



AGENDA

Council Meeting

4:00 PM - Thursday, November 28, 2024
Municipal Office

Page

1. CALL TO ORDER

2. CLOSED SESSION (4PM)

- 2.1. Section 239 (2)(k) A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board

Section 239 (2)(b) personal matters about an identifiable individual, including municipal or local board employees

3. RISE AND REPORT (FOLLOWING CLOSED SESSION)

4. DISCLOSURE OF PECUNIARY INTEREST

5. MINUTES

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7. DELEGATIONS & TIMED EVENTS

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[Township of Papineau - Ontario Building Code](#)
[Township of Terrace Bay - Ambulance & Healthcare System Issues](#)
[Township of Terrace Bay - Billy Bishop Airport](#)
[City of Hamilton - Road Safety Measures](#)
[Lambton Farm Safety - Donation Request](#)
[City of Toronto - Respecting Local Democracy & Cities](#)

9. STAFF REPORTS

- 9.1. **Clerk Administrator's Report:** Standard Consent Application Requirements 27 - 28
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- 9.2. **Treasurer's Report:** Fees Review and By-law 29 - 41
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- 9.3. **Treasurer's Report:** 2025 Preliminary Budget Discussions 42 - 56
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10. BY-LAWS

11. NEW BUSINESS

- 11.1. Notice of 2024 Service Awards:
Glenna Shaw - 15 years of Service with the Fire Department

12. BY-LAW CONFIRMING PROCEEDINGS

- 12.1. By-law 53 of 2024

13. ADJOURNMENT



MINUTES

Council Meeting

4:30 PM - Thursday, November 14, 2024
Municipal Office

The Council of the Municipality of Brooke-Alvinston was called to order on Thursday, November 14, 2024, at 4:30 PM, in the Municipal Office, with the following members present:

Council Present: Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Don McCabe, Councillor Jenny Redick, and Councillor Craig Sanders

Staff Present: Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Fire Chief Steve Knight, Public Works Superintendent Jamie Butler, and Parks & Recreation Manager Greg Thornicroft

Regrets:

1 CALL TO ORDER

The Mayor called the meeting to order at 4:30 p.m.

2 DISCLOSURE OF PECUNIARY INTEREST

The Mayor requested that any pecuniary interests be declared when appropriate during the meeting.

3 MINUTES

a) Regular Council Meeting Minutes of October 24, 2024

RESOLUTION-2024-389

Deputy Mayor Frank Nemcek made a motion that the minutes of the October 24, 2024 Council meeting be approved as presented without any error or omission. Councillor Craig Sanders seconded the motion.

Carried

4 BUSINESS ARISING FROM THE MINUTES

5 DELEGATIONS & TIMED EVENTS

6 CORRESPONDENCE

a) Municipal Information

RESOLUTION-2024-390

Councillor Jenny Redick made a motion that the municipal correspondence circulated be received and filed. Deputy Mayor Frank Nemcek seconded the motion.

Carried

b) Good Roads Association - Ontario Rural Road Safety Program

RESOLUTION-2024-391

Councillor Don McCabe made a motion that the Municipality of Brooke-Alvinston requests that the Government of Ontario take action to implement the rural road safety program that Good Roads has committed to lead to allow

Ontario's rural municipalities to make the critical investments needed to reduce the high number of people being killed and seriously injured on Ontario's roads. Councillor Craig Sanders seconded the motion.

Carried

- c) Township of Puslinch - Excessive Soil Management Practices

RESOLUTION-2024-392

Councillor Craig Sanders made a motion that the request from the Township of Puslinch be received and filed. Councillor Jenny Redick seconded the motion.

Carried

- d) Lambton County 4-H Association - Request for Donation

RESOLUTION-2024-393

Deputy Mayor Frank Nemcek made a motion that the Municipality of Brooke-Alvinston donate \$250.00 to the Lambton County 4-H Association to help offset the expenses incurred within the club and association. Councillor Jenny Redick seconded the motion.

Carried

- e) The Royal Canadian Legion Br. 249, Poppy Fund - Request for Donation

RESOLUTION-2024-394

Councillor Craig Sanders made a motion that the Municipality of Brooke-Alvinston donate \$250.00 to The Royal Canadian Legion Br. 249 Poppy Fund. Deputy Mayor Frank Nemcek seconded the motion.

Carried

7 STAFF REPORTS

- a) **Clerk Administrator's Report:** Building By-law

RESOLUTION-2024-395

Councillor Craig Sanders made a motion that the By-law presented be approved for final reading. Councillor Jenny Redick seconded the motion.

Carried

- b) **Clerk Administrator's Report:** 2025 Council Meeting Schedule

RESOLUTION-2024-396

Deputy Mayor Frank Nemcek made a motion that Council approve the attached Council schedule for 2025. Councillor Craig Sanders seconded the motion.

Carried

- c) **Clerk Administrator's Report:** Tait-Swartz Drain

RESOLUTION-2024-397

Councillor Craig Sanders made a motion that Councillor Sanders be appointed to attend the meeting (TBD) to discuss options and costs for drainage improvements to the Tait-Swartz Drain. Councillor Jenny Redick seconded the motion.

Carried

- d) **Clerk Administrator's Report:** False Alarm By-law

RESOLUTION-2024-398

Councillor Jenny Redick made a motion that Council approve the attached By-

law. Councillor Craig Sanders seconded the motion.

Carried

- e) **Treasurer's Report:** Accounts Payable Listing - October 2024

RESOLUTION-2024-399

Councillor Jenny Redick made a motion that Council receive and file the Accounts Payable Listing for October 2024. Councillor Craig Sanders seconded the motion.

Carried

8 BY-LAWS

- a) By-law 39 of 2024 - Third and final reading of the 6-7 Concession Drain

RESOLUTION-2024-400

Councillor Craig Sanders made a motion that By-law 39 of 2024 be read a third and final time. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- b) By-law 49 of 2024 - Building By-law

RESOLUTION-2024-401

Councillor Don McCabe made a motion that By-law 49 of 2024 be read a first, second and third time and finally passed this 14th day of November, 2024. Councillor Jenny Redick seconded the motion.

Carried

9 NEW BUSINESS

- a) Notice of 2024 Service Awards:
Henry Recker - 35 years of Service with the Fire Department
- b) The Public Works Superintendent reviewed the winter operation procedures with Council.
- c) Budget Meeting

RESOLUTION-2024-402

Councillor Craig Sanders made a motion that the Budget meeting planned for November 21, 2024 be postponed until November 28th, 2024 and that the Council meeting commence at 4:00 p.m. Councillor Jenny Redick seconded the motion.

Carried

10 CLOSED SESSION

- a) Section 239 (2)(k) A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board

Section 239 (2)(b) personal matters about an identifiable individual, including municipal or local board employees

RESOLUTION-2024-403

Councillor Craig Sanders made a motion that Council move into Closed Session. Councillor Jenny Redick seconded the motion.

Carried

11 RISE AND REPORT

It was reported that a closed session was held and that:

- i) Council accept the resignation of Dustin McNaughton, Treasury Assistant with regret
- ii) That Council directed staff on the matter of a plan, procedure, criteria or instruction.

12 BY-LAW CONFIRMING PROCEEDINGS

- a) By-law 50 of 2024 - Confirming By-law

RESOLUTION-2024-404

Councillor Craig Sanders made a motion that By-law 50 of 2024 be read a first, second and third time and finally passed this 14th day of November, 2024. Councillor Jenny Redick seconded the motion.

Carried

13 ADJOURNMENT

The meeting adjourned at 5:56 p.m..

Clerk-Administrator

Mayor



**MUNICIPALITY OF BROOKE-ALVINSTON
NOTICE OF PUBLIC MEETING**

CONCERNING A PROPOSED ZONING BY-LAW AMENDMENT

TAKE NOTICE that the Council of the Corporation of the Municipality of Brooke-Alvinston will hold a Public Meeting on December 12, 2024 at 4:30 p.m. to consider a proposed Zoning By-law Amendment under Section 34 of the Planning Act, R.S.O. 1990, as amended.

THE PROPOSED ZONING BY-LAW AMENDMENT would amend the Municipality of Brooke-Alvinston Comprehensive Zoning By-law 9 of 2013 by changing the zoning on lands described as Plan 8, Lot 7 and Concession 5, Part Lot 18, from the "Residential 1 (R1)" Zone to a site-specific "Residential-3 (4)" Zone. The proposed "R3(4)" Zoning would allow for future development of a multiple residential / townhouse dwelling project on the site. The zone exception would recognize the existing access property frontage of +/- 15 metres.

THE KEY MAP shows more particularly the lands affected.

ANY PERSON may attend the public meeting and/or make written or oral representation either in support of or in opposition to the proposed Zoning By-law Amendment. If you wish to submit a written or make an oral presentation at the public hearing, please contact the Municipality of Brooke-Alvinston no later than 4:30 p.m. on December 11, 2024.

WRITTEN SUBMISSIONS in respect of the proposed Zoning By-law Amendment can be made to the Clerk of the Municipality of Brooke-Alvinston.

IF A PERSON or public body does not make oral submissions at the public meeting or make written submissions to the Municipality of Brooke-Alvinston before the Zoning By-law Amendment is passed the person or public body is not entitled to appeal the decision of the Municipality of Brooke-Alvinston to the Ontario Land Tribunal.

IF A PERSON or public body does not make oral submissions at a public meeting or make written submissions to the Municipality of Brooke-Alvinston before the Zoning By-law Amendment is passed, they may not be added as a party to the hearing of an appeal before the Ontario Land Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

IF YOU WISH to be notified of the proposed Zoning By-law Amendment being passed, you must make a written request to the Clerk of the Municipality of Brooke-Alvinston.

THE PROPOSED AMENDMENT will be available for public inspection during regular office hours at the Brooke-Alvinston Municipal Office, located at 3236 River Street in Alvinston and at the public meeting.



Janet Denkers
Municipality of Brooke-Alvinston
3236 River Street, Box 28
Alvinston, ON N0N 1A0
~
Telephone: 519-898-2173
Fax: 519-898-5653
Email: jdickers@brookealvinston.com

Dated: November 21, 2024

3236 River St. P.O. Box 28
Alvinston, ON N0N 1A0

Phone: 519.898.2173
Fax: 519.898.5653



November 19, 2024

**NOTICE OF SCOPING MEETING
Tait-Swartz Drain**

Dear Sir and/or Madam:

You are hereby notified that the Engineer appointed by the Council of the Municipality of Brooke-Alvinston under the *Drainage Act, 1990*, did, file at our office a report on the **Tait-Swartz Drain**.

This report will be considered at the **Brooke-Alvinston Municipal Office** on:

Thursday, December 12th 2024 at 3:00 pm

Attached is a copy of the Scoping Report that outlines options for drainage improvements. Please review prior to the meeting as a decision on how to proceed will be decided at this meeting. A hardcopy of the report is available at the Municipal Office.

If you wish to object to any of the options or have suggestions of alternate options and cannot attend the meeting, please submit in writing to the undersigned prior to the meeting.

APPEALS AGAINST ASSESSMENTS ARE NOT CONSIDERED AT THIS MEETING.

