



AGENDA

Council Meeting

4:30 PM - Thursday, March 9, 2023
Municipal Office

	Page
1. CALL TO ORDER	
2. DISCLOSURE OF PECUNIARY INTEREST	
3. MINUTES	
3.1. Regular Council Meeting Minutes of February 23, 2023 Council - 23 Feb 2023 - Minutes - Pdf	3 - 9
4. BUSINESS ARISING FROM THE MINUTES	
5. DELEGATIONS & TIMED EVENTS	
5.1. Lambton Group Police Services Board -info/training session -Inspector Avery, S/Sgt VanRoboys, Chair Greg Nemcek Municipal Presentation	10 - 30
5.2. Fire Chief's Review of BFR Coverage Areas and operations Fire service area	31
6. CORRESPONDENCE	
6.1. Municipal Information Municipal Information - March 9, 2023	32 - 46
6.2. Correspondence Requiring Action Township of Ashfield-Colborne-Wawanosh Town of Grimsby Town of Grimsby 2	47 - 56
7. STAFF REPORTS	
7.1. Treasurer's Report: Fees Review and By-law Fees Review and By-law - Pdf	57 - 70
7.2. Treasurer's Report: Accounts Payable Listing - February 2023 Accounts Payable Listing - February 2023 - Pdf	71 - 83
7.3. Clerk Administrator's Report: Request for a Drain Abandonment Request for a Drain Abandonment - Pdf	84
7.4. Drainage Superintendent's Report Drain Tender Summary	85
7.5. Clerk Administrator's Report: 2023 Road Race	86 - 88

[2023 Road Race - Pdf](#)

- 7.6. **Clerk Administrator's Report:** Meeting Time Adjustment - April 13, 2023 89
[Meeting Time Adjustment - April 13, 2023 - Pdf](#)

8. BY-LAWS

- 8.1. By-law 13 of 2023 - Amending IC By-law 90 - 91
[By-law xx of 2023- Appt of Integrity Commissioner](#)
- 8.2. By-law 14 of 2023 - Authorizing agreement with OCWA 92
[By-law xx of 2023 - OCWA Agreement](#)

9. NEW BUSINESS

- 9.1. Public Works Superintendent: Verbal Review of winter patrol operations

10. CLOSED SESSION

Personal matter about an identifiable individual including employees:
(Senior of the Year Nomination Review)

11. RISE AND REPORT

12. BY-LAW CONFIRMING PROCEEDINGS

13. ADJOURNMENT



MINUTES

Council Meeting

4:30 PM - Thursday, February 23, 2023
Municipal Office

The Council of the Municipality of Brooke-Alvinston was called to order on Thursday, February 23, 2023, at 4:30 PM, in the Municipal Office, with the following members present:

Council Present: Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Craig Sanders, Councillor Don McCabe, and Councillor Jenny Redick

Staff Present: Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Fire Chief Steve Knight, Drainage Superintendent David Moores, Public Works Superintendent Jamie Butler, and Parks and Recreation Manager Kevin Miller

Regrets:

1 CALL TO ORDER

The Mayor called the meeting to order at 4:30 p.m..

2 DISCLOSURE OF PECUNIARY INTEREST

The Mayor requested that any pecuniary interests be declared at the appropriate time.

3 MINUTES

a) Regular Council Meeting Minutes of February 9, 2023

RESOLUTION-2023-059

Councillor Craig Sanders made a motion that the minutes of the February 9, 2023 regular session of Council be approved as amended. Councillor Jenny Redick seconded the motion.

Carried

4 BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

5 DELEGATIONS & TIMED EVENTS

There were no delegations or timed events.

6 CORRESPONDENCE

a) Request from the Alvinston Killer Bees - 54 bar stool purchase (\$6,750)

RESOLUTION-2023-060

Councillor Craig Sanders made a motion that the request from the Alvinston Killer Bees Hockey Club to purchase the 54 bar stools at a cost of \$6,750 be received and filed. Councillor Don McCabe seconded the motion.

Carried

b) Request from the Alvinston Killer Bees - sound system improvements for the arena

Councillor Redick noted the system is not good and the previous system was better. She further noted that if the suggested improvements to the system went over the donated amount, other user groups could be approached to assist with costing.

RESOLUTION-2023-061

Councillor Craig Sanders made a motion that staff be directed to confirm costs for improvements to the BAICCC sound system; and that a report be brought back on such improvements for Council consideration in directing the \$10,000 donation. Councillor Jenny Redick seconded the motion.

Carried

- c) Brooke-Alvinston Ag Society Request - discussion on fencing at BAICCC grounds

Councillor Don McCabe commented that in discussing the current fencing with some members of the public, the fencing was adequate and additional was not needed; he also requested that there should be more public input on any placement of fencing.

RESOLUTION-2023-062

Councillor Jenny Redick made a motion that the amount presented in the 2023 draft budget for fencing remain; and that user groups including the PARC committee be consulted; and that a report be brought back to Council for consideration. Councillor Craig Sanders seconded the motion.

Carried

- d) Alvinston Pro Rodeo Request - banner request

RESOLUTION-2023-063

Councillor Jenny Redick made a motion that the Council has no objection to the Alvinston Pro Rodeo requesting permission through the utility to place advertising banners on Nauvoo leading up to the event. Councillor Craig Sanders seconded the motion.

