



MINUTES

Council Meeting

4:30 PM - Thursday, September 28, 2023
Municipal Office

The Council of the Municipality of Brooke-Alvinston was called to order on Thursday, September 28, 2023, at 4:30 PM, in the Municipal Office, with the following members present:

Council Present: Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Craig Sanders, Councillor Don McCabe, and Councillor Jenny Redick

Staff Present: Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Fire Chief Steve Knight, Parks and Recreation Manager Greg Thornicroft, Public Works Superintendent Jamie Butler, and Engineer Ray Dobbin

Regrets:

1 CALL TO ORDER

The Mayor called the meeting to order at 4:30 p.m.. A moment of silence was requested in memory of Bob Alderman, a former Clerk Treasurer for the Municipality.

2 BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

3 DISCLOSURE OF PECUNIARY INTEREST

The Mayor requested that any pecuniary interests be declared at the appropriate time.

4 MINUTES

a) Regular Council Meeting Minutes of September 14, 2023

RESOLUTION-2023-321

Deputy Mayor Frank Nemcek made a motion that the September 14, 2023 regular Council meeting minutes be approved as presented without error or omissions. Councillor Jenny Redick seconded the motion.

Carried

5 DELEGATIONS & TIMED EVENTS

a) Court of Revision: Benner Duffy Drain

There no assessed members present for the Court of Revision.

RESOLUTION-2023-322

Councillor Jenny Redick made a motion that the Court of Revision for the Benner Duffy Drain be opened. Councillor Don McCabe seconded the motion.

Carried

b) Action from the Court

RESOLUTION-2023-323

Councillor Jenny Redick made a motion that the assessments for the Benner Duffy Drain be confirmed as presented in the Engineer's Report dated May 29,

2023. Deputy Mayor Frank Nemcek seconded the motion.

Carried

c) Court of Revision: Morwood Petition Drain

Assessed owners present: Earl Morwood, Bob Van Damme, Randy Molzan

RESOLUTION-2023-324

Councillor Jenny Redick made a motion that the Court of Revision for the Morwood Petition Drain be opened. Deputy Mayor Frank Nemcek seconded the motion.

Carried

d) Action from the Court

The Engineer reviewed the assessments to Bob Van Damme and noted approximately 12.5 acres drain into the Morwood property and the other 5.2 acres go to the south gully. His recommendation to the Court was to lower the Van Damme assessment to roughly \$2,843.

Randy Molzan argued his assessment and questioned cost of making 1/4 acre farmable for the assessed price of \$55k.

Earl Morwood noted the previous work done on his land at his cost including the berm.

RESOLUTION-2023-325

Councillor Don McCabe made a motion that the Van Damme area be reduced to \$2,843; and that the costs from the reduction be spread across the other downstream owners; and that the owners be notified and a second Court of Revision be held at a later date. Councillor Jenny Redick seconded the motion.

Carried

e) Consideration of the Edgar Podolinsky Drain

Hans Boere was present as an assessed owner on the drain.

RESOLUTION-2023-326

Councillor Don McCabe made a motion that the meeting to consider the Edgar Podolinsky Drain be opened. Councillor Craig Sanders seconded the motion.

Carried

RESOLUTION-2023-327

Councillor Jenny Redick made a motion that the report on the Edgar Podolinsky Drain dated September 6, 2023 be adopted as presented. Councillor Don McCabe seconded the motion.

Carried

f) Asset Management Presentation

The 2023 AMP was presented by consultant Milos Posavlijak who analyzed and by creation of the document, identified a gap between the expenditures that are required to achieve an acceptable level of performance from the Municipality's infrastructure assets and the current planned expenditures in the capital and operating budgets. The analysis determined that reserve fund contributions require additional annual funding of approximately \$145,000. The additional funding is required to achieve a level of service that is anticipated to be acceptable to most stakeholders. The required expenditures have been established based on an analysis of the most granular asset data available combined with professional management strategies to determine when and how each different type of asset is renewed. The work undertaken to prepare

the 2023 AMP has determined that 38% of the Municipality's roads, bridges, culverts, and storm pipe assets are in good performance categories currently. (excerpt from the 2023 AMP plan)

6 CORRESPONDENCE

- a) Municipal Correspondence

RESOLUTION-2023-328

Councillor Jenny Redick made a motion that the correspondence as circulated be received and filed. Councillor Don McCabe seconded the motion.

Carried

- b) Correspondence Requiring Action

RESOLUTION-2023-329

Deputy Mayor Frank Nemcek made a motion that the Council of the Municipality of Brooke-Alvinston contribute \$200 to the 2023 Christmas for Everyone Municipality. Councillor Jenny Redick seconded the motion.

Carried

7 STAFF REPORTS

- a) Clerk Administrator's Report: Campbell House

RESOLUTION-2023-330

Councillor Jenny Redick made a motion that Council review the submitted report and lift the request from the SCRCA regarding demolition of the Campbell House from the table. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- b) The request from the SCRCA to approve a demolition permit for the Campbell House.

RESOLUTION-2023-331

Councillor Jenny Redick made a motion that the request from the SCRCA to request the Council of the Municipality of Brooke-Alvinston to submit a demolition permit on the Campbell House be denied. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- c) Clerk Administrator's Report: Optimist Project (Dressing Room) Draft agreement.

