



# MINUTES

## Council Meeting

4:30 PM - Thursday, November 9, 2023  
Municipal Office

The Council of the Municipality of Brooke-Alvinston was called to order on Thursday, November 9, 2023, at 4:30 PM, in the Municipal Office, with the following members present:

**Council Present:** Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Craig Sanders, Councillor Don McCabe, and Councillor Jenny Redick

**Staff Present:** Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Fire Chief Steve Knight, Parks and Recreation Manager Greg Thornicroft, and Public Works Superintendent Jamie Butler

**Regrets:**

### 1 CALL TO ORDER

The Mayor called the meeting to order at 4:30 p.m.. He noted the changes to the agenda.

### 2 DISCLOSURE OF PECUNIARY INTEREST

The Mayor requested that any pecuniary interests be declared at the appropriate time.

### 3 MINUTES

a) Regular Council Meeting Minutes of October 26, 2023

#### **RESOLUTION-2023-037**

Councillor Craig Sanders made a motion that the meeting minutes of October 26, 2023 be approved as presented without error or omissions. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

### 4 BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

### 5 DELEGATIONS & TIMED EVENTS

### 6 CORRESPONDENCE

a) Municipal Information

#### **RESOLUTION-2023-038**

Councillor Craig Sanders made a motion that the circulated correspondence for information be received and filed. Councillor Jenny Redick seconded the motion.

**Carried**

b) Correspondence Requiring Action

#### **RESOLUTION-2023-039**

Councillor Craig Sanders made a motion that the correspondence circulated for

support from the Town of Aurora, Municipality of North Perth, Town of Huntsville and Town of Rainy River be received and filed. Councillor Don McCabe seconded the motion.

**Carried**

## **7 STAFF REPORTS**

- a) **Treasurer's Report:** Accounts Payable Listing - October 2023

### **RESOLUTION-2023-040**

Councillor Jenny Redick made a motion that Council receive and file the Accounts Payable Listing for October 2023. Councillor Craig Sanders seconded the motion.

**Carried**

- b) **Clerk Administrator's Report:** OPP Contract expiry

### **RESOLUTION-2023-041**

Councillor Jenny Redick made a motion that the Council of the Municipality of Brooke-Alvinston receive for information the report on the Police Services Contract extension and that the By-law presented for extending the contract for two years be approved. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

- c) **Clerk Administrator's Report:** Public Washrooms - Christmas parade

### **RESOLUTION-2023-042**

Councillor Jenny Redick made a motion that 2 accessible washrooms be rented for the Dec. 2, 2023 Alvinston Christmas Celebration and placed in the commercial area of Alvinston for the Christmas parade. Councillor Craig Sanders seconded the motion.

**Carried**

## **8 BY-LAWS**

- a) Proposed By-law 51 of 2023 - OPP Contract renewal

### **RESOLUTION-2023-043**

Councillor Jenny Redick made a motion that By-law 51 of 2023 be read a first, second and third time and finally passed this 9th day of November, 2023. Councillor Craig Sanders seconded the motion.

**Carried**

## **9 NEW BUSINESS**

- a) The Mayor reminded those in attendance of the Remembrance Day Service being held on Nov. 11th at the Cenotaph.
- b) The Mayor noted that the Christmas Parade Chairman advised that holiday lights will be adorned on the trees along River Street.
- c) Councillor Nemcek asked for an update from the SCRCA Rep Don McCabe on the status of the Campbell House.
- d) The Parks & Recreation Manager received direction from Council to draft a helmet policy for Council consideration.
- e) Councillor Redick inquired about the Field of Dreams grant application. She was advised it was forwarded to the Riverhawks.
- f) The Clerk Administrator noted staff are working on the Emergency Management Grant application and are working on options for submission.

## **10 CLOSED SESSION**

- a) Items under:  
Section 239 (2b): Personnel matters about an identifiable individual including employees;  
Section 239 (2e): Litigation or potential litigation  
Section 239 (2d): Labour relations or employee negotiations

**RESOLUTION-2023-044**

Councillor Don McCabe made a motion that Council move into closed session to discuss items under: Section 239 (2b): Personnel matters about an identifiable individual including employees; Section 239 (2e): Litigation or potential litigation; Section 239 (2d): Labour relations or employee negotiations. Councillor Craig Sanders seconded the motion.

**Carried**

**11 RISE AND REPORT**

The Clerk Administrator reported that a closed session meeting was held with the following outcome(s):

- i) The closed meeting minutes of August 10, 2023 were approved
- ii) Staff directed to proceed as discussed to fill the PARC vacancy
- iii) That that the 2024 wage grid be adjusted as proposed
- iv) That staff proceed as otherwise directed in closed session

**12 BY-LAW CONFIRMING PROCEEDINGS**

- a) Confirming By-law

**RESOLUTION-2023-045**

Councillor Jenny Redick made a motion that By-law 52 of 2023 be read a first, second and third time and finally passed this 9th day of November, 2023. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

**13 ADJOURNMENT**

- a) Jenny Redick made a motion to adjourn the meeting at 5:30 p.m..

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Clerk-Administrator

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Mayor