax class ratio risks further undermining the principle of revenue neutrality and eroding confidence in Ontario's legal and tax systems;**

**Therefore be it resolved that the Council of the Township of Puslinch strongly objects to the undue burden being placed on municipal taxpayers to subsidize the aggregate industry, and calls on the provincial government to:**

**Reevaluate and correct the misguided subsidies being provided to the aggregate sector, and ensure that future tax policies are fair, equitable, and consistent for all taxpayers.**

**1. Uphold the principles of revenue neutrality in the aggregate tax framework and ensure that any new tax classifications or methodologies do not result in a net loss of revenue for municipalities, especially those that are already facing significant financial challenges.**

**2. Commit to meaningful reform that ensures fairness and consistency across all sectors of the economy, and actively engages municipalities and taxpayers in a transparent and inclusive process, rather than catering to the demands of the aggregate industry.**

**3. Take immediate action to correct the existing inequities in the tax framework, ensuring that the burden of this correction is not unjustly shifted to municipal taxpayers, particularly those in rural communities who host these operations.**

**4. Respect and uphold the integrity of the legal process by honouring the decisions of the Divisional Court and ensuring that all assessment methodologies are transparent, accountable, and based on a fair and balanced approach.**

**5. Further be it resolved that the Council Township of Puslinch supports TAPMO's call for the provincial government to adopt reforms that prioritize the needs and fairness of municipal taxpayers and to ensure that the aggregate sector contributes its fair share to the province's tax base; and**

**Further be it resolved that this resolution be forwarded to the Minister of Finance, the Minister of Municipal Affairs and Housing, local school board trustees, AMO, ROMA,**



**Local MPP, all Ontario Municipalities and the Municipal Property Assessment Corporation.**

**CARRIED**

As per the above resolution, please accept a copy of this correspondence for your information and consideration.

Sincerely,

Justine Brotherston  
Municipal Clerk

CC: All Ontario Municipalities, Municipal Property Assessment Corporation (MPAC), Local school board trustees



Top  
Aggregate  
Producing  
Municipalities of  
Ontario

Sent via email

November 1, 2024

Premier Doug Ford  
Legislative Building  
Quenn's Park  
Toronto, ON M7A 1A1

Minister of Finance Peter Bethlenfalvy  
Ministry of Finance  
Frost Building South, 7<sup>th</sup> Floor  
7 Queen's Park Crescent  
Toronto, ON M7A 1Y7

Dear Premier Ford and Minister Bethlenfalvy:

**Re: Pre Budget Announcement**

As you are aware there was a lengthy Assessment Review Board hearing as well as a divisional court ruling increasing the taxes paid by the aggregate sector due to an inappropriate tax relief mechanism implemented by MPAC.

TAPMO recognizes funding for rural, small and northern municipalities is proposed to see an increase in OMPF funding. This increase is very much appreciated. This increase will begin to address the farm tax rebate shortfalls that rural, small and northern municipalities have been experiencing under the former program. Increasing this funding ensures all Ontarians are supporting farmers and not just the residents that call home to small, rural and northern communities. The impact of Provincially significant programs needs to be absorbed by all Ontarians.

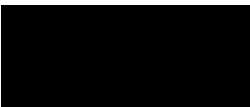
If it is the desire of the Government to provide special treatment to one sector and burdening this special treatment on small, rural and northern communities ( where most aggregate operations exist), TAPMO is of the opinion that an aggregate subsidy is not appropriate and should be borne by all Ontarians.

The pre budget announcement provides \$200 to every Ontarian, adding approximately \$3 billion to the Ontario budget. If the Government is willing to add \$3 billion to the deficit. Carrying over the 95% reduction in education tax relief absorbed by all Ontarians for 2024, would have added \$7 million to the total deficit for 2025 or 0.11666667% additional deficit.

TAPMO request the following questioned to be answered:

Explain the justification of increasing taxes on small, rural and northern municipalities which are host to most aggregate operations, to provide a preferential tax relief to the aggregate sector, versus absorbing any relief through increased deficit for all Ontarians?

Yours truly,

  
James Seeley  
Board Chair

**Ministry of Finance**

Provincial-Local  
Finance Division

Frost Building North  
95 Grosvenor Street  
Toronto ON M7A 1Y7

**Ministère des Finances**

Division des relations provinciales-  
municipales en matière de finances

Édifice Frost nord  
95 rue Grosvenor  
Toronto ON M7A 1Y7



October 31, 2024

His Worship James Seeley  
Chair, Top Aggregate Producing Municipalities of Ontario (TAPMO)  
[jseeley@puslinch.ca](mailto:jseeley@puslinch.ca)

Don MacLeod  
Executive Director, TAPMO  
[executivedirector@tapmo.ca](mailto:executivedirector@tapmo.ca)

Dear Mayor Seeley and Mr. MacLeod:

Thank you for your letter about the new aggregate extraction property class.

As noted in my letter of October 3, the Province will be setting municipal tax ratios and education tax rates for the new aggregate extraction property class to provide tax mitigation for properties in the class. The plan is to provide an overall \$6M tax reduction to properties in the class relative to the original 2024 tax level, comprised of \$3M municipal tax and \$3M education tax. While the specific tax ratios and impacts will not be available until after the assessments for 2025 are finalized by the Municipal Property Assessment Corporation (MPAC), the intention is that municipalities overall will still benefit from the majority of the incremental tax revenues that resulted from the assessment methodology changes implemented by MPAC for 2024.

More details will be shared when they become available. We appreciate the importance of providing municipalities with as much time as possible to support their budgetary planning. We have taken note of your request to receive this information by November 30<sup>th</sup> and will endeavour to provide the data as close to this date as possible.

Regarding your request that TAPMO be included in consultations during 2025, that is an important part of our plan. We will be reaching out to TAPMO as well as the aggregate sector, and working with MPAC and the Ministry of Natural Resources, to seek more detailed information regarding aggregate activities and discuss possible updates to the definition of the property class.

The government understands the challenges small and rural municipalities face. In this regard, in the 2024 Fall Economic Statement announced the Ontario Municipal Partnership Fund will be increased by \$100 million (20% increase) annually. This will be phased in over two years with an immediate \$50 million increase in 2025.

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## November Newsletter



### INTRODUCING TAPMO'S EXECUTIVE DIRECTOR

Don MacLeod held the position of Chief Administrative Officer for the Township of Zorra from 1996 to 2024. The Township of Zorra is in the top 10 aggregate producing municipalities in Ontario. Recently, Don transitioned into the role of Executive Director for TAPMO. With this wealth of experience, Don is particularly well-suited to continue the success of TAPMO in developing a sustainable plan for aggregate extraction across Ontario.

### NOVEMBER HIGHLIGHTS

- **Introducing Don MacLeod, TAPMO Executive Director**
- **Aggregate Property Taxation Assessment Challenges: What to expect in 2025**
- **Meet the Board of Directors and membership!**

### STAY CONNECTED

What to stay in the know?

Visit the TAPMO website to review agendas and minutes from previous meetings:

<https://www.tapmo.ca/resources#agenda>

Next TAPMO meeting: Monday November 18, 2024 @ 2:30pm



[tapmo.ca](https://www.tapmo.ca)  
[executivedirector@tapmo.ca](mailto:executivedirector@tapmo.ca)

# November Newsletter

## Property Taxation Changes and Concerns for Municipalities

Following an appeal decision of the Divisional Court, the Municipal Property Assessment Corporation (MPAC) revised the assessment methodology and property tax classification of aggregate sites to ensure sector-wide consistency, resulting in tax changes for pits and quarries across the province for 2024 (an increase of \$12M municipal and \$5M education). These properties continue to be assessed based on the province-wide valuation date of January 1, 2016, but the methodology used to derive those values has been modified in line with the court ruling. This legal process was spearheaded by Wellington County. In a troubling response to the Divisional Court decision, the Ministry of Finance has introduced a one-time (2024) \$7 million education tax reduction, to mitigate the impact of these changes on the aggregate industry. This reduction will be absorbed by the province through a 95% reduction in education taxes, which is the first time this kind of a subsidy is being provided by the province for any industry.

Looking ahead to the 2025 tax year, a new aggregate property sub-class is set to be introduced, but the intent to create improved tax stability and predictability feels hollow. The sub-class will result in a \$6 million subsidy for the aggregate industry, \$3 million of which is being transferred back to the municipal (primarily residential) tax base. The tax subsidy will be funneled through a temporary property tax sub-class within the industrial property category, with MPAC and local municipalities tasked with its implementation. However, the claim that this newly established sub-class will provide stability and predictability raises serious concerns. Instead of genuinely addressing the inequities in the system, it seems to merely provide an unwarranted tax break to the aggregate industry, while shifting the burden onto municipal taxpayers and perpetuating an unjust structure.

The government's approach appears to prioritize the interests of the aggregate sector over the financial realities faced by municipalities and their constituents. MPAC's collaboration with the aggregate sector and the Ministry of Finance (MOF) to gather detailed information on aggregate sites may result in more of the same, rather than meaningful reform. While the government claims this refined data will support future discussions with the Ontario Stone, Sand & Gravel Association (OSSGA) and municipalities, the focus seems skewed toward accommodating industry demands rather than ensuring fairness and accountability for all taxpayers. This direction threatens to undermine any hope of establishing a principled and sustainable approach to aggregate taxation, leaving communities to bear the consequences.

# November Newsletter

## Property Taxation Changes and Concerns for Municipalities

continued from page 2

In light of these changes, TAPMO wishes to voice serious concerns regarding the new tax class ratio established by the Ministry of Finance. Contrary to fostering a revenue-neutral outcome, this adjustment is expected to lead to \$3 million being refunded directly from local taxpayers to the aggregate industry starting in 2025 and beyond. Neither the Ministry nor representatives from the aggregate industry have provided sufficient justification for what seems to be a residential taxpayer-funded subsidy to benefit a for-profit industry. Concerns from both the Ministry of Finance and the aggregate sector highlight that potential cost increases for residential housing stemming from the Assessment Review Board (ARB) ruling have not been adequately assessed or documented. Claims suggesting a mere \$3-4 increase per Ontarian fail to capture the disproportionate impact this assessment framework will have on rural residents, who predominantly host these aggregate operations.

The OSSGA has yet to provide conclusive evidence of the industry's inability to contribute its fair share of taxes. In fact, TAPMO has presented evidence indicating that aggregate producers can meet their tax obligations. For example, Dufferin (CRH) paid \$2 million in royalties to the University of Guelph in 2023, while St. Mary's Cement (CBM Canada) reported total net revenues of \$109,785,000 USD for aggregate products in their 2022 financial statements.

While TAPMO recognizes that tax increases on any property class may be unpopular, we argue that the aggregate industry has long benefited from an inappropriate tax discount. The Divisional Court ruling clarified that MPAC lacked the authority to grant such tax relief. The municipal taxpayers should not have to provide tax relief to the industry as a result of correcting an inappropriate tax benefit that the industry has come to expect. The new property tax class ratio fails to maintain revenue neutrality and threatens to erode trust in Ontario's legal frameworks. Ontarians deserve confidence that these processes are respected and upheld.

TAPMO remains committed to advocating for fair and equitable taxation practices that support both municipal taxpayers and the sustainability of our communities. The future of Ontario's aggregate taxation framework must prioritize transparency, fairness, and the principles of revenue neutrality.

## November Newsletter

### Property Taxation Changes and Concerns for Municipalities - What's Next?

TAPMO is urging members to raise awareness of this issue by requesting your Municipal Council consider supporting the following motion:

Whereas the Ministry of Finance has introduced a one-time \$7 million reduction in education taxes in 2024, a subsidy that will be absorbed by the province through a 95% reduction in education taxes—marking the first such subsidy provided by the province to any industry;

Whereas the Ministry of Finance's plans to introduce a new aggregate property sub-class in 2025, which is set to provide a \$6 million subsidy to the aggregate industry, with \$3 million of that subsidy being transferred back to the municipal (primarily residential) tax base, raises serious concerns about the fairness and equity of the system;

Whereas the claims that the new sub-class will provide tax stability and predictability seem hollow and do not address the systemic inequities in the taxation framework, which continues to shift an undue burden onto municipal taxpayers, particularly those in rural areas who host these aggregate operations;

Whereas there is significant concern that the government's actions prioritize the interests of the aggregate industry over the financial realities faced by municipalities and their residents, and that this shift in burden undermines public trust in the fairness and integrity of Ontario's legal and tax frameworks;

Whereas TAPMO has presented evidence demonstrating that the aggregate industry is financially capable of meeting its tax obligations, including substantial profits and royalty payments made by industry leaders, further undermining the need for these subsidies;

Whereas the municipal taxpayer should not bear the cost of correcting a past error in assessment methodology that unfairly benefited the aggregate industry, and the new property tax class ratio risks further undermining the principle of revenue neutrality and eroding confidence in Ontario's legal and tax systems;

Therefore be it resolved that the Council [INSERT MUNICIPALITY] strongly objects to the undue burden being placed on municipal taxpayers to subsidize the aggregate industry, and calls on the provincial government to:

1. Reevaluate and correct the misguided subsidies being provided to the aggregate sector, and ensure that future tax policies are fair, equitable, and consistent for all taxpayers.
2. Uphold the principles of revenue neutrality in the aggregate tax framework and ensure that any new tax classifications or methodologies do not result in a net loss of revenue for municipalities, especially those that are already facing significant financial challenges.
3. Commit to meaningful reform that ensures fairness and consistency across all sectors of the economy, and actively engages municipalities and taxpayers in a transparent and inclusive process, rather than catering to the demands of the aggregate industry.
4. Take immediate action to correct the existing inequities in the tax framework, ensuring that the burden of this correction is not unjustly shifted to municipal taxpayers, particularly those in rural communities who host these operations.
5. Respect and uphold the integrity of the legal process by honouring the decisions of the Divisional Court and ensuring that all assessment methodologies are transparent, accountable, and based on a fair and balanced approach.

Further be it resolved that the Council [INSERT MUNICIPALITY] supports TAPMO's call for the provincial government to adopt reforms that prioritize the needs and fairness of municipal taxpayers and to ensure that the aggregate sector contributes its fair share to the province's tax base; and

Further be it resolved that this resolution be forwarded to the Minister of Finance, the Minister of Municipal Affairs and Housing, local school boards, AMO, ROMA, Local MPP, all Ontario Municipalities and the Municipal Property Assessment Corporation.





**Chair**  
**Mayor James Seeley**  
 Township of Puslinch



6.2.

**Vice-Chair**  
**Mayor Jennifer Coughlin**  
 Township of Springwater

## Board of Directors



**Mayor Dave Barton**  
 Township of Uxbridge



**Mayor Jim Hegadorn**  
 Loyalist Township



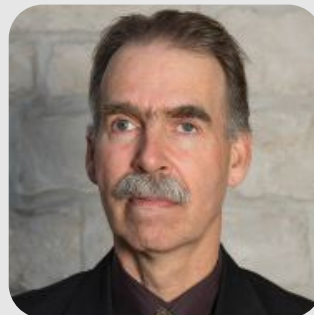
**Councillor Tony Brunet**  
 Town of Lincoln



**Mayor Kevin Eccles**  
 Municipality of West Grey



**Deputy Mayor Peter Lavoie**  
 Township of Oro-Medonte



**Councillor Matthew Bulmer**  
 County of Wellington



**Deputy Mayor Katie Grigg**  
 Township of Zorra

TOWNSHIP OF  
**Southgate**



TOWNSHIP OF  
**EAST GARAFRAXA**



TOWN OF  
**MONO**



**Jump In**

CITY OF  
**Burlington**



**WOOLWICH**  
 TOWNSHIP

TOWN OF  
**ERIN**



Township of  
**Springwater**



Town of  
**Lincoln**



Township of  
**SOUTH-WEST OXFORD**





Top  
Aggregate  
Producing  
Municipalities of  
Ontario

October 24, 2024

Sent via email

Minister of Finance Peter Bethlenfalvy  
Ministry of Finance  
Frost Building South, 7<sup>th</sup> Floor  
7 Queen's Park Crescent  
Toronto, ON M7A 1Y7

Dear Minister Bethlenfalvy:

**Re: Aggregate Assessment**

I am writing to raise TAPMO's concerns with the new tax class ratio for aggregate operations that does not maintain a revenue neutral outcome. TAPMO has been informed that the new tax class ratio will result in \$3 million of assessment being refunded to the aggregate industry for 2025 and beyond.

To date, neither the Ministry nor the aggregate industry has provided any justification for this residential taxpayer funded subsidy. The concerns raised by the MOF and the aggregate industry indicate that the potential cost increase for residential housing resulting from the ARB ruling applied across the province has not been thoroughly assessed or documented. Impacts of \$3-4 dollars per Ontarian are not accurate. Most aggregate operations are located in rural municipalities, thus rural residents will be providing this relief on a disproportionate level.

I would draw your attention to the developments in the Town of Erin. Developers are largely paying nearly \$200 million in up-front cost to build a wastewater treatment facility. This cost will be a direct pass through to the cost of the homes serviced by the treatment plant. In comparison, a revenue neutral tax class would be adding less than a quarter dollar to the cost of per tonne of aggregate.

Generally speaking, in Ontario, the provincial framework we strive to achieve is known at the municipal level as "Growth pays for Growth". Taxing aggregate properly brings us as a society closer to achieving that result. The aggregate tax class ratio does not support the revenue neutral tax outcome, nor does it support the principle of "Growth pays for Growth".