Carried

- e) Lambton County Historical Society

Councillor McCabe noted the date will be reconsidered so as to not interfere with a Council meeting.

RESOLUTION-2023-064

Deputy Mayor Frank Nemcek made a motion that the Council of the Municipality of Brooke-Alvinston host a meeting at the groups convenience. Councillor Jenny Redick seconded the motion.

Carried

- f) Alvinston Water Distribution System Annual Reports 2022

RESOLUTION-2023-065

Councillor Don McCabe made a motion that as required by O. Reg 170/03 that the water system annual report and Alvinston Schedule 22 Summary Report be received and filed. Councillor Jenny Redick seconded the motion.

Carried

- g) Municipal Correspondence

RESOLUTION-2023-066

Deputy Mayor Frank Nemcek made a motion that the correspondence items circulated be received and filed. Councillor Craig Sanders seconded the motion.

Carried

- h) Correspondence Requiring Action -Source Water Protection Appointee

RESOLUTION-2023-067

Councillor Don McCabe made a motion that the Council of the Municipality of Brooke-Alvinston nominate Jason Miguels to the Thames-Sydenham and Region Drinking Water Source Protection Committee. Councillor Jenny Redick seconded the motion.

Carried

- i) Correspondence Requiring Action - County of Huron Request for support

RESOLUTION-2023-068

Councillor Don McCabe made a motion that the Council of the Municipality of Brooke-Alvinston support the February 1, 2023 County of Huron resolution calling for a review and amendments to the Cannabis Act and that the current legislative framework for cannabis in Canada. Councillor Craig Sanders seconded the motion.

Carried

7 STAFF REPORTS

- a) **Drainage Superintendent's Report**

Council reviewed the Drainage Superintendent's Report including the following recommendations:

- b) 6-7 Concession Drain

RESOLUTION-2023-069

Councillor Craig Sanders made a motion that the Council of the Municipality of Brooke-Alvinston appoint R. Dobbin Engineering to prepare a new report under Section 78 of the Drainage Act. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- c) 15-16 Sideroad Drain

RESOLUTION-2023-070

Councillor Don McCabe made a motion that the Council of the Municipality of Brooke-Alvinston revise the appointment of R. Dobbin Engineering from a Section 76 to a Section 78 to prepare a new report as required for the current repairs needed Councillor Jenny Redick seconded the motion.

Carried

- d) Carpenter Drain

Councillor McCabe advised that he is assessed on the drain.

RESOLUTION-2023-071

Deputy Mayor Frank Nemcek made a motion that the Council of the Municipality of Brooke-Alvinston appoint R. Dobbin Engineering to prepare a new report under Section 78 of the Drainage Act. Councillor Jenny Redick seconded the motion.

Carried

- e) Stewart Drain

RESOLUTION-2023-072

Councillor Jenny Redick made a motion that Council receive the request from Brian Podolinsky for brushing and cleanout and that Council accept the request and give the Drainage Superintendent the Powers to Act. Councillor Craig Sanders seconded the motion.

Carried

- f) Van Damme Drain

RESOLUTION-2023-073

Councillor Jenny Redick made a motion that the Council of the Municipality of Brooke-Alvinston accept the request from Frank and Jacob Minten and gives the Drainage Superintendent the Powers to Act either under Section 74 or Section 78 as needed. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- g) McEachren Drain

RESOLUTION-2023-074

Councillor Don McCabe made a motion that the Council of the Municipality of Brooke-Alvinston accept the request from John McRae for maintenance and gives the Drainage Superintendent the Powers to Act; and that approval for this work be added to the contract with Bruce Poland and Sons as they have already been awarded the job to replace culverts along the drain. Councillor Jenny Redick seconded the motion.

Carried

- h) **Treasurer's Report:** Accounts Payable Listing - January 2023

RESOLUTION-2023-075

Councillor Jenny Redick made a motion that Council receive and file the Accounts Payable Listing for January 2023. Councillor Craig Sanders seconded the motion.

Carried

- i) **Clerk Administrator's Report:** Requests from the Brooke-Alvinston Ag Society

RESOLUTION-2023-076

Councillor Jenny Redick made a motion that the Council of the Municipality of Brooke-Alvinston declares the Alvinston Pro Rodeo being held June 16-18, 2023 as an event of municipal significance and acknowledges that the Brooke-Alvinston Agricultural Society will be applying for a Special Occasion Permit (SOP) for the Brooke-Alvinston-Inwood Community Centre Complex / Pavilion / Grounds at 3310 Walnut Street; And that the Council of the Municipality of Brooke-Alvinston waive section 3.9 of By-law 37 of 2021 to allow noise to extend to 2 a.m. during the 2023 Alvinston Pro Rodeo; And that the Brooke-Alvinston Ag Society be allowed to use an off road vehicle on the BAICCC grounds during the Alvinston Pro Rodeo event only. Councillor Craig Sanders seconded the motion.

Carried

- j) **Clerk Administrator's Report:** Blog Writer

RESOLUTION-2023-077

Deputy Mayor Frank Nemcek made a motion that Council approve allocating \$3,000 to Liana Russwurm to draft stories on Brooke-Alvinston and that the

attached Memorandum of Understanding as amended be approved Councillor Craig Sanders seconded the motion.

