



# AGENDA

## Council Meeting

4:30 PM - Thursday, April 11, 2024  
Municipal Office

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<b>2. DISCLOSURE OF PECUNIARY INTEREST</b>	
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**9. NEW BUSINESS**

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**10. CLOSED SESSION**

**11. RISE AND REPORT**

**12. BY-LAW CONFIRMING PROCEEDINGS**

**13. ADJOURNMENT**



# MINUTES

## Council Meeting

8:00 AM - Thursday, March 28, 2024  
Municipal Office

The Council of the Municipality of Brooke-Alvinston was called to order on Thursday, March 28, 2024, at 8:00 AM, in the Municipal Office, with the following members present:

**Council Present:** Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Craig Sanders, and Councillor Don McCabe

**Staff Present:** Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Fire Chief Steve Knight, Drainage Superintendent David Moores, Parks & Recreation Manager Greg Thornicroft, and Public Works Superintendent Jamie Butler

**Regrets:** Councillor Jenny Redick

### 1 CALL TO ORDER

The Mayor called the meeting to order at 8:00 a.m..

### 2 DISCLOSURE OF PECUNIARY INTEREST

The Mayor requested that any pecuniary interests be declared at the appropriate time.

### 3 MINUTES

a) Regular Council Meeting Minutes of March 14, 2024

#### RESOLUTION-2024-107

Deputy Mayor Frank Nemcek made a motion that the March 14, 2024 meeting minutes be approved as presented without error or omissions. Councillor Craig Sanders seconded the motion.

**Carried**

### 4 BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

### 5 DELEGATIONS & TIMED EVENTS

a) Consideration of the Carpenter Drain  
(Assessed owners present: Greg Martin, Leigh Moore, Councillor McCabe)

#### RESOLUTION-2024-108

Councillor Craig Sanders made a motion that the meeting to consider the Carpenter Drain be opened. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

David Moores, Drainage Superintendent, presented the report and particulars of the work to be done. There were no additional comments received.

#### RESOLUTION-2024-109

Deputy Mayor Frank Nemcek made a motion that the report on the Carpenter

Drain be adopted as presented. Councillor Craig Sanders seconded the motion.

**Carried**

- b) Consideration of the Lucas Drain  
(No assessed owners present)

**RESOLUTION-2024-110**

Councillor Craig Sanders made a motion that the meeting to consider the Lucas Drain be opened. Councillor Don McCabe seconded the motion.

**Carried**

- c) As noted by the Drainage Superintendent, the report was prepared to address a minor change in one property; the drain is assessed to one owner which negates a Court of Revision.

**RESOLUTION-2024-111**

Councillor Don McCabe made a motion that the report on the Lucas Drain be adopted as presented. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

- d) Consideration of the Wilcox Drain  
(Assessed owners present: Christa Sawyer, Ken Galloway)

**RESOLUTION-2024-112**

Councillor Craig Sanders made a motion that the meeting to consider the Wilcox Drain be opened. Councillor Don McCabe seconded the motion.

**Carried**

- e) The Drainage Superintendent indicated that the drain was a s. 78 drain comprised of 3 sections. The placement of the culvert on the Galloway property was addressed.

**RESOLUTION-2024-113**

Councillor Don McCabe made a motion that the report on the Wilcox Drain be referred back to the Engineer. Councillor Craig Sanders seconded the motion.

**Carried**

- f) Sarnia Lambton Economic Development (SLEP)

Matt Slotwinski and Chantelle Core were present at Council to update Council on the assistance and initiatives SLEP is undertaking to assist municipalities in Lambton County.

## **6 CORRESPONDENCE**

- a) Municipal Correspondence

**RESOLUTION-2024-114**

Councillor Craig Sanders made a motion that the correspondence circulated to Council be received and filed. Councillor Don McCabe seconded the motion.

**Carried**

- b) Correspondence Requiring Action

**RESOLUTION-2024-115**

Councillor Don McCabe made a motion that the Council of the Municipality of Brooke-Alvinston support the request from the Town of Amaranth to call upon the Province to treat all municipalities fairly and provide equivalent representative operational budget funding amounts to all Ontario municipalities.

Councillor Craig Sanders seconded the motion.

**Carried**

## 7 STAFF REPORTS

- a) **Drainage Superintendent's Report** - Drain Maintenance Requests

### **RESOLUTION-2024-116**

Councillor Don McCabe made a motion that the requests for maintenance on the Cameron and Morley drains be received and forwarded to the Drainage Superintendent with the power to act. Councillor Craig Sanders seconded the motion.

**Carried**

- b) The Drainage Superintendent additionally commented on the SCRCA updates effective April 1st including the DART fees and how they are no longer applicable in s. 74 drain work.
- The Parkins Petition was addressed with a site meeting planned to consider it's viability.

- c) **Clerk Administrator's Report:** Municipal Authorization - West Nile Virus Larvicide

### **RESOLUTION-2024-117**

Councillor Craig Sanders made a motion that the Municipality of Brooke-Alvinston supports local action by Lambton Public Health to reduce the risk of the West Nile Virus and authorizes any permit application for West Nile Virus control submitted to the Ministry of the Environment, Conservation and Parks from an appropriately licensed exterminator to apply a larvicide into catch basins or surface water located within and owned by Brooke-Alvinston and located on private land that drain into the storm drain system or waterways located in Brooke-Alvinston. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

- d) **Clerk Administrator's Report:** Emergency Preparedness Week - 2024

### **RESOLUTION-2024-118**

Councillor Craig Sanders made a motion that May 5-11, 2024 be declared Emergency Preparedness Week in the Municipality. Councillor Don McCabe seconded the motion.

**Carried**

- e) **Clerk Administrator's Report:** Mutual Assistance Agreement

### **RESOLUTION-2024-119**

Deputy Mayor Frank Nemcek made a motion that Council approve the by-law to form an agreement with the Township of Dawn-Euphemia and Village of Oil Springs for mutual assistance as presented. Councillor Don McCabe seconded the motion.

**Carried**

- f) **Public Works Superintendent's Report:** Railroad Street Drain-Road Reconstruction

### **RESOLUTION-2024-120**

Councillor Don McCabe made a motion that the low bid submitted by Birnam Excavating in the amount of \$707,756.70 (excluding HST) for the Railroad Line Storm & Street Project be accepted. Councillor Craig Sanders seconded the motion.

**Carried**

- g) **Parks & Recreation Manager's Report:** 4H Gardening Club

**RESOLUTION-2024-121**

Councillor Don McCabe made a motion that the Community Park flower beds be available to the local 4H group to utilize for their project area in 2024. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

- h) **Fire Chief's Report:** Quarterly Report report

**RESOLUTION-2024-122**

Councillor Craig Sanders made a motion that the Fire Chief's report be received and filed. Councillor Don McCabe seconded the motion.

**Carried**

- i) **Clerk Administrator's Report:** Stag and Doe events at the BAICCC

**RESOLUTION-2024-123**

Councillor Craig Sanders made a motion that effective immediately, all wedding and stag and doe bookings be paid for in full and in advance of the event; and that the damage deposit for any newly booked stag and does be adjusted to \$1,000 and the rental fee adjusted to \$800. Deputy Mayor Frank Nemcek seconded the motion.

**Carried****8 BY-LAWS**

- a) By-law 15 of 2024 - Mutual Assistance Agreement (Emergency Preparedness)

**RESOLUTION-2024-124**

Deputy Mayor Frank Nemcek made a motion that By-law 15 of 2024 be read a first, second and third time and finally passed this 28th day of March 2024. Councillor Craig Sanders seconded the motion.

**Carried**

- b) By-law 16 of 2024 - First & Second Reading - Carpenter Drain

**RESOLUTION-2024-125**

Deputy Mayor Frank Nemcek made a motion that By-law 16 of 2024 (Carpenter Drain) be read a first and second time. Councillor Craig Sanders seconded the motion.

**Carried**

- c) By-law 17 of 2024 - First & Second Reading - Lucas Drain

**RESOLUTION-2024-126**

Deputy Mayor Frank Nemcek made a motion that By-law 17 of 2024 (Lucas Drain) be read a first and second time. Councillor Craig Sanders seconded the motion.

**Carried****9 NEW BUSINESS**

- a) Administrator / Fire Chief: Verbal Report on CVFS Membership Status

**RESOLUTION-2024-127**

Deputy Mayor Frank Nemcek made a motion that Brooke Fire Rescue

members wishing to enroll in the CVFS insurance program be allowed to independently with the Municipality reimbursing enrollment costs with proof of enrollment. Councillor Craig Sanders seconded the motion.

**Carried**

- b) Parks & Recreation Manager Verbal Report - Replacement toilets at BAICCC

**RESOLUTION-2024-128**

Councillor Craig Sanders made a motion that staff be provided the latitude to approve the tender for the BAICCC toilet replacement once further information is received; and that staff report on the tender at the next meeting. Councillor Don McCabe seconded the motion.

**Carried**

- c) The Mayor noted the creative county grant was awarded to 2 residents/ committees in Brooke-Alvinston: Liana Russwurm and the Inwood 150 Committee
- d) Councillor McCabe noted the visit from Marit Stiles, NDP Leader at the Maple Syrup Festival.

**10 CLOSED SESSION**

**11 RISE AND REPORT**

**12 BY-LAW CONFIRMING PROCEEDINGS**

- a) By-law 19 of 2024 - Confirming By-law

**RESOLUTION-2024-129**

Councillor Don McCabe made a motion that the confirming by-law be read a first, second, and third time and finally passed this 28th of March, 2024. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

**13 ADJOURNMENT**

Councillor Sanders made a motion to adjourn the meeting.

\_\_\_\_\_  
Clerk-Administrator

\_\_\_\_\_  
Mayor

3236 River St. P.O. Box 28  
Alvinston, ON N0N 1A0

Phone: 519.898.2173  
Fax: 519.898.5653



March 25, 2024

**NOTICE OF CONSIDERATION OF DRAINAGE WORKS  
6-7 Concession Drain (Lots 1-3)**

Dear Sir and/or Madam:

You are hereby notified that the Engineer appointed by the Council of the Municipality of Brooke-Alvinston under the *Drainage Act, 1990*, did, file at our office a report on the **6-7 Concession Drain (Lots 1-3)**.

This report will be considered at the **Brooke-Alvinston Municipal Office** on:

**Thursday, April 25<sup>th</sup> 2024 at 4:30 pm**

Attached is a copy of the Engineer's Report for the proposed drainage work for your perusal prior to the meeting. Please bring your copy of the report to the meeting.

If you wish to object to the report, please submit your written objections to the undersigned prior to the meeting.

**APPEALS AGAINST ASSESSMENT ARE NOT CONSIDERED AT THIS MEETING.**

If the report is adopted, you will receive a copy of the provisionally adopted by-law indicating the assessments and notifying you of the date of the first sitting of the Court of Revision. You are hereby requested to take notice that the proposed work included in the report will be commenced after all appeals have been finally resolved.

Janet Denkers  
Clerk Administrator



3236 River St. P.O. Box 28  
Alvinston, ON N0N 1A0

Phone: 519.898.2173

Fax: 519.898.5653



April 4, 2024

**NOTICE OF CONSIDERATION OF DRAINAGE WORKS  
Wilcox Drain**

Dear Sir and/or Madam:

You are hereby notified that the Engineer appointed by the Council of the Municipality of Brooke-Alvinston under the *Drainage Act, 1990*, did, file at our office a report on the **Wilcox Drain**.

This report was considered at the Brooke-Alvinston Municipal Office on:

Thursday, March 28<sup>th</sup>, 2024 at 8:00 am

A subsequent meeting has been scheduled to reconsider the revised report. The revised report is enclosed. Please bring your copy of the report to the meeting.

This revised report will be considered at the **Brooke-Alvinston Municipal Office** on:

Thursday, April 25, 2024 at 4:30 pm

If you wish to object to the report, please submit your written objections to the undersigned prior to the meeting.

**APPEALS AGAINST ASSESSMENT ARE NOT CONSIDERED AT THIS MEETING.**

If the report is adopted, you will receive a copy of the provisionally adopted by-law indicating the assessments and notifying you of the date of the first sitting of the Court of Revision. You are hereby requested to take notice that the proposed work included in the report will be commenced after all appeals have been finally resolved.

Janet Denkers  
Clerk Administrator

3236 River St. P.O.Box 28  
Alvinston, ON N0N 1A0

Phone: 519.898.2173  
Fax: 519.898.5653



April 4, 2024

## NOTICE OF COURT OF REVISION Carpenter Drain

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Please be advised that the Brooke-Alvinston Council has set aside  
**Thursday, April 25, 2024 at 4:30 p.m.**  
for the Court of Revision for the Carpenter Drain.

A copy of the Engineer's report was mailed to you on March 6, 2024. A first and second reading of By-law 16 of 2024 was done on March 28, 2024, at the meeting to consider the report. A copy is available upon request.

The Court of Revision is set in order that any owner of land who has assessment complaints can appeal to the Court of Revision. Any appeal should be in writing to the undersigned, in advance of the Court of Revision.

