



MINUTES

Council Meeting

4:30 PM - Thursday, August 15, 2024
Municipal Office

The Council of the Municipality of Brooke-Alvinston was called to order on Thursday, August 15, 2024, at 4:30 PM, in the Municipal Office, with the following members present:

Council Present: Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Craig Sanders, Councillor Don McCabe, and Councillor Jenny Redick

Staff Present: Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Fire Chief Steve Knight, Drainage Superintendent David Moores, and Public Works Superintendent Jamie Butler

Regrets: Parks & Recreation Manager Greg Thornicroft

1 CALL TO ORDER

The Mayor called the meeting to order at 4:30 p.m..

2 DISCLOSURE OF PECUNIARY INTEREST

The Mayor requested that any pecuniary interests be declared at the appropriate time.

3 MINUTES

a) Regular Council Meeting Minutes of July 18, 2024

RESOLUTION-2024-279

Councillor Craig Sanders made a motion that the minutes of the July 18, 2024 Council meeting be approved as presented without error or omission. Deputy Mayor Frank Nemcek seconded the motion.

Carried

4 BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

5 DELEGATIONS & TIMED EVENTS

a) Court of Revision: Stewart Drain

There were no members assessed on the drain present at the meeting.

RESOLUTION-2024-280

Councillor Jenny Redick made a motion that the Court of Revision on the Stewart Drain be opened. Councillor Craig Sanders seconded the motion.

Carried

RESOLUTION-2024-281

Deputy Mayor Frank Nemcek made a motion that the Court of Revision adopts the Schedule of Assessment for the Stewart Drain as set out in the Engineer's Report dated May 9, 2024. Councillor Craig Sanders seconded the motion.

Carried

RESOLUTION-2024-282

Councillor Craig Sanders made a motion that the Court of Revision on the Stewart Drain be closed. Councillor Don McCabe seconded the motion.

Carried

- b) Consideration of the McTaggart Drain North Branch

There were no members assessed on the drain present.

RESOLUTION-2024-283

Councillor Jenny Redick made a motion that the meeting to consider the McTaggart Drain be opened. Councillor Don McCabe seconded the motion.

Carried

RESOLUTION-2024-284

Councillor Jenny Redick made a motion that the Engineer's Report on the McTaggart Drain be adopted. Councillor Don McCabe seconded the motion.

Carried

RESOLUTION-2024-285

Councillor Jenny Redick made a motion that the meeting to consider the McTaggart Drain be adjourned. Councillor Craig Sanders seconded the motion.

Carried

6 CORRESPONDENCE

- a) Municipal Correspondence

RESOLUTION-2024-286

Councillor Jenny Redick made a motion that the municipal correspondence including the Committee of Adjustment meeting minutes of June 25, 2024 be received and filed. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- b) OFIA -Request for Support of Resolution

RESOLUTION-2024-287

Councillor Craig Sanders made a motion that the Council of the Municipality of Brooke-Alvinston supports the request from the Ontario Forest Industries Association (OFIA) to support all measures targeting the immediate challenges the Ontario forest sector faces. Councillor Jenny Redick seconded the motion.

Carried

- c) Town of Bradford West Gwillimbury - Request for Support

RESOLUTION-2024-288

Deputy Mayor Frank Nemcek made a motion that the Council of the Municipality of Brooke-Alvinston endorse the creation of a province wide long service medal for police and paramedics, modelled after the existing such award for firefighters. Councillor Craig Sanders seconded the motion.

Carried

- d) Township of Schreiber - Request for Support

RESOLUTION-2024-289

Councillor Craig Sanders made a motion that the Council of the Municipality of Brooke-Alvinston supports efforts of the provincial and federal governments to

provide financial assistance to municipalities to assist with their mandated regulations. Councillor Jenny Redick seconded the motion.

Carried

7 STAFF REPORTS

a) Drainage Superintendent's Report - Tender Summary

RESOLUTION-2024-290

Mayor David Ferguson made a motion that the tender submitted by HE Construction for work on the 6-7 Concession Drain (Lots 1-3) in the amount of \$34,035.77 (including HST) be approved. Councillor Craig Sanders seconded the motion.

