



# MINUTES

## Council Meeting

4:30 PM - Thursday, March 9, 2023  
Municipal Office

The Council of the Municipality of Brooke-Alvinston was called to order on Thursday, March 9, 2023, at 4:30 PM, in the Municipal Office, with the following members present:

**Council Present:** Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Craig Sanders, Councillor Don McCabe, and Councillor Jenny Redick

**Staff Present:** Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Fire Chief Steve Knight, Public Works Superintendent Jamie Butler, and Parks and Recreation Manager Kevin Miller

**Regrets:**

### 1 CALL TO ORDER

The Mayor called the meeting to order at 4:30 p.m..

### 2 DISCLOSURE OF PECUNIARY INTEREST

The Mayor asked that any pecuniary interests be declared at the appropriate time.

### 3 MINUTES

a) Regular Council Meeting Minutes of February 23, 2023

#### **RESOLUTION-2023-088**

Deputy Mayor Frank Nemcek made a motion that the minutes of February 23, 2023 be approved as presented without error or omissions. Councillor Craig Sanders seconded the motion.

**Carried**

### 4 BUSINESS ARISING FROM THE MINUTES

Councillor Redick inquired which days during Large Item Week would be scheduled for later in the day. She was advised Tuesday and Thursday. A flyer will be sent out closer to the date.

Councillor Nemcek questioned if the Southwest Middlesex Olympia was returned as per their request. He was advised it was immediately returned upon request and that Administration has left messages to discuss the arrangement and to thank them for the temporary use.

### 5 DELEGATIONS & TIMED EVENTS

a) **Lambton Group Police Services Board -info/training session**

Inspector Avery, Chair Greg Nemcek, Secretary Mandi Pearson were present and represented the LGPSB.

The group presented to Council the LGPSB structure, rolls & responsibilities, population & coverage area, municipal shares and contracts.

b) **Fire Chief's Review of BFR Coverage Areas and operations**

The Fire Chief provided to Council a general overview of the composition of Brooke Fire Rescue and in particular legislation that guides BFR operations, current by-laws in place with the surrounding municipalities for coverage and included a map outlining the area in the former Euphemia Township that the Inwood Station had covered and is now covered by the Dawn-Euphemia station.

## 6 CORRESPONDENCE

### a) Municipal Information

#### **RESOLUTION-2023-089**

Councillor Craig Sanders made a motion that the correspondence included in the agenda and circulated to Council be received and filed. Councillor Jenny Redick seconded the motion.

**Carried**

### b) Correspondence Requiring Action -Twp. of Ashfield-Colborne-Wawanosh

#### **RESOLUTION-2023-090**

Councillor Don McCabe made a motion that the request from the Township of Ashfield-Colborne-Wawanosh regarding the future accuracy of the permanent register of electors be received and filed. Councillor Jenny Redick seconded the motion.

**Carried**

### c) Correspondence Requiring Action - Niagara Region

#### **RESOLUTION-2023-091**

Councillor Don McCabe made a motion that the request from the Niagara Region respecting declarations of Emergency for Homelessness, Mental Health and Opioid Addiction receive support. Councillor Jenny Redick seconded the motion.

**Carried**

### d) Correspondence Requiring action -Town of Grimsby

#### **RESOLUTION-2023-092**

Councillor Craig Sanders made a motion that the Municipality of Brooke-Alvinston support the Town of Grimsby in supporting women in politics and their right to participate in a political environment. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

### e) Correspondence Requiring Action - Town of Grimsby

#### **RESOLUTION-2023-093**

Councillor Jenny Redick made a motion that Council receive and file the request from the Town of Grimsby regarding changes to the Municipal Heritage Register. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

## 7 STAFF REPORTS

### a) **Treasurer's Report:** Fees Review and By-law

#### **RESOLUTION-2023-094**

Councillor Craig Sanders made a motion that Council make the following adjustments to the presented fee schedule: chip truck renamed food truck,

addition of a stag & doe damage deposit of \$500 and that the amended schedule(s) be presented at the next regular session of Council. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

- b) **Treasurer's Report:** Accounts Payable Listing - February 2023

**RESOLUTION-2023-095**

Councillor Jenny Redick made a motion that Council receive and file the Accounts Payable Listing for February 2023. Councillor Don McCabe seconded the motion.