Carried

- k) **Fire Chief's Report:** Purchasing additional SCBA cylinders out of budget

RESOLUTION-2023-078

Councillor Don McCabe made a motion that in advance of formal budget approval, the request to purchase 10 cylinders at a cost of \$15,000 be approved. Councillor Jenny Redick seconded the motion.

Carried

- l) **Public Works Superintendent's Report:** 2023 Large Item Event

RESOLUTION-2023-079

Councillor Jenny Redick made a motion that one municipal large item disposal event be held June 5-9, 2023 and that the large item disposal event procedure as outlined be approved. Councillor Craig Sanders seconded the motion.

Carried

- m) **Clerk Administrator's Report:** Ontario Clean Water Agency (OWCA) Contract Renewal

RESOLUTION-2023-080

Councillor Jenny Redick made a motion that Council approve the contract renewal with the Ontario Clean Water Agency (OCWA) for the Operations and Maintenance Services for our Water and Wastewater Systems and authorize the execution of the agreement. Councillor Don McCabe seconded the motion.

Carried

- n) **Public Works Superintendent's Report:** East End of Lasalle Asphalt

RESOLUTION-2023-081

Councillor Craig Sanders made a motion that Council defer the proposal of asphalt on the LaSalle hill to 2024 and that the Public Works Superintendent advise Adelaide Metcalfe of potential work in that area and request that the Municipality be consulted should they undergo work there. Councillor Jenny Redick seconded the motion.

Carried

- o) **Treasurer's Report:** Council Remuneration - 2022

RESOLUTION-2023-082

Councillor Jenny Redick made a motion that Council receive and file the Statement of Council Remuneration and Expenses attached, provided as required by the Municipal Act. Councillor Craig Sanders seconded the motion.

Carried

- p) **Public Works Superintendents Report:** Gravel Tender Results - 2023

RESOLUTION-2023-083

Councillor Jenny Redick made a motion that the lowest tender(s) received for the Granular M from Clarence Carter & Sons for the price of \$21.65 / tonne plus tax be accepted; and that the lowest tender for the Domolite from McKenzie & Henderson for the price of \$33.63/ tonne plus tax be accepted. Councillor Don McCabe seconded the motion.

Carried

- q) **Parks & Recreation Manager's Report:** BAICCC Grounds Fencing

RESOLUTION-2023-084

Councillor Jenny Redick made a motion that the Council of the Municipality of Brooke-Alvinston receive and file the report of the Parks & Recreation Manager. Councillor Craig Sanders seconded the motion.

Carried**r) Treasurer's Report: 2023 Revised Draft Budget**

The Treasurer outlined changes made to the draft budget that was being presented. In addition, the following changes were made:

i) the Referee Room improvements (\$10,000) was moved to the reserves

Councillor McCabe noted the next 5 years the Municipality will need \$10M
Councillor Redick inquired about the sidewalk replacement schedule

RESOLUTION-2023-085

Councillor Don McCabe made a motion that Council approve the 2023 Draft Budget as revised. Deputy Mayor Frank Nemcek seconded the motion.

Carried**8 BY-LAWS****9 NEW BUSINESS**

- a) Status of Fees By-law review - the Clerk Administrator advised that the review of municipal fees is still current and will be presented to Council in the near future
- b) The Parks & Recreation Manager advised that due to issues with the municipal Olympia, we were able to borrow the Olympia with gratitude from South West Middlesex while repairs are done.
- c) Councillor Redick inquired about portable phones for arena staff and requested staff look into further programming at the BAICCC and associated grounds.
- d) Councillor Redick inquired about submissions for the RED grant. She was advised that an application was not submitted due to 50/50 cost sharing requirements and budget approval however with the budget now approved, staff will seek out funding opportunities to compliment it.
- e) Councillor McCabe noted the Feb. 23rd SCRCA Annual General Meeting was moved to March 10th

10 CLOSED SESSION

- a) Personal matters about an identifiable individual including employees

RESOLUTION-2023-086

Councillor Jenny Redick made a motion that the Council of the Municipality of Brooke-Alvinston move into a closed session meeting to discuss personal matters about Councillor Don McCabe seconded the motion.

Carried**11 RISE AND REPORT**

The Clerk Administrator reported that a closed session was held to discuss personal matters about an identifiable individual. She was directed to proceed as outlined in closed session

12 BY-LAW CONFIRMING PROCEEDINGS

- a) Confirming By-law

RESOLUTION-2023-087

Councillor Don McCabe made a motion that confirming By-law 12 of 2023 be read a first, second and third time and finally passed this 23rd day of February 2023. Deputy Mayor Frank Nemcek seconded the motion.

Carried

13 ADJOURNMENT

Councillor Redick made a motion to adjourn the meeting at 5:55 p.m..

