



MINUTES

Council Meeting

4:30 PM - Thursday, May 25, 2023
Municipal Office

The Council of the Municipality of Brooke-Alvinston was called to order on Thursday, May 25, 2023, at 4:30 PM, in the Municipal Office, with the following members present:

Council Present: Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Don McCabe, Councillor Jenny Redick, and Councillor Craig Sanders

Staff Present: Clerk Administrator Janet Denkers, Fire Chief Steve Knight, Public Works Superintendent Jamie Butler, and Parks and Recreation Manager Kevin Miller

Regrets:

1 CALL TO ORDER

The meeting was called to order at 4:30 p.m..

2 DISCLOSURE OF PECUNIARY INTEREST

The Mayor requested that any pecuniary interests be declared at the appropriate time.

3 MINUTES

a) Regular Council Meeting Minutes of May 11, 2023

Councillor McCabe requested the minutes be reflected to note his Conflict of Interest declared on item 7b.

RESOLUTION-2023-185

Councillor Don McCabe made a motion that the May 11, 2023 regular Council meeting minutes be approved as amended without error or omission. Deputy Mayor Frank Nemcek seconded the motion.

Carried

4 BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

5 DELEGATIONS & TIMED EVENTS

6 CORRESPONDENCE

a) Municipal Information

RESOLUTION-2023-186

Councillor Craig Sanders made a motion that the circulated correspondence be received and filed for information. Councillor Jenny Redick seconded the motion.

Carried

b) Request from the City of Cambridge - Re: Highway Traffic Act Amendments

RESOLUTION-2023-187

Councillor Craig Sanders made a motion that the Council of the Municipality of Brooke-Alvinston support the May 10, 2023 motion from the City of Cambridge to permit municipalities to locate an ASE system permanently or temporarily on any roadway under the jurisdiction of municipalities and as determined by municipalities and not be restricted to only community safety zones and school safety zones. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- c) Request from the County of Prince Edward Re: Declaring Intimate Partner Violence an Epidemic

RESOLUTION-2023-188

Councillor Jenny Redick made a motion that the request for support be received and filed. Councillor Don McCabe seconded the motion.

Carried

7 STAFF REPORTS

- a) Treasurer's Report: Accounts Payable Listing - April 2023

RESOLUTION-2023-189

Councillor Don McCabe made a motion that Council receive and file the Accounts Payable Listing for April 2023. Councillor Craig Sanders seconded the motion.

Carried

- b) Clerk- Administrator's Report: Bluewater Power Shareholder Resolution

RESOLUTION-2023-190

Councillor Don McCabe made a motion that the Mayor and Clerk be authorized to sign the resolutions from Bluewater Power as presented. Councillor Craig Sanders seconded the motion.

Carried

- c) Clerk Administrator's Report: Inwood 150th - SOP Request (Optimist Club)

Don McCabe declared a Conflict of Interest as he is a member on the Inwood 150th Committee and did not participate in the discussion or vote.

RESOLUTION-2023-191

Councillor Jenny Redick made a motion that the Council of the Municipality of Brooke-Alvinston has no objections to the Alvinston Optimist Club obtaining a Special Occasion Permit for the Inwood 150th events (June 23-24, 2023) as the event is deemed an event of municipal significance to the community. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- d) Clerk Administrator's Report: Municipal Agreement with MPAC

RESOLUTION-2023-192

Councillor Craig Sanders made a motion that Council approve renewing the agreement with MPAC as presented. Councillor Don McCabe seconded the motion.

Carried

- e) Parks & Recreation Manager's Report: Improvements to the BAICCC infrastructure through the Trillium Foundation

RESOLUTION-2023-193

Councillor Craig Sanders made a motion that Council authorize the application submission and conditional resolution for improvements to the Ice Plant at the BAICCC if a grant is awarded. Councillor Don McCabe seconded the motion.

Carried

- f) Fire Chief's Report: Radio Dispatch changes - additional information

RESOLUTION-2023-194

Councillor Craig Sanders made a motion that the Council of the Municipality of Brooke-Alvinston approve proceeding with the change in Communications service provider in accordance with the finalized Memorandum of Understanding (MOU) with the Sarnia Police Services including the required costs for upgrades to the communications equipment. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- g) Drainage Superintendent's Report:

RESOLUTION-2023-195

Councillor Don McCabe made a motion that the letter submitted by Ray Dobbin, Engineer on the Van Damme Drain be received and filed and that Council acknowledge the issue may arise once the drain functions over time and is re-evaluated. Councillor Jenny Redick seconded the motion.

Carried

- h) Clerk Administrator's Report: 2023 Ontario Municipal Administrator's Association Conference (OMAA)

RESOLUTION-2023-196

Deputy Mayor Frank Nemcek made a motion that this report be received and filed for information. Councillor Don McCabe seconded the motion.

