



MINUTES

Council Meeting

4:30 PM - Thursday, June 13, 2024
Municipal Office

The Council of the Municipality of Brooke-Alvinston was called to order on Thursday, June 13, 2024, at 4:30 PM, in the Municipal Office, with the following members present:

Council Present: Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Don McCabe, Councillor Jenny Redick, and Councillor Craig Sanders

Staff Present: Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Fire Chief Steve Knight, Public Works Superintendent Jamie Butler, Parks & Recreation Manager Greg Thornicroft, Engineer Ray Dobbin, and Drainage Superintendent David Moores

Regrets:

1 CALL TO ORDER

The Mayor called the meeting to order at 4:30 p.m.

2 DISCLOSURE OF PECUNIARY INTEREST

The Mayor requested that any pecuniary interests be disclosed at the appropriate time.

3 MINUTES

a) Regular Council Meeting Minutes of May 23, 2024

RESOLUTION-2024-213

Deputy Mayor Frank Nemcek made a motion that the minutes from the May 23, 2024 regular session of Council be approved as presented without any errors or omissions. Councillor Craig Sanders seconded the motion.

Carried

4 BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

5 DELEGATIONS & TIMED EVENTS

a) The Mayor requested a motion to bring all 5 drains to the floor.

RESOLUTION-2024-214

Councillor Craig Sanders made a motion that the Stewart Drain, Crang Drain, Hay Drain, Wilcox Drain and 6-7 Concession Drain be brought to the floor. Councillor Jenny Redick seconded the motion.

Carried

b) Consideration of the Stewart Drain Report

RESOLUTION-2024-215

Councillor Craig Sanders made a motion that the report on the Stewart Drain be adopted. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- c) Court of Revision of the: Crang Drain

RESOLUTION-2024-216

Councillor Jenny Redick made a motion that the revised assessment schedule on the Crang Drain be approved as presented. Councillor Don McCabe seconded the motion.

Carried

- d) Court of Revision of the Hay Drain

RESOLUTION-2024-217

Councillor Don McCabe made a motion that the assessment schedule on the Hay Drain be approved as presented. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- e) Court of Revision of the Wilcox Drain

RESOLUTION-2024-218

Deputy Mayor Frank Nemcek made a motion that the assessment schedule on the Wilcox Drain be approved as presented. Councillor Jenny Redick seconded the motion.

Carried

- f) Court of Revision of the 6-7 Concession Drain

RESOLUTION-2024-219

Councillor Craig Sanders made a motion that the assessment schedule on the 6-7 Concession Drain be approved as presented. Deputy Mayor Frank Nemcek seconded the motion.

Carried

6 CORRESPONDENCE

- a) Municipal Information

RESOLUTION-2024-220

Councillor Craig Sanders made a motion that the circulated correspondence be received and filed. Councillor Jenny Redick seconded the motion.

Carried

- b) Correspondence Requiring Action

Inwood 150th Committee

Councillor Redick declared a Conflict of Interest as she is a member of the Inwood 150th Committee.

RESOLUTION-2024-221

Deputy Mayor Frank Nemcek made a motion that the request from the Inwood 150th Committee to be appointed as a Committee of Council (July 21, 2024 & August 24, 2024) be approved as requested. Councillor Craig Sanders seconded the motion.

Carried

- c) Town of Plympton-Wyoming

RESOLUTION-2024-222

Councillor Craig Sanders made a motion that the request from the Town of Plympton-Wyoming regarding the ERO Postings 019-8369, 019-8462 and 019-8371 be received and filed. Councillor Don McCabe seconded the motion.

Carried

7 STAFF REPORTS

- a) **Drainage Superintendent's Report:** 6 and 7 Sideroad Drain

RESOLUTION-2024-223

Councillor Craig Sanders made a motion that the Council of the Municipality of Brooke-Alvinston defer the drain report on the 6-7 Sideroad Drain and request the Engineer to report back on the drain at a later time once a meeting with Ontario Native Scape and property owners is arranged. Councillor Don McCabe seconded the motion.

Carried

- b) **Treasurer's Report:** Accounts Payable Listing - May 2024

RESOLUTION-2024-224

Councillor Jenny Redick made a motion that Council receive and file the Accounts Payable Listing for May 2024. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- c) **Clerk Administrator's Report:** Family Fun events in Inwood

Councillor Redick declared a Conflict of Interest as she is a committee member for the Inwood 150th Committee.

RESOLUTION-2024-225

Deputy Mayor Frank Nemcek made a motion that Council grant permission to the Inwood 150th Celebration Committee to use the Inwood Ballpark canteen for their planned events. Councillor Don McCabe seconded the motion.

Carried

- d) **Clerk Administrator's Report:** Inwood Ball Booth

Councillor Nemcek declared a Conflict of Interest as he is a member of the Alvinston Optimist Club.

RESOLUTION-2024-226

Councillor Craig Sanders made a motion that the Council of the Municipality of Brooke-Alvinston grant conditional approval for the Alvinston Optimist Club to oversee the operation of the Inwood Ball park canteen for the 2024 season with the exception of the requested dates for use from the Shiloh Inwood United Church group (June 22, July 21, Aug. 24 and Sept 12-13); and that staff be directed to review the operational agreements for both canteens and present to Council at a future meeting. Councillor Jenny Redick seconded the motion.

