



# MINUTES

## Council Meeting

4:30 PM - Thursday, July 18, 2024  
Municipal Office

The Council of the Municipality of Brooke-Alvinston was called to order on Thursday, July 18, 2024, at 4:30 PM, in the Municipal Office, with the following members present:

**Council Present:** Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Don McCabe, Councillor Jenny Redick, and Councillor Craig Sanders

**Staff Present:** Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Fire Chief Steve Knight, Public Works Superintendent Jamie Butler, and Parks & Recreation Manager Greg Thornicroft

**Regrets:**

### 1 CALL TO ORDER

The Mayor called the meeting to order at 4:30 p.m.

### 2 DISCLOSURE OF PECUNIARY INTEREST

The Mayor requested that any pecuniary interests be declared when appropriate.

### 3 MINUTES

a) Regular Council Meeting Minutes of June 27, 2024

#### **RESOLUTION-2024-254**

Deputy Mayor Frank Nemcek made a motion that the minutes from the June 27, 2024 regular session of Council be approved as presented without any errors or omissions. Councillor Craig Sanders seconded the motion.

**Carried**

### 4 BUSINESS ARISING FROM THE MINUTES

### 5 DELEGATIONS & TIMED EVENTS

a) Auditor's Presentation of the 2023 Audited Financial Statements

Giovanni Spadafora, Auditor, was present at Council to review the audited financial statements.

#### **RESOLUTION-2024-255**

Councillor Craig Sanders made a motion that the Council of the Municipality of Brooke Alvinston approve the 2023 Consolidated Financial Statements for the municipality as audited by MNP LLP and authorize the Treasurer to sign the Management letter. Councillor Don McCabe seconded the motion.

**Carried**

### 6 CORRESPONDENCE

a) Municipal Information

#### **RESOLUTION-2024-256**

Deputy Mayor Frank Nemcek made a motion that the circulated correspondence be received and filed. Councillor Jenny Redick seconded the motion.

**Carried**

- b) Geological Carbon Storage & The Impact on Water Wells

**RESOLUTION-2024-257**

Councillor Jenny Redick made a motion that staff be directed to write a letter regarding concerns and impacts on water wells. Councillor Craig Sanders seconded the motion.

**Carried**

- c) The Township of Otonabee-South Monaghan - Lithium Batteries

**RESOLUTION-2024-258**

Deputy Mayor Frank Nemcek made a motion that the Council of the Municipality of Brooke-Alvinston support the Township of Otonabee-South Monaghan's request to support the Ontario Fire Marshal's program to educate citizens on the danger associated with lithium-ion batteries and encourage every municipality to actively promote safe practices for the use of lithium-ion batteries; in addition to call upon all levels of government to enact regulations for the importation, sale, storage and use of non-OEM or ULC certified lithium-ion batteries.

Councillor Jenny Redick seconded the motion.

**Carried**

- d) Township of Puslinch - Administrative Monetary Penalty System

**RESOLUTION-2024-259**

Councillor Don McCabe made a motion that the Council of the Municipality of Brooke-Alvinston support the request from the Township of Puslinch to ask that the Administrative Monetary Penalty System receive Royal Assent. Councillor Craig Sanders seconded the motion.

**Carried**

- e) Association of Municipalities of Ontario (AMO) - Healthcare Challenges

**RESOLUTION-2024-260**

Councillor Craig Sanders made a motion that the Council of the Municipality of Brooke-Alvinston support the request from AMO to urge the Province of Ontario to recognize the physician shortage in the Municipality of Brooke-Alvinston and Ontario, to fund health care appropriately and ensure every Ontarian has access to physician care. Councillor Jenny Redick seconded the motion.

**Carried**

- f) St. Catharines - Green Roads Pilot

**RESOLUTION-2024-261**

Councillor Jenny Redick made a motion that the Council of the Municipality of Brooke-Alvinston support the motion from the City of St. Catharines regarding the Green Roads Pilot project. Councillor Craig Sanders seconded the motion.

**Carried**

- g) Township of Terrace Bay - Sustainable Funding for OPP

**RESOLUTION-2024-262**

Councillor Craig Sanders made a motion that the Council of the Municipality of Brooke-Alvinston supports the request from the Township of Terrace Bay to

call on the Ontario Government to immediately implement sustainable funding for small rural municipalities by reabsorbing the of the Ontario Police Force back into the provincial budget with no cost recovery to municipalities.