Janet Denkers  
Clerk Administrator

# SYDENHAM RIVER CANOE AND KAYAK RACE 2024

*Supporting Outdoor Education*

## SUNDAY, APRIL 28, 2024

Shuttles, Race Prep, and Registration - 10:00 am to 11:00 am

Race Briefing - 11:20 am

Races Start - 11:30 am

\***Rain Date** - Sunday, May 5, 2024

## REGISTRATION

Registration - \$10.00 per person

Pre-register online at [www.scrca.on.ca/events](http://www.scrca.on.ca/events) (until April 24th)

OR

Register in-person the morning of the event (cash only)



**Purchase your Sydenham River  
Canoe Race T-shirt!  
\$15.00 each (cash only)**

**TROPHIES FOR 1ST PLACE  
WINNERS AND  
THE TEAM WITH THE MOST  
MONEY RAISED!**

## RACE CLASSES AND LENGTHS

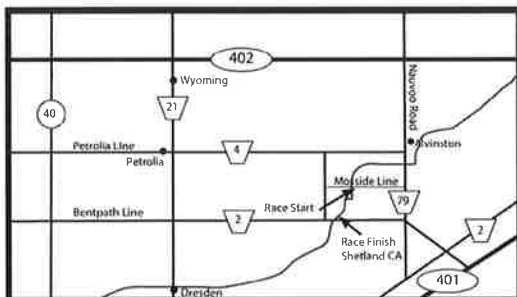
**7 km** - Recreation; Lazy River Class; VIP;  
Touring (over 50 y/o); Short Kayak

**12 km** - Rec Tandem Men; Rec Tandem Mixed;  
Long Rec Kayak

**16 km** - Pro C2 Men; Pro C2 Mixed; Fast Kayak

## IMPORTANT INFORMATION

- All canoes must have a whistle, bailer, 50 feet of rope, and approved PFDs for each paddler
- A shuttle service is available between the race start and end locations between 10 am - 11 am
- To download a copy of the fundraising pledge form visit our website at [scrca.on.ca/events](http://scrca.on.ca/events)
- Funds raised support conservation education
- Race recognized by the Ontario Marathon Canoe and Kayak Racing Association



## LOCATION

**Race Start:** Mossie Line (Euphemia Sideroad 30-31)

(42 44' 00.80" N, 81 55' 50.15" W)

**Race Finish:** Shetland Conservation Area

(42 42' 34.72" N, 81 58' 26.40" W)

**[WWW.SCRCA.ON.CA/EVENTS](http://WWW.SCRCA.ON.CA/EVENTS)**



## MINUTES

### LAMBTON SENIORS' ADVISORY COMMITTEE

Lambton Shared Services Centre (Boardroom)/ MS Teams

January 23, 2024

Committee Representatives	
COL County Council	Councillor Dan Sageman
Municipality of Brooke-Alvinston	Jeannette Douglas
Township of Dawn-Euphemia	Heather Childs
Township of Enniskillen	Mary Lynne McCallum
Municipality of Lambton Shores	Bill Weber
Village of Oil Springs	Cathy Martin
Town of Petrolia	Sherry Hamilton
Town of Plympton-Wyoming	Maggie Eastman
Village of Point Edward	Lois Lafond
City of Sarnia	Jamie Dillon
Township of St. Clair	Avril Helps
Township of Warwick	Jodi Campbell
Navigating Senior Care Lambton	Arlene Patterson

Present: Bill Weber (Chair), Mary Lynn McCallum (Vice-Chair), Sherry Hamilton, Lois Lafond, Heather Childs, Jodi Campbell, Jamie Dillon, Avril Helps, Maggie Eastman, Anita Trusler (COL staff/recorder), Matthew Butler (COL staff)

Regrets: Dan Sageman, Arlene Patterson, Cathy Martin

1. Welcome/Call to Order/Land Acknowledgement

B. Weber called the meeting to order at 9:06 a.m.

B. Weber read the County of Lambton land acknowledgement statement.

*Guest Presentation:* Julie Harries, Health System Integration Lead, Sarnia-Lambton Ontario Health Team

J. Harries presented an update on the Sarnia-Lambton Ontario Health Team (SL OHT). The slide presentation will be shared with committee members for reference. Information about the SL OHT, including their strategic plan, is available on their website at <https://www.sarnialambtonoht.ca/> J. Harries also shared that community members can sign up to the new 'ConnectMyHealth' app

to access hospital records. Due to personal health information requirements, the application requires two-factor authentication. Details are available at <https://info.connectmyhealth.ca/home>

*Discussion:*

B. Weber shared that partnership and communication are key priorities for the Seniors' Advisory Committee and asked how the Committee can help the SL OHT get the word out about the SL OHT and available services. J. Harries acknowledged the challenge of understanding what the new SL OHT is when there are other family health teams and community health centres in the community. It can be very confusing for seniors to understand. The biggest thing the Committee can do is get involved in things like EXPO planning and the Patient and Family Advisory Committee.

L. Lafond indicated interest in getting involved and shared that when she signed up for Connect My Health, she had to purchase an authenticator application that had a fee. This is a barrier for many seniors. J. Harries will look further into this and will recommend secure authenticator applications that are available at no cost.

A. Helps asked for clarification regarding Home and Community Care being combined under one umbrella with Ontario Health. J. Harries confirmed the 14 Home and Community Care agencies formerly under the Local Health Integration Networks are being combined under a single entity with Ontario Health. Local agencies will go through a procurement process to provide home and community care services to their local Ontario health teams.

J. Dillon asked if there is any way to get information about the SL OHT (advertising, handouts) on buses that are used by seniors. J. Harries appreciated the suggestion and will take it back to the SL OHT for consideration.

B. Weber asked for more information about [811 Ontario](#). J. Harries clarified that 811 Ontario is the new Telehealth Ontario. The number connects callers to a registered nurse, day or night, for free, secure and confidential health advice.

B. Weber asked how Lambton compares with Emergency Department (ED) wait times and closures. J. Harries responded that Lambton is well situated with one hospital group. The focus is on human resources and ensuring there are enough skilled workers in our community to support the needs of an aging population. A. Trusler shared the link to the provincial website that reports wait times <https://www.ontario.ca/page/wait-times-ontario> (note that Bluewater Health data is not currently available due to the recent Cyberattack).

S. Hamilton asked if the SL OHT is working with Lambton College on strategies to address health human resources challenges (citing the recent closure of the

Registered Massage Therapy program). J. Harries shared that the SL OHT is looking to work with the college to advocate for more programs.

2. Approval of the Agenda/Additions

Amendment: J. Harries attended as guest presenter in place of N. Neve, Executive Lead, who had to attend another meeting.

#1 (J. Campbell/J. Dillon): That the agenda for January 23, 2024, be approved as amended.

Carried.

3. Approval of the Minutes from December 19, 2023

#2 (M. McCallum/L. Lafond): That the minutes from December 19, 2023, be approved as presented.

Carried.

4. Business Arising from the Last Meeting

4.1 Update on action items from the December 19th LSAC meeting.

i) Age-Friendly Sarnia-Lambton Spring Campaign – Library Kiosks

A. Trusler confirmed that County staff are working with Library services and the Sarnia-Lambton OHT to ensure resources and necessary communication products are created for the April – June campaign of Age-Friendly Sarnia-Lambton and Lambton Seniors' Advisory Committee.

ii) RTOERO Future of Aging Summit (May 15-17, 2024)

A. Trusler updated committee members that the County will cover the cost to send a LSAC representative to the Summit. A. Trusler shared a recommendation on behalf of Councillor Sageman that Chair B. Weber attend the Summit on behalf of the Committee if he is amenable. B. Weber confirmed that he is amenable to attending in-person.

#3 (L. Lafond/S. Hamilton): That B. Weber attend the RTOERO Future of Aging Summit as a representative of the Seniors' Advisory Committee.

Carried.

#### 4.2 Age-Friendly EXPO Planning Committee

J. Dillon updated the committee that meetings are going well. There is a strong group working on the 2024 EXPO event. The planning committee is currently working on transportation and confirming venue details. J. Dillon was able to secure security for the event and is reaching out to local contacts regarding sponsorship.

S. Hamilton has taken on responsibility for overseeing transportation needs for people to attend the EXPO. She shared challenges with getting municipal sponsorship for the May event given that budgets for 2024 have already been submitted and grant applications for future events don't open until late spring-summer. There will be opportunities to apply for funding for a 2025 EXPO event when grant funding applications open.

B. Weber asked if committee members have investigated carpool and rideshare options to get seniors from rural communities to the EXPO. S. Hamilton flagged concerns about liability risks associated with carpooling. S. Hamilton will continue to push for transportation options. The biggest challenge is for individuals who live south of the 402 and east of Sarnia.

Further discussion ensued regarding transportation and municipalities coming together to build a transportation network. A. Helps indicated it would be appropriate for her to go to her mayor to advocate for transportation needs. S. Hamilton agreed that each LSAC Committee member can advocate transportation needs to their municipalities. Committee members suggested that it would be beneficial to learn more from County staff regarding transportation planning.

#4 (J. Dillon/M. Eastman): That Jason Cole, General Manager of Infrastructure and Development, be invited to the March 26<sup>th</sup> LSAC meeting to provide an update on intercommunity transit planning.

Carried.

#### 5. New Business

##### 5.1 New COL staff support – Matthew Butler, Supervisor of Health Promotion

A. Trusler updated committee members that she has accepted a new position as Crisis System Navigation Program Manager with Lambton Emergency Medical Services. M. Butler will be taking over the COL staff support role after today's meeting.

## 6. Standing Items

### 6.1 Committee roundtable

A. Helps shared that Thompson Gardens in Corunna is hosting a Seniors Living Fair on February 6<sup>th</sup> from 11:00 a.m. – 2:00 p.m. She will be representing LSAC and distributing handouts from Age-Friendly Sarnia-Lambton. L. Lafond offered to attend as a second representative of the committee. A. Trusler shared that Lisa Leggate, Communications and Marketing Coordinator for the COL, is creating a LSAC poster that can be used at the Seniors Living Fair to promote LSAC.

J. Douglas received a letter from the Four County Transportation Group. Transportation services are offered Monday, Wednesday, and Friday from 8:00 a.m. to 5:00 p.m. Seniors require a medical note to qualify for transportation and this is a barrier due to the costs associated with medical notes. J. Douglas will follow-up to assess community interest and identify the cost related barriers.

A. Helps shared that with the new 988 line for mental health crisis, the Family Counselling Centre has shut down their distress line. There is concern that this might have an impact on the Community Navigator phone line. A. Trusler offered to follow-up with the SL OHT to confirm if there are any direct impacts to the Age-Friendly Sarnia-Lambton Community Navigation phone line.

J. Dillon thanked A. Trusler for her support to LSAC and wished her success in her new role with the County.

## 7. Next steps/Action Items

Next meeting scheduled for March 26<sup>th</sup> at 9:00 a.m. (virtual MS Teams meeting link and in-person option at County of Lambton Administration Building, Wyoming, Committee Room 1)

## 8. Adjournment

B. Weber adjourned the meeting at 10:33 a.m.



FOR IMMEDIATE RELEASE: 27/03/2024

**\$3,000 Available for Summer Student Business Start-Ups**

**SARNIA, ON:** The Sarnia-Lambton Economic Partnership and Business Enterprise Centre of Sarnia-Lambton are excited to relaunch Summer Company, an innovative program that empowers students between the ages of 15 and 29 to turn their business dreams into reality.

This program provides eligible students with up to \$3,000 in funding and regular mentoring sessions with business owners and counsellors, allowing them to gain valuable experience and develop skills to help them succeed as entrepreneurs. Approved participants are provided with financial support of up to \$1,500 to launch a business and upon successful completion of the program, are eligible to receive another \$1,500. Additionally, the student will keep all profits earned through the summer.

“We look forward to working with entrepreneurial students in the Summer Company program again this year. It is a great experiential learning program that has helped many youth in Lambton County turn their interests into a business, learn, and earn a summer income,” said Alison Minato, Manager of the Business Enterprise Centre. “Participants get exposure to and support in all aspects of operating a small business, from finance and human resources to marketing and strategy, which can have major impacts on identifying future career paths”.

Applications for Summer Company are currently open and will be received until May 1<sup>st</sup>.

To be eligible, students must live in Lambton County and be returning to school at the end of the summer. Interested students are encouraged to visit [www.sarnialambton.on.ca/summercompany](http://www.sarnialambton.on.ca/summercompany) for more information.

The Summer Company program is delivered by the Sarnia-Lambton Economic Partnership through the Small Business Enterprise Centre of Sarnia-Lambton on behalf of the Government of Ontario.

## **ABOUT Sarnia-Lambton Economic Partnership**

The Sarnia-Lambton Economic Partnership (SLEP) is the lead economic development agency for the Sarnia-Lambton area. Funded by the County of Lambton, we have a focus on promoting the distinct advantages that Sarnia-Lambton proudly offers companies and residents. By coordinating community-based economic development initiatives and working to maintain a commercially attractive environment, we foster new business creation, help ensure that established firms remain and grow here, and work to attract growing businesses to the Sarnia-Lambton area. Visit [sarnialambton.on.ca](http://sarnialambton.on.ca) to learn more.

### **Media Contact**

Alison Minato  
Sarnia-Lambton Economic Partnership  
519-332-1820  
[alison@sarnialambton.on.ca](mailto:alison@sarnialambton.on.ca)



*City of Sarnia*  
**MEDIA RELEASE**

DATE: April 2, 2024                      RELEASE DATE: Immediate

FROM: Steve Henschel, Communications Manager

SUBJECT: Clearwater Library ready to welcome patrons April 8

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Both the City of Sarnia and County of Lambton are gearing up to open the doors for a new library that will serve the east end of the community for years to come.

