



MINUTES

Council Meeting

4:30 PM - Thursday, November 14, 2024
Municipal Office

The Council of the Municipality of Brooke-Alvinston was called to order on Thursday, November 14, 2024, at 4:30 PM, in the Municipal Office, with the following members present:

Council Present: Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Don McCabe, Councillor Jenny Redick, and Councillor Craig Sanders

Staff Present: Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Fire Chief Steve Knight, Public Works Superintendent Jamie Butler, and Parks & Recreation Manager Greg Thornicroft

Regrets:

1 CALL TO ORDER

The Mayor called the meeting to order at 4:30 p.m.

2 DISCLOSURE OF PECUNIARY INTEREST

The Mayor requested that any pecuniary interests be declared when appropriate during the meeting.

3 MINUTES

a) Regular Council Meeting Minutes of October 24, 2024

RESOLUTION-2024-389

Deputy Mayor Frank Nemcek made a motion that the minutes of the October 24, 2024 Council meeting be approved as presented without any error or omission. Councillor Craig Sanders seconded the motion.

Carried

4 BUSINESS ARISING FROM THE MINUTES

5 DELEGATIONS & TIMED EVENTS

6 CORRESPONDENCE

a) Municipal Information

RESOLUTION-2024-390

Councillor Jenny Redick made a motion that the municipal correspondence circulated be received and filed. Deputy Mayor Frank Nemcek seconded the motion.

Carried

b) Good Roads Association - Ontario Rural Road Safety Program

RESOLUTION-2024-391

Councillor Don McCabe made a motion that the Municipality of Brooke-Alvinston requests that the Government of Ontario take action to implement the rural road safety program that Good Roads has committed to lead to allow

Ontario's rural municipalities to make the critical investments needed to reduce the high number of people being killed and seriously injured on Ontario's roads. Councillor Craig Sanders seconded the motion.

Carried

- c) Township of Puslinch - Excessive Soil Management Practices

RESOLUTION-2024-392

Councillor Craig Sanders made a motion that the request from the Township of Puslinch be received and filed. Councillor Jenny Redick seconded the motion.

Carried

- d) Lambton County 4-H Association - Request for Donation

RESOLUTION-2024-393

Deputy Mayor Frank Nemcek made a motion that the Municipality of Brooke-Alvinston donate \$250.00 to the Lambton County 4-H Association to help offset the expenses incurred within the club and association. Councillor Jenny Redick seconded the motion.

Carried

- e) The Royal Canadian Legion Br. 249, Poppy Fund - Request for Donation

RESOLUTION-2024-394

Councillor Craig Sanders made a motion that the Municipality of Brooke-Alvinston donate \$250.00 to The Royal Canadian Legion Br. 249 Poppy Fund. Deputy Mayor Frank Nemcek seconded the motion.

Carried

7 STAFF REPORTS

- a) **Clerk Administrator's Report:** Building By-law

RESOLUTION-2024-395

Councillor Craig Sanders made a motion that the By-law presented be approved for final reading. Councillor Jenny Redick seconded the motion.

Carried

- b) **Clerk Administrator's Report:** 2025 Council Meeting Schedule

RESOLUTION-2024-396

Deputy Mayor Frank Nemcek made a motion that Council approve the attached Council schedule for 2025. Councillor Craig Sanders seconded the motion.

Carried

- c) **Clerk Administrator's Report:** Tait-Swartz Drain

RESOLUTION-2024-397

Councillor Craig Sanders made a motion that Councillor Sanders be appointed to attend the meeting (TBD) to discuss options and costs for drainage improvements to the Tait-Swartz Drain. Councillor Jenny Redick seconded the motion.

Carried

- d) **Clerk Administrator's Report:** False Alarm By-law

RESOLUTION-2024-398

Councillor Jenny Redick made a motion that Council approve the attached By-

law. Councillor Craig Sanders seconded the motion.

Carried

- e) **Treasurer's Report:** Accounts Payable Listing - October 2024

RESOLUTION-2024-399

Councillor Jenny Redick made a motion that Council receive and file the Accounts Payable Listing for October 2024. Councillor Craig Sanders seconded the motion.

Carried

8 BY-LAWS

- a) By-law 39 of 2024 - Third and final reading of the 6-7 Concession Drain

RESOLUTION-2024-400

Councillor Craig Sanders made a motion that By-law 39 of 2024 be read a third and final time. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- b) By-law 49 of 2024 - Building By-law

RESOLUTION-2024-401

Councillor Don McCabe made a motion that By-law 49 of 2024 be read a first, second and third time and finally passed this 14th day of November, 2024. Councillor Jenny Redick seconded the motion.

Carried

9 NEW BUSINESS

- a) Notice of 2024 Service Awards:
Henry Recker - 35 years of Service with the Fire Department
- b) The Public Works Superintendent reviewed the winter operation procedures with Council.
- c) Budget Meeting

RESOLUTION-2024-402

Councillor Craig Sanders made a motion that the Budget meeting planned for November 21, 2024 be postponed until November 28th, 2024 and that the Council meeting commence at 4:00 p.m. Councillor Jenny Redick seconded the motion.

Carried

10 CLOSED SESSION

- a) Section 239 (2)(k) A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board

Section 239 (2)(b) personal matters about an identifiable individual, including municipal or local board employees

RESOLUTION-2024-403

Councillor Craig Sanders made a motion that Council move into Closed Session. Councillor Jenny Redick seconded the motion.

Carried

11 RISE AND REPORT

It was reported that a closed session was held and that:

- i) Council accept the resignation of Dustin McNaughton, Treasury Assistant with regret
- ii) That Council directed staff on the matter of a plan, procedure, criteria or instruction.

12 BY-LAW CONFIRMING PROCEEDINGS

- a) By-law 50 of 2024 - Confirming By-law

RESOLUTION-2024-404

Councillor Craig Sanders made a motion that By-law 50 of 2024 be read a first, second and third time and finally passed this 14th day of November, 2024.
Councillor Jenny Redick seconded the motion.

Carried

13 ADJOURNMENT

The meeting adjourned at 5:56 p.m..

Clerk-Administrator

Mayor