Carried

RESOLUTION-2024-291

Councillor Craig Sanders made a motion that the tender submitted by Robinson Farm Drainage for work on the Crang Drain Branch in the amount of \$32,657.00 (including HST) be approved. Councillor Jenny Redick seconded the motion.

Carried

RESOLUTION-2024-292

Councillor Craig Sanders made a motion that the tender submitted by Bruce Poland in the amount of \$66,189.75 (including HST) for work on the Carpenter Drain be approved. Deputy Mayor Frank Nemcek seconded the motion.

Carried

RESOLUTION-2024-293

Councillor Don McCabe made a motion that the tender submitted by Bruce Poland and Sons in the amount of \$70,939.99 (including HST) for work on the 12th Concession Drain Outlet, 12th Concession Drain and 12th Concession Drain Extension be approved. Councillor Jenny Redick seconded the motion.

Carried

b) Drainage Superintendent's Report - Drain Maintenance Request

RESOLUTION-2024-294

Councillor Don McCabe made a motion that the request for maintenance on the 13th Concession Drain be referred to the Drainage Superintendent with the power to act. Councillor Craig Sanders seconded the motion.

Carried

RESOLUTION-2024-295

Deputy Mayor Frank Nemcek made a motion that the request for maintenance on the Weidman Drain be referred to the Drainage Superintendent with the power to act. Councillor Don McCabe seconded the motion.

Carried

RESOLUTION-2024-296

Councillor Craig Sanders made a motion that R. Dobbin Engineering be appointed to the Weidman Drain under section 78 of the Drainage Act. Councillor Don McCabe seconded the motion.

Carried

c) Public Works Superintendent's Report: Mutual Agreement Drain

RESOLUTION-2024-297

Councillor Don McCabe made a motion that Council approve the Parkins Mutual Agreement Drain 2024 and authorize the Clerk Administrator to execute the Agreement; and that Gillier be approved to do the work at the quoted price of \$42,640.00. Councillor Craig Sanders seconded the motion.

Carried

- d) **Treasurer's Report:** Accounts Payable Listing - July 2024

RESOLUTION-2024-298

Councillor Jenny Redick made a motion that Council receive and file the Accounts Payable Listing for July 2024. Councillor Craig Sanders seconded the motion.

Carried

- e) **Clerk Administrator's Report:** Grant Update

RESOLUTION-2024-299

Councillor Jenny Redick made a motion that the report be received and filed. Councillor Craig Sanders seconded the motion.

Carried

- f) **Clerk Administrator's Report:** Requests from the Brooke-Alvinston Ag Society

RESOLUTION-2024-300

Councillor Jenny Redick made a motion that the Council of the Municipality of Brooke-Alvinston declares the Brooke-Alvinston-Watford Fall Fair being held September 27-September 29, 2024 as an event of municipal significance and acknowledges that the Brooke-Alvinston Agricultural Society / Fall Fair will be applying for a Special Occasion Permit (SOP) for the Brooke-Alvinston-Inwood Community Centre Complex / Pavilion / Grounds at 3310 Walnut Street; and that

The Council of the Municipality of Brooke-Alvinston waive section 3.9 of By-law 37 of 2021 to allow noise to extend to 2 a.m. during the 2024 Fall Fair weekend.

And that the Brooke-Alvinston Ag Society / Fall Fair be allowed to use an off road vehicle on the BAICCC grounds during the Fall Fair weekend and for fair purposes only; and that it be noted that the Fair Entertainment will be on the grounds from Sept. 24-2024 to September 30, 2024. Councillor Craig Sanders seconded the motion.

Carried

- g) Applications for Tile Loan

RESOLUTION-2024-301

Councillor Don McCabe made a motion that Council approve the Applications for Tile Loans for:

1. Ryan Chapman for \$50,000 for tiling property in Lot 7, Concession 8, Brooke-Alvinston.
2. Alan Langford for \$50,000 for tiling property in lots 28 & 29 , Concession 11, Brooke-Alvinston.