Specifically, Lambton County Library's new Clearwater Library at Clearwater Arena on Wellington Street will open its doors to residents on Monday, April 8, 2024, replacing the former Mallroad Library with a newly revitalized space and location.

The new library is strategically positioned, providing increased access to residents living in the east end of the city where growth is projected to occur, ensuring both current and future residents have access to vibrant and modern library facilities. Repurposing an underutilized space on the second floor of the arena, the new Clearwater Library will contribute to the City's ongoing efforts to transform the Clearwater Arena site into a multi-purpose community hub, serving a wide range of recreation, leisure and education needs. At the same time, operational cost reductions will be realized as the City no longer pays for the lease required by the former Mallroad Location.

"The opening of the new Clearwater Library is good for the community as libraries open the world up and contribute to our lives and quality of life. The most valuable item in our wallet or purse is our library card," said Sarnia Mayor Mike Bradley.

The successful completion of this project is the result of the collaborative efforts of the City of Sarnia and the County of Lambton. Working under the Division of Responsibilities that guides the partnership to provide library services to the public, the City led the renovation of the facility as building owner to create a space for a community library, while the County outfitted

the space with the furnishings, equipment and materials required for the delivery of library services. This unique location will ensure that the new library not only offers an improved experience to existing patrons, but also serves to engage new and diverse audiences due to its co-location with the busy arena and soon-to-open Sarnia Transit terminal.

"We are thrilled to announce the opening of Clearwater Library as part of our commitment to providing valued library services to residents," says Kevin Marriott, County of Lambton Warden. "This shared investment by the City and the County helps us to achieve the recommendations of our recent Joint Library Facilities Review study by offering a larger floor area for learning and community engagement. The new library includes a new program room and private meeting space, a collection of over 11,000 items, an early literacy station for children, public computers and a new self-service kiosk feature. With its strategic location and expanded amenities, Clearwater Library is poised to become a vibrant hub for knowledge, creativity, and connection within our community."

Operating hours for Clearwater Library will be Monday to Thursday from 9 a.m. to 8 p.m., Friday to Saturday from 9 a.m. to 5 p.m., and Sunday from 12 p.m. to 5 p.m. Membership with Lambton County Library also grants access to the library's online catalogue and a range of electronic resources like online courses, language learning and music streaming, available at [www.lclibrary.ca](http://www.lclibrary.ca). Visitors to Clearwater Library are reminded to always bring their library card with them to check out items, pick up their reservations using the new Holds Pick-Up area, and to use public computers.

An official ribbon cutting ceremony will be held with Mayor Mike Bradley and County of Lambton Warden Kevin Marriott at 9 a.m. on April 9.

A Community Open House featuring special programming will be scheduled for the summer. Details will be announced when finalized by the County of Lambton and City of Sarnia. For more information about the Clearwater Library please visit [lclibrary.ca](http://lclibrary.ca).

- 30 -

**Contact:**

Tom Burnard  
Facility Services Manager  
City of Sarnia  
519-332-0527 ext. 3560  
[tom.burnard@sarnia.ca](mailto:tom.burnard@sarnia.ca)

Andrew Meyer  
General Manager, Cultural Services  
County of Lambton  
519-845-0809 ext. 5236  
[andrew.meyer@county-lambton.on.ca](mailto:andrew.meyer@county-lambton.on.ca)

Ontario is gearing up for the **fifth annual Provincial Day of Action on Litter**, taking place on **Tuesday, May 14, 2024**. This is a day for everyone across the province – citizens, municipalities and businesses – to unite under the common cause of creating a greener, cleaner and more sustainable environment for ourselves and for future generations.

To help make this year's Day of Action on Litter a success, we are seeking your support with the following activities:

1. **Promote** public participation in a local cleanup to celebrate the Day of Action on Litter and educate others on the impact of litter and waste. Please consult our [Day of Action on Litter Toolkit](#) for helpful tips and resources, including access to promotional photos and videos that you can share on your social media channels in the weeks leading up to the event.
2. **Host** a litter cleanup on or around the Day of Action on Litter - Tuesday, May 14, 2024, and invite the public, volunteers, employees or members to participate. Here are some ideas to help boost cleanup participation:
  - [Organize a friendly cleanup competition](#). Divide your cleanup crew into teams and compete for awards like Best Team Spirit or Most Unique Item Collected. Consider organizing a multi-day cleanup competition among municipalities, businesses or organizations in your region.
  - [Team up with your neighbours!](#) Partner with your municipality, a local organization or business and offer communication, coordination, cleanup supplies or other support to encourage people to get involved. This could also be a great way to increase your brand visibility.
3. **Share and promote** use of the [Litter Cleanup Guides](#) and [Litter Cleanup Reporting Form](#) to others who may be interested in coordinating their own cleanup events:
  - Our [Litter Cleanup Guides](#) include information on how to organize a safe, successful litter cleanup and a form for participants to track what they collect during their cleanup.

Please note the cleanup guides remind participants of potential municipal requirements, such as: confirming whether a permit is required to clean up a certain area or seeking a litter disposal method.

- Our [Litter Cleanup Reporting Form](#) is where participants can submit information about their cleanups with us. This information will help us better understand litter in our environment and may help inform future government decision making. To show our gratitude for your actions and support, we will email you a Certificate of Participation when you share with us the details of

your cleanup activity using the [Litter Cleanup Reporting Form](#) or by emailing cleanup information to [actONlitter@ontario.ca](mailto:actONlitter@ontario.ca).

4. On the Day of Action on Litter, **post** before and after pictures of your cleanup site on your social media accounts to document your team's progress, using the hashtag #actONlitter.

Please keep an eye out for shareable social posts on our social media accounts (@ONenvironment on [Facebook](#), [X/Twitter](#), [LinkedIn](#) and [Instagram](#)) and follow the #actONlitter hashtag. In past years, our Day of Action on Litter posts reached up to 3.1 million people — help us continue to build awareness and encourage action!

On May 14, let's get our communities outside and taking part in litter cleanups on our streets, parks and lakefronts. By working together, we **can** make a difference, helping keep land and waterways clean, contributing to a safer and healthier province now and for future generations.

If you have any questions, please reach out to [actONlitter@ontario.ca](mailto:actONlitter@ontario.ca) or visit [www.ontario.ca/actONlitter](http://www.ontario.ca/actONlitter) for more great tips and information.

Thank you for your support and for contributing to a cleaner environment.

Andrea Khanjin  
Minister of the Environment, Conservation and Parks

# 65th ANNUAL WATFORD-ALVINSTON ROAD RACE MAY 20, 2024



Greetings and salutations,

The organizing committee for the Watford-Alvinston Road Race is pleased to be preparing for the 65th annual running of this amazing family event.

With the help of community partners such as yourself or your business, it is our intention to provide an unparalleled racing experience set to the beautiful backdrop of rural Lambton County yet again this year. Please find the attached details for this year's sponsorship packages and the many incentives available to our partners.

With participant numbers increasing to the range of approximately 500 runners from all over southern Ontario, eastern Michigan and even further, the opportunity for exposure is tremendous. Our very popular and very active social media presence will also offer brand exposure to many non-running participants.

It is our hope that you will review the details on the following pages and consider one of the four available sponsorship packages that best suits your needs. Packages are available at different price points to best fit your business.

If you would like to discuss any of these packages further, or would like to discuss an individually tailored sponsorship opportunity, please email or call either John Ruth at 519-331-3597, email at [jcruth@brktel.on.ca](mailto:jcruth@brktel.on.ca) or Mark Hamel at 226-402-1287, [markghamel@gmail.com](mailto:markghamel@gmail.com) with any questions. Etransfers can be sent to [watford.alvinstonroadrace@gmail.com](mailto:watford.alvinstonroadrace@gmail.com)

All the best. #run79  
Mark Hamel  
226-402-1287

John Ruth  
519-331-3597

# 65th ANNUAL WATFORD-ALVINSTON ROAD RACE

## MAY 20, 2024

### Sponsorship Opportunities

#### **Bronze - \$150**

- recognition on signage at lines
- recognition through social media accounts
- announcement featuring sponsor name at event

#### **Silver - \$300**

- recognition on signage at Start/Finish lines
- recognition through social media accounts
- announcement featuring sponsor name at event
- logo on kilometre marker placed on race course
- logo on race-day t shirt
- souvenir race day t-shirt & medallion

#### **Gold - \$500 (limited number available)**

- recognition on signage at Start/Finish lines
- recognition through social media accounts
- announcement featuring sponsor name at event
- logo on race day t-shirt
- souvenir race day t-shirt & medallion
- 1 water station exclusively featuring name and logo
- option to include company info/brochures in race kits (to be supplied by sponsor)

#### **Platinum - \$1000 (limited number available)**

- prominent recognition on signage at Start/Finish lines
- prominent recognition through social media accounts
- announcement featuring sponsor name at event
- logo on race day t-shirt
- souvenir race day t-shirt & medallion
- 2 water stations exclusively featuring name and logo (1/race distance)
- option to include company info/brochures in race kits
- optional display area located at Finish/staging area (to be supplied & manned by sponsor)



# 65th ANNUAL WATFORD-ALVINSTON ROAD RACE

MAY 20, 20234  
Sponsorship Form

Business Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Sponsorship Level

Bronze (\$150) \_\_\_\_\_

Silver (\$300) \_\_\_\_\_

Gold (\$500) \_\_\_\_\_

Platinum (\$1000) \_\_\_\_\_

T-shirt size: \_\_\_\_\_

I would be interested in volunteering on race day: \_\_YES \_\_NO

I would like to have promotional materials in the race kits: \_\_YES \_\_NO

I would like to set up a display on race day: \_\_YES \_\_NO

**Make all cheques payable to “Watford-Alvinston Road Race”, and  
mail to PO Box 362 Watford, ON, N0M 2S0 or  
etransfer to [watford.alvinstonroadrace@gmail.com](mailto:watford.alvinstonroadrace@gmail.com)**





March 22<sup>nd</sup>, 2024

The Honourable Lisa Thompson  
Ministry of Agriculture, Food and Rural Affairs  
11th Floor  
77 Grenville St.  
Toronto, ON M5S 1B3

**RE: Township of Adelaide Metcalfe – Request to Increase Tile Drain Loan Limit**

Dear Minister Thompson,

On March 18, 2024, the Township of Adelaide Metcalfe Council approved the following resolution:

*WHEREAS farm drainage is of paramount importance in Ontario due to its significant impact on agricultural productivity and sustainability. Effective drainage systems help mitigate waterlogging, control soil moisture levels, and enhance soil structure, thereby optimizing growing conditions for crops;*

*WHEREAS improved drainage also facilitates timely field operations, reduces erosion, and minimizes nutrient runoff, contributing to environmental conservation efforts;*

*WHEREAS Ontario's diverse agricultural landscape, where weather variability is common, well-maintained drainage systems play a crucial role in ensuring stable yields, economic viability, and long-term resilience for farmers across the Province;*

*WHEREAS the Tile Loan Drainage Act, R.S.O 1990, c. T.8 allows for the borrowing of money for the purpose of constructing drainage works;*

*WHEREAS the maximum annual limit for these loans, unchanged since 2004, is currently set at \$50,000.*

*WHEREAS costs for Tile Drainage has increased markedly since 2004;*

*NOW THEREFORE the Council of the Township of Adelaide Metcalfe requests that the Province through the Ministry of Agriculture, Food and Rural Affairs (OMAFRA) consider increasing the maximum annual Tile Loan limit to a minimum of \$100,000.*

*AND THAT this resolution be circulated the Honourable Lisa Thompson – Ministry of Agriculture, Food and Rural Affairs (OMAFRA), the Association of Municipalities of Ontario (AMO), the Rural Ontario Municipal Association (ROMA), and all Ontario municipalities.*

Your consideration of Council's request is appreciated.

Kind regards,

A handwritten signature in black ink, appearing to read 'MB', with a long horizontal line extending to the right.

Michael Barnier  
Clerk & Manager of Legislative Services  
Township of Adelaide Metcalfe  
[mbarnier@adelaidemetcalfe.on.ca](mailto:mbarnier@adelaidemetcalfe.on.ca)

Cc: Association of Municipalities of Ontario (AMO)  
Rural Ontario Municipal Association (ROMA)  
All Ontario Municipalities

March 28, 2024

Please be advised that during the regular Council meeting of March 26, 2024 the following resolution regarding support for 'a call to action' to meet the deadline of an Accessible Ontario by 2025 was carried.

