



# MINUTES

## Council Meeting

4:30 PM - Thursday, March 14, 2024  
Municipal Office

The Council of the Municipality of Brooke-Alvinston was called to order on Thursday, March 14, 2024, at 4:30 PM, in the Municipal Office, with the following members present:

**Council Present:** Deputy Mayor Frank Nemcek, Councillor Craig Sanders, Councillor Don McCabe, and Councillor Jenny Redick

**Staff Present:** Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Fire Chief Steve Knight, Parks & Recreation Manager Greg Thornicroft, and Public Works Superintendent Jamie Butler

**Regrets:** Mayor David Ferguson

### 1 CALL TO ORDER

The meeting was called to order at 4:30 p.m.. In the absence of Mayor Ferguson, Deputy Mayor Frank Nemcek presided over the meeting.

### 2 DISCLOSURE OF PECUNIARY INTEREST

The Deputy Mayor requested any pecuniary interests be declared at the appropriate time.

### 3 MINUTES

a) Regular Council Meeting Minutes of February 22, 2024

#### RESOLUTION-2024-079

Councillor Jenny Redick made a motion that the minutes of February 22, 2024 be approved as presented without error or omissions. Councillor Craig Sanders seconded the motion.

**Carried**

### 4 BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

### 5 DELEGATIONS & TIMED EVENTS

### 6 CORRESPONDENCE

a) Municipal Correspondence

Jenny Redick questioned the Community Emergency Preparedness Grant Program Application and asked the Clerk Administrator to speak on it. She was advised of the approval of two emergency signage trailers for road closures in the amount of \$17,616.88.

#### RESOLUTION-2024-080

Councillor Jenny Redick made a motion that the circulated correspondence be received and filed. Councillor Craig Sanders seconded the motion.

**Carried**

#### **RESOLUTION-2024-081**

Councillor Craig Sanders made a motion that Marjorie Cummings and Ray Lloyd be nominated as Heritage Champions for Lambton County. Councillor Jenny Redick seconded the motion.

**Carried**

#### **RESOLUTION-2024-082**

Councillor Craig Sanders made a motion that Jeannette Douglas and Janice Phillips be nominated for the Women of Excellence Award on behalf of the Municipality of Brooke-Alvinston. Councillor Don McCabe seconded the motion.

**Carried**

#### **RESOLUTION-2024-083**

Councillor Jenny Redick made a motion that the Council of the Municipality of Brooke-Alvinston support the County of Lambton's comments on the Environmental Compliance Approval (ECA) amendment application (ERO number 019-8205) and associated documentation submitted by York 1 Environmental Waste Solutions. Councillor Don McCabe seconded the motion.

**Carried**

#### **b) Correspondence Requiring Action**

#### **RESOLUTION-2024-084**

Councillor Don McCabe made a motion that the Council of the Municipality of Brooke-Alvinston support the correspondence sent from the Town of Plympton Wyoming supporting rural and small urban municipalities - affordability and wastewater systems. Councillor Craig Sanders seconded the motion.

**Carried**

#### **RESOLUTION-2024-085**

Councillor Craig Sanders made a motion that the Council of the Municipality of Brooke-Alvinston support the Township of Dawn-Euphemia's letter to the MPP of Lambton-Kent-Middlesex to overturn the Ontario Energy Board (OEB) rate rebasing decision from December 21, 2023. Councillor Jenny Redick seconded the motion.

**Carried**

#### **RESOLUTION-2024-086**

Councillor Don McCabe made a motion that the Council of the Municipality of Brooke-Alvinston support the County of Lambton's resolution requesting the Province to upload from local municipalities the responsibility of and costs associated with the continued construction, operation, and maintenance of major municipally-owned highways throughout the Province to the Ministry of Tourism or alternatively, appropriately increase the OCIF to municipalities so as to fairly and equitably allocate resources to Ontario municipalities. Councillor Jenny Redick seconded the motion.

