



# MINUTES

## Council Meeting

4:30 PM - Thursday, April 25, 2024  
Municipal Office

The Council of the Municipality of Brooke-Alvinston was called to order on Thursday, April 25, 2024, at 4:30 PM, in the Municipal Office, with the following members present:

**Council Present:** Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Craig Sanders, Councillor Don McCabe, and Councillor Jenny Redick

**Staff Present:** Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Fire Chief Steve Knight, Drainage Superintendent David Moores, Parks & Recreation Manager Greg Thornicroft, and Public Works Superintendent Jamie Butler

**Regrets:** Stephen Ikert

1

### 2 CALL TO ORDER

The Mayor called the meeting to order at 4:30 p.m..

### 3 DISCLOSURE OF PECUNIARY INTEREST

It was requested that any pecuniary interests be declared at the appropriate time during the meeting.

### 4 MINUTES

a) Regular Council Meeting Minutes of April 11, 2024

#### **RESOLUTION-2024-146**

Councillor Jenny Redick made a motion that the minutes from April 11, 2024 be approved as presented without error or omission. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

### 5 BUSINESS ARISING FROM THE MINUTES

The Fire Chief verbally corrected an incorrect data entry from the April 11th call sheet.

### 6 DELEGATIONS & TIMED EVENTS

a) **Carpenter Drain** - Court of Revision

#### **RESOLUTION-2024-147**

Councillor Craig Sanders made a motion that the Court of Revision on the Carpenter Drain be opened. Councillor Jenny Redick seconded the motion.

**Carried**

#### **RESOLUTION-2024-148**

Councillor Jenny Redick made a motion that the assessment schedule on the Carpenter Drain be adopted as presented. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

**b) 6-7 Concession Drain Lots 1-3 - Meeting to Consider**

It was noted that culverts can be replaced under maintenance.

**RESOLUTION-2024-149**

Councillor Jenny Redick made a motion that the meeting to consider the 6-7 Concession Drain (lots 1-3) be opened. Councillor Craig Sanders seconded the motion.

**Carried**

**RESOLUTION-2024-150**

Councillor Craig Sanders made a motion that the report on the 6-7 Concession Drain (lots1-3) be adopted as presented. Councillor Don McCabe seconded the motion.

**Carried**

**c) Wilcox Drain - Meeting to Reconsider**

It was noted that owners wishing the cleanout material to be left or removed should contact the Drainage Superintendent.

**RESOLUTION-2024-151**

Councillor Craig Sanders made a motion that the meeting to reconsider the Wilcox Drain be opened. Councillor Don McCabe seconded the motion.

**Carried**

**RESOLUTION-2024-152**

Deputy Mayor Frank Nemcek made a motion that the report on the Wilcox Drain be received and filed. Councillor Craig Sanders seconded the motion.

**Carried**

**d) Alvinston Optimist Club**

Jeff McLachlan and Doug MacDougall were present at Council to present the letter from the Optimist Club requesting: a building committee group be formed, a name for the said committee and having an emergency meeting when a grant intake is announced.

There was a robust discussion on the requests.

Councillor Nemcek declared a conflict of interest when the discussion turned to financial only.

**7 CORRESPONDENCE**

**a) Municipal Information**

**RESOLUTION-2024-153**

Deputy Mayor Frank Nemcek made a motion that the circulated correspondence be received and filed. Councillor Craig Sanders seconded the motion.

**Carried**

**b) Correspondence Requiring Action**

**RESOLUTION-2024-154**

Deputy Mayor Frank Nemcek made a motion that the motion from the City of

Peterborough in regards to the jurisdiction of Ontario's Ombudsman be received and filed. Councillor Jenny Redick seconded the motion.

**Carried**

#### **RESOLUTION-2024-155**

Councillor Craig Sanders made a motion that the motion from the Town of Huron Shores urging the government to promptly resume the assessment cycle be supported with the note residential assessment should be brought up to date first. Councillor Don McCabe seconded the motion.

**Carried**

#### **RESOLUTION-2024-156**

Councillor Craig Sanders made a motion that the Council of the Municipality of Brooke-Alvinston receive and file the request from the town of St. Charles (firefighting) Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

#### **RESOLUTION-2024-157**

Deputy Mayor Frank Nemcek made a motion that the Council of the Municipality of Brooke-Alvinston received and file the request for support from the Town of St. Charles (food security). Councillor Craig Sanders seconded the motion.

**Carried**

#### **RESOLUTION-2024-158**

Councillor Don McCabe made a motion that the Council of the Municipality of Brooke-Alvinston support the request from West Perth to recommend that the province put a hold on any proposed changes until such a time that the planning statement is finalized by the province and communicated to the municipalities. Councillor Craig Sanders seconded the motion.

**Carried**

#### **RESOLUTION-2024-159**

Deputy Mayor Frank Nemcek made a motion that the Council of the Municipality of Brooke-Alvinston support the request from the Western Ontario Warden's Caucus to request that the Province continue to fund SBECs and increase annual amounts in line with inflation and population growth. Councillor Don McCabe seconded the motion.

**Carried**

#### **RESOLUTION-2024-160**

Councillor Don McCabe made a motion that the Council of the Municipality of Brooke-Alvinston support the motion from the Town of Goderich to request that the province not proceed with the recommended phase-out of free private well testing in Ontario. Councillor Jenny Redick seconded the motion.