**RESOLUTION NO. 2024-151**

**DATE: March 26, 2024**

**MOVED BY: Councillor MacNaughton**

**SECONDED BY: Councillor Pennell**

**WHEREAS** the Accessibility for Ontarians With Disabilities Act (AODA) is ground-breaking legislation, created to help people with disabilities fully participate in society, bring them to the table in crafting regulations, and build mechanisms to enforce standards;

**WHEREAS** Rich Donovan, an expert in accessibility issues, was appointed as the Independent Reviewer of the Act in 2022, and in his 2023 legislative review declared a crisis as a necessary catalyst to get Ontario back on track for accessibility;

**WHEREAS** at least 2.9 million Ontarians currently live with a disability, representing at least 22% of the consumer base and the workforce, but due to barriers, Ontarians with disabilities are too often falling short of their full potential;

**WHEREAS** the AODA aims to develop, implement and enforce standards related to goods, services, accommodation, employment and buildings before Jan. 1, 2025, and municipalities, as the level of government closest to the people are at the front lines, developing, implementing and enforcing these standards without meaningful guidance on its implementation and/or enforcement by the Province;

**WHEREAS** people with disabilities and advocates, including Prince Edward County's Accessibility Advisory Committee, note the slow pace of current and previous Ontario governments in implementing the AODA and there are growing concerns there will be no renewed push to keep accessibility issues at the forefront after 2025;

**WHEREAS** Prince Edward County is dedicated and committed to creating a welcoming environment so that all people may have equitable access to programs, goods, services and facilities, but making investments to achieve the AODA



**From the Office of the Clerk**  
 The Corporation of the County of Prince Edward  
 T: 613.476.2148 x 1021 | F: 613.476.5727  
[clerks@pecounty.on.ca](mailto:clerks@pecounty.on.ca) | [www.thecounty.ca](http://www.thecounty.ca)

standards has been challenging given the lack of consistent and stable funding for municipalities to remove accessibility barriers;

**THEREFORE BE IT RESOLVED THAT** the Council of Prince Edward County strongly encourages action on the part of the Provincial Government to urgently:

- a) create a "Municipal Accessibility Fund" for municipalities to develop, implement and enforce AODA standards related to goods, services, accommodation, employment and buildings. Such a fund could be modeled after the Canada Community-Building Fund or the Ontario Cannabis Legalization Implementation Fund on a per household basis;
- b) to commit to working with municipalities to implement the Donovan Review immediate crisis recommendations;

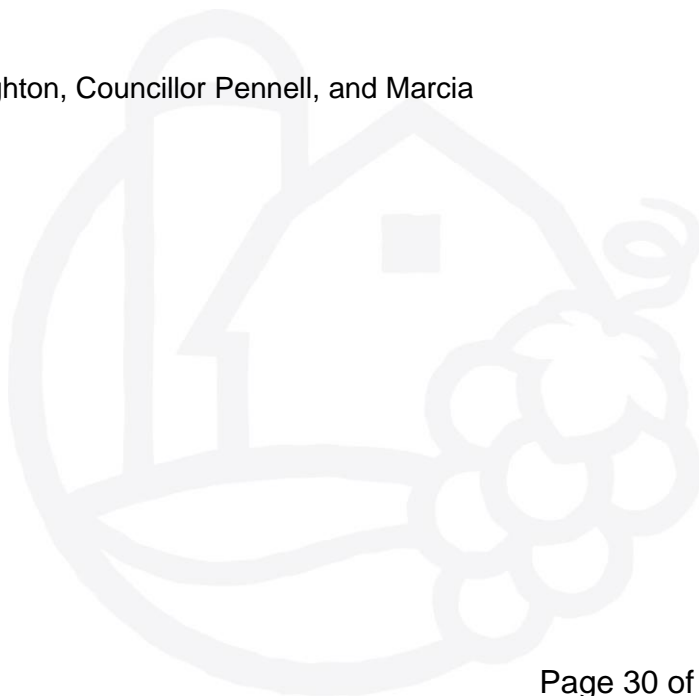
**AND FURTHER THAT** the Mayor write a letter in support of this resolution to the Minister of Seniors and Accessibility, and that a copy of this resolution be sent to the Premier of Ontario, the Minister of Seniors and Accessibility, the Minister of Children, Community, and Social Services, the Minister of Health, the Minister of Municipal Affairs and Housing, the Federation of Canadian Municipalities, the Association of Municipalities of Ontario, and the Eastern Ontario Wardens Caucus, and all Ontario Municipalities.

**CARRIED**

Yours truly,

Catalina Blumenberg, **CLERK**

cc: Mayor Steve Ferguson, Councillor MacNaughton, Councillor Pennell, and Marcia Wallace, CAO





CLEARVIEW  
TOWNSHIP

**Clerk's Department**  
Township of Clearview  
Box 200, 217 Gideon Street  
Stayner, Ontario L0M 1S0  
[clerks@clearview.ca](mailto:clerks@clearview.ca) | [www.clearview.ca](http://www.clearview.ca)  
Phone: 705-428-6230

March 27, 2024

Honourable Arif Virani  
Minister of Justice & Attorney General  
House of Commons  
Ottawa, Ontario K1A 0A6

Sent by Email

**RE: Township of Clearview Endorsement of Bill C-63 in the House of Commons**

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Please be advised that Council of the Township of Clearview at its meeting held on March 25, 2024, passed the following resolution in support of the endorsement of Bill C-63 in the House of Commons:

Moved by Councillor Dineen, Seconded by Councillor Broderick, Whereas The Canadian Federal Government has drafted Bill C-63, The Online Harms Act, currently in front of Parliament and has had its first reading; and,

Whereas Bill C-63 requires that online tech companies and social media platforms remove child pornography and other dangerous content within 24 hours once the operator identifies the content, while also mandating the following duties:

- Duty to protect children;
- Duty to act responsibly;
- Duty to remove egregious content; and,

Whereas The Canadian Federal Government proposes to establish a "Digital Safety Commission" and nominate an "independent" Ombudsperson to proactively circumvent potential harms on behalf of Canadians; and,

Whereas online tech companies and social media platforms need to adhere to existing Criminal Laws; and,

Whereas online tech companies and social media platforms need to be held accountable to keep platforms safe from predators targeting children and other vulnerable Canadians and to protect them from bullying, hate, extremism, violence, discrimination, self harm, exploitation and sexual extortion that can lead to the most dire of consequences; and,

Whereas Clearview Township, as all Canadians, endeavours to foster safe homes, communities, schools and public spaces;

Be It Resolved That the Mayor and Council of Clearview Township endorse the passing of Bill C-63 in the House of Commons and the establishment of a "digital safety commission" and nomination of an "independent" Ombudsperson; and,

That a copy of this resolution be circulated to all municipalities in Ontario; the Association of Municipalities of Ontario; Terry Dowdall, MP; The Right Honourable Justin Trudeau, Prime Minister of Canada and The Honourable Arif Virani, Minister of Justice & Attorney General of Canada. Motion Carried.

Sincerely,



---

Sasha Helmkey-Playter, B.A., Dipl. M.A., AOMC

Clerk/Director of Legislative Services

cc: Right Honourable Prime Minister Justin Trudeau  
Simcoe Grey MP Terry Dowdall  
Association of Municipalities of Ontario  
Ontario Municipalities





## Council Staff Report

**To:** Mayor Ferguson and Members of Council  
**Subject:** Year-to-Date (to March 31) Budget to Actual Comparisons  
**Meeting:** Council - 11 Apr 2024  
**Department:** Treasury  
**Staff Contact:** Stephen Ikert, Treasurer

### Recommendation:

**That Council receive and file Year-to-date (to March 31) Budget to Actual Comparisons.**

### Background:

Regular reporting and comparison of budget to actual results and analysis allows Management and Council to:

- Track revenues and expenditures to date and ensure that it has the necessary funds for operations and any planned capital expenditures.
- Improve the accuracy of the budgeting process, as management and council will have a better understanding of variances and their causes.
- Exercise more effective cost control by routinely assessing actual results against the budget.

### Comments:

The year-to-date budget to actual results to March 31, 2024 are attached. Council is encouraged to review the year-to-date results.

The report is provided for information purposes only. No further action is required at this time. Should you have any questions, please do not hesitate to contact me or the appropriate department head.

### Financial Considerations:

Overall most Operating Revenues and Expenditures to-date are within budget. Very few capital expenditures have been made to date. A brief overview of expenditures by department shows:

- **General Government** - expenditures within budget. Council Support and Administration have used over 25% of budget due to "upfront" expenditures like memberships, yearly software licences, and yearly insurance premiums.
- **Protection Services** - expenditures within budget. Watford Fire and Conservation Authority are over 25% of budget due to yearly assessments and insurance being paid upfront.
- **Transportation Services** - expenditures within budget. Public Works Overhead and Snow Removal are over 25% of budget due to upfront costs of insurance and salt/sand purchases.
- **Environmental Services** - expenditures within budget. Recycling costs are over 25% of budget because only had to pay full cost for the 1st quarter, after that, only paying for recycling for non-residential properties.
- **Health Services** - expenditures within budget. Cemetery operations not reported.

- **Recreation and Culture** - expenditures within budget. Community Centre (arena) and Library costs are over 25% of budget because of upfront costs like insurance.
- **Planning and Development** - expenditures within budget.

**ATTACHMENTS:**

[2024-Brooke-Alvinston Budget-to-actual - March 31](#)

**MUNICIPALITY OF BROOKE-ALVINSTON**

**OPERATING**

**CAPITAL**

**TOTAL**

**2024 Budget to Actual Comparison**

To March 31, 2024

**ALL DEPARTMENTS**

**EXPENDITURES**

**GENERAL GOVERNMENT**

	2024 Total Budget	2024 YTD Budget	2024 YTD Actual	YTD Over/Under	2024 Total Budget	2024 YTD Budget	2024 YTD Actual	YTD Over/Under	2024 Total Budget	2024 YTD Budget	2024 YTD Actual	YTD Over/Under	% of Total budget Used
	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
1 COUNCIL	75,650	21,163	18,187	2,975				-	75,650	21,163	18,187	2,975	24.0%
2 COUNCIL SUPPORT	198,250	55,709	50,284	5,425				-	198,250	55,709	50,284	5,425	25.4%
3 ADMINISTRATION	389,430	147,518	141,371	6,147	35,000	-	-	-	424,430	147,518	141,371	6,147	33.3%
	<b>663,330</b>	<b>224,389</b>	<b>209,842</b>	<b>14,547</b>	<b>35,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>698,330</b>	<b>224,389</b>	<b>209,842</b>	<b>14,547</b>	<b>30.0%</b>

**PROTECTION SERVICES**

4 BROOKE FIRE RESCUE	352,731	110,488	97,530	12,958	63,385	2,200	713	1,487	416,116	112,688	98,243	14,445	23.6%
5 FIRE - WATFORD	6,221	5,221	5,005	216				-	6,221	5,221	5,005	216	80.4%
6 POLICE	393,868	98,467	98,467	-				-	393,868	98,467	98,467	-	25.0%
7 CONSERVATION AUTHORITY	30,216	30,216	30,216	0				-	30,216	30,216	30,216	0	100.0%
8 INSPECTIONS & CONTROL	46,500	10,995	9,748	1,247				-	46,500	10,995	9,748	1,247	21.0%
9 EMERGENCY MEASURES	3,450	625	-	625				-	3,450	625	-	625	0.0%
	<b>832,986</b>	<b>256,012</b>	<b>240,966</b>	<b>15,046</b>	<b>63,385</b>	<b>2,200</b>	<b>713</b>	<b>1,487</b>	<b>896,371</b>	<b>258,212</b>	<b>241,679</b>	<b>16,533</b>	<b>27.0%</b>

**TRANSPORTATION SERVICES**

10 ROADS - MATERIALS & SERVICES	753,750	3,310	3,210	100	1,378,250	7,500	7,462	38	2,132,000	10,810	10,672	138	0.5%
11 PUBLIC WORKS OVERHEAD	752,367	245,193	220,102	25,091				-	752,367	245,193	220,102	25,091	29.3%
12 VEHICLES & EQUIP	165,000	39,459	36,633	2,826	205,726	10,726	10,726	-	370,726	50,184	47,358	2,826	12.8%
13 SNOW REMOVAL	32,250	12,000	11,266	734				-	32,250	12,000	11,266	734	34.9%
14 STREET LIGHTS - ALVINSTON	14,000	3,500	3,348	152				-	14,000	3,500	3,348	152	23.9%
15 STREET LIGHTS - INWOOD	7,750	1,938	1,544	394				-	7,750	1,938	1,544	394	19.9%
	<b>1,725,117</b>	<b>305,399</b>	<b>276,102</b>	<b>29,297</b>	<b>1,583,976</b>	<b>18,226</b>	<b>18,187</b>	<b>38</b>	<b>3,309,092</b>	<b>323,625</b>	<b>294,289</b>	<b>29,335</b>	<b>8.9%</b>

**ENVIRONMENTAL**

16 STORM SEWER	68,252	-	-	-				-	68,252	-	-	-	0.0%
17 WASTE COLLECTION/DISPOSAL	102,964	22,491	22,491	-				-	102,964	22,491	22,491	-	21.8%
18 RECYCLING	26,133	21,408	21,408	-				-	26,133	21,408	21,408	-	81.9%
	<b>197,349</b>	<b>43,899</b>	<b>43,899</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>197,349</b>	<b>43,899</b>	<b>43,899</b>	<b>-</b>	<b>22.2%</b>

**HEALTH**

19 HOSPITAL/CEMETERIES - DONATIONS	5,750	450	450	-				-	5,750	450	450	-	7.8%
20 CEMETERY OPERATIONS	61,487	-	-	-	-	-	-	-	61,487	-	-	-	0.0%
	<b>67,237</b>	<b>450</b>	<b>450</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>67,237</b>	<b>450</b>	<b>450</b>	<b>-</b>	<b>0.7%</b>

