



MINUTES

Council Meeting

4:30 PM - Thursday, April 27, 2023
Municipal Office

The Council of the Municipality of Brooke-Alvinston was called to order on Thursday, April 27, 2023, at 4:30 PM, in the Municipal Office, with the following members present:

Council Present: Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Craig Sanders, Councillor Don McCabe, and Councillor Jenny Redick

Staff Present: Clerk Administrator Janet Denkers, Fire Chief Steve Knight, Public Works Superintendent Jamie Butler, Manager of Planning & Development at Lambton County Ken Melanson, Parks and Recreation Manager Kevin Miller, and County Planner Maria Cossa-Rossi

Regrets:

1 CALL TO ORDER

The Mayor called the meeting to order at 4:30 p.m..

2 DISCLOSURE OF PECUNIARY INTEREST

The Mayor requested that any pecuniary interests be declared at the appropriate time.

3 MINUTES

a) Regular Council Meeting Minutes of April 13, 2023

Councillor McCabe noted a correction to item 9b: should read the Lambton Federation of Agriculture.

RESOLUTION-2023-147

Councillor Jenny Redick made a motion that the regular Council meeting minutes of April 13th be approved as amended without error or omissions. Deputy Mayor Frank Nemcek seconded the motion.

Carried

b) Special Council Meeting Minutes of April 19, 2023

RESOLUTION-2023-148

Councillor Jenny Redick made a motion that the special Council meeting minutes of April 19, 2023 be approved as presented without error or omissions. Councillor Don McCabe seconded the motion.

Carried

4 BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

5 DELEGATIONS & TIMED EVENTS

a) NPG Planning Solutions - Mary Lou Tanner and Aaron Butler of NPG Planning Solutions along with Ken Melanson and Maria Cossa-Rossi of the County of Lambton Planning Department were present to discuss the proposed revisions to the Official Plan amendments.

6 CORRESPONDENCE

- a) Municipality of Port Colborne Request for support of resolution Re: Oath of Office

RESOLUTION-2023-149

Councillor Jenny Redick made a motion that the request for support from the Municipality of Port Colborne be received and filed. Councillor Craig Sanders seconded the motion.

Carried

- b) City of Stratford Request for support of resolution Re: Use of Long Term Care Funding to Support Community Care Services

RESOLUTION-2023-150

Councillor Jenny Redick made a motion that the Council of the Municipality of Brooke-Alvinston support the City of Stratford's resolution for the province of Ontario to endorse the redirect of current ministry beds in abeyance funding towards the support of community care services. Councillor Craig Sanders seconded the motion.

Carried

- c) General Municipal Correspondence

RESOLUTION-2023-151

Councillor Craig Sanders made a motion that the circulated municipal correspondence be received and filed. Councillor Jenny Redick seconded the motion.

Carried

7 STAFF REPORTS

- a) **Drainage Superintendent's Report:** Request for Maintenance -Black Drain, Swartz-Tait Drain and 12th Concession Road Drain

RESOLUTION-2023-152

Councillor Jenny Redick made a motion that the request for maintenance on the Black Drain from Donald Clements be referred to the Drainage Superintendent with the power to act. Deputy Mayor Frank Nemcek seconded the motion.

Carried

RESOLUTION-2023-153

Councillor Jenny Redick made a motion that the request for maintenance on the Swartz-Tait Drain from Sandra Swartz be referred to the Drainage Superintendent with the power to act. Councillor Don McCabe seconded the motion.

Carried

RESOLUTION-2023-154

Deputy Mayor Frank Nemcek made a motion that Council accept the maintenance request on the 12th Concession Road Drain and forward to the Drainage Superintendent with the power to act to have the culvert replaced under maintenance. Councillor Don McCabe seconded the motion.

Carried

- b) **Treasurer's Report:** Accounts Payable Listing - March 2023

RESOLUTION-2023-155

Councillor Don McCabe made a motion that Council receive and file the Accounts Payable Listing for March 2023. Councillor Jenny Redick seconded the motion.

