



MINUTES

Council Meeting

4:30 PM - Thursday, February 8, 2024
Municipal Office

The Council of the Municipality of Brooke-Alvinston was called to order on Thursday, February 8, 2024, at 4:30 PM, in the Municipal Office, with the following members present:

Council Present: Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Don McCabe, Councillor Jenny Redick, and Councillor Craig Sanders

Staff Present: Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Public Works Superintendent Jamie Butler, Parks and Recreation Manager Greg Thornicroft, and County Planner Maria Cossa-Rossi

Regrets:

1 CALL TO ORDER

Mayor Ferguson called the meeting to order at 4:30pm.

2 DISCLOSURE OF PECUNIARY INTEREST

The Mayor requested that any pecuniary interests be declared when appropriate.

3 MINUTES

a) Regular Council Meeting Minutes of January 25, 2024

RESOLUTION-2024-046

Councillor Craig Sanders made a motion that the Council meeting minutes of January 25, 2024 be approved as presented without error or omission. Deputy Mayor Frank Nemcek seconded the motion.

Carried

b) Fire Committee minutes (approved by Committee)

RESOLUTION-2024-047

Councillor Jenny Redick made a motion that the Fire Committee meeting minutes of November 21, 2023 be received and filed. Councillor Craig Sanders seconded the motion.

Carried

c) Parks & Recreation Committee minutes (approved by Committee)

RESOLUTION-2024-048

Deputy Mayor Frank Nemcek made a motion that the Parks and Recreation Committee meeting minutes of October 17, 2023 be received and filed. Councillor Jenny Redick seconded the motion.

Carried

4 BUSINESS ARISING FROM THE MINUTES

5 DELEGATIONS & TIMED EVENTS

a) Triest / Hayter - OP / Zoning

RESOLUTION-2024-049

Councillor Craig Sanders made a motion that the Council for the Municipality of Brooke-Alvinston approve the Official Plan Amendment and Zoning By-law Amendment applications for the 2.3 acre portion of the subject lands only, which was the subject of the approved severance application, File B-002/23. Should the severance lapse due to non compliance with the severance conditions, the 2.3 acre portion of lands will revert to its original industrial OP designation and original industrial (M1) zone classification. Councillor Jenny Redick seconded the motion.

Carried

- b) Everett Thorne - LaSalle Line

Mr. Thorne was present at Council to discuss the current and future development of LaSalle Line west.

6 CORRESPONDENCE

- a) Correspondence Addressed to Council

Council reviewed and discussed the submitted letters of Anne Redick (proposed sidewalks on Millpond) and Mary Lou Robbins (floods).

- b) Municipal Correspondence

RESOLUTION-2024-050

Councillor Jenny Redick made a motion that the circulated municipal correspondence be received and filed for information. Councillor Craig Sanders seconded the motion.

Carried

- c) Correspondence Requiring Action

RESOLUTION-2024-051

Councillor Don McCabe made a motion that Council supports the request from Prince Edward County regarding support for the Province to expand the life span of fire apparatus, specifically pertaining to the replacement of fire trucks due to insurance requirements. Councillor Craig Sanders seconded the motion.

Carried

7 STAFF REPORTS

- a) **Drainage Superintendent's Report:** Pray and Benner Duffy Drain Tender results

RESOLUTION-2024-052

Councillor Jenny Redick made a motion that Council accepts the low tender submitted by Bruce Poland & Sons in the amount of \$30,817.81 (including HST). Councillor Craig Sanders seconded the motion.

Carried

- b) **Drainage Superintendent's Report:** 9-10 Sideroad Drain Tender Results

RESOLUTION-2024-053

Deputy Mayor Frank Nemcek made a motion that Council accepts the low tender submitted by Bruce Poland & Sons in the amount of \$23,684.80 (including HST). Councillor Jenny Redick seconded the motion.

Carried

- c) **Treasurer's Report:** Accounts Payable Listing - January 2024

RESOLUTION-2024-054

Councillor Jenny Redick made a motion that Council receive and file the Accounts Payable Listing for January 2024 Councillor Craig Sanders seconded the motion.