**MUNICIPALITY OF BROOKE-ALVINSTON**

**2024 Budget to Actual Comparison**

To March 31, 2024

**RECREATION AND CULTURAL**

		OPERATING				CAPITAL				TOTAL				
		2024 Total Budget	2024 YTD Budget	2024 YTD Actual	YTD Over/Under	2024 Total Budget	2024 YTD Budget	2024 YTD Actual	YTD Over/Under	2024 Total Budget	2024 YTD Budget	2024 YTD Actual	YTD Over/Under	% of Total budget Used
		(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
21	PARKS & RECREATION & CANADA DAY	24,750	-	-	-	-	-	-	-	24,750	-	-	-	0.0%
22	COMMUNITY CENTER - ARENA	639,213	233,333	226,448	6,885	201,000	-	-	-	840,213	233,333	226,448	6,885	27.0%
23	COMMUNITY CENTER - CONCESSION	4,400	1,400	1,140	260					4,400	1,400	1,140	260	25.9%
24	INWOOD REC	9,342	3,129	3,158	(29)	5,000	-	-	-	14,342	3,129	3,158	(29)	22.0%
25	LIBRARY - ALVINSTON	8,684	4,371	4,169	202	-	-	-	-	8,684	4,371	4,169	202	48.0%
26	LIBRARY - INWOOD	5,387	1,850	1,636	214	-	-	-	-	5,387	1,850	1,636	214	30.4%
<b>782,500</b>		<b>143,627</b>	<b>148,635</b>	<b>(5,008)</b>	<b>10,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>792,500</b>	<b>143,627</b>	<b>148,635</b>	<b>(5,008)</b>	<b>18.8%</b>	

**PLANNING AND DEVELOPMENT**

27	PLANNING & ZONING	32,500	1,000	611	389					32,500	1,000	611	389	1.9%
28	COMMERCIAL INDUSTRIAL	13,750	1,257	1,186	71	10,000	-	-	-	23,750	1,257	1,186	71	5.0%
29	POST OFFICE	44,000	11,000	12,122	(1,122)					44,000	11,000	12,122	(1,122)	27.6%
30	AGRICULTURE & REFORESTATION	36,250	9,120	7,079	2,041					36,250	9,120	7,079	2,041	19.5%
31	MUNICIPAL DRAIN LOANS	-	-	-	-					-	-	-	-	0.0%
32	MUNICIPAL DRAIN WORK	650,000	120,000	122,420	(2,420)					650,000	120,000	122,420	(2,420)	18.8%
33	TILE DRAIN LOANS	6,000	1,250	5,217	(3,967)					6,000	1,250	5,217	(3,967)	87.0%
<b>782,500</b>		<b>143,627</b>	<b>148,635</b>	<b>(5,008)</b>	<b>10,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>792,500</b>	<b>143,627</b>	<b>148,635</b>	<b>(5,008)</b>	<b>18.8%</b>	

**OTHER/RESERVES**

34	RESERVES	30,000	30,000	5,000	25,000					30,000	30,000	5,000	25,000	16.7%
35	RESERVE FUNDS	-	-	-	-					-	-	-	-	
<b>30,000</b>		<b>30,000</b>	<b>5,000</b>	<b>25,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>30,000</b>	<b>30,000</b>	<b>5,000</b>	<b>25,000</b>	<b>16.7%</b>	

36	<b>TOTAL EXPENDITURES</b>	<b>4,990,296</b>	<b>1,247,859</b>	<b>1,161,445</b>	<b>86,415</b>	<b>1,898,361</b>	<b>20,426</b>	<b>18,900</b>	<b>1,525</b>	<b>6,888,656</b>	<b>1,268,285</b>	<b>1,180,345</b>	<b>87,940</b>	<b>17.1%</b>
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**MUNICIPALITY OF BROOKE-ALVINSTON**

**2024 Budget to Actual Comparison**

To March 31, 2024

REVENUES

FEES AND CHARGES

Page 5 of 7

	OPERATING				CAPITAL				TOTAL				
	2024 Total Budget	2024 YTD Budget	2024 YTD Actual	YTD Over/Under	2024 Total Budget	2024 YTD Budget	2024 YTD Actual	YTD Over/Under	2024 Total Budget	2024 YTD Budget	2024 YTD Actual	YTD Over/Under	% of Total budget Used
	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
37 GENERAL GOVERNMENT	15,500	3,863	3,030	(833)	-	-	-	-	15,500	3,863	3,030	(833)	19.5%
39 PROPERTY INSPECTION & CONTROL	49,500	10,063	9,255	(807)	-	-	-	-	49,500	10,063	9,255	(807)	18.7%
40 TRANSPORTATION/ROADS	5,000	-	300	300	-	-	-	-	5,000	-	300	300	6.0%
41 WASTE COLLECTION & RECYCLING	-	-	50	50	-	-	-	-	-	-	50	50	0.0%
42 CEMETERY	61,487	-	-	-	-	-	-	-	61,487	-	-	-	0.0%
43 COMMUNITY CENTER - ALVINSTON	241,150	103,250	101,647	(1,603)	-	-	-	-	241,150	103,250	101,647	(1,603)	42.2%
44 COMMUNITY CENTER - CONCESSION	4,470	1,860	2,210	350	-	-	-	-	4,470	1,860	2,210	350	49.4%
46 CANADA DAY	19,750	-	-	-	-	-	-	-	19,750	-	-	-	0.0%
47 PLANNING FEES	7,000	1,625	400	(1,225)	-	-	-	-	7,000	1,625	400	(1,225)	5.7%
48 HANGING BASKETS/COMMUNITY GROUP	3,000	-	-	-	-	-	-	-	3,000	-	-	-	0.0%
49 POST OFFICE	55,000	13,740	14,910	1,170	-	-	-	-	55,000	13,740	14,910	1,170	27.1%
50 AGRICULTURE & REFORESTATION	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
51 MUNICIPAL DRAIN BILLINGS	435,000	-	-	-	-	-	-	-	435,000	-	-	-	0.0%
52 TILE DRAIN LOANS	6,000	-	-	-	-	-	-	-	6,000	-	-	-	0.0%
	<b>902,857</b>	<b>134,400</b>	<b>131,802</b>	<b>(2,598)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>902,857</b>	<b>134,400</b>	<b>131,802</b>	<b>(2,598)</b>	<b>14.6%</b>
<b>MUNICIPAL</b>													
53 BROOKE FIRE RESCUE	56,437	-	-	-	10,141	-	-	-	66,578	-	-	-	0.0%
53 COUNTY POLICING & OTHER GRANTS	11,910	11,910	11,910	-	-	-	-	-	11,910	11,910	11,910	-	100.0%
54 DONATIONS	-	-	625	625	525	525	625	100	525	525	1,250	725	0.0%
	<b>68,347</b>	<b>11,910</b>	<b>12,535</b>	<b>625</b>	<b>10,666</b>	<b>525</b>	<b>625</b>	<b>100</b>	<b>79,013</b>	<b>12,435</b>	<b>13,160</b>	<b>725</b>	<b>16.7%</b>
<b>ONTARIO</b>													
55 OCIF	-	-	-	-	589,268	-	-	-	589,268	-	-	-	0.0%
56 PROVINCIAL - other	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
57 OMRFA DRAIN SUPERINTENDENT	17,500	-	-	-	-	-	-	-	17,500	-	-	-	0.0%
58 OMAFRA - DRAIN SUBSIDIES	215,000	-	-	-	-	-	-	-	215,000	-	-	-	0.0%
59 PROVINCIAL - other	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
60 OMPF	397,700	99,425	99,425	-	-	-	-	-	397,700	99,425	99,425	-	25.0%
	<b>630,200</b>	<b>99,425</b>	<b>99,425</b>	<b>-</b>	<b>589,268</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,219,468</b>	<b>99,425</b>	<b>99,425</b>	<b>-</b>	<b>8.2%</b>

**MUNICIPALITY OF BROOKE-ALVINSTON**

**OPERATING**

**CAPITAL**

**TOTAL**

**2024 Budget to Actual Comparison**

To March 31, 2024

**CANADA**

	2024 Total Budget	2024 YTD Budget	2024 YTD Actual	YTD Over/Under	!	2024 Total Budget	2024 YTD Budget	2024 YTD Actual	YTD Over/Under	!	2024 Total Budget	2024 YTD Budget	2024 YTD Actual	YTD Over/Under	!	% of Total budget Used
	(1)	(2)	(3)	(4)		(5)	(6)	(7)	(8)		(9)	(10)	(11)	(12)		(13)
61 CANADA - Other	-	-	-	-		-	-	-	-		-	-	-	-		0.0%
62 CANADA - FCM	-	-	-	-		-	-	-	-		-	-	-	-		0.0%
63 FEDERAL GAS TAX - CCBF	-	-	-	-		408,268	-	-	-		408,268	-	-	-		0.0%
64 FEDERAL CANADA DAY	5,000	-	-	-					-		5,000	-	-	-		0.0%
65 FEDERAL Other	-	-	-	-					-		-	-	-	-		
	<b>5,000</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>408,268</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>413,268</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>0.0%</b>
66 LICENCES, PERMITS, RENTS	16,330	4,083	3,927	(155)					-		16,330	4,083	3,927	(155)		24.1%
67 FINES AND PENALTIES	50,000	12,500	15,317	2,817					-		50,000	12,500	15,317	2,817		30.6%
68 OTHER REVENUES	84,500	21,125	18,837	(2,288)					-		84,500	21,125	18,837	(2,288)		22.3%
<b>AREA RATINGS</b>																
69 ALVINSTON AREA RATING	40,987	-	-	-					-		40,987	-	-	-		0.0%
70 INWOOD AREA RATING	15,655	-	-	-					-		15,655	-	-	-		0.0%
	<b>56,642</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>56,642</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>0.0%</b>
<b>RESERVES/RESERVE FUNDS/FINANCING</b>																
71 RESERVES	342,574	114,878	27,206	(87,672)		210,848	-	-	-		553,422	114,878	27,206	(87,672)		4.9%
72 FINANCING -OTHER																
	<b>342,574</b>	<b>114,878</b>	<b>27,206</b>	<b>(87,672)</b>		<b>210,848</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>553,422</b>	<b>114,878</b>	<b>27,206</b>	<b>(87,672)</b>		<b>4.9%</b>
<b>TAXATION</b>																
73 GENERAL TAXATION	3,507,756	876,939	876,939	-					-		3,507,756	876,939	876,939	-		25.0%
74 ADJUSTMENTS/WRITE-OFFS	(30,000)	(7,500)	(6,270)	1,230					-		(30,000)	(7,500)	(6,270)	1,230		20.9%
75 SUPPLEMENTAL	20,000	-	-	-					-		20,000	-	-	-		0.0%
76 UTILITY TRANSMISSION	15,400	-	-	-					-		15,400	-	-	-		0.0%
	<b>3,513,156</b>	<b>869,439</b>	<b>870,669</b>	<b>1,230</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>3,513,156</b>	<b>869,439</b>	<b>870,669</b>	<b>1,230</b>		<b>24.8%</b>
77 TOTAL REVENUES	5,669,606	1,267,760	1,179,719	(88,040)		1,219,050	525	625	100		6,888,656	1,268,285	1,180,344	(87,940)		17.1%
78 NET REVENUE OVER EXPENDITURES	679,310	19,901	18,275	(1,626)		(679,311)	(19,901)	(18,275)	1,625		(0)	0	(0)	(0)		

**MUNICIPALITY OF BROOKE-ALVINSTON**

**OPERATING**

**CAPITAL**

**TOTAL**

**2024 Budget to Actual Comparison**

To March 31, 2024

**WATER & SEWER**

**REVENUE**

	2024 Total Budget	2024 YTD Budget	2024 YTD Actual	YTD Over/Under	!	2024 Total Budget	2024 YTD Budget	2024 YTD Actual	YTD Over/Under	!	2024 Total Budget	2024 YTD Budget	2024 YTD Actual	YTD Over/Under	!	% of Total budget Used
	(1)	(2)	(3)	(4)		(5)	(6)	(7)	(8)		(9)	(10)	(11)	(12)		(13)
1 ONTARIO - GRANTS				-		-	-	-	-		-	-	-	-		0.0%
2 FEDERAL - GRANTS				-		-	-	-	-		-	-	-	-		0.0%
3 LOANS				-		-	-	-	-		-	-	-	-		0.0%
4 RESERVE FUNDS				-		310,000	-	-	-		310,000	-	-	-		0.0%
5 WASTE WATER - ALVINSTON	223,212	36,785	41,337	4,552							223,212	36,785	41,337	4,552		18.5%
6 WASTE WATER - INWOOD	65,221	16,305	16,305	-							65,221	16,305	16,305	-		25.0%
7 INWOOD SEWER CAPITAL & CONNECTION	59,556	-	-	-							59,556	-	-	-		0.0%
8 WATER - ALVINSTON	354,461	59,662	64,123	4,461							354,461	59,662	64,123	4,461		18.1%
9 WATER - ALVINSTON - OTHER CHGS	-	-	-	-		-	-	-	-		-	-	-	-		0.0%
<b>TOTAL WATER &amp; SEWER REVENUES</b>	<b>702,449</b>	<b>112,752</b>	<b>121,765</b>	<b>9,013</b>		<b>310,000</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>1,012,449</b>	<b>112,752</b>	<b>121,765</b>	<b>9,013</b>		<b>12.03%</b>

**EXPENDITURES**

10 WASTE WATER - ALVINSTON	189,705	52,822	50,672	2,149		204,000	-	-	-		393,705	52,822	50,672	2,149		12.9%
11 WASTE WATER - INWOOD	110,608	36,474	36,468	7		51,000	-	-	-		161,608	36,474	36,468	7		22.6%
12 WATER - ALVINSTON	324,082	95,951	92,541	3,410		55,000	-	-	-		379,082	95,951	92,541	3,410		24.4%
13 RESERVE FUND	78,054	(72,494)	(57,916)	(14,579)							78,054	(72,494)	(57,916)	(14,579)		-74.2%
<b>TOTAL WATER &amp; SEWER EXPENDITURES</b>	<b>702,449</b>	<b>112,752</b>	<b>121,765</b>	<b>(9,013)</b>		<b>310,000</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>1,012,449</b>	<b>112,752</b>	<b>121,765</b>	<b>(9,013)</b>		<b>12.03%</b>

**NET WATER & SEWER EXPENDITURES**

	-	-	-	-		-	-	-	-		-	-	-	-		
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## Council Staff Report

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**To:** Mayor Ferguson and Members of Council  
**Subject:** Accounts Payable Listing - March 2024  
**Meeting:** Council - 11 Apr 2024  
**Department:** Treasury  
**Staff Contact:** Stephen Ikert, Treasurer

### **Recommendation:**

**That Council receive and file the Accounts Payable Listing for March 2024**

### **Background:**

The Accounts Payable Listing is provided for information purposes only. Any questions should be directed to the treasurer or appropriate department head. In most cases the goods or services have already been provided and the Municipality is already legally obligated to make the payment(s) with a preference to pay on time to avoid late payment charges.