Carried

- e) **Clerk Administrator's Report:** 2024 Christmas Celebration Event

RESOLUTION-2024-227

Councillor Jenny Redick made a motion that with gratitude, the Council of the Municipality of Brooke-Alvinston grant permissions to the Christmas Committee (sponsored under the Alvinston Optimist Club) to host the 2024 Alvinston Christmas Celebration on December 14, 2024 on the proposed route provided;

And that By-law 4 of 2021 (ATV By-law) section 3 be waived for the period of 1 pm and 9:30 pm provided for set up purposes only and that only drivers with a valid G license be permitted to drive the off road vehicles;

And that the surrounding public be alerted to the road closures and detours with assistance from the Municipality (letters, website, bee sign and signage);

And that the Municipality provide for 2 accessible portable washrooms;

And that one (1) fire truck be parked on the route at the discretion of the Fire Chief for first aid purposes;

And that a copy of the clubs insurance naming the municipality as additionally insured be provided prior to the event. Councillor Craig Sanders seconded the motion.

Carried

- f) **Clerk Administrator's Report:** Request for 3 dogs in town

RESOLUTION-2024-228

Deputy Mayor Frank Nemcek made a motion that the resident be allowed to keep the 3 dogs at the residence provided the dogs are grandfathered and should any of the dogs pass, no additional dogs be allowed at that residence; that the kennel licence fee be imposed for 2024; and that should any complaints be received that originate from the residence in regards to the dogs, compliance with two dogs is immediately in effect - this includes excessive noise, running at large or excrement on neighbouring properties. Councillor Jenny Redick seconded the motion.

Carried

- g) **Clerk Administrator's Report:** Arena Scoreboard Advertising

RESOLUTION-2024-229

Councillor Jenny Redick made a motion that staff be directed to pursue advertising for the arena scoreboard at a minimum \$580 / sign / year. Councillor Craig Sanders seconded the motion.

Carried

- h) **Clerk Administrator's Report:** Requests from the Alvinston Killer Bees Hockey Club

RESOLUTION-2024-230

Councillor Jenny Redick made a motion that the advertising request for the South side of the ice surface be available at the rate indicated in the fees by-law. Councillor Craig Sanders seconded the motion.

Carried

RESOLUTION-2024-231

Councillor Craig Sanders made a motion that approval be granted for the installation of the tv proposed by the Alvinston Killer Bees Hockey Club at the clubs expense with staff providing a further report on the advertising affected and proposed, ownership and revenue sharing. Councillor Jenny Redick seconded the motion.

Carried

RESOLUTION-2024-232

Councillor Craig Sanders made a motion that Council has no objections with the proposal from the Alvinston Killer Bees Hockey Club to obtain engineering

and permits for a raised seating area Councillor Jenny Redick seconded the motion.

Carried

RESOLUTION-2024-233

Councillor Craig Sanders made a motion that Council has no objection to the Alvinston Killer Bees assigning seat numbers to the stands to assist in meeting occupancy challenges during the games. Councillor Jenny Redick seconded the motion.

Carried

RESOLUTION-2024-234

Councillor Craig Sanders made a motion that Council has no objection to the Alvinston Killer Bees Hockey Club request to place a game schedule board on the west facing wall to advertise upcoming games. Deputy Mayor Frank Nemcek seconded the motion.

Carried

8 BY-LAWS

- a) By-law 30 of 2024 - Provisional reading of Stewart Drain

RESOLUTION-2024-235

Councillor Jenny Redick made a motion that By-law 30 of 2024 be read a first and second time. Councillor Craig Sanders seconded the motion.

Carried

9 NEW BUSINESS

- a) Notice of Motion (Councillor Redick)
That a Committee for the Optimist Project be called the Community Arena Improvement Committee.

RESOLUTION-2024-236

Councillor Jenny Redick made a motion that when the Optimist Dressing Room project moves forward and a Committee is formed, it be called the Community Arena Improvement Committee. Councillor Craig Sanders seconded the motion.

Carried

- b) Saunders Drain

RESOLUTION-2024-237

Councillor Craig Sanders made a motion that R. Dobbin Engineering be appointed under s.78 pf the Drainage Act. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- c) LaSalle Line Reconstruction

The Public Works Superintendent noted the reconstruction will begin July / August 2024

- d) BFR Membership

The Fire Chief noted that Scott McKellar retired from the Fire Service with 35 years of service.

- e) Councillor Redick noted the recent levelling of the tractor pull area was improved and reminded Council of the Inwood Jamboree event in Inwood.

- f) Don McCabe noted he attended, in addition to the Mayor, Clerk Administrator and Councillor Nemcek, the awarding of Jeannette Douglas to the Women of Excellence celebration.

10 CLOSED SESSION

11 RISE AND REPORT

12 BY-LAW CONFIRMING PROCEEDINGS

- a) By-law 31 of 2024 - Confirming By-law

RESOLUTION-2024-238

Councillor Craig Sanders made a motion that By-law 31 of 2024 be read a first, second and third time and finally passed this 13th day of June 2024. Deputy Mayor Frank Nemcek seconded the motion.

Carried

13 ADJOURNMENT

Councillor Sanders made a motion to adjourn the meeting at 5:40 p.m.

Clerk-Administrator

Mayor