



AGENDA

Council Meeting

4:30 PM - Thursday, February 8, 2024
Municipal Office

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2. DISCLOSURE OF PECUNIARY INTEREST	
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9. NEW BUSINESS

- 9.1. February 22, 2024 Meeting - Start time 8:00 a.m.
- 9.2. Appointment to LGPSB
- 9.3. 2024 Draft Budget discussion

10. CLOSED SESSION

11. RISE AND REPORT

12. BY-LAW CONFIRMING PROCEEDINGS

- 12.1. By-law 11 of 2024 - Confirming By-law

13. ADJOURNMENT



MINUTES

Council Meeting

4:30 PM - Thursday, January 25, 2024
Municipal Office

The Council of the Municipality of Brooke-Alvinston was called to order on Thursday, January 25, 2024, at 4:30 PM, in the Municipal Office, with the following members present:

Council Present: Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Don McCabe, and Councillor Jenny Redick

Staff Present: Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Fire Chief Steve Knight, Parks and Recreation Manager Greg Thornicroft, Public Works Superintendent Jamie Butler, and County Planner Maria Cossa-Rossi

Regrets: Craig Sanders

1 CALL TO ORDER

The Mayor called the meeting to order at 4:30 p.m.. Don McCabe arrived shortly after.

2 DISCLOSURE OF PECUNIARY INTEREST

The Mayor requested that any pecuniary interests be declared at the appropriate time.

3 MINUTES

a) Regular Council Meeting Minutes of January 11, 2024

RESOLUTION-2024-031

Councillor Jenny Redick made a motion that the Council meeting minutes of January 11, 2024 be approved as presented without error or omission. Deputy Mayor Frank Nemcek seconded the motion.

Carried

4 BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

5 DELEGATIONS & TIMED EVENTS

a) Lambton EMS Master Plan

Andrew Taylor and Stephen Turner were present at Council to discuss the draft Lambton EMS Plan and responded to Council on questions.

6 CORRESPONDENCE

a) Municipal Correspondence

RESOLUTION-2024-032

Deputy Mayor Frank Nemcek made a motion that the circulated municipal correspondence be received and filed for information. Councillor Jenny Redick seconded the motion.

Carried

- b) Request for Support - AORS

RESOLUTION-2024-033

Councillor Jenny Redick made a motion that the request for support from AORS be received and filed. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- c) City of Mississauga - Request for support: Landlord / Tenant Adjudicative Process

RESOLUTION-2024-034

Councillor Jenny Redick made a motion that the request from the City of Mississauga be received and filed. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- d) Request for Support - City of Sarnia (Carbon Tax)

RESOLUTION-2024-035

Councillor Don McCabe made a motion that the request from the City of Sarnia regarding the cancelling of the carbon tax be received and filed. Councillor Jenny Redick seconded the motion.

Carried

7 STAFF REPORTS

- a) **Planner's Report:** Site Plan Control By-law

RESOLUTION-2024-036

Councillor Jenny Redick made a motion that the Council of the Municipality of Brooke-Alvinston approve the site plan control by-law amendment which exempts projects initiated by the Municipality of Brooke-Alvinston from site plan control and provides clarity on the existing exemptions for agricultural buildings and structures. Councillor Don McCabe seconded the motion.

Carried

- b) **Clerk Administrator's Report:** Community Safety & Policing Act - Request for appointment confirmation

RESOLUTION-2024-037

Councillor Jenny Redick made a motion that the Council of the Municipality of Brooke-Alvinston endorse both Mayors of Brooke-Alvinston and Warwick for the appointment for a split term (April 2024 - June 2025 and July 2025 - October 2026). Councillor Don McCabe seconded the motion.

Carried

- c) **Clerk Administrator's Report:** Update on Alvinston Killer Bees hockey requests

RESOLUTION-2024-038

Councillor Jenny Redick made a motion that the report be received and filed. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- d) **Clerk Administrator's Report:** Open Grants

RESOLUTION-2024-039

Councillor Don McCabe made a motion that the report be received and filed unless otherwise directed. Councillor Jenny Redick seconded the motion.

Carried

e) **Drainage Superintendent's Report:**

RESOLUTION-2024-040

Deputy Mayor Frank Nemcek made a motion that R.Dobbin Engineering under Section 78 be appointed to prepare an engineer's report for culvert replacements on the 12th Concession Drain that will be submitted to Council at a later date. Councillor Jenny Redick seconded the motion.

Carried

f) **Fire Chief's Report:** Activity Report

RESOLUTION-2024-041

Councillor Jenny Redick made a motion that the Fire Chief's activity report be received and filed. Councillor Don McCabe seconded the motion.

Carried

g) **Clerk- Administrator's Report:** Website broadcast

RESOLUTION-2024-042

Councillor Don McCabe made a motion that the Brooke Alvinston website offer a tab to be an advertising avenue for the Alvinston Legion Build. Councillor Jenny Redick seconded the motion.

Carried

h) **Treasurer's Report:** 2024 Draft Budget Presentation

RESOLUTION-2024-043

Councillor Jenny Redick made a motion that Council consider the 2024 Draft Municipal Budgets and make recommendations for changes (if any) and approve the Budgets. Deputy Mayor Frank Nemcek seconded the motion.

Carried

8 BY-LAWS

a) By-law 6 of 2024 - Site Plan Control (Amendment) By-law

RESOLUTION-2024-044

Councillor Jenny Redick made a motion that By-law 6 of 2024 be read a first, second and third time and finally passed this 25th day of JANuary 2024. Deputy Mayor Frank Nemcek seconded the motion.

Carried

9 NEW BUSINESS

- a) Jenny Redick noted that the BAICCC was nominated under Hockeyville and encouraged all to submit applications to support the nomination during the rally period.
- b) Jenny Redick noted the Brooke-Alvinston Skating Club was was nominated top award (Platinum) in a recent skate lessons category for Lambton County.
- c) Don McCabe noted the Lambton Farm Safety AGM slated for February 1st in addition to Farm Safety Day set for July 4th and hosted in Alvinston.
- d) The Treasurer requested direction on the draft budget be directed to him in advance of the next meeting and formal presentation for adoption.
- e) The Fire Chief noted that the Municipality was informally informed of the 2023 EMPC compliance and of the upcoming Fish Fry on Feb 3rd sponsored by the

Alvinston Fire Firghter's Association.

10 CLOSED SESSION

11 RISE AND REPORT

12 BY-LAW CONFIRMING PROCEEDINGS

a) Confirming By-law

RESOLUTION-2024-045

Deputy Mayor Frank Nemcek made a motion that By-law 7 of 2024 be read a first, second and third time and finanlly passed this 25th day of January 2024. Councillor Jenny Redick seconded the motion.

Carried

13 ADJOURNMENT

Jenny Redick made a motion to adjourn the meeting at 6: 30 p.m..

Clerk-Administrator

Mayor



MINUTES

Fire Committee Meeting

4:30 PM - Tuesday, November 21, 2023

Fire Hall

The Fire Committee of the Brooke-Alvinston was called to order on Tuesday, November 21, 2023, at 4:30 PM, in the Fire Hall, with the following members present:

Council Present: Fire Committee Member Alan Broad, Deputy Mayor Frank Nemcek, Councillor Jenny Redick, and Fire Committee Member Martin Vink

Staff Present: Mayor David Ferguson, Clerk Administrator Janet Denkers, and Fire Chief Steve Knight

Regrets:

1 CALL TO ORDER

The Chair called the meeting to order at 4:30 p.m..

2 DISCLOSURE OF PECUNIARY INTEREST

3 MINUTES

a) Regular Fire Committee Meeting Minutes of July 25, 2023

RESOLUTION-2023-004

Councillor Jenny Redick made a motion that the Minutes of the May 2, 2023 Fire Committee minutes be approved as presented. Fire Committee Member Alan Broad seconded the motion.

Carried

4 BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

5 STAFF REPORTS

a) Fire Committee Quarterly Report

The Fire Committee report was reviewed by the Committee with discussion on:

1) Emergency Responses in particular calls & response times

2) Call switch over planned for Dec. 12; Martin Vink questioned if SWM would be affected and he was assured they would not due to interoperability of the systems

3) Training Requirements with new Ontario Seal Program; Frank Nemcek was reminded of the value and necessity of training whether one lives in Toronto or Brooke-Alvinston;

Obtaining a DZ license by joining the Fire Department was also discussed and it was noted that a "payback" clause is in effect should a fire fighter leave / not participate in training once the licensing is obtained.

4) Disposal of Pumper 3

6 ADJOURNMENT

Jenny Redick made a motion to adjourn the meeting at 4:51 p.m. with a tour of the new fire apparatus following.

Clerk-Administrator

Mayor



MINUTES

Parks & Recreation Committee Meeting

7:00 PM - Tuesday, October 17, 2023
Arena-upper hall

The Parks & Recreation Committee of the Brooke-Alvinston was called to order on Tuesday, October 17, 2023, at 7:00 PM, in the Arena-upper hall, with the following members present:

Council Present: Adam McKellar, Brad Goss, Committee Member Christa Sawyer, Dan Cumming, and Steve Sanders

Staff Present: Parks and Recreation Manager Greg Thornicroft and Clerk Administrator Janet Denkers

Regrets: Hannah Symington

1 CALL TO ORDER

The PARC Committee meeting was called to order at 7:04 p.m..

2 MINUTES

a) PARC Meeting Minutes of March 20, 2023

RESOLUTION-2023-002

Brad Goss made a motion that the March 20, 2023 meeting minutes be approved as presented. Adam McKellar seconded the motion.

Carried

3 BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

4 NEW BUSINESS

a) Update on Optimist Dressing Room Project

Staff advised that the dressing room plans were approved by Council (with help from the PARC members) and Council is awaiting the signing of an operating agreement with the Optimist Club that outlines payments and schedules.

b) Update on Trillium Grant (Condensor & Dehumidifier)

Staff advised that the grant submitted for Trillium for the ice plant was denied. The dehumidifier and condenser replacement will be added to the 2024 budget for consideration.

c) Pre Budget meeting planned for November

Staff advised of a pre-budget consultation meeting scheduled for the end of November.

d) Installation of Sound System

The new sound system (paid for by a donee and the Alvinston Killer Bees) was noted; trouble shooting with the mic will be done to enhance its' volume.

e) Ice Allocation Policy

The ice allocation was discussed and the PARC Committee was advised it will be presented to Council for formal approval with implementation in 2024

f) OMHA Banners

It was noted that ELMHA would appreciate if the banners were hung on minor hockey day - Dec. 9th



g) Alvinston Park - Sof Surface

It was noted that the playground cover is approaching it's end of life and should be considered to be replaced in 2-3 years.

h) Flag Pole replacement

The July 2020 storm damage was discussed and the replacement of the flag poles. It was noted that the Rodeo should be consulted and would likely contribute to a new flag pole on the grounds.

5 ADJOURNMENT

	PLANNING AND DEVELOPMENT SERVICES REPORT	
REPORT TO:	BROOKE-ALVINSTON COUNCIL	
PREPARED BY: (COUNTY)	Maria Cossa-Rossi, MA, RPP, MCIP Senior Planner	
APPROVED BY: (MUNICIPALITY)	Janet Denkers Clerk-Administrator	
REPORT DATE:	February 2, 2024	
MEETING DATE:	February 8, 2024	
IN CAMERA:	Open Session	
SUBJECT:	Official Plan and Zoning By-law Amendment Applications Brooke Concession 6 Pt Lot 18 Elm Street, Brooke-Alvinston Owner: Devin Triest Agent for Owner: Chad Hayter	

EXECUTIVE SUMMARY

The applicant has applied to amend the Municipality's Official Plan to redesignate 2.3 acres (0.95 ha) out of the total 40 acres (16 ha) of the subject property from the "Industrial" to "Mixed Commercial/Industrial" designation. The applicant also applied to amend the Municipality's Zoning By-law to rezone the 2.3 acre portion of the subject property from the "Industrial (M1)" to the "Mixed Commercial/Industrial (CM)" Zone. The 2.3 acre portion of land was the subject of a severance application, File B-002/23, and is to be merged with the abutting 1.3 acre (0.52 ha) property, municipally known as 3277 Nauvoo Road, which contains The Hayter Group business (Attachment 1). The redesignation and rezoning are conditions required to be met for the severance to be completed. The proposed redesignation and rezoning of the 2.3 acre portion of land will be consistent with the abutting property's and permit The Hayter Group to expand their business to add a building for storage and warehousing (Attachment 2) purposes.

RECOMMENDATION(S)

That Council for the Municipality of Brooke-Alvinston **APPROVE** the Official Plan Amendment and Zoning By-law Amendment applications for the 2.3 acre portion of the subject lands only, which was the subject of the approved severance application, File B-002/23. Should the severance lapse due to non-compliance with the severance conditions, the 2.3 acre portion of lands will revert to its original "Industrial" OP designation and original "Industrial (M1)" Zone classification.

REASONS FOR RECOMMENDATION(S)

The proposed Official Plan Amendment and Zoning By-law Amendment are consistent with the Provincial Policy Statement (PPS), County and Municipal Official Plans and Municipal Zoning By-law.

BACKGROUND/SITE CONTEXT:

The 40 acre subject property, located west of Nauvoo Road with access off Elm Street, is in a primarily industrial, commercial industrial and highway commercial area with some residential properties to the south and agriculture to the west. The property has multiple designations (“*Industrial*”, “*Restricted Rural Area*” and “*Woodlot*”) and is split-zoned (“*Industrial*”, “*Agriculture 2*” and “*Environmental Protection – Woodlot*”). The designations and zoning are noted in Attachments 3 and 4.

Only the 2.3 acre rectangular portion of the 40 acre parcel, previously the subject of approved severance application, B-002/23, is the subject of these current applications (Attachment 1). The redesignation and rezoning are conditions required to be met for the severance to be completed. The 2.3 acre portion is designated and zoned “*Industrial*”, and the applicant wishes to merge it with the 1.3 acre abutting mixed commercial industrial property, fronting on Nauvoo Road. The 1.3 acre property contains The Hayter Group business and merging the properties will allow for the expansion of the existing building so that products stored both outdoors and in storage containers are housed indoors. In addition to the expansion of the existing building for the storage of HVAC, solar and geothermal products, the increase in land is also required to enlarge the parking area, which will accommodate an increase in employee vehicles.

APPLICATION ANALYSIS - PROVINCIAL POLICY STATEMENT (PPS)

The PPS provides policy direction on matters of provincial interest related to land use planning and development. It supports the efficient use and management of land and infrastructure while encouraging opportunities for economic development and job creation. The proposed redesignation and rezoning comply with the policies of the PPS.

APPLICATION ANALYSIS - OFFICIAL PLANS AND ZONING

COUNTY OF LAMBTON OFFICIAL PLAN (COUNTY OP)

The County OP designates the Municipality of Brooke-Alvinston as Urban Settlement and encourages commercial and industrial activities with large land base requirements to locate within this area. The proposed redesignation and rezoning will not constitute removal of employment and/or industrial lands from the area but will allow for the expansion of commercial industrial uses. The applications are consistent with the County OP policies.

