



# MINUTES

## Council Meeting

4:30 PM - Thursday, September 26, 2024  
Municipal Office

The Council of the Municipality of Brooke-Alvinston was called to order on Thursday, September 26, 2024, at 4:30 PM, in the Municipal Office, with the following members present:

**Council Present:** Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Craig Sanders, Councillor Don McCabe, and Councillor Jenny Redick

**Staff Present:** Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Fire Chief Steve Knight, Parks & Recreation Manager Greg Thornicroft, and Public Works Superintendent Jamie Butler

**Regrets:**

### 1 CALL TO ORDER

The Mayor called the meeting to order at 4:30 p.m..

### 2 DISCLOSURE OF PECUNIARY INTEREST

The Mayor requested that any pecuniary interests be declared at the appropriate time.

### 3 MINUTES

#### a) Regular Council Meeting Minutes of September 12, 2024

Amendments were:

Councillor Redick requested that Optimist Project be changed to Community Project (motion 2024-236) - \*special note -this was not in the minutes presented

Councillor McCabe requested the note under New Business for Doors Open Lambton be amended to reflect the correct date of September 28th; and that the typo in motion 2024-338 be corrected.

#### **RESOLUTION-2024-339**

Councillor Jenny Redick made a motion that the regular Council meeting minutes of September 12, 2024 be approved as amended. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

### 4 BUSINESS ARISING FROM THE MINUTES

The Mayor noted that a concern was presented to staff regarding him discussing and voting on funds to the Brooke-Alvinston Community Fund of which is on the Board. He noted that he has been appointed to the Fund by Council, similar to members appointed to the SCRCA which provides him the opportunity to vote.

### 5 DELEGATIONS & TIMED EVENTS

#### a) Consideration of Drainage Works - Saunders Drain

There were no assessed owners present at the meeting.

#### **RESOLUTION-2024-340**

Councillor Craig Sanders made a motion that the meeting to consider the Saunders Report be opened. Councillor Don McCabe seconded the motion.

**Carried**

**RESOLUTION-2024-341**

Councillor Jenny Redick made a motion that the Engineer's Report on the Saunders Drain be adopted. Councillor Craig Sanders seconded the motion.

**Carried**

**6 CORRESPONDENCE**

- a) Municipal Correspondence

**RESOLUTION-2024-342**

Councillor Craig Sanders made a motion that the circulated correspondence be received and filed. Councillor Jenny Redick seconded the motion.

**Carried**

- b) Request for Support - Central Family Health Team

**RESOLUTION-2024-343**

Deputy Mayor Frank Nemcek made a motion that the Council of the Municipality of Brooke-Alvinston refer the request for \$300 to the Central Family Health Team to the 2025 budget deliberations. Councillor Craig Sanders seconded the motion.

**Carried**

**7 STAFF REPORTS**

- a) **Drainage Superintendent's Report:** - Drain Maintenance Requests

**RESOLUTION-2024-344**

Councillor Craig Sanders made a motion that R. Dobbin Engineering be appointed under s. 78 of the Drainage Act. Councillor Jenny Redick seconded the motion.

**Carried**

- b) **Public Works Superintendent's Report:** Proposed Monitoring Station

**RESOLUTION-2024-345**

Councillor Craig Sanders made a motion that Council make a motion to accept the request made by the St. Clair Region Conservation Authority (SCRCA). Councillor Don McCabe seconded the motion.

**Carried**

**RESOLUTION-2024-346**

Deputy Mayor Frank Nemcek made a motion that the SCRCA be requested to pay a fee for the use of the road allowance in placing of the monitoring station. Councillor Jenny Redick seconded the motion.

**Carried**

- c) **Clerk Administrator's Report:** Licensing a portion of the arena stands - Hayter Memorial Hockey Tournament

Councillor McCabe declared a Conflict of Interest and left the room.

**RESOLUTION-2024-347**

Councillor Jenny Redick made a motion that the Council of the Municipality of Brooke-Alvinston has no objections to the Hayter Memorial Tournament Committee obtaining a Special Occasion Permit for the 2024 Hayter Memorial Hockey Tournament (November 15-16, 2024) as the event is deemed an event of municipal significance to the community;

And that the Council of the Municipality of Brooke-Alvinston allow alcohol to be served in the stands at the 2024 Hayter Memorial Hockey Tournament games provided prescribed conditions are followed.

Councillor Craig Sanders seconded the motion.

**Carried**

- d) **Fire Chief's Report:** Updates to the Municipality of Brooke-Alvinston Establishing and Regulating Bylaw

**RESOLUTION-2024-348**

Councillor Jenny Redick made a motion that Council review and approve the presented changes to the existing Fire Department's Establishing and Regulating bylaw; and that if approved, the by-law be presented at the October 10th meeting for adoption. Councillor Craig Sanders seconded the motion.

**Carried**

- e) **Fire Chief's Report:** Amendment to the Automatic Aid Agreement between the Municipality, Village of Oil Springs and the Township of Enniskillen.

**RESOLUTION-2024-349**

Councillor Don McCabe made a motion For Council to review the addition of Appendix 'B' to the existing Automatic Aid Agreement, Bylaw 1 of 2023. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

- f) **Treasurer's Report:** Financing Options for Arena Repair/Improvements

**RESOLUTION-2024-350**

Councillor Jenny Redick made a motion that the report from the Treasurer be received and filed. Councillor Craig Sanders seconded the motion.

**Carried**

- g) **Parks & Recreation Manager's Report:** BAICCC Improvements

**RESOLUTION-2024-351**

Councillor Jenny Redick made a motion that this report be received and filed as an update to all of the immediate upgrades done in the BAICCC in order to open for users (ice). Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

## **8 BY-LAWS**

- a) Saunders Drain - First & Second Reading

**RESOLUTION-2024-352**

Councillor Craig Sanders made a motion that By-law 42 of 2024 be read a first and second time. Councillor Jenny Redick seconded the motion.

**Carried**

- b) McTaggart Drain -Third & Final Reading

**RESOLUTION-2024-353**

Deputy Mayor Frank Nemcek made a motion that By-law 37 of 2024 be read a third and final time. Councillor Craig Sanders seconded the motion.

**Carried**

## **9 NEW BUSINESS**

- a) Verbal report from the Fire Chief: proposed software purchase

The Fire Chief provided a verbal update on new software he is investigating and will report back at a future meeting.

- b) The Mayor noted the upcoming Fall Fair this weekend.  
c) Councillor McCabe noted the proposed increase of \$29k in the draft SCRCA budget.

## **10 CLOSED SESSION**

## **11 RISE AND REPORT**

## **12 BY-LAW CONFIRMING PROCEEDINGS**

- a) Confirming By-law

### **RESOLUTION-2024-354**

Councillor Don McCabe made a motion that By-law 43 of 2024 be read a first, second and third time and finally passed this 26th day of September, 2024. Councillor Craig Sanders seconded the motion.

**Carried**

## **13 ADJOURNMENT**

Councillor Sanders made a motion to adjourn the meeting at 5:15 p.m..

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Clerk-Administrator

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Mayor