



# MINUTES

## Council Meeting

4:30 PM - Thursday, January 25, 2024  
Municipal Office

The Council of the Municipality of Brooke-Alvinston was called to order on Thursday, January 25, 2024, at 4:30 PM, in the Municipal Office, with the following members present:

**Council Present:** Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Don McCabe, and Councillor Jenny Redick

**Staff Present:** Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Fire Chief Steve Knight, Parks and Recreation Manager Greg Thornicroft, Public Works Superintendent Jamie Butler, and County Planner Maria Cossa-Rossi

**Regrets:** Craig Sanders

### 1 CALL TO ORDER

The Mayor called the meeting to order at 4:30 p.m.. Don McCabe arrived shortly after.

### 2 DISCLOSURE OF PECUNIARY INTEREST

The Mayor requested that any pecuniary interests be declared at the appropriate time.

### 3 MINUTES

a) Regular Council Meeting Minutes of January 11, 2024

#### **RESOLUTION-2024-031**

Councillor Jenny Redick made a motion that the Council meeting minutes of January 11, 2024 be approved as presented without error or omission. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

### 4 BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

### 5 DELEGATIONS & TIMED EVENTS

a) Lambton EMS Master Plan

Andrew Taylor and Stephen Turner were present at Council to discuss the draft Lambton EMS Plan and responded to Council on questions.

### 6 CORRESPONDENCE

a) Municipal Correspondence

#### **RESOLUTION-2024-032**

Deputy Mayor Frank Nemcek made a motion that the circulated municipal correspondence be received and filed for information. Councillor Jenny Redick seconded the motion.

**Carried**

- b) Request for Support - AORS

**RESOLUTION-2024-033**

Councillor Jenny Redick made a motion that the request for support from AORS be received and filed. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

- c) City of Mississauga - Request for support: Landlord / Tenant Adjudicative Process

**RESOLUTION-2024-034**

Councillor Jenny Redick made a motion that the request from the City of Mississauga be received and filed. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

- d) Request for Support - City of Sarnia (Carbon Tax)

**RESOLUTION-2024-035**

Councillor Don McCabe made a motion that the request from the City of Sarnia regarding the cancelling of the carbon tax be received and filed. Councillor Jenny Redick seconded the motion.

**Carried**

## 7 STAFF REPORTS

- a) **Planner's Report:** Site Plan Control By-law

**RESOLUTION-2024-036**

Councillor Jenny Redick made a motion that the Council of the Municipality of Brooke-Alvinston approve the site plan control by-law amendment which exempts projects initiated by the Municipality of Brooke-Alvinston from site plan control and provides clarity on the existing exemptions for agricultural buildings and structures. Councillor Don McCabe seconded the motion.

**Carried**

- b) **Clerk Administrator's Report:** Community Safety & Policing Act - Request for appointment confirmation

**RESOLUTION-2024-037**

Councillor Jenny Redick made a motion that the Council of the Municipality of Brooke-Alvinston endorse both Mayors of Brooke-Alvinston and Warwick for the appointment for a split term (April 2024 - June 2025 and July 2025 - October 2026). Councillor Don McCabe seconded the motion.

**Carried**

- c) **Clerk Administrator's Report:** Update on Alvinston Killer Bees hockey requests

**RESOLUTION-2024-038**

Councillor Jenny Redick made a motion that the report be received and filed. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

- d) **Clerk Administrator's Report:** Open Grants

**RESOLUTION-2024-039**

Councillor Don McCabe made a motion that the report be received and filed unless otherwise directed. Councillor Jenny Redick seconded the motion.

**Carried**

e) **Drainage Superintendent's Report:**

**RESOLUTION-2024-040**

Deputy Mayor Frank Nemcek made a motion that R.Dobbin Engineering under Section 78 be appointed to prepare an engineer's report for culvert replacements on the 12th Concession Drain that will be submitted to Council at a later date. Councillor Jenny Redick seconded the motion.

**Carried**

f) **Fire Chief's Report:** Activity Report

**RESOLUTION-2024-041**

Councillor Jenny Redick made a motion that the Fire Chief's activity report be received and filed. Councillor Don McCabe seconded the motion.

**Carried**

g) **Clerk- Administrator's Report:** Website broadcast

**RESOLUTION-2024-042**

Councillor Don McCabe made a motion that the Brooke Alvinston website offer a tab to be an advertising avenue for the Alvinston Legion Build. Councillor Jenny Redick seconded the motion.

**Carried**

h) **Treasurer's Report:** 2024 Draft Budget Presentation

**RESOLUTION-2024-043**

Councillor Jenny Redick made a motion that Council consider the 2024 Draft Municipal Budgets and make recommendations for changes (if any) and approve the Budgets. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

## **8 BY-LAWS**

a) By-law 6 of 2024 - Site Plan Control (Amendment) By-law

**RESOLUTION-2024-044**

Councillor Jenny Redick made a motion that By-law 6 of 2024 be read a first, second and third time and finally passed this 25th day of JANuary 2024. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

## **9 NEW BUSINESS**

- a) Jenny Redick noted that the BAICCC was nominated under Hockeyville and encouraged all to submit applications to support the nomination during the rally period.
- b) Jenny Redick noted the Brooke-Alvinston Skating Club was was nominated top award (Platinum) in a recent skate lessons category for Lambton County.
- c) Don McCabe noted the Lambton Farm Safety AGM slated for February 1st in addition to Farm Safety Day set for July 4th and hosted in Alvinston.
- d) The Treasurer requested direction on the draft budget be directed to him in advance of the next meeting and formal presentation for adoption.
- e) The Fire Chief noted that the Municipality was informally informed of the 2023 EMPC compliance and of the upcoming Fish Fry on Feb 2nd sponsored by the

Alvinston Fire Fighter's Association.

**10 CLOSED SESSION**

**11 RISE AND REPORT**

**12 BY-LAW CONFIRMING PROCEEDINGS**

a) Confirming By-law

**RESOLUTION-2024-045**

Deputy Mayor Frank Nemcek made a motion that By-law 7 of 2024 be read a first, second and third time and finally passed this 25th day of January 2024. Councillor Jenny Redick seconded the motion.

**Carried**

**13 ADJOURNMENT**

Jenny Redick made a motion to adjourn the meeting at 6: 30 p.m..

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Clerk-Administrator

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Mayor