



# MINUTES

## Council Meeting

8:00 AM - Thursday, February 22, 2024  
Municipal Office

The Council of the Municipality of Brooke-Alvinston was called to order on Thursday, February 22, 2024, at 8:00 AM, in the Municipal Office, with the following members present:

**Council Present:** Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Craig Sanders, Councillor Don McCabe, and Councillor Jenny Redick

**Staff Present:** Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Fire Chief Steve Knight, and Public Works Superintendent Jamie Butler

**Regrets:**

### 1 CALL TO ORDER

The Mayor called the meeting to order at 8:00 a.m..

### 2 DISCLOSURE OF PECUNIARY INTEREST

The Mayor requested that any pecuniary interests be declared at the appropriate time.

### 3 MINUTES

a) Regular Council Meeting Minutes of February 8, 2024

#### **RESOLUTION-2024-063**

Councillor Jenny Redick made a motion that the minutes of the February 8, 2024 regular session of Council be approved as presented without error or omissions. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

### 4 BUSINESS ARISING FROM THE MINUTES

### 5 DELEGATIONS & TIMED EVENTS

### 6 CORRESPONDENCE

a) Municipal Information

#### **RESOLUTION-2024-064**

Councillor Jenny Redick made a motion that the circulated correspondence be received and filed. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

b) Request from Prince Edward County

#### **RESOLUTION-2024-065**

Councillor Jenny Redick made a motion that the Council of the Municipality of Brooke-Alvinston receive and file the circulated motion from Prince Edward County regarding Ontario Works and Ontario Disability Program. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

c) Request for support from the Town of Petrolia

**RESOLUTION-2024-066**

Deputy Mayor Frank Nemcek made a motion that the Council of the Municipality of Brooke-Alvinston support the Town of Petrolia's resolution to call upon both the ROMA & OGRA boards to re-establish a combined OGRA & ROMA annual conference. Councillor Jenny Redick seconded the motion.

**Carried**

**7 STAFF REPORTS**

- a) **Drainage Superintendent's Report:** 12th Concession Drain

**RESOLUTION-2024-067**

Councillor Jenny Redick made a motion that the request for maintenance on the 12th Concession Drain from J. Holbrook be referred to the Drainage Superintendent with the power to act. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

- b) **Drainage Superintendent's Report:** Petition (Parkins)

**RESOLUTION-2024-068**

Councillor Don McCabe made a motion that Council appoint R. Dobbin Engineering under Section 4 of the Drainage Act to investigate the petition. Councillor Jenny Redick seconded the motion.

**Carried**

- c) **Public Works Superintendent's Report:** Lasalle Line Reconstruction

**RESOLUTION-2024-069**

Councillor Don McCabe made a motion That the Council of the Municipality of Brooke-Alvinston acknowledge the report provided by the Public Works Superintendent regarding the construction of LaSalle Line; and that Council waives the requirements for a competitive process in favour of a negotiated process with McKenzie & Henderson for the provision of hauling crushed gravel for the construction of LaSalle Line (west) to the site for the reason that the Public Works Superintendent has worked with this supplier in the past and has obtained a price for the product that is within the draft budgeted amount; has the preferred equipment for consistent unloading of the gravel; and was the low tender in September 2023 when the job was tendered.

Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

- d) **Clerk Administrator's Report:** Accessory Building

**RESOLUTION-2024-070**

Councillor Jenny Redick made a motion that the property owner of 3164 Nauvoo Road be permitted to construct an accessory building prior to the main use on the lot provided an agreement with the following conditions is met and once a final commitment letter from the builder is received. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

- e) **Treasurer's Report:** Council Remuneration - 2023

**RESOLUTION-2024-071**

Councillor Jenny Redick made a motion that Council receive and file the Statement of Council Remuneration and Expenses attached, provided as required by the Municipal Act. Deputy Mayor Frank Nemcek seconded the

motion.

**Carried**

- f) **Public Works Superintendent's Report:** 2024 Large Item Event

**RESOLUTION-2024-072**

Councillor Jenny Redick made a motion that one municipal large item disposal event be held June 3-7, 2024 and that the large item disposal event procedure as outlined be approved. Councillor Craig Sanders seconded the motion.

**Carried**

- g) **Clerk Administrator's Report:** Lambton County Municipal Association Banquet

**RESOLUTION-2024-073**

Councillor Jenny Redick made a motion that the March 28, 2024 regular session of Council be adjusted from 4:30 p.m. to 8:00am to accommodate the LCMA banquet being held in Camlachie. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

- h) **Treasurer's Report:** 2024 Revised Draft Budgets

**RESOLUTION-2024-074**

Councillor Jenny Redick made a motion that Council approve the 2024 Draft Budgets as revised for General Operating and Capital and for Water and Sewer Operating and Capital, including the related Budgeted Reserves and Reserve Fund Contributions/withdrawals.

Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

- i) **Parks & Recreation Manager's (Verbal) Report**

The Parks & Recreation Manager provided feedback from questions asked at the previous meeting regarding netting placement, toilet pricing and costs associated with the potential switching over of the Olympia to propane.

- j) **Public Works Superintendent's (Verbal) Report**

The Public Works Superintendent provided a verbal update on sidewalk replacement, deficiencies and AODA compliances.

- k) **Public Works Superintendent's Report:** Half Load By-Law

**RESOLUTION-2024-075**

Councillor Jenny Redick made a motion that Council receive and file the staff report presented in regards to the half load by-law and that the conditions listed be applied to the request and once conditions are met, the applicant receive approval. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

- l) **Public Works Superintendent's Report:** Gravel Tender Results - 2024

**RESOLUTION-2024-076**

Councillor Jenny Redick made a motion That the lowest tender(s) received for the Granular M from McKenzie Henderson for the price of \$22.30 / tonne be accepted. Councillor Don McCabe seconded the motion.

**Carried**

## **8 BY-LAWS**

- a) By-law 12 of 2024 - Fees By-law

The presented by-law was amended to reflect a 5% increase yearly on costs in

the Parks & Recreation Department.

A staff report was requested on an increase in wind turbine fees and battery storage.

**RESOLUTION-2024-077**

Deputy Mayor Frank Nemcek made a motion that By-law 12 of 2024 be read a first, second and third time and finally passed this 22nd day of February, 2024. Councillor Jenny Redick seconded the motion.

**Carried**

**9 NEW BUSINESS**

- a) Don McCabe noted the upcoming safety seminar on March 7th at the Shiloh Inwood United Church.
- b) Jenny Redick commented on the admirable submissions from the community in supporting Hockeyville.
- c) The Public Works Superintendent noted a blind child area sign will be erected on Lorne Street
- d) The Clerk Administrator thanked Council for accommodating her with the meeting change while she attends the OAAS convention.
- e) Don McCabe noted the 175th anniversary of the County of Lambton.

**10 CLOSED SESSION**

**11 RISE AND REPORT**

**12 BY-LAW CONFIRMING PROCEEDINGS**

- a) By-law 13 of 2024 - Confirming By-law

**RESOLUTION-2024-078**

Councillor Don McCabe made a motion that By-law 13 of 2024 be read a first, second and third time and finally passed this 22nd day of February 2024. Councillor Jenny Redick seconded the motion.

**Carried**

**13 ADJOURNMENT**

Don McCabe made a motion to adjourn the meeting at 8:35 a.m..

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Clerk-Administrator

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Mayor