Clerk-Administrator

Mayor

LAMBTON GROUP POLICE SERVICES BOARD

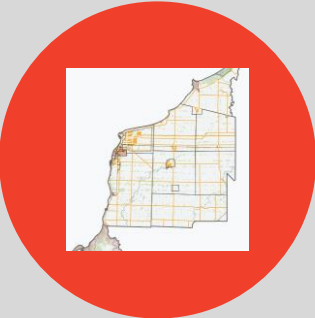
INCOMING COUNCIL PRESENTATION



2022-2026 term of council

Updated March 2023

Police Services Boards In Lambton County



LAMBTON OPP

SERVICES 9 COMMUNITIES
“LAMBTON GROUP PSB”

TOTAL POPULATION: 52, 294
POPULATION DENSITY/KM: 681

1 HEADQUARTERS (PETROLIA)
1 COMMUNITY POLICING OFFICE
(FOREST)
2 REPORTING STATIONS (ST.CLAIR &
GRAND BEND)



POINT EDWARD OPP

SERVICES 1 COMMUNITY
“POINT EDWARD PSB”

TOTAL POPULATION: 1930
POPULATION DENSITY/KM: 585

1 COMMUNITY POLICING OFFICE



SARNIA POLICE

SERVICES 1 COMMUNITY
“SARNIA PSB”

TOTAL POPULATION: 72,047
POPULATION DENSITY/KM: 440

1 STATION

LGPSB Structure

Current

- **5 voting members**
 - Community Member at Large (selected by Mayor's Group)
 - Greg Nemcek, Chair
 - Provincial Appointed Members (appointed by SOLGEN) – 2 year term appointments, November
 - Shirley Durance
 - John McCharles
 - Municipally Appointed Members, Member of Council (selected by Mayor's Group)
 - Mayor Doug Cook, Lambton Shores
 - Councillor Pat Brown, St.Clair
- **4 non-voting members**
 - Detachment Commander
 - Inspector Chris Avery
 - 2 S/Sgt's
 - S/Sgt Ross Stuart
 - S/Sgt Erica VanRoyboys
 - Board Secretary
 - Mandi Pearson
- 1 community at large members **in training , non voting** (selected by Mayors Group)
 - **A call for this will take place closer to the confirmation from the Province that the structure change has proposed will be enacted**

Incoming (as endorsed by Province)

Implementation date unknown, expected to be 2024

- **10 voting members**
 - 2 Community Members at Large (selected by Mayor's Group)
 - 2 Provincial Appointed Members (appointed by SOLGEN)
 - 6 Municipally Appointed Members, Member of Council (selected by Mayor's Group)
- **4 non-voting members – no change**

Financial Services provided through County of Lambton

LGPSB Roll & Responsibilities

PSB's are a provincial body, structured under the *Police Services Act*, R.S.O. 1990, c. P.15

Police Services Boards oversee how policing is provided in their local community.

They contribute to their community's safety and well-being by working with local citizens and organizations to make sure their community receives the appropriate policing it needs.

- 31 (1)** A board is responsible for the provision of adequate and effective police services in the municipality and shall,
- a) appoint the members of the municipal police force;
 - b) generally determine, after consultation with the chief of police, objectives and priorities with respect to police services in the municipality;
 - c) establish policies for the effective management of the police force;
 - d) recruit and appoint the chief of police and any deputy chief of police, and annually determine their remuneration and working conditions, taking their submissions into account;
 - e) direct the chief of police and monitor his or her performance;
 - f) establish policies respecting the disclosure by chiefs of police of personal information about individuals;
 - g) receive regular reports from the chief of police on disclosures and decisions made under section 49 (secondary activities);
 - h) establish guidelines with respect to the indemnification of members of the police force for legal costs under section 50;
 - i) establish guidelines for dealing with complaints under Part V, subject to subsection (1.1);
 - j) review the chief of police's administration of the complaints system under Part V and receive regular reports from the chief of police on his or her administration of the complaints system. R.S.O. 1990, c. P.15, s. 31 (1); 1995, c. 4, s. 4 (7); 1997, c. 8, s. 21 (1-3); 1997, c. 17, s. 8; 2007, c. 5, s. 9 (1).

LGPSB's member municipalities policing is "overseen by a board where the community chooses to contract with the Ontario Provincial Police (OPP) to receive policing services"

LGPSB Roll & Responsibilities

Why does the LGPSB represent 9 municipalities?

27 (1) There shall be a police services board or, as provided in subsection 5 (3), one or more police services boards, for every municipality that maintains a police force. 2002, c. 18, Sched. N, s. 61 (1).

Many years ago (before our times) when municipalities chose not operate their own individual police force, and contracted to the OPP, this was established at that time. Creating a “Larger Municipality” under the PSA.

The Mayor’s Group of the member municipalities each term of Council meet and appoint 2 member municipalities council representatives through the County of Lambton. (we will talk more about structure a few slides down). This is what is currently allowed under the “Larger Municipality” structure under the PSA.