Carried

8 BY-LAWS

- a) By-law 26 of 2023 - Pavilion Agreement (presented at the April 27th meeting)

RESOLUTION-2023-197

Deputy Mayor Frank Nemcek made a motion that By-law 26 of 2023 be read a first, second and third time and finally passed this 25th day of May, 2023. Councillor Don McCabe seconded the motion.

Carried

- b) By-law 27 of 2023 - Fair Board Agreement (presented at the April 27th meeting)

RESOLUTION-2023-198

Councillor Don McCabe made a motion that By-law 27 of 2023 be read a first, second and third time and finally passed this 25th day of May, 2023. Councillor Jenny Redick seconded the motion.

Carried

- c) By-law 28 of 2023 - Driveway Agreement (presented at the May 11th meeting)

RESOLUTION-2023-199

Councillor Craig Sanders made a motion that By-law 28 of 2023 be read a first, second and third time and finally passed this 25th day of May, 2023. Councillor Jenny Redick seconded the motion.

Carried

- d) By-law 29 of 2023 - MPAC Agreement

RESOLUTION-2023-200

Councillor Don McCabe made a motion that By-law 29 of 2023 be read a first, second and third time and finally passed this 25th day of May, 2023. Councillor Craig Sanders seconded the motion.

Carried

- e) By-law 30 of 2023 - MOU- Sarnia Police Services

RESOLUTION-2023-201

Councillor Jenny Redick made a motion that By-law 30 of 2023 be read a first, second and third time and finally passed this 25th day of May, 2023. Councillor Don McCabe seconded the motion.

Carried

RESOLUTION-2023-202

Deputy Mayor Frank Nemcek made a motion that Council appoint R. Dobbin Engineering under section 78 of the Drainage Act to prepare a new report for culverts on the drain Councillor Don McCabe seconded the motion.

Carried

9 NEW BUSINESS

- a) Public Works Manager Jamie Butler reminder Council of Large Item week being held June 5-9, 2023 and of the lane closures on Nauvoo Road. Upon questioning, he noted that the dolmolite material will be spread mid June with dust suppressant applied thereafter.

- b) 6-7 Concession Road Drain

RESOLUTION-2023-203

Councillor Don McCabe made a motion that Council approve the culvert replacement on the 6-7 Concession Road Drain under emergency and that it be completed by Bruce Poland and Sons based on time and material rates. Councillor Jenny Redick seconded the motion.

Carried

- c) Inwood 150th Committee request

Don McCabe declared a Conflict of Interest as he is a member on the Inwood 150th Planning Committee.

RESOLUTION-2023-204

Deputy Mayor Frank Nemcek made a motion that Council waive section 3.9 of By-law 37 of 2021 to allow noise to extend to 2am during the Inwood 150th celebration and that the Inwood 150th Celebration Committee be allowed to use off road vehicles in the commercial area during the planned event. Councillor Jenny Redick seconded the motion.

Carried

- d) Application for Tile Loan - 3815 120 040 13500

RESOLUTION-2023-205

Councillor Jenny Redick made a motion that Council approve the tile loan from Delmar Johnson in the amount of \$30,000 for 4830 Forest Road. Councillor Don McCabe seconded the motion.

e) Status of Pavilion Washrooms, Alvinston

The Parks & Recreation Manager advised Council that the washrooms were not being locked some evenings by minor ball. As a result, broken glass and fecal matter were spread through the washrooms recently overnight. Council discussed options including porta potties for after day use of the pavilion, timed locks and fees for cleanup if not locked.

Staff were directed to draft a letter for Council signature requesting minor ball to lock the washroom after use or other alternatives will be sought.

f) Flower baskets

Councillor Redick questioned when the hanging baskets would be put up. She was advised that due to frost warning, the baskets, although arrived earlier, will be put up on Friday, May 26th.

g) Inwood 150th Celebration

Don McCabe noted tickets are available for the roast beef dinner and the improvements to the grounds made in advance of the event.

10 CLOSED SESSION

a) Personal matters about an identifiable individual including employees.

RESOLUTION-2023-206

Councillor Jenny Redick made a motion that Council move into a closed session meeting to discuss personal matters about an identifiable individual including employees. Councillor Craig Sanders seconded the motion.

Carried

11 RISE AND REPORT

a)

The Clerk Administrator provided the rise and report from the closed session meeting. It was reported that: The Council of the Municipality of Brooke-Alvinston accept the resignation of Bob Alderman, Alvinston Cemetery Administrator / Caretaker with regret and that the Clerk Administrator be directed as discussed to proceed with filling the vacancy.

12 BY-LAW CONFIRMING PROCEEDINGS

a) By-law 31 of 2023 - Confirming By-law

RESOLUTION-2023-207

Deputy Mayor Frank Nemcek made a motion that By-law 31 of 2023 be read a first, second and third time and finally passed this 25th day of May, 2023. Councillor Jenny Redick seconded the motion.

Carried

13 ADJOURNMENT

Jenny Redick made a motion to adjourn the meeting at 5:22 p.m..

Clerk-Administrator

Mayor