MUNICIPALITY OF BROOKE-ALVINSTON OFFICIAL PLAN (OP)

The proposed redesignation of the 2.3 acre portion is appropriate and consistent with the Municipality’s OP policies. Once it merges with the 1.3 acre abutting 3277 Nauvoo Road property, which is zoned “*Mixed Commercial/Industrial (CM)*”, it will ensure a single designation. The redesignation will be compatible with the abutting mixed commercial industrial and highway commercial properties to the east, with no negative impacts anticipated on the other uses in the area. The redesignation does not constitute removal of industrial lands in the area and will in fact enhance industrial and commercial uses in an area already predominantly established for this use. No additional access other than the

current one off Nauvoo Road is being proposed as the arterial road is sufficient to meet the needs of the anticipated enlarged commercial industrial property.

Section 7.1.3, subsection b), of the Municipality's OP requires that as a condition of industrial and commercial development or redevelopment, the conveyance of land to the Municipality for park purposes will be required at a rate of 2 per cent (2%) of the land proposed for the development, or cash in lieu thereof. The 2% conveyance of land and/or cash in lieu requirement is a listed condition of the approved severance application, File B-002/23.

Other conditions of the approved severance application ensure continued compliance with the intent of the OP and Zoning regulations. The 2.3 acre severed parcel is to be merged with the abutting 3277 Nauvoo Road property and Section 50(3) of the *Planning Act* applies to any subsequent conveyance of or future transaction involving the severed land. The severed land is also to be registered in the same name and interest as the land it is being merged with.

BROOKE-ALVINSTON ZONING BY-LAW

The proposed rezoning is consistent with the Municipality's Zoning By-law 9 of 2013. Rezoning the 2.3 acre parcel from "*Industrial (M1)*" to "*Mixed Commercial/Industrial (CM)*" will ensure a single designation once it is merged with the 3277 Nauvoo Road abutting property. It will maintain compliance with the CM zone permitted uses and zone regulations as listed in Table "A" of the Zoning By-law. Any development and/or future expansion on the proposed merged properties will require Site Plan and Building Permit approvals prior to the commencement of any construction and/or site alteration.

MUNICIPAL/PUBLIC AGENCY INPUT

This application was circulated to public agencies as required under the *Planning Act*. At the time of writing this report, no agency and/or public comments were received.

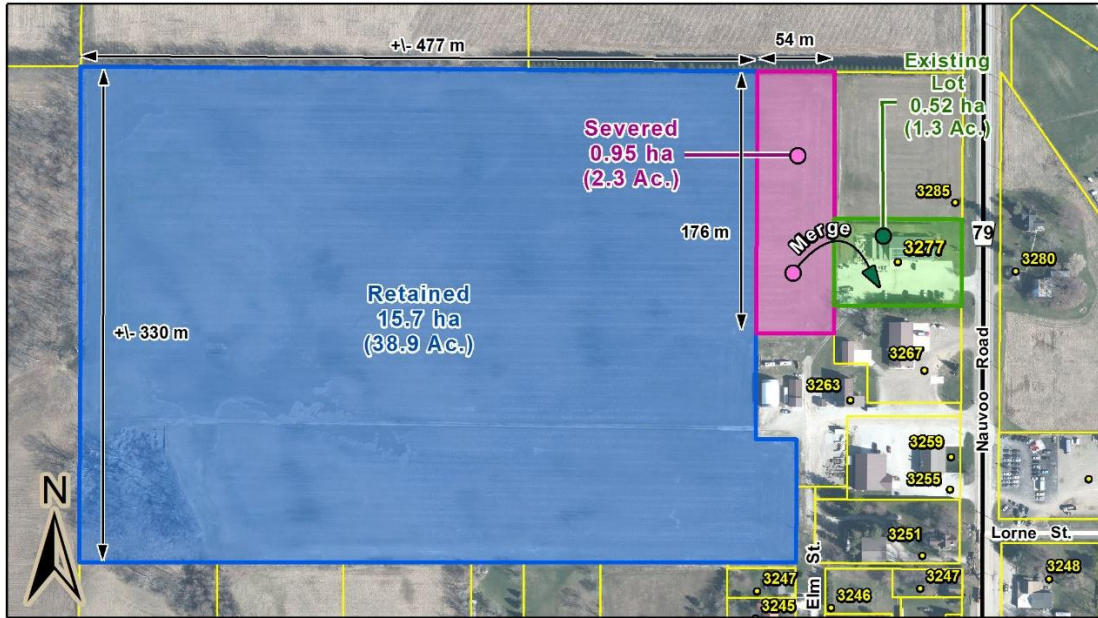
CONCLUSION

The redesignation and rezoning are consistent with the PPS, County and Municipal OPs, and the Municipality's Zoning By-law. Planning staff supports the approval of the amendments to the Official Plan and Zoning By-law applications for the 2.3 acre portion of the subject lands only, which was the subject of the approved severance application, File B-002/23. Should the severance lapse due to non-compliance with the severance conditions, the 2.3 acre portion of lands will revert to its original "*Industrial*" OP designation and original "*Industrial*" Zone classification.

ATTACHMENT(S):

- Attachment 1 – Subject Property's Portion of Land to be Merged with Adjacent Property
- Attachment 2 – Draft Concept Drawing of Proposed Addition for Storage
- Attachment 3 – Subject Property Municipal Official Plan Designations
- Attachment 4 – Subject Property Split-Zoning
- Attachment 5 – Zone Regulations - Table "A" to By-law 9 of 2013

ATTACHMENT 1 Images of Subject Property's Portion of Land to be Merged with Adjacent Property at 3277 Nauvoo Road, Alvinston



Subject property (blue), approved severed 2.3 acre portion (pink) to be merged With 1.3 acre abutting property (green).

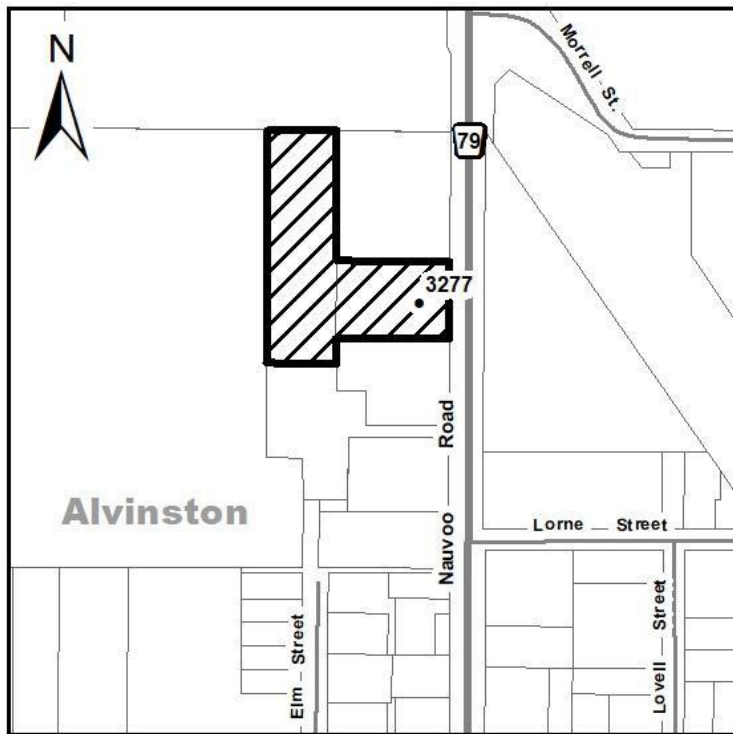
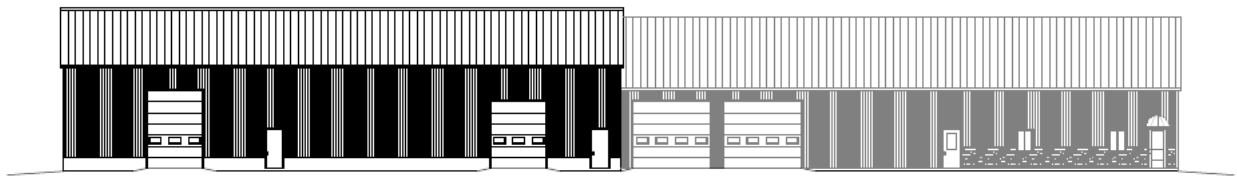


Image of proposed merged properties.

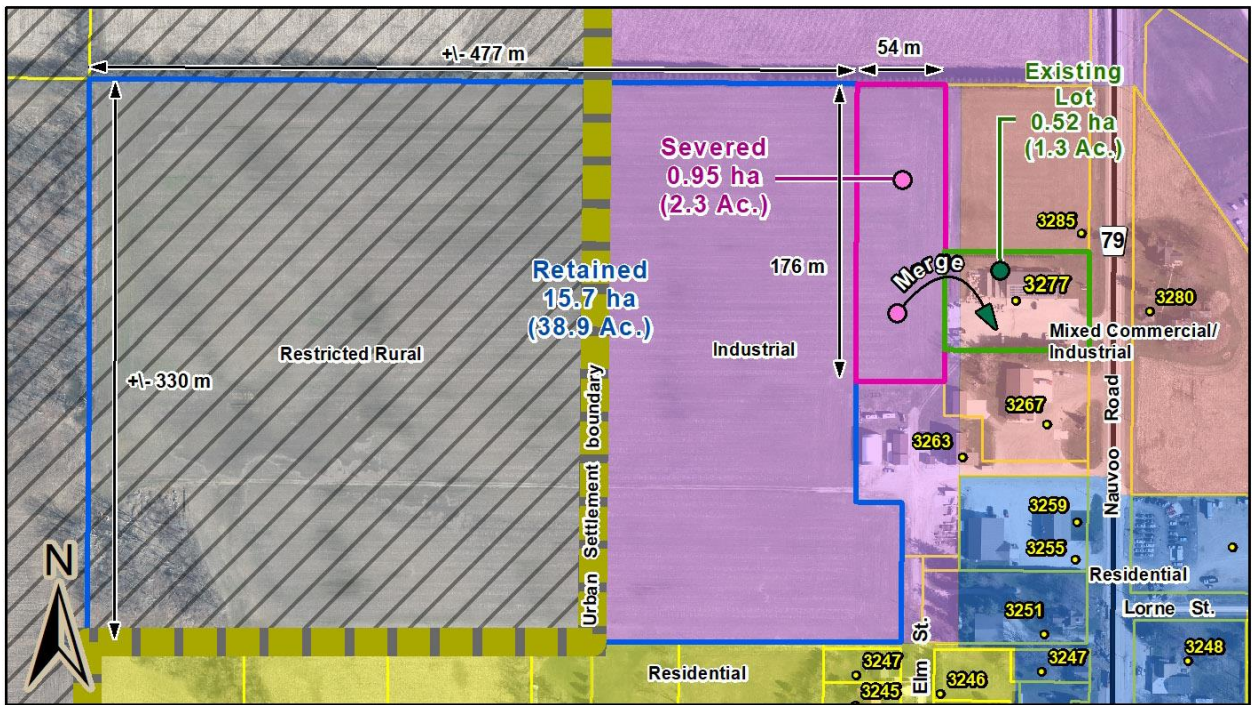
ATTACHMENT 2 Draft Concept Drawing of Proposed Addition for Storage

CHAD HAYTER SHOP ADDITION

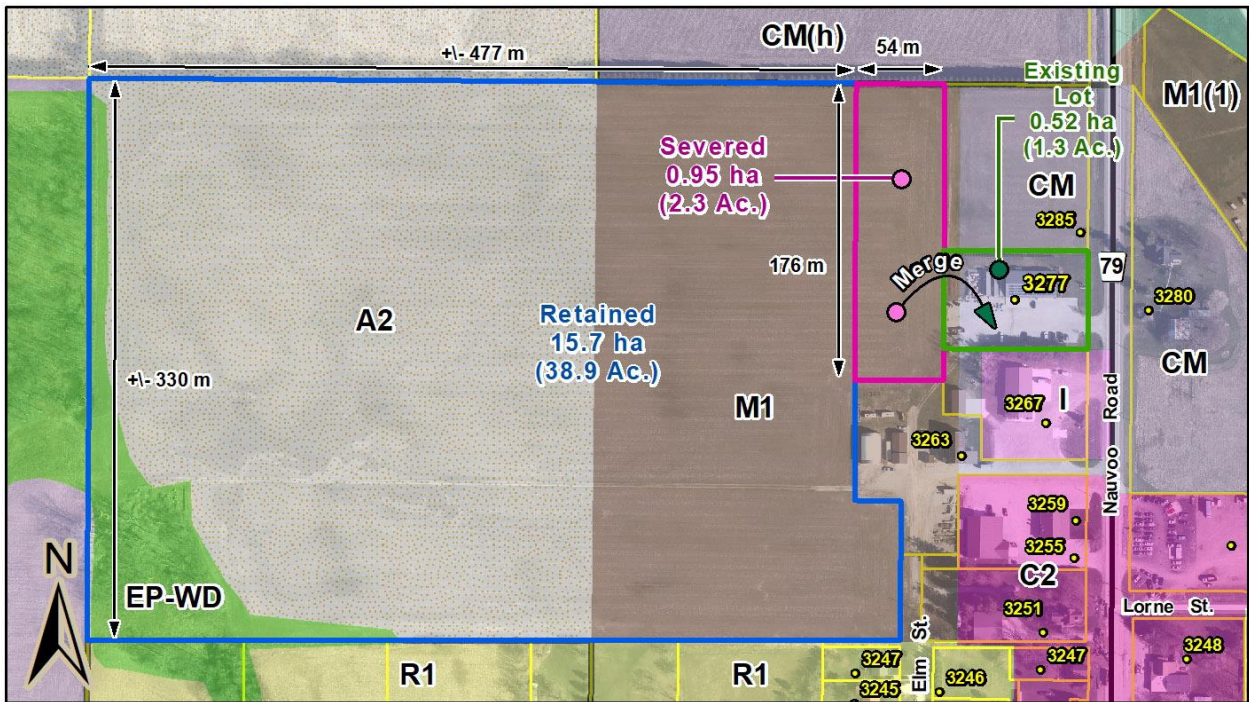
STREET ADDRESS, ALVINSTON, ONTARIO POSTAL CODE