Carried

- d) **Clerk Administrator's Report:** Grants Update

RESOLUTION-2024-055

Councillor Jenny Redick made a motion that staff be directed to submit grants under the Earth Day Canada EV Program, Ontario Trillium Program and RED Grant Councillor Craig Sanders seconded the motion.

Carried

- e) **Clerk Administrator's Report:** Fees Review and By-law

RESOLUTION-2024-056

Councillor Craig Sanders made a motion that Council review and approve the Updated Municipal Fees Schedules as presented and pass the related By-law at the February 22, 2024 session of Council; and that the by-law be effective April 1, 2024 with the exception of:

Schedule I (ice) effective October 1, 2024 and any new bookings (Auditorium, Upper Hall). Deputy Mayor Frank Nemcek seconded the motion.

Carried

- f) 2024 Dust Suppressant

RESOLUTION-2024-057

Deputy Mayor Frank Nemcek made a motion that the Council of the Municipality of Brooke-Alvinston acknowledge the report provided by the Public Works Superintendent regarding the 2024 dust suppressant needs for the Municipality; and that the quote received from Den Mar Brines for \$263.15 flake/ tonne be accepted prior to budget approval; and that Council waives the requirements for a competitive process in favour of a negotiated process with Den Mar Brines for the provision of dust suppressant for the Municipality for the reason that the Public Works Superintendent has worked extensively with this supplier in the past and has obtained a price for the product that is within the draft budgeted amount and is anticipated to be lower than other suppliers. Councillor Craig Sanders seconded the motion.

Carried

8 BY-LAWS

- a) By-law 8 of 2024 - Drain Maintenance

RESOLUTION-2024-058

Councillor Jenny Redick made a motion that By-law 8 of 2024 be read a first, second and third time and finally passed this 8th day of February, 2024. Councillor Don McCabe seconded the motion.

Carried

- b) By-law 9 of 2024 - Zoning By-law Amendment

RESOLUTION-2024-059

Deputy Mayor Frank Nemcek made a motion that By-law 9 of 2024 be read a first, second and third time and finally passed this 8th day of February, 2024. Councillor Craig Sanders seconded the motion.

Carried

- c) By-law 10 of 2024 - OP Amending By-law

RESOLUTION-2024-060

Councillor Jenny Redick made a motion that By-law 10 of 2024 be read a first, second and third time and finally passed this 8th day of February, 2024. Councillor Don McCabe seconded the motion.

Carried

9 NEW BUSINESS

- a) February 22, 2024 Meeting - Start time 8:00 a.m.

A reminder was sent regarding the amended start time of the next Council meeting.

- b) Appointment to LGPSB

The Clerk Administrator noted the correspondence received from the Township of Warwick noting Warwick will offer to represent both communities for two years and Brooke-Alvinston the subsequent two years.

- c) Hockeyville Promotion

RESOLUTION-2024-061

Councillor Jenny Redick made a motion that the Council of the Municipality of Brooke-Alvinston sponsor one hour of free ice and a pizza party for the minor hockey sport or other organization with the most submissions for Hockeyville for the BAICCC. Councillor Craig Sanders seconded the motion.

Carried

- d) Christmas Celebration Committee

Don McCabe and the Parks & Recreation Manager (alternate Clerk Administrator) were appointed to the Christmas Celebration Committee.

- e) 2024 Draft Budget discussion

The following notations were made to the 2024 budget deliberations:

- 1) reduce the fire budget by \$14,000 (radios and proposed kitchen cabinetry)
- 2) remove upper hall sound system \$10,000

There was discussion on the need of sidewalk improvements or removing it from the budget with more discussion to follow.

- f) Go CODE Girl @ UWO

Don McCabe noted the planned event and requested it be advertised in the municipal office.

10 CLOSED SESSION

11 RISE AND REPORT

12 BY-LAW CONFIRMING PROCEEDINGS

- a) By-law 11 of 2024 - Confirming By-law

RESOLUTION-2024-062

Councillor Jenny Redick made a motion that By-law 11 of 2024 be read a first, second and third time and finally passed this 8th day of February, 2024. Councillor Don McCabe seconded the motion.

Carried

13 ADJOURNMENT

Councillor Sanders made a motion to adjourn the meeting at 6:00pm.

Clerk-Administrator

Mayor