



MINUTES

Council Meeting

4:30 PM - Thursday, April 11, 2024
Municipal Office

The Council of the Municipality of Brooke-Alvinston was called to order on Thursday, April 11, 2024, at 4:30 PM, in the Municipal Office, with the following members present:

Council Present: Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Craig Sanders, Councillor Don McCabe, and Councillor Jenny Redick

Staff Present: Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Fire Chief Steve Knight, Parks & Recreation Manager Greg Thornicroft, and Public Works Superintendent Jamie Butler

Regrets:

1 CALL TO ORDER

The Mayor called the meeting to order at 4:30 p.m..

2 DISCLOSURE OF PECUNIARY INTEREST

The Mayor requested that any pecuniary interests be declared at the appropriate time.

3 MINUTES

a) Regular Council Meeting Minutes of March 28, 2024

RESOLUTION-2024-130

Deputy Mayor Frank Nemcek made a motion that the regular Council meeting minutes of March 28, 2024 be approved as presented without error or omissions. Councillor Craig Sanders seconded the motion.

Carried

4 BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

5 DELEGATIONS & TIMED EVENTS

6 CORRESPONDENCE

a) Municipal Correspondence

RESOLUTION-2024-131

Councillor Jenny Redick made a motion that the circulated correspondence be received and filed. Councillor Craig Sanders seconded the motion.

Carried

b) Request for support: The Township of Adelaide Metcalfe

RESOLUTION-2024-132

Councillor Craig Sanders made a motion that the Council of the Municipality of Brooke-Alvinston supports the resolution from the Township of Adelaide Metcalfe that the Province, through the Ministry of Agriculture, Food and Rural

Affairs consider increasing the maximum annual Tile Loan limit to a minimum of \$100,000. Councillor Don McCabe seconded the motion.

Carried

- c) Request for Support- Alvinston-Watford Road Race.

RESOLUTION-2024-133

Deputy Mayor Frank Nemcek made a motion that the Council of the Municipality of Brooke-Alvinston support the Road Race with use of the facility for warm up and the bronze sponsorship. Councillor Jenny Redick seconded the motion.

Carried

- d) Request for Support: Prince Edward County

RESOLUTION-2024-134

Councillor Craig Sanders made a motion that the Council of the Municipality of Brooke-Alvinston receive and file the request from Prince Edward County. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- e) Request for Support - Clearview Township

RESOLUTION-2024-135

Deputy Mayor Frank Nemcek made a motion that the Council of the Municipality of Brooke-Alvinston support the request from Clearview Township endorsing Bill C-63 in the House of Commons. Councillor Craig Sanders seconded the motion.

Carried

7 STAFF REPORTS

- a) Treasurer's Report: Year-to-Date (to March 31) Budget to Actual Comparisons

RESOLUTION-2024-136

Councillor Don McCabe made a motion that Council receive and file Year-to-date (to March 31) Budget to Actual Comparisons. Councillor Jenny Redick seconded the motion.

Carried

- b) Treasurer's Report: Accounts Payable Listing - March 2024

RESOLUTION-2024-137

Deputy Mayor Frank Nemcek made a motion that Council receive and file the Accounts Payable Listing for March 2024 Councillor Jenny Redick seconded the motion.

Carried

- c) Clerk Administrator's Report: Toilet Replacement (BAICCC)

RESOLUTION-2024-138

Councillor Craig Sanders made a motion that the report be received and filed. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- d) Parks & Recreation Manager's Report: Condenser

RESOLUTION-2024-139

Councillor Jenny Redick made a motion that Black and MacDonald be

approved to supply and install the condenser as approved in the 2024 budget. Councillor Craig Sanders seconded the motion.

Carried

- e) **Public Works Superintendent's Report:** Half Load By-Law

Councillor Sanders declared a conflict of interest as it relates to his property.

RESOLUTION-2024-140

Deputy Mayor Frank Nemcek made a motion that Council approve the request submitted with conditions as listed. Councillor Jenny Redick seconded the motion.

Carried

- f) **Public Works Superintendent's Report:** Future Road Projects

RESOLUTION-2024-141

Councillor Jenny Redick made a motion that Council authorize the Public Works Superintendent to move forward with preliminary engineering for the reconstruction of Walnut Street, resurfacing on River Street and rebuild on Morrell Street; and that Black Creek Engineering be utilized as we have worked with them in the past and they are aware of the area and its underground infrastructure. Councillor Craig Sanders seconded the motion.

Carried

8 BY-LAWS

9 NEW BUSINESS

- a) **Parks & Recreation Manager's Report:** Request - Repointing of South ball diamond at BAICCC

RESOLUTION-2024-142

Councillor Craig Sanders made a motion that Council approve the repointing of the south ball diamond at the municipal expense. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- b) **Clerk Administrator's Report:** Memorial Event

RESOLUTION-2024-143

Councillor Jenny Redick made a motion that staff work with the event organizer to assist in getting all required documents including insurance, contracts etc and a report be brought back at the next meeting.. Councillor Craig Sanders seconded the motion.

Carried

- c) **Public Works Superintendent's Report:** Elm Street Sewer Extension

RESOLUTION-2024-144

Councillor Jenny Redick made a motion that Council approve a proposed sewer extension provided the owner is acceptable of the costs. Councillor Craig Sanders seconded the motion.

Carried

- d) Councillor Nemcek noted the playoff game between the Alvinston Killer Bees and Tillsonburg this coming weekend in addition to the Optimist Trivia night.

- e) The Mayor congratulated the new business opening of "Let's Go Play" that is in the former funeral home building. He additionally noted the Spaghetti fundraiser being held April 24th; the Municipal Banquet he recently attended

which had an informative presentation on the County's 175th.

- f) The Clerk Administrator reminded Councillors of the Rural Banquet and requested they let her know if they would like a ticket.
- g) Councillor McCabe noted the April 18th Safety Day be held at Podolinsky's.
- h) The Public Works Superintendent informed Council of the posting of the PT Operator position in the works department

10 CLOSED SESSION

11 RISE AND REPORT

12 BY-LAW CONFIRMING PROCEEDINGS

- a) Confirming By-law

RESOLUTION-2024-145

Councillor Don McCabe made a motion that By-law 19 of 2024 be read a first, second and third time and finally passed this 11th day of April, 2024. Councillor Craig Sanders seconded the motion.

Carried

13 ADJOURNMENT

Councillor Nemcek made a motion to adjourn the meeting at 5:20 p.m..

Clerk-Administrator

Mayor