Councillor Jenny Redick seconded the motion.

**Carried**

## 7 STAFF REPORTS

- a) **Treasurer's Report:** Accounts Payable Listing - June 2024

### **RESOLUTION-2024-263**

Councillor Jenny Redick made a motion that Council receive and file the Accounts Payable Listing for June 2024. Councillor Craig Sanders seconded the motion.

**Carried**

- b) **Treasurer's Report:** Year-to-Date (to June 30) Budget to Actual Comparisons

### **RESOLUTION-2024-264**

Councillor Jenny Redick made a motion that Council receive and file Year-to-date (to June 30) Budget to Actual Comparisons. Councillor Craig Sanders seconded the motion.

**Carried**

- c) **Clerk Administrator's Report:** Requests from the Optimist Club - Tanner Redick Memorial Ball Tournament

Councillor Redick declared a conflict of interest as she is the organizer of the Tanner Redick Memorial Ball Tournament. She did not participate in the discussion or vote.

### **RESOLUTION-2024-265**

Councillor Craig Sanders made a motion that the Council of the Municipality of Brooke-Alvinston declares the Tanner Redick Memorial Ball Tournament being held July 25-28, 2024 as an event of municipal significance and acknowledges that the Alvinston Optimist Club will be applying for a Special Occasion Permit (SOP) for the Brooke-Alvinston-Inwood Community Centre Complex / Pavilion / Grounds at 3310 Walnut Street; and that

The Council of the Municipality of Brooke-Alvinston waive section 3.9 of By-law 37 of 2021 to allow noise to extend to 2 a.m. during the 2024 Memorial Tournament. Councillor Don McCabe seconded the motion.

**Carried**

- d) **Parks & Recreation Manager's Report:** Supply & install of new glycol head cooling

### **RESOLUTION-2024-266**

Deputy Mayor Frank Nemcek made a motion that Council approve the use of current Parks and Recreation surpluses (if any) and/or reserves for purchase and install of the glycol system using the condenser cooling loop with a new pump; and that Council waive the tender process for the system for the following reasons:

- Black and MacDonald have provided extensive work on the ice plant at the BAICCC and are very knowledgeable on its operation
- We have a good working relationship with Black and MacDonald

Councillor Craig Sanders seconded the motion.

**Carried**

- e) **Clerk Administrator's Report:** Revised Municipal Alcohol Policy

The following amendments were suggested: remove from the definition of security - "off duty paid OPP Officers"; 11(b)i - amend section to reflect cans can be taken from the bar area; Jenny Redick requested ticket holders can obtain 5 drinks at the bar vs the current 2.

#### **RESOLUTION-2024-267**

Councillor Craig Sanders made a motion that Council direct staff to investigate table service and make the suggested amendments in the a red lined version of the Municipal Alcohol Policy (MAP) and requests staff to place report further at the August 15, 2024 Council meeting. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

- f) **Clerk Administrator's Report:** Inwood & Alvinston Canteen Operation Agreement

Councillor Nemcek declared a conflict of interest as he is a member of the Alvinston Optimist Club.

#### **RESOLUTION-2024-268**

Councillor Jenny Redick made a motion that the draft agreement be approved and forwarded to the Optimist Club for comment. Councillor Craig Sanders seconded the motion.

**Carried**

- g) **Clerk Administrator's Report:** Scoreboard Advertising

#### **RESOLUTION-2024-269**

Councillor Craig Sanders made a motion that the bid from Les Douglas for advertising on both of the scoreboard advertisement opportunities in the arena be accepted. Councillor Don McCabe seconded the motion.

**Carried**

- h) **Clerk Administrator's Report:** Proposed Licensed Area - Christmas Celebration

Council confirmed that the said bar area will be solely on the private property and requested staff to investigate if washrooms are required in the licensed area. It was noted the discussion on the licensed area was not held during the Committee meeting.

#### **RESOLUTION-2024-270**

Councillor Craig Sanders made a motion that the request to have a licensed area during the Dec. 14th Christmas Celebration be received and filed. Councillor Jenny Redick seconded the motion.