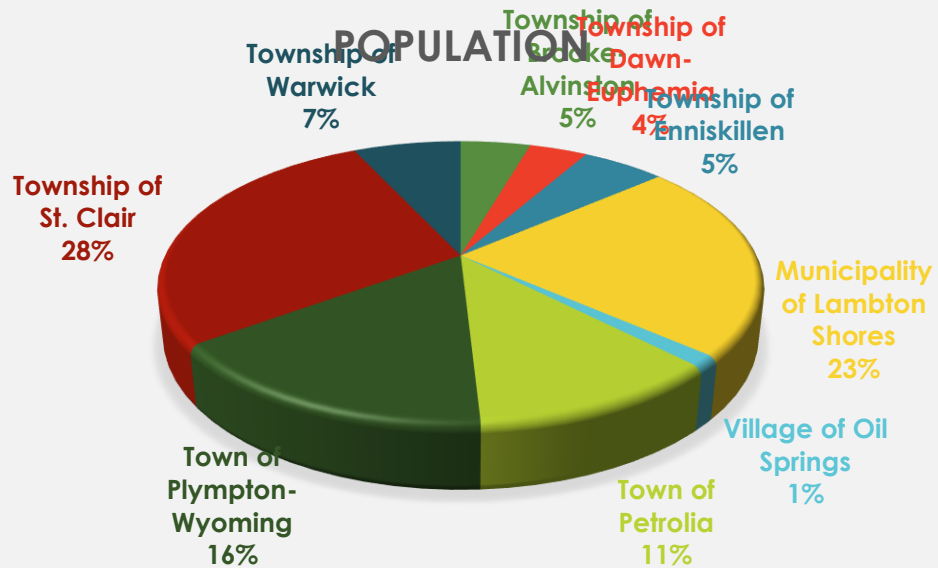
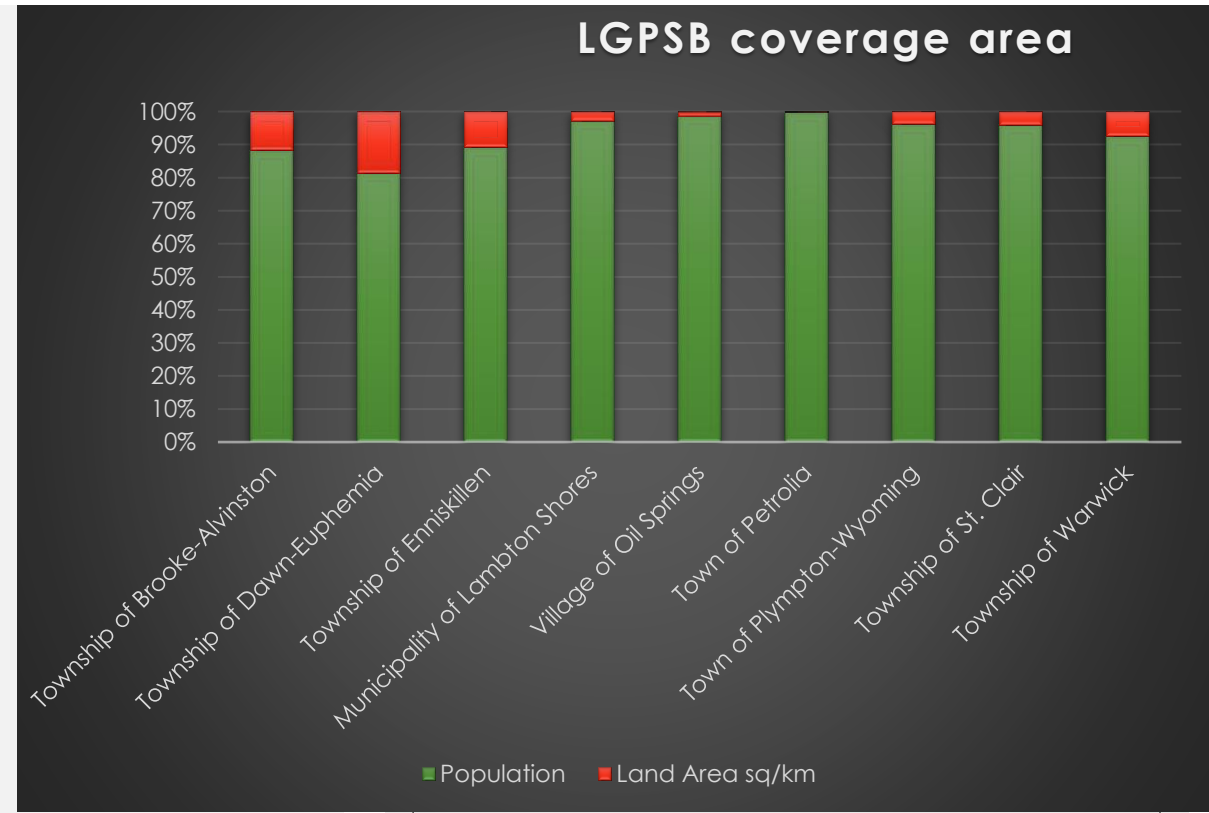
The LGPSB provides municipal clerks with updated information, meeting minutes and agendas for inclusion with member municipality Council Agendas.

The Board Chair and Members of the OPP are also willing to attend and address members of each council any time requested.