The OSSGA has failed to bring definitive evidence of the industry's inability to pay their fair share of taxes. Quite contrary, TAPMO has provided evidence of the ability of producers to pay their fair share. We are referencing the royalties Dufferin paid the University of Guelph (\$2 million in 2023). Further to the point, St. Mary's Cement's (CBM Canada) audited 2022 Financial Statements indicate a total net revenue for aggregate products at a whopping \$109,785,000 USD.

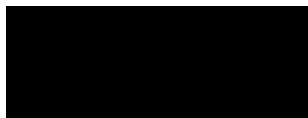
TAPMO recognizes that any increase of taxes on any property class would likely not be welcome. Unfortunately, as recorded in the Divisional Court decision, MPAC did not have the legislative authority to be providing tax relief (page 12 note 55 of the decision) that the industry experienced from 2016 onward. The aggregate industry is accustomed to an inappropriate tax discount. In TAPMO's view, residential taxpayers should not have to provide tax relief to the industry as a result of correcting an inappropriate tax benefit that the industry had come to expect. We respectfully reassert our position that OSSGA has not brought forward evidence to support their claim, other than highlighting the displeasure of paying more taxes. We have also not received evidence from the MOF supporting this relief for 2025 and beyond.

Lastly, we are deeply concerned that the lengthy and expensive legal process undertaken by Wellington County, and the decisions ordered by both the Assessment Review Board and Divisional Court is being undermined. This is particularly concerning given that the ARB decision was upheld. The new property tax class ratio fails to maintain a revenue-neutral tax assessment and undermines the legal process, which incurred significant costs for Wellington County taxpayers. This is extremely disturbing; Ontarians must have confidence in the legal processes in Ontario. Undermining the ARB assessment through a property tax class ratio that does not preserve revenue neutrality erodes that trust.

It is essential that discussions be inclusive and that any future assessment changes involve a fair and balanced approach in consultation with municipal partners, not just the aggregate sector.

TAPMO thanks the Ministry for the opportunity to comment on this very important issue and we look forward to strengthening this relationship.

Yours truly,

A solid black rectangular box redacting the signature of James Seeley.

James Seeley  
Board Chair



## Council Meeting

**Motion #** 12/11/24 - 02  
**Title:** Property Taxation Implications Related to Non-Market Valuation of Electricity Industry Properties, CAO General-2024-33  
**Date:** Wednesday, December 11, 2024

**Moved by:** Rory Cavanagh  
**Seconded by:** Beth Blackwell

Whereas the Municipality of Kincardine is a proud host community of the Bruce Nuclear Generating Site where Bruce Power generates 30% of Ontario's electricity needs; and

Whereas two decades ago the Province of Ontario adopted a property tax assessment model that continues to apply to Ontario's nuclear generation facilities; and

Whereas the Province assessment model includes non-market property valuation for electricity generating properties; and

Whereas the Municipality of Kincardine undertook a study in 2024 which has shown that the Provincial assessment model is compromising fairness and shifting the tax burden away from the electricity industry properties and onto the broader property tax base within the host community; and

Whereas the study demonstrated that this is primarily attributable to the assessed value of the subject properties being held almost static over several reassessment cycles, resulting from the Provincially prescribed rules for electricity generating, transmission and distribution properties; and

Whereas the Provincial model results in a disparity between the continuously updated market values assigned to the majority of properties and the static, non-market-based formula applied to electricity industry properties means that the tax burden shifts onto non-industry taxpayers; and

Now Therefore be it Resolved That municipal staff be directed to send communication to the Premier of Ontario, Minister of Energy and Electrification, the Minister of Finance, and the local MPP, to request that the Province undertake an immediate review and update the property tax assessment model for Ontario's nuclear generation facilities and other properties within the electricity industry, and copy the Association of Municipalities of Ontario and all Ontario Municipalities.

**Carried.**

Jennifer Lawrie

---

Clerk

Resolution from Northern Ontario Women's Caucus (NOW Caucus)

WHEREAS an arbitrator's investigation into claims of sexual harassment against MPP Michael Mantha concluded during the investigation that the claims were substantiated; AND WHEREAS in August 2023, MPP Michael Mantha was removed from the NDP caucus after allegations of workplace misconduct were substantiated by multiple witness interviews and video evidence;

AND WHEREAS Ontario residents have requested that the NOW Caucus request that Michael Mantha resign from his position as M.P.P. as they believe that based on the investigation that substantiated the sexual harassment allegations that he does not have the integrity and trust required of the office to effectively represent the Algoma-Manitoulin, particularly the women living in the riding;

AND WHEREAS elected officials at all levels should be held to the same standards as every working Ontarian, operating under workplace violence and harassment policies.

THEREFORE BE IT RESOLVED that NOW Caucus call on Michael Mantha to resign from his position as M.P.P. of the Algoma-Manitoulin Riding immediately.

AND FURTHER that this Resolution be circulated to the 444 municipalities, the office of Michael Manthas, Prime Minister Ford, Marit Stiles, Leader of the Ontario NDP, Bonnie Crombie, Leader of the Ontario Liberal Party, Mike Shreiner, Ontario Green Party, AMO, ROMA, FONOM, and NOMA.

Moved – Mayor Baril;

Seconded: Councillor Koch



The Corporation of the Municipality of Brooke-Alvinston  
REQUEST FOR MAINTENANCE / REPAIR / IMPROVEMENT  
(Drainage Act, R.S.O. 1990, Chapter D.17)

RECEIVED  
DEC 20 2021

I hereby give notice that the Elliott Tait Drain Drain is out of repair and request that:

Maintenance (preservation of a drainage works) or repair (restoration of a drainage works to its original condition) be performed under the provisions of Section 74 of the Drainage Act, R.S.O 1990, Chapter D.17.

The drain be improved (modification of or an addition to a drainage works intended to increase the effectiveness of the system) under the provisions of:

\_\_\_ Section 76, (Update the Schedule of Maintenance for the Drain)

\_\_\_ Section 78, (New Engineer's Report for the Drain)

(of the Drainage Act, R.S.O. 1990, Chapter D.17)

The following work is required:

Replace Culvert.

Property Description: Lot 5 Concession 6 Roll Number 381512002005300

911 address 6675 Shiloh Line

Dated at the Municipality of Brooke-Alvinston this \_\_\_ day of \_\_\_, 20\_\_

Joe Schotman

Name-please print

Name-please print

[Signature]

Signature

Telephone: [Redacted] [Redacted]

Email address: [Redacted]

Additional Comm [Redacted]



The Corporation of the Municipality of Brooke-Alvinston  
REQUEST FOR MAINTENANCE / REPAIR / IMPROVEMENT  
(Drainage Act, R.S.O. 1990, Chapter D.17)

RECEIVED  
DEC 20 2024

I hereby give notice that the McLachlan Drain is out of repair and request that:

Maintenance (preservation of a drainage works) or repair (restoration of a drainage works to its original condition) be performed under the provisions of Section 74 of the Drainage Act, R.S.O 1990, Chapter D.17.

The drain be improved (modification of or an addition to a drainage works intended to increase the effectiveness of the system) under the provisions of:

\_\_\_ Section 76, (Update the Schedule of Maintenance for the Drain)

\_\_\_ Section 78, (New Engineer's Report for the Drain)

(of the Drainage Act, R.S.O. 1990, Chapter D.17)

The following work is required:

Clean out

Property Description: Lot 7+8 Concession 6 Roll Number \_\_\_\_\_

911 address \_\_\_\_\_

Dated at the Municipality of Brooke-Alvinston this 20 day of Dec, 2024

Ron Martin

Name-please print

Name-please print

R Martin

Signature

Signature



\_\_\_\_\_

Additional Comments if any:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



## Council Staff Report

**To:** Mayor Ferguson and Members of Council  
**Subject:** Tree Program - 2025  
**Meeting:** Council - 09 Jan 2025  
**Department:** Clerks  
**Staff Contact:** Janet Denkers, Clerk Administrator

### Recommendation:

**That the Municipality participate in the 2025 large stock tree program offered through SCRCA and subsidize the costs of the trees ordered by \$2 each.**

### Background:

The Municipality of Brooke-Alvinston has encouraged their local rural residents to plant more trees on their properties to increase tree cover and improve future roadside aesthetics by providing a subsidy towards the cost of trees for its residents. Over 1910 large stock trees have been purchased and planted throughout Brooke-Alvinston since 2013 when the program started.

If approved, the program would run the same as in 2024 whereby the landowner would pay the full cost upfront and be refunded by the SCRCA at the end of the ordering period via credit card. The SCRCA would in turn, invoice us \$2 / tree. The Parks & Recreation Assistant Manager will oversee this project.

In 2024 - the Municipality participated in a Kentucky Coffee Tree Program and received 36 trees from *Trees for Life* and they were planted on municipal properties in Inwood and Alvinston. We are awaiting to learn if this program will be offered in 2025.

### Comments:

Residents continue to use the program although the numbers are decreasing each year.

2024	118 trees ordered
2023	146 trees ordered
2022	148 trees ordered
2021	476 trees ordered
2020	160 trees ordered
2019	229 trees ordered
2018	352 trees ordered
2017	488 trees ordered

### Financial Considerations:

The Municipality has subsidized the cost of every tree ordered by \$2 throughout the duration of this program. Generally a cap of 20 trees per property and maximum 500 trees subsidized.





## Council Staff Report

**To:** Mayor Ferguson and Members of Council  
**Subject:** Municipal Health & Safety Policy 2025  
**Meeting:** Council - 09 Jan 2025  
**Department:** Administration  
**Staff Contact:** Janet Denkers, Clerk Administrator

### Recommendation:

**That the Council of the Municipality of Brooke-Alvinston approve the Health & Safety Statement for 2025.**

### Background:

According to the *Occupational Health & Safety Act*, employers must prepare and review at least annually a written occupational health and safety policy. The policy statement is reviewed annually.

### Comments:

Representatives from each department are appointed as Safety Representatives and are responsible for conducting monthly inspections. The monthly inspection sheets are then submitted to the Clerk Administrator for review with the department head to remedy any violations. The Committee strives to meet quarterly and to conduct joint investigations.

In 2024, the Municipality continued using 4S Consulting Services (we partnered with them when awarded modernization funds) to provide mandated training for current and new employees. The Policy Statement for 2025 is attached

### Financial Considerations:

None associated with this report.

### ATTACHMENTS:

[H & S Policy Statement 2025](#)

Municipality of Brooke-Alvinston  
Health & Safety Policy – 2025

Management of the Corporation of the Municipality of Brooke-Alvinston is vitally interested in the health and safety of its employees. Protection of the employees from injury or occupational disease is a major continuing objective. The Corporation of the Municipality of Brooke-Alvinston will make every effort to provide a safe and healthy work environment. All supervisors and workers must be dedicated to the continuing objective of reducing risk of injury. The Corporation of the Municipality of Brooke-Alvinston as an employer is ultimately responsible for worker health and safety. As Council of the Corporation of the Municipality of Brooke-Alvinston, we give you our personal promise that every reasonable precaution will be taken for the protection of workers.

Supervisors will be held accountable for the health and safety of workers under their supervision. Supervisors are responsible to ensure that machinery and equipment are safe and that workers work in compliance with established safe work practices and procedures. Workers must receive adequate training in their specific work tasks to protect their health and safety.

Every worker must protect his or her own health and safety by working in compliance with the law and with safe work practices and procedures established by the Corporation.

It is in the best interest of all parties to consider health and safety in every activity. Commitment to health and safety must form an integral part of this organization, from the Mayor to the workers.

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David Ferguson; Mayor

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Janet Denkers; Clerk-Administrator

January 2025





## Council Staff Report

**To:** Mayor Ferguson and Members of Council  
**Subject:** 2025 Conferences  
**Meeting:** Council - 09 Jan 2025  
**Department:** Clerks  
**Staff Contact:** Janet Denkers, Clerk Administrator

### Recommendation:

**That this report be received and filed and that if not already, Council members note the Conferences they will be attending in 2025.**

### Background:

The main Municipal Council Conferences in a year are: ROMA, OGRA, AMO and FCM  
 The main 1 day convention in a year is: Western Ontario Warden's Conference (WOWC)

### Comments:

#### Conferences for Council Members:

ROMA Conference (Toronto): January 19 - 21, 2025  
 OGRA Conference (Toronto): March 30 - April 2, 2025  
 FCM Conference (Ottawa): May 29 - June 1, 2025  
 AMO Conference (Ottawa): August 17-20, 2025

Throughout the year there are various one day conventions that are held locally including the Western Ontario Warden's Caucus which is usually held in late October.

Registered for Conferences to date:  
 Mayor Ferguson - ROMA ; OGRA (through the County)  
 Councillor McCabe - ROMA

### Financial Considerations:

A typical conference registration is \$750-\$800. As indicated earlier, this amount is outside of Councillor allotment for conferences.



## Council Staff Report

**To:** Mayor Ferguson and Members of Council  
**Subject:** Council Conference Policy  
**Meeting:** Council - 09 Jan 2025  
**Department:** Clerks  
**Staff Contact:** Janet Denkers, Clerk Administrator

### Recommendation:

**That the attached policy be approved.**

### Background:

At the December 12, 2024 Council meeting, there was discussion on utilizing the Council Conference Budget most appropriately.

In accordance with the current remuneration policy for Council members (By-law 60 of 2022); Council members have an allotment of \$2,500 (for the Mayor) and \$2,000 for Councillors to attend conferences. The conference allowance includes per diem, accommodation, transportation and other related expenses. Not included in the conference expenses are: registration fees.

### Comments:

In order to maximize exposure to Ministries present at Council, it was suggested that discussion be had about allowing some members attendance at more than one Conference if the budgeted monies have not been used.

The attached policy outlines how this would be accomplished.

### Financial Considerations:

None associated with this report.

### ATTACHMENTS:

[Councillor Conference Policy](#)

# MUNICIPALITY OF BROOKE-ALVINSTON

## COUNCILLOR CONFERENCE POLICY

<b>Responsible Dept.:</b> Corporate Services	<b>Effective Date:</b> January 1, 2025
<b>Author:</b> Clerk Administrator	<b>Next Review:</b>
<b>Approved by:</b>	<b>Relevant Corporate Policy/By-law:</b>

### 1 PURPOSE

- 1.1 This policy encourages Councillors to avail themselves of opportunities to undertake professional development opportunities that may be of benefit to the individual Councillor and Council as a whole, including conferences, seminars, workshops, and training sessions.
- 1.2 Councillors undertaking professional development shall have expenses for registration fees, transportation, accommodations, and meals relating to their attendance paid by the municipality, within the parameters of the Council budget.

### 2 GENERAL

- 2.1 Councillors will be notified of all relevant municipal conferences;
- 2.2 In the fall/winter of every year, the Clerk will request that members submit a list of conferences they wish to attend in the upcoming year and staff will prepare the budget accordingly.
- 2.3 Automatic approval will be granted to Councillors to attend a municipal conference/seminar within the member's budget allocation (as per By-law);
- 2.4 In all attempts, Council should notify the Clerk Administrator of the municipal conferences they choose to attend in January of each year upon presentation of a report by the Clerk Administrator on available municipal conferences; some registrations will be required in the previous year.
- 2.5 All Council expenses and reimbursements will be reported in "Council's Annual Report" in accordance with the requirement of the Municipal Act;
- 2.6 Council members attending municipal conferences should provide a report to Council on the conference upon their return.

### 3 ANNUAL ALLOCATION

- 3.1 The annual municipal conference expenses will be determined annually during the budget deliberations.
- 3.2 Individual Councillor entitlement is in accordance with the current Remuneration By-law for Council

- 3.3 Should a Council member register for a conference and be unable to attend; and if an alternate member is not able to attend in their place, the costs associated with the registered conference will be applied to the Council member.
- 3.4 Approval to attend Conferences/Seminars over and above an individual Councillor’s budget allocation is to be considered and approved by the Mayor and Council prior to the event, and the review will take into consideration the total budget allocation for conferences/seminars, the relevance of the conference to Council and the potential benefit that may result from the conference and the fair and equitable division of opportunities for Councillors to attend Conferences/Seminars.
- 3.5 Council members cannot carry forward their annual conference allocation to another year.

**4 ELIGIBLE CONFERENCE EXPENSES (invoices required if possible)**

- 4.1 Conference/Seminar Registration;
- 4.2 Transportation (air, train, or bus) or mileage (ground travel is to be used where appropriate)
- 4.3 Transportation between home and terminal, terminal and hotel;
- 4.4 Hotel/Accommodations;
- 4.5 Transportation during conference;
- 4.6 Meals (excluding alcohol)

**5 INELIGIBLE EXPENSES**

- 5.1 Spousal expenses, including meals, companion program; and
- 5.2 Personal expenses, such as spa treatments, alcohol, sightseeing.

**6 APPROVAL**

CAO	Date: January 9, 2025
Amended/Modified/Replaced	Date



## Council Staff Report

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**To:** Mayor Ferguson and Members of Council  
**Subject:** Accounts Payable Listing - December 2024  
**Meeting:** Council - 09 Jan 2025  
**Department:** Treasury  
**Staff Contact:** Stephen Ikert, Treasurer

### **Recommendation:**

**That Council receive and file the Accounts Payable Listing for December 2024.**

### **Background:**

The Accounts Payable Listing is provided for information purposes only. Any questions should be directed to the treasurer or appropriate department head. In most cases the goods or services have already been provided and the Municipality is already legally obligated to make the payment(s) with a preference to pay on time to avoid late payment charges.