**Carried**

- i) **Drainage Superintendent's Report:** Request for Maintenance Hair Drain

#### **RESOLUTION-2024-271**

Deputy Mayor Frank Nemcek made a motion that the drain maintenance request for the Hair Drain be forwarded to the Drainage Superintendent with the power to act. Councillor Don McCabe seconded the motion.

**Carried**

## **8 BY-LAWS**

- a) By-law 20 of 2024 - Wilcox Drain - third and final reading

### **RESOLUTION-2024-272**

Councillor Jenny Redick made a motion that By-law 20 of 2024 be read a third and final time. Councillor Don McCabe seconded the motion.

**Carried**

- b) By-law 21 of 2024 - 6-7 Concession Drain - third and final reading

### **RESOLUTION-2024-273**

Councillor Craig Sanders made a motion that By-law 21 of 2024 be read a third and final time. Councillor Don McCabe seconded the motion.

**Carried**

- c) By-law 25 of 2024 - Hay Drain - third & final reading

### **RESOLUTION-2024-274**

Deputy Mayor Frank Nemcek made a motion that By-law 25 of 2024 be read a third and final time. Councillor Don McCabe seconded the motion.

**Carried**

- d) By-law 26 of 2024 - Crang Drain - third and final reading

### **RESOLUTION-2024-275**

Councillor Don McCabe made a motion that By-law 26 of 2024 be read a third and final time. Councillor Jenny Redick seconded the motion.

**Carried**

## **9 NEW BUSINESS**

- a) Grant update - Jenny Redick inquired if any grant information was received (approved or denied); the Clerk Administrator noted she was expecting correspondence from 2 applied for grants.
- b) Inwood Fun Day - Jenny Redick noted the upcoming Inwood Fun Day scheduled for July 21st.
- c) Lambton Farm Safety Day - Don McCabe noted the success of the event held recently and also noted the Cattlemen's BBQ slated for August 7th
- d) Basement - Frank Nemcek inquired to the status of the flooding basement; the Public Works Superintendent noted a backflow preventer is being installed
- e) Dignitaries - Dave Ferguson noted he had a meeting with MPP Steve Pinnoneault and has a meeting planned in early August with MP Marilyn Gladu.
- f) Dave Ferguson noted the event honouring the Lambton Hall of Fame inductees held on July 13th
- g) The Clerk Administrator noted the Mobile Care Unit will be relocating from the BAICCC to the downtown Alvinston area effective August 7th.
- h) The Fire Chief noted an upcoming grant for Fire Services to apply for to assist in cancer prevention in fire fighters.
- i) The Public Works Superintendent informed Council of the unauthorized removal of 3+ culverts on Inwood Road by a property owner.

### **RESOLUTION-2024-276**

Councillor Craig Sanders made a motion that the resident be notified in writing of his requirement to replace at full cost the culverts that he removed to the satisfaction of the Public Works Superintendent. Councillor Jenny Redick seconded the motion.

**Carried**

## 10 CLOSED SESSION

- a) Section 239(1) (c) a proposed or pending acquisition or disposition of land by the municipality or local board.

### **RESOLUTION-2024-277**

Councillor Craig Sanders made a motion that Council move into a closed session meeting to discuss a proposed or pending acquisition or disposal of land by the municipality or local board. Councillor Don McCabe seconded the motion.

**Carried**

## 11 RISE AND REPORT

The Clerk Administrator noted that a closed session was held to discuss a proposed or pending acquisition or disposition of land. She reported that staff were authorized to work with Board members of the Saunders Cemetery and begin the transfer process of the Saunders Cemetery to the Municipality.

## 12 BY-LAW CONFIRMING PROCEEDINGS

- a) By-law 34 of 2024 - Confirming By-law

### **RESOLUTION-2024-278**

Councillor Don McCabe made a motion that By-law 34 of 2024 be read a first, second and third time and finally passed this 18th day of July, 2024. Councillor Craig Sanders seconded the motion.

**Carried**

## 13 ADJOURNMENT

Councillor Sanders adjourned the meeting at 6:00 p.m.

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Clerk-Administrator

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Mayor