ATTACHMENT 3 Subject Property Municipal Official Plan Designations



ATTACHMENT 4 Subject Property Split-Zoning



ATTACHMENT 5 Zone Regulations - Table "A" to By-law 9 of 2013

ZONE REGULATIONS

Municipality of Brooke-Alvinston
Table "A" To By-Law 9 of 2013

Zone	Section No.	Permitted Use Category	Lot Size		Max. Lot Coverage	Minimum Yards (m)				Max. Building Height	Min. Landscaped Open Space	
			Minimum Frontage	Minimum Area		Front	Interior Side (if attached garage)	Interior Side (if no attached garage)	Exterior Side			Rear
AGRICULTURAL - 1	A1	Agriculture	150 m	38 ha	20	3	3	20	7	n/a	n/a	
	A1	Single Detached Dwelling	30 m	0.4 ha & 1 ha max.	30	3	3	20	7	11	n/a	
	A1	Other Uses	30 m	4.0 ha	30	3	3	20	7	11	n/a	
AGRICULTURAL - 2	A2	Agriculture	150 m	38 ha	20	3	3	20	7	n/a	n/a	
	A2	Single Detached Dwelling	30 m	0.4 ha & 1 ha max.	30	3	3	20	7	11	n/a	
	A2	Other Uses	30 m	4.0 ha	30	3	3	20	7	11	n/a	
RESIDENTIAL - 1	R1	Single Detached Dwelling	18 m	465 sq. m	30	6	1.2	1.2, 8.3 *	3	7	11	40
	R1	Semi-Detached Dwelling	10 m dwelling unit	300 sq. m dwelling unit	30	6	1.2 & 8.3 *	3.8 0 0	6	7	11	30
	R1	Detached Dwelling	30 m	400 sq. m dwelling unit	40	6	1.2	3	6	7	11	30
RESIDENTIAL - 3	R3	Converted Dwelling	(see Section 3.25)	(see Section 3.25)	(see Section 3.25)	(see Section 3.25)	(see Section 3.25)	(see Section 3.25)	(see Section 3.25)	(see Section 3.25)	(see Section 3.25)	(see Section 3.25)
	R3	Triplex Dwelling	12 m	300 sq. m dwelling unit	30	6	1.2	3	6	7	12	30
	R3	Townhouse Dwelling	30 m	280 sq. m dwelling unit	40	6	3.8 0 0	3.8 0 0	6	7	12	30
RESIDENTIAL - 4	R4	Street Townhouse Dwelling	6 m	280 sq. m dwelling unit	40	6	3.8 0 0	3.8 0 0	7	7	12	30
	R4	Multiple Dwelling	30 m	200 sq. m dwelling unit	40	6	4.5 & 0 0	4.5 & 0 0	7	7	12	30
	R4	Single Detached Dwelling	18 m	468 sq. m	30	6	1.2	1.2, 8.3 *	6	7	11	40
COMMERCIAL-2	C2	All C1 Uses	0 m	0 m	100	0.2 m max.	0	0	0	0	12	0
	C2	All C2 Uses	30 m	1396 sq. m	50	7.5	7.5 & 3 0	7.5 & 3 0	7	7	11	10
	C2	All C3 Uses	30 m	1,850 sq. m	30	7.5	7.5	7.5	7.5	7.5	12	10
MIXED COMMERCIAL INDUSTRIAL	CM	All C1 Uses	30 m	2500 sq. m	30	15	15	10	10	10	12	10
	M1	All M1 Uses	30 m	1,395 sq. m	60	15	0.15 & 3 0	0.15 & 3 0	8	0.15 & 3 0	12	10
	M2	All M2 Uses	30 m	2,000 sq. m	60	8	0.15 & 3 0	0.15 & 3 0	8	0.15 & 3 0	12	10
INDUSTRIAL-3	M3	All M3 Uses	(see Schedule "A")	(see Schedule "A")	n/a	150	80	80	80	80	12	10
	M4	Other	n/a	n/a	n/a	15,30 & 0 0	15,30 & 0 0	15,30 & 0 0	15,30 & 0 0	15,30 & 0 0	12	n/a
	M4	Other	n/a	n/a	n/a	30,90 & 0 0	30,90 & 0 0	30,90 & 0 0	30,90 & 0 0	30,90 & 0 0	12	n/a
INSTITUTIONAL	I	All Uses	30 m	1400 sq. m	50	9	12 & 3 *	12 & 3 *	9	7	10.5	10
	OS1	All OS1 Uses	15 m	500 sq. m	5	6	6	6	6	6	10.5	n/a
	OS2	All OS2 Uses	30 m	5,000 sq. m	30	7	7	7	7	7	10.5	n/a
ENVIRONMENTAL PROTECTION-WETLAND	EP-WET	(No Buildings or Structures Permitted)	(No Buildings or Structures Permitted)	(No Buildings or Structures Permitted)	(No Buildings or Structures Permitted)	0	0	0	0	0	n/a	n/a
	EP-WD	(No Buildings or Structures Permitted)	(No Buildings or Structures Permitted)	(No Buildings or Structures Permitted)	(No Buildings or Structures Permitted)	0	0	0	0	0	n/a	n/a
	EP-H	(No Buildings or Structures Permitted)	(No Buildings or Structures Permitted)	(No Buildings or Structures Permitted)	(No Buildings or Structures Permitted)	0	0	0	0	0	n/a	n/a

Minimum Gross Floor Area Regulations: 80 sq m minimum for a one-story dwelling; 70 sq m minimum for a one-story detached dwelling; 65 sq m minimum for a one-story semi-detached dwelling; 55 sq m minimum for a one-story detached dwelling; 70 sq m minimum for other than a one-story dwelling unit in a duplex dwelling; 55 sq m minimum on the ground floor for other than a one-story semi-detached dwelling; 55 sq m minimum for a dwelling unit in a converted dwelling.

* Style Detached Dwelling: 1.2 m minimum (one side) and 3 m minimum (other side)
 Ⓞ Converted Dwelling: 1.2 m minimum (one side) and 3 m minimum (other side)
 ☐ Semi-Detached Dwelling: 3 m minimum, 0 m where a Semi-Detached Dwelling is attached to a Semi-Detached Dwelling
 ☐ Street Townhouse Dwelling: 3 m minimum, 0 m where a Street Townhouse Dwelling is attached to a Townhouse Dwelling
 ☐ Street Townhouse Dwelling: 3 m minimum, 0 m minimum where a Street Townhouse Dwelling unit is attached to a Street Townhouse Dwelling unit
 ☐ Highway Commercial/Industrial Side Yard: 7.5 m minimum where a lot line abuts a Residential Zone. 5 m minimum in all other cases.
 ☐ Industrial Side Yard: 0 m minimum where a side lot abuts an Industrial Zone. 15 m minimum where a lot line abuts a Residential Zone. 3 m minimum in all other cases.
 ☐ Industrial Rear Yard: 0 m where a rear lot line abuts an Industrial Zone. 15 m minimum where a rear lot line abuts a Residential Zone. 3 m minimum in all other cases.
 ☐ Extraneous Use: Extraneous and accessory uses, with the MZ Zone shall conform to the Appropriate Resource Act. There shall be no excavation within, at 15 m of the boundary of the site b) 30 m of any part of the boundary that abuts a highway, land in use for residential purposes or land restricted to residential use by a Zoning By-Law.
 ☐ Extraneous Accessory Use: With the exception of earth berms that are intended to screen adjoining lands from the operation of the site, there shall be no buildings, structures or piled aggregates, topsoil or overburden within, a) 30 m of the boundary of the site b) 90 m of any part of the boundary that abuts and in use for residential purposes or land restricted to residential use by a Zoning By-Law. ☐ 0 m of any part of the boundary if the adjoining property is being used for the same purpose.
 ☐ Seasonal Side Yard: 12 m minimum where a side lot line abuts a Residential Zone or a Street. 3 m minimum in all other cases.
 ☐ See Section 3.01, Addition of a Second Dwelling Unit.



Council Delegation Form

(Please note that delegation forms are to be submitted to the Clerk one week before Council meetings)

Council Meeting Date: Thursday, Feb 8th

Name: Everett Thorne

Address: 6841 La Salle Line

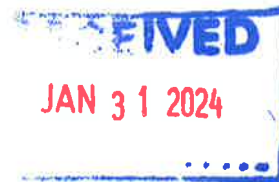
Phone Number: 519-331-2284

Council Topic for Discussion:

Potholes LaSalle Line Nauvoo Rd
to Lambert Minten (muddy)
What type of gravel on LaSalle Line
if you tar it up.

Jan. 29, 2023,

To the Municipality of Brooke-Alvinston,



We at 7981 Railroad Line have been suffering from floods.

After the first flood, we sent a letter, dated Nov. 20, 2023, to the town of Alvinston asking what can be done.

Now we have another flood, 6 months later. Both floods come from the sewers being so full they cannot drain, and it then backs up into our house.

Again, we ask what can be done to stop the flooding. So far it has cost us over 50 thousand dollars to make repairs to our basement and replace damaged goods. Our insurance broker advises us that if there is another claim, they will drop us.

Since we do not control the sewers, we are in your hands to resolve this issue.

We, for our part, have put in a backflow valve in the yard.

In your letter to us dated Nov 30, 2023, you mentioned that we are at the top end of the flow and because of that we would be the least likely to have a flood.

On Jan 26 we had water coming in the basement. We called on Kevin Tizard who installed our back flow valve to check out what was happening. After looking at the backflow valve that he installed, he then checked the manhole cover on the street and it was full. Kevin immediately went to the township and had the township view that water was at the top.

Your second point was that perhaps the basement toilet is hooked to the storm system, which it is not. This would have to be done when the house was built and I cannot see your building inspector allowing the toilet to be hooked up to a storm drain.

Thirdly you asked, are our down spouts or sump pump hooked into the sanitary system. They do not.

We are looking for answers.

We ask that you keep us informed of what you can do to keep us safe in our home.

Residents of 7981 Railroad Line

Marylou and Bruce Robins


2023 BUILDING REPORT: MUNICIPALITY OF BROOKE-ALVINSTON

PERMITS ISSUED:	2023	2022
Residential Construction	9	4
Residential Alteration/Addition	7	15
Multi-Residential Construction/Alteration/Addition	3	3
Non-Residential (accessory bldgs)	1	7
Commercial Construction	0	0
Commercial Alteration/Addition	3	2
Agricultural Construction	15	10
Agricultural Alteration/Addition	2	2
Industrial Construction	0	1
Industrial Alteration/Addition	0	2
Institutional Construction/Alteration/Addition	1	0
Demolition	6	2
Swimming Pool	1	1
Solar	0	0
Other	5	0
TOTAL	53	49

AMOUNT PAID TO MUNICIPALITY BY BUILDING PERMIT FEES COLLECTED: \$46,250.00 \$ 44,050

INVOICED AMOUNT FROM	(Building Permits)	\$41,857.12
COUNTY TO MUNICIPALITY:	(Property Standards)	\$1,936.22
	(Misc Property Standards)	\$813.00

VALUE OF CONSTRUCTION: \$14,903,391 \$ 9,414,000


Judy Rowland, Building Services
 County of Lambton

**MUNICIPALITY OF BROOKE-ALVINSTON
NEW CONSTRUCTION PERMITS**

<u>YEAR</u>	<u>TYPE OF PERMIT</u>	<u># OF PERMITS</u>	<u>VALUE</u>
2023	Residential Construction	9	\$4,809,620
	Multi-Residential Construction	1	800,000
	Commercial Construction	0	0
	Agricultural Construction	15	6,056,000
	Industrial Construction	0	0
	Institutional Construction	0	0

of new dwelling units - 13

(9 single family dwellings; 4 townhouse apartment units)

Municipality of Brooke-Alvinston

STATISTICAL INFORMATION

Schedule 80

for the year ended December 31, 2023

6. Building permit information

1210 Residential properties.....
 1220 Multi-Residential properties.....
 1230 All other property classes.....
 1299

Subtotal

Number of building permits	Total value of building permits	Square metres of new construction
1	2	3.0
#	\$	m ²
25	5,515,391	3423.8
3	915,000	474.0
25	8,473,000	16334.2
53	14,903,391	20232.0

Ontario
Provincial
Police

Police
provinciale
de l'Ontario



Municipal Policing Bureau
Bureau des services policiers des municipalités

777 Memorial Ave.
Orillia ON L3V 7V3

777, avenue Memorial
Orillia ON L3V 7V3

Tel: 705 329-6140
Fax: 705 330-4191

Tél. : 705 329-6140
Télééc.: 705 330-4191

File Reference:

612-20

January 30, 2024

Dear Mayor/Reeve/CAO/Treasurer,

April 1, 2024, has been proclaimed as the official date on which the *Community Safety and Policing Act, 2019 (CSPA)* will come into force. At that time, it will repeal and replace the current *Police Services Act, 1990 (PSA)*. The provision of OPP municipal policing services is preserved under the CSPA, however, no municipality will remain in a contract or municipal group contract arrangement under PSA s. 10.

We wish to confirm that the OPP 2024 Annual Billing Statements remain in effect after April 1, 2024, and municipalities will continue to be billed in accordance with costs in the statements. Effective April 2024, we will no longer bill municipalities in group contracts as a group. For your reference, we have attached a copy of the OPP 2024 Annual Billing Statement which details the monthly amount that will be billed to your municipality for policing services as of April 2024. Using the contact information, we currently have on file, we will be sending an email to confirm that we have the correct billing information for your municipality.

Under the CSPA, all municipalities policed by the OPP will be subject to Regulation 413/23 *Amount Payable by Municipalities for Policing from Ontario Provincial Police*. This regulation preserves the cost-recovery methodologies currently in effect. The OPP Billing Model cost allocation method remains the same under Reg. 413/23. There are transitional provisions included in the Regulation that stipulate that 2024 annual billing statements will not need to be reissued.

Enhancements to OPP policing service, detailed in current s.10 contract terms, remain available to municipalities through agreements under section 17(2) of the CSPA, Additional Services. Your municipality is currently a member of a group contract arrangement with enhanced services, and, for billing purposes, the enhancement costs included in the group contract will continue to be allocated based on property count shares of the total group property count, as per your existing 2024 Annual Billing Statement. The Municipal Policing Bureau will be reaching out to all the members of your group in the near future to discuss the options for enhancement arrangements under a section 17 (2) CSPA agreement.

Should you have any further questions about your annual billing statements or any other billing inquiries, please reach out to the OPP Municipal Policing Bureau Financial Services Unit at OPP.MPB.Financial.Services.Unit@opp.ca

Sincerely,

Phil Whitton
Superintendent
Municipal Policing Bureau Commander

c: Detachment Commander
\attachment

OPP 2024 Annual Billing Statement

(2024 monthly billing rate breakdown)

Brooke-Alvinston M

Estimated costs for the period January 1 to December 31, 2024

Please refer to www.opp.ca for 2024 Municipal Policing Billing General Information summary for further details.

			<u>Cost per Property \$</u>	<u>Total Cost \$</u>
Base Service	Property Counts			
	Household	1,060		
	Commercial and Industrial	60		
	Total Properties	<u>1,120</u>	165.59	185,457
Calls for Service				
	Total all municipalities	183,003,471		
	Municipal portion	0.0897%	146.51	164,093
Overtime			13.85	15,509
Contract Enhancements		(Note 1)	9.99	11,192
Prisoner Transportation	(per property cost)		1.12	1,254
Accommodation/Cleaning Services	(per property cost)		4.90	5,488
			<u>341.96</u>	<u>382,994</u>
Total 2024 Estimated Cost		(Note 2)		
2022 Year-End Adjustment		(Note 3)		7,430
Grand Total Billing for 2024				<u>390,424</u>
2024 Monthly Billing Amount	(effective April 2024)	(Note 4)		32,535

Notes:

1) Contract Enhancements will be referred to as "Additional Services" upon implementation of the CSPA effective April 1, 2024.

2) Amount detailed in municipality's current individual annual billing statement.

3) Year-End Adjustment calculation:

2022 Estimated Cost Billed*	380,395
2022 Reconciled Cost*	<u>387,825</u>
2022 Year-End Adjustment	<u>7,430</u>

*Per the municipality's OPP 2022 Reconciled Year-End Summary included in the 2024 Annual Billing Statement package.

