



MINUTES

Council Meeting

4:30 PM - Thursday, May 11, 2023
Municipal Office

The Council of the Municipality of Brooke-Alvinston was called to order on Thursday, May 11, 2023, at 4:30 PM, in the Municipal Office, with the following members present:

Council Present: Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Craig Sanders, Councillor Don McCabe, and Councillor Jenny Redick

Staff Present: Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Public Works Superintendent Jamie Butler, Parks and Recreation Manager Kevin Miller, and Fire Chief Steve Knight

Regrets:

1 CALL TO ORDER

The meeting was called to order at 4:30 p.m..

2 DISCLOSURE OF PECUNIARY INTEREST

The Mayor requested that any pecuniary interests be declared at the appropriate time.

3 MINUTES

a) Regular Council Meeting Minutes of April 27, 2023

RESOLUTION-2023-167

Deputy Mayor Frank Nemcek made a motion that the regular Council meeting minutes of April 27, 2023 be approved as presented without error or omissions. Councillor Jenny Redick seconded the motion.

Carried

4 BUSINESS ARISING FROM THE MINUTES

Councillor McCabe noted that more information should be sought on the origin of the 38ha minimum sized farm parcels and a meeting should be arranged with the upper tier to investigate the origin of the size. After discussion, Council authorized Councillor McCabe in conjunction with staff to request a meeting with the County Manager of Planning to discuss.

5 DELEGATIONS & TIMED EVENTS

a) Enbridge Gas - update on Natural Gas Expansion & Renewable Natural Gas Project

Brian Lennie & Mark Ramsey were present at Council to provide an update on the natural gas expansion in the Municipality.

Upon further feedback on obtaining definitive feedback about connections made on Hardy Creek Road, a letter of support will be considered.

6 CORRESPONDENCE

a) Fire Committee Minutes

RESOLUTION-2023-168

Deputy Mayor Frank Nemcek made a motion that the January 24, 2023 Fire Committee minutes be received and filed. Councillor Craig Sanders seconded the motion.

Carried

- b) County of Lambton - Bill 97 and PPS Preliminary Summary

RESOLUTION-2023-169

Councillor Jenny Redick made a motion that the informational report provided by the County of Lambton be received and filed for information. Councillor Craig Sanders seconded the motion.

Carried

RESOLUTION-2023-170

Deputy Mayor Frank Nemcek made a motion that staff be directed to submit a delegation request for the AMO conference to speak on Bill 97 and the ramifications for small rural municipalities Councillor Craig Sanders seconded the motion.

Carried

- c) Delegation of Approval

RESOLUTION-2023-171

Councillor Don McCabe made a motion that the Council of the Municipality of Brooke-Alvinston receive and file the County of Lambton report. Councillor Craig Sanders seconded the motion.

Carried

- d) General Correspondence

RESOLUTION-2023-172

Councillor Jenny Redick made a motion that the municipal correspondence circulated be received and filed. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- e) Correspondence Requiring Action - Municipality of Waterloo

RESOLUTION-2023-173

Councillor Jenny Redick made a motion that the Council of the Municipality of Brooke-Alvinston receive and file the request from the Municipality of Waterloo regarding Form 4 and donors over \$100. Councillor Craig Sanders seconded the motion.

Carried

- f) Correspondence Requiring Action - The Township of Archipelago

RESOLUTION-2023-174

Deputy Mayor Frank Nemcek made a motion that the Council of the Municipality of Brooke-Alvinston support the Township of Archipelago's request to have all levels of government consider funding support to aid in managing invasive phragmites. Councillor Don McCabe seconded the motion.

Carried

- g) Correspondence Requiring Action - Township of Puslinch

RESOLUTION-2023-175

Councillor Craig Sanders made a motion that the Council of the Municipality of Brooke-Alvinston receive and file the request for support from the Township of Puslinch. Councillor Jenny Redick seconded the motion.