Janet Denkers
Clerk Administrator

**Ministry of the Environment,
Conservation and Parks**

Drinking Water and Environmental
Compliance Division

8th floor
135 St. Clair Avenue West
Toronto, ON M4V 1P5

**Ministère de l'Environnement, de la
Protection de la nature et des Parcs**

Division de la conformité en matière d'eau
potable et d'environnement

8^e étage
135, avenue St. Clair Ouest
Toronto (Ontario) M4V 1P5



November 19, 2024

Dear Owners and Operating Authorities of Municipal Drinking Water and Wastewater Systems,

As a follow-up to my communication of February 14, 2024, the Ministry of the Environment, Conservation and Parks would like to bring awareness to the potential for cyber-attacks to water and wastewater plants.

The ministry is reminding you to have a cyber security program in place to mitigate malicious activity, this could include actions such as implementing multifactor authentication, changing passwords to strong and unique ones, and checking Programmable Logic Controllers (PLCs) for default passwords. If your system utilizes SCADA (Supervisory Control and Data Acquisition) or Programmable Logic Controllers, the ministry recommends that you review and update cyber security measures.

Cyber security threats are required to be considered in the Drinking Water Quality Management Standard (DWQMS) risk assessment for municipal drinking water systems. Outcomes from the risk assessment should be considered when assessing cyber security.

Although the Drinking Water Quality Management Standard does not apply to wastewater facilities, the ministry recommends that owners /operating authorities implement a proactive cyber security program for these facilities as well.


Measures that can be considered in a cyber security program include:

- Encrypting electronic communication, including emails and data transfers.
- Developing computer access and virus protection policies and procedures.
- Regularly updating and patching operating systems, software, and firmware.
- Conducting regular penetration testing and vulnerability assessments.
- Developing and implementing an Incident Response Plan to respond to cyber-attacks.
- Regularly backing up critical data and systems and developing data recovery and operating protocols.
- Developing override procedures to operate manually.
- Operator training on manual operation and awareness or identification of cyber security threats.
- The use of routers, firewalls and network segmentation to block access to outside attackers.

Cyber security measures should be implemented, reviewed and updated regularly to secure computer systems such as SCADA from unauthorized access and cyber-attacks.

For additional information about cyber security, please visit the Cyber Security Centre of Excellence - <https://cybersecurityontario.ca/>. The ministry will continue to share information related to cyber security, as it is a crucial safeguard that helps ensure Ontario's infrastructure remains protected from malicious attacks that could compromise municipal water and wastewater systems. It is of utmost importance for municipalities to take cyber security seriously and frequently update their cyber security program. Municipalities that do not have a cyber security program in place and are looking for resources or information on how to get started can reach out to the ministry for assistance by contacting your local MECP district office [Ministry of the Environment, Conservation and Parks district locator | ontario.ca](#).

Sincerely,

A handwritten signature in black ink that reads "Steven Carrasco". The signature is written in a cursive style and is underlined.

Steven Carrasco
Assistant Deputy Minister and Chief Drinking Water Inspector
Drinking Water and Environmental Compliance Division
Ministry of the Environment, Conservation and Parks

Greetings,

Ontario is committed to reducing regulatory burdens across industry sectors to accelerate the development of housing, highways and other critical infrastructure while continuing to protect the environment.

I am reaching out to share that the Ministry of the Environment, Conservation and Parks (MECP) is proposing to amend O. Reg. 153/04: Records of Site Condition ("RSC Regulation") and the Environmental Protection Act (EPA). This is to support building more homes faster by reducing the need for a record of site condition where it is not supporting brownfields redevelopment. These proposed amendments would apply to low-risk sites and would continue to ensure that human health and the environment are protected.

We are now proposing the following amendments and seeking comment through an Environmental Registry of Ontario (ERO) and Regulatory Registry posting:

- Regulatory amendments to the RSC Regulation that would prohibit a record of site condition from being submitted for filing in the Record of Site Condition Registry, if it is not otherwise required by the EPA or RSC Regulation and the RSC was prepared solely on the basis of a phase one environmental site assessment. In this circumstance, no potentially contaminating activities or areas of potential environmental concern have been identified for that property. These RSCs are not necessary to demonstrate that contaminants have been addressed to support brownfields redevelopment. An exception to this prohibition is proposed that would allow a property owner to submit an RSC for filing based on a phase one ESA if it is not as a result of a requirement of another person.
- To further support housing, regulatory amendments are also proposed to expand an existing exemption from the requirement to file an RSC when converting existing commercial or community use buildings (e.g., office buildings) to mixed use containing residential or institutional uses. A restriction on building height of six storeys for this exemption to apply would be removed, while other criteria remain in place.

The posting also describes legislative amendments to the EPA that would, if passed, provide regulation-making authority to prohibit RSCs from being submitted for filing in specified circumstances.

To review the proposed amendments in more detail and to provide your feedback, please visit [ERO #019-9310](#) which is available for public comment until **January 10, 2025**.

Please pass this information along to colleagues, members of your organization, other organizations and anyone else that may be interested.

If you have any questions or would like to discuss this proposal, please contact Sanjay Coelho and Reema Kureishy at Land Use Policy Unit, at MECP.LandPolicy@ontario.ca.

Sincerely,

Original Signed by:

Robyn Kurtes
 Director, Environmental Policy Branch
 Ministry of the Environment, Conservation and Parks

THE CORPORATION OF THE TOWNSHIP OF LARDER LAKE

69 Fourth Avenue, Larder Lake, ON
 Phone: 705-643-2158 Fax: 705-643-2311



8.2.

MOVED BY:

- Thomas Armstrong
- Patricia Hull
- Paul Kelly
- Lynne Paquette

SECONDED BY:

- Thomas Armstrong
- Patricia Hull
- Paul Kelly
- Lynne Paquette

Motion #: 7

Resolution #: 7

Date: November 12, 2024

Whereas municipalities face growing infrastructure needs, including roads, bridges, public transit, water systems, and other critical services, which are essential to community well-being and economic development; and

Whereas the current sources of municipal revenue, including property taxes and user fees, are insufficient to meet these increasing demands for infrastructure investment; and

Whereas the Province of Ontario currently collects the Land Transfer Tax (LTT) on property transactions in municipalities across the province, generating significant revenue that is not directly shared with municipalities; and

Whereas the Federal Government collects the Goods and Services Tax (GST) on property transactions, a portion of which could be directed to municipalities to address local infrastructure needs; and

Whereas redistributing a portion of the Provincial Land Transfer Tax and GST to municipalities would provide a predictable and sustainable source of funding for local infrastructure projects without creating a new tax burden on residents or homebuyers; and

Whereas a redistribution of a portion of the existing Land Transfer Tax and GST would allow municipalities to better plan and invest in long-term infrastructure initiatives, supporting local economic growth and improving the quality of life for residents;

Recorded vote requested:

	For	Against
Tom Armstrong		
Patricia Hull		
Paul Kelly		
Lynne Paquette		
Patty Quinn		

I declare this motion

<input type="checkbox"/> Carried
<input type="checkbox"/> Lost / Defeated
<input type="checkbox"/> Deferred to: _____ (enter date)
Because:
<input type="checkbox"/> Referred to: _____ (enter body)
Expected response: _____ (enter date)

Disclosure of Pecuniary Interest*

Chair: _____

*Disclosed his/her (their) interest(s), abstained from discussion and did not vote on this question.



MOVED BY:

- Thomas Armstrong
- Patricia Hull
- Paul Kelly
- Lynne Paquette

SECONDED BY:

- Thomas Armstrong
- Patricia Hull
- Paul Kelly
- Lynne Paquette

Motion #: 8

Resolution #: 7

Date: November 12, 2024

1. Now Therefore Be It Hereby Resolved That the Township of Larder Lake Council formally requests the Provincial Government to consider redistributing a portion of the Land Transfer Tax collected on property transactions to municipalities; and

2. Be It Further Resolved That the Township of Larder Lake Council calls on the Federal Government to allocate a percentage of the GST collected on property sales to municipalities; and

3. Be It Further Resolved That this redistribution of the Land Transfer Tax and GST should be structured to provide predictable and sustainable funding to municipalities, allowing for better long-term planning and investment in infrastructure projects that benefit local communities, thus ensuring that local governments receive a fair share of the revenue to address critical infrastructure needs; and

4. Be It Further Resolved That copies of this resolution be forwarded to Prime Minister Justin Trudeau, Premier Doug Ford, the Ontario Minister of Finance, the Minister of Municipal Affairs and Housing, local Members of Parliament (MPs) and Members of Provincial Parliament (MPPs); and

5. *Be It Further Resolved That copies of this resolution be forwarded to all 444 Municipalities in Ontario, the Federation of Canadian Municipalities (FCM), and the Association of Municipalities of Ontario (AMO) for their endorsement and advocacy.*

Recorded vote requested:

	For	Against
Tom Armstrong	✓	
Patricia Hull	✓	
Paul Kelly	✓	
Lynne Paquette		
Patty Quinn	✓	

I declare this motion

<input checked="" type="checkbox"/> Carried
<input type="checkbox"/> Lost / Defeated
<input type="checkbox"/> Deferred to: _____ (enter date)
Because:
<input type="checkbox"/> Referred to: _____ (enter body)
Expected response: _____ (enter date)

Disclosure of Pecuniary Interest*

Chair:

Patricia Hull

*Disclosed his/her (their) interest(s), abstained from discussion and did not vote on this question.



November 14, 2024

Hon. Doug Ford
Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1A1
Email: premier@ontario.ca

Dear Honourable Doug Ford,

RE: OPP Detachment Billing Increases

Please be advised that the Council of the Corporation of the Municipality of Leamington, at its meeting held Tuesday, November 12, 2024 enacted the following resolution:

WHEREAS current police services within the Municipality of Leamington (hereinafter referred to as the 'Municipality') are provided by the Ontario Provincial Police (hereinafter referred to as the 'OPP');

AND WHEREAS the Municipality and the local OPP detachment have worked in a positive, collaborative and effective manner for decades;

AND WHEREAS historical increases in OPP Annual Billing Statements have trended around 5.67%;

AND WHEREAS the OPP submitted their 2025 Annual Billing Statement to the Municipality on October 4, 2024, that identifies an approximate \$833,000 (14.45%) increase from 2024 to 2025 that will translate to an approximate 2.48% tax rate increase, in addition to what the Municipality was contemplating for the residents of Leamington;

AND WHEREAS the Municipality was not consulted nor provided any advanced notice from the Commissioner regarding the significant cost increase received for OPP services;

AND WHEREAS the Municipality cannot afford to absorb this unexpected and entirely preventable increase without causing undo financial strain to our taxpayers;

THEREFORE BE IT RESOLVED THAT the Municipality of Leamington wishes to dispute the 2025 OPP Annual Billing Statement;

AND FURTHER THAT the Town requests that the 2025 OPP Annual Billing Statement be reduced to an approximate 5% increase that is more manageable for the Municipality and in line with historical trends;

AND FURTHER THAT any increase above 5% be absorbed by the province as the additional costs are directly the result of collective bargaining that was within the control of the OPP and should have been known to be financially unsustainable for the municipalities that now need to pay the bill;

AND FURTHER THAT the Municipality request that the County of Essex undertake a feasibility study for a County Police Force;

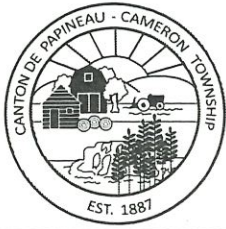
AND FURTHER THAT a copy of this Resolution be sent to the Honourable Doug Ford, Premier of Ontario, the Honourable Michael Kerzner, Solicitor General, MPP Trevor Jones, the County of Essex, and all 329 municipalities serviced by OPP.