### **ATTACHMENTS:**

[Posted Accounts Payable List - March 2024](#)



# Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 03/01/2024 to 03/31/2024 Paid Invoices Cheque Date 03/01/2024 to 03/31/2024

Account	Vendor Number	Vendor Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
<b>ASSETS &amp; LIABILITIES</b>						
01-0000-0020	003581	DORIS VANKOUGHNETT	MAR2024 REFUND OF DEPOSIT	03/08/2024	03/08/2024	6.35
01-0000-0451	000176	LAMBTON KENT DISTRICT SCHOOL BOARD	Q1-2024 1ST QUARTER LEVY	03/26/2024	03/26/2024	-6,828.87
01-0000-0498	003500	RWAM INSURANCE ADMINISTRATORS INC	100001-0324 RWAM	03/01/2024	03/01/2024	2.68
01-0000-0610	003582	REBECCA MATTHYS	MARCH2024 REFUND TAX OVERPAYMENT	03/13/2024	03/13/2024	714.30
01-0000-2250	000276	ST. CLAIR CATHOLIC DISTRICT SCHOOL BD.	Q1-2024 LEVY	03/26/2024	03/26/2024	494.14
01-0000-2250	000277	CONSEIL SCOLAIRE VIAMONDE	Q1-2024 1ST QUARTER LEVY	03/26/2024	03/26/2024	19.66
01-0000-2250	000278	CONSEIL SCOLAIRE CATHOLIQUE PROVIDEN	Q1-2024 1ST QUARTER LEVY	03/26/2024	03/26/2024	-18.18
					Account Total	495.62
01-0000-2426	000018	CLOVER MART	00016 FOOD BANK PURCHASES	03/28/2024	03/28/2024	223.48
01-0000-2426	003452	JEANINE VAN DAMME	03-2024 FOOD BANK PURCHASES	03/13/2024	03/13/2024	325.07
01-0000-2426	003031	LAMBTON MEAT PRODUCTS / ALEND LTD.	12734 FOOD BANK PURCHASES	03/28/2024	03/28/2024	260.00
01-0000-2426	000018	CLOVER MART	15-00 FOOD BANK PURCHASES	03/13/2024	03/13/2024	174.65
01-0000-2426	002996	NANCY FAFLAK	3276 FOOD BANK PURCHASES	03/13/2024	03/13/2024	86.00
					Account Total	1,069.20
					Department Total	-4,540.72
<b>LICENCES, PERMITS, RENTS</b>						
01-0050-1435	000003	BROOKE TELECOM CO-OPERATIVE	10605820-0324 PHONE & INTERNET SERVICE	03/04/2024	03/04/2024	-425.00
					Department Total	-425.00
<b>GOVERNANCE</b>						
01-0240-7325	000279	BMO BANK OF MONTREAL	0502677-2403 OGRA-CRAIG SANDERS	03/06/2024	03/06/2024	2,195.60
01-0240-7399	002060	LAMBTON COUNTY RURAL GAME PROTECTIV	2024 RURAL GAME MEMBERSHIP	03/13/2024	03/13/2024	300.00
01-0240-7399	002408	JEANNETTE DOUGLAS	MAR2024 SENIORS ADVISORY COMMITTEE	03/28/2024	03/28/2024	100.00

# Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 03/01/2024 to 03/31/2024 Paid Invoices Cheque Date 03/01/2024 to 03/31/2024

Account	Vendor Number	Vendor Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
Account Total						400.00
Department Total						2,595.60
<b>COUNCIL SUPPORT</b>						
01-0241-7117	003500	RWAM INSURANCE ADMINISTRATORS INC	100001-0324 RWAM	03/01/2024	03/01/2024	314.05
01-0241-7117	003503	GREEN SHIELD CANADA	15598068-0324 GREENSHIELD	03/01/2024	03/01/2024	910.96
Account Total						1,225.01
01-0241-7303	000003	BROOKE TELECOM CO-OPERATIVE	10605820-0324 PHONE & INTERNET SERVICE	03/04/2024	03/04/2024	53.11
Department Total						1,278.12
<b>CORPORATE MANAGEMENT</b>						
01-0250-7117	003500	RWAM INSURANCE ADMINISTRATORS INC	100001-0324 RWAM	03/01/2024	03/01/2024	535.67
01-0250-7117	003503	GREEN SHIELD CANADA	15598068-0324 GREENSHIELD	03/01/2024	03/01/2024	1,111.84
Account Total						1,647.51
01-0250-7150	000279	BMO BANK OF MONTREAL	0502677-2403 FIRST AID TRAINING	03/06/2024	03/06/2024	74.07
01-0250-7301	000279	BMO BANK OF MONTREAL	0502677-2403 OFFICE SUPPLIES	03/06/2024	03/06/2024	45.74
01-0250-7301	000100	MCNAUGHTON HOME HARDWARE CENTRE	438253 WATER	03/06/2024	03/06/2024	7.38
01-0250-7301	000100	MCNAUGHTON HOME HARDWARE CENTRE	439353 WATER	03/26/2024	03/26/2024	3.69
Account Total						56.81
01-0250-7302	000279	BMO BANK OF MONTREAL	0502677-2403 OFFICE CHAIR	03/06/2024	03/06/2024	119.88
01-0250-7303	000003	BROOKE TELECOM CO-OPERATIVE	10605820-0324 PHONE & INTERNET SERVICE	03/04/2024	03/04/2024	59.48
01-0250-7303	000003	BROOKE TELECOM CO-OPERATIVE	10605820-0324 PHONE & INTERNET SERVICE	03/04/2024	03/04/2024	162.33
01-0250-7303	003464	FIBERNETICS CORPORATION	679285 PHONE LINES	03/04/2024	03/04/2024	62.15
Account Total						283.96
01-0250-7305	003217	MUN OF BROOKE-ALVINSTON - EFT	674165 OFFICE POSTAGE	03/01/2024	03/01/2024	519.80
01-0250-7305	002187	INTEGRATED DIGITAL SOLUTIONS	AR363372 COPIER PER COPY CONTRACT	03/04/2024	03/04/2024	222.15

# Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 03/01/2024 to 03/31/2024 Paid Invoices Cheque Date 03/01/2024 to 03/31/2024

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
			Account Total		741.95
01-0250-7306	000125 MUNICIPALITY OF BROOKE-ALVINSTON - PAF	0087676 WATER & SEWER	03/04/2024	03/04/2024	174.36
01-0250-7310	002215 KEYSTONE TECHNOLOGIES LTD.	21536 IT SUPPORT	03/06/2024	03/06/2024	317.81
01-0250-7310	002215 KEYSTONE TECHNOLOGIES LTD.	21573 IT LICENCING	03/06/2024	03/06/2024	618.94
			Account Total		936.75
01-0250-7340	000036 VIVIAN UNIFORM RENTAL LTD.	107303 MATS	03/26/2024	03/26/2024	77.97
01-0250-7340	002275 A & W LOCKSMITH LTD.	14220 MAIL ROOM DOOR FOR CAN POST	03/08/2024	03/08/2024	120.91
			Account Total		198.88
			Department Total		4,234.17
<b>FIRE STATION - ALVINSTON</b>					
01-0411-7125	003399 DYNAMIC GRAFFIX SIGNS & MORE INC	5577 ACCOUNTABILITY TAGS	03/04/2024	03/04/2024	15.71
01-0411-7150	002040 FIRE MARSHAL'S PUBLIC FIRE SAFETY COUN	CM005790 TRAINING MATERIALS	03/04/2024	03/04/2024	-67.10
01-0411-7150	002040 FIRE MARSHAL'S PUBLIC FIRE SAFETY COUN	CM006183 TRAINING MATERIALS	03/04/2024	03/04/2024	-53.08
01-0411-7150	002040 FIRE MARSHAL'S PUBLIC FIRE SAFETY COUN	IN164701 TRAINING MATERIALS	03/04/2024	03/04/2024	249.21
			Account Total		129.03
01-0411-7175	003217 MUN OF BROOKE-ALVINSTON - EFT	0087040 EMPLOYEE RECOGNITION HALL RENT	03/15/2024	03/15/2024	67.80
01-0411-7175	003399 DYNAMIC GRAFFIX SIGNS & MORE INC	5578 PLAQUE FOR P3-T REDICK MEMORIA	03/04/2024	03/04/2024	39.49
			Account Total		107.29
01-0411-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0324 PHONE & INTERNET SERVICE	03/04/2024	03/04/2024	53.11
01-0411-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0324 PHONE & INTERNET SERVICE	03/04/2024	03/04/2024	55.81
			Account Total		108.92
01-0411-7306	000125 MUNICIPALITY OF BROOKE-ALVINSTON - PAF	0087583 WATRE & SEWER	03/04/2024	03/04/2024	174.36
01-0411-7310	000279 BMO BANK OF MONTREAL	0502677-2403 ANNUAL FEE	03/06/2024	03/06/2024	25.00

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Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
01-0411-7310	000165 MANLEY'S BASICS	1150509 OFFICE SUPPLIES	03/26/2024	03/26/2024	22.17
01-0411-7310	000100 MCNAUGHTON HOME HARDWARE CENTRE	436704 SCBA PASS ALARM BATTERIES	03/04/2024	03/04/2024	91.50
Account Total					138.67
01-0411-7320	002477 CANADIAN ASSOCIATION OF FIRE CHIEFS	300008623 ANNUAL MEMBERSHIP	03/04/2024	03/04/2024	350.30
01-0411-7320	002912 CANADIAN RED CROSS- ATTENTION ACCOUN	CRC-F-105516 FA ANNUAL RENEWAL FEE	03/08/2024	03/08/2024	250.00
Account Total					600.30
01-0411-7340	003364 R & C CLEANING	FEB24 CLEANING	03/04/2024	03/04/2024	150.00
01-0411-7371	002892 SANI GEAR INC.	15127 BUNKER GEAR CLEANING & TESTING	03/04/2024	03/04/2024	278.84
01-0411-7460	002223 COUNTY OF LAMBTON	38491 RADIO TOWER LEASING FEE	03/15/2024	03/15/2024	1,769.71
01-0411-7460	002223 COUNTY OF LAMBTON	38541 RADIO LICENCE FEES	03/15/2024	03/15/2024	473.82
Account Total					2,243.53
Department Total					3,946.65
<b><u>FIRE DEPARTMENT - WATFORD</u></b>					
01-0413-7610	000267 TOWNSHIP OF WARWICK	0075047 WARWICK FIRE AGREEMENT	03/08/2024	03/08/2024	2,283.66
Department Total					2,283.66
<b><u>POLICE</u></b>					
01-0420-7460	000055 LAMBTON GROUP POLICE SERVICES BOARD	2476 MONTHLY POLICING	03/01/2024	03/01/2024	32,822.37
Department Total					32,822.37
<b><u>PROTECTIVE INSPECTION &amp; CONTROL</u></b>					
01-0440-7470	002223 COUNTY OF LAMBTON	38585 BUILDING PERMITS	03/26/2024	03/26/2024	2,310.00
01-0440-7470	002223 COUNTY OF LAMBTON	38585 BUILDING PERMITS	03/26/2024	03/26/2024	161.24
Account Total					2,471.24
01-0440-7476	002223 COUNTY OF LAMBTON	38586 PROPERTY STANDARDS	03/26/2024	03/26/2024	700.00
01-0440-7476	002223 COUNTY OF LAMBTON	38586 PROPERTY STANDARDS	03/26/2024	03/26/2024	27.84