LGPSB POPULATION AND AREA COVERAGE

	Population	Pop. Density/km	Land Area sq/km
Township of Brooke-Alvinston	2359	7.6	311.41
Township of Dawn-Euphemia	1966	4.4	445.14
Township of Enniskillen	2825	8.4	338.05
Municipality of Lambton Shores	11876	35.9	330.57
Village of Oil Springs	647	79.5	8.14
Town of Petrolia	6013	482.6	12.46
Town of Plympton-Wyoming	8308	26.1	318.86
Township of St. Clair	14659	23.7	618.57
Township of Warwick	3641	12.5	290.21



Largest Populations:
 St.Clair, Lambton Shores,
 Plympton-Wyoming

Largest Area to cover:
 Dawn-Euphemia, Brooke-
 Alvinston, Enniskillen

LGPSB Population and Area Coverage

LGPSB Member Municipality shares

Municipality	Share %
Township of Brooke-Alvinston	4.33
Township of Dawn-Euphemia	3.77
Township of Enniskillen	4.6
Municipality of Lambton Shores	29.63
Village of Oil Springs	1.03
Town of Petrolia	12.09
Town of Plympton-Wyoming	12.73
Township of St. Clair	25.09
Township of Warwick	6.77



Lambton Detachment

- Located at 4224 Oil Heritage Road, Petrolia;
- Is the admin centre for the County;
- Is where Command Staff reports to, along with the bulk of Detachment Admin Clerks;
- Operational platoons work from this site;
- Lock up facilities, breath tests and fingerprinting abilities here;
- 98 uniform members assigned to Lambton County
- There are 3 other reporting locations in the County;
 - Grand Bend;
 - Corunna; and
 - Point Edward.



CPO

In Lambton, we are fortunate to have one CPO (Community Policing Office)

- Forest (Lambton Shores)
 - Shares space with Lambton EMS personnel;
 - Equipped with technology to allow officers to complete reports and paperwork while remaining in the community;
 - This site maintains an officer presence in Forest, following the closing of Forest Detachment in 2017.





2 DISTINCT CONTRACTS

Current Contracts

1. **Municipal Contracts with Member Municipalities to provide Policing Service**

Agreement between Municipal Councils and OPP

- Under the Police Services Act

Municipal agreements for provision of police services by O.P.P.

10 (1) The Solicitor General may enter into an agreement with the council of a municipality or jointly with the councils of two or more municipalities for the provision of police services for the municipality or municipalities by the Ontario Provincial Police

- Lead every 5 years from Orillia OPP detachment
- Renewed in 2019, 5 Year term
- Agreement between the Municipality and the OPP for provision of Police Servicing
- Invoiced by the County of Lambton
- Set revenue in LGPSB budget
- Lambton Shores Administration, coordinate signing of the contract with member municipalities

Current Contracts

2. Operating Contract with St.Clair Township

Agreement between LGPSB and Township of St.Clair

- Has nothing to do with the policing side of things
- Strictly a contract for “housing” - between LGPSB and St. Clair Township
- LGPSB Lead
- Municipal Participation from Appointed Board members
- Renewed in 2017
- Exclusively for the Corunna reporting location
- Expense component of LGPSB overall budget



FUNDING EFFORTS

History or Provincial Funding Request Meetings Through Lambton County Warden

Since it became known that shortfall due to discontinued provincial funding would occur, Warden Marriott on behalf of the member municipalities has been leading the charge with the province to obtain funding coverage.

Warden Marriott met with Minister Surma on several occasions, including with MPP Bob Bailey, the most recent update received from Warden Marriott was in April of 2022 and that was after discussions with the province, based on what was provided to him, Warden Marriott was confident in funding being received. All indications from these discussion have been we (LGPSB) should continue to wait, funding is anticipated.

This anticipated funding has been in “anticipation” mode for **approx. 3 years**, during which in respect of our member municipalities and impact to their annual budgets the LGPSB operated with a deficit.

This was not poor budgeting, this was budgeting based on the information provided to the LGPSB.

The Board can no longer proceed with this model, and hope that the member municipalities message, as Warden Marriott has done an excellent job in communicating, will get through to the province and the funds received.

In 2023 and beyond these expenses will be included into the annual LGPSB budget. LGPSB in the best effort to assist our member municipalities strive to have the next year's budget completed by October each year

Provincial Grants
MHRT
Project 1-in-3



The LGPSB has been successful, in partnership with our OPP members in obtaining provincial grant funds when eligible.

The key success examples of this are the Community Safety Programs, known as Project Vulnerable – Mobile Crisis Response Team (MHRT) and Project 1-in-3 – pre-charge Youth Diversion program in Sexual Assault Offence. These programs are offered with out any cost to member municipalities.

Project 1-in-3 – pre-charge Youth Diversion program in Sexual Assault Offence

- 2022-2023 - \$256,786.09
- 2023-2024 - \$248,411.60
- 2024-2025 - \$248,411.60

Community partnership with Rebound and Sexual Assault Survivors to bring continued resources to the youth in our community, through event interaction, attendance in the area schools and being visible to youth who may only receive education and exposure to the subject of sexual assault through this program.

Project Vulnerable – Mobile Crisis Response Team (MHRT)

- 2022-2023 - \$126,410.00
- 2023-2024 - \$126,410.00
- 2024-2025 - \$126,410.00

MHRT project has enabled the addition of a mobile crisis nurse, with Lambton OPP now able to enlist three (3) nurses for the program through this funding. Also under this funding stream, Lambton OPP have been able to purchase and train their Officers under Project Lifesaver, with the purchase three (3) units to aid in locating vulnerable sector who may wonder

LGPSB Revenue Sources

Annually we budget for what is known, it is not possible to budget for the unknown.
As a PSB, our revenue streams are minimal.