Yours Truly,

Abbie Marchildon

Abbie Marchildon, Council and Committee Coordinator

cc: The Hon. Michael Kerzner, Solicitor General
Trevor Jones, MPP
County of Essex
All 329 municipalities serviced by the OPP



THE CORPORATION OF THE TOWNSHIP OF PAPINEAU-CAMERON

8.2.

4861 Highway 17, P.O. Box 630, Mattawa ON P0H 1V0
Office: (705) 744-5610 • Fax: (705) 744-0434 • Garage: (705) 744-5072
E-mail: clerk@papineaucameron.ca Website: www.papineaucameron.ca

November 13, 2024

The Honourable Doug Ford
Premier of Ontario
Premier's Office
Room 281
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

RE: Ontario Building Code

The Council of Papineau-Cameron met at their regular Council meeting on November 12, 2024 and passed the attached resolution 2024-328.

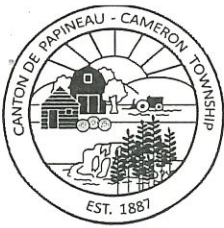
Feel free to contact us if you have any questions.

Sincerely,

Jason McMartin, BA, ADA
CAO/Clerk-Treasurer

Encl. Council Resolution 2024-328

c.c. Hon. Paul Calandra MPP, Minister of Municipal Affairs and Housing
Hon. Michael Parsa MPP, Minister of Children, Community and Social Services
Hon. Victor Fedeli MPP, Chair of Cabinet, Minister of Economic Development, Job Creation and Trade
Association of Municipalities of Ontario
Ontario Building Officials Association
Municipalities of Ontario



THE CORPORATION OF THE TOWNSHIP OF PAPINEAU-CAMERON

4861 Highway 17, P.O. Box 630, Mattawa ON P0H 1V0
Office: (705) 744-5610 • Fax: (705) 744-0434 • Garage: (705) 744-5072
Website: www.papineaucameron.ca

DATE: November 12, 2024 **RESOLUTION NUMBER:** 2024- 328

MOVED BY: *Shelley Belanger* **SECONDED BY:** *MChenier*

WHEREAS Ontario is facing a significant affordable housing crisis, with many residents struggling to secure safe and affordable living accommodations;

AND WHEREAS the crisis of homelessness in Ontario continues to affect thousands of individuals and families, necessitating urgent and effective housing solutions;

AND WHEREAS the current Ontario Building Code contains regulations that may inadvertently hinder the development of affordable housing by imposing excessive costs and barriers on individuals and developers;

AND WHEREAS current building code regulations may restrict the development of innovative housing solutions designed to address the needs of homeless individuals and families;

AND WHEREAS an increase in affordable housing units is essential to promote economic stability, community well-being, and social equity within Ontario;

AND WHEREAS providing pre-approved affordable housing plans can streamline the construction process, reduce costs, and facilitate quicker access to housing for those in need;

THAT the Council of Papineau-Cameron Township hereby calls on the Ontario government to amend the Ontario Building Code to include provisions for pre-approved affordable housing plans specifically aimed at supporting low income and homeless individuals, including:

1. Standardized Designs: Creating a set of pre-approved housing designs that meet safety and quality standards while being cost-effective and quick to construct.
2. Flexible Design Standards: Allowing for innovative building designs and materials that meet affordability criteria while ensuring safety and livability.
3. Community Integration: Ensuring that these housing designs can be integrated into existing neighborhoods in a way that respects community character and promotes acceptance.
4. Support for Diverse Models: Including options for various types of housing, such as tiny homes, modular units, and converted shipping containers, to cater to different needs and preferences.

AND FURTHER THAT the Council of Papineau-Cameron Township encourages the Ontario government to engage with stakeholders, including architects, housing advocates, and service providers, to develop these pre-approved plans that effectively address the needs of low income and homeless individuals;

AND FURTHER THAT this resolution be provided to the Hon. Doug Ford, Premier of Ontario, Hon. Paul Calandra, Minister of Municipal Affairs and Housing, Hon. Michael Parsa, Minister of Children, Community and Social Services, Hon. Victor Fedeli, Chair of Cabinet, Minister of Economic Development, Job Creation and Trade, Association Municipalities of Ontario, Ontario Building Officials Association, Municipalities of Ontario.

CARRIED: *Robert Corriveau* **NOT CARRIED:** _____
(Mayor) (Mayor)

COPY

Recorded Vote (Upon Request of Councillor _____) Section 246 (1) Municipal Act

RECORDED DIVISION VOTE	YES Signature	NO Signature	ABSTAIN Signature
Mayor Robert Corriveau			
Deputy Mayor Shelley Belanger			
Councillor Keith Dillabough			
Councillor Jason Bélanger			
Councillor Mélanie Chenier			



The Corporation of the Township of Terrace Bay

P.O. Box 40, 1 Selkirk Avenue, Terrace Bay, ON, P0T 2W0
Phone: (807) 825-3315 **Fax:** (807) 825-9576

November 19, 2024

Minister of Health Sylvia Jones
sylvia.jones@ontario.ca

Dear Minister Jones,

At the Township of Terrace Bay Regular Council Meeting held on Monday September 16, 2024, the following resolution was put forth by Councillor Chris Dube and was passed.

Re: Ambulance Shortages and Healthcare System Issues

Resolution 266-2024

Moved by: Councillor Johnson

Seconded by: Councillor Dube

WHEREAS, the Council of the Corporation of the Township of Terrace Bay is gravely concerned about the ongoing shortages and staffing challenges facing Superior North EMS (SNEMS);

WHEREAS, the provincial funding for ambulance services, currently at 50%, along with the city's 50% contribution, has been falling short, leading to financial strain on municipalities and regional partners, including the City of Thunder Bay;

WHEREAS, the rolling shortages of paramedics and EMS personnel in the region present a significant risk to public safety and healthcare services in northern communities, which are disproportionately affected by the province-wide shortage of paramedics;

WHEREAS, recruitment and retention issues, including insufficient wages and benefits, lack of mental health supports, frequent exposure to traumatic experiences, and inadequate recovery time between work periods, are causing high turnover rates and burnout among EMS workers;

THEREFORE, BE IT RESOLVED THAT, the Honorable Sylvia Jones, Minister of Health, be requested to take immediate action to address the funding shortfalls and structural challenges in the delivery of EMS services in northern communities, including:

1. Increasing provincial funding to support EMS services and reduce the financial burden on municipalities;
2. Implementing incentives such as "learn and stay" grants to encourage paramedics to live and work in northern Ontario;
3. Enhancing support systems for EMS workers, including improved wages, benefits, and mental health resources.



The Corporation of the Township of Terrace Bay

P.O. Box 40, 1 Selkirk Avenue, Terrace Bay, ON, P0T 2W0
Phone: (807) 825-3315 **Fax:** (807) 825-9576

AND THAT, this resolution be forwarded to Minister Sylvia Jones, the Association of Municipalities of Ontario (AMO), and all Ontario municipalities.

Sincerely,

J. Hall
Chief Administrative Officer/Clerk

CC:
AMO
All Ontario Municipalities



The Corporation of the Township of Terrace Bay

P.O. Box 40, 1 Selkirk Avenue, Terrace Bay, ON, P0T 2W0
Phone: (807) 825-3315 **Fax:** (807) 825-9576

November 19, 2024

Honorable Anita Anand,
 President of the Treasury Board and Minister of Transportation
 House of Commons
 Ottawa, ON K1A 0A6
 Via Email: Anita.anand@parl.gc.ca

Her Worship Mayor Olivia Chow
 Office of the Mayor
 City Hall, 2nd Floor
 100 Queen St. W.
 Toronto, ON M5H 2N2
 Via Email: mayor_chow@toronto.ca

Dear Minister Anand and Mayor Chow,

At the Township of Terrace Bay Regular Council Meeting held on Monday October 21, 2024 the following resolution of support was passed.

Re: NOMA Letter re Billy Bishop Airport Support

Resolution 293-2024

Moved By: Councillor St. Louis

Seconded By: Councillor Adduono

WHEREAS Billy Bishop Airport serves more than 2 million passengers per year, making it the 9th-busiest airport in Canada, 5th-busiest serving the US market, 3rd busiest airport in Ontario, and making it a critical component of the national and regional air transportation system; and

WHEREAS the airport provides daily connections to the North with service to Thunder Bay, Sault Ste. Marie, Timmins and Sudbury, and enables access to many other neighbouring communities;

and WHEREAS Billy Bishop Airport is a critical access point for Northern communities for economic opportunities, tourism, social connectivity and critical medical care located in downtown Toronto;

WHEREAS the airport operates under a Tripartite Agreement among the City of Toronto, Transport Canada and PortsToronto, and that agreement is set to expire in 2033; and

WHEREAS the airport is seeking to secure its long-term future through a process to modernize and extend the Tripartite Agreement to drive sustainable growth and enhanced access and connections for passengers and the communities it connects to;

NOW THEREFORE BE IT RESOLVED THAT the Northwestern Ontario Municipal Association is seeking urgent action from the City of Toronto, PortsToronto and Transport Canada to commence a process and conclude it by the end of 2025 to modernize the current Tripartite Agreement and secure the future of Billy Bishop Airport.



The Corporation of the Township of Terrace Bay

P.O. Box 40, 1 Selkirk Avenue, Terrace Bay, ON, P0T 2W0
Phone: (807) 825-3315 **Fax:** (807) 825-9576

AND FURTHER BE IT RESOLVED THAT a copy of this motion be sent to Hon. Anita Anand - President of the Treasury Board and Minister of Transport, Mayor Olivia Chow – Toronto City, Hon. Soraya Martinez Ferrada - Minister of Tourism, Government of Canada, Hon. François-Philippe Champagne - Minister of Innovation, Science and Industry - Government of Canada, Hon. Arun Thangaraj - Deputy Minister of Transport Canada - Government of Canada, John D. Elvidge - City of Toronto – Clerk, Paul Johnson - City of Toronto - City Manager, Jag Sharma - City of Toronto - Deputy City Manager, RJ Steenstra - President and CEO - Ports Toronto, Sandra Papatello – Chair of Board of Directors - Ports Toronto, Neil Pakey - President and CEO - Nieuport Aviation, Hon. Prabmeet Sarkaria - Minister of Transportation - Government of Ontario, Hon. Vic Fedeli - Minister of Economic Development, Job Creation and Trade - Government of Ontario, MP Patty Hajdu (Thunder Bay - Superior North), MP Marcus Powlowski – Thunder Bay-Rainy River, MP Eric Melillo – Kenora, MPP Greg Rickford, (Kenora – Rainy River), MPP Kevin Holland, (Thunder Bay - Atikokan), MPP Lise Vaugeois, (Thunder Bay - Superior North), and all NOMA member municipalities - CAOs and Clerks.