Carried

- c) **Treasurer's Report:** Year-to-Date (to March 31) Budget to Actual Comparisons

RESOLUTION-2023-156

Deputy Mayor Frank Nemcek made a motion that Council receive and file Year-to-date (to March 31) Budget to Actual Comparisons Councillor Don McCabe seconded the motion.

Carried

- d) **Clerk Administrator's Report:** Lambton Rural Childcare use of BAICCC

RESOLUTION-2023-157

Councillor Craig Sanders made a motion that Council has no objections to the rental of the BAICCC to the Lambton Rural Childcare during July and August as repairs to the roof of the Centre is being repaired. Councillor Jenny Redick seconded the motion.

Carried

- e) **Clerk Administrator's Report:** Agreement with the Ag Society -Utility line

RESOLUTION-2023-158

Councillor Jenny Redick made a motion that Council approve of the draft agreement presented between the Municipality and the Brooke Alvinston Agricultural Society and authorize formal adoption via by-law at the next regular session of Council. Councillor Craig Sanders seconded the motion.

Carried

RESOLUTION-2023-159

Councillor Craig Sanders made a motion that surety be given to have the waterline installed at minimum 4-4.5 ft to not interfere with Canada Day fireworks. Councillor Jenny Redick seconded the motion.

Carried

- f) **Clerk Administrator's Report:** Pavilion Bar Agreement with the Optimist Club

A recorded vote was requested by the Mayor with the order of the vote being: Councillors McCabe, Sanders, Nemcek, Redick and Mayor Ferguson

RESOLUTION-2023-160

Councillor Jenny Redick made a motion that the attached agreement be approved by Council and that staff forward to the Optimist Club for signing. Councillor Don McCabe seconded the motion.

Carried

- g) **Parks & Recreation Manager's Report:** Proposed upgrades to the arena sound system

RESOLUTION-2023-161

Councillor Don McCabe made a motion that Council table the discussion on the proposed upgrades to the arena sound system Councillor Jenny Redick seconded the motion.

Carried

RESOLUTION-2023-162

Councillor Jenny Redick made a motion that the Parks & Recreation Manager be directed to obtain additional quotes (up to 3) to improvements to the sound system. Councillor Craig Sanders seconded the motion.

Carried

- h) **Parks & Recreation Manager's Report:** Proposed fencing project at the Brooke Alvinston Inwood Community Centre Complex

RESOLUTION-2023-163

Councillor Craig Sanders made a motion that Council direct the Parks & Recreation Manager to obtain quotes for the fencing project including a swing arm at the main entrance. Councillor Jenny Redick seconded the motion.

Carried

- i) **Fire Chief's Report:** Quarterly Report

RESOLUTION-2023-164

Councillor Jenny Redick made a motion that the January - April 2023 quarterly fire report be received and filed. Councillor Craig Sanders seconded the motion.

Carried

8 BY-LAWS

9 NEW BUSINESS

It was noted that the SCRCA Canoe Race slated for April 30th was cancelled due to an inclement weather forecast.

Councillor McCabe noted that Lambton Farm Safety will be hosting a charity BBQ on April 28th in Sarnia at Peavey Mart.

10 CLOSED SESSION

- a) Section 239 of the Municipal Act, (2b) Personal matters about an identifiable individual including employee(s)

RESOLUTION-2023-165

Deputy Mayor Frank Nemcek made a motion that Council move into a closed session meeting. Councillor Jenny Redick seconded the motion.

Carried

11 RISE AND REPORT

The Clerk Administrator advised that a closed session meeting was held to discuss personal matters about an identifiable individual including employee(s). Council discussed matters related to personnel in all facets of municipal operations and that staff was directed to prepare the authorizing by-law appointing Steve Knight, Fire Chief to an additional three year contract for the next regular meeting of Council.

12 BY-LAW CONFIRMING PROCEEDINGS

- a) Confirming By-law

RESOLUTION-2023-166

Councillor Jenny Redick made a motion that By-law 22 of 2023 be read a first, second and third time and finally passed this 27th day of April 2023. Deputy Mayor Frank Nemcek seconded the motion.

13 ADJOURNMENT

Councillor Redick made a motion to adjourn the meeting at 6:50 p.m..

Clerk-Administrator

Mayor