1. Court Security Prisoner Transportation (CSPT) grant funds. Continue to be at a loss to our revenue due to efficiencies of COVID (online appearances)

Annual amounts history:

2017 \$41,523
2018 \$44,078
2019 \$45,580
2020 \$38,046
2021 \$32,176

2. Police Checks, as of 2022

- OPP province wide are no longer charging volunteers for this service, which is a direct impact and loss of revenue to the LGPSB budget

3. accumulated surplus

- Going forward should there be any surplus, the board will retain this for a capital reserve, as there will become a need in the future for an expanded or new OPP headquarters in Lambton.
- Previously surplus 2014 there was \$200,000 and 2019 of \$250,000 were paid out to the member municipalities.

Funds Summary

- Province did not deem LGPSB eligible for SCIF funding for COVID offset
- Provincial Grants for special community programs and services: Project 1 in 3 and MHRT, LGPSB has been successful in obtaining, approx. **\$1,128,000.00** member municipalities will not have to contribute to through to 2025 (in previous years grants also obtained, for no municipal impact)
- Province has yet to date provided the funding promised to Warden Marriott over the past 3 years.

Over the years there have been several opportunities for the LGPSB to place surplus funds into an operating surplus. **This option was not chosen**, as an effort to reduce the financial burden to municipalities.

Between 2017-2022, the LGPSB provided approx. **\$169,227.00** of Prisoner transport fee surplus to the municipalities, when it could have been placed in LGPSB reserve.

When the LGPSB accumulated a surplus funds returned to the municipalities

2019 \$250,000.00 provided

2014 \$200,000 provided

Member Municipalities received approx. \$619,227.00 from the LGPSB since 2014

Lots of Communication.....

- The LGPSB meets six (6) times per year at the OPP detachment in Petrolia
- The LGPSB secretary sends all agenda and supporting items to the Mayor and Clerk of each member municipality to provided to all members of council for information, and requests inclusion on the next council meeting agenda as information.
- Once passed the LGPSB secretary sends all minutes to the Mayor and Clerk of each member municipality to provided to all members of council for information , and requests inclusion on the next council meeting agenda as information.
- After the October meeting, the Clerk of each member municipality receives the next year budget as approved by the LGPSB for inclusion with the municipalities annual budget
- Member municipalities have two (2) appointed council representatives that are available at any time to be contacted
- The LGPSB Chair is available anytime and welcomes communication from the municipalities
lgpsb.chair@gmail.com
- Any items of correspondence or ask that municipalities would like the LGPSB to receive can be forwarded for inclusion at the next board meeting to lgpsb.secretary@gmail.com

The Board Chair and Members of the OPP are also willing to attend and address members of each council any time requested.

- Corunna Serves all of Lambton
- Forest Serves all of Lambton
- Grand Bend Serves all of Lambton
- Petrolia Serves all of Lambton

- Should LGPSB have to make the tough decision to end the St.Clair contract to manage the budget, the Petrolia headquarters is not large enough to accommodate the officers and operations of OPP in Lambton

- In addition to our regular communication emails, we plan to annual request attendance at each member municipality to connect directly with you. We understand that communication is the key to understanding.