### **ATTACHMENTS:**

[Posted Accounts Payable List - December 2024](#)



# Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 12/01/2024 to 12/31/2024 Paid Invoices Cheque Date 12/01/2024 to 12/31/2024

Account	Vendor Number	Vendor Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
<b>ASSETS &amp; LIABILITIES</b>						
01-0000-0020	003629	SOUTHWESTERN ONTARIO OPTIMISTS	DEC2024 REFUND	12/16/2024	12/16/2024	96.05
01-0000-0498	003500	RWAM INSURANCE ADMINISTRATORS INC	25935-1224 RWAM BENEFITS	12/01/2024	12/01/2024	2.68
01-0000-0610	003625	MITCHELL MESTON	DEC2024 REFUND TAXES	12/12/2024	12/12/2024	712.88
01-0000-1051	000279	BMO BANK OF MONTREAL	0502677-2412 SHERATON-ROMA-FERGUSON	12/12/2024	12/12/2024	298.25
01-0000-1051	000279	BMO BANK OF MONTREAL	0502677-2412 SHERATON-ROMA-MCCABE	12/12/2024	12/12/2024	298.25
01-0000-1051	000105	USTI CANADA, INC.	422640 YEARLY LICENCE & SUPPORT	12/12/2024	12/12/2024	16,359.09
					Account Total	16,955.59
01-0000-2295	003594	RECEIVER GENERAL	2024-12-13 DEDUCTIONS	12/12/2024	12/12/2024	350.00
01-0000-2295	003594	RECEIVER GENERAL	2024-12-30 DEDUCTIONS	12/30/2024	12/30/2024	350.00
01-0000-2295	003624	DIRECTOR FRO	2024-12-30 DEDUCTION	12/30/2024	12/30/2024	1,234.10
01-0000-2295	003624	DIRECTOR FRO	DEC2024 DEDUCTION	12/12/2024	12/12/2024	1,178.75
					Account Total	3,112.85
01-0000-2426	000018	CLOVER MART	00-42 FOOD BANK PURCHASES	12/04/2024	12/04/2024	212.58
01-0000-2426	000018	CLOVER MART	00-44 FOOD BANK PURCHASES	12/18/2024	12/18/2024	278.38
					Account Total	490.96
					Department Total	21,371.01
<b>LICENCES, PERMITS, RENTS</b>						
01-0050-1435	000003	BROOKE TELECOM CO-OPERATIVE	10605820-1224 PHONE & INTERNET SERVICE	12/12/2024	12/12/2024	-425.00
					Department Total	-425.00
<b>GOVERNANCE</b>						
01-0240-7303	002598	DAVID FERGUSON	DEC2024 PHONE-NOV & DEC	12/01/2024	12/01/2024	60.00
01-0240-7306	003086	DON MCCABE	DEC2024 LAMBTON HISTORICAL MTG	12/12/2024	12/12/2024	34.80

# Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 12/01/2024 to 12/31/2024 Paid Invoices Cheque Date 12/01/2024 to 12/31/2024

Account	Vendor Number	Vendor Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
01-0240-7399	000263	ALVINSTON SILVER STICK	NOV2024 SLIVER STICK SPONSORSHIP	12/12/2024	12/12/2024	230.00
Department Total						324.80
<b>COUNCIL SUPPORT</b>						
01-0241-7117	003503	GREEN SHIELD CANADA	16884199 GREEN SHIELD BENEFITS	12/01/2024	12/01/2024	972.46
01-0241-7117	003500	RWAM INSURANCE ADMINISTRATORS INC	25935-1224 RWAM BENEFITS	12/01/2024	12/01/2024	336.47
Account Total						1,308.93
01-0241-7303	000003	BROOKE TELECOM CO-OPERATIVE	10605820-1224 PHONE & INTERNET SERVICE	12/12/2024	12/12/2024	53.11
01-0241-7350	002572	JANET DENKERS	DEC2024 TRAVEL	12/12/2024	12/12/2024	102.00
Department Total						1,464.04
<b>CORPORATE MANAGEMENT</b>						
01-0250-7117	003503	GREEN SHIELD CANADA	16884199 GREEN SHIELD BENEFITS	12/01/2024	12/01/2024	972.46
01-0250-7117	003500	RWAM INSURANCE ADMINISTRATORS INC	25935-1224 RWAM BENEFITS	12/01/2024	12/01/2024	313.65
Account Total						1,286.11
01-0250-7301	000018	CLOVER MART	00-43 OFFICE SUPPLIES	12/18/2024	12/18/2024	2.99
01-0250-7301	000165	MANLEY'S BASICS	1160216 OFFICE SUPPLIES	12/04/2024	12/04/2024	35.12
01-0250-7301	000165	MANLEY'S BASICS	1160293 OFFICE SUPPLIES	12/04/2024	12/04/2024	87.16
Account Total						125.27
01-0250-7303	000003	BROOKE TELECOM CO-OPERATIVE	10605820-1224 PHONE & INTERNET SERVICE	12/12/2024	12/12/2024	53.11
01-0250-7303	000003	BROOKE TELECOM CO-OPERATIVE	10605820-1224 PHONE & INTERNET SERVICE	12/12/2024	12/12/2024	177.25
01-0250-7303	003464	FIBERNETICS CORPORATION	717655 PHONE	12/12/2024	12/12/2024	67.74
Account Total						298.10
01-0250-7304	002187	INTEGRATED DIGITAL SOLUTIONS	AR379568 COPIER MAINTENANCE CONTRACT	12/12/2024	12/12/2024	74.20
01-0250-7305	003217	MUN OF BROOKE-ALVINSTON - EFT	916922 OFFICE POSTAGE	12/30/2024	12/30/2024	523.55

# Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 12/01/2024 to 12/31/2024 Paid Invoices Cheque Date 12/01/2024 to 12/31/2024

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
01-0250-7307	002734 THE INDEPENDENT	14223 JOB ADS	12/30/2024	12/30/2024	175.43
01-0250-7310	002215 KEYSTONE TECHNOLOGIES LTD.	22278 IT SUPPORT	12/12/2024	12/12/2024	282.50
01-0250-7310	002215 KEYSTONE TECHNOLOGIES LTD.	22317 IT LICENCING AND SUPPORT	12/12/2024	12/12/2024	641.53
01-0250-7310	003264 REDCHAIR	4679 WEBSITE SECURITY	12/12/2024	12/12/2024	124.30
Account Total					1,048.33
01-0250-7340	000112 NUTECH PEST SERVICES	12209 PEST CONTROL	12/04/2024	12/04/2024	47.46
01-0250-7340	000112 NUTECH PEST SERVICES	12236 PEST CONTROL	12/30/2024	12/30/2024	47.46
Account Total					94.92
01-0250-7341	000132 A-1 SECURITY SYSTEMS	200974 ELEVATOR MONITORING	12/30/2024	12/30/2024	339.00
Department Total					3,964.91
<b>FIRE STATION - ALVINSTON</b>					
01-0411-7150	000279 BMO BANK OF MONTREAL	0502677-2412 SUBWAY-TRAINING LUNCH	12/12/2024	12/12/2024	213.54
01-0411-7150	000279 BMO BANK OF MONTREAL	0502677-2412 MAC'S-TRAINING LUNCH	12/12/2024	12/12/2024	27.78
01-0411-7150	002040 FIRE MARSHAL'S PUBLIC FIRE SAFETY COUN	IN167528 TRAINING EXPENSES	12/20/2024	12/20/2024	255.76
Account Total					497.08
01-0411-7175	003031 LAMBTON MEAT PRODUCTS / ALEND LTD.	12865 EMPLOYEE RECOGNITION	12/12/2024	12/12/2024	1,200.00
01-0411-7175	000163 STEVE KNIGHT	DEC2024 EXPENSES	12/12/2024	12/12/2024	513.66
Account Total					1,713.66
01-0411-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-1224 PHONE & INTERNET SERVICE	12/12/2024	12/12/2024	53.11
01-0411-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-1224 PHONE & INTERNET SERVICE	12/12/2024	12/12/2024	56.65
Account Total					109.76
01-0411-7330	000279 BMO BANK OF MONTREAL	0502677-2412 CANADIAN TIRE-PUB ED	12/12/2024	12/12/2024	140.09
01-0411-7330	000279 BMO BANK OF MONTREAL	0502677-2412 TRIPLE F PLANTATION-PUB ED	12/12/2024	12/12/2024	177.83

### Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 12/01/2024 to 12/31/2024 Paid Invoices Cheque Date 12/01/2024 to 12/31/2024

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
01-0411-7330	002040 FIRE MARSHAL'S PUBLIC FIRE SAFETY COUN	IN167346 PUB ED MATERIALS	12/12/2024	12/12/2024	339.00
		Account Total			656.92
01-0411-7340	000100 MCNAUGHTON HOME HARDWARE CENTRE	469472 BUILDING MAINTENANCE	12/18/2024	12/18/2024	232.73
01-0411-7340	002873 UNIFORM UNIFORMS / 835090 ONTATIO LTD	55102 MEDALS CABINET LINER	12/16/2024	12/16/2024	89.27
01-0411-7340	003010 STEWART OVERHEAD DOOR CO. LTD.	68361 BUILDING MAINTENANCE	12/20/2024	12/20/2024	337.87
01-0411-7340	003364 R & C CLEANING	NOV24 CLEANING	12/01/2024	12/01/2024	150.00
		Account Total			809.87
01-0411-7345	003232 CANADIAN IPG CORPORATION	00586934 EQUIPMENT MTCE	12/16/2024	12/16/2024	138.43
01-0411-7345	000279 BMO BANK OF MONTREAL	0502677-2412 WATFORD HH-SHOP VAC	12/12/2024	12/12/2024	197.74
01-0411-7345	000279 BMO BANK OF MONTREAL	0502677-2412 HYDE PARK EQUIP-CHAINSAW	12/12/2024	12/12/2024	920.95
01-0411-7345	000279 BMO BANK OF MONTREAL	0502677-2412 BEST BUY-IPADS FOR TRUCKS	12/12/2024	12/12/2024	745.78
01-0411-7345	000279 BMO BANK OF MONTREAL	0502677-2412 SP ASTRA-IPAD CASES	12/12/2024	12/12/2024	123.48
01-0411-7345	003232 CANADIAN IPG CORPORATION	CORSE-00587519 GAS DETECTOR	12/20/2024	12/20/2024	1,174.64
		Account Total			3,301.02
01-0411-7360	003074 A.J. STONE CO. LTD.	0000187892 SCENE SUPPLIES	12/18/2024	12/18/2024	621.50
01-0411-7372	003630 SIGMA SAFETY CORP	21612 R1-EMERGENCY LIGHTS REPAIR	12/20/2024	12/20/2024	1,787.14
01-0411-7372	000100 MCNAUGHTON HOME HARDWARE CENTRE	466272 VEHICLE REPAIR	12/20/2024	12/20/2024	5.07
		Account Total			1,792.21
01-0411-7460	002223 COUNTY OF LAMBTON	39422 RADIO TOWER LEASE/COSTS	12/12/2024	12/12/2024	1,769.71
		Department Total			11,271.73
<b>POLICE</b>					
01-0420-7460	000055 LAMBTON GROUP POLICE SERVICES BOARD	2539 LAMBTON GROUP DEFICIT	12/04/2024	12/04/2024	861.00
01-0420-7460	002180 MINISTER OF FINANCE	381311241031017 MONTHLY POLICING	12/12/2024	12/12/2024	32,535.00
		Account Total			33,396.00

# Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 12/01/2024 to 12/31/2024 Paid Invoices Cheque Date 12/01/2024 to 12/31/2024

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
<b>Department Total</b>					<b>33,396.00</b>
<b><u>PROTECTIVE INSPECTION &amp; CONTROL</u></b>					
01-0440-7470	002223 COUNTY OF LAMBTON	39379 BUILDING INSPECTIONS	12/16/2024	12/16/2024	2,240.00
01-0440-7470	002223 COUNTY OF LAMBTON	39379 BUILDING INSPECTIONS	12/16/2024	12/16/2024	245.63
01-0440-7470	002223 COUNTY OF LAMBTON	39499 BUILDING INSPECTIONS	12/16/2024	12/16/2024	2,380.00
01-0440-7470	002223 COUNTY OF LAMBTON	39499 BUILDING INSPECTIONS	12/16/2024	12/16/2024	339.41
<b>Account Total</b>					<b>5,205.04</b>
01-0440-7476	002223 COUNTY OF LAMBTON	39380 PROPERTY STANDARDS	12/16/2024	12/16/2024	630.00
01-0440-7476	002223 COUNTY OF LAMBTON	39380 PROPERTY STANDARDS	12/16/2024	12/16/2024	122.21
01-0440-7476	002223 COUNTY OF LAMBTON	39500 PROPERTY STANDARDS	12/16/2024	12/16/2024	245.00
01-0440-7476	002223 COUNTY OF LAMBTON	39500 PROPERTY STANDARDS	12/16/2024	12/16/2024	39.33
<b>Account Total</b>					<b>1,036.54</b>
<b>Department Total</b>					<b>6,241.58</b>
<b><u>RUP - GRAVEL PATCH</u></b>					
01-0516-7301	000152 MCKENZIE & HENDERSON LTD.	0000046197 STOCK PILE FOR YARD MATERIALS	12/12/2024	12/12/2024	23,834.64
<b>Department Total</b>					<b>23,834.64</b>
<b><u>RT&amp;M - LINE PAINTING</u></b>					
01-0546-7401	002223 COUNTY OF LAMBTON	39498 LINE PAINTING	12/12/2024	12/12/2024	14,713.13
<b>Department Total</b>					<b>14,713.13</b>
<b><u>RT&amp;M - BRUSHING/TREE REMOVAL</u></b>					
01-0547-7401	002840 JLH EXCAVATING INC.	E16122 TREE TRIMMING	12/20/2024	12/20/2024	1,909.70
<b>Department Total</b>					<b>1,909.70</b>
<b><u>RT&amp;M - LITTER/GARBAGE PICKUP</u></b>					
01-0549-7401	000066 WASTE MANAGEMENT OF CANADA CORP.	0450456-0676-6 GARBAGE PICKUP	12/12/2024	12/12/2024	248.65
<b>Department Total</b>					<b>248.65</b>

**RT&M - INTERSECTION LIGHTING**

# Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 12/01/2024 to 12/31/2024 Paid Invoices Cheque Date 12/01/2024 to 12/31/2024

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
01-0551-7306	000014 HYDRO ONE NETWORKS INC.	4674-1224 HYDRO	12/12/2024	12/12/2024	21.68
Department Total					21.68
<b>PUBLIC WORKS - OVERHEAD</b>					
01-0560-7117	003503 GREEN SHIELD CANADA	16884199 GREEN SHIELD BENEFITS	12/01/2024	12/01/2024	1,613.56
01-0560-7117	003500 RWAM INSURANCE ADMINISTRATORS INC	25935-1224 RWAM BENEFITS	12/01/2024	12/01/2024	1,279.36
Account Total					2,892.92
01-0560-7125	003626 OWEN CLARK	DEC2024 WORK BOOTS	12/12/2024	12/12/2024	200.00
01-0560-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-1224 PHONE & INTERNET SERVICE	12/12/2024	12/12/2024	212.58
01-0560-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-1224 PHONE & INTERNET SERVICE	12/12/2024	12/12/2024	147.90
Account Total					360.48
01-0560-7304	000279 BMO BANK OF MONTREAL	0502677-2412 MTO-DRIVER ABSTRACTS	12/12/2024	12/12/2024	12.00
01-0560-7304	003136 NAPA GLENCOE	130-564631 GRINDING DISCS	12/12/2024	12/12/2024	29.11
01-0560-7304	003136 NAPA GLENCOE	130-564633 EMERY CLOTH	12/01/2024	12/01/2024	16.94
01-0560-7304	000168 WATFORD AUTO PARTS	5329-307156 FUSES	12/16/2024	12/16/2024	11.45
Account Total					69.50
01-0560-7306	000014 HYDRO ONE NETWORKS INC.	2206-1224 HYDRO	12/12/2024	12/12/2024	588.67
01-0560-7306	000014 HYDRO ONE NETWORKS INC.	6362-1124 HYDRO	12/12/2024	12/12/2024	201.66
Account Total					790.33
01-0560-7307	002734 THE INDEPENDENT	14223 JOB ADS	12/30/2024	12/30/2024	145.02
01-0560-7310	000131 BEARCOM CANADA CORP	5823623 RADIO & GPS	12/12/2024	12/12/2024	335.61
01-0560-7340	000112 NUTECH PEST SERVICES	12210 PEST CONTROL	12/12/2024	12/12/2024	47.46
01-0560-7340	000112 NUTECH PEST SERVICES	12238 PEST CONTROL	12/30/2024	12/30/2024	47.46
Account Total					94.92

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Vendor 000000 Through 999999

Invoice Entry Date 12/01/2024 to 12/31/2024 Paid Invoices Cheque Date 12/01/2024 to 12/31/2024