4) Municipality will be billed directly for its portion of PSA S.10 group contract costs. Costs formerly recovered as part of S.10 group contracts will be recovered from individual municipalities as of April 1, 2024 as required by the new Community Safety and Policing Act, (CSPA).

St. Clair Region
Conservation Authority

Annual General Meeting

When

Thursday, February 22, 2024

10:00 am - 12:00 pm

Lunch to Follow

Where

Dawn-Euphemia Community Centre

6213 Mill Street

Florence, Ontario

Special Presentation

Dr. Catherine Febria

Great Lakes Institute for Environmental Research

University of Windsor

2024 Conservation Awards

Centre Ipperwash Community Association

Hillside School



Please RSVP by February 16 , 2024

afletcher@scrca.on.ca

(519) 245-3710 Ext. 200

Please indicate any food allergies



Enbridge Gas Inc.
500 Consumers Road
North York, Ontario M2J 1P8
Canada

January 24, 2024

Your Worship and Members of Council,

I am writing to inform you of our concerns with the Ontario Energy Board's (OEB) decision on Phase 1 of the Enbridge Gas 2024 rebasing application, issued on December 21, 2023. The disappointing decision puts future access to natural gas in doubt and sets a deliberate course to eliminate natural gas from Ontario's energy mix. This decision is about the millions of Ontarians who rely on natural gas to keep their homes warm, and the many businesses throughout Ontario who depend on natural gas for day-to-day operation.

Our 2024 rate rebasing application was designed to provide our customers with safe and reliable natural gas at a reasonable cost, in addition to measured steps to help Ontario advance a practical transition to a sustainable energy future. Natural gas plays a critical role in Ontario's energy evolution mix while supporting the reliability of Ontario's electricity system. Natural gas meets 30 percent of Ontario's energy needs, which can not be easily or quickly replaced.

We are taking action to secure the future of natural gas in your communities. We are filing a motion in late January to review evidence with the OEB and seeking a judicial review of this decision.

Without natural gas, communities across Ontario will feel the impacts of this decision in their everyday lives – the stakes are high.

- **Energy Affordability:** Those looking to connect to natural gas will be required to pay an upfront fee, which creates a significant financial barrier to all forms of residential and commercial development. This resulting fee adds thousands of dollars to individual consumers' cost to obtain or expand gas service.
- **Economic Growth:** This decision will put economic developments in your community at risk. The decision limits the ability of future expansion projects to support regional investment to meet the ever-growing energy needs in your community and communities across Ontario. That includes greenhouses, grain dryers, industrial parks, and any new businesses or housing developments seeking access to natural gas.
- **Energy Access:** Preserving customer choice is critical. Constraining access to natural gas through a reduction in capital will significantly limit the future development of essential energy infrastructure vital to moving manufacturing, agriculture, and the consumer goods industry in Ontario.
- **Energy Security:** On an annual basis, natural gas delivers twice the energy to Ontario than electricity, and five times the maximum peak capacity of Ontario's electricity grid at a quarter of the cost. Even in the worst weather conditions, our reliable natural gas system delivers.

As local leaders across the province, your voice matters, and we encourage you to take action.

Reach out to your MPP to share your support for the government's quick action and write the OEB about the consequences of reduced access to the natural gas grid to support economic development, housing growth, energy reliability. Use your voice to acknowledge the need for natural gas and infrastructure in Ontario today and into the future while we take a measured step towards energy transition.

We ask that you reach out to your municipal advisor or find us at municipalaffairs@enbridge.com to get started.

Sincerely,

Michele Harradence
President
Enbridge Gas Inc.



From the Office of the Clerk
 The Corporation of the County of Prince Edward
 T: 613.476.2148 x 1021 | F: 613.476.5727
 clerks@pecounty.on.ca | www.thecounty.ca

January 22, 2024

Please be advised that during the regular Council meeting of January 16, 2024 the following motion regarding support for the Province to expand the life span of fire apparatus, specifically pertaining to the replacement of fire trucks due to insurance requirements was carried:

RESOLUTION NO. 2024-46

DATE: January 16, 2024

MOVED BY: Councillor Nieman

SECONDED BY: Councillor Branderhorst

WHEREAS By-Law 3256-2013, being a By-Law to Establish, Maintain, and Operate a Fire Department established service level standards for the Corporation of the County of Prince Edward Fire Department;

AND WHEREAS apparatus and equipment are directly tied to the delivery of fire protection services authorized by Council in By-Law 3256-2013, and a safe, reliable and diverse fleet is required to serve operational needs;

AND WHEREAS fire Apparatus is governed by industry best practices, the application of law and recognized industry partners, including the Ontario Fire Service Section 21 Guidance Notes, National Fire Protection Association Standards, The Occupational Health and Safety Act, and Fire Underwriters Survey (FUS);

AND WHEREAS Fire Underwriters Survey (FUS) is a provider of data, underwriting, risk management and legal/regulatory services focusing on community fire-protection and fire prevention systems in Canada, establishing apparatus replacement schedules based on safety and risk mitigation practices;

AND WHEREAS on November 16, 2023, Council, received report FD-06-2023 regarding asset Management - Fire Apparatus Fleet Report and noted the budgetary pressures of meeting FUS replacement schedules;

AND WHEREAS no provincial funding is available for new fire trucks, yet, small and rural municipalities must meet the same standards set by FUS as larger municipalities for fire equipment, including additional pressure to move fire trucks out when they reach a specific age, even though they can still meet the safety regulations;



From the Office of the Clerk
 The Corporation of the County of Prince Edward
 T: 613.476.2148 x 1021 | F: 613.476.5727
 clerks@pecounty.on.ca | www.thecounty.ca

THEREFORE BE IT RESOLVED THAT the Council of the Corporation of Prince Edward County direct the Mayor to draft a letter to MPP Minister Todd Smith requesting a meeting to discuss the life span of fire apparatus, specifically pertaining to the replacement of fire trucks due to insurance requirements; and

THAT the Mayor draft a letter to FUS requesting the creation of a new community fire-protection and fire prevention insurance system that does not put all municipalities under the same umbrella, with distinct categories for rural and urban municipalities;

THAT this resolution be sent to Premier Doug Ford, the Honourable David Piccini, Minister of Labour, Immigration, Training and Skills Development, Paul Calandra, Minister of Municipal Affairs and Housing requesting a response on this matter within 30 days of receipt; and

THAT this resolution be shared with all 444 municipalities in Ontario, The Federation of Canadian Municipalities (FCM), The Association of Municipalities Ontario (AMO), and The Eastern Ontario Wardens' Caucus (EOWC).

CARRIED

Yours truly,

Catalina Blumenberg, **CLERK**

cc: Mayor Steve Ferguson, Councillor Nieman, Councillor Branderhorst, Marcia Wallace, CAO and Fire Chief Chad Brown



4218 Oil Heritage Road
 Petrolia, Ontario, N0N 1R0
 Phone: (519) 882-0032 Fax: (519) 882-2233
 www.dobbineng.com

The Mayor and Council
 Municipality of Brooke-Alvinston
 3236 River Street
 Alvinston, ON
 N0N 1A0

February 1, 2024

Re: Pray Drain and Benner Duffy Drain

Seven (7) sealed tenders for the Pray Drain and Benner Duffy Drain were received and opened on January 31, 2024 at the Municipality of Brooke-Alvinston Municipal Office.

Following the tender opening, the schedule of tender prices from each bid was reviewed by David Moores, R. Dobbin Engineering to ensure correct unit price extensions and total tender prices. Following are the confirmed, corrected, tender prices submitted (including HST):

- | | |
|-------------------------|-------------|
| • Bruce Poland | \$30,817.81 |
| • GM Construction | \$34,626.03 |
| • HE Construction | \$35,530.82 |
| • Herrington Excavating | \$44,618.93 |
| • JLH Excavating | \$52,912.36 |
| • VanBree Drainage | \$54,809.46 |
| • McNally Excavating | \$79,812.91 |

Based on this review, the bid from Bruce Poland and Sons in the amount of \$30,817.81 (including HST) for the drainage work is the lowest price tendered and meets all of the requirements stipulated in tender documents.

We trust this meets your requirements at this time; however, should you have any questions regarding this information, please feel free to call.

Regards,

A handwritten signature in black ink, appearing to read 'D. Moores', is written over a horizontal line.

David Moores
 Drainage Superintendent
 R. Dobbin Engineering Inc.



4218 Oil Heritage Road
 Petrolia, Ontario, N0N 1R0
 Phone: (519) 882-0032 Fax: (519) 882-2233
 www.dobbineng.com

The Mayor and Council
 Municipality of Brooke-Alvinston
 3236 River Street
 Alvinston, ON
 N0N 1A0

January 31, 2024

Re: 9-10 Sideroad Drain

Eight (8) sealed tenders for the 9-10 Sideroad Drain were received and opened on January 31, 2024 at the Municipality of Brooke-Alvinston Municipal Office.

Following the tender opening, the schedule of tender prices from each bid was reviewed by David Moores, Drainage Superintendent to ensure correct unit price extensions and total tender prices. Following are the confirmed, corrected, tender prices submitted (including HST):

- | | |
|-------------------------|-------------|
| • Bruce Poland | \$23,684.80 |
| • JLH Excavating | \$27,793.48 |
| • B. Crow Excavating | \$28,522.13 |
| • Herrington Excavating | \$29,574.36 |
| • BF Environmental | \$32,609.48 |
| • GM Construction | \$42,171.60 |
| • McNally Excavating | \$43,125.32 |
| • VanBree Drainage | \$51,482.80 |

Based on this review, the bid from Bruce Poland and Sons in the amount of \$23,684.80 (including HST) for the drainage work is the lowest price tendered and meets all of the requirements stipulated in tender documents. This tender price is 34% lower than the Drainage Superintendent's estimate of \$36,000.00 (including HST).

We trust this meets your requirements at this time; however, should you have any questions regarding this information, please feel free to call.

Regards,

A handwritten signature in black ink, appearing to read 'D. Moores', is written over a horizontal line.

Drainage Superintendent – R. Dobbin Engineering Inc.



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: Accounts Payable Listing - January 2024
Meeting: Council - 08 Feb 2024
Department: Treasury
Staff Contact: Stephen Ikert, Treasurer

Recommendation:

That Council receive and file the Accounts Payable Listing for January 2024

Background:

The Accounts Payable Listing is provided for information purposes only. Any questions should be directed to the treasurer or appropriate department head. In most cases the goods or services have already been provided and the Municipality is already legally obligated to make the payment(s) with a preference to pay on time to avoid late payment charges.

ATTACHMENTS:

[Accounts Payable - January 2024](#)

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 12/29/2023 to 01/31/2024 Paid Invoices Cheque Date 12/29/2023 to 01/31/2024

Account	Vendor Number	Vendor Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount	
ASSETS & LIABILITIES							
01-0000-0498	002034	CAM-RON INSURANCE BROKERS	134840,1,2,3,4,5 DUE FROM CEMETARY	01/25/2024	01/25/2024	1,686.96	
01-0000-0498	003500	RWAM INSURANCE ADMINISTRATORS INC	25935-0124 RWAM INSURANCE	01/03/2024	01/03/2024	2.68	
						Account Total	1,689.64
01-0000-2291	002708	RECEIVER GENERAL-DEDUCTIONS	DEC2023 DEDUCTIONS	12/31/2023	12/31/2023	48,482.15	
01-0000-2292	000090	WORKERS SAFETY & INSURANCE BOARD	DEC2023 WSIB PREMIUM	12/31/2023	12/31/2023	3,225.00	
01-0000-2292	000370	MINISTER OF FINANCE -EHT	DEC2023 EMPLOYER HEALTH TAX	12/31/2023	12/31/2023	3,482.03	
						Account Total	6,707.03
01-0000-2426	000018	CLOVER MART	008 FOOD BANK PURCHASES	01/15/2024	01/15/2024	293.34	
01-0000-2426	000018	CLOVER MART	009 FOOD BANK PURCHASES	01/23/2024	01/23/2024	155.70	
01-0000-2426	002996	NANCY FAFLAK	3264 FOOD BANK PURCHASES	01/03/2024	01/03/2024	83.00	
						Account Total	532.04
						Department Total	57,410.86
LICENCES, PERMITS, RENTS							
01-0050-1435	000003	BROOKE TELECOM CO-OPERATIVE	10605820-0125 PHONE & INTERNET SERVICE	01/15/2024	01/15/2024	-425.00	
						Department Total	-425.00
GOVERNANCE							
01-0240-7303	002598	DAVID FERGUSON	JAN2024 PHONE	01/29/2024	01/29/2024	30.00	
01-0240-7306	002598	DAVID FERGUSON	JAN2024 TRAVEL ROMA	01/29/2024	01/29/2024	264.45	
01-0240-7306	003086	DON MCCABE	JAN2024 ROMA CONFERENCE	01/29/2024	01/29/2024	98.66	
						Account Total	363.11
01-0240-7325	002598	DAVID FERGUSON	JAN2024 ROMA HOTEL	01/29/2024	01/29/2024	395.86	
01-0240-7325	003086	DON MCCABE	JAN2024 ROMA CONFERENCE	01/29/2024	01/29/2024	481.34	
						Account Total	877.20

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 12/29/2023 to 01/31/2024 Paid Invoices Cheque Date 12/29/2023 to 01/31/2024

Account	Vendor Number	Vendor Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
01-0240-7399	000279	BMO BANK OF MONTREAL	0502677-2401 ANNUAL FEE	12/29/2023	12/29/2023	25.00
01-0240-7399	002408	JEANNETTE DOUGLAS	JAN2024 SENIOR ADVISORY COMMITTEE MTG	01/24/2024	01/24/2024	100.00
Account Total						125.00
01-0240-7610	002911	HOPE UNITED CHURCH	JAN2024 MEMORIAL DONATION	01/15/2024	01/15/2024	50.00
Department Total						1,445.31
COUNCIL SUPPORT						
01-0241-7117	003503	GREEN SHIELD CANADA	15322449-0124 GREEN SHIELD BENEFITS	01/03/2024	01/03/2024	910.96
01-0241-7117	003500	RWAM INSURANCE ADMINISTRATORS INC	25935-0124 RWAM INSURANCE	01/03/2024	01/03/2024	305.07
Account Total						1,216.03
01-0241-7303	000003	BROOKE TELECOM CO-OPERATIVE	10605820-0125 PHONE & INTERNET SERVICE	01/15/2024	01/15/2024	53.11
01-0241-7325	002572	JANET DENKERS	JAN2024 CONFERENCE	01/24/2024	01/24/2024	109.91
01-0241-7350	002572	JANET DENKERS	JAN2024 TRAVEL	01/24/2024	01/24/2024	268.80
Department Total						1,647.85
CORPORATE MANAGEMENT						
01-0250-7117	003503	GREEN SHIELD CANADA	15322449-0124 GREEN SHIELD BENEFITS	01/03/2024	01/03/2024	1,111.84
01-0250-7117	003500	RWAM INSURANCE ADMINISTRATORS INC	25935-0124 RWAM INSURANCE	01/03/2024	01/03/2024	512.83
Account Total						1,624.67
01-0250-7150	000279	BMO BANK OF MONTREAL	0502677-2401 TRAINING	12/29/2023	12/29/2023	565.00
01-0250-7301	000279	BMO BANK OF MONTREAL	0502677-2401 OFFICE SUPPLIES	12/29/2023	12/29/2023	77.67
01-0250-7301	000279	BMO BANK OF MONTREAL	0502677-2401 OFFICE SUPPLIES	12/29/2023	12/29/2023	108.45
01-0250-7301	000165	MANLEY'S BASICS	1147311 OFFICE SUPPLIES	12/29/2023	12/29/2023	159.45
01-0250-7301	000165	MANLEY'S BASICS	1148160 OFFICE SUPPLIES	01/23/2024	01/23/2024	140.20
01-0250-7301	000100	MCNAUGHTON HOME HARDWARE CENTRE	433669 WATER	01/15/2024	01/15/2024	14.76