**Carried**

- c) **Clerk Administrator's Report:** Request for a Drain Abandonment

**RESOLUTION-2023-096**

Councillor Craig Sanders made a motion that Council receive the request to abandon the Edgar Branch Drain Extension and instruct the Drainage Superintendent to determine if the abandonment is valid; and that Council send notice of the intent to abandon the drain to all property owners in the drain. Councillor Jenny Redick seconded the motion.

**Carried**

- d) **Drainage Superintendent's Report**

**RESOLUTION-2023-097**

Deputy Mayor Frank Nemcek made a motion that the tender received from JLH Excavating for work on the 15-16 Sideroad Drain, Wallis Drain and Lightfoot-Oke Drain in the amount of \$67,316.13 (including HST) be accepted. Councillor Craig Sanders seconded the motion.

**Carried**

- e) **Clerk Administrator's Report:** 2023 Road Race

**RESOLUTION-2023-098**

Councillor Jenny Redick made a motion that the Council of the Municipality of Brooke-Alvinston has no objections to the temporary road closure of Nauvoo Road between Alvinston and Watford and the temporary closure of Churchill Line from Donnelly Road to Nauvoo Road and White Pine Road on Monday, May 22, 2023 for the Watford-Alvinston Optimist Road Race and that Churchill Line to Ebenezer Road be used as the detour route during the road race. Councillor Craig Sanders seconded the motion.

**Carried**

- f) **Clerk Administrator's Report:** Meeting Time Adjustment - April 13, 2023

**RESOLUTION-2023-099**

Councillor Jenny Redick made a motion that the April 13, 2023 regular Council meeting time be adjusted to 3:30 p.m.. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

## **8 BY-LAWS**

- a) By-law 13 of 2023 - Amending IC By-law

**RESOLUTION-2023-100**

Councillor Jenny Redick made a motion that By-law 13 of 2023 be read a first, second and third time and finally passed this 9th day of March 2023. Councillor Don McCabe seconded the motion.

**Carried**

- b) By-law 14 of 2023 - Authorizing agreement with OCWA

**RESOLUTION-2023-101**

Deputy Mayor Frank Nemcek made a motion that By-law 14 of 2023 be read a first, second and third time and finally passed this 9th day of March 2023. Councillor Jenny Redick seconded the motion.

**Carried**

**9 NEW BUSINESS**

- a) Public Works Superintendent: Verbal Review of winter patrol operations

With questions received on patrol operations, the Public Works Superintendent provided another outline of the operations of the Public Works Department.

Councillor Redick asked when the arena parking lots get ploughed as it was not thoroughly done on Saturday morning; she was advised a pass is done and once roads are completed, the parking lots are done.

- b) Councillor Redick inquired about the costing for an improved sound system at the arena. The company is unavailable to provide a quote until March 15th
- c) Councillor Redick inquired about the cost and placement of netting on the east side of the arena. She was advised it was not listed in the budget. Staff will prepare a report for consideration.
- d) Councillor McCabe noted Lambton Farm Safety will be petitioning for 911 signs on all vacant farms.

**10 CLOSED SESSION**

- a) Section 239 (2)(b) Personal matter about an identifiable individual including employees  
Section 239 (2)(e) Litigation or potential litigation matter

**RESOLUTION-2023-102**

Councillor Jenny Redick made a motion that Council move into a closed session meeting. Councillor Don McCabe seconded the motion.

**Carried**

**11 RISE AND REPORT**

The Clerk Administrator provided the rise and report. She reported that a closed session was held to discuss personal matters about an identifiable individual including employees. Council selected the Senior of the Year from nominations received and directed staff to present the by-law between John & Mary Vanderwal and the Municipality in open session for Council consideration.

- a) By-law to authorize the execution of an agreement between John & Mary Vanderwal and the Municipality of Brooke-Alvinston

Councillors McCabe and Sanders declared a Conflict of Interest as they are members of the Committee of Adjustment and did not participate in the vote.

**RESOLUTION-2023-103**

Councillor Jenny Redick made a motion that By-law 15 of 2023 be read a first, second and third time and finally passed this 9th day of March and that a copy of the by-law be included in the March 23rd meeting for transparency purposes. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

## 12 BY-LAW CONFIRMING PROCEEDINGS

- a) Confirming By-law

### RESOLUTION-2023-104

Councillor Jenny Redick made a motion that the confirming by-law be read a first, second and third time and finally passed this 9th day of March 2023.  
Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

## 13 ADJOURNMENT

Councillor McCabe made a motion to adjourn the meeting at 6:15 p.m..

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Clerk-Administrator

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Mayor