



# MINUTES

## Council Meeting

4:30 PM - Thursday, October 12, 2023  
Municipal Office

The Council of the Municipality of Brooke-Alvinston was called to order on Thursday, October 12, 2023, at 4:30 PM, in the Municipal Office, with the following members present:

**Council Present:** Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Don McCabe, and Councillor Jenny Redick

**Staff Present:** Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Fire Chief Steve Knight, Parks and Recreation Manager Greg Thornicroft, and Public Works Superintendent Jamie Butler

**Regrets:** Councillor Craig Sanders

### 1 CALL TO ORDER

The Mayor called the meeting to order at 4:30 p.m.. Councillor Redick participated virtually in the meeting.

### 2 DISCLOSURE OF PECUNIARY INTEREST

The Mayor requested that any pecuniary interests be declared at the appropriate time.

### 3 MINUTES

a) Regular Council Meeting Minutes of September 28, 2023

#### RESOLUTION-2023-343

Deputy Mayor Frank Nemcek made a motion that the Council meeting minutes from September 28, 2023 be approved as presented without error or omission. Councillor Don McCabe seconded the motion.

**Carried**

### 4 BUSINESS ARISING FROM THE MINUTES

### 5 DELEGATIONS & TIMED EVENTS

a) Ken Phillips, SCRCA - Proposed Cost Apportionment MOU

The proposed Memorandum of Understanding and associated agreement outlining Category 3 programs was presented to Council for consideration.

#### RESOLUTION-2023-344

Councillor Don McCabe made a motion that staff be requested to provide a report back on the proposed MOU and Agreement at the next meeting for consideration. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

### 6 CORRESPONDENCE

a) Municipal Correspondence

The letter from Trillium declining the grant application for the chiller and dehumidifier at the BAICCC was discussed. There was discussion on grant

writers to assist the Municipality with future applications.

**RESOLUTION-2023-345**

Councillor Don McCabe made a motion that the circulated correspondence be received and filed. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

- b) Request for Support: Central Lambton Family Health Team

**RESOLUTION-2023-346**

Deputy Mayor Frank Nemcek made a motion that the \$300 request for funding for 2024 for Physician recruitment be referred to the 2024 budget deliberations. Councillor Jenny Redick seconded the motion.

**Carried**

- c) Request for Support: Township of West Lincoln

**RESOLUTION-2023-347**

Councillor Don McCabe made a motion that the request for support from the Township of West Lincoln be received and filed. Councillor Jenny Redick seconded the motion.

**Carried**

**7 STAFF REPORTS**

- a) **Clerk Administrator's Report:** Optimist Dressing Room project

Councillor Nemcek declared a Conflict of Interest as he is an Optimist Member and he did not participate in the discussion or vote.

**RESOLUTION-2023-348**

Councillor Don McCabe made a motion that Council receive and file this report; and that staff provide a written response to the Optimist Club on the issues noted in Mr. Armstrong's email with Council review. Councillor Jenny Redick seconded the motion.

**Carried**

- b) **Clerk Administrator's Report:** 2023 Wind Storm Damage

**RESOLUTION-2023-349**

Councillor Jenny Redick made a motion that the report on the 2023 Wind Damage be received for information. Councillor Don McCabe seconded the motion.

**Carried**

- c) **Drainage Superintendent's Report:** Benner Duffy Drain Tender

**RESOLUTION-2023-350**

Councillor Don McCabe made a motion that the low bid from Bruce Poland and Sons in the amount of \$25,345.90 (including HST) for work on the Benner Duffy Drain be approved. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

- d) **Drainage Superintendent's Report:** McKinlay Drain Tender

**RESOLUTION-2023-351**

Deputy Mayor Frank Nemcek made a motion that the low bid from GM Construction in the amount of \$19,888 (including HST) for work on the

McKinlay Drain be approved. Councillor Don McCabe seconded the motion.

**Carried**

- e) **Treasurer's Report:** Accounts Payable Listing - September 2023

**RESOLUTION-2023-352**

Deputy Mayor Frank Nemcek made a motion that Council receive and file the Accounts Payable Listing for September 2023. Councillor Jenny Redick seconded the motion.

**Carried**

- f) **Treasurer's Report:** Year-to-Date (to September 30) Budget to Actual Comparisons

**RESOLUTION-2023-353**

Councillor Don McCabe made a motion that Council receive and file Year-to-date (to September 30) Budget to Actual Comparisons. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

- g) **Parks & Recreation Manager's Report** (verbal): South (Optimist) Diamond pitching mound

**RESOLUTION-2023-354**

Deputy Mayor Frank Nemcek made a motion that the report on the Optimist Diamond pitching mound be tabled and that staff be directed to provide additional information. Councillor Don McCabe seconded the motion.

**Carried**

## **8 BY-LAWS**

## **9 NEW BUSINESS**

- a) The Mayor reminded those present of the home opener Killer Bees game on October 14th.
- b) The Clerk Administrator advised of the grand opening of the Mobile Unit mobile care trailer at the BAICCC on October 27th.
- c) The Fire Chief noted that he recently travelled to Metalfab to preview the new fire truck. He hopes to have it in service mid November.
- d) Councillor Redick noted that her daughter Sydney Redick recently completed in the Canadian Collegiate Softball Association tournament.

## **10 CLOSED SESSION**

## **11 RISE AND REPORT**

## **12 BY-LAW CONFIRMING PROCEEDINGS**

- a) Confirming By-law

**RESOLUTION-2023-355**

Deputy Mayor Frank Nemcek made a motion that the confirming by-law be moved a first, second, third time and finally passed this 12th day of October, 2023. Councillor Jenny Redick seconded the motion.

**Carried**

## **13 ADJOURNMENT**

Jenny Redick made a motion to adjourn the meeting at 5:14 p.m..

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Clerk-Administrator

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Mayor