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 12/29/2023 to 01/31/2024 Paid Invoices Cheque Date 12/29/2023 to 01/31/2024

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
01-0250-7301	000092 SPECIALTY RUBBER STAMPS	5375 RUBBER STAMPS	01/15/2024	01/15/2024	237.27
01-0250-7301	003052 CHERYL BEAUGRAND	JAN2024 OFFICE STORAGE BOXES	01/29/2024	01/29/2024	41.80
Account Total					779.60
01-0250-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0125 PHONE & INTERNET SERVICE	01/15/2024	01/15/2024	53.11
01-0250-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0125 PHONE & INTERNET SERVICE	01/15/2024	01/15/2024	156.21
01-0250-7303	003464 FIBERNETICS CORPORATION	670700 PHONES	01/03/2024	01/03/2024	62.15
Account Total					271.47
01-0250-7304	002187 INTEGRATED DIGITAL SOLUTIONS	AR359833 PHOTOCOPIER MAINTENANCE	12/29/2023	12/29/2023	165.42
01-0250-7305	003217 MUN OF BROOKE-ALVINSTON - EFT	615066-60 OFFICE POSTAGE	01/03/2024	01/03/2024	1,388.23
01-0250-7305	003217 MUN OF BROOKE-ALVINSTON - EFT	623115-60 OFFICE POSTAGE	01/15/2024	01/15/2024	519.80
Account Total					1,908.03
01-0250-7306	000125 MUNICIPALITY OF BROOKE-ALVINSTON - PAF	0086830 WATER & SEWER	12/29/2023	12/29/2023	169.70
01-0250-7306	000099 BLUEWATER POWER DISTRIBUTION CORP	250006418200 ELECTRICITY CHARGES	12/29/2023	12/29/2023	396.70
Account Total					566.40
01-0250-7310	002215 KEYSTONE TECHNOLOGIES LTD.	21361 COMPUTER SUPPORT	12/29/2023	12/29/2023	635.63
01-0250-7310	002215 KEYSTONE TECHNOLOGIES LTD.	21403 IT LICENCING & SUPPORT	01/15/2024	01/15/2024	618.94
01-0250-7310	003264 REDCHAIR	4407 WEBSITE HOSTING	12/29/2023	12/29/2023	169.50
Account Total					1,424.07
01-0250-7315	002034 CAM-RON INSURANCE BROKERS	134840,1,2,3,4,5 CORP MANAGEMENT	01/25/2024	01/25/2024	52,829.28
01-0250-7320	000146 ASSOCIATION OF MUNICIPALITIES OF ONTAR	0000210 AMO MEMBERSHIP	01/01/2024	01/01/2024	1,781.78
01-0250-7320	002972 MUNICIPAL EMPLOYER PENSION CENTRE ON	0000593 MEPCO DUES	01/05/2024	01/05/2024	41.53
Account Total					1,823.31

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01-0250-7340	000279 BMO BANK OF MONTREAL	0502677-2401 ELEVATOR LICENCE	12/29/2023	12/29/2023	330.00
01-0250-7340	000036 VIVIAN UNIFORM RENTAL LTD.	106446 MATS	12/29/2023	12/29/2023	58.19
01-0250-7340	000112 NUTECH PEST SERVICES	11584 PEST CONTROL	01/29/2024	01/29/2024	47.46
Account Total					435.65
01-0250-7350	003441 DUSTIN MCNAUGHTON	DEC2023 WATER READ TRAVEL	12/29/2023	12/29/2023	40.20
Department Total					62,433.10
FIRE STATION - ALVINSTON					
01-0411-7120	002402 KYIS EMBROIDERY	1824 BFR CRESTS	01/23/2024	01/23/2024	836.20
01-0411-7150	000119 THREE MAPLES VARIETY	146 TRAINING SUPPLIES	12/29/2023	12/29/2023	157.29
01-0411-7150	000100 MCNAUGHTON HOME HARDWARE CENTRE	432478 TRAINING PROP MATERIALS	12/29/2023	12/29/2023	423.52
Account Total					580.81
01-0411-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0125 PHONE & INTERNET SERVICE	01/15/2024	01/15/2024	53.11
01-0411-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0125 PHONE & INTERNET SERVICE	01/15/2024	01/15/2024	55.81
Account Total					108.92
01-0411-7306	000125 MUNICIPALITY OF BROOKE-ALVINSTON - PAP	0086737 WATER & SEWER	12/29/2023	12/29/2023	169.70
01-0411-7306	000099 BLUEWATER POWER DISTRIBUTION CORP	250006418197 ELECTRICITY CHARGES	12/29/2023	12/29/2023	185.83
Account Total					355.53
01-0411-7315	002034 CAM-RON INSURANCE BROKERS	134840,1,2,3,4,5 FIRE-ALVINSTON	01/25/2024	01/25/2024	22,080.76
01-0411-7315	002034 CAM-RON INSURANCE BROKERS	134846 FIRE TRUCK INSURANCE	12/31/2023	12/31/2023	3,011.00
Account Total					25,091.76
01-0411-7340	003364 R & C CLEANING	DEC23 FIREHALL & LIBRARY CLEANING	12/31/2023	12/31/2023	140.00
01-0411-7360	002223 COUNTY OF LAMBTON	38262 FIRE RADIO COSTS	12/29/2023	12/29/2023	3,572.78

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01-0411-7370	000119 THREE MAPLES VARIETY	146 TRAINING SUPPLIES	12/29/2023	12/29/2023	334.67
01-0411-7373	003232 CANADIAN IPG CORPORATION	00554064 SEMI ANNUAL AIR ANALYSIS	01/23/2024	01/23/2024	621.50
01-0411-7460	002223 COUNTY OF LAMBTON	38351 FIRE DISPATCH CHARGES	12/31/2023	12/31/2023	839.30
			Department Total		32,481.47
FIRE DEPARTMENT - WATFORD					
01-0413-7315	002034 CAM-RON INSURANCE BROKERS	134840,1,2,3,4,5 FIRE-WATFORD	01/25/2024	01/25/2024	2,721.00
			Department Total		2,721.00
POLICE					
01-0420-7460	000055 LAMBTON GROUP POLICE SERVICES BOARD	2458 MONTHLY POLICING	01/03/2024	01/03/2024	32,822.37
			Department Total		32,822.37
PROTECTIVE INSPECTION & CONTROL					
01-0440-7470	002223 COUNTY OF LAMBTON	38321 BUILDING PERMITS	12/31/2023	12/31/2023	2,310.00
01-0440-7470	002223 COUNTY OF LAMBTON	38321 BUILDING PERMITS	12/31/2023	12/31/2023	388.02
			Account Total		2,698.02
01-0440-7472	003502 SARNIA AND DISTRICT HUMANE SOCIETY	QUARTER 3 & 4,2023 ANIMAL CONTROL COSTS	12/29/2023	12/29/2023	640.00
01-0440-7476	002223 COUNTY OF LAMBTON	38322 PROPERTY STANDARDS	12/31/2023	12/31/2023	350.00
01-0440-7476	002223 COUNTY OF LAMBTON	38322 PROPERTY STANDARDS	12/31/2023	12/31/2023	40.60
01-0440-7476	002223 COUNTY OF LAMBTON	38323 PROPERTY STANDARDS MAILING	12/31/2023	12/31/2023	21.56
			Account Total		412.16
			Department Total		3,750.18
EMERGENCY MEASURES					
01-0450-7301	002223 COUNTY OF LAMBTON	38273 ADDRESS SIGNS	12/29/2023	12/29/2023	29.00
			Department Total		29.00

RUP - GRAVEL PATCH

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01-0516-7301	002823 KT EXCAVATING	INV-0810 CONCRETE PILING	01/23/2024	01/23/2024	1,853.20
Department Total					1,853.20
RT&M - LITTER/GARBAGE PICKUP					
01-0549-7401	000066 WASTE MANAGEMENT OF CANADA CORP.	0437372-0676-3 BIN RENTAL	01/15/2024	01/15/2024	200.11
Department Total					200.11
RT&M - INTERSECTION LIGHTING					
01-0551-7306	000014 HYDRO ONE NETWORKS INC.	4674-0124 HYDRO	12/29/2023	12/29/2023	18.76
01-0551-7306	002991 BLUEWATER POWER SERVICES CORP	90067887 SERVICE CALL	12/31/2023	12/31/2023	259.76
Account Total					278.52
Department Total					278.52
OVERHEAD					
01-0560-7117	003503 GREEN SHIELD CANADA	15322449-0124 GREEN SHIELD BENEFITS	01/03/2024	01/03/2024	1,513.60
01-0560-7117	003500 RWAM INSURANCE ADMINISTRATORS INC	25935-0124 RWAM INSURANCE	01/03/2024	01/03/2024	1,132.47
Account Total					2,646.07
01-0560-7301	000119 THREE MAPLES VARIETY	47 FUEL FOR SAWS & COFFEE SUPPLY	12/29/2023	12/29/2023	60.25
01-0560-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0125 PHONE & INTERNET SERVICE	01/15/2024	01/15/2024	221.29
01-0560-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0125 PHONE & INTERNET SERVICE	01/15/2024	01/15/2024	125.81
Account Total					347.10
01-0560-7304	003232 CANADIAN IPG CORPORATION	00553714 CHAIN HOIST RECERTIFICATION	01/15/2024	01/15/2024	169.50
01-0560-7304	000112 NUTECH PEST SERVICES	11538 PEST CONTROL	12/29/2023	12/29/2023	47.46
01-0560-7304	000112 NUTECH PEST SERVICES	11586 PEST CONTROL	01/29/2024	01/29/2024	47.46
01-0560-7304	000168 WATFORD AUTO PARTS	5329-283216 SHOP SUPPLIES	01/23/2024	01/23/2024	22.59
Account Total					287.01
01-0560-7306	000125 MUNICIPALITY OF BROOKE-ALVINSTON - PAF	0086926 WATER	12/29/2023	12/29/2023	95.80

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01-0560-7306	000014 HYDRO ONE NETWORKS INC.	2206-0124 HYDRO	12/29/2023	12/29/2023	536.69
01-0560-7306	000014 HYDRO ONE NETWORKS INC.	6362-1223 HYDRO	12/29/2023	12/29/2023	462.22
Account Total					1,094.71
01-0560-7309	000069 TOROMONT INDUSTRIES LTD	PS071458488 TOUCH UP PAINT FOR CAT	01/29/2024	01/29/2024	21.55
01-0560-7310	003136 NAPA GLENCOE	130-541720 SHOP SUPPLIES & WIPER BLADES	01/15/2024	01/15/2024	94.85
01-0560-7310	000131 BEARCOM CANADA CORP	5666572 GPS & RADIO	01/15/2024	01/15/2024	335.61
Account Total					430.46
01-0560-7315	002034 CAM-RON INSURANCE BROKERS	134840,1,2,3,4,5 ROADS	01/25/2024	01/25/2024	90,713.12
01-0560-7320	000031 LAMBTON CTY. ROAD SUPERVISORS ASSOC. 2024	2024 MEMBERSHIP	01/15/2024	01/15/2024	150.00
01-0560-7320	000331 ONTARIO GOOD ROADS ASSOCIATION	70564 GOOD ROADS	01/03/2024	01/03/2024	829.65
Account Total					979.65
01-0560-7398	000074 MACKENZIE OIL LIMITED	0139101-IN FUEL	01/17/2024	01/17/2024	812.04
01-0560-7398	000074 MACKENZIE OIL LIMITED	0139103-IN FUEL	01/17/2024	01/17/2024	1,053.48
01-0560-7398	000119 THREE MAPLES VARIETY	47 FUEL FOR SAWS & COFFEE SUPPLY	12/29/2023	12/29/2023	52.38
01-0560-7398	000074 MACKENZIE OIL LIMITED	R06021-IN FUEL	01/17/2024	01/17/2024	1,534.96
01-0560-7398	000074 MACKENZIE OIL LIMITED	R06252-IN FUEL	01/29/2024	01/29/2024	4,894.66
01-0560-7398	000074 MACKENZIE OIL LIMITED	R06253-IN FUEL	01/29/2024	01/29/2024	1,153.37
01-0560-7398	000074 MACKENZIE OIL LIMITED	R5542 FUEL	01/15/2024	01/15/2024	1,563.84
01-0560-7398	000074 MACKENZIE OIL LIMITED	R5543 FUEL	01/15/2024	01/15/2024	2,215.27
Account Total					13,280.00
01-0560-7399	000279 BMO BANK OF MONTREAL	0502677-2401 ANNUAL FEE	12/29/2023	12/29/2023	25.00
Department Total					109,884.92

06 STERLING PSD

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01-0601-7372	000048 WATFORD HOME HARDWARE / CARIS HARDV	184759 SAFETY LIGHTS FOR TRUCK	12/29/2023	12/29/2023	10.19
01-0601-7372	000100 MCNAUGHTON HOME HARDWARE CENTRE	432390 SAFETY LIGHTS FOR TRUCK	12/29/2023	12/29/2023	21.45
Account Total					31.64
Department Total					31.64

11 INTERNATIONAL

01-0603-7372	000100 MCNAUGHTON HOME HARDWARE CENTRE	432390 SAFETY LIGHTS FOR TRUCK	12/29/2023	12/29/2023	21.45
Department Total					21.45

18 WESTERN STAR

01-0604-7372	000100 MCNAUGHTON HOME HARDWARE CENTRE	432390 SAFETY LIGHTS FOR TRUCK	12/29/2023	12/29/2023	21.46
Department Total					21.46

97 CAT GRADER

01-0610-7372	000078 J & M HEAVY EQUIPMENT REPAIR INC.	15774 CYLINDER REPAIR	01/15/2024	01/15/2024	1,715.34
01-0610-7372	000069 TOROMONT INDUSTRIES LTD	PS071458487 FILTERS	01/29/2024	01/29/2024	116.38
Account Total					1,831.72
Department Total					1,831.72

21 - CAT 150-15AWD GRADER

01-0611-7372	003443 CONNOR MOLZAN (WELDING)	26 PLOW REPAIR	01/23/2024	01/23/2024	103.96
Department Total					103.96