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
01-0560-7398	000074 MACKENZIE OIL LIMITED	13553 FUEL	12/16/2024	12/16/2024	2,275.49
01-0560-7398	000074 MACKENZIE OIL LIMITED	13554 FUEL	12/16/2024	12/16/2024	2,448.70
Account Total					4,724.19
Department Total					9,612.97
<b>2024 FREIGHTLINER 114SD</b>					
01-0602-7372	003462 PREMIER TRUCK GROUP	87329034 WARRANTY WORK	12/30/2024	12/30/2024	271.20
Department Total					271.20
<b>2011 INTERNATIONAL</b>					
01-0603-7372	003136 NAPA GLENCOE	130-564630 PLOW LIGHTS	12/12/2024	12/12/2024	32.03
Department Total					32.03
<b>2018 WESTERN STAR</b>					
01-0604-7372	003136 NAPA GLENCOE	130-564630 PLOW LIGHTS	12/12/2024	12/12/2024	32.04
Department Total					32.04
<b>1997 CAT GRADER</b>					
01-0610-7372	000078 J & M HEAVY EQUIPMENT REPAIR INC.	19224 SIFTER REPLACEMENT	12/12/2024	12/12/2024	4,622.51
01-0610-7372	000041 DELTA POWER EQUIPMENT	P21432 HYDRAULIC FITTING	12/16/2024	12/16/2024	13.02
01-0610-7372	000069 TOROMONT INDUSTRIES LTD	WO070877091 TRANSMISSION SWITCH REPROGAM	12/12/2024	12/12/2024	1,706.29
Account Total					6,341.82
Department Total					6,341.82
<b>2017 FORD 4X4 Diesel</b>					
01-0620-7372	003465 DYNAMIC DIESEL REPAIR INC	2934 E-TEST & SAFETY	12/16/2024	12/16/2024	1,280.60
Department Total					1,280.60
<b>SAND AND SALT</b>					
01-0671-7301	003496 V.B. SAND & GRAVEL LTD.	7578 WINTER SAND	12/12/2024	12/12/2024	4,227.22
Department Total					4,227.22
<b>STREET LIGHTING - ALVINSTON</b>					

# Accounts Payable

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Vendor 000000 Through 999999

Invoice Entry Date 12/01/2024 to 12/31/2024 Paid Invoices Cheque Date 12/01/2024 to 12/31/2024

Account	Vendor Number	Vendor Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
01-0751-7345	002991	BLUEWATER POWER SERVICES CORP	90071387 STREET LIGHT REPAIR	12/20/2024	12/20/2024	542.85
Department Total						542.85
<b>STREET LIGHTING - INWOOD</b>						
01-0752-7306	000014	HYDRO ONE NETWORKS INC.	6752-1224 HYDRO	12/12/2024	12/12/2024	607.92
Department Total						607.92
<b>SANITARY SEWER SYSTEM</b>						
01-0810-7303	000003	BROOKE TELECOM CO-OPERATIVE	10605820-1224 PHONE & INTERNET SERVICE	12/12/2024	12/12/2024	150.00
01-0810-7432	000150	MELLIS CONSTRUCTION LTD	288575 CONCRETE PAD FOR NEW BAR SCREE	12/12/2024	12/12/2024	932.45
01-0810-7432	000047	CHEMTRADE CHEMICALS CANADA LTD	90180950 CHEMICALS	12/16/2024	12/16/2024	2,018.21
01-0810-7432	000034	CENTRAL SANITATION INC.	I39127 SLUDGE REMOVAL	12/12/2024	12/12/2024	388.72
01-0810-7432	000034	CENTRAL SANITATION INC.	I39986 BIO SLUDGE REMOVAL	12/16/2024	12/16/2024	388.72
Account Total						3,728.10
01-0810-7455	003240	ONTARIO CLEAN WATER AGENCY - PAP	INV00000049034 OPERATIONS CONTRACT	12/12/2024	12/12/2024	10,229.11
Department Total						14,107.21
<b>INWOOD SEWER SYSTEM</b>						
01-0811-7303	000003	BROOKE TELECOM CO-OPERATIVE	10605820-1224 PHONE & INTERNET SERVICE	12/12/2024	12/12/2024	50.00
01-0811-7306	000014	HYDRO ONE NETWORKS INC.	7692-1224 HYDRO	12/12/2024	12/12/2024	327.65
Department Total						377.65
<b>WATERWORKS SYSTEM</b>						
01-0830-7303	000003	BROOKE TELECOM CO-OPERATIVE	10605820-1224 PHONE & INTERNET SERVICE	12/12/2024	12/12/2024	50.00
01-0830-7306	000014	HYDRO ONE NETWORKS INC.	6857-1124 HYDRO	12/12/2024	12/12/2024	37.29
01-0830-7432	002353	ITRON CANADA INC.	52421 WATER READING SYSTEM	12/16/2024	12/16/2024	2,205.85
01-0830-7432	000124	ONTARIO CLEAN WATER AGENCY - EFT	INV00000049574 FIX GENERATOR OIL COOLER	12/18/2024	12/18/2024	1,127.06



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Vendor 000000 Through 999999

Invoice Entry Date 12/01/2024 to 12/31/2024 Paid Invoices Cheque Date 12/01/2024 to 12/31/2024

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
01-0830-7432	000124 ONTARIO CLEAN WATER AGENCY - EFT	INV00000049576 WATER TOWER COMMUNICATION FIX	12/18/2024	12/18/2024	1,109.18
01-0830-7432	000124 ONTARIO CLEAN WATER AGENCY - EFT	INV00000049577 WATER PARTS	12/18/2024	12/18/2024	427.39
Account Total					4,869.48
01-0830-7455	003240 ONTARIO CLEAN WATER AGENCY - PAP	INV00000049034 OPERATIONS CONTRACT	12/12/2024	12/12/2024	8,742.25
Department Total					13,699.02
<b>WASTE COLLECTION</b>					
01-0840-7480	000026 BLUEWATER RECYCLING ASSOC.	27966 CO-COLLECTION	12/12/2024	12/12/2024	7,496.99
Department Total					7,496.99
<b>RECYCLING</b>					
01-0860-7480	000026 BLUEWATER RECYCLING ASSOC.	27966 CO-COLLECTION	12/12/2024	12/12/2024	524.70
Department Total					524.70
<b>ALVINSTON COMMUNITY CENTRE</b>					
01-1635-7117	003503 GREEN SHIELD CANADA	16884199 GREEN SHIELD BENEFITS	12/01/2024	12/01/2024	1,672.39
01-1635-7117	003500 RWAM INSURANCE ADMINISTRATORS INC	25935-1224 RWAM BENEFITS	12/01/2024	12/01/2024	823.07
Account Total					2,495.46
01-1635-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-1224 PHONE & INTERNET SERVICE	12/12/2024	12/12/2024	104.01
01-1635-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-1224 PHONE & INTERNET SERVICE	12/12/2024	12/12/2024	79.66
01-1635-7303	003464 FIBERNETICS CORPORATION	717655 PHONE	12/12/2024	12/12/2024	33.84
Account Total					217.51
01-1635-7330	000100 MCNAUGHTON HOME HARDWARE CENTRE	569334 COMPRESSOR ROOM/ARENA SUPPLIES	12/16/2024	12/16/2024	86.05
01-1635-7330	000273 PEDDEN GENERAL GLASS LTD	908645 REPLACE GLASS FOR WEST END	12/04/2024	12/04/2024	520.25
Account Total					606.30
01-1635-7340	000279 BMO BANK OF MONTREAL	0502677-2412 WOLSLEY-FILTERS BOTTLE FILLER	12/12/2024	12/12/2024	540.87
01-1635-7340	000112 NUTECH PEST SERVICES	12208 PEST CONTROL	12/12/2024	12/12/2024	47.46

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Vendor 000000 Through 999999

Invoice Entry Date 12/01/2024 to 12/31/2024 Paid Invoices Cheque Date 12/01/2024 to 12/31/2024

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
01-1635-7340	000112 NUTECH PEST SERVICES	12237 PEST CONTROL	12/30/2024	12/30/2024	47.46
01-1635-7340	003463 ED DOHERTY	2400048 REPLACE BWP SECTION OF GLASS	12/04/2024	12/04/2024	242.39
01-1635-7340	000100 MCNAUGHTON HOME HARDWARE CENTRE	468000 OIL/FILTER FOR TRUCK/ARENA SUP	12/04/2024	12/04/2024	252.67
01-1635-7340	000100 MCNAUGHTON HOME HARDWARE CENTRE	468288 DUST MOP HANDLE	12/12/2024	12/12/2024	9.82
01-1635-7340	000100 MCNAUGHTON HOME HARDWARE CENTRE	569334 COMPRESSOR ROOM/ARENA SUPPLIES	12/16/2024	12/16/2024	39.52
01-1635-7340	000048 WATFORD HOME HARDWARE / CARIS HARDV	624881 ANCHORS FOR BLEACHERS	12/30/2024	12/30/2024	21.61
01-1635-7340	000019 LONDON FIRE EQUIPMENT LTD.	S832533 FIRE ALARM/EXTRINGUISHER TEST	12/12/2024	12/12/2024	3,101.34
		Account Total			4,303.14
01-1635-7372	002214 GERBER ELECTRIC LTD	00028556 POWER ISSUE/RESET DEHUMIDIFIER	12/12/2024	12/12/2024	339.00
01-1635-7372	002214 GERBER ELECTRIC LTD	00028564 PURGE/FILL NEW PROPANE TANKS	12/12/2024	12/12/2024	40.00
01-1635-7372	000279 BMO BANK OF MONTREAL	0502677-2412 CANADIAN TIRE-PROPANE TANKS	12/12/2024	12/12/2024	124.28
01-1635-7372	000167 BLACK & MCDONALD LIMITED	43-1723072 REPLACE SOFT START FOR COMPRES	12/16/2024	12/16/2024	3,269.51
01-1635-7372	000100 MCNAUGHTON HOME HARDWARE CENTRE	468000 OIL/FILTER FOR TRUCK/ARENA SUP	12/04/2024	12/04/2024	89.18
01-1635-7372	002206 HARDY SERVICE	47551 OLYMPIA SERVICE	12/16/2024	12/16/2024	1,283.70
01-1635-7372	000177 NELLA CUTLERY	IN2452421 ICE RESURFACING BLADE SHARPEN	12/12/2024	12/12/2024	79.10
		Account Total			5,224.77
01-1635-7381	000279 BMO BANK OF MONTREAL	0502677-2412 THREE MAPLES-POP FOR BAR	12/12/2024	12/12/2024	25.22
01-1635-7383	002841 KERN WATER SYSTEMS INC.	174389 ICE FOR BAR	12/30/2024	12/30/2024	157.50
01-1635-7430	002599 SPRIET ASSOCIATES	24-0394 OCCUPANT LIMITS FOR ARENA	12/12/2024	12/12/2024	1,130.00
		Department Total			14,159.90
<b>CONCESSION / BOOTH &amp; VENDING</b>					
01-1637-7399	003411 HOWIES HOCKEY	INV000284138 HOWIES PRODUCT	12/30/2024	12/30/2024	583.28
		Department Total			583.28

### Accounts Payable

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Invoice Entry Date 12/01/2024 to 12/31/2024 Paid Invoices Cheque Date 12/01/2024 to 12/31/2024

Account	Vendor Number	Vendor Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
<b>INWOOD COMMUNITY CENTER</b>						
01-1639-7306	000014	HYDRO ONE NETWORKS INC.	9863-1124 HYDRO	12/03/2024	12/03/2024	36.74
01-1639-7306	000014	HYDRO ONE NETWORKS INC.	9863-1224 HYDRO	12/12/2024	12/12/2024	30.77
Account Total						67.51
Department Total						67.51
<b>ALVINSTON LIBRARY</b>						
01-1641-7340	003364	R & C CLEANING	NOV24 CLEANING	12/01/2024	12/01/2024	700.00
Department Total						700.00
<b>INWOOD LIBRARY</b>						
01-1642-7306	000014	HYDRO ONE NETWORKS INC.	3530-1224 HYDRO	12/12/2024	12/12/2024	100.51
Department Total						100.51
<b>PLANNING &amp; ZONING</b>						
01-1810-7307	002734	THE INDEPENDENT	14223 JOB ADS	12/30/2024	12/30/2024	113.00
Department Total						113.00
<b>COMMERCIAL &amp; INDUSTRIAL</b>						
01-1820-7399	003628	LAMBTON SANITATION INC.	22944 CHRISTMAS WASHROOMS	12/16/2024	12/16/2024	508.50
01-1820-7399	003381	ONTARIO INFRASTRUCTURE AND LANDS COI	728892241102 HYDRO LEASE	12/12/2024	12/12/2024	262.30
01-1820-7399	003631	SYER, SARAH	DEC2024 CHRISTMAS TREE PLANTERS	12/30/2024	12/30/2024	100.00
Account Total						870.80
Department Total						870.80
<b>AGRICULTURE &amp; REFORESTATION</b>						
01-1840-7455	000113	R DOBBIN ENGINEERING INC	205.24 DARINAGE SUPERINTENDENT	12/16/2024	12/16/2024	6,176.86
Department Total						6,176.86
<b>COUNTY OF LAMBTON TAXATION</b>						
01-9400-9100	002223	COUNTY OF LAMBTON	39291 Q4 LEVY 2024	12/04/2024	12/04/2024	509,558.00
Department Total						509,558.00
<b>EDUCATION ENGLISH PUBLIC</b>						

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Vendor 000000 Through 999999

Invoice Entry Date 12/01/2024 to 12/31/2024 Paid Invoices Cheque Date 12/01/2024 to 12/31/2024

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
01-9500-9100	000176 LAMBTON KENT DISTRICT SCHOOL BOARD	Q4-2024 4TH QUARTER LEVY	12/04/2024	12/04/2024	212,289.17
Department Total					212,289.17
<b>EDUCATION FRENCH PUBLIC</b>					
01-9510-9100	000277 CONSEIL SCOLAIRE VIAMONDE	Q4-2024 4TH QUARTER LEVY	12/04/2024	12/04/2024	1,990.00
Department Total					1,990.00
<b>EDUCATION ENGLISH SEPARATE</b>					
01-9520-9100	000276 ST. CLAIR CATHOLIC DISTRICT SCHOOL BD.	Q4-2024 4TH QUARTER LEVY	12/04/2024	12/04/2024	55,241.37
Department Total					55,241.37
<b>EDUCATION FRENCH SEPARATE</b>					
01-9530-9100	000278 CONSEIL SCOLAIRE CATHOLIQUE PROVIDEN	Q4-2024 4TH QUARTER LEVY	12/04/2024	12/04/2024	6,659.55
Department Total					6,659.55
<b>BROOKE FIRE - ALVINSTON STATION</b>					
20-0411-8040	002250 CPE SERVICES	23501 BUILDING RENOVATIONS	12/18/2024	12/18/2024	2,689.42
20-0411-8050	002649 ALLIED MEDICAL	541158 STRETCHER	12/30/2024	12/30/2024	2,080.91
20-0411-8050	003018 CANADIAN SAFETY EQUIPMENT	57031-1 SAFETY EQUIPMENT	12/12/2024	12/12/2024	10,485.96
Account Total					12,566.87
Department Total					15,256.29
<b>MUNICIPAL DRAINS - CONSTRUCTION</b>					
20-2800-7401	002478 BRUCE POLAND & SONS TRUCKING INC.	1047 WILCOX DRAIN	12/12/2024	12/12/2024	39,244.81
Department Total					39,244.81
<b>MUNICIPAL DRAINS - MAINTENANCE</b>					
20-2900-7401	000267 TOWNSHIP OF WARWICK	0075763 HIGGINS DRAIN	12/30/2024	12/30/2024	176.12
20-2900-7401	000267 TOWNSHIP OF WARWICK	0075774 MCGILL DRAIN	12/30/2024	12/30/2024	88.15
20-2900-7401	002478 BRUCE POLAND & SONS TRUCKING INC.	1047 WILCOX DRAIN	12/12/2024	12/12/2024	7,943.45
20-2900-7401	003361 GM CONSTRUCTION	1211 DRAIN SPRAYING	12/12/2024	12/12/2024	11,237.85
20-2900-7401	003361 GM CONSTRUCTION	1226 DRAIN	12/18/2024	12/18/2024	11,333.90

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Invoice Entry Date 12/01/2024 to 12/31/2024 Paid Invoices Cheque Date 12/01/2024 to 12/31/2024

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
20-2900-7401	002135 MCNALLY EXCAVATING LTD	662 COURTRIGHT DRAIN HB	12/30/2024	12/30/2024	364.58
20-2900-7401	002823 KT EXCAVATING	INV-1150 HUSTLER DRAIN	12/16/2024	12/16/2024	2,022.70
20-2900-7401	000044 TOWNSHIP OF ENNISKILLEN	IVC05014 BROOKE-ENNISKILLEN-DAWN T/C DR	12/12/2024	12/12/2024	3,255.70
Account Total					36,422.45
Department Total					36,422.45
Total Paid Invoices					1,061,901.35
Total Unpaid Invoices					15,023.24
Total Invoices					1,076,924.59

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Invoice Entry Date 12/01/2024 to 12/31/2024 Paid Invoices Cheque Date 12/01/2024 to 12/31/2024

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
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### Department Summary