Sincerely,

J. Hall
 Chief Administrative Officer/Clerk

CC:

Minister of Tourism – Soraya Martinez Ferrada Soraya.martinezferrada@parl.gc.ca
 Minister of Innovation, Science and Industry – Francois-Philippe Champagne francois-philippe.champagne@parl.gc.ca
 Deputy Minister of Transport Canada – Arun Thangaraj arun.thangaraj@tc.gc.ca
 City of Toronto Clerk -John D. Elvidge jelvidge@toronto.ca
 City of Toronto Manager – Paul Johnson paul.r.johnson@toronto.ca
 City of Toronto Deputy Manager – Jag Sharma
 Ports Toronto President and CEO – RJ Steenstra and Ports Toronto Board of Directors Chair – Sandra Papatello chair@portstoronto.com
 Nieuport Aviation President and CEO – Neil Pakey neil@nieuport.com
 Minister of Transportation – Prabmeet Sarkaria prabmeet.sakaria@pc.ola.org
 Minister of Economic Development, Job Creation and Trade – Vic Fedeli vic.fedelico@pc.ola.org
 MP Patty Hajdu patty.hajdu@parl.gc.ca
 MP Marcus Powlowski marcus.powlowski@parl.gc.ca
 MP Eric Melillo eric.melillo@parl.gc.ca
 MPP Greg Rickford greg.rickford@pc.ola.org
 MPP Kevin Holland kevin.holland@pc.ola.org
 MPP Lise Vaugeois lvaugeois-qp@ndp.on.ca
 All Ontario Municipalities



City of Hamilton
 Hamilton City Hall
 71 Main Street West, 1st Floor
 Hamilton, Ontario L8P 4Y5
 www.hamilton.ca

Hamilton

November 19, 2024

Via Email: premier@ontario.ca
 Honourable Doug Ford
 Premier of Ontario
 Legislative Building, Queen's Park
 Toronto, ON M7A 1A1

Re: Opposing the Proposed Provincial Initiative that Seeks to Restrict or Limit the Autonomy of Municipalities in Implementing Road Safety Measures

Hamilton City Council, at its meeting held on Wednesday, November 13, 2024, passed the following resolution:

7.1 Opposing the Proposed Provincial Initiative that Seeks to Restrict or Limit the Autonomy of Municipalities in Implementing Road Safety Measures

(Kroetsch/Cassar)

WHEREAS, the safety of all road users, including cyclists, is a paramount concern and a fundamental responsibility of both provincial and municipal governments;

WHEREAS, crashes involving motor vehicles pose significant risks to cyclists, pedestrians, and other vulnerable road users, leading to serious injuries and fatalities;

WHEREAS, the implementation of safe road infrastructures, such as bike lanes, is a proven measure to enhance the safety and accessibility of roadways for cyclists, promoting healthier and sustainable transportation options;

WHEREAS, the Office of the Chief Coroner of Ontario ("OCC") conducted the Cycling Death review, which was the most comprehensive death review into the causes of cycling deaths in Ontario;

WHEREAS, the OCC made its primary recommendation to the province the adoption of "Complete Streets" which emphasize the need for comprehensive planning and design of roadway infrastructure to safely accommodate all users, including through the installation of more cycling networks including bike lanes;

WHEREAS, municipal governments have the local knowledge and contextual understanding necessary to effectively address specific community transportation needs, including the development and maintenance of safe cycling infrastructure within their cities;

WHEREAS, any provincial initiative that seeks to prevent or preclude municipalities from implementing necessary road safety measures, such as bike lanes, undermines local governance and the ability of municipalities to protect the well-being of their residents and ensure compliance with their obligations that roadways are reasonably safe for all users; and

WHEREAS, this resolution expresses the City of Hamilton's commitment to supporting municipal autonomy in enhancing road safety and emphasizes the importance of integrating protective measures for cyclists through locally tailored infrastructure solutions.

THEREFORE, BE IT RESOLVED:

- (a) That Hamilton City Council formally oppose any proposed provincial initiative that seeks to restrict or limit the autonomy of municipalities in implementing road safety measures, including the establishment and or removal of bike lanes or bike infrastructure;
- (b) That Hamilton City Council supports the empowerment of municipal road authorities to independently assess and recommend the best methods to ensure the safety of all road users within their jurisdictions and responsibilities; and
- (c) That a copy of this resolution be forwarded to the Honourable Doug Ford, Premier of Ontario; the Honourable Prabmeet Singh Sarkaria, the Minister of Transportation; the Honourable Paul Calandra, the Minister of Municipal Affairs and Housing; the area MPPs and MPs, the Association of Municipalities of Ontario and all Ontario Municipalities.

Sincerely,



Matthew Trennum
City Clerk

- cc. Hon. Prabmeet Singh Sarkaria, Minister of Transportation
Hon. Paul Calandra, Minister of Municipal Affairs and Housing
Area MPPs and MPs,
Association of Municipalities of Ontario
All Ontario Municipalities

Township of Brooke-Alvinston

BROOKE-ALVINSTON

Nov. 17, 2024

NOV 18 2024
RECEIVED

Lambton Farm Safety is a volunteer organization dedicated to promoting safety on the farm. This past year we held an information meeting for farmers on March 27 with MTO as our guest speaker, talking on road safety. We also had Crispin Colvin and Fraser Beatty give victim impact statements on accidents they were involved in.

During Agricultural Safety Week in March we held a radio contest with farm businesses donating prizes for the contest. We partnered with Peavey Mart to host a barbecue at their spring sale days. We participated in Podolinsky's safety day running stations on chemical, grain and PTO safety.

Our largest event is our Family Safety Day held the 1st Thursday in July. This year we had over 330 people in attendance along with 48 volunteers. Families were able to visit 12 different stations and learn a new safety topic at each one. Everyone was provided with lunch and a take home bag. Bluewater Power has sponsored us this year and we are making more safety videos. Our videos are displayed at all local fairs and any community events we can display them at. We also did presentations at Wyoming and Brigden Ag in the Classroom events.

Funding for our activities is mainly through donations from Lambton Municipalities and local businesses. Over the years you have donated \$200. We ask that you please consider us in your 2025 budget.

Thank you for your past support
Agnes Dickenson, secretary LFSA
2138 Churchill Line, Sarnia

City Council

New Business - Meeting 23

CC23.1	ACTION	Amended		Ward: All
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Respecting Local Democracy and Cities

City Council Decision

City Council on November 13 and 14, 2024, adopted the following:

1. City Council express its opposition to the proposed amendments to Part XII of the Highway Traffic Act contained in Bill 212, and any related proposed regulations, both of which contradict the stated purpose of the City of Toronto Act, 2006, to allow the City to determine what is in the public interest of the city.
2. City Council request the Province to work collaboratively with cities to address congestion and road safety, and accordingly withdraw the proposed amendments to Part XII of the Highway Traffic Act contained in Bill 212.
3. City Council direct the City Solicitor to review Bill 212 and any accompanying regulations, once in force, and to report to City Council with a summary of the legislation and regulations and the potential for commencing litigation to challenge Bill 212 or the regulations.
4. City Council request the General Manager, Transportation Services, or designates, to appear before the Ontario Legislature's Standing Committee on Heritage, Infrastructure, and Cultural Policy as part of public hearings regarding Bill 212 to give testimony in accordance with the position outlined in this item.
5. City Council request the City Manager to submit written comments to Ontario's Regulatory Registry and Environment Registry of Ontario that reflect the City's positions outlined in this item, including the City's opposition to any requirement of the City to provide support in the removal of City Infrastructure approved by its democratically elected City Council.
6. City Council adopt the position that no costs associated with the amendments to Part XII of the Highway Traffic Act should be incurred or paid by the City of Toronto, including staff time, planning, design, construction, and traffic management as a result of the congestion created by the removal.
7. City Council forward this item to the Premier of Ontario, the Minister of Transportation, the Minister of Municipal Affairs and Housing, the Leader of the Official Opposition, all Ontario Members of Provincial Parliament, the Association of Municipalities of Ontario, the Ontario Big City Mayors, and all Ontario municipalities and include City Council's commitment to the right of municipalities to govern their own affairs and represent the interests of their residents and electors.

8. City Council request the Ministry of Transportation to permit the publication of the results of the Transportation Tomorrow Survey 2022 as soon as possible to facilitate the use of the study in informing collaborative consultations with cities regarding options for addressing congestion and road safety.

9. City Council direct the City Manager to report back on the feasibility of placing signs on City roads where there are traffic delays resulting from the Provincial mandate to remove bike lanes from Toronto roads and that these signs would read "This road congestion and traffic delay is the result of Premier Ford's Bill 212".

10. City Council direct that Confidential Attachment 1 to the supplementary report (November 13, 2024) from the City Manager remain confidential in its entirety, as it contains information explicitly supplied in confidence to the City of Toronto as a partner municipality in the Transportation Tomorrow Survey 2022, conducted by a consultant retained by the Ministry of Transportation of Ontario as part of a cooperative effort by local and provincial government agencies to collect information about urban travel in southern Ontario, until such time as the Transportation Tomorrow Survey 2022 is authorized to be published by the Ministry of Transportation of Ontario.

Confidential Attachment 1 to the supplementary report (November 13, 2024) from the City Manager remains confidential in its entirety in accordance with the provisions of the City of Toronto Act, 2006, as it contains information explicitly supplied in confidence to the City of Toronto as a partner municipality in the Transportation Tomorrow Survey 2022, conducted by a consultant retained by the Ministry of Transportation of Ontario as part of a cooperative effort by local and provincial government agencies to collect information about urban travel in southern Ontario, until such time as the Transportation Tomorrow Survey 2022 is authorized to be published by the Ministry of Transportation of Ontario.

Summary

The recent provincial Bill 212 seeks to overturn the decisions and work of our locally elected Toronto City Council. If passed, the Bill means one government would, at tremendous cost to the taxpayer and without collaboration, undo another government's work.

As Mayor, it is my responsibility to stand up for the decision-making authority of City Council and the expertise of our professional public service which supports that decision-making. As such, I am working with City Staff to review the City's options and will provide recommendations on this item prior to the City Council meeting on November 13, 2024.

Background Information (City Council)

(November 5, 2024) Report from the Mayor on Respecting Local Democracy and Cities (CC23.1)

<https://www.toronto.ca/legdocs/mmis/2024/cc/bgrd/backgroundfile-250054.pdf>

(November 13, 2024) Supplementary report and Attachments 2 to 5 from the City Manager on Respecting Local Democracy and Cities - Supplemental Report: Impact of Bill 212 Bike Lanes Framework (CC23.1a)

<https://www.toronto.ca/legdocs/mmis/2024/cc/bgrd/backgroundfile-250545.pdf>

Confidential Attachment 1

Communications (City Council)

(November 7, 2024) E-mail from Matthew Freedlander (CC.Supp)

(November 8, 2024) E-mail from Adam Rodgers (CC.Supp)

(November 7, 2024) E-mail from Derek van Vliet (CC.Supp)

(November 7, 2024) E-mail from Beverley Yu (CC.Supp)

(November 7, 2024) E-mail from Santiago Pacheco Perez (CC.Supp)



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: Standard Consent Application Requirements
Meeting: Council - 28 Nov 2024
Department: Planning
Staff Contact: Janet Denkers, Clerk Administrator

Recommendation:

That the standard consent requirements listed below be mandatory for all consent application approvals.

Background:

Historically the Municipality imposes standard conditions for all severances. This report is intended as a refresher on what conditions should be included in severances and if Council wishes to impose any new conditions. If approved, these conditions will be standard and in addition to any Committee of Adjustment imposed conditions.