17 FORD 4X4 Diesel

01-0620-7372	000068 KAL TIRE	873132429 NEW TIRES ON DIESEL PICKUP	01/15/2024	01/15/2024	1,325.67
01-0620-7372	000068 KAL TIRE	873132468 SERVICE CALL	12/29/2023	12/29/2023	174.30
Account Total					1,499.97
Department Total					1,499.97

21 Dodge RAM 4 x 4 pickup

01-0621-7370	000074 MACKENZIE OIL LIMITED	R5911-IN FUEL FOR PICK UPS	01/17/2024	01/17/2024	468.41
Department Total					468.41

19 FORD 4x4 PICKUP

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01-0622-7370	000074 MACKENZIE OIL LIMITED	R5911-IN FUEL FOR PICK UPS	01/17/2024	01/17/2024	468.42
Department Total					468.42
CAT BACKHOE					
01-0631-7372	003136 NAPA GLENCOE	130-541720 SHOP SUPPLIES & WIPER BLADES	01/15/2024	01/15/2024	24.85
01-0631-7372	003136 NAPA GLENCOE	130-541846 WIPER BLADE	01/15/2024	01/15/2024	45.19
01-0631-7372	000068 KAL TIRE	873132238 NEW FRONT TIRE	12/29/2023	12/29/2023	827.21
Account Total					897.25
Department Total					897.25
MASSEY LOADER 50C					
01-0632-7372	003136 NAPA GLENCOE	130-542122 GROUND CABLE	01/15/2024	01/15/2024	28.24
Department Total					28.24
SAND AND SALT					
01-0671-7301	000264 COMPASS MINERALS CANADA CORP.	1282525 HIGHWAY COARSE SALT	01/23/2024	01/23/2024	4,102.49
01-0671-7301	000264 COMPASS MINERALS CANADA CORP.	1288781 ROAD SALT	01/29/2024	01/29/2024	8,408.21
Account Total					12,510.70
Department Total					12,510.70
STREET LIGHTING - INWOOD					
01-0752-7306	000014 HYDRO ONE NETWORKS INC.	6752-0124 HYDRO	12/29/2023	12/29/2023	537.06
Department Total					537.06
SANITARY SEWER SYSTEM					
01-0810-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0125 PHONE & INTERNET SERVICE	01/15/2024	01/15/2024	150.00
01-0810-7306	000099 BLUEWATER POWER DISTRIBUTION CORP	250006418202 ELECTRICITY CHARGES	12/29/2023	12/29/2023	123.65
01-0810-7315	002034 CAM-RON INSURANCE BROKERS	134840,1,2,3,4,5 SEWER ALVINSTON	01/25/2024	01/25/2024	9,807.05
01-0810-7347	002932 EVOQUA WATER TECHNOLOGIES LTD.	906240106 Bioxide	12/29/2023	12/29/2023	4,746.04

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01-0810-7432	000047	CHEMTRADE CHEMICALS CANADA LTD	90070031 CHEMICLE FOR SANITARY SYSTEM	01/29/2024	01/29/2024	1,676.78
01-0810-7432	000034	CENTRAL SANITATION / 2696235 ONTARIO LIM	111668 SLUDGE REMOVAL	12/29/2023	12/29/2023	388.72
01-0810-7432	000034	CENTRAL SANITATION / 2696235 ONTARIO LIM	112553 SLUDGE REMOVAL	01/23/2024	01/23/2024	388.72
01-0810-7432	000124	ONTARIO CLEAN WATER AGENCY - EFT	INV00000039031 4TH QUARTER CALL OUTS	12/31/2023	12/31/2023	421.50
Account Total						2,875.72
01-0810-7455	003240	ONTARIO CLEAN WATER AGENCY - PAP	INV00000039639 OPERATIONS CONTRACT	01/23/2024	01/23/2024	9,858.28
Department Total						27,560.74
INWOOD SEWER SYSTEM						
01-0811-7303	000003	BROOKE TELECOM CO-OPERATIVE	10605820-0125 PHONE & INTERNET SERVICE	01/15/2024	01/15/2024	50.00
01-0811-7306	000014	HYDRO ONE NETWORKS INC.	7692-0124 HYDRO	12/29/2023	12/29/2023	373.02
01-0811-7315	002034	CAM-RON INSURANCE BROKERS	134840,1,2,3,4,5 SEWER INWOOD	01/25/2024	01/25/2024	1,905.55
Department Total						2,328.57
WATERWORKS SYSTEM						
01-0830-7303	000003	BROOKE TELECOM CO-OPERATIVE	10605820-0125 PHONE & INTERNET SERVICE	01/15/2024	01/15/2024	50.00
01-0830-7306	000099	BLUEWATER POWER DISTRIBUTION CORP	250006418199 ELECTRICITY CHARGES	12/29/2023	12/29/2023	110.69
01-0830-7312	000289	LAMBTON AREA WATER SUPPLY SYSTEM	1200 WATER USAGE (FROM JULY TO DEC)	12/31/2023	12/31/2023	57,253.14
01-0830-7315	002034	CAM-RON INSURANCE BROKERS	134840,1,2,3,4,5 WATER	01/25/2024	01/25/2024	12,645.72
01-0830-7432	003270	WOLSELEY CANADA INC	371207 CREDIT RETURN	01/15/2024	01/15/2024	-315.27
01-0830-7432	003270	WOLSELEY CANADA INC	4084122 WATER PARTS	01/15/2024	01/15/2024	2,480.35
01-0830-7432	000124	ONTARIO CLEAN WATER AGENCY - EFT	INV00000039029 DRINKING WATER SURVEILLANCE	12/31/2023	12/31/2023	885.31
Account Total						3,050.39
01-0830-7455	003240	ONTARIO CLEAN WATER AGENCY - PAP	INV00000039639 OPERATIONS CONTRACT	01/23/2024	01/23/2024	8,742.25

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Department Total						81,852.19
WASTE COLLECTION						
01-0840-7480	000026	BLUEWATER RECYCLING ASSOC.	27379 GARBAGE COLLECTION	01/15/2024	01/15/2024	7,496.99
Department Total						7,496.99
RECYCLING						
01-0860-7480	000026	BLUEWATER RECYCLING ASSOC.	27411 Q1 RECYCLING	01/15/2024	01/15/2024	21,408.10
Department Total						21,408.10
ALVINSTON COMMUNITY CENTRE						
01-1635-7117	003503	GREEN SHIELD CANADA	15322449-0124 GREEN SHIELD BENEFITS	01/03/2024	01/03/2024	1,366.44
01-1635-7117	003500	RWAM INSURANCE ADMINISTRATORS INC	25935-0124 RWAM INSURANCE	01/03/2024	01/03/2024	610.48
Account Total						1,976.92
01-1635-7302	000279	BMO BANK OF MONTREAL	0502677-2401 FRIDGE/CABLES	12/29/2023	12/29/2023	273.51
01-1635-7302	000165	MANLEY'S BASICS	1148030 ARENA DESKTOP	01/23/2024	01/23/2024	123.16
Account Total						396.67
01-1635-7303	000003	BROOKE TELECOM CO-OPERATIVE	10605820-0125 PHONE & INTERNET SERVICE	01/15/2024	01/15/2024	104.01
01-1635-7303	000003	BROOKE TELECOM CO-OPERATIVE	10605820-0125 PHONE & INTERNET SERVICE	01/15/2024	01/15/2024	79.66
01-1635-7303	003464	FIBERNETICS CORPORATION	670700 PHONES	01/03/2024	01/03/2024	33.84
Account Total						217.51
01-1635-7306	000125	MUNICIPALITY OF BROOKE-ALVINSTON - PAF 0086905	WATER & SEWER	12/29/2023	12/29/2023	1,473.79
01-1635-7306	000125	MUNICIPALITY OF BROOKE-ALVINSTON - PAF 086904	WATER & SEWER	12/29/2023	12/29/2023	1,680.57
Account Total						3,154.36
01-1635-7315	002034	CAM-RON INSURANCE BROKERS	134840,1,2,3,4,5 RECREATION	01/25/2024	01/25/2024	76,262.62
01-1635-7340	002357	SOUTHWEST DOORS & HARDWARE	00104559 REPAIR TO AUD ACCESSIBLE DOOR	12/29/2023	12/29/2023	192.10
01-1635-7340	003463	ED DOHERTY	010324 ARENA SIGNAGE	01/23/2024	01/23/2024	270.00

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01-1635-7340	000279 BMO BANK OF MONTREAL	0502677-2401 ELEVATOR LICENCE	12/29/2023	12/29/2023	-80.00
01-1635-7340	000112 NUTECH PEST SERVICES	11538-A PEST CONTROL	12/31/2023	12/31/2023	47.46
01-1635-7340	000112 NUTECH PEST SERVICES	11585 PEST CONTROL	01/29/2024	01/29/2024	47.46
01-1635-7340	003017 MARCOTTE DISPOSAL INC.	16214 GARBAGE DISPOSAL	12/29/2023	12/29/2023	310.18
01-1635-7340	000100 MCNAUGHTON HOME HARDWARE CENTRE	431677 ARENA SUPPLIES	01/15/2024	01/15/2024	51.26
01-1635-7340	000100 MCNAUGHTON HOME HARDWARE CENTRE	433930 ARENA SUPPLIES	01/23/2024	01/23/2024	130.20
01-1635-7340	000100 MCNAUGHTON HOME HARDWARE CENTRE	434108 ARENA SUPPLIES	01/23/2024	01/23/2024	62.67
01-1635-7340	000100 MCNAUGHTON HOME HARDWARE CENTRE	434461 TAPE FOR PICKLEBALL COURTS	01/29/2024	01/29/2024	45.18
01-1635-7340	000100 MCNAUGHTON HOME HARDWARE CENTRE	434491CR RETURN TAPE	01/29/2024	01/29/2024	-22.59
01-1635-7340	000100 MCNAUGHTON HOME HARDWARE CENTRE	434492 PAINT SUPPLIES FOR AUDITORIUM	01/29/2024	01/29/2024	344.60
01-1635-7340	000362 STATE CHEMICAL LTD	903118526 CHEMICAL FOR COMPRESSOR ROOM	12/31/2023	12/31/2023	1,409.11
		Account Total			2,807.63
01-1635-7372	000068 KAL TIRE	873131565 LAWNMOWER TIRE REPAIR	12/31/2023	12/31/2023	34.24
01-1635-7372	000177 NELLA CUTLERY	IN2441530 OLYMPIA BLADES	01/15/2024	01/15/2024	67.80
		Account Total			102.04
01-1635-7381	000082 THE PEPSI BOTTLING GROUP (CANADA)	57723709 POP FOR BAR/VENDING	01/29/2024	01/29/2024	369.68
01-1635-7383	002841 KERN WATER SYSTEMS INC.	164799 ICE FOR BAR	01/23/2024	01/23/2024	224.00
01-1635-7399	000279 BMO BANK OF MONTREAL	0502677-2401 FUNERAL/CONDOLENCES	12/29/2023	12/29/2023	52.00
		Department Total			85,563.43
CONCESSION / BOOTH & VENDING					
01-1637-7382	000082 THE PEPSI BOTTLING GROUP (CANADA)	57723709 POP FOR BAR/VENDING	01/29/2024	01/29/2024	247.23
		Department Total			247.23
INWOOD COMMUNITY CENTER					

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 12/29/2023 to 01/31/2024 Paid Invoices Cheque Date 12/29/2023 to 01/31/2024

Account	Vendor Number	Vendor Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
01-1639-7306	000014	HYDRO ONE NETWORKS INC.	9863-0124 HYDRO	12/29/2023	12/29/2023	41.03
01-1639-7315	002034	CAM-RON INSURANCE BROKERS	134840,1,2,3,4,5 INWOOD REC	01/25/2024	01/25/2024	2,391.90
01-1639-7399	003531	DONNA WATSON	0215278788 INWOOD 150	01/15/2024	01/15/2024	653.31
Department Total						3,086.24
ALVINSTON LIBRARY						
01-1641-7306	000125	MUNICIPALITY OF BROOKE-ALVINSTON - PAP	0086836 WATER & SEWER	12/29/2023	12/29/2023	169.70
01-1641-7306	000099	BLUEWATER POWER DISTRIBUTION CORP	250006418201 ELECTRICITY CHARGES	12/29/2023	12/29/2023	111.69
Account Total						281.39
01-1641-7315	002034	CAM-RON INSURANCE BROKERS	134840,1,2,3,4,5 LIBRARY ALVINSTON	01/25/2024	01/25/2024	2,933.28
01-1641-7340	003364	R & C CLEANING	DEC23 FIREHALL & LIBRARY CLEANING	12/31/2023	12/31/2023	700.00
Department Total						3,914.67
INWOOD LIBRARY						
01-1642-7306	000014	HYDRO ONE NETWORKS INC.	3530-0124 HYDRO	12/29/2023	12/29/2023	104.18
01-1642-7315	002034	CAM-RON INSURANCE BROKERS	134840,1,2,3,4,5 LIBRARY INWOOD	01/25/2024	01/25/2024	976.32
Department Total						1,080.50
COMMERCIAL & INDUSTRIAL						
01-1820-7306	000099	BLUEWATER POWER DISTRIBUTION CORP	250006418203 ELECTRICITY CHARGES	12/29/2023	12/29/2023	76.64
Department Total						76.64
AGRICULTURE & REFORESTATION						
01-1840-7455	000113	R DOBBIN ENGINEERING INC	239.23 DRAINAGE SUPERINTENDENT	12/29/2023	12/29/2023	3,539.16
01-1840-7610	002440	LAMBTON 4-H ASSOCIATION	2024 2024 GRANT	01/15/2024	01/15/2024	250.00
01-1840-7610	000230	LAMBTON FARM SAFETY ASSOCIATION	JAN2024 LAMBTON FARM SAFETY	01/15/2024	01/15/2024	200.00
Account Total						450.00
Department Total						3,989.16

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 12/29/2023 to 01/31/2024 Paid Invoices Cheque Date 12/29/2023 to 01/31/2024

Account	Vendor Number	Vendor Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
LASALLE WEST REPAIRS						
20-0511-7301	000152	MCKENZIE & HENDERSON LTD.	0000043515 LASALLE GRAVEL	12/29/2023	12/29/2023	12,889.32
20-0511-7301	000152	MCKENZIE & HENDERSON LTD.	0000043621 LASALLE GRAVEL	12/29/2023	12/29/2023	2,766.22
Account Total						15,655.54
Department Total						15,655.54
ALVINSTON						
20-0540-7431	003379	BLACK CREEK ENGINEERING INC.	204-2023 RAILROAD STREET DRAIN ENGINEER	12/29/2023	12/29/2023	6,596.94
Department Total						6,596.94
ROAD VEHICLE / EQUIPMENT						
20-0600-8034	000136	PODOLINSKY EQUIPMENT LTD	AG23396 NEW TRACTOR UPGRADE	01/29/2024	01/29/2024	11,910.20
Department Total						11,910.20
SEWAGE TREATMENT PLANT						
20-0811-8050	000124	ONTARIO CLEAN WATER AGENCY - EFT	INV00000039581 RAS/WAS SYSTEM UPGRADE	12/31/2023	12/31/2023	47,011.84
20-0811-8050	000124	ONTARIO CLEAN WATER AGENCY - EFT	INV00000039590 BAR SCREEN PROJECT	12/31/2023	12/31/2023	22,157.02
Account Total						69,168.86
Department Total						69,168.86
MUNICIPAL DRAINS - CONSTRUCTION						
20-2800-7401	000106	ST. CLAIR REGION CONSERVATION AUTH.	IN0018758 DART FEES	12/29/2023	12/29/2023	870.00
Department Total						870.00
MUNICIPAL DRAINS - MAINTENANCE						
20-2900-7401	002478	BRUCE POLAND & SONS TRUCKING INC.	945 MCEACHERN DRAIN	01/23/2024	01/23/2024	26,560.65
20-2900-7401	000106	ST. CLAIR REGION CONSERVATION AUTH.	IN0018758 DART FEES	12/29/2023	12/29/2023	4,170.00
20-2900-7401	002823	KT EXCAVATING	INV-0800 RIBERDY/MCEWAN DRAIN	12/29/2023	12/29/2023	610.20
20-2900-7401	000044	TOWNSHIP OF ENNISKILLEN	IVC04842 DURHAM CREEK DRAIN	12/29/2023	12/29/2023	1,342.60
Account Total						32,683.45
Department Total						32,683.45