01-0000	ASSETS & LIABILITIES	21,371.01
01-0050	LICENCES, PERMITS, RENTS	-425.00
01-0240	GOVERNANCE	324.80
01-0241	COUNCIL SUPPORT	1,464.04
01-0250	CORPORATE MANAGEMENT	3,964.91
01-0411	FIRE STATION - ALVINSTON	11,271.73
01-0420	POLICE	33,396.00
01-0440	PROTECTIVE INSPECTION & CONTROL	6,241.58
01-0516	RUP - GRAVEL PATCH	23,834.64
01-0546	RT&M - LINE PAINTING	14,713.13
01-0547	RT&M - BRUSHING/TREE REMOVAL	1,909.70
01-0549	RT&M - LITTER/GARBAGE PICKUP	248.65
01-0551	RT&M - INTERSECTION LIGHTING	21.68
01-0560	PUBLIC WORKS - OVERHEAD	9,612.97
01-0602	2024 FREIGHTLINER 114SD	271.20
01-0603	2011 INTERNATIONAL	32.03
01-0604	2018 WESTERN STAR	32.04
01-0610	1997 CAT GRADER	6,341.82
01-0620	2017 FORD 4X4 Diesel	1,280.60
01-0671	SAND AND SALT	4,227.22
01-0751	STREET LIGHTING - ALVINSTON	542.85
01-0752	STREET LIGHTING - INWOOD	607.92
01-0810	SANITARY SEWER SYSTEM	14,107.21
01-0811	INWOOD SEWER SYSTEM	377.65
01-0830	WATERWORKS SYSTEM	13,699.02
01-0840	WASTE COLLECTION	7,496.99
01-0860	RECYCLING	524.70
01-1635	ALVINSTON COMMUNITY CENTRE	14,159.90
01-1637	CONCESSION / BOOTH & VENDING	583.28
01-1639	INWOOD COMMUNITY CENTER	67.51
01-1641	ALVINSTON LIBRARY	700.00
01-1642	INWOOD LIBRARY	100.51
01-1810	PLANNING & ZONING	113.00
01-1820	COMMERCIAL & INDUSTRIAL	870.80
01-1840	AGRICULTURE & REFORESTATION	6,176.86
01-9400	COUNTY OF LAMBTON TAXATION	509,558.00
01-9500	EDUCATION ENGLISH PUBLIC	212,289.17
01-9510	EDUCATION FRENCH PUBLIC	1,990.00
01-9520	EDUCATION ENGLISH SEPARATE	55,241.37
01-9530	EDUCATION FRENCH SEPARATE	6,659.55
20-0411	BROOKE FIRE - ALVINSTON STATION	15,256.29
20-2800	MUNICIPAL DRAINS - CONSTRUCTION	39,244.81

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Invoice Entry Date 12/01/2024 to 12/31/2024 Paid Invoices Cheque Date 12/01/2024 to 12/31/2024

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
		20-2900 MUNICIPAL DRAINS - MAINTENANCE			36,422.45
			Report Total		1,076,924.59



## Council Staff Report

**To:** Mayor Ferguson and Members of Council  
**Subject:** Transfer Payment Agreement - Fire Protection Grant  
**Meeting:** Council - 09 Jan 2025  
**Department:** Clerks  
**Staff Contact:** Janet Denkers, Clerk Administrator

### Recommendation:

**That Council authorize the Mayor and Clerk to sign the attached under Authorizing By-law 4 of 2025**

### Background:

The Municipality applied and was approved for funding under the Fire Protection Grant.

### Comments:

Under the Ministry of Solicitor General, Office of the Fire Marshal received Treasury Board (TB) approval for \$30M grant over 3 years in funding to support the municipal fire service in acquiring critical equipment and other needs (health & safety, minor infrastructure and specialized tools) to improve and enhance the level of fire protection service being provided.

The Fire Protection Grant allocation is based on projects undertaken at the local level, targeting cancer prevention initiatives for firefighters and minor infrastructure modernization.

### Financial Considerations:

The Municipality was awarded \$7,227 to upgrade fire fighter protective hoods to particulate blocking non-pfsa hoods.

### ATTACHMENTS:

[BROOKE-ALVINSTON TOWNSHIP-TPA-FINAL](#)



## ONTARIO TRANSFER PAYMENT AGREEMENT

**THE AGREEMENT** is effective as of the

**BETWEEN:**

**His Majesty the King in right of Ontario  
as represented by the enter the full legal title of the Minister**

(the “**Province**”)

- and -

(the “**Recipient**”)

### CONSIDERATION

In consideration of the mutual covenants and agreements contained in the Agreement and for other good and valuable consideration, the receipt and sufficiency of which are expressly acknowledged, the Province and the Recipient agree as follows:

#### 1.0 ENTIRE AGREEMENT

1.1 Schedules to the Agreement. The following schedules form part of the Agreement:

Schedule “A” -	General Terms and Conditions
Schedule “B” -	Project Specific Information and Additional Provisions
Schedule “C” -	Project
Schedule “D” -	Budget
Schedule “E” -	Payment Plan
Schedule “F” -	Reports.

1.2 Entire Agreement. The Agreement constitutes the entire agreement between the Parties with respect to the subject matter contained in the Agreement and supersedes all prior oral or written representations and agreements.

## 2.0 CONFLICT OR INCONSISTENCY

2.1 **Conflict or Inconsistency.** In the event of a conflict or inconsistency between the Additional Provisions and the provisions in Schedule “A”, the following rules will apply:

- (a) the Parties will interpret any Additional Provisions in so far as possible, in a way that preserves the intention of the Parties as expressed in Schedule “A”; and
- (b) where it is not possible to interpret the Additional Provisions in a way that is consistent with the provisions in Schedule “A”, the Additional Provisions will prevail over the provisions in Schedule “A” to the extent of the inconsistency.

## 3.0 COUNTERPARTS

3.1 The Agreement may be executed in any number of counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument.

## 4.0 AMENDING THE AGREEMENT

4.1 The Agreement may only be amended by a written agreement duly executed by the Parties.

## 5.0 ACKNOWLEDGEMENT

5.1 The Recipient acknowledges that:

- (a) by receiving Funds it may become subject to legislation applicable to organizations that receive funding from the Government of Ontario, including the *Broader Public Sector Accountability Act, 2010* (Ontario), the *Public Sector Salary Disclosure Act, 1996* (Ontario), and the *Auditor General Act* (Ontario);
- (b) His Majesty the King in right of Ontario has issued expenses, perquisites, and procurement directives and guidelines pursuant to the *Broader Public Sector Accountability Act, 2010* (Ontario);
- (c) the Funds are:

- (i) to assist the Recipient to carry out the Project and not to provide goods or services to the Province;
  - (ii) funding for the purposes of the *Public Sector Salary Disclosure Act, 1996* (Ontario);
- (d) the Province is not responsible for carrying out the Project;
- (e) the Province is bound by the *Freedom of Information and Protection of Privacy Act* (Ontario) and that any information provided to the Province in connection with the Project or otherwise in connection with the Agreement may be subject to disclosure in accordance with that Act; and
- (f) the Province is bound by the *Financial Administration Act* (Ontario) (“FAA”) and, pursuant to subsection 11.3(2) of the FAA, payment by the Province of Funds under the Agreement will be subject to,
- (i) an appropriation, as that term is defined in subsection 1(1) of the FAA, to which that payment can be charged being available in the Funding Year in which the payment becomes due; or
  - (ii) the payment having been charged to an appropriation for a previous fiscal year.

**SIGNATURE PAGE FOLLOWS**

The Parties have executed the Agreement on the dates set out below.

**HIS MAJESTY THE KING IN RIGHT OF ONTARIO  
as represented by the Office of the Fire Marshal**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Name:** Carrie Clarke

**Title:** Deputy Fire Marshal

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Name:**

**Title:**

I have authority to bind the Recipient

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Name:**

**Title:**

I have authority to bind the Recipient

**SCHEDULE “A”  
GENERAL TERMS AND CONDITIONS**

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**A1.0 INTERPRETATION AND DEFINITIONS**

A1.1 **Interpretation.** For the purposes of interpretation:

- (a) words in the singular include the plural and vice-versa;
- (b) words in one gender include all genders;
- (c) the headings do not form part of the Agreement; they are for reference only and will not affect the interpretation of the Agreement;
- (d) any reference to dollars or currency will be in Canadian dollars and currency; and
- (e) “include”, “includes” and “including” denote that the subsequent list is not exhaustive.

**A1.2 Definitions.** In the Agreement, the following terms will have the following meanings:

“**Additional Provisions**” means the terms and conditions set out in Schedule “B”.

“**Agreement**” means this agreement entered into between the Province and the Recipient, all of the schedules listed in section 1.1, and any amending agreement entered into pursuant to section 4.1.

“**Budget**” means the budget attached to the Agreement as Schedule “D”.

“**Business Day**” means any working day, Monday to Friday inclusive, excluding statutory and other holidays, namely: New Year’s Day; Family Day; Good Friday; Easter Monday; Victoria Day; Canada Day; Civic Holiday; Labour Day; Thanksgiving Day; Remembrance Day; Christmas Day; Boxing Day and any other day on which the Province has elected to be closed for business.

“**Effective Date**” means the date set out at the top of the Agreement.

“**Event of Default**” has the meaning ascribed to it in section A12.1.

“**Expiry Date**” means the expiry date set out in Schedule “B”.

“**Funding Year**” means:

- (a) in the case of the first Funding Year, the period commencing on the Effective Date and ending on the following March 31; and
- (b) in the case of Funding Years subsequent to the first Funding Year, the period commencing on April 1 following the end of the previous Funding Year and ending on the following March 31 or the Expiry Date, whichever is first.

**“Funds”** means the money the Province provides to the Recipient pursuant to the Agreement.

**“Indemnified Parties”** means His Majesty the King in right of Ontario, and includes His ministers, agents, appointees, and employees.

**“Loss”** means any cause of action, liability, loss, cost, damage, or expense (including legal, expert and consultant fees) that anyone incurs or sustains as a result of or in connection with the Project or any other part of the Agreement.

**“Maximum Funds”** means the maximum set out in Schedule “B”.

**“Notice”** means any communication given or required to be given pursuant to the Agreement.

**“Notice Period”** means the period of time within which the Recipient is required to remedy an Event of Default pursuant to section A12.3(b), and includes any such period or periods of time by which the Province extends that time pursuant to section A12.4.

**“Parties”** means the Province and the Recipient.

**“Party”** means either the Province or the Recipient.

**“Proceeding”** means any action, claim, demand, lawsuit, or other proceeding that anyone makes, brings or prosecutes as a result of or in connection with the Project or with any other part of the Agreement.

**“Project”** means the undertaking described in Schedule “C”.

**“Records Review”** means any assessment the Province conducts pursuant to section A7.4.

**“Reports”** means the reports described in Schedule “F”.

## **A2.0 REPRESENTATIONS, WARRANTIES, AND COVENANTS**

**A2.1 General.** The Recipient represents, warrants, and covenants that:

- (a) it is, and will continue to be, a validly existing legal entity with full power to fulfill its obligations under the Agreement;
- (b) it has, and will continue to have, the experience and expertise necessary to carry out the Project;
- (c) it is in compliance with, and will continue to comply with, all federal and provincial laws and regulations, all municipal by-laws, and any other orders, rules, and by-laws related to any aspect of the Project, the Funds, or both; and
- (d) unless otherwise provided for in the Agreement, any information the Recipient provided to the Province in support of its request for funds (including information relating to any eligibility requirements) was true and complete at the time the Recipient provided it and will continue to be true and complete.

**A2.2 Execution of Agreement.** The Recipient represents and warrants that it has:

- (a) the full power and capacity to enter into the Agreement; and
- (b) taken all necessary actions to authorize the execution of the Agreement.

**A2.3 Governance.** The Recipient represents, warrants, and covenants that it has, will maintain in writing, and will follow:

- (a) a code of conduct and ethical responsibilities for all persons at all levels of the Recipient's organization;
- (b) procedures to enable the Recipient's ongoing effective functioning;
- (c) decision-making mechanisms for the Recipient;
- (d) procedures to enable the Recipient to manage Funds prudently and effectively;
- (e) procedures to enable the Recipient to complete the Project successfully;
- (f) procedures to enable the Recipient to identify risks to the completion of the Project and strategies to address the identified risks, all in a timely manner;

- (g) procedures to enable the preparation and submission of all Reports required pursuant to Article A7.0; and
- (h) procedures to enable the Recipient to address such other matters as the Recipient considers necessary to enable the Recipient to carry out its obligations under the Agreement.

A2.4 **Supporting Proof.** Upon the request of the Province, the Recipient will provide the Province with proof of the matters referred to in Article A2.0.

### **A3.0 TERM OF THE AGREEMENT**

A3.1 **Term.** The term of the Agreement will commence on the Effective Date and will expire on the Expiry Date unless terminated earlier pursuant to Article A11.0 or Article A12.0.

### **A4.0 FUNDS AND CARRYING OUT THE PROJECT**

A4.1 **Funds Provided.** The Province will:

- (a) provide the Recipient with Funds up to the Maximum Funds for the purpose of carrying out the Project;
- (b) provide the Funds to the Recipient in accordance with the payment plan attached to the Agreement as Schedule “E”; and
- (c) deposit the Funds into an account the Recipient designates provided that the account:
  - (i) resides at a Canadian financial institution; and
  - (ii) is in the name of the Recipient.

A4.2 **Limitation on Payment of Funds.** Despite section A4.1:

- (a) the Province is not obligated to provide any Funds to the Recipient until the Recipient provides the certificates of insurance or other proof required pursuant to section A10.2;
- (b) the Province is not obligated to provide instalments of Funds until it is satisfied with the progress of the Project; and
- (c) the Province may adjust the amount of Funds it provides to the Recipient for any Funding Year based upon the Province’s assessment of the information the Recipient provides to the Province pursuant to section A7.2.



- A4.3 **Use of Funds and Carry Out the Project.** The Recipient will do all of the following:
- (a) carry out the Project in accordance with the Agreement;
  - (b) use the Funds only for the purpose of carrying out the Project;
  - (c) spend the Funds only in accordance with the Budget;
  - (d) not use the Funds to cover any cost that has been or will be funded or reimbursed by one or more of any third party, ministry, agency, or organization of the Government of Ontario.
  - (e) not use funds to cover any cost that has or will be funded by the recipients regular operating or capital budget.
- A4.4 **Interest-Bearing Account.** If the Province provides Funds before the Recipient's immediate need for the Funds, the Recipient will place the Funds in an interest-bearing account in the name of the Recipient at a Canadian financial institution.
- A4.5 **Interest.** If the Recipient earns any interest on the Funds, the Province may do either or both of the following:
- (a) deduct an amount equal to the interest from any further instalments of Funds;
  - (b) demand from the Recipient the payment of an amount equal to the interest.
- A4.6 **Rebates, Credits, and Refunds.** The Province will calculate Funds based on the actual costs to the Recipient to carry out the Project, less any costs (including taxes) for which the Recipient has received, will receive, or is eligible to receive, a rebate, credit, or refund.
- A5.0 RECIPIENT'S ACQUISITION OF GOODS OR SERVICES, AND DISPOSAL OF ASSETS**
- A5.1 **Acquisition.** If the Recipient acquires goods, services, or both with the Funds, it will do so through a process that promotes the best value for money.
- A5.2 **Disposal.** The Recipient will not, without the Province's prior consent, sell, lease, or otherwise dispose of any asset purchased or created with the Funds or for which Funds were provided, the cost of which exceeded the amount as set out in Schedule "B" at the time of purchase.

## **A6.0 CONFLICT OF INTEREST**

**A6.1 Conflict of Interest Includes.** For the purposes of Article A6.0, a conflict of interest includes any circumstances where:

- (a) the Recipient; or
- (b) any person who has the capacity to influence the Recipient's decisions, has outside commitments, relationships, or financial interests that could, or could be seen by a reasonable person to, interfere with the Recipient's objective, unbiased, and impartial judgment relating to the Project, the use of the Funds, or both.

**A6.2 No Conflict of Interest.** The Recipient will carry out the Project and use the Funds without an actual, potential, or perceived conflict of interest unless:

- (a) the Recipient:
  - (i) provides Notice to the Province disclosing the details of the actual, potential, or perceived conflict of interest; and
  - (ii) requests the consent of the Province to carry out the Project with an actual, potential, or perceived conflict of interest;
- (b) the Province provides its consent to the Recipient carrying out the Project with an actual, potential, or perceived conflict of interest; and
- (c) the Recipient complies with any terms and conditions the Province may prescribe in its consent.

## **A7.0 REPORTS, ACCOUNTING, AND REVIEW**

**A7.1 Province Includes.** For the purposes of sections A7.4, A7.5 and A7.6, "Province" includes any auditor or representative the Province may identify.

**A7.2 Preparation and Submission.** The Recipient will:

- (a) submit to the Province at the address set out in Schedule "B" :
  - (i) all Reports in accordance with the timelines and content requirements set out in Schedule "F";
  - (ii) any other reports in accordance with any timelines and content requirements the Province may specify from time to time;

- (b) ensure that all Reports and other reports are:
  - (i) completed to the satisfaction of the Province; and
  - (ii) signed by an authorized signing officer of the Recipient.

**A7.3 Record Maintenance.** The Recipient will keep and maintain for a period of seven years from their creation:

- (a) all financial records (including invoices and evidence of payment) relating to the Funds or otherwise to the Project in a manner consistent with either international financial reporting standards or generally accepted accounting principles or any comparable accounting standards that apply to the Recipient; and
- (b) all non-financial records and documents relating to the Funds or otherwise to the Project.