Comments:

The recommended standard Consent Application Requirements for an application to be granted would include:

- 1) That a copy of the deed and R.D. Plan or survey be submitted to the Secretary-Treasurer in digital format, if available, and properly georeferenced to the NAD83 UTM Zone 17 Coordinate System, and in a form suitable for registration
- 2) That a fee of \$300.00 be paid to the Municipality of Brooke-Alvinston by cash or cheque;
- 3) That all conditions be fulfilled within two years of the notice of decision of this consent. That the certification of consent required by Section 53(42) of The Planning Act, be obtained within one year of the notice of decision of this consent.
- 4) That a draft reference plan be prepared by an Ontario Land Surveyor for the purposes of facilitating the transaction of Consent _____ and that this plan be approved by the Municipality prior to being deposited with the Land Registry Office
- 4) That any outstanding property taxes be paid in full
- 5) That drain assessment schedules be revised in accordance with the Drainage Act, as amended, to be commissioned and paid for by the owners, to the satisfaction of the Municipality

6) That independent access to the severed and retained lands be provided to the satisfaction of the Municipality

7) That a municipal 911 address be assigned to the retained lands and a 911 sign be posted on the retained and severed properties

For commercial and industrial development or redevelopment, parkland dedication is required at a rate of 2% of the lands proposed for redevelopment for park purposes or cash in lieu.

Financial Considerations:

None associated.



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: Fees Review and By-law
Meeting: Council - 28 Nov 2024
Department: Treasury
Staff Contact: Stephen Ikert, Treasurer

Recommendation:

That Council approve the presented By-law at the December 12, 2024 meeting.

Background:

The attached fees were presented to Council with approval in October. The By-law has been updated for Council review and approval for implementation in January 2025.

Comments:

In addition the fees approved in October the below additional fees have been added/updated for approval:

Schedule B - Building Permit Fees

Annual increase in fees as per CPI at September 30th each year and capped at 3%

Apartments & Multiple Housing

Windmills / Turbines

Addition of Turbines > 1 MW at a \$17,000 fee

Zoning Amendments

Current Fee \$875

Updated Fee - \$900 (to acknowledge County fee increase)

Financial Considerations:

Any recommended fees changes/increases are to account for inflation and/or to cover the cost of the service, where appropriate.

ATTACHMENTS:

[By-law XX of 2024 - Brooke-Alvinston fee schedules](#)

THE CORPORATION OF THE MUNICIPALITY OF BROOKE-ALVINSTON

By-Law Number xx of 2024

Being a By-Law for the imposition and collection of fees and charges for certain Municipal Services and Activities.

WHEREAS Section 391(1) of the Municipal Act, 2001, as amended from time to time, authorizes the Council of a municipality to pass by-laws imposing fees or charges on persons for services or activities provided or done by or on behalf of it;

AND WHEREAS Section 69(1) of the Planning Act, R.S.O. 1990, c.P.13, as amended from time to time, authorizes the Council of a municipality to pass a by-law imposing a tariff of fees on persons for the processing of applications made in respect of planning matters;

AND WHEREAS the Council of the Municipality of Brooke-Alvinston deems it advisable and expedient to impose fees or charges for services and planning applications;

NOW, THEREFORE, THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF BROOKE-ALVINSTON HEREBY ENACTS AS FOLLOWS:

1. That the fees and charges as set out in schedules inclusive to this By-law shall be hereby set for the services described in schedules A through K attached hereto.
2. That By-law 12 of 2024 is hereby repealed, effective December 31, 2024.
3. That this By-law shall come into force and effect as at JANUARY 1, 2025, or on the date(s) as listed on the attached schedules.

READ A FIRST AND SECOND TIME THIS 28th DAY OF NOVEMBER, 2024.

READ A THIRD TIME AND FINALLY PASSED THIS 28th DAY OF NOVEMBER, 2024.

David Ferguson, Mayor

Janet Denkers, Clerk-Administrator

**SCHEDULE A
ADMINISTRATIVE SERVICES FEES**

By-Law Number XX of 2024

DESCRIPTION	FEE OR CHARGE
Tax Certificates or Water Certificates (each)	\$50.00
Zoning Certificates	\$60.00
Return Cheque charge	\$40.00
Fax – local exchange	\$1.00/transmission
Fax – long distant exchange	\$3.00/transmission
Fax – overseas	\$7.50/transmission
Fax – received will be charged the same rates as a photo copy	
Black & White copies	
Photocopies – letter (per side)	\$ 0.50 per sheet
Photocopies – legal (per side)	\$ 0.50 per sheet
Photocopies – 11 x 17 (per side)	\$ 0.50 per sheet
Colour copies	
Photocopies – letter (per side)	\$ 1.25 per sheet
Photocopies – legal (per side)	\$ 1.75 per sheet
Photocopies – 11 x 17 (per side)	\$ 2.50 per sheet
Interest on all accounts and charges other than taxes	1.25% per month
Commissioning Signatures (non ratepayer)	\$5.00 per signature
Tax Bill Reprint / Statement	\$10.00 per bill
License to conduct a Lottery	
For local community group - prize value < than \$1,000.00	\$5.00
For local community group - prize value > than \$1,000.00	\$25.00
A local community group is defined as a not for profit organization operating in the municipality, the proceeds of which are used for community projects within Brooke-Alvinston.	
All other licenses	3% of the prize value
Break Open	3% of the prize value
Vendor Fee or patio license (per season)	\$250.00
POA Processing Fees	\$50.00
Administration fees for preparing historical information for ratepayers and/or their representative(s), providing certified copies of by-laws or preparation of other material shall be charged, at the discretion of the Treasurer, a fee based on costs incurred for time spent by municipal staff, as well as the charges above as they may apply.	\$40/hr - Staff; \$60/hr - Manager

SCHEDULE B
BUILDING PERMIT FEES
 By-Law Number XX of 2024

RESIDENTIAL	Deposit/fee
NEW RESIDENTIAL UNIT (including attached garage)	\$1,536.00
NEW GARAGE (attached, if built separately)	\$614.00
DETACHED ACCESSORY BUILDING (Residential)	\$461.00
APPARTMENTS & MULTIPLE HOUSING	\$2,816.00
ADDITIONS (Residential)	\$973.00
ALTERATIONS/REPAIRS (Residential)	\$768.00
FIREPLACES, WOODSTOVES	\$282.00
DECKS	\$384.00
AGRICULTURAL	
BUILDINGS (drive sheds, pole barns, etc)	\$768.00
BUILDINGS (livestock barns, etc)	\$2,304.00
GRAIN BINS/SILOS	\$512.00
MANURE PITS	\$1,536.00
COMMERCIAL/INDUSTRIAL	
NEW BUILDINGS (including Restaurants)	\$2,304.00
RENOVATIONS	\$1,997.00
INSTITUTIONAL	
NEW BUILDINGS	\$2,304.00
RENOVATIONS	\$1,997.00
OTHER	
DEMOLITIONS	\$230.00
BUILDING RELOCATIONS (road deposit, etc. needed)	\$1,229.00
SWIMMING POOLS/FENCING	\$256.00
TENT (added at the August 12, 2021 Regular Council Meeting)	\$154.00
COMMERCIAL TOWERS	\$1,280.00
WIND MILLS / TURBINES	\$14,336.00
WIND MILLS / TURBINES > 1MW	\$17,000.00
SOLAR FACILITIES	
Class 1 - ground mounted (less or equal to 10 kw)	No charge
Class 1 - 2 rooftop/wall mounted (less or equal to 10 kw)	\$230.00
Class 3 - (greater than 10 kw)	\$538.00
BIO-ENERGY FACILITIES	\$691.00
WATER ENERGY FACILITIES	\$691.00
CHANGE OF USE	\$307.00
RENEWAL OF CANCELLED PERMIT - flat fee	\$102.00
PLUMBING PERMIT - Plumbing/Septic Permits are issued by the County	Varies
BUILDING WITHOUT A PERMIT – any person commencing building without the required permit is subject to a fine equal to the applicable permit fee.	
Note: Building Fee Revenues must be used solely to fund Building Permit Fees Services. The above Fees have been established based on a review of Building Permit Fee Costs invoiced by the County and a comparison of Fees charged by other surrounding municipalities. Building Permit Fee Revenues and Costs will be reviewed annually and any excess/deficiency will be allocated to/from a Building Permit Cost Stabilization Reserve Fund. When appropriate, fee adjustments will be brought forward for consideration.	

**SCHEDULE C
ANIMAL CONTROL FEES**

By-Law Number XX of 2024

DESCRIPTION		YEARLY FEE OR CHARGE
Kennel licence		\$150 (plus cost recovery)
Dogs:		
Altered / Unaltered		
First dog > 3 mo	Valid rabies certificate	\$30.00
Second dog > 3 mo	Valid rabies certificate	\$30.00
Altered / Unaltered		
First dog > 3 mo	No Valid rabies certificate	\$50.00
Second dog > 3 mo	No Valid rabies certificate	\$50.00
1 st Restricted dog	Valid rabies certificate	\$175.00
	No rabies certificate	\$225.00
Replacement tags		\$15.00
Redemption Fee (dog impoundment)	First offence	\$125
Redemption Fee (dog impoundment)	2nd offence - same dog	\$275
Redemption Fee (dog impoundment)	3+ offence - same dog	\$300

**SCHEDULE D
FIRE & EMERGENCY SERVICES FEES
By-Law Number XX of 2024**

DESCRIPTION	FEE OR CHARGE
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Emergency 911 Civic addressing:

911 address sign (signs provided by County)	\$20.00 each (cost recovery)
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Fire Department:

Vehicle accident	Non resident - % basis unless one responsible (police charges) for two or more vehicles involved	Cost recovery trucks at MTO rate and personnel plus 5%
Fire compliance letters	Residential	\$50.00
	Commercial/Industrial/Multi-Res	\$200.00
Property (Infrastructure) Inspections	Residential/Commercial/Industrial/ Multi-Res	Cost recovery plus 5%
Call out by Police/By-law officials	Putting out illegal fire	Cost recovery trucks and personnel plus 5%; Cost of By-law Enforcement Officer, plus 5%
Fire Inspections		Cost recovery plus 5%
Fire Observance Request	(Request fire personnel/trucks to attend/monitor a fire/burn	\$100/truck/hour
Attendance at Special Events where Event Organizers charge a fee for entry (Note: excludes our Fall Fair, but includes Tractor Pull and Demolition Derby and any other events where Fire Services are requested).	Provide First Aid, Traffic Control, Fire Protection standby services and other duties	Labour Cost Recovery, plus 5%

False Alarms	As per By-law 50 of 2024
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**SCHEDULE E
PUBLIC WORKS DEPARTMENT FEES
By-Law Number XX of 2024**

DESCRIPTION	FEE OR CHARGE
Road Occupancy Permit	\$150.00; plus a \$2,500 refundable deposit
Culvert – one allowable / property (8m)	Owner pays costs for culvert over 8m
Drains – road crossings	50% owner; 50% municipality
Laneways	1 access / assessed property owner; additional laneways at owner’s expense
Equipment/manpower rates for any customer work performed work:	
Backhoe	\$95/hr
Dump truck	\$95/hr
Foreman	\$60/hr
Laborer	\$45/hr
Gravel (delivery extra)	\$25/tonne
Cement Gravel	\$25/tonne
Rip Rap	\$55/tonne
Culverts, and other items not listed	Cost, plus 5%
Sale of used material (e.g. culverts) shall be at a cost determined by the Public Works Manager.	

**SCHEDULE F
PLANNING AND DEVELOPMENT FEES
By-Law Number XX of 2024**

DESCRIPTION	FEE OR CHARGE
Official Plan Amendment, plus SCRCA fee, if applicable	\$1,000.00
Zoning amendment (includes County fee)	\$900.00
Site Plan, plus SCRCA fee, if applicable	\$350.00
Minor variance, plus SCRCA fee, if applicable	\$550.00
Consent/Severance, plus SCRCA fee, if applicable	\$800.00
Consent Deed Stamping	\$300.00
Plan of Subdivision (third party servicing review)	\$2,500 deposit - billed actual costs, plus 5% admin
Copy of Official Plan (no coloured maps)	\$75.00
Copy of Zoning By-law (no coloured maps)	\$100.00
(copies of individual sections – administration charges apply)	
Tile Drainage Inspection	Cost, plus 5%
Municipal Drain Inspector – call out to review drainage issues not covered under the Drainage Act for recovery purposes	Cost, plus 5%

SCRCA = St. Clair Region Conservation Authority

Any other costs incurred in excess of fees listed above will be charged on a full cost recovery basis, plus a 5% administrative fee.