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 12/29/2023 to 01/31/2024 Paid Invoices Cheque Date 12/29/2023 to 01/31/2024

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
Total Paid Invoices					700,442.62
Total Unpaid Invoices					0.00
Total Invoices					700,442.62

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 12/29/2023 to 01/31/2024 Paid Invoices Cheque Date 12/29/2023 to 01/31/2024

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
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Department Summary

01-0000	ASSETS & LIABILITIES	57,410.86
01-0050	LICENCES, PERMITS, RENTS	-425.00
01-0240	GOVERNANCE	1,445.31
01-0241	COUNCIL SUPPORT	1,647.85
01-0250	CORPORATE MANAGEMENT	62,433.10
01-0411	FIRE STATION - ALVINSTON	32,481.47
01-0413	FIRE DEPARTMENT - WATFORD	2,721.00
01-0420	POLICE	32,822.37
01-0440	PROTECTIVE INSPECTION & CONTROL	3,750.18
01-0450	EMERGENCY MEASURES	29.00
01-0516	RUP - GRAVEL PATCH	1,853.20
01-0549	RT&M - LITTER/GARBAGE PICKUP	200.11
01-0551	RT&M - INTERSECTION LIGHTING	278.52
01-0560	OVERHEAD	109,884.92
01-0601	06 STERLING PSD	31.64
01-0603	11 INTERNATIONAL	21.45
01-0604	18 WESTERN STAR	21.46
01-0610	97 CAT GRADER	1,831.72
01-0611	21 - CAT 150-15AWD GRADER	103.96
01-0620	17 FORD 4X4 Diesel	1,499.97
01-0621	21 Dodge RAM 4 x 4 pickup	468.41
01-0622	19 FORD 4x4 PICKUP	468.42
01-0631	CAT BACKHOE	897.25
01-0632	MASSEY LOADER 50C	28.24
01-0671	SAND AND SALT	12,510.70
01-0752	STREET LIGHTING - INWOOD	537.06
01-0810	SANITARY SEWER SYSTEM	27,560.74
01-0811	INWOOD SEWER SYSTEM	2,328.57
01-0830	WATERWORKS SYSTEM	81,852.19
01-0840	WASTE COLLECTION	7,496.99
01-0860	RECYCLING	21,408.10
01-1635	ALVINSTON COMMUNITY CENTRE	85,563.43
01-1637	CONCESSION / BOOTH & VENDING	247.23
01-1639	INWOOD COMMUNITY CENTER	3,086.24
01-1641	ALVINSTON LIBRARY	3,914.67
01-1642	INWOOD LIBRARY	1,080.50
01-1820	COMMERCIAL & INDUSTRIAL	76.64
01-1840	AGRICULTURE & REFORESTATION	3,989.16
20-0511	LASALLE WEST REPAIRS	15,655.54
20-0540	ALVINSTON	6,596.94
20-0600	ROAD VEHICLE / EQUIPMENT	11,910.20
20-0811	SEWAGE TREATMENT PLANT	69,168.86

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 12/29/2023 to 01/31/2024 Paid Invoices Cheque Date 12/29/2023 to 01/31/2024

Account	Vendor Number	Vendor Name	Invoice Number	Invoice Item Description	Invoice Date	Entry Date	Item Amount
	20-2800			MUNICIPAL DRAINS - CONSTRUCTION			870.00
	20-2900			MUNICIPAL DRAINS - MAINTENANCE			32,683.45
				Report Total			700,442.62



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: Grants Update
Meeting: Council - 08 Feb 2024
Department: Administration
Staff Contact: Janet Denkers, Clerk Administrator

Recommendation:

That staff be directed to submit grants under the Earth Day Canada EV Program, Ontario Trillium Program and RED Grant

Background:

This report is intended to provide an update on funds applied for (less than \$25K or otherwise approved by Council) and future funds open for application.

January Applications applied and submitted for:

EV Charge ON

-EV Charge station @ 3310 Walnut Street & 3243 River Street

Hydro One Energizing Life Communities Fund

-new Inwood Flag Pole

Farm Credit Canada's Community Fund 2024

-Through the DoMore Agriculture Foundation funding for a variety of agriculture related mental health issues including: Talk & Listen, Mental Health First Aid, In the Know and SafeTalk

February Applications applied for (to date):

ParticipAction (\$500-\$1,500)

-Judgement free yoga / fitness class (60 year +)

Comments:

Proposed February Applications (over \$25,000)

Earth Day Canada / Aviva

- EV infrastructure Program
- Regional with up to \$750k dispersed
- Have current data from previous grant application (leg work is complete)

Ontario Trillium Application

- The Clerk Administrator participated in the OTF's Capital Grant Stream webinar on Jan. 30th

- The Parks & Recreation Manager & Clerk Administrator enrolled in the OTF Coaching session on February 2nd and discussed potential projects

Highlights of grant:

- Amount awarded is \$10,000 - \$200,000
- In the capital stream, OTF funds projects that update buildings, enhance spaces and purchase fixed and non fixed equipment
- A municipality with a population under 20,000 are only eligible to apply for funding in tow of OTF's Funding Priorities: Foster physically active lifestyles or enriching lives through arts, culture and heritage
- Project objectives for the project should be: maintain or increase access to a program or service; extend the life of a facility or space or; improve a facility or space to make it more accessible

Recommended Projects:

1) Dehumidifier and Chiller (repeat of 2023 application) (approximate \$155k value) - we scored relatively high on the process (but not high enough) ; OTF provided recommendations for improvement

2) Refrigeration and Compressor stack (listed in 2024 budget - \$162k value)

3) Bundle compressor stack, sound system, toilets, dressing room doors (listed in 2024 budget -\$55k value)

Rural Economic Development (RED) Grant

- Cost sharing program, application based in a competitive process
- Two streams: *Economic Diversification & Competitiveness Stream* (50% up to \$150k / project and *Strategic Economic Infrastructure Stream* (30% up to \$250k / project)
- Program outcomes: Investment attracted or retained, Labour force development challenges addressed, Businesses attracted, retained and/or expanded; renewed community assets to drive economic development, regional partnerships that support growth

Under the *Economic Diversification and Competitiveness Stream* - 7 project types

- Entrepreneurship
- Business Succession
- Business Retention and Expansion
- Downtown Revitalization
- Technology adoption or innovation initiatives
- Attraction & Retention of workers, immigrants and youth
- Collaborative marketing and outreach
- Sector or value chain development

Under the *Strategic and Economic Infrastructure Stream* - 3 project types

- Rehabilitation of cultural, heritage or tourism attraction
- Redevelopment of vacant and/or underutilized buildings
- Streetscaping and landscaping
- Development

Recommended Projects:

1) Bundle the 2024 budget proposals of: new flag pole & town signs (Inwood), garbage receptacles, tree cages and banners (Christmas and Canada Day) (\$15k-\$20k)

2) Rebranding of Brooke-Alvinston including wayfinding signage

3) Street Decorations: banners, garbage receptacles, trees, planters, wayfinding signage (bee signs)

Financial Considerations:

Both recommended projects (#1 in each category) are listed in the budget and if awarded would compliment the budget appropriately.



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: Fees Review and By-law
Meeting: Council - 08 Feb 2024
Department: Administration
Staff Contact: Janet Denkers, Clerk Administrator

Recommendation:

**That Council review and approve the Updated Municipal Fees Schedules as presented and pass the related By-law at the February 22, 2024 session of Council; and that the by-law be effective April 1, 2024 with the exception of:
 Schedule I (ice) effective October 1, 2024 and any new bookings (Auditorium, Upper Hall).**

Background:

The Municipal Fee Schedules were last reviewed and updated in March 2023. It is prudent to review the Fee Schedules regularly to ensure they are both appropriate and relevant. Council, staff, and the Public are invited to provide feedback on the attached Fee Schedules. Our fees were compared to other similar surrounding municipalities and adjusted where deemed appropriate.

Comments:

The Following Fee Schedules are presented for inclusion in the updated By-law:

- **Schedule A - Administrative Services Fees** - Recommend changes:
 - Zoning Certificates - added to schedule - \$55.00 each
 - All Black & White Photocopies -\$0.50 each page
 - Computer Printouts - remove service
 - Birth & Death Registration - remove service
 - Chip Wagon or Patio License (per season) - \$200.00
- **Schedule B - Building Permit Fees** -Recommend changes (report forthcoming)
- **Schedule C - Animal Control Fees** - Recommend changes:
 - Addition of a redemption fee (dog impoundment) -\$125
 - Addition of a redemption fee -2nd offence(same dog) - \$275
 - Addition of a redemption fee - 3+ offence (same dog) - \$300
- **Schedule "D" - Fire & Emergency Services Fees** - Recommend changes:
 - Reword cost recovery of trucks to be based on the MTO rate
- **Schedule "E" - Public Works Department Fees** - No changes recommended
- **Schedule "F" - Planning and Development Fees** - No changes recommended
- **Schedule "G" - Freedom of Information Fees** - No changes recommended.
- **Schedule "H" - Property Standards Fees** - No changes recommended
- **Schedule "I" - Brooke-Alvinston-Inwood Community Centre Fees** - Recommend changes:
 - Auditorium rate (kitchen & bar) increased from \$548 to \$605
 - Auditorium rate (hall & kitchen) increased from \$513 to \$566
 - Aud. Half Day rental increased from \$277 to \$305

- Aud. Funeral rate increased from \$267 to \$295 (or remove rate)
- Kitchen rate increased from \$41/hour to \$45 / hour
- Youth Activity Fee increased from \$3 to \$5 (or remove)
- Stag & Doe damage deposit increased from \$500 to \$650
- ICE - prime time increased from \$133 to \$150
- ICE - non prime time increased from \$82 to \$100
- ICE - minor sports increased from \$118 to \$130
- ICE - Sunday ice increased from \$97 to \$107 (or remove rate)
- Upper Hall Full day increased from \$128 to \$140
- Upper Hall half day increased from \$62 to \$75
- Upper Hall kitchen only increased from \$31 to \$35
- Summer fitness programs increased \$43 to \$47
- Winter fitness programs increased \$33 to \$37
- Meeting room (4 hours or less) increased \$19 to \$23
- Arena Floor (12 hours max) increased \$523 to \$577
- Arena Floor hourly rate increased \$55 to \$65
- Ball Diamond Adult games increased \$36/game to \$500/season
- Ball Tournament increased to 1diamond @\$200/weekend and 2 diamonds at \$375 / weekend
- Minor Ball annual fee/child increased from \$12.50 to \$14
- Inwood Pavilion increased from \$41 to \$45
- Alvinston Pavilion increased from \$42 to \$70
- Grounds rental increased from \$164 to \$180
- Blackout fee (private) increased from \$419 to \$462
- Blackout fee - Public Event increased from \$208 to \$229
- Bodily Fluids charged increased from \$82 to \$200
- Arena Wall advertising increased from \$105 to \$125
- Arena Board advertising increased from \$155 to \$200
- Ice lay logos increased: 8x8 - \$500
- 4x4 - \$400
- 1x4 - \$300
- **Schedule "J" - Water & Sewer Connection/Disconnection & Related Fees** - no recommended changes:
- **Schedule "K" - Miscellaneous Fees** - No recommended changes

Most of the ice related fees are a 10.5% increase with the stag and doe related fees more significant.

Financial Considerations:

Any recommended fees changes/increases are to account for inflation and/or to cover the cost of the service, where appropriate.

**THE CORPORATION OF THE MUNICIPALITY OF BROOKE-ALVINSTON
BY-LAW NUMBER 8 OF 2024**

BEING A RATING BY-LAW FOR MUNICIPAL DRAIN MAINTENANCE

WHEREAS maintenance work has been undertaken on various municipal drains in the Municipality of Brooke-Alvinston in 2023;

AND WHEREAS the cost of the work is to be assessed to property owners based on the appropriate drainage report;

NOW THEREFORE, the Council of the Corporation of the Municipality of Brooke-Alvinston enacts as follows:

- (a) That the appropriate schedules of assessment be used to assess and collect the maintenance costs for the:

3/4 Sideroad Drain	Dolbear McKellar Drain	Orange Drain No 1
4/5 Concession Road Drain	Edgar Drain	Orange Drain No 2
6-7 Concession and Watt Drain	Edgar Drain No 1	Orange Drain No 3
6-7 Concession Road Drain	Edgar Kelly Drain	Parker Kidd Drain
6-7 Sideroad Drain	Edgar Podolinsky Drain	Parker Lucas Drain
8/9 Concession Drain	Elliott Tait Drain	Podolinsky Drain
9/10 Sideroad Drain	Government Drain No 1	Ross Drain
10-11 Concession Drain	Graham Bourne Drain	Sisson Parker Drain
12th Concession Drain	Houston Drain North Branch	Smith Drain
12th Concession Outlet Drain	Hustler Drain	Smith Paterson
12th Concession Road Drain	Johnston Drain	Steadman Drain No. 1
13th Concession Drain	Johnson-Mills Drain	Stewart Drain
14th Concession & Kelly Drain	Johnston-Symington Drain	Stewart Douglas Drain
15-16 Sideroad Drain	Kelly Drain	Tait-Swartz Drain
Bass Drain	Kennedy Drain	Thompson Drain
Benner Duffy Drain	Lightfoot-Oke Drain	Totten Drain
Black Drain	MacDougall Drain	Van Damme Drain
Bourne Drain	McEachern Drain	Wallis Drain
Brooke Euphemia T/L Drain	McEwen- Riberdy Drain	Ward Drain
Cameron Drain	McGill Drain	Watson Drain
Campbell Drain	McIntyre-Weed Drain	Watt Cran Drain
Campbell Leitch Drain	McIntyre-Zavitz Drain	Weidman Drain - South
Campbell-Swan Drain	McKinlay Drain	Weidman Drain - North
Carpenter Drain	McNally Drain	White Drain
Chanyi Drain	Moffat Lucas Drain No 2	Wilcox Drain
Cook Drain	Moffat Lucas Branch Drain	Zavitz Campbell Drain
Courtright Drain	Munro Drain	Zimmerman Drain
Crang Drain		

- (b) That this by-law comes into full force and effect upon third reading.