**A7.4 Records Review.** The Province may, at its own expense, upon twenty-four hours' Notice to the Recipient and during normal business hours enter upon the Recipient's premises to conduct an audit or investigation of the Recipient regarding the Recipient's compliance with the Agreement, including assessing any of the following:

- (a) the truth of any of the Recipient's representations and warranties;
- (b) the progress of the Project;
- (c) the Recipient's allocation and expenditure of the Funds.

**A7.5 Inspection and Removal.** For the purposes of any Records Review, the Province may take one or both of the following actions:

- (a) inspect and copy any records and documents referred to in section A7.3;
- (b) remove any copies the Province makes pursuant to section A7.5(a).

**A7.6 Cooperation.** To assist the Province in respect of its rights provided for in section A7.5, the Recipient will cooperate with the Province by:

- (a) ensuring that the Province has access to the records and documents wherever they are located;
- (b) assisting the Province to copy records and documents;

- (c) providing to the Province, in the form the Province specifies, any information the Province identifies; and
- (d) carrying out any other activities the Province requests.

A7.7 **No Control of Records.** No provision of the Agreement will be construed to give the Province any control whatsoever over any of the Recipient's records.

A7.8 **Auditor General.** The Province's rights under Article A7.0 are in addition to any rights provided to the Auditor General pursuant to section 9.1 of the *Auditor General Act* (Ontario).

## **A8.0 COMMUNICATIONS REQUIREMENTS**

A8.1 **Acknowledge Support.** Unless the Province directs the Recipient to do otherwise, the Recipient will in each of its Project-related publications, whether written, oral, or visual, including public announcements or communications:

- (a) acknowledge the support of the Province for the Project;
- (b) ensure that any acknowledgement is in a form and manner as the Province directs; and
- (c) indicate that the views expressed in the publication are the views of the Recipient and do not necessarily reflect those of the Province.
- (d) obtain prior written approval from the Province before using any Government of Ontario or ministry logo or symbol in any communications including press releases, published reports, radio and television programs and public or private meetings, or in any other type of promotional material, relating to the Project or this Agreement.

A8.2 **Notice of Project-Related Communications.** Unless the Province directs the Recipient to do otherwise, the Recipient will provide written notice to the Province a minimum of 14 Business Days' in advance of all Project-related publications, whether written, oral, or visual, including public announcements or communications.

## **A9.0 INDEMNITY**

A9.1 **Indemnify.** The Recipient will indemnify and hold harmless the Indemnified Parties from and against any Loss and any Proceeding, unless solely caused by the gross negligence or wilful misconduct of the Indemnified Parties.

## **A10.0 INSURANCE**

**A10.1 Insurance.** The Recipient represents, warrants, and covenants that it has, and will maintain, at its own cost and expense, with insurers having a secure A.M. Best rating of B+ or greater, or the equivalent, all the necessary and appropriate insurance that a prudent person carrying out a project similar to the Project would maintain, including commercial general liability insurance on an occurrence basis for third party bodily injury, personal injury, and property damage, to an inclusive limit of not less than the amount set out in Schedule “B” per occurrence, which commercial general liability insurance policy will include the following:

- (a) the Indemnified Parties as additional insureds with respect to liability arising in the course of performance of the Recipient’s obligations under, or otherwise in connection with, the Agreement;
- (b) a cross-liability clause;
- (c) contractual liability coverage; and
- (d) at least 30 days’ written notice of cancellation.

**A10.2 Proof of Insurance.** The Recipient will:

- (a) provide to the Province, either:
  - (i) certificates of insurance that confirm the insurance coverage required by section A10.1; or
  - (ii) other proof that confirms the insurance coverage required by section A10.1; and
- (b) in the event of a Proceeding, and upon the Province’s request, the Recipient will provide to the Province a copy of any of the Recipient’s insurance policies that relate to the Project or otherwise to the Agreement, or both.

## **A11.0 TERMINATION ON NOTICE**

**A11.1 Termination on Notice.** The Province may terminate the Agreement at any time without liability, penalty, or costs upon giving 30 days’ Notice to the Recipient.

**A11.2 Consequences of Termination on Notice by the Province.** If the Province terminates the Agreement pursuant to section A11.1, the Province may take one or more of the following actions:

- (a) cancel further instalments of Funds;
- (b) demand from the Recipient the payment of any Funds remaining in the possession or under the control of the Recipient; and
- (c) determine the reasonable costs for the Recipient to wind down the Project, and do either or both of the following:
  - (i) permit the Recipient to offset such costs against the amount the Recipient owes pursuant to section A11.2(b); and
  - (ii) subject to section A4.1(a), provide Funds to the Recipient to cover such costs.

## **A12.0 EVENT OF DEFAULT, CORRECTIVE ACTION, AND TERMINATION FOR DEFAULT**

**A12.1 Events of Default.** Each of the following events will constitute an Event of Default:

- (a) in the opinion of the Province, the Recipient breaches any representation, warranty, covenant, or other term of the Agreement, including failing to do any of the following in accordance with the terms and conditions of the Agreement:
  - (i) carry out the Project;
  - (ii) use or spend Funds; or
  - (iii) provide, in accordance with section A7.2, Reports or such other reports as the Province may have requested pursuant to section A7.2(a)(ii);
- (b) the Recipient's operations, its financial condition, its organizational structure or its control changes such that it no longer meets one or more of the eligibility requirements of the program under which the Province provides the Funds;
- (c) the Recipient makes an assignment, proposal, compromise, or arrangement for the benefit of creditors, or a creditor makes an application for an order adjudging the Recipient bankrupt, or applies for the appointment of a receiver;
- (d) the Recipient ceases to operate.

A12.2 **Consequences of Events of Default and Corrective Action.** If an Event of Default occurs, the Province may, at any time, take one or more of the following actions:

- (a) initiate any action the Province considers necessary in order to facilitate the successful continuation or completion of the Project;
- (b) provide the Recipient with an opportunity to remedy the Event of Default;
- (c) suspend the payment of Funds for such period as the Province determines appropriate;
- (d) reduce the amount of the Funds;
- (e) cancel further instalments of Funds;
- (f) demand from the Recipient the payment of any Funds remaining in the possession or under the control of the Recipient;
- (g) demand from the Recipient the payment of an amount equal to any Funds the Recipient used, but did not use in accordance with the Agreement;
- (h) demand from the Recipient the payment of an amount equal to any Funds the Province provided to the Recipient;
- (i) demand from the Recipient the payment of an amount equal to the costs the Province incurred or incurs to enforce its rights under the Agreement, including the costs of any Records Review and the costs it incurs to collect any amounts the Recipient owes to the Province; and
- (j) upon giving Notice to the Recipient, terminate the Agreement at any time, including immediately, without liability, penalty or costs to the Province.

A12.3 **Opportunity to Remedy.** If, pursuant to section A12.2(b), the Province provides the Recipient with an opportunity to remedy the Event of Default, the Province will give Notice to the Recipient of:

- (a) the particulars of the Event of Default; and
- (b) the Notice Period.

A12.4 **Recipient not Remediating.** If the Province provides the Recipient with an opportunity to remedy the Event of Default pursuant to section A12.2(b), and:

- (a) the Recipient does not remedy the Event of Default within the Notice Period;
- (b) it becomes apparent to the Province that the Recipient cannot completely remedy the Event of Default within the Notice Period; or
- (c) the Recipient is not proceeding to remedy the Event of Default in a way that is satisfactory to the Province,

the Province may extend the Notice Period, or initiate any one or more of the actions provided for in sections A12.2(a), (c), (d), (e), (f), (g), (h), (i) and (j).

**A12.5 When Termination Effective.** Termination under Article A12.0 will take effect as provided for in the Notice.

### **A13.0 FUNDS AT THE END OF A FUNDING YEAR**

**A13.1 Funds at the End of a Funding Year.** Without limiting any rights of the Province under Article A12.0, if, by the end of a Funding Year, the Recipient has not spent all of the Funds allocated for that Funding Year as provided for in the Budget, the Province may take one or both of the following actions:

- (a) **demand from the Recipient payment of the unspent Funds;**
- (b) **adjust the amount of any further instalments of Funds accordingly.**

### **A14.0 FUNDS UPON EXPIRY**

**A14.1 Funds Upon Expiry.** Upon expiry of the Agreement, the Recipient will pay to the Province any Funds remaining in its possession, under its control, or both.

### **A15.0 DEBT DUE AND PAYMENT**

**A15.1 Payment of Overpayment.** If at any time the Province provides Funds in excess of the amount to which the Recipient is entitled under the Agreement, the Province may:

- (a) deduct an amount equal to the excess Funds from any further instalments of Funds; or
- (b) demand that the Recipient pay to the Province an amount equal to the excess Funds.

**A15.2 Debt Due.** If, pursuant to the Agreement:

- (a) the Province demands from the Recipient the payment of any Funds, an

**TP Agreement – Shortened**

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amount equal to any Funds or any other amounts owing under the Agreement; or

- (b) the Recipient owes to the Province any Funds, an amount equal to any Funds or any other amounts owing under the Agreement, whether or not the Province has demanded their payment,

such amounts will be deemed to be debts due and owing to the Province by the Recipient, and the Recipient will pay the amounts to the Province immediately, unless the Province directs otherwise.

**A15.3 Interest Rate.** The Province may charge the Recipient interest on any money owing to the Province by the Recipient under the Agreement at the then current interest rate charged by the Province of Ontario on accounts receivable.

**A15.4 Payment of Money to Province.** The Recipient will pay any money owing to the Province by cheque payable to the “Ontario Minister of Finance” and delivered to the Province at the address set out in Schedule “B”.

**A15.5 Fails to Pay.** Without limiting the application of section 43 of the *Financial Administration Act* (Ontario), if the Recipient fails to pay any amount owing under the Agreement, His Majesty the King in right of Ontario may deduct any unpaid amount from any money payable to the Recipient by His Majesty the King in right of Ontario.

## **A16.0 NOTICE**

**A16.1 Notice in Writing and Addressed.** Notice will be:

- (a) in writing;
- (b) delivered by email, postage-prepaid mail, personal delivery, courier or fax; and
- (c) addressed to the Province or the Recipient as set out in Schedule “B”, or as either Party later designates to the other by Notice.

**A16.2 Notice Given.** Notice will be deemed to have been given:

- (a) in the case of postage-prepaid mail, five Business Days after the Notice is mailed; or
- (b) in the case of fax, one Business Day after the Notice is delivered; and
- (c) in the case of email, personal delivery or courier on the date on which the Notice is delivered.

A16.3 **Postal Disruption.** Despite section A16.2(a), in the event of a postal disruption:

- (a) Notice by postage-prepaid mail will not be deemed to be given; and
- (b) the Party giving Notice will give Notice by email, personal delivery, courier or fax.

#### **A17.0 CONSENT BY PROVINCE AND COMPLIANCE BY RECIPIENT**

A17.1 **Consent.** When the Province provides its consent pursuant to the Agreement:

- (a) it will do so by Notice;
- (b) it may attach any terms and conditions to the consent; and
- (c) the Recipient may rely on the consent only if the Recipient complies with any terms and conditions the Province may have attached to the consent.

#### **A18.0 SEVERABILITY OF PROVISIONS**

A18.1 **Invalidity or Unenforceability of Any Provision.** The invalidity or unenforceability of any provision of the Agreement will not affect the validity or enforceability of any other provision of the Agreement.

#### **A19.0 WAIVER**

A19.1 **Condonation not a waiver.** Failure or delay by the either Party to exercise any of its rights, powers or remedies under the Agreement will not constitute a waiver of those rights, powers or remedies and the obligations of the Parties with respect to such rights, powers or remedies will continue in full force and effect.

A19.2 **Waiver.** Either Party may waive any of its rights, powers or remedies under the Agreement by providing Notice to the other Party. A waiver will apply only to the specific rights, powers or remedies identified in the Notice and the Party providing the waiver may attach terms and conditions to the waiver.

## **A20.0 INDEPENDENT PARTIES**

A20.1 **Parties Independent.** The Recipient is not an agent, joint venturer, partner, or employee of the Province, and the Recipient will not represent itself in any way that might be taken by a reasonable person to suggest that it is or take any actions that could establish or imply such a relationship.

## **A21.0 ASSIGNMENT OF AGREEMENT OR FUNDS**

A21.1 **No Assignment.** The Recipient will not, without the prior written consent of the Province, assign any of its rights or obligations under the Agreement.

A21.2 **Agreement Binding.** All rights and obligations contained in the Agreement will extend to and be binding on:

- (a) the Recipient's heirs, executors, administrators, successors, and permitted assigns; and
- (b) the successors to His Majesty the King in right of Ontario.

## **A22.0 GOVERNING LAW**

A22.1 **Governing Law.** The Agreement and the rights, obligations, and relations of the Parties will be governed by and construed in accordance with the laws of the Province of Ontario and the applicable federal laws of Canada. Any actions or proceedings arising in connection with the Agreement will be conducted in the courts of Ontario, which will have exclusive jurisdiction over such proceedings.

## **A23.0 FURTHER ASSURANCES**

A23.1 **Agreement into Effect.** The Recipient will:

- (a) provide such further assurances as the Province may request from time to time with respect to any matter to which the Agreement pertains; and
- (b) do or cause to be done all acts or things necessary to implement and carry into effect the terms and conditions of the Agreement to their full extent.

## **A24.0 JOINT AND SEVERAL LIABILITY**

A24.1 **Joint and Several Liability.** Where the Recipient comprises more than one entity, each entity will be jointly and severally liable to the Province for the fulfillment of the obligations of the Recipient under the Agreement.

**A25.0 RIGHTS AND REMEDIES CUMULATIVE**

A25.1 **Rights and Remedies Cumulative.** The rights and remedies of the Province under the Agreement are cumulative and are in addition to, and not in substitution for, any of its rights and remedies provided by law or in equity.

**A26.0 FAILURE TO COMPLY WITH OTHER AGREEMENTS**

A26.1 **Other Agreements.** If the Recipient:

- (a) has failed to comply with any term, condition, or obligation under any other agreement with His Majesty the King in right of Ontario or one of Her agencies (a “Failure”);
- (b) has been provided with notice of such Failure in accordance with the requirements of such other agreement;
- (c) has, if applicable, failed to rectify such Failure in accordance with the requirements of such other agreement; and
- (d) such Failure is continuing,

the Province may suspend the payment of Funds for such period as the Province determines appropriate.

**A27.0 SURVIVAL**

A27.1 **Survival.** The following Articles and sections, and all applicable cross-referenced Articles, sections and schedules, will continue in full force and effect for a period of seven years from the date of expiry or termination of the Agreement: Article 1.0, Article 2.0, Article A1.0 and any other applicable definitions, section A2.1(a), sections A4.4, A4.5, A4.6, section A5.2, section A7.1, section A7.2 (to the extent that the Recipient has not provided the Reports or other reports as the Province may have requested and to the satisfaction of the Province), sections A7.3, A7.4, A7.5, A7.6, A7.7, A7.8, Article A8.0, Article A9.0, section A11.2, section A12.1, sections A12.2(d), (e), (f), (g), (h), (i) and (j), Article A13.0, Article A14.0, Article A15.0, Article A16.0, Article A18.0, section A21.2, Article A22.0, Article A24.0, Article A25.0 and Article A27.0.

**END OF GENERAL TERMS AND CONDITIONS**

**SCHEDULE “B”**  
**PROJECT SPECIFIC INFORMATION AND ADDITIONAL PROVISIONS**

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<b>Maximum Funds</b>	\$
<b>Expiry Date</b>	March 31, 2025
<b>Amount for the purposes of section A5.2 (Disposal) of Schedule “A”</b>	\$ 5,000.00
<b>Insurance</b>	\$ 2,000,000
<b>Contact information for the purposes of Notice to the Province</b>	<p><b>Name:</b> Program Development &amp; Analytics Unit, Office of the Fire Marshal, Public Safety Division Ministry of the Solicitor General</p> <p><b>Attention:</b> Katrina Nedeljkovich, Operations Manager</p> <p><b>Address:</b> 2284 Nursery Road, Midhurst, ON, L0L 1N0</p> <p><b>Phone:</b> 705-305-4595</p> <p><b>Email:</b> <a href="mailto:Katrina.nedeljkovich@Ontario.ca">Katrina.nedeljkovich@Ontario.ca</a> / <a href="mailto:OFMGrants@Ontario.ca">OFMGrants@Ontario.ca</a></p>
<b>Contact information for the purposes of Notice to the Recipient</b>	<p><b>Position:</b></p> <p><b>Address:</b></p> <p><b>Fax:</b></p> <p><b>Email:</b></p>
<b>Contact information for the senior financial person in the Recipient organization (e.g., CFO, CAO) – to respond as required to requests from the Province related to the Agreement</b>	<p><b>Position:</b></p> <p><b>Address:</b></p> <p><b>Fax:</b></p> <p><b>Email:</b></p>

**Additional Provisions:**

None

## SCHEDULE “C” PROJECT

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The Ministry of the Solicitor General, Office of the Fire Marshal received Treasury Board (TB) approval for \$30.0M grant over 3 years in funding to support the municipal fire service in acquiring critical equipment and other needs (health and safety, minor infrastructure and specialized tools) to improve and enhance the level of fire protection service being provided. These approved funds are provided through what is known as the Fire Protection Grant.