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Account	Vendor Number	Vendor Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
Account Total						727.84
Department Total						3,199.08
<b>RT&amp;M - SIGNS</b>						
01-0550-7301	000100	MCNAUGHTON HOME HARDWARE CENTRE	438481 SIGN POSTS	03/08/2024	03/08/2024	164.75
01-0550-7301	003423	TH INDUSTRIAL SUPPLY LIMITED	INV-7002 SIGN HARDWARE	03/06/2024	03/06/2024	27.35
01-0550-7301	003423	TH INDUSTRIAL SUPPLY LIMITED	INV-7139 LAG BOLTS FOR INSTALLING SIGNS	03/26/2024	03/26/2024	10.37
Account Total						202.47
Department Total						202.47
<b>RT&amp;M - INTERSECTION LIGHTING</b>						
01-0551-7306	000014	HYDRO ONE NETWORKS INC.	4674-0324 HYDRO	03/04/2024	03/04/2024	20.06
Department Total						20.06
<b>OVERHEAD</b>						
01-0560-7117	003500	RWAM INSURANCE ADMINISTRATORS INC	100001-0324 RWAM	03/01/2024	03/01/2024	1,210.26
01-0560-7117	003503	GREEN SHIELD CANADA	15598068-0324 GREENSHIELD	03/01/2024	03/01/2024	1,513.60
Account Total						2,723.86
01-0560-7125	000279	BMO BANK OF MONTREAL	0502677-2403 SAFETY CLOTHING	03/06/2024	03/06/2024	3,359.72
01-0560-7125	002966	JAMIE BUTLER	MAR2024 WORK BOOTS	03/26/2024	03/26/2024	200.00
Account Total						3,559.72
01-0560-7150	000279	BMO BANK OF MONTREAL	0502677-2403 ROAD SCHOOL	03/06/2024	03/06/2024	3,762.90
01-0560-7150	000279	BMO BANK OF MONTREAL	0502677-2403 GRADER TRAINING	03/06/2024	03/06/2024	731.11
01-0560-7150	000279	BMO BANK OF MONTREAL	0502677-2403 FIRST AID TRAINING	03/06/2024	03/06/2024	74.07
Account Total						4,568.08
01-0560-7301	003423	TH INDUSTRIAL SUPPLY LIMITED	INV-7001 SIGN HARDWARE	03/06/2024	03/06/2024	1.51
01-0560-7303	000003	BROOKE TELECOM CO-OPERATIVE	10605820-0324 PHONE & INTERNET SERVICE	03/04/2024	03/04/2024	227.23
01-0560-7303	000003	BROOKE TELECOM CO-OPERATIVE	10605820-0324 PHONE & INTERNET SERVICE	03/04/2024	03/04/2024	147.05

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Account	Vendor Number	Vendor Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
					Account Total	374.28
01-0560-7304	000139	JOHN O'NEIL WELDING	30556 WELDING ROD	03/06/2024	03/06/2024	65.26
01-0560-7304	003389	CERTIFIED LABORATORIES	908894 DRI-LUBE FOR GRADERS AND TRUCK	03/06/2024	03/06/2024	334.08
					Account Total	399.34
01-0560-7306	000125	MUNICIPALITY OF BROOKE-ALVINSTON - PAF	0087779 WATER	03/04/2024	03/04/2024	96.76
01-0560-7306	000014	HYDRO ONE NETWORKS INC.	2206-0324 HYDRO	03/13/2024	03/13/2024	490.73
					Account Total	587.49
01-0560-7310	000279	BMO BANK OF MONTREAL	0502677-2403 RADIO LICENCE	03/06/2024	03/06/2024	372.99
01-0560-7310	000131	BEARCOM CANADA CORP	5694094 GPS	03/06/2024	03/06/2024	335.61
					Account Total	708.60
01-0560-7325	000279	BMO BANK OF MONTREAL	0502677-2403 OGRA CONFERENCE	03/06/2024	03/06/2024	977.45
01-0560-7398	000074	MACKENZIE OIL LIMITED	6729 FUEL	03/06/2024	03/06/2024	1,049.46
01-0560-7398	000074	MACKENZIE OIL LIMITED	6779 FUEL	03/06/2024	03/06/2024	2,279.19
01-0560-7398	000074	MACKENZIE OIL LIMITED	B139309 FUEL	03/15/2024	03/15/2024	3,133.55
					Account Total	6,462.20
01-0560-7399	000279	BMO BANK OF MONTREAL	0502677-2403 FRAUD	03/06/2024	03/06/2024	500.00
					Department Total	20,862.53
<b>06 STERLING PSD</b>						
01-0601-7372	000279	BMO BANK OF MONTREAL	0502677-2403 REPLACE WINDOW	03/06/2024	03/06/2024	113.00
					Department Total	113.00
<b>18 WESTERN STAR</b>						
01-0604-7372	000078	J & M HEAVY EQUIPMENT REPAIR INC.	16266 HYDRAULIC LINE REPLACEMENT	03/04/2024	03/04/2024	337.97
					Department Total	337.97
<b>97 CAT GRADER</b>						

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01-0610-7372	000078 J & M HEAVY EQUIPMENT REPAIR INC.	16196 HYDRAULIC LINE REPAIR	03/04/2024	03/04/2024	330.36
Department Total					330.36
<b>21 - CAT 150-15AWD GRADER</b>					
01-0611-7372	002008 VIKING CIVES	2723363 PLOW SHOE MOUNT	03/08/2024	03/08/2024	234.76
Department Total					234.76
<b>STREET LIGHTING - ALVINSTON</b>					
01-0751-7306	000099 BLUEWATER POWER DISTRIBUTION CORP	200000456078 ELECTRICITY CHARGES	03/06/2024	03/06/2024	1,000.55
01-0751-7306	000099 BLUEWATER POWER DISTRIBUTION CORP	200000456382 ELECTRICITY CHARGES	03/08/2024	03/08/2024	76.46
Account Total					1,077.01
Department Total					1,077.01
<b>STREET LIGHTING - INWOOD</b>					
01-0752-7306	000014 HYDRO ONE NETWORKS INC.	6752-0324 HYDRO	03/04/2024	03/04/2024	571.94
Department Total					571.94
<b>SANITARY SEWER SYSTEM</b>					
01-0810-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0324 PHONE & INTERNET SERVICE	03/04/2024	03/04/2024	150.00
01-0810-7432	000047 CHEMTRADE CHEMICALS CANADA LTD	90081038 ALUMINUM SULPHATE	03/04/2024	03/04/2024	1,675.60
01-0810-7432	000034 CENTRAL SANITATION / 2696235 ONTARIO LIM	116534 SLUDGE REMOVAL	03/04/2024	03/04/2024	388.72
01-0810-7432	000034 CENTRAL SANITATION INC.	117380 SLUDGE REMOVAL	03/26/2024	03/26/2024	437.31
01-0810-7432	000124 ONTARIO CLEAN WATER AGENCY - EFT	INV00000041236 CLI-ECA APPLICATION COMPLETION	03/13/2024	03/13/2024	1,754.77
Account Total					4,256.40
01-0810-7455	003240 ONTARIO CLEAN WATER AGENCY - PAP	INV00000041007 OPERATIONS CONTRACT	03/08/2024	03/08/2024	9,858.28
Department Total					14,264.68
<b>INWOOD SEWER SYSTEM</b>					
01-0811-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0324 PHONE & INTERNET SERVICE	03/04/2024	03/04/2024	50.00
Department Total					50.00
<b>WATERWORKS SYSTEM</b>					

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01-0830-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0324 PHONE & INTERNET SERVICE	03/04/2024	03/04/2024	50.00
01-0830-7432	003583 HYBRID COMFORT SYSTEMS INC.	1210 METER INSTALL	03/26/2024	03/26/2024	244.08
01-0830-7432	002275 A & W LOCKSMITH LTD.	13227 WATER TOWER KEYS	03/08/2024	03/08/2024	101.70
Account Total					345.78
01-0830-7455	003240 ONTARIO CLEAN WATER AGENCY - PAP	INV00000041007 OPERATIONS CONTRACT	03/08/2024	03/08/2024	8,742.25
Department Total					9,138.03
<b>WASTE COLLECTION</b>					
01-0840-7480	000026 BLUEWATER RECYCLING ASSOC.	27492 WASTE COLLECTION	03/06/2024	03/06/2024	7,496.99
Department Total					7,496.99
<b>CEMETERIES</b>					
01-1040-7683	000328 ST. JAMES CEMETERY	2024 CEMETERY DONATION 2024	03/13/2024	03/13/2024	150.00
01-1040-7683	002270 MOUNT CARMEL CEMETERY BOARD	2024 2024 DONATION	03/13/2024	03/13/2024	150.00
01-1040-7683	002351 SAUNDERS CEMETERY	2024 2024 DONATION	03/13/2024	03/13/2024	150.00
Account Total					450.00
Department Total					450.00
<b>ALVINSTON COMMUNITY CENTRE</b>					
01-1635-7117	003500 RWAM INSURANCE ADMINISTRATORS INC	100001-0324 RWAM	03/01/2024	03/01/2024	598.92
01-1635-7117	003503 GREEN SHIELD CANADA	15598068-0324 GREENSHIELD	03/01/2024	03/01/2024	1,366.44
Account Total					1,965.36
01-1635-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0324 PHONE & INTERNET SERVICE	03/04/2024	03/04/2024	104.01
01-1635-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0324 PHONE & INTERNET SERVICE	03/04/2024	03/04/2024	79.66
01-1635-7303	003464 FIBERNETICS CORPORATION	679285 PHONE LINES	03/04/2024	03/04/2024	33.84
Account Total					217.51
01-1635-7306	000125 MUNICIPALITY OF BROOKE-ALVINSTON - PAP	0087754 WATER & SEWER	03/04/2024	03/04/2024	1,654.02



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01-1635-7306	000125 MUNICIPALITY OF BROOKE-ALVINSTON - PAF	0087755 WATER & SEWER	03/04/2024	03/04/2024	1,541.79
			Account Total		3,195.81
01-1635-7330	000279 BMO BANK OF MONTREAL	0502677-2403 TSA INSPECTION-COMPRESSOR	03/06/2024	03/06/2024	498.33
01-1635-7330	000167 BLACK & MCDONALD LIMITED	43-1605482 COMPRESSOR ROOM TESTING	03/13/2024	03/13/2024	582.92
			Account Total		1,081.25
01-1635-7340	002357 SOUTHWEST DOORS & HARDWARE	00106485 REPAIRS TO ACCESS DOOR IN AUD	03/28/2024	03/28/2024	613.03
01-1635-7340	000112 NUTECH PEST SERVICES	11631 PEST CONTROL	03/06/2024	03/06/2024	47.46
01-1635-7340	003017 MARCOTTE DISPOSAL INC.	17079 GARBAGE DISPOSAL	03/13/2024	03/13/2024	310.18
01-1635-7340	000100 MCNAUGHTON HOME HARDWARE CENTRE	438295 TAPE FOR PICKLEBALL COURTS	03/13/2024	03/13/2024	45.18
01-1635-7340	003344 HOLLAND CLEANING SOLUTIONS LTD.	623666 ARENA SUPPLIES	03/06/2024	03/06/2024	1,007.72
01-1635-7340	003344 HOLLAND CLEANING SOLUTIONS LTD.	624508 ARENA SUPPLIES	03/13/2024	03/13/2024	342.54
01-1635-7340	000273 PEDDEN GENERAL GLASS LTD	907673 REPLACE BROKEN DOOR WINDOWS	03/13/2024	03/13/2024	666.53
01-1635-7340	003232 CANADIAN IPG CORPORATION	CORUN-00560158 CUPS FOR BAR/PAPER PRODUCTS	03/26/2024	03/26/2024	2,949.02
			Account Total		5,981.66
01-1635-7341	000100 MCNAUGHTON HOME HARDWARE CENTRE	439908 PAINT FOR BASKET HANGERS	03/28/2024	03/28/2024	33.88
01-1635-7341	000100 MCNAUGHTON HOME HARDWARE CENTRE	440231 PAINT FOR BASKET HANGERS	03/28/2024	03/28/2024	50.82
01-1635-7341	003580 FLAGS UNLIMITED CORPORATION	SO013640 NEW FLAG POLES-STORM	03/06/2024	03/06/2024	8,600.40
			Account Total		8,685.10
01-1635-7343	003519 MAR-CO CLAY PRODUCTS INC.	99702 CLAY FOR PITCHERS MOUND	03/28/2024	03/28/2024	2,508.94
01-1635-7372	002214 GERBER ELECTRIC LTD	00027795 PROPANE FOR EDGER	03/13/2024	03/13/2024	30.00
01-1635-7372	000167 BLACK & MCDONALD LIMITED	43-1601992 COMPRESSOR INSPECTION-MID SEAS	03/13/2024	03/13/2024	988.59
01-1635-7372	000100 MCNAUGHTON HOME HARDWARE CENTRE	439572 TIRE FOR BAG CART	03/28/2024	03/28/2024	22.59
01-1635-7372	000048 WATFORD HOME HARDWARE / CARIS HARDV	481883 SOAP FOR DISHWASHER/TIRE FOAM	03/26/2024	03/26/2024	16.93