**Carried**

#### **RESOLUTION-2024-087**

Councillor Don McCabe made a motion that the Council of the Municipality of Brooke-Alvinston receive and file the requested support of the resolution from the City of Clarence Rockland dated Feb. 14, 2024. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

#### **RESOLUTION-2024-088**

Councillor Craig Sanders made a motion that the Council of the Municipality of Brooke-Alvinston receive and file the request for support from the Town of Lincoln in regards to urgent need for increased funding to Libraries and Museums in Ontario. Councillor Don McCabe seconded the motion.

**Carried**

#### **RESOLUTION-2024-089**

Councillor Craig Sanders made a motion that the Council of the Municipality of Brooke-Alvinston support the motion from the Township of Perry to amend Blue Box regulations for ineligible sources. Councillor Don McCabe seconded the motion.

**Carried**

#### **RESOLUTION-2024-090**

Councillor Don McCabe made a motion that the Council of the Municipality of Brighton receive and file the submitted request for support for ride sharing services in the community. Councillor Jenny Redick seconded the motion.

**Carried**

#### **RESOLUTION-2024-091**

Councillor Jenny Redick made a motion that the Council of the Municipality of Brooke-Alvinston support the motion received from the Town of Aurora requesting for amenity sharing MOU with school boards for evening / weekend gymnasium use. Councillor Craig Sanders seconded the motion.

**Carried**

#### **RESOLUTION-2024-092**

Councillor Don McCabe made a motion that the Council of the Municipality of Brooke-Alvinston receive and file the request from the Town of Cobourg for amendments to the Ontario Heritage Act. Councillor Craig Sanders seconded the motion.

**Carried**

#### **RESOLUTION-2024-093**

Councillor Craig Sanders made a motion that the Council of the Municipality of Brooke-Alvinston receive and file request from the Township of Amaranth for support. Councillor Jenny Redick seconded the motion.

**Carried**

## **7 STAFF REPORTS**

- a) **Public Works Superintendent's Report:** Alvinston Schedule 22 Summary Report 2023

#### **RESOLUTION-2024-094**

Councillor Craig Sanders made a motion that Council review the water system annual reports as required by O. Reg. 170/03 and that Alvinston Schedule 22 Summary Report be received and filed and Council acknowledge reading. Councillor Jenny Redick seconded the motion.

**Carried**

- b) **Drainage Superintendent's Report** - Drain Maintenance Requests

#### **RESOLUTION-2024-095**

Councillor Don McCabe made a motion that the requests for maintenance on the Tait McKinlay Drain be forwarded to the Drainage Superintendent with the power to act. Councillor Craig Sanders seconded the motion.

**Carried**

- c) **Clerk Administrator's Report:** Canada Day - SOP Request (Optimist Club)

**RESOLUTION-2024-096**

Councillor Jenny Redick made a motion that the Council of the Municipality of Brooke-Alvinston has no objections to the Alvinston Optimist Club obtaining a Special Occasion Permit for the Canada Day 2024 events (June 30-July 1, 2024) as the event is deemed an event of municipal significance to the community. Councillor Craig Sanders seconded the motion.

**Carried**

- d) **Clerk Administrator's Report:** Ag Society Request(s) - Pro Rodeo 2024

**RESOLUTION-2024-097**

Councillor Jenny Redick made a motion that the Council of the Municipality of Brooke-Alvinston declares the Alvinston Pro Rodeo being held June 14, 15 & 16, 2024 as an event of municipal significance and acknowledges that the Brooke-Alvinston Agricultural Society will be applying for a Special Occasion Permit (SOP) for the Brooke-Alvinston-Inwood Community Centre Complex / Pavilion / Grounds at 3310 Walnut Street; and that

The Council of the Municipality of Brooke-Alvinston waive section 3.9 of By-law 37 of 2021 to allow noise to extend to 2 a.m. during the 2024 Alvinston Pro Rodeo;

And that the Brooke-Alvinston Ag Society be allowed to use an off road vehicle on the BAICCC grounds during the Alvinston Pro Rodeo event only.

AND that it be acknowledged the rodeo staff and performers be allowed to stay on the grounds to oversee the livestock. Councillor Don McCabe seconded the motion.