Year one of the Fire Protection Grant focuses on firefighter health and safety (specifically cancer prevention measures) and minor infrastructure updates. These themes were chosen based on feedback from fire stakeholders across Ontario about the challenges and risks firefighters face in performing their duties.

The Ministry has identified four categories of eligibility:

- Cancer Prevention – Equipment (such as exhaust extraction systems in the fire station or washing machines for firefighting gear to remove contaminants, etc.)
- Cancer Prevention - Personal Protective Equipment (such as facepieces, balaclavas, etc.)
- Cancer Prevention – Minor Infrastructure (such as showers in the fire station, etc.)
- Technology – Minor Infrastructure (such as bringing internet to fire stations that do not currently have access to improve connectivity and training opportunities, etc.)

The grant application window opened on July 23, 2024 and closed September 5, 2024.

**SCHEDULE "D"**  
**BUDGET**

---

Funding will be provided to the  
upon execution of this Agreement.

Funding will be provided to the  
explicitly for the purchase of one, or a combination of, the items prescribed within the  
listed summary in Schedule "C". Copies of all invoices and receipts for said items will  
be provided to the Office of The Fire Marshal as part of the Report Back described in  
Schedule "F" that forms part of this agreement.

The funds must be committed to the project as approved by March 31<sup>st</sup>, 2025.  
Subsequently, the funds must be spent by the municipality by the end of Provincial  
Financial Quarter Three (Q3) (December 31, 2025).

**SCHEDULE “E”  
PAYMENT PLAN**

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**E.1 MAXIMUM FUNDS**

The Maximum Funds to be provided by the Province to the Recipient under this Agreement is set out in Schedule “B”.

**E.2 PAYMENT SCHEDULE**

The Funds will be provided to the Recipient for the Funding Year subject to the Agreement having been signed by the Province.



**SCHEDULE "F"**  
**REPORTS**

---

As a condition of the Fire Protection Grant, a report back to the Office of the Fire Marshal must be received by the end of Provincial Financial Quarter, Q3, to outline how the grant was utilized and the benefit(s) seen at the department level.

As part of the report back the municipality will provide copies of all invoices and receipts for the items purchased for the approved project(s) as noted in Schedule C.



## Council Staff Report

**To:** Mayor Ferguson and Members of Council  
**Subject:** Year-to-Date (to December 31) Budget to Actual Comparisons  
**Meeting:** Council - 09 Jan 2025  
**Department:** Treasury  
**Staff Contact:** Stephen Ikert, Treasurer

### Recommendation:

**That Council receive and file Year-to-date (to December 31) Budget to Actual Comparisons.**

### Background:

Regular reporting and comparison of budget to actual results and analysis allows Management and Council to:

- Track revenues and expenditures to date and ensure that it has the necessary funds for operations and any planned capital expenditures.
- Improve the accuracy of the budgeting process, as management and council will have a better understanding of variances and their causes.
- Exercise more effective cost control by routinely assessing actual results against the budget.

### Comments:

The year-to-date budget to actual results to December 31, 2024 are attached. Council is encouraged to review the year-to-date results.

The report is provided for information purposes only. No further action is required at this time. Should you have any questions, please do not hesitate to contact me or the appropriate department head.

### Financial Considerations:

Overall most Operating Expenditures to-date are within budget. Some capital expenditures have been made to date. A brief overview of expenditures by department shows:

- **General Government** - Expenditures are generally just under budget overall - no capital expenditures have been made this year to date for computers or photocopier.
- **Protection Services** - Expenditures are generally just under budget overall. The Old pumper truck was sold so that reduced the overall capital expenditures.
- **Transportation Services** - Operating costs are generally under budget. Capital costs are below budget since the Railroad Street project came in way under budget. We also purchased an Emergency Road Closure Trailer (not budgeted for), but we received a grant to cover the purchase.
- **Environmental Services** - Garbage and Recycling collection are on budget. However, Large garbage week cost more than budgeted.

- **Health Services** - Cemetery operations have not been summarized yet for exact year-to-date numbers, but it is self sustaining for now.
- **Recreation and Culture** - Operating costs for the Community Centre/Arena are over budget due mainly to the icemaking equipment repairs required identified at startup. On the capital side, the Community Centre grounds received an unbudgeted electrical upgrade which was offset with by a donation/ contribution from Alvinston Pro Rodeo; a new large screen TV and shot clock was also purchased/installed in the area for the Killer Bees (these were paid for by a donation). The budgeted condenser replacement has been installed, but there are have been a number of other issues discovered on installation/startup: needed a new Glycol Head; needed a new Brine Pump, etc. so capital expenditures are over budget also.
- **Planning and Development** - Overall Planning and Development operating expenditures are under budget for the year due to: (1) planned zoning bylaw amendments that will not likely happen this year and (2) municipal drain work that is under budget to date (drain costs have yet to be reconciled).
- **Revenues** - most revenues are close to budget:
  - building permits are below budget;
  - ice rental and other community centre income is over budget due to longer ice season in the spring;
  - there has been more severance fee income this year than budgeted;
  - Municipal capital revenues/donations are above budget due to contributions/donations to fund electrical upgrades and a new TV and shot clock.
  - Provincial grant monies have been adjusted to reflect the lower than expected costs of the Railroad street project - can only use for infrastructure.
  - Reserve contributions are adjusted to balance the budget for timing differences in revenues and expenses.
- **Water and Sewer - Revenues and Expenditures**
  - Year-to-date operating revenues are slightly over budget; operating expenditures are slightly under budget. Any surpluses go to reserves to fund future capital expenditures. On the capital side the Sewer Plant Bar Screen project is complete and the Blower/Fine Bubble Diffuser project has deferred to 2025. On the Water side, the budgeted capital money for leak detection will be used to find system leaks in 2025.

#### ATTACHMENTS:

[2024-Brooke-Alvinston Budget-to-actual - Dec 31](#)

**MUNICIPALITY OF BROOKE-ALVINSTON**

**OPERATING**

**CAPITAL**

**TOTAL**

**2024 Budget to Actual Comparison**

To December 31, 2024

**ALL DEPARTMENTS**

**EXPENDITURES**

**GENERAL GOVERNMENT**

	2024 YTD Budget	2024 YTD Projected	YTD Over/Under	!	2024 YTD Budget	2024 YTD Projected	YTD Over/Under	!	2024 YTD Budget	2024 YTD Projected	YTD Over/Under	!	% of Total budget Used
	(2)	(3)	(4)		(6)	(7)	(8)		(10)	(11)	(12)		(13)
1 COUNCIL	75,650	54,449	21,201				-		75,650	54,449	21,201		72.0%
2 COUNCIL SUPPORT	198,250	192,204	6,046				-		198,250	192,204	6,046		97.0%
3 ADMINISTRATION	389,430	373,819	15,611		35,000	-	35,000		424,430	373,819	50,611		88.1%
	<b>663,330</b>	<b>620,473</b>	<b>42,857</b>		<b>35,000</b>	<b>-</b>	<b>35,000</b>		<b>698,330</b>	<b>620,473</b>	<b>77,857</b>		<b>88.9%</b>

**PROTECTION SERVICES**

4 BROOKE FIRE RESCUE	352,731	304,346	48,385		63,385	36,102	27,284		416,116	340,448	75,668		81.8%
5 FIRE - WATFORD	6,221	6,803	(582)				-		6,221	6,803	(582)		109.4%
6 POLICE	393,868	393,868	-				-		393,868	393,868	-		100.0%
7 CONSERVATION AUTHORITY	30,216	30,216	0				-		30,216	30,216	0		100.0%
8 INSPECTIONS & CONTROL	46,500	44,822	1,678				-		46,500	44,822	1,678		96.4%
9 EMERGENCY MEASURES	3,450	2,732	718				-		3,450	2,732	718		79.2%
	<b>832,986</b>	<b>782,787</b>	<b>50,199</b>		<b>63,385</b>	<b>36,102</b>	<b>27,284</b>		<b>896,371</b>	<b>818,889</b>	<b>77,483</b>		<b>91.4%</b>

**TRANSPORTATION SERVICES**

10 ROADS - MATERIALS & SERVICES	753,750	593,206	160,544		1,378,250	902,462	475,788		2,132,000	1,495,668	636,332		70.2%
11 PUBLIC WORKS OVERHEAD	752,367	700,958	51,409				-		752,367	700,958	51,409		93.2%
12 VEHICLES & EQUIP	165,000	160,597	4,403		205,726	221,232	(15,506)		370,726	381,829	(11,103)		103.0%
13 SNOW REMOVAL	32,250	29,663	2,587				-		32,250	29,663	2,587		92.0%
14 STREET LIGHTS - ALVINSTON	14,000	25,438	(11,438)				-		14,000	25,438	(11,438)		181.7%
15 STREET LIGHTS - INWOOD	7,750	6,466	1,284				-		7,750	6,466	1,284		83.4%
	<b>1,725,117</b>	<b>1,516,328</b>	<b>208,789</b>		<b>1,583,976</b>	<b>1,123,693</b>	<b>460,282</b>		<b>3,309,092</b>	<b>2,640,021</b>	<b>669,071</b>		<b>79.8%</b>

**ENVIRONMENTAL**

16 STORM SEWER	68,252	68,252	-				-		68,252	68,252	-		100.0%
17 WASTE COLLECTION/DISPOSAL	102,964	104,085	(1,121)				-		102,964	104,085	(1,121)		101.1%
18 RECYCLING	26,133	26,130	3				-		26,133	26,130	3		100.0%
	<b>197,349</b>	<b>198,468</b>	<b>(1,118)</b>		<b>-</b>	<b>-</b>	<b>-</b>		<b>197,349</b>	<b>198,468</b>	<b>(1,118)</b>		<b>100.6%</b>

**HEALTH**

19 HOSPITAL/CEMETERIES - DONATIONS	5,750	5,750	-				-		5,750	5,750	-		100.0%
20 CEMETERY OPERATIONS	61,487	43,307	18,180		-	-	-		61,487	43,307	18,180		70.4%
	<b>67,237</b>	<b>49,057</b>	<b>18,180</b>		<b>-</b>	<b>-</b>	<b>-</b>		<b>67,237</b>	<b>49,057</b>	<b>18,180</b>		<b>73.0%</b>

**MUNICIPALITY OF BROOKE-ALVINSTON**

**OPERATING**

**CAPITAL**

**TOTAL**

**2024 Budget to Actual Comparison**

To December 31, 2024

**RECREATION AND CULTURAL**

	2024 YTD Budget	2024 YTD Projected	YTD Over/Under	!	2024 YTD Budget	2024 YTD Projected	YTD Over/Under	!	2024 YTD Budget	2024 YTD Projected	YTD Over/Under	!	% of Total budget Used
	(2)	(3)	(4)		(6)	(7)	(8)		(10)	(11)	(12)		(13)
21 PARKS & RECREATION & CANADA DAY	24,750	26,664	(1,914)		-	65,430	(65,430)		24,750	92,095	(67,345)		372.1%
22 COMMUNITY CENTER - ARENA	639,213	676,121	(36,908)		201,000	299,678	(98,678)		840,213	975,798	(135,585)		116.1%
23 COMMUNITY CENTER - CONCESSION	4,400	3,937	463				-		4,400	3,937	463		89.5%
24 INWOOD REC	9,342	6,834	2,508		5,000	-	5,000		14,342	6,834	7,508		47.6%
25 LIBRARY - ALVINSTON	8,684	7,842	842		-	-	-		8,684	7,842	842		90.3%
26 LIBRARY - INWOOD	5,387	4,871	516		-	-	-		5,387	4,871	516		90.4%
	<b>691,776</b>	<b>726,268</b>	<b>(34,492)</b>		<b>206,000</b>	<b>365,108</b>	<b>(159,108)</b>		<b>897,776</b>	<b>1,091,376</b>	<b>(193,600)</b>		<b>121.6%</b>

**PLANNING AND DEVELOPMENT**

27 PLANNING & ZONING	32,500	8,353	24,147				-		32,500	8,353	24,147		25.7%
28 COMMERCIAL INDUSTRIAL	13,750	13,249	501		10,000	22,233	(12,233)		23,750	35,482	(11,732)		149.4%
29 POST OFFICE	44,000	40,476	3,524				-		44,000	40,476	3,524		92.0%
30 AGRICULTURE & REFORESTATION	36,250	35,230	1,020				-		36,250	35,230	1,020		97.2%
31 MUNICIPAL DRAIN LOANS	-	-	-				-		-	-	-		0.0%
32 MUNICIPAL DRAIN WORK	650,000	450,000	200,000				-		650,000	450,000	200,000		69.2%
33 TILE DRAIN LOANS	6,000	7,580	(1,580)				-		6,000	7,580	(1,580)		126.3%
	<b>782,500</b>	<b>554,888</b>	<b>227,612</b>		<b>10,000</b>	<b>22,233</b>	<b>(12,233)</b>		<b>792,500</b>	<b>577,121</b>	<b>215,379</b>		<b>72.8%</b>

**OTHER/RESERVES**

34 RESERVES	30,000	5,000	25,000				-		30,000	5,000	25,000		16.7%
35 RESERVE FUNDS	-	-	-				-		-	-	-		
	<b>30,000</b>	<b>5,000</b>	<b>25,000</b>		<b>-</b>	<b>-</b>	<b>-</b>		<b>30,000</b>	<b>5,000</b>	<b>25,000</b>		<b>16.7%</b>

**36 TOTAL EXPENDITURES**

	<b>4,990,296</b>	<b>4,453,269</b>	<b>537,027</b>		<b>1,898,361</b>	<b>1,547,136</b>	<b>351,224</b>		<b>6,888,656</b>	<b>6,000,405</b>	<b>888,251</b>		<b>87.1%</b>
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**MUNICIPALITY OF BROOKE-ALVINSTON**

**OPERATING**

**CAPITAL**

**TOTAL**

**2024 Budget to Actual Comparison**

To December 31, 2024

REVENUES

FEES AND CHARGES

	2024 YTD Budget	2024 YTD Projected	YTD Over/Under	!	2024 YTD Budget	2024 YTD Projected	YTD Over/Under	!	2024 YTD Budget	2024 YTD Projected	YTD Over/Under	!	% of Total budget Used
	(2)	(3)	(4)		(6)	(7)	(8)		(10)	(11)	(12)		(13)
37 GENERAL GOVERNMENT	15,500	16,523	1,023		-	-	-		15,500	16,523	1,023		106.6%
39 PROPERTY INSPECTION & CONTROL	49,500	40,458	(9,042)						49,500	40,458	(9,042)		81.7%
40 TRANSPORTATION/ROADS	5,000	5,914	914		-	-	-		5,000	5,914	914		118.3%
41 WASTE COLLECTION & RECYCLING	-	330	330						-	330	330		0.0%
42 CEMETERY	61,487	43,307	(18,180)						61,487	43,307	(18,180)		70.4%
43 COMMUNITY CENTER - ALVINSTON	241,150	283,616	42,466						241,150	283,616	42,466		117.6%
44 COMMUNITY CENTER - CONCESSION	4,470	3,498	(972)						4,470	3,498	(972)		78.3%
46 CANADA DAY	19,750	18,664	(1,086)						19,750	18,664	(1,086)		94.5%
47 PLANNING FEES	7,000	14,303	7,303						7,000	14,303	7,303		204.3%
48 HANGING BASKETS/COMMUNITY GROUP	3,000	3,075	75						3,000	3,075	75		102.5%
49 POST OFFICE	55,000	56,576	1,576						55,000	56,576	1,576		102.9%
50 AGRICULTURE & REFORESTATION	-	-	-						-	-	-		0.0%
51 MUNICIPAL DRAIN BILLINGS	435,000	300,000	(135,000)						435,000	300,000	(135,000)		69.0%
52 TILE DRAIN LOANS	6,000	7,555	1,555						6,000	7,555	1,555		125.9%
	<b>902,857</b>	<b>794,046</b>	<b>(108,811)</b>		<b>-</b>	<b>-</b>	<b>-</b>		<b>902,857</b>	<b>794,046</b>	<b>(108,811)</b>		<b>87.9%</b>
<b>MUNICIPAL</b>													
53 BROOKE FIRE RESCUE	56,437	50,712	(5,725)		10,141	6,015	(4,126)		66,578	56,727	(9,851)		85.2%
53 COUNTY POLICING & OTHER GRANTS	11,910	11,910	-		-	-	-		11,910	11,910	-		100.0%
54 DONATIONS	-	2,000	2,000		525	133,705	133,180		525	135,705	135,180		0.0%
	<b>68,347</b>	<b>64,622</b>	<b>(3,725)</b>		<b>10,666</b>	<b>139,721</b>	<b>129,055</b>		<b>79,013</b>	<b>204,342</b>	<b>125,329</b>		<b>258.6%</b>
<b>ONTARIO</b>													
55 OCIF			-		589,268	200,000	(389,268)		589,268	200,000	(389,268)		33.9%
56 PROVINCIAL - RED	-	-	-		-	3,811	3,811		-	3,811	3,811		0.0%
57 OMRFA DRAIN SUPERINTENDENT	17,500	17,243	(257)						17,500	17,243	(257)		98.5%
58 OMAFRA - DRAIN SUBSIDIES	215,000	150,000	(65,000)						215,000	150,000	(65,000)		69.8%
59 PROVINCIAL - other	-	-	-		-	-	-		-	-	-		0.0%
60 OMPF	397,700	397,700	-						397,700	397,700	-		100.0%
	<b>630,200</b>	<b>564,943</b>	<b>(65,257)</b>		<b>589,268</b>	<b>203,811</b>	<b>(385,457)</b>		<b>1,219,468</b>	<b>768,754</b>	<b>(450,714)</b>		<b>63.0%</b>