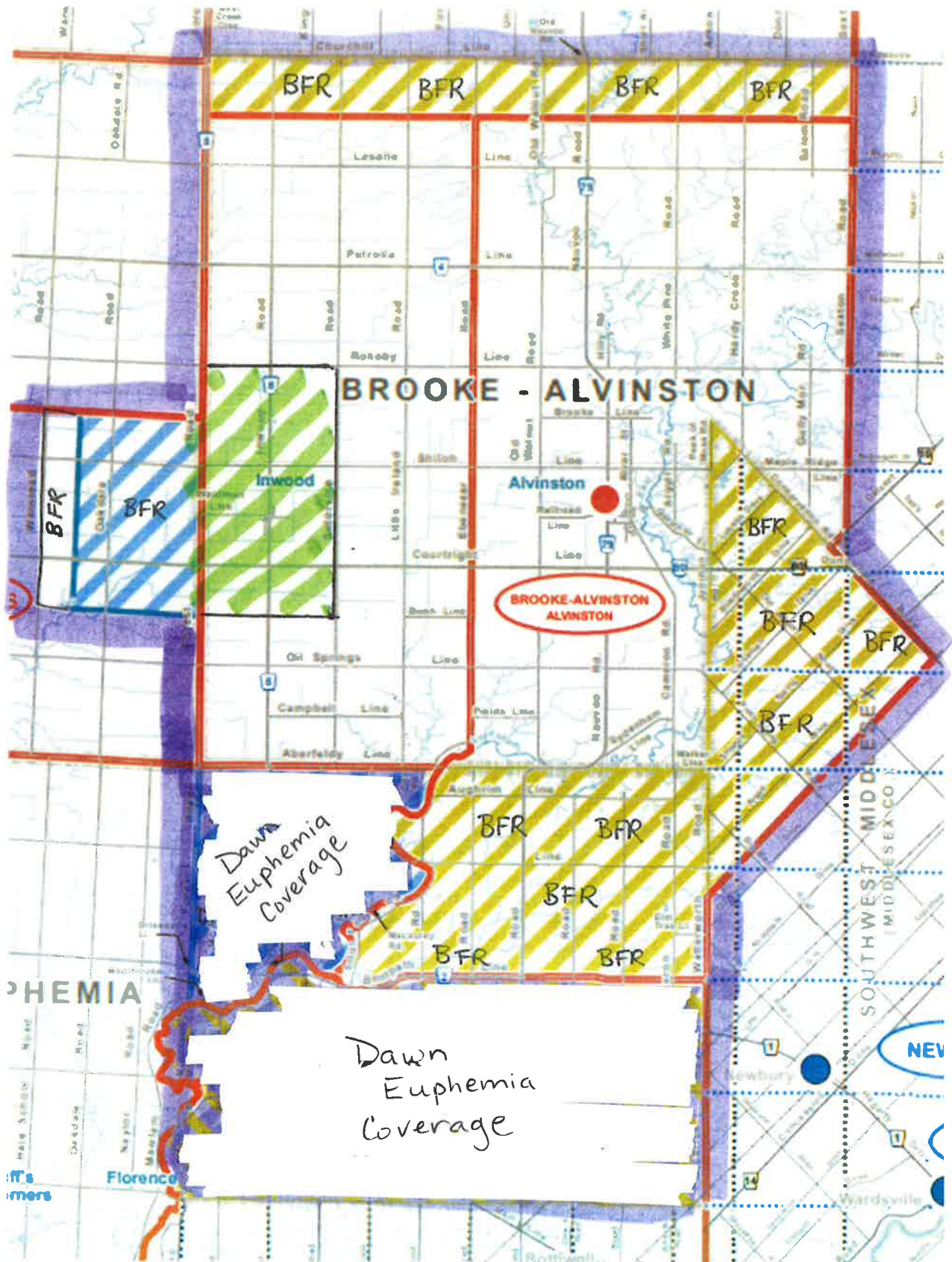
Summary

In Lambton, we are fortunate to have Policing Services across the whole County

Contacts

- Greg Nemcek, Board Chair
lgpsb.chair@gmail.com
- Mandi Pearson, Board Secretary
lgpsb.secretary@gmail.com
- Insp. Chris Avery, OPP Detachment Command
chris.avery@opp.ca
- OPP S/Sgt. erica.vanroyboys@opp.ca or
ross.stuart@opp.ca
- Shirley Durance, Provincial Rep -
sdurance@brktel.on.ca
- John McCharles, Provincial Rep –
johnnymx@hotmail.com
- 2022-2026 Council Rep 1 – Mayor Doug Cook,
dcook@lambtonshores.ca
- 2022-2026 Council Rep 2 – Councillor Pat Brown,
pbrown@stclairtownship.ca





BFR = Brooke Fire Rescue Coverage Area



PUBLIC NOTICE SEVERANCE APPLICATION COMMITTEE OF ADJUSTMENT

APPLICATION NO. B-001/23

TAKE NOTICE that an application for consent has been submitted by C & L Schouten Farms Inc., for property described as Part Lot 21, Concession 14 in the Municipality of Brooke-Alvinston. The property has a municipal address of 4825 White Pine Road. The purpose of the application is to sever approximately 1.62 hectare (4 acres) from a 27 hectare (68 acre) parcel of land. The severed land is occupied by an existing dwelling, barn and shed that the owner considers surplus to his needs.

AND FURTHER TAKE NOTICE that the Committee of Adjustment for the Municipality of Brooke-Alvinston has appointed **Tuesday, March 28, 2023 at 9:00 a.m.** for the purpose of a public hearing into this matter. Signed written submissions regarding the application will be accepted by the Secretary-Treasurer prior to the hearing.

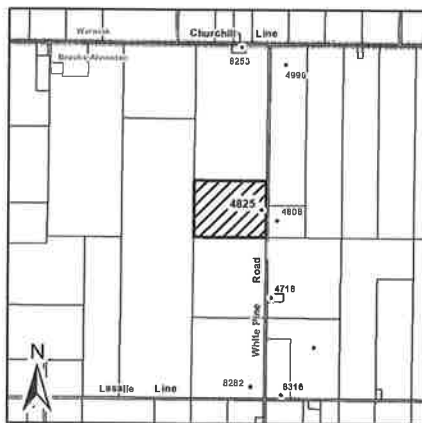
If you wish to submit a written or make an oral presentation at the public hearing, please contact the Municipality of Brooke-Alvinston **no later than 12:00 p.m. noon on March 27, 2023.** The public hearing will be held in person with a ZOOM Teleconference format if required.

If you wish to be notified of the decision of the Municipality of Brooke-Alvinston Committee of Adjustment in respect of the proposed severance, you must make a written request to the Committee of Adjustment at the address noted below.

The Province of Ontario has amended the Planning Act as of November 28, 2022 and now only the applicant, the Minister of Municipal Affairs and Housing, and specified person and public bodies (as defined in the Planning Act) are permitted to appeal severance or minor variance decisions of the Committee of Adjustment.

If you are aware of any persons interested or affected by this application who have not received a copy of this notice, it would be appreciated if you would so inform them.

Additional information regarding the application will be available to the public for inspection at the Municipality of Brooke-Alvinston Municipal Office, 3236 River Street, PO Box 28, Alvinston, ON N