Councillor Jenny Redick seconded the motion.

Carried

- h) By-law to limit access to hydrants

RESOLUTION-2024-302

Councillor Jenny Redick made a motion that the attached by-law be approved for adoption. Councillor Craig Sanders seconded the motion.

Carried

- i) **Clerk Administrator's Report:** Municipal Alcohol Policy (MAP)

RESOLUTION-2024-303

Councillor Jenny Redick made a motion that Council approve the Municipal Alcohol Policy as presented. Councillor Craig Sanders seconded the motion.

Carried

- j) **Clerk Administrator's Report:** 2024 Municipal Appreciation Events

RESOLUTION-2024-304

Councillor Craig Sanders made a motion that the appreciation event for Council, volunteers and service clubs be arranged for September 18, 2024 from 5:30-7:30 pm. Councillor Jenny Redick seconded the motion.

Carried

- k) Fire Chiefs Report

RESOLUTION-2024-305

Councillor Don McCabe made a motion that Council receive and file the quarterly report. Councillor Jenny Redick seconded the motion.

Carried

8 BY-LAWS

- a) By-law 35 of 2024 - Drain Maintenance

RESOLUTION-2024-306

Councillor Jenny Redick made a motion that By-law 35 of 2024 be read a first, second and third time and finally passed this 15th day of August, 2024. Councillor Craig Sanders seconded the motion.

Carried

- b) By-law 36 of 2024 - Regulate the use of municipal fire hydrants

RESOLUTION-2024-307

Deputy Mayor Frank Nemcek made a motion that By-law 36 of 2024 be read a first, second and third time and finally passed this 15th day of August, 2024. Councillor Don McCabe seconded the motion.

Carried

- c) By-law 37 of 2024 - McTaggart Drain - First & Second reading only

RESOLUTION-2024-308

Councillor Don McCabe made a motion that By-law 37 of 2024 be read a first, second and third time and finally passed this 15th day of August, 2024. Councillor Jenny Redick seconded the motion.

Carried

9 NEW BUSINESS

- a) It was announced that Courtney McKellar was named the 2024/2025 Brooke-Alvinston-Watford Fall Fair Ambassador
- b) The Clerk Administrator noted that the location of the proposed TV (purchased by the Killer Bees Hockey Club) may be relocated to the west side of the

arena.

- c) Councillor Redick noted the upcoming Fun Day being held in Inwood on August 23, 2024 for children aged 12 years +
- d) Councilor Nemcek inquired as to when the LaSalle Line project would commence,. He was advised culvert replacement is currently happening.
- e) Councillor Nemcek requested the MTO yard be attended to by the contractor occupying it as it looks messy
- f) Tile Loan

RESOLUTION-2024-309

Councillor Don McCabe made a motion that a letter be drafted to the Ministry requesting consideration of tile loans be increased from \$50k to \$100k. Deputy Mayor Frank Nemcek seconded the motion.

Carried

10 CLOSED SESSION

- a) Personal matters about an identifiable individual including employees.

RESOLUTION-2024-310

Councillor Craig Sanders made a motion that Council move into a closed session meeting. Deputy Mayor Frank Nemcek seconded the motion.

Carried

11 RISE AND REPORT

The Clerk Administrator noted that a closed session meeting was held and that staff were directed to proceed as discussed in the closed meeting.

12 BY-LAW CONFIRMING PROCEEDINGS

- a) By-law 38 of 2024 - Confirming By-law

RESOLUTION-2024-311

Councillor Jenny Redick made a motion that By-law 38 of 2024 be read a first, second and third time and finally passed this 15th day of August, 2024. Deputy Mayor Frank Nemcek seconded the motion.

Carried

13 ADJOURNMENT

Councillor Sanders made a motion to adjourn the meeting at 5:10 p.m..

Clerk-Administrator

Mayor