**MUNICIPALITY OF BROOKE-ALVINSTON**

**OPERATING**

**CAPITAL**

**TOTAL**

**2024 Budget to Actual Comparison**

To December 31, 2024

**CANADA**

Page 6 of 7

	2024 YTD Budget	2024 YTD Projected	YTD Over/Under	!	2024 YTD Budget	2024 YTD Projected	YTD Over/Under	!	2024 YTD Budget	2024 YTD Projected	YTD Over/Under	!	% of Total budget Used
	(2)	(3)	(4)		(6)	(7)	(8)		(10)	(11)	(12)		(13)
<b>CANADA</b>													
61 CANADA - Other	-	-	-		-	-	-		-	-	-		0.0%
62 CANADA - FCM	-	-	-		-	-	-		-	-	-		0.0%
63 FEDERAL GAS TAX - CCBF	-	-	-		408,268	408,268	-		408,268	408,268	-		100.0%
64 FEDERAL CANADA DAY	5,000	8,000	3,000				-		5,000	8,000	3,000		160.0%
65 FEDERAL Other	-	-	-		-	17,517	17,517		-	17,517	17,517		
	<b>5,000</b>	<b>8,000</b>	<b>3,000</b>		<b>408,268</b>	<b>425,785</b>	<b>17,517</b>		<b>413,268</b>	<b>433,785</b>	<b>20,517</b>		<b>105.0%</b>
66 LICENCES, PERMITS, RENTS	16,330	15,852	(478)				-		16,330	15,852	(478)		97.1%
67 FINES AND PENALTIES	50,000	71,166	21,166				-		50,000	71,166	21,166		142.3%
68 OTHER REVENUES	84,500	96,787	12,287				-		84,500	96,787	12,287		114.5%
<b>AREA RATINGS</b>													
69 ALVINSTON AREA RATING	40,987	41,207	220				-		40,987	41,207	220		100.5%
70 INWOOD AREA RATING	15,655	15,705	50				-		15,655	15,705	50		100.3%
	<b>56,642</b>	<b>56,912</b>	<b>270</b>		<b>-</b>	<b>-</b>	<b>-</b>		<b>56,642</b>	<b>56,912</b>	<b>270</b>		<b>100.5%</b>
<b>RESERVES/RESERVE FUNDS/FINANCING</b>													
71 RESERVES	342,574	(169,034)	(511,608)		210,848	210,848	-		553,422	41,814	(511,608)		7.6%
72 FINANCING -OTHER			-				-		-	-	-		
	<b>342,574</b>	<b>(169,034)</b>	<b>(511,608)</b>		<b>210,848</b>	<b>210,848</b>	<b>-</b>		<b>553,422</b>	<b>41,814</b>	<b>(511,608)</b>		<b>7.6%</b>
<b>TAXATION</b>													
73 GENERAL TAXATION	3,507,756	3,507,756	0				-		3,507,756	3,507,756	0		100.0%
74 ADJUSTMENTS/WRITE-OFFS	(30,000)	(33,361)	(3,361)				-		(30,000)	(33,361)	(3,361)		111.2%
75 SUPPLEMENTAL	20,000	27,104	7,104				-		20,000	27,104	7,104		135.5%
76 UTILITY TRANSMISSION	15,400	15,448	48				-		15,400	15,448	48		100.3%
	<b>3,513,156</b>	<b>3,516,947</b>	<b>3,791</b>		<b>-</b>	<b>-</b>	<b>-</b>		<b>3,513,156</b>	<b>3,516,947</b>	<b>3,791</b>		<b>100.1%</b>
77 TOTAL REVENUES	<b>5,669,606</b>	<b>5,020,240</b>	<b>(649,365)</b>		<b>1,219,050</b>	<b>980,165</b>	<b>(238,885)</b>		<b>6,888,656</b>	<b>6,000,405</b>	<b>(888,251)</b>		<b>87.1%</b>
78 NET REVENUE OVER EXPENDITURES	<b>679,310</b>	<b>566,972</b>	<b>(112,339)</b>		<b>(679,311)</b>	<b>(566,972)</b>	<b>112,339</b>		<b>(0)</b>	<b>(0)</b>	<b>0</b>		

MUNICIPALITY OF BROOKE-ALVINSTON

OPERATING

CAPITAL

TOTAL

2024 Budget to Actual Comparison

To December 31, 2024

WATER & SEWER

REVENUE

	2024 YTD Budget	2024 YTD Projected	YTD Over/Under	!	2024 YTD Budget	2024 YTD Projected	YTD Over/Under	!	2024 YTD Budget	2024 YTD Projected	YTD Over/Under	!	% of Total budget Used
	(2)	(3)	(4)		(6)	(7)	(8)		(10)	(11)	(12)		(13)
1 ONTARIO - GRANTS			-		-	-	-		-	-	-		0.0%
2 FEDERAL - GRANTS			-		-	-	-		-	-	-		0.0%
3 LOANS			-		-	-	-		-	-	-		0.0%
4 RESERVE FUNDS			-		310,000	182,313	(127,687)		310,000	182,313	(127,687)		0.0%
5 WASTE WATER - ALVINSTON	223,212	238,791	15,579				-		223,212	238,791	15,579		107.0%
6 WASTE WATER - INWOOD	65,221	65,221	-				-		65,221	65,221	-		100.0%
7 INWOOD SEWER CAPITAL & CONNECTION	59,556	59,536	(20)				-		59,556	59,536	(20)		100.0%
8 WATER - ALVINSTON	354,461	405,252	50,791				-		354,461	405,252	50,791		114.3%
9 WATER - ALVINSTON - OTHER CHGS	-	-	-		-	-	-		-	-	-		0.0%
<b>TOTAL WATER &amp; SEWER REVENUES</b>	<b>702,449</b>	<b>768,800</b>	<b>66,350</b>		<b>310,000</b>	<b>182,313</b>	<b>(127,687)</b>		<b>1,012,449</b>	<b>951,113</b>	<b>(61,337)</b>		<b>93.94%</b>

EXPENDITURES

10 WASTE WATER - ALVINSTON	189,705	174,973	14,733		204,000	145,850	58,150		393,705	320,823	72,882		81.5%
11 WASTE WATER - INWOOD	110,608	100,867	9,740		51,000	36,463	14,537		161,608	137,330	24,278		85.0%
12 WATER - ALVINSTON	324,082	292,894	31,188		55,000	-	55,000		379,082	292,894	86,188		77.3%
13 RESERVE FUND	78,054	200,065	(122,011)				-		78,054	200,065	(122,011)		256.3%
<b>TOTAL WATER &amp; SEWER EXPENDITURES</b>	<b>702,449</b>	<b>768,800</b>	<b>(66,350)</b>		<b>310,000</b>	<b>182,313</b>	<b>127,687</b>		<b>1,012,449</b>	<b>951,113</b>	<b>61,337</b>		<b>93.94%</b>
<b>NET WATER &amp; SEWER EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>	<b>-</b>	<b>0</b>		



**THE CORPORATION OF THE MUNICIPALITY OF BROOKE-ALVINSTON**

**BY-LAW NUMBER 1 OF 2025**

**BEING A BY-LAW TO PROVIDE FOR INTERIM TAX LEVIES FOR THE  
YEAR 2025 FOR THE MUNICIPALITY OF BROOKE-ALVINSTON**

WHEREAS Section 317 (1) of the *Municipal Act, 2001* provides that the Council of a local municipality, before the adoption of estimates for the year under Section 290, may pass a by-law levying amounts on the assessment of property in the local municipality rateable for local municipality purposes;

AND WHEREAS, Section 317 (2) of the *Municipal Act, 2001* provides that a by-law under Section 317 (1) may be passed in November or December of the previous year if it provides that it does not come into force until a specified day in the following year;

AND WHEREAS, the Council of the Municipality of Brooke-Alvinston deems it appropriate to provide for such interim levy on the assessment property of this municipality;

THEREFORE, the Council of the Municipality of Brooke-Alvinston enacts as follows:

In this By-law, the following words shall be defined as:

“Treasurer” shall mean the Treasurer for the Municipality of Brooke-Alvinston;

“Minister” shall mean the Minister of Finance;

“MPAC” shall mean the Municipal Property Assessment Corporation;

1. The amounts levied shall be as follows:
  - 1.1 For the Residential, Pipeline, Farmland and Managed Forest property classes, there shall be imposed and collected, an interim levy of:
    - (a) the percentage prescribed by the Minister under the *Municipal Act*; or
    - (b) 50%, if no percentage is prescribed, of the total taxes for municipal and school purposes levied in the year 2024 (including local improvement charges).
  - 1.2 For the Multi-Residential, Commercial and Industrial property classes, there shall be imposed and collected, an interim levy of:
    - (a) the percentage prescribed by the Minister under the *Municipal Act*; or
    - (b) 50%, if no percentage is prescribed, of the total taxes for municipal and school purposes levied in the year 2024 (including local improvement charges).
2. For the purpose of calculating the total amount of taxes for the year 2025, under paragraph 1, if any taxes for municipal and school purposes were levied on a property for only part of 2024 because assessment was added to the collectors roll during 2024, an amount shall be added equal to the additional taxes that would have been levied on the property if taxes for municipal and school purposes had been levied for the entire year.
3. The provisions of this By-law apply in the event that assessment is added for the year 2025 to the collectors roll after the date this By-law is passed and an interim levy shall be imposed and collected.

4. All taxes levied under this By-law shall be payable to the Corporation in accordance with the provisions of this By-law.
5. There shall be imposed on all taxes a penalty for non-payment or late payment of taxes in default of the instalment due dates set out below. The penalty shall be one and one-quarter percent (1.25%) of the amount in default on the first day and on the first day of each calendar month during which the default continues, but not after the end of 2025.
6. The interim tax levy imposed by this By-law shall be paid in two instalments due on the following dates:
  - (1) One half (50%) thereof on the 28<sup>th</sup> day of February, 2025.
  - (2) One half (50%) thereof on the 30<sup>th</sup> day of April, 2025.
7. The Treasurer may mail or cause to be mailed to the address of the residence or place of business of each person taxes under this By-law, a notice specifying the amount of taxes payable.
8. The notice to be mailed under this By-law shall contain the particulars provided in this By-law and the information required to be entered in the collectors roll under Section 343 of the *Municipal Act*.
9. The subsequent levy for the year 2025 to be made under the *Municipal Act* shall be reduced by the amount to be raised by the levy imposed by this By-law.
10. The provisions of Section 317 of the *Municipal Act* as amended apply to this By-law with necessary modifications.
11. The Treasurer shall be authorized to accept part payment from time to time on account of any taxes due, and to give a receipt of such part payment, provided that acceptance of any such part payment shall not affect the collection of any percentage charge imposed and collectable under Section 7 of this By-law in respect of non-payment or late payment of any taxes or any instalment of taxes.
12. Nothing in this By-law shall prevent the Treasurer from proceeding at any time with the collection of any tax, or any part thereof, in accordance with the provisions of the statutes and by-laws governing the collection of taxes.
13. In the event of any conflict between the provisions of this By-law and other by-laws, the provisions of this By-law shall prevail.
14. This By-law shall come into force and take effect on the day of final passing thereof.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 9<sup>th</sup> DAY OF JANUARY, 2025.

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David Ferguson, Mayor

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Janet Denkers, Clerk Administrator

**THE CORPORATION OF THE MUNICIPALITY OF BROOKE-ALVINSTON**

**BY-LAW NUMBER 2 OF 2025**

**A BY-LAW TO ESTABLISH A PENALTY CHARGE FOR NON-PAYMENT OF CURRENT TAXES AND TO PROVIDE FOR INTEREST TO BE ADDED TO TAX ARREARS IN 2025**

WHEREAS Section 345(1-9) c458 of the Municipal Act, 2001, provides that a local Municipality may, in accordance with this section, pass by-laws to impose late payment charges for the non-payment of taxes or any instalment by the due date;

AND WHEREAS the Council of the Corporation of the Municipality of Brooke-Alvinston hereby enacts as follows:

1. Overdue taxes are those that are levied in 2025 and are not paid on or before the day payment is due.
2. Tax arrears are taxes that are due and unpaid after December 31<sup>st</sup> of the year in which they are levied.
3. The penalty charge to be added to overdue taxes and the interest charge to be added to tax arrears shall be 15% per annum added at the rate of 1.25% per month calculated on the outstanding balance.
4. The percentage charge as a penalty for non-payment of current taxes shall be imposed on the first day of default and on the first day of each calendar month thereafter in which default continues.
5. The Treasurer shall add to the amount of all tax arrears due and unpaid, interest as specified in Section 3 of this By-Law at the rate of 1.25% per month for each month or fraction thereof from the day the By-Law takes effect.
6. This By-Law shall be deemed to have come into force and effect on the 1<sup>st</sup> day of January 2025.
7. All By-Laws and motions of Council found to be inconsistent with the provisions found in this By-Law shall be and are hereby repealed.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 9<sup>th</sup> DAY OF JANUARY, 2025.

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David Ferguson, Mayor

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Janet Denkers, Clerk Administrator

**THE CORPORATION OF THE MUNICIPALITY OF BROOKE-ALVINSTON**

**BY-LAW NUMBER 3 OF 2025**

**BEING A BY-LAW TO PROVIDE FOR MUNICIPAL BORROWING FOR  
CURRENT OPERATIONS**

WHEREAS the Council of the Corporation of the Municipality of Brooke-Alvinston deems it necessary to borrow for current purposes the sum of two million twenty-five thousand dollars (\$2,025,000) to meet, until the taxes are collected, the current expenditures of the Corporation for the year;

AND WHEREAS the total of amounts previously borrowed under Section 407 of the *Municipal Act*, as amended from time to time, (the "Act"), that have not been repaid are \$ 0.00 dollars.

AND WHEREAS, the amount of the estimated revenues (as defined and interpreted in the Act) of the Corporation as set out in the estimates adopted for the current year and not yet collected (or, is the same have not yet been adopted, the amount of the estimated revenues of the Corporation as set forth in the estimates adopted for the next preceding year) is more than five million dollars (\$5,000,000.00);

AND WHEREAS the amount to be borrowed under this by-law and the amounts of borrowings that have not been repaid does not in the aggregate exceed from January 1<sup>st</sup> to September 30<sup>th</sup> of the year, 50% of the total, and from October 1<sup>st</sup> to December 31<sup>st</sup>, 25% of the total of the estimated revenues of the Corporation as set out above.

BE IT THEREFORE ENACTED by the said Council as follows:

- (1) The Head and the Treasurer of the Corporation are hereby authorized on behalf of the Corporation to borrow from time to time, by way of promissory note or bankers' acceptance, from Bank of Montreal, a sum or sums not exceeding in the aggregate two million dollars (\$2,000,000) to meet, until taxes are collected, the current expenditures of the Corporation for the year, including the amounts required for the purposes mentioned in subsection (1) of the said Section 407, as amended from time to time, and to give, on behalf of the Corporation, to the Bank a promissory note or notes, sealed with the corporate seal and signed by them for the moneys so borrowed, and such other documentation as may be requested by the Bank therefore, with interest at a rate not exceeding prime per centum per annum, which may be paid in advance or otherwise.
- (2) All sums borrowed from the said Bank, for any or all of the purposes mentioned in the said Section 187 as amended from time to time, shall, with interest thereon, be a charge upon the whole of the revenues of the Corporation for the current year and for all preceding years, as and when such revenues are received.
- (3) The Treasurer is hereby authorized and directed to apply in payment all sums borrowed pursuant to the authority of this By-law, as well as all the other sums borrowed in this year and any previous years, from the said Bank for any or all of the purposes mentioned in the said Section 407, as amended from time to time, together with interest thereon, all of the moneys hereafter collected or received on account or realized in respect of the taxes levied for the current year and preceding years and all of the moneys collected or received from any other source, which may lawfully be applied for such purpose.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 9<sup>th</sup> DAY OF JANUARY, 2025.

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David Ferguson, Mayor

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Janet Denkers, Clerk Administrator

THE CORPORATION OF THE MUNICIPALITY OF BROOKE-ALVINSTON

BY-LAW NUMBER 4 OF 2025

**Being a By-law to authorize a funding agreement under the Fire Protection Grant with his Majesty the King in right of Ontario**

WHEREAS the Corporation of the Municipality of Brooke-Alvinston is eligible to receive monies from the Fire Protection Grant under the Program Development & Analytics Unit, Office of the Fire Marshal, Public Safety Division Ministry of the Solicitor General

AND WHEREAS, the Council of the Municipality of Brooke-Alvinston deems it appropriate to enter into an agreement;

NOW THEREFORE, the Council of the Municipality of Brooke-Alvinston enacts as follows:

1. That the said Agreement attached as Schedule "A" to this By-law be hereby accepted.
2. That the Mayor and Clerk Administrator be authorized to sign the agreement on behalf of the Municipality.
3. That this by-law shall take effect on the passing thereof.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED  
THIS 9<sup>th</sup> DAY OF JANUARY, 2025

\_\_\_\_\_  
David Ferguson, Mayor

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Janet Denkers, Clerk Administrator