**SCHEDULE G
FREEDOM OF INFORMATION FEES
By-Law Number XX of 2024**

DESCRIPTION	FEE OR CHARGE
Fee required with application	\$5.00
Photo copies and computer print outs	Schedule A charges apply
Photo copies (color – letter size only)	Schedule A charges apply
Manually searching a record	\$50.00 per hour / 15 min intervals
Preparation of record for disclosure	\$80.00 per hour / 15 min intervals
<p>If it is estimated that the cost is \$100.00 or more than the person requesting the record must pay a deposit equal to the estimate before further steps are taken to respond.</p>	

**SCHEDULE H
PROPERTY STANDARDS FEES**

By-Law Number XX of 2024

DESCRIPTION	FEE OR CHARGE
Invoices received from property standards officer or from the By-law Enforcement Officer related to any property standards issue	Full charges from invoices plus a 10% administrative fee. (to be added to taxes if not paid in 30 days)
Municipal Costs - Grass cutting by staff	\$75 per hour - \$75 minimum per cut charge. (to be added to taxes if not paid in 30 days)
Other Municipal Costs	Full cost recovery based on hourly rates plus a 10% administrative fee. (to be added to taxes if not paid in 30 days)

Any other costs incurred relating to a property standards issue shall be recovered on a full cost recovery basis, be subject to a 10% administrative fee and shall be added to taxes if not paid in 30 days, with applicable interest charges being applied.

**SCHEDULE I
BROOKE-ALVINSTON-INWOOD COMMUNITY CENTRE FEES**

By-Law Number XX of 2024

DESCRIPTION	FEES/CHARGES <i>(H.S.T.extra, unless otherwise noted)</i>				
	2024	2025	2026	2027	2028
Effective Date (January 1st of each year)					
MAIN AUDITORIUM					
Daily Rental - Includes Kitchen & Bar (12 hr max)	\$605.00	\$635.00	\$667.00	\$700.00	\$735.00
Daily Rental -12 hour max -New Years	\$1,000.00	\$1,050.00	\$1,103.00	\$1,158.00	\$1,216.00
Daily Rental - Hall & Kitchen only (12 hr max)	\$566.00	\$594.00	\$624.00	\$655.00	\$688.00
Extra Day Set Up (7:30am-4:00pm)	\$225.00	\$236.00	\$248.00	\$260.00	\$273.00
Additional hourly setup (above extra day setup)	\$32.00	\$34.00	\$36.00	\$38.00	\$40.00
Half Day Rental (4 hours or less)	\$305.00	\$320.00	\$336.00	\$353.00	\$371.00
Funeral Rental - Includes Kitchen & Bar	\$295.00	\$310.00	\$326.00	\$342.00	\$359.00
Kitchen only - per hour	\$45.00	\$47.00	\$49.00	\$51.00	\$54.00
Bar supplies charge	\$55.00	\$58.00	\$61.00	\$64.00	\$67.00
Set up by staff (Tables/Chairs)	\$80.00	\$84.00	\$88.00	\$92.00	\$97.00
Booking deposit (due day of booking)	\$225.00	\$225.00	\$225.00	\$225.00	\$225.00
Damage Deposit (refundable)	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00
Youth Activity - Per Person - <i>H.S.T. Included</i>	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
Summer fitness programs (Apr 1 - Sept 30)/hour	\$45.00	\$47.00	\$49.00	\$51.00	\$54.00
Winter fitness programs (Oct 1 - Mar 31)/hour	\$35.00	\$37.00	\$39.00	\$41.00	\$43.00
Stag & Doe - Special Damage Deposit	\$650.00	\$650.00	\$650.00	\$650.00	\$650.00
ICE (effective October each year)					
Prime Time - per hour (4:00pm-12:00 midnight)	\$150.00	\$158.00	\$166.00	\$174.00	\$183.00
Non Prime Time - hourly (5am-4pm Mon-Fri, excluding Stat Holidays, School Holidays and School Professional Development Days)	\$100.00	\$105.00	\$110.00	\$116.00	\$122.00
Minor Sports - per hour	\$130.00	\$137.00	\$144.00	\$151.00	\$159.00
Non Prime Time Week Day/hour/elementary age child (9am-3:30pm on snow/fog days only) HST incl.	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00
Non Prime Time Week Day/hour/individual (walk-ins - 9am-3:30pm) HST incl.	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
Moms & Tots	N/C	N/C	N/C	N/C	N/C
UPSTAIRS HALL & MEETING ROOM - Jan 1					
Hall - Full Day/Evening (Includes Kitchen/Bar)	\$140.00	\$147.00	\$154.00	\$162.00	\$170.00
Hall - Half Day/Evening (4 hours or less)	\$75.00	\$79.00	\$83.00	\$87.00	\$91.00
Hall - Service Club/Outreach Program Meeting	\$32.00	\$34.00	\$36.00	\$38.00	\$40.00
Hall Set up Fee	\$40.00	\$42.00	\$44.00	\$46.00	\$48.00
Kitchen only (per hour)	\$35.00	\$37.00	\$39.00	\$41.00	\$43.00
Damage Deposit	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00
Summer fitness programs (Apr 1 - Sept 30)/hour	\$37.00	\$39.00	\$41.00	\$43.00	\$45.00
Winter fitness programs (Oct 1 - Mar 31)/hour	\$32.00	\$34.00	\$36.00	\$38.00	\$40.00
Meeting Room (4 hours or less)	\$23.00	\$19.00	\$20.00	\$21.00	\$22.00
ARENA FLOOR (effective January 1st each year)					
Day/Night Rental - 12 hours maximum	\$577.00	\$606.00	\$636.00	\$668.00	\$701.00
Hourly Rate	\$65.00	\$68.00	\$71.00	\$75.00	\$79.00
BALL DIAMOND, MISC (effect Jan 1 each year)					
Ball Diamond adult games / season	\$500.00	\$525.00	\$551.00	\$579.00	\$608.00
Ball Tournament 1 diamond / weekend	\$200.00	\$210.00	\$221.00	\$232.00	\$244.00
Ball Tournament 2 diamond / weekend	\$375.00	\$394.00	\$414.00	\$435.00	\$457.00
Additional liming fee - per game (if requested)	\$40.00	\$42.00	\$44.00	\$46.00	\$48.00
Minor Ball - Annual Fee/child (excludes T-ball)	\$14.00	\$15.00	\$16.00	\$17.00	\$18.00
Inwood Pavillion/day (12 hours or less - unstaffed)	\$45.00	\$47.00	\$49.00	\$51.00	\$54.00
Alvinston Pavillion/day (12 hours or less - unstaffed)	\$70.00	\$74.00	\$78.00	\$82.00	\$86.00
Grounds Rental - per day (12 hours or less)	\$160.00	\$168.00	\$176.00	\$185.00	\$194.00
Grounds / Pavillion Clean Up Charge	\$180.00	\$189.00	\$198.00	\$208.00	\$218.00
Bodily Fluids Clean Up Charge (min extra charge)	\$200.00	\$210.00	\$221.00	\$232.00	\$244.00
Chairs - wooden (each)	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00
Tables - picnic or other wooden tables (each)	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
Blackout fee - Private Event (per day)	\$462.00	\$485.00	\$509.00	\$534.00	\$561.00
Blackout fee - Public Event (per day)	\$229.00	\$240.00	\$252.00	\$265.00	\$278.00

SCHEDULE J
WATER & SEWER CONNECTION/DISCONNECTION & RELATED FEES
 By-Law Number XX of 2024

DESCRIPTION	FEE OR CHARGE
Bulk Water key (non resident)	\$500 deposit & \$50 annual fee
Bulk Water Dispenser Key (Resident)	\$100 deposit & \$25 annual fee
Replacement Water Tower Key	\$100.00
Water Meter (3/4")	\$250.00
Water Meter (1")	\$325.00
Water Meter (>1")	Cost, plus 5%
Water Disconnection/Reconnection - temporary	\$75.00
Water Disconnection/Reconnection - temp (after hours)	\$150.00
Water disconnection (> mo) - curb stop shut off & water meter ret'd	\$350.00
Water reconnection (> mo) - curb stop turned on	\$350.00 + purchase of new meter
Water Disconnection - Permanent (curb stop removed)	\$500.00 deposit
	Billed all costs + 5% admin
Sewer Disconnection - Permanent	\$500.00 deposit
	Billed all costs + 5% admin
Water Reconnection after permanent disconnection	\$1,500.00 deposit
	Billed all costs + 5% admin
Sewer Reconnection after permanent disconnection	\$1,500.00 deposit
	Billed all costs + 5% admin
Alvinston Water - New Connection - in town (see notes 1, 2, & 3 below)	\$3,500.00 capital charge; plus all costs incurred to install curbstop at property line, plus 5% admin fee; \$1,500.00 deposit required.
Alvinston Sewer - New Connection - in town (see notes 1, 2, & 3 below)	\$3,500.00 capital charge; plus all costs incurred to install curbstop at property line, plus 5% admin fee; \$1,500.00 deposit required.
Inwood - Water - In town	Provided by the Township of <u>Enniskillen</u>
Inwood Sewer - new connection - in town (see notes 1, 2 & 3 below)	\$8,500 capital charge ; plus all costs incurred to install curbstop at property line, plus 5% admin fee; \$2,500.00 deposit required.
Specific Waterline Subsequent Connection Charge - Connection after waterline service was originally installed past property.	
Shiloh Line (see notes 1 & 2 below)	Original cost (\$8,500.00) + yearly inflation since 2013 + 10%
Churchill Line to Alvinston (see notes 1 & 2 below)	Original cost (\$7,500.00) + yearly inflation since 2004 + 10%
Brooke Line - West of Nauvoo (see notes 1 & 2 below)	Original cost (\$9,335.82) + yearly inflation since 2009 + 10%
Brooke Line - East of Nauvoo (see notes 1 & 2 below)	Original cost (\$8,857.51) + yearly inflation since 2009 + 10%
Railroad Line Extension (see notes 1 & 2 below)	Original cost (\$7,500.00) + yearly inflation since 2007 + 25%
Service Charge	Hourly rate + overhead + 25% administration fee
Tenant Deposit	\$300.00
Note 1 - Assumes water/sewer line runs past property, but property has no curbstop/stub to make connection. If line(s) does not run past property, then property owner is responsible for all costs to bring the line(s) to the property in addition to above charges.	
Note 2 - Property owners are responsible for all costs of connection from property line to dwelling.	
Note 3 - Any "In Town" property located in one of the "Specific Waterline Subsequent Connection Charge" areas are subject to the Specific Waterline Subsequent Connection Charges, as indicated.	