Councillor Nemcek declared a conflict of interest as he is an Optimist Member. He did not participate in the discussion or vote.

RESOLUTION-2023-332

Councillor Craig Sanders made a motion that staff forward the attached agreement to the Alvinston Optimist Club for review and signing. Councillor Don McCabe seconded the motion.

Carried

- d) Clerk Administrator's Report: Operating Agreement with the Optimist Club - Killer Bees Games

Councillor Nemcek declared a conflict of interest as he is an Optimist member. He did not participate in the discussion or vote.

RESOLUTION-2023-333

Councillor Craig Sanders made a motion that Council approve the attached agreement as it pertains to selling of alcohol and use of a portion of the space in the auditorium at the Killer Bees games in the full arena area;

Councillor Jenny Redick seconded the motion.

Carried

- e) **Treasurer's Report:** Alvinston Killer Bees Arena Advertising Proposal

The report was pulled from the September 28, 2023 agenda.

- f) **Public Works Superintendent's Report:** Lasalle Line Complaints

RESOLUTION-2023-334

Councillor Don McCabe made a motion that Council receive the report as submitted and provide direction for staff to send a status update of the LaSalle Line project to residents in the area as well as posting it on the website.

Councillor Craig Sanders seconded the motion.

Carried

- g) **Clerk Administrator's Report:** Municipal Appreciation Events

RESOLUTION-2023-335

Deputy Mayor Frank Nemcek made a motion that the attached policy be approved to recognize appreciation to the Staff, Council and Committee members and Brooke Fire Rescue annually. Councillor Jenny Redick seconded the motion.

Carried

- h) **Fire Chief's Report:** Request from Dawn Euphemia and Southwest Middlesex

RESOLUTION-2023-336

Councillor Don McCabe made a motion that any revenues received through joint application with surrounding areas be shared as allocated in the cost sharing arrangement; not individual donations or grants applied for by the individual municipalities in the fire service agreement; and that staff forward a copy of the staff report and motion to Dawn-Euphemia and Southwest Middlesex in response to their joint request of September 7, 2023.

Deputy Mayor Frank Nemcek seconded the motion.

Carried

- i) **Fire Chief's Report:** Request from Dawn-Euphemia - increased coverage area

RESOLUTION-2023-337

Councillor Jenny Redick made a motion that the boundary adjustments as requested by Dawn-Euphemia be approved. Councillor Don McCabe seconded the motion.

Carried

8 BY-LAWS

- a) By-law 45 of 2023 - Provisional reading of the Edgar Podolinsky Drain

RESOLUTION-2023-338

Councillor Jenny Redick made a motion that By-law 45 of 2023 (Edgar Podolinsky Drain) be read a first and second time. Councillor Craig Sanders seconded the motion.

Carried

RESOLUTION-2023-339

Councillor Don McCabe made a motion that the Council of the Municipality of Brooke-Alvinston support in principle the installation of a pitching mound and batting cage with a detailed staff report forthcoming. Councillor Jenny Redick seconded the motion.

Carried

9 NEW BUSINESS

- a) The Fire Chief noted his attendance at the Shiloh United Church potluck dinner where he provided public education on the importance of smoke alarms; He also noted the October 7th Open House being planned at the Brooke Fire Rescue Fire Hall and that he will be travelling out of province next week to inspect the new fire truck prior to delivery.
- b) Alvinston Killer Bees Home Opener

RESOLUTION-2023-340

Councillor Don McCabe made a motion that the Senior of the Year, Donna Oriet, represent the Municipality and drop the puck at the home opener of the Alvinston Killer Bees game October 14, 2023. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- c) The Mayor advised of the opening of the Lambton County Creative Fund grant and his recent attendance at Queens Park where the Sarnia Lambton Chamber of Commerce invited Munro Honey to present their Hive & Harvest product.
- d) Councillor Redick reminded Council of the Fall Fair planned for the upcoming weekend.
- e) Councillor McCabe suggested a letter of thanks be sent to MPP Monte McNaughton thanking him for his efforts while representing the community.
- f) The Parks & Recreation Manager advised that he was approached by representatives of the Riverhawks hard ball teams to request a mound be built on the south diamond in Alvinston in addition to a batting cage. He noted a report will be provided to Council at a later time with more detailed information.

RESOLUTION-2023-341

Councillor Don McCabe made a motion that the request for the installation of a mound and batting cage (south diamond) be approved in principle and that staff be directed to report further (costs and layout) at the next Council meeting. Councillor Jenny Redick seconded the motion.

Carried

- g) The Clerk Administrator advised that the Municipality is the sponsor for the Alvinston Killer Bees Home Opener on October 14th and would need a representative to drop the puck at the game.

10 CLOSED SESSION

11 RISE AND REPORT

12 BY-LAW CONFIRMING PROCEEDINGS

- a) Confirming By-law

RESOLUTION-2023-342

Councillor Jenny Redick made a motion that By-law 46 of 2023 be read a first, second and third time and finally passed this 28th day of September, 2023.

Councillor Craig Sanders seconded the motion.

Carried

13 ADJOURNMENT

Jenny Redick made a motion to adjourn the meeting at 6:01 p.m..

Clerk-Administrator

Mayor