By-law read a first, second and third time and finally passed this 8th day of February, 2024.

David Ferguson, Mayor

Janet Denkers, Clerk-Administrator

THE CORPORATION OF THE MUNICIPALITY OF BROOKE-ALVINSTON

BY-LAW NUMBER ____ OF 2024

(Being a By-law to amend By-law 9 of 2013)

WHEREAS the Council of the Corporation of the Municipality of Brooke-Alvinston passed a comprehensive Zoning By-law 9 of 2013 on the 28th day of February 2013; and

WHEREAS the Council deems it desirable to make certain amendments to its comprehensive Zoning By-law;

NOW THEREFORE, the Council of the Corporation of the Municipality of Brooke-Alvinston enacts as follows:

1. Schedule "A", attached, is hereby declared to form part of this By-law.
2. Schedule "A" to By-law 9 of 2013 is hereby amended by changing the zone symbol that applies to those lands indicated on Schedule "A" to this By-law from the "Industrial (M1)" Zone" to the "Mixed Commercial/Industrial (CM)" Zone.
3. This By-law shall come into force and effect pursuant to Sections 34 (21) or Section 34 (30) of the Planning R.S.O. 1990.

Read a first, second and third time and finally passed this ____th day of February 2024

David Ferguson, Mayor

Janet Denkers, Clerk Administrator

THE CORPORATION OF THE MUNICIPALITY OF BROOKE-ALVINSTON

ZONING BY-LAW NUMBER ____ OF 2024

Explanatory Note

The purpose of this Zoning By-law amendment is to rezone the proposed severed 2.3 acre parcel, subject of the severance application, File B-002/23, located on the north side of Elm Street and west of Nauvoo Road in Alvinston, from “Industrial (M1)” to “Mixed Commercial/Industrial (CM)”.

The applicant intends to sell the severed parcel to the abutting property at 3277 Nauvoo Road to be merged as one (1) lot and ensure there is a single designation to allow the expansion of the mixed commercial industrial business.

The Key Map and Schedule “A” show more particularly the lands affected.

Municipality of Brooke-Alvinston

SCHEDULE "A"

to By-law No. _____

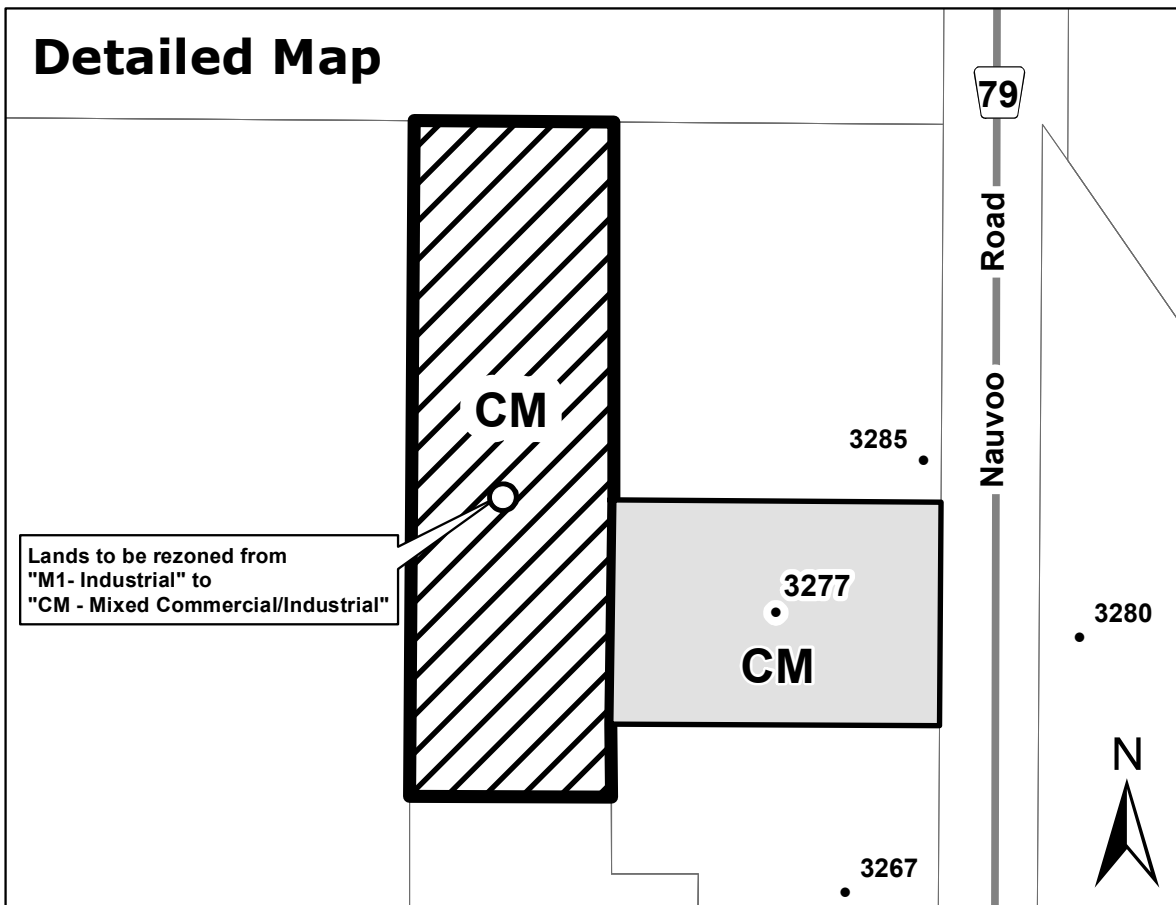
Dated this _____ Day of _____, 2024

Signed: _____
David Ferguson, Mayor

Janet Denkers, Clerk-Administrator



● Subject Property



Applicant: Chad Hayter

Location: CON 6 PT LOT 18 RP 25R8959 PART 1 and Brooke Con 6 Pt Lot 18
3277 Nauvoo Road, Alvinston, Brooke-Alvinston.

File:

**AMENDMENT NO. 7
TO THE
MUNICIPALITY OF BROOKE-ALVINSTON
OFFICIAL PLAN**

County of Lambton
Planning and Development Department
February 2023

MUNICIPALITY OF BROOKE-ALVINSTON
Official Plan Amendment No. 7

This amendment was adopted by the Council of the Municipality of Brooke-Alvinston by By-law ___ of 2024 in accordance with the provisions of Section 22 (1) and 17 (15) of the Planning Act, R.S.O. 1990, on the ___ day of _____, 2024.

Mayor

Corporate
Seal

Clerk

CERTIFICATE OF COMPLIANCE
WITH PUBLIC INVOLVEMENT
AND NOTICE REQUIREMENT

I, Janet Denkers, Clerk for the Municipality of Brooke-Alvinston, hereby certify that the requirements for the holding of at least one public meeting as set out in subsection 17(15) of the Planning Act, R.S.O.1990 and the giving notice as set out in subsection 17(19) of the Planning Act, R.S.O.1990, have been complied with.

Clerk

MUNICIPALITY OF BROOKE-ALVINSTON
BY-LAW NUMBER _____ OF 2024

The Council of the Municipality of Brooke-Alvinston, in accordance with the provisions of Section 17 (22) of the Planning Act, R.S.O. 1990, hereby enacts as follows:

1. Amendment No. 7 of the Municipality of Brooke-Alvinston Official Plan, consisting of the attached text and maps, is hereby adopted.

2. The Clerk is hereby authorized and directed to make application to the County of Lambton for approval of Amendment No. 7 to the Municipality of Brooke-Alvinston Official Plan.

3. This By-law shall come into force and take effect on the day of the final passing thereof.

ENACTED AND PASSED THIS ____ DAY OF _____, 2024.

MAYOR

CLERK

Certified that the above is a true copy of By-law No. ____ of 2024 as enacted and passed by the Council of the Municipality of Brooke-Alvinston on the ____ day of _____, 2024.

Clerk, Municipality of Brooke-Alvinston

**AMENDMENT NO. 7
TO THE MUNICIPALITY OF BROOKE-ALVINSTON
OFFICIAL PLAN**

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STATEMENT OF COMPONENTS

PART A - THE PREAMBLE does not constitute part of this amendment.

PART B - THE AMENDMENT consisting of the following text constitutes Amendment No. 7 to the Municipality of Brooke-Alvinston Official Plan.

PART C - APPENDIX does not constitute part of this amendment. This appendix contains background data, planning considerations and a record of the public involvement associated with this amendment.

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PART A - THE PREAMBLE1. **PURPOSE**

This amendment would redesignate the 2.3 acre portion of the subject lands from the current “Industrial” designation to the “Mixed Commercial/Industrial” designation.

2. **LOCATION**

The lands affected by Official Plan Amendment No. 7 are described as only the 2.3 acre portion of lands on the most easterly portion of the property, described as Brooke CON 6 PT Lot 18, and which is the subject of severance application, File B-002/23. The subject lands are located north of Elm Street and east of Nauvoo Road.

The lands are owned by Devin Triest and are shown more particularly on the Key Map.

3. **BASIS**

The applicant is planning to sell the proposed severed parcel to the abutting property at 3277 Nauvoo Road and ensure the merged lot has a single designation to allow the expansion of the mixed commercial industrial business.

The Official Plan Amendment is necessary to allow the proposed uses on the property that is being redesignated.

The subject lands are also subject to a Zoning By-law Amendment that is being considered concurrently with this Official Plan Amendment.

Additional information is included in **PART C - THE APPENDIX**

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PART B - THE AMENDMENT1. **INTRODUCTION**

All of this part of the document entitled **PART B - THE AMENDMENT** consisting of the following text constitutes Amendment No. 7 to the Official Plan of the Municipality of Brooke-Alvinston.

2. **DETAILS OF THE AMENDMENT**

The Official Plan for the Municipality of Brooke-Alvinston is amended as follows:

- 1) The area indicated on the attached Schedule “A” is hereby redesignated from the “Industrial” designation to the “Mixed Commercial/Industrial”.

3. **IMPLEMENTATION AND INTERPRETATION**

The implementation and interpretation of this amendment shall be in accordance with the policies of the Official Plan of the Municipality of Brooke-Alvinston.

PART C - THE APPENDIX

The following appendix does not constitute part of Amendment No. 7 but is included as information supporting the amendment.

APPENDIX 1Planner’s Report

APPENDIX 2Minutes of Public Meeting

APPENDIX 1.

Planner's Report (Presented to the Municipality's Council at the public meeting).

APPENDIX 2

Minutes of Public Meeting

Municipality of Brooke-Alvinston

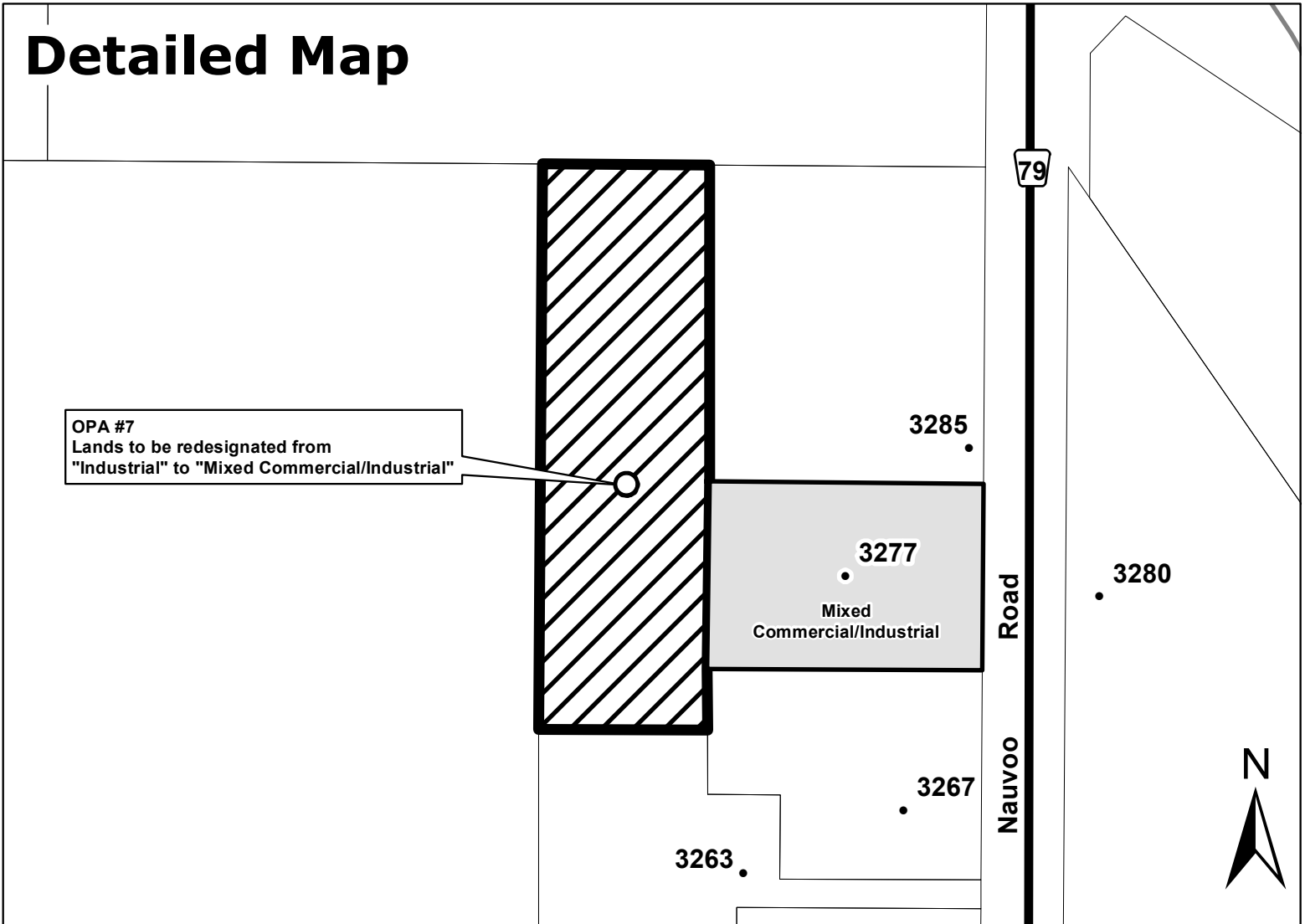
SCHEDULE "A" LAND USE PLAN

THIS SCHEDULE FORMS PART OF AMENDMENT NO. 7 TO THE MUNICIPALITY OF BROOKE-ALVINSTON OFFICIAL PLAN AND MUST BE READ WITH THE WRITTEN TEXT.

Signed: _____
David Ferguson, Mayor

Janet Denkers, Clerk-Administrator

Detailed Map



OPA #7
Lands to be redesignated from
"Industrial" to "Mixed Commercial/Industrial"



Lands subject to OPA # 7

APPLICANT: Chad Hayter

LOCATION: CON 6 PT LOT 18 RP 25R8959 PART 1 and Brooke Con 6 Pt Lot 18
3277 Nauvoo Road, Alvinston, Brooke-Alvinston.

FILE: OPA # 7