Carried

7 STAFF REPORTS

a) Drainage Superintendent's Report

RESOLUTION-2023-176

Deputy Mayor Frank Nemcek made a motion that the Council of the Municipality of Brooke-Alvinston award the Wilcox Drain tender to JLH Excavating in the amount of \$16,791.80 (including HST). Councillor Craig Sanders seconded the motion.

Carried

b) Clerk Administrator's Report: Committee of Council

RESOLUTION-2023-177

Councillor Craig Sanders made a motion that Council approve of the Committee membership as outlined with additions as needed and approved by the Clerk Administrator up to the dates of the events. Councillor Jenny Redick seconded the motion.

Carried

c) Clerk Administrator's Report: Alley - off Broadway Street

Councillor Sanders declared a conflict of interest as he is a business partner with the owner and excused himself from the vote

RESOLUTION-2023-178

Deputy Mayor Frank Nemcek made a motion that the Council of the Municipality of Brooke-Alvinston deny the request to stop up and close the alley off of Broadway Street and directs staff to pursue property standards in the area to maintain the area of clutter. Councillor Don McCabe seconded the motion.

Carried

d) Clerk Administrator's Report: Proposed Development on Church street

RESOLUTION-2023-179

Councillor Jenny Redick made a motion that Council enter into a site plan agreement with the owner of 3123 Church Street to allow access to the alley. Councillor Don McCabe seconded the motion.

Carried

e) Fire Chief's Report: Radio Dispatch Changes

RESOLUTION-2023-180

Councillor Craig Sanders made a motion that the Council of the Municipality of Brooke-Alvinston approve proceeding with the change in Communications service provider, giving the 90 days' notice of termination to the Central Ambulance Communications Centre required by the current agreement and to proceed with the development and implementation of a Memorandum of Understanding (MOU) with the Sarnia Police Services along with the other neighbouring fire Departments. Councillor Don McCabe seconded the motion.

Carried

8 BY-LAWS

- a) By-law to reappoint a Fire Chief

RESOLUTION-2023-181

Councillor Don McCabe made a motion that By-law 23 of 2023 be read a first and second time and finally passed this 11th day of May 2023. Councillor Jenny Redick seconded the motion.

Carried

- b) Tax Rate By-law

RESOLUTION-2023-182

Deputy Mayor Frank Nemcek made a motion that By-law 24 of 2023 be taken as read a first, second and third time and finally passed this 11th day of May 2023. Councillor Jenny Redick seconded the motion.

Carried

9 NEW BUSINESS

- a) Presenter for the Senior of the Year Presentation (June 25th)

Council had no issues with the Senior of the Year award being presented in Inwood by a member of the public during the Inwood 150th celebrations.

- b) The Mayor noted the correspondence received regarding the Alvinston Feral Cats yard sale on June 10th.
- c) Councillor Redick questioned the functionality of the Railroad Street catchbasin.
- d) Councillor McCabe noted that several members of the community have received accolades in the Lambton Ag Hall of Fame, Women of Excellence and the Ontario Hall of Fame and noted letters of recognition should be sent to the recipients.
- e) Councillor Nemcek reminded those present of the Mothers Day brunch organized by the Alvinston Optimist Club.

10 CLOSED SESSION

- a) Personnel matters about an identifiable individual including employee(s)

RESOLUTION-2023-183

Councillor Jenny Redick made a motion that Council move into a closed session hearing to discuss personnel matters about an identifiable individual including employees. Councillor Craig Sanders seconded the motion.

Carried

11 RISE AND REPORT

The Clerk Administrator reported that a closed session was held to discuss personal matters about an identifiable individual including employees. She reported that Vanessa Benoit and Riley Pavey be appointed to the PARC effective immediately.

12 BY-LAW CONFIRMING PROCEEDINGS

- a) Confirming By-law

RESOLUTION-2023-184

Deputy Mayor Frank Nemcek made a motion that By-law 25 of 2023 be read a first, second and third time and finally passed this 11th day of May 2023.
Councillor Jenny Redick seconded the motion.

Carried

13 ADJOURNMENT

A motion to adjourn the meeting was made at 5:30 p.m..

Clerk-Administrator

Mayor