**Carried**

- e) **Clerk Administrator's Report:** Inwood welcome signs

Councillor Sanders declared a Conflict of Interest as he is a part owner of SJ Garden Sheds and did not participate in the discussion.

**RESOLUTION-2024-098**

Councillor Don McCabe made a motion that SJ Garden Sheds be approved to complete the refurbishment of the Inwood Welcome Signs following the July 2023 Windstorm. Councillor Jenny Redick seconded the motion.

**Carried**

- f) **Clerk Administrator's Report:** 2023 Windstorm Costs

**RESOLUTION-2024-099**

Councillor Jenny Redick made a motion that this report be received and filed. Councillor Craig Sanders seconded the motion.

**Carried**

- g) **Clerk Administrator's Report:** Mutual Assistance Agreement

**RESOLUTION-2024-100**

Councillor Craig Sanders made a motion that staff proceed with amendments to By-law 10 of 2007 to formally include the Village of Oil Springs in a mutual

assistance agreement. Councillor Jenny Redick seconded the motion.

**Carried**

- h) **Clerk Administrator's Report:** My Mainstreet Community Activator Grant

**RESOLUTION-2024-101**

Councillor Craig Sanders made a motion that this report be received and filed.  
Councillor Jenny Redick seconded the motion.

**Carried**

- i) **Parks & Recreation Manager's Report:** Ball Fence Advertising

**RESOLUTION-2024-102**

Councillor Craig Sanders made a motion that the fees by-law be amended to include ball fence advertising for large fence advertising at \$500 / season and smaller sign advertising at \$250 / season Councillor Jenny Redick seconded the motion.

**Carried**

- j) **Treasurer's Report:** Accounts Payable Listing - February 2024

**RESOLUTION-2024-103**

Councillor Jenny Redick made a motion that Council receive and file the Accounts Payable Listing for February 2024 Councillor Don McCabe seconded the motion.

**Carried**

## **8 BY-LAWS**

## **9 NEW BUSINESS**

- a) Verbal Report from the Parks & Recreation Manager - rentals at the BAICCC

**RESOLUTION-2024-104**

Councillor Don McCabe made a motion that staff be directed to prepare a report from consideration and discussion on future stag and doe rentals to include deposit rates, rental rates, security deposits, non resident rentals and consequences when vandalism occurs. Councillor Jenny Redick seconded the motion.

**Carried**

- b) The Clerk Administrator noted that the Leader of the Official Opposition, Marit Stiles plans to attend the Maple Syrup Festival on the weekend.
- c) Councillor Redick noted she was asked to assist in planning some events in Inwood (sports & activities) and commented on the events they have planned for the coming months
- d) Deputy Mayor thanked all of those involved in the Hockeyville competition held recently and Councillor Redick echoed the same comments.
- e) Councillor Redick noted Elvin Stojko will be at the BAICCC March 15th and is sponsored by the Skating Club.
- f) Councillor McCabe noted the events of the Lambton Farm Safety in Wyoming on March 27th with more details to come.
- g) There was discussion on signage and artifacts from the Campbell House.

## **10 CLOSED SESSION**

- a) Closed Session: Personnel matters about an identifiable individual including employees.

**RESOLUTION-2024-105**

Councillor Jenny Redick made a motion that Council move into Closed Session to discuss personnel matters about an identifiable individuals including employees. Councillor Craig Sanders seconded the motion.

**Carried**

**11 RISE AND REPORT**

The Clerk Administrator noted a closed session meeting was held to discuss personal matters about an identifiable individual including employees. It was noted the closed session meeting minutes of January 11, 2024 were approved and the Senior of the Year nomination was made.

**12 BY-LAW CONFIRMING PROCEEDINGS**

a) Confirming By-law

**RESOLUTION-2024-106**

Councillor Jenny Redick made a motion that the Confirming By-law be read a first and second time and finally passed this 14th day of March 2024. Councillor Craig Sanders seconded the motion.

**Carried**

**13 ADJOURNMENT**

Councillor Sanders made a motion to adjourn the meeting at 5:31 p.m..

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Clerk-Administrator

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Mayor