**Carried**

## **8 STAFF REPORTS**

- a) **Drainage Superintendent's Report** - Drain Maintenance Request (Logan Drain)

#### **RESOLUTION-2024-161**

Deputy Mayor Frank Nemcek made a motion that the Drainage Superintendent be given the permission to bypass the normal drain tender procedure, obtain three quotations via

email from contractors currently working in the area, and proceed with the replacement of the culvert with the low bid without the award of Council; and that R. Dobbin Engineering be appointed under section 78 of the Drainage Act to complete a new report on the Logan Drain. Councillor Craig Sanders seconded the motion.

**Carried**

- b) **Clerk Administrator's Report:** 6-7 Concession Drain / Watt Drain

**RESOLUTION-2024-162**

Councillor Don McCabe made a motion that R. Dobbin Engineering be appointed under section 78 to prepare a new report on the 6-7 Concession / Watt Drain. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

- c) **Clerk Administrator's Report:** Canada Day 2024

Councillor McCabe declared a Conflict of Interest as a member of the Committee.

**RESOLUTION-2024-163**

Councillor Craig Sanders made a motion that the Canada Day 2024 report be received and filed and that Council authorize the road closure of River Street from Railroad Street to Sydenham Street to accommodate the 2024 Car show planned for July 7, 2024 from 9 am to 4 pm. Councillor Jenny Redick seconded the motion.

**Carried**

- d) **Clerk Administrator's Report:** 2024 Road Race

**RESOLUTION-2024-164**

Councillor Jenny Redick made a motion that the Council of the Municipality of Brooke-Alvinston has no objections to the temporary road closure of Nauvoo Road between Alvinston and Watford and the temporary closure of Churchill Line from Donnelly Road to Nauvoo Road and White Pine Road on Monday, May 20, 2024 for the Watford-Alvinston Optimist Road Race and that Churchill Line to Ebenezer Road be used as the detour route during the road race; and that the Municipality provide some sponsorship of the race. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

- e) **Clerk Administrator's Report:** OPP - Current Enhancement Positions

**RESOLUTION-2024-165**

Councillor Don McCabe made a motion that the report on the provision of additional services under the Community Safety and Policing Act be received; and that the associated By-law authorizing the execution of an agreement for the provision of additional police services be approved. Councillor Jenny Redick seconded the motion.

**Carried**

- f) **Fire Chief's Report:** Recommended change to By-law 1 of 2023

**RESOLUTION-2024-166**

Councillor Jenny Redick made a motion Amendment to current By-law 1 of 2023 - addition of Appendix B - Fire Services Response Criteria Councillor Craig Sanders seconded the motion.

**Carried**

## 9 BY-LAWS

- a) By-law 22 of 2024 - By-law to authorize agreement for additional police services

### **RESOLUTION-2024-167**

Councillor Craig Sanders made a motion that By-law 22 of 2024 be read a first, second and third time and finally passed this 25th day of April, 2025. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

- b) By-law 17 of 2024 - Lucas Drain (third & final reading)

### **RESOLUTION-2024-168**

Councillor Jenny Redick made a motion that By-law 17 of 2024 be read a third and final time. Councillor Craig Sanders seconded the motion.

**Carried**

- c) By-law 21 of 2024 - 6-7 Concession Drain Lots 1-3 (first & second reading)

### **RESOLUTION-2024-169**

Deputy Mayor Frank Nemcek made a motion that By-law 21 of 2024 be read a first and second time. Councillor Don McCabe seconded the motion.

**Carried**

- d) By-law 20 of 2024 - Wilcox Drain Reconsideration (first & second reading)

### **RESOLUTION-2024-170**

Councillor Craig Sanders made a motion that By-law 20 of 2024 be read a first and second time. Councillor Don McCabe seconded the motion.

**Carried**

## 10 NEW BUSINESS

- a) Jenny Redick inquired about the trees being replaced at Memorial Gardens.
- b) Frank Nemcek inquired when the ice would be taken out and thought the ice should stay in the same length of time next year.
- c) Don McCabe expressed thanks to staff for preparing a memorable milestone certificate to a resident.
- d) The Mayor reminded those present of the canoe race set for April 27th with a rain date of May 6th.
- e) The Clerk Administrator noted she has been working with the owners of the Pharmacy on an easement agreement for the replacement ramp at the Pharmacy and will present at the next meeting.
- f) The Public Works Superintendent noted three light standards on River Street were in need of replacing.

### **RESOLUTION-2024-171**

Councillor Don McCabe made a motion that Bluewater Power be requested to change the 3 poles on River Street at the quoted price of \$13,327.49. Councillor Craig Sanders seconded the motion.

**Carried**

## 11 CLOSED SESSION

## 12 RISE AND REPORT

### **13 BY-LAW CONFIRMING PROCEEDINGS**

- a) Confirming By-law

#### **RESOLUTION-2024-172**

Councillor Craig Sanders made a motion that the confirming by-law be read a first, second and third time and finally passed this 25th day of April, 2025.  
Councillor Don McCabe seconded the motion.

**Carried**

### **14 ADJOURNMENT**

The meeting adjourned at 5:15 p.m..

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Clerk-Administrator

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Mayor