**SCHEDULE K
MISCELLANEOUS FEES
By-Law Number XX of 2024**

DESCRIPTION	FEE OR CHARGE
Marriage Licences	\$125.00
Marriage Ceremonies	
Normal Working Hours	\$300.00
weekends / after hours	\$350 (municipal fee \$50)
wedding witness fee	\$25 / witness
Advertising at BAICCC	
- Advertising – wall	\$150.00 + H.S.T.
- Advertising – boards	\$225.00 + H.S.T.
- Advertising – board & half	\$350.00 + H.S.T.
- Advertising – outer board	\$75.00 + H.S.T.
- Olympia - wrapping	Minimum \$1,050.00/year + H.S.T. (5 year contract) (Advertiser pays for wrapping charges)
- Olympia – individual business	\$150.00 + H.S.T. per ad
- Ice Lay Logo , <= 10ft2	\$300.00 + H.S.T./season
- Ice Lay Logo, 10> = 21 ft2	\$400.00 + H.S.T./season
- Ice Lay Logos - > 21 ft2	\$500.00 + H.S.T./season
- Glass	\$50 / pane + H.S.T
- Main Steps	\$35 / step + H.S.T.
- Bleacher steps	\$250 / step H.S.T

Ball Diamond Banner Advertising	
4ft x 12 ft with grommets	\$500 / year + HST
4 ft x 6 ft with grommets	\$250 / year + HST



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: 2025 Preliminary Budget Discussions
Meeting: Council - 28 Nov 2024
Department: Treasury
Staff Contact: Stephen Ikert, Treasurer

Recommendation:

That Council and Staff review the 2024 Projected Results; discuss the Preliminary 2025 budget proposals; discuss the major items affecting the 2025 Budget; and that Council give Staff direction on the priorities for 2025 and for the remainder of this Council term.

Background:

See attached Budget Discussion presentation and related attachments.

ATTACHMENTS:

[2025 Preliminary Budget Discussions Presentation - November 28, 2024](#)



BROOKE-ALVINSTON

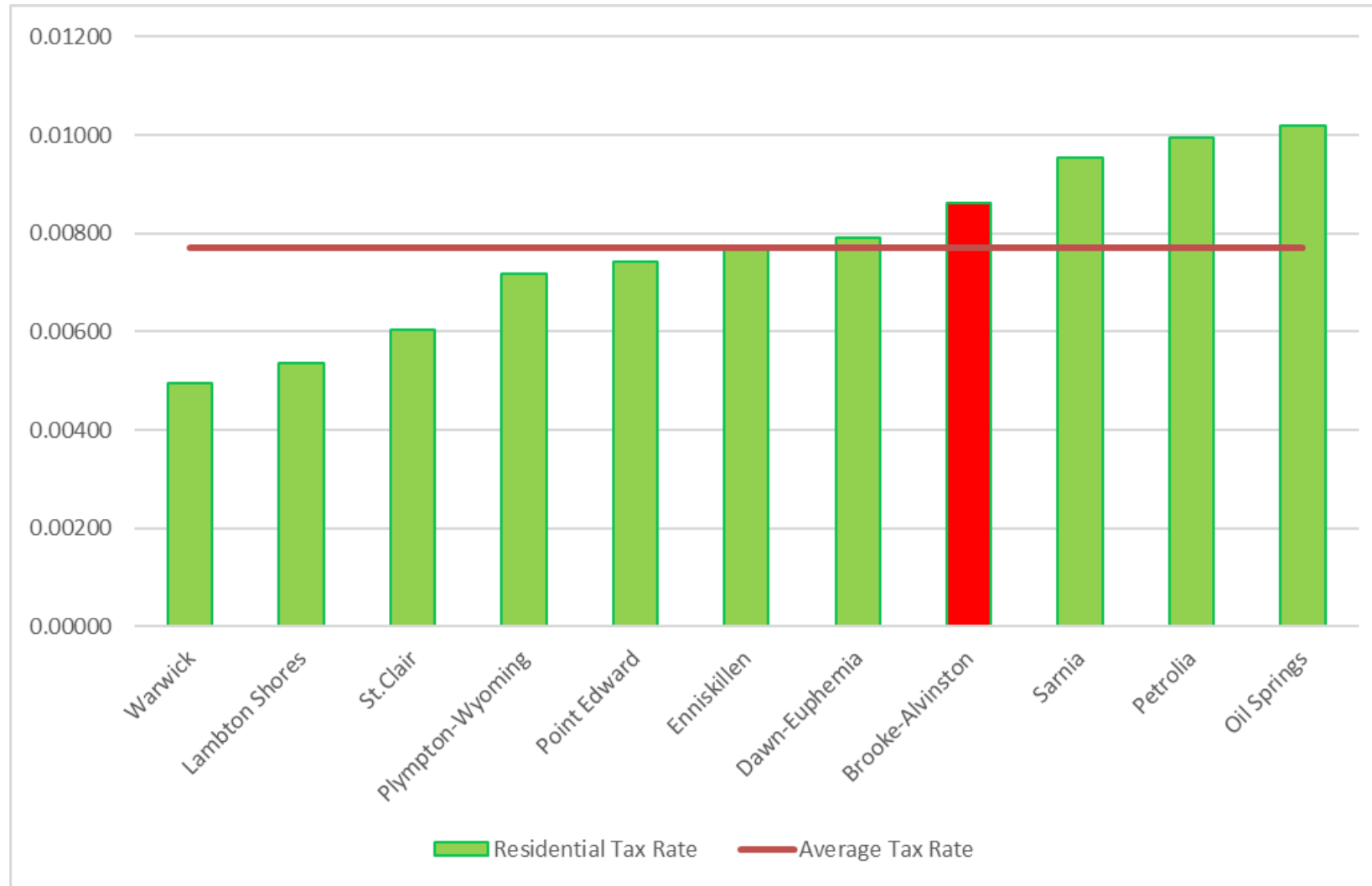
2025 PRELIMINARY BUDGET DISCUSSIONS

November 28, 2024

2025 PRELIMINARY BUDGET DISCUSSIONS



County of Lambton – 2024 Lower Tier Comparative Residential Tax Rates



County of Lambton - Comparative Lower Tier Taxes paid on a Home Assessed at \$250,000



2024 Projected Operating Results & Preliminary 2025 Operating Budget Estimates

<i>BROOKE-ALVINSTON</i>		2024 BUDGET	2024 Projections	OVER (UNDER)	2024 Budget vs Proj %	2025 BUDGET	2025 VS 2024 BUDGET	2025 VS 2024 BUDGET %
<i>BUDGETED EXPENDITURES</i>		(1)	(2)	(3)	(4)	(5)	(6)	(7)
GENERAL GOVERNMENT								
1	COUNCIL	75,650	57,085	(18,565)	-24.54%	76,650	1,000	1.32%
2	COUNCIL SUPPORT	198,250	194,864	(3,386)	-1.71%	204,700	6,450	3.25%
3	ADMINISTRATION	389,430	375,523	(13,907)	-3.57%	404,430	15,000	3.85%
		663,330	627,471	(35,859)	-5.41%	685,780	22,450	3.38%
PROTECTION								
4	FIRE - ALVINSTON	302,731	254,058	(48,673)	-16.08%	302,930	199	0.07%
5	FIRE - WATFORD	6,221	6,803	582	9.36%	7,410	1,189	19.11%
6	FIRE - ADMINISTRATION	50,000	50,798	798	1.60%	53,600	3,600	7.20%
7	POLICE	393,868	393,868	-	0.00%	465,444	71,576	18.17%
8	CONSERVATION AUTHORITY	30,216	30,216	(0)	0.00%	31,048	832	2.75%
9	INSPECTIONS & CONTROL	46,500	41,905	(4,595)	-9.88%	41,000	(5,500)	-11.83%
10	EMERGENCY MEASURES	3,450	2,857	(593)	-17.19%	3,450	-	0.00%
		832,986	780,505	(52,482)	-6.30%	904,882	71,896	8.63%
TRANSPORTATION SERVICES								
11	ROADS - MATERIALS & SERVICES	753,750	601,765	(151,985)	-20.16%	949,250	195,500	25.94%
12	PUBLIC WORKS OVERHEAD	752,367	691,056	(61,311)	-8.15%	782,346	29,979	3.98%
13	VEHICLES & EQUIP	165,000	154,040	(10,960)	-6.64%	167,100	2,100	1.27%
14	SNOW REMOVAL	32,250	31,944	(306)	-0.95%	32,250	-	0.00%
15	STREET LIGHTS - ALVINSTON	14,000	24,541	10,541	75.29%	14,000	-	0.00%
16	STREET LIGHTS - INWOOD	7,750	7,027	(723)	-9.33%	8,500	750	9.68%
		1,725,117	1,510,373	(214,744)	-12.45%	1,953,446	228,329	13.24%

2024 Projected Operating Results & Preliminary 2025 Operating Budget Estimates

BROOKE-ALVINSTON		2024 BUDGET	2024 Projections	OVER (UNDER)	2024 Budget vs Proj %	2025 BUDGET	2025 VS 2024 BUDGET	2025 VS 2024 BUDGET %
BUDGETED EXPENDITURES cont'd		(1)	(2)	(3)	(4)	(5)	(6)	(7)
ENVIRONMENTAL								
17	STORM SEWER	68,252	68,252	-	0.00%	68,252	-	0.00%
18	WASTE COLLECTION/DISPOSAL	102,964	104,085	1,121	1.09%	109,732	6,768	6.57%
19	RECYCLING	26,133	26,130	(3)	-0.01%	6,630	(19,503)	-74.63%
		197,349	198,468	1,118	0.57%	184,614	(12,735)	-6.45%
HEALTH								
20	HOSPITAL/CEMETERIES - DONATIONS	5,750	5,750	-	0.00%	5,750	-	0.00%
21	CEMETERY OPERATIONS	61,487	57,717	(3,770)	-6.13%	62,360	873	1.42%
		67,237	63,467	(3,770)	-5.61%	68,110	873	1.30%
RECREATION AND CULTURAL								
22	CANADA DAY	24,750	20,040	(4,710)	-19.03%	24,250	(500)	-2.02%
23	COMMUNITY CENTER / RECREATION	639,213	652,915	13,702	2.14%	686,800	47,587	7.44%
24	CC - CONCESSION/VENDING	4,400	4,421	21	0.48%	4,250	(150)	-3.41%
25	INWOOD REC	9,342	6,039	(3,303)	-35.36%	7,510	(1,832)	-19.61%
26	LIBRARY - ALVINSTON	8,684	7,712	(972)	-11.20%	8,890	206	2.37%
27	LIBRARY - INWOOD	5,387	4,442	(945)	-17.54%	5,460	73	1.36%
		691,776	695,569	3,793	0.55%	737,160	45,384	6.56%
PLANNING AND DEVELOPMENT								
28	PLANNING & ZONING	32,500	8,252	(24,248)	-74.61%	32,700	200	0.62%
29	COMMERCIAL INDUSTRIAL	13,750	12,835	(915)	-6.66%	13,750	-	0.00%
30	POST OFFICE	44,000	43,421	(579)	-1.32%	48,000	4,000	9.09%
31	AGRICULTURE & REFORESTATION	36,250	33,667	(2,583)	-7.12%	36,250	-	0.00%
32	MUNICIPAL DRAIN WORK	650,000	650,000	-	0.00%	650,000	-	0.00%
33	TILE DRAIN LOANS	6,000	7,718	1,718	28.64%	7,500	1,500	25.00%
		782,500	755,893	(26,607)	-3.40%	788,200	5,700	0.73%
34	TOTAL EXPENDITURES	4,960,296	4,631,746	(328,550)	-6.62%	5,322,192	361,896	7.30%