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01-1635-7372	000177 NELLA CUTLERY	IN2443837 BLADES FOR OLYMPIA	03/14/2024	03/14/2024	101.70
01-1635-7372	003210 SOUTHPOINT EQUIPMENT/CL BENNINGER EC	WR07982 KUBOTA LAWNMOWER REPAIRS	03/15/2024	03/15/2024	2,854.33
Account Total					4,014.14
01-1635-7381	000082 THE PEPSI BOTTLING GROUP (CANADA)	58736506 POP	03/13/2024	03/13/2024	569.26
01-1635-7381	003232 CANADIAN IPG CORPORATION	CORUN-00560158 CUPS FOR BAR/PAPER PRODUCTS	03/26/2024	03/26/2024	467.82
Account Total					1,037.08
01-1635-7383	002841 KERN WATER SYSTEMS INC.	165452 ICE FOR BAR	03/15/2024	03/15/2024	203.00
01-1635-7383	002841 KERN WATER SYSTEMS INC.	165789 ICE FOR BAR	03/28/2024	03/28/2024	157.50
Account Total					360.50
01-1635-7384	000048 WATFORD HOME HARDWARE / CARIS HARDV	481883 SOAP FOR DISHWASHER/TIRE FOAM	03/26/2024	03/26/2024	129.95
01-1635-7399	000279 BMO BANK OF MONTREAL	0502677-2403 FRAUD	03/06/2024	03/06/2024	861.62
Department Total					30,038.92
<b>CONCESSION / BOOTH &amp; VENDING</b>					
01-1637-7382	000082 THE PEPSI BOTTLING GROUP (CANADA)	58736506 POP	03/13/2024	03/13/2024	52.41
Department Total					52.41
<b>ALVINSTON LIBRARY</b>					
01-1641-7306	000125 MUNICIPALITY OF BROOKE-ALVINSTON - PAF	0087686 WATER & SEWER	03/04/2024	03/04/2024	174.36
01-1641-7340	003364 R & C CLEANING	FEB24 CLEANING	03/04/2024	03/04/2024	700.00
Department Total					874.36
<b>AGRICULTURE &amp; REFORESTATION</b>					
01-1840-7455	000113 R DOBBIN ENGINEERING INC	24.24 DRAINAGE SUPERINTENDENT	03/15/2024	03/15/2024	1,223.23
Department Total					1,223.23
<b>TILE DRAINAGE</b>					
01-1850-7210	000279 BMO BANK OF MONTREAL	0502677-2403 DEBENTURE 2018-03	03/06/2024	03/06/2024	824.15

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01-1850-7710	000279 BMO BANK OF MONTREAL	0502677-2403 DEBENTURE 2018-03	03/06/2024	03/06/2024	2,436.68
Department Total					3,260.83
<b>COUNTY OF LAMBTON TAXATION</b>					
01-9400-9100	002223 COUNTY OF LAMBTON	38480 1ST QUARTER LEVY	03/26/2024	03/26/2024	482,683.00
Department Total					482,683.00
<b>EDUCATION ENGLISH PUBLIC</b>					
01-9500-9100	000176 LAMBTON KENT DISTRICT SCHOOL BOARD	Q1-2024 1ST QUARTER LEVY	03/26/2024	03/26/2024	212,364.00
Department Total					212,364.00
<b>EDUCATION FRENCH PUBLIC</b>					
01-9510-9100	000277 CONSEIL SCOLAIRE VIAMONDE	Q1-2024 1ST QUARTER LEVY	03/26/2024	03/26/2024	2,020.00
Department Total					2,020.00
<b>EDUCATION ENGLISH SEPARATE</b>					
01-9520-9100	000276 ST. CLAIR CATHOLIC DISTRICT SCHOOL BD.	Q1-2024 LEVY	03/26/2024	03/26/2024	54,592.00
Department Total					54,592.00
<b>EDUCATION FRENCH SEPARATE</b>					
01-9530-9100	000278 CONSEIL SCOLAIRE CATHOLIQUE PROVIDEN	Q1-2024 1ST QUARTER LEVY	03/26/2024	03/26/2024	6,862.00
Department Total					6,862.00
<b>BROOKE FIRE - ALVINSTON STATION</b>					
20-0411-8050	003568 ULINE	13812348 EQUIPMENT-REHAB & PUB ED	03/15/2024	03/15/2024	791.46
Department Total					791.46
<b>ALVINSTON</b>					
20-0540-7301	003379 BLACK CREEK ENGINEERING INC.	208-2023 ENGINEERING	03/06/2024	03/06/2024	8,286.06
Department Total					8,286.06
<b>MUNICIPAL DRAINS - CONSTRUCTION</b>					
20-2800-7401	000113 R DOBBIN ENGINEERING INC	25.24 6-7 CONCESSION DRAIN	03/13/2024	03/13/2024	15,859.55
20-2800-7401	003217 MUN OF BROOKE-ALVINSTON - EFT	CC104345 POSTAGE FOR DRAIN REPORTS	03/08/2024	03/08/2024	38.87

# Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 03/01/2024 to 03/31/2024 Paid Invoices Cheque Date 03/01/2024 to 03/31/2024

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
20-2800-7401	002119 A.G. HAYTER CONTRACTING LTD.	D2023-3502 EDGAR BRANCH DRAIN H.B.	03/26/2024	03/26/2024	1,463.80
Account Total					17,362.22
Department Total					17,362.22
<b>MUNICIPAL DRAINS - MAINTENANCE</b>					
20-2900-7401	000267 TOWNSHIP OF WARWICK	0075121 GILLILAND DRAIN	03/15/2024	03/15/2024	33,645.45
20-2900-7401	002130 VAN BREE DRAINAGE	20240220-HB COOK DRAIN HOLDBACK	03/06/2024	03/06/2024	531.50
20-2900-7401	003217 MUN OF BROOKE-ALVINSTON - EFT	698732 POSTAGE-6-7 CONC DRAIN REPORT	03/28/2024	03/28/2024	57.68
20-2900-7401	002478 BRUCE POLAND & SONS TRUCKING INC.	953 12TH CONCESSION DRAIN	03/04/2024	03/04/2024	621.50
20-2900-7401	002823 KT EXCAVATING	INV-0843 GENTLEMAN DRAIN	03/26/2024	03/26/2024	1,282.55
20-2900-7401	000044 TOWNSHIP OF ENNISKILLEN	IVC04889 BLACK CREEK DRAIN	03/01/2024	03/01/2024	6,672.04
Account Total					42,810.72
Department Total					42,810.72
Total Paid Invoices					963,764.94
Total Unpaid Invoices					0.00
Total Invoices					963,764.94

# Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 03/01/2024 to 03/31/2024 Paid Invoices Cheque Date 03/01/2024 to 03/31/2024

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
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### Department Summary

01-0000	ASSETS & LIABILITIES	-4,540.72
01-0050	LICENCES, PERMITS, RENTS	-425.00
01-0240	GOVERNANCE	2,595.60
01-0241	COUNCIL SUPPORT	1,278.12
01-0250	CORPORATE MANAGEMENT	4,234.17
01-0411	FIRE STATION - ALVINSTON	3,946.65
01-0413	FIRE DEPARTMENT - WATFORD	2,283.66
01-0420	POLICE	32,822.37
01-0440	PROTECTIVE INSPECTION & CONTROL	3,199.08
01-0550	RT&M - SIGNS	202.47
01-0551	RT&M - INTERSECTION LIGHTING	20.06
01-0560	OVERHEAD	20,862.53
01-0601	06 STERLING PSD	113.00
01-0604	18 WESTERN STAR	337.97
01-0610	97 CAT GRADER	330.36
01-0611	21 - CAT 150-15AWD GRADER	234.76
01-0751	STREET LIGHTING - ALVINSTON	1,077.01
01-0752	STREET LIGHTING - INWOOD	571.94
01-0810	SANITARY SEWER SYSTEM	14,264.68
01-0811	INWOOD SEWER SYSTEM	50.00
01-0830	WATERWORKS SYSTEM	9,138.03
01-0840	WASTE COLLECTION	7,496.99
01-1040	CEMETERIES	450.00
01-1635	ALVINSTON COMMUNITY CENTRE	30,038.92
01-1637	CONCESSION / BOOTH & VENDING	52.41
01-1641	ALVINSTON LIBRARY	874.36
01-1840	AGRICULTURE & REFORESTATION	1,223.23
01-1850	TILE DRAINAGE	3,260.83
01-9400	COUNTY OF LAMBTON TAXATION	482,683.00
01-9500	EDUCATION ENGLISH PUBLIC	212,364.00
01-9510	EDUCATION FRENCH PUBLIC	2,020.00
01-9520	EDUCATION ENGLISH SEPARATE	54,592.00
01-9530	EDUCATION FRENCH SEPARATE	6,862.00
20-0411	BROOKE FIRE - ALVINSTON STATION	791.46
20-0540	ALVINSTON	8,286.06
20-2800	MUNICIPAL DRAINS - CONSTRUCTION	17,362.22
20-2900	MUNICIPAL DRAINS - MAINTENANCE	42,810.72
	Report Total	963,764.94



## Council Staff Report

**To:** Mayor Ferguson and Members of Council  
**Subject:** Toilet Replacement (BAICCC)  
**Meeting:** Council - 11 Apr 2024  
**Department:** Administration  
**Staff Contact:** Janet Denkers, Clerk Administrator

### Recommendation:

**That the report be received and filed.**

### Background:

At the March 28th Council meeting, staff requested that Council provide approval authority of the toilet replacement tender at the BAICCC to staff while more information was sought.

### Comments:

Six companies returned the tender for the 13 replacement toilets at the BAICCC. Staff reviewed each tender and completed additional research to determine the most suitable replacement.

We took particular notice of toilets that:

- 1) were AODA compliant
- 2) eco friendly with volume per flush
- 3) could handle high traffic and high performance usage
- 4) warranty

The tender from Gerber Electric was accepted as they met the requirements in addition to a 10 year warranty on the toilets.

A full review of the tenders is available upon request.

### Financial Considerations:

The tender was below budget and approved at \$13,713.47



## Council Staff Report

**To:** Mayor Ferguson and Members of Council  
**Subject:** Condenser  
**Meeting:** Council - 11 Apr 2024  
**Department:** Parks and Recreation  
**Staff Contact:** Greg Thornicroft, Parks & Recreation Manager

### Recommendation:

**That Black and MacDonald be approved to supply and install the condenser as approved in the 2024 budget.**

### Background:

The Condenser was approved for replacement in the 2024 budget as recommended by the Parks & Recreation Manager. The condenser is aged and repairs are getting more and more frequent on the unit. Council approved the budget item submitted.

### Comments:

A Grant was submitted through the Trillium capital program for a dehumidifier and condenser. The application was due March 6th and there is a 16 week review period. An answer on the grant is expected in June / July. Prior to the grant announcement, we are wishing to be proactive in the ordering of the unit so no delays with installation will occur for the 2024 / 2025 season.

We are requesting that the tender process be waived in this situation for the following reasons:

- Black & MacDonald supplied the quote for the 2024 budget and was approved
- Black and MacDonald have provided extensive work on the ice plant at the BAICCC and are very knowledgeable on its operation
- We have a good working relationship with Black and MacDonald

### Financial Considerations:

The budgeted amount was for \$150,000.



## Council Staff Report

**To:** Mayor Ferguson and Members of Council  
**Subject:** Half Load By-Law  
**Meeting:** Council - 11 Apr 2024  
**Department:** Public Works  
**Staff Contact:** Jamie Butler, Public Works Superintendent

### Recommendation:

**That Council consider the request submitted.**

### Background:

A request was received from a resident wanting to pour concrete on Petrolia Line before the half load restrictions are lifted

By-law 5 of 2004 dictates when half load season is in place in the Municipality. The half load season is in place March 1 - April 30th each year. The half load season is deemed necessary for the protection of certain roadways in the Municipality. In addition to other roadways, the by-law specifies that the urban center of Alvinston - all hard surface streets are under this jurisdiction.

Under the Highway Traffic Act the only exceptions are,

- (a) vehicles operated by or on behalf of a municipality or other authority having jurisdiction and control of a highway, where the vehicles are engaged in highway maintenance, including the carriage and application of abrasives or chemicals to the highway, the stockpiling of abrasives or chemicals for use on a highway, or the removal of snow from a highway;
- (b) vehicles used exclusively for the transportation of milk;
- (c) fire apparatus;
- (d) vehicles operated by or on behalf of a municipality transporting waste;
- (e) public utility emergency vehicles; or
- (f) vehicles used to transport passengers for compensation, other than those operated solely within the limits of one municipality.

### Comments:

The expected roadway to be travelled is approximately 500 m West of Sexton road which includes 500m of tar and chip.

Should Council exempt the owner from the by-law, specific conditions should be met in form of a signed agreement. These conditions include:

- 1) A damage deposit of \$7,500 to cover the cost if there is damage done to the road.



2) The Public Works Superintendent will review the road condition prior to and after the construction period and will determine if damage deposit can be returned

3) No other roads are to be travelled on during this time

4) The applicant must provide liability and property damage insurance of not less than two million dollars, naming the Municipality of Brooke-Alvinston as the additional insured.

**Financial Considerations:**

None associated with this report



## Council Staff Report

**To:** Mayor Ferguson and Members of Council  
**Subject:** Future Road Projects  
**Meeting:** Council - 11 Apr 2024  
**Department:** Public Works  
**Staff Contact:** Jamie Butler, Public Works Superintendent

### Recommendation:

**That Council authorize the Public Works Superintendent to move forward with preliminary engineering for the reconstruction of Walnut Street, resurfacing on River Street and rebuild on Morrell Street; and that Black Creek Engineering be utilized as we have worked with them in the past and they are aware of the area and its underground infrastructure.**

### Background:

The engineering on road work is timely and preplanning needs to occur to be budget ready and able to tender at appropriate times.

### Comments:

We have noticed some streets in Alvinston are starting to fail. The streets are: Walnut from Lorne street to Arena; River Street from Lorne street to Shiloh Line and Morrell Street. The work proposed would include: Engineering, Storm Sewer repairs if needed and rebuild and repaving of asphalt.

### Financial Considerations:

Financing of the preliminary work would be found in the budget.

### Relationship to Strategic Plan:

Having an estimated price point before next budget would be helpful for budget planning and budget talks