2024 Projected Operating Results & Preliminary 2025 Operating Budget Estimates

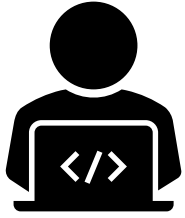
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<i>BROOKE-ALVINSTON</i>		2024 BUDGET	2024 Projections	OVER (UNDER)	2024 Budget vs Proj %	2025 BUDGET	2025 VS 2024 BUDGET	2025 VS 2024 BUDGET %
<i>BUDGETED REVENUES</i>		(1)	(2)	(3)	(4)	(5)	(6)	(7)
FEES AND CHARGES								
35	GENERAL GOVERNMENT	15,500	16,321	821	5.29%	15,500	-	0.00%
36	INSPECTIONS & CONTROL	49,500	39,988	(9,512)	-19.22%	41,250	(8,250)	-16.67%
37	TRANSPORTATION	5,000	6,394	1,394	27.88%	5,000	-	0.00%
38	WASTE COLLECTION & RECYCLING	-	330	330		-	-	0.00%
39	CEMETERY	61,487	57,717	(3,770)	-6.13%	62,360	873	1.42%
40	COMMUNITY CENTER - ALVINSTON	241,150	264,452	23,302	9.66%	265,400	24,250	10.06%
41	CC - CONCESSION/VENDING	4,470	4,676	206	4.62%	4,470	-	0.00%
42	CANADA DAY	19,750	12,040	(7,710)	-39.04%	18,250	(1,500)	-7.59%
43	PLANNING FEES	7,000	13,373	6,373	91.04%	10,500	3,500	50.00%
44	HANGING BASKETS	3,000	3,075	75	2.50%	3,000	-	0.00%
45	POST OFFICE	55,000	58,648	3,648	6.63%	60,000	5,000	9.09%
46	MUNICIPAL DRAIN BILLINGS	435,000	435,000	-	0.00%	435,000	-	0.00%
47	TILE DRAIN LOANS	6,000	7,718	1,718	28.63%	7,500	1,500	25.00%
		902,857	919,732	16,875	1.87%	928,230	25,373	2.81%
MUNICIPAL								
48	BROOKE FIRE RESCUE	56,437	53,437	(3,000)	-5.32%	57,045	608	1.08%
49	COUNTY POLICING GRANT, etc.	11,910	11,910	-	0.00%	11,910	-	0.00%
50	DONATIONS	-	11,000	11,000		-	-	0.00%
		68,347	76,347	8,000	11.70%	68,955	608	0.89%

2024 Projected Operating Results & Preliminary 2025 Operating Budget Estimates

BROOKE-ALVINSTON		2024 BUDGET	2024 Projections	OVER (UNDER)	2024 Budget vs Proj %	2025 BUDGET	2025 VS 2024 BUDGET	2025 VS 2024 BUDGET %
BUDGETED REVENUES cont'd		(1)	(2)	(3)	(4)	(5)	(6)	(7)
ONTARIO FUNDING								
51	OMRFA DRAIN SUPERINT GRANT	17,500	16,462	(1,038)	-5.93%	17,500	-	0.00%
52	OMAFRA - DRAIN SUBSIDY GRANTS	215,000	215,000	-	0.00%	215,000	-	0.00%
53	OMPF - GRANT	397,700	397,700	-	0.00%	397,700	-	0.00%
		630,200	629,162	(1,038)	-0.16%	630,200	-	0.00%
CANADA FUNDING								
54	FEDERAL CANADA DAY	5,000	8,000	3,000	60.00%	6,000	1,000	20.00%
		5,000	8,000	3,000		6,000	1,000	20.00%
OTHER								
55	LICENCES, PERMITS, RENTS	16,330	15,912	(418)	-2.56%	15,630	(700)	-4.29%
56	FINES AND PENALTIES	50,000	68,549	18,549	37.10%	50,000	-	0.00%
57	OTHER REVENUES	84,500	91,583	7,083	8.38%	54,000	(30,500)	-36.09%
AREA RATINGS								
58	ALVINSTON AREA RATING	40,987	41,211	224	0.55%	49,287	8,300	20.25%
59	INWOOD AREA RATING	15,655	15,705	50	0.32%	14,119	(1,536)	-9.81%
		56,642	56,916	274	0.48%	63,406	6,764	11.94%
TAXATION								
60	ADJUSTMENTS/WRITE-OFFS	(30,000)	(38,301)	(8,301)	27.67%	(25,000)	5,000	-16.67%
61	SUPPLEMENTAL	20,000	27,104	7,104	35.52%	25,000	5,000	25.00%
62	UTILITY TRANSMISSION	15,400	15,448	48	0.31%	15,400	-	0.00%
		5,400	4,252	(1,148)	-21.27%	15,400	10,000	185.19%
63	TOTAL REVENUES	1,819,276	1,870,453	51,177	2.81%	1,831,821	12,545	0.69%
64	NET EXPENDITURES OVER REVENUE	(3,141,020)	(2,761,292)	379,727	-12.09%	(3,490,371)	(349,351)	11.12%



ITEMS AFFECTING OUR 2025 GENERAL OPERATING BUDGET



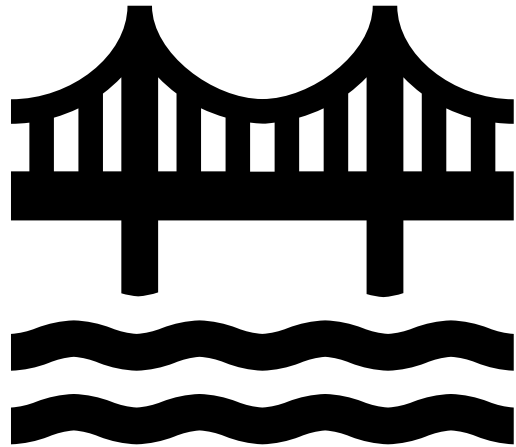
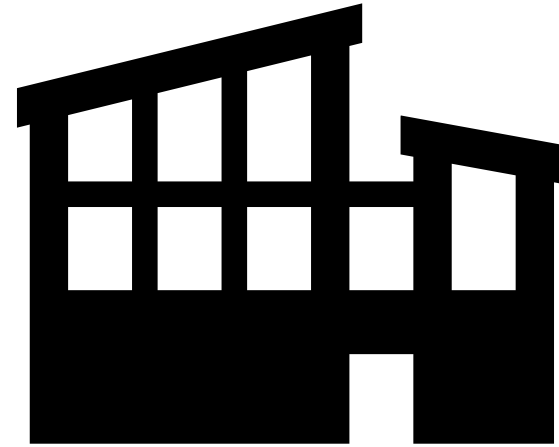
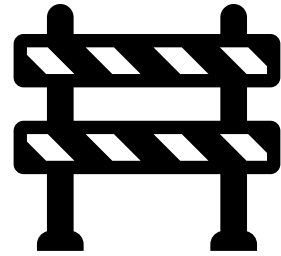
While the news reports that General Inflation is down under 3% many Operating Expenses in the budget are up over 3%:

- ▶ Wages - the total wage budget is up approximately \$80k or almost 6%.
- ▶ Insurance Costs - Insurance cost are expected to increase by 6-9% over 2024.
- ▶ Policing - The OPP have increased our 2025 costs by over \$70k or more than an 18% increase.
- ▶ Roads - Every other year we do more gravel/dolomite application. 2025 budget expected to be over \$195k (25%) higher than 2024.
- ▶ Community Centre/Arena - as our Community Centre ages, our costs go up - over a 7% increase is expected.
- ▶ In total, our 2025 Budgeted Operating Expenditures are expected to be up ~ \$362K over 2024 or 7.3% higher.
- ▶ Our Operating Revenues are only expected to increase by ~ \$12k or less than 1%.

Summary:

- ▶ Need about \$350,000 more to satisfy the 2025 Operating Budget.
- ▶ Where will it come from? Reserves withdrawals, Tax increases, User Fee increases, Budget Cuts/Service Reductions?

1 - 5 YEAR GENERAL CAPITAL BUDGET NEEDS



Capital Needs in the next 1-5 years

Dept.	Item Description	Estimated Cost	One		2025 Proposals
			Time/Annual	Annualized Cost	
Admin	Computers/Copier/Equip	\$ 35,000	One Time	\$ 7,000	\$ 35,000
Admin	Building Roof	\$ 100,000	One Time	\$ 20,000	\$ 100,000
Fire	PE Equip & Bunker Gear	\$ 30,000	Annual	\$ 30,000	\$ 30,000
Fire	Training Facility / Equip	\$ 11,000	Annual	\$ 11,000	\$ 11,000
Fire	Heavy Hydraulics	\$ 85,000	One Time	\$ 17,000	\$ 85,000
Fire	Truck Equipment	\$ 17,500	Annual	\$ 17,500	\$ 17,500
Fire	Truck replacement	\$ 650,000	One Time	\$ 130,000	\$ -
Roads	Two Culverts	\$ 696,500	One Time	\$ 139,300	\$ 696,500
Roads	Other Culverts/Bridges	\$ 1,500,000	One Time	\$ 300,000	\$ -
Roads	Top Coat Railroad Line, Centre St., Elm St.	\$ 80,000	One Time	\$ 16,000	\$ 80,000
Roads	Sidewalks	\$ 20,000	Annual	\$ 20,000	\$ 20,000
Roads	Grader	\$ 650,000	One Time	\$ 130,000	\$ 650,000
Roads	Tractor	\$ 15,000	Annual	\$ 15,000	\$ 15,000
Roads	Walnut St. N. of Lorne - Storm/Road	\$ 425,000	One Time	\$ 85,000	\$ -
Roads	Morrell St. N. of Lorne - Storm/Road	\$ 440,000	One Time	\$ 88,000	\$ -
Roads	River St. N. of Lorne - Storm/Road	\$ 635,000	One Time	\$ 127,000	\$ -
Roads	Resurface LaSalle Line West of Nauvoo	\$ 2,100,000	One Time	\$ 420,000	\$ -
Roads	Rehab Base - Rokeby West of Ebenezer	\$ 600,000	One Time	\$ 120,000	\$ -
Roads	Resurface Rokeby West of Ebenezer	\$ 1,450,000	One Time	\$ 290,000	\$ -
Roads	Resurface Peterolia Line East of Nauvoo	\$ 1,400,000	One Time	\$ 280,000	\$ -
Arena	Chiller	\$ 130,000	One Time	\$ 26,000	\$ 130,000
Arena	Dehumidifier	\$ 60,500	One Time	\$ 12,100	\$ 60,500
Arena	Compressor	\$ 85,000	One Time	\$ 17,000	\$ 85,000
Arena	Ice Surface Floor	\$ 1,750,000	One Time	\$ 350,000	\$ -
Arena	Olympia	\$ 100,000	One Time	\$ 20,000	\$ -
Arena	Other	\$ 25,000	Annual	\$ 25,000	\$ -
Totals		\$ 13,090,500		\$ 2,712,900	\$ 2,015,500

► Summary

- What kind of direction does Council want to give staff with respect to:
 - Operations - Do we cut back services / reduce spending?
 - Capital - Do we defer desired/planned capital spending?
 - Reserves - Do we continue to deplete reserves?
 - User Fees - Increases in User Fees has a very low impact on required cash needs.
 - Borrowing
 - Do we borrow to complete needed capital expenditures?
 - Any borrowing impacts future taxes - makes future tax requirements go up.
 - Taxes -What kind tax increase do you want to see?
- For every \$35,000 change in spending or revenues will mean a 1% change in the budgeted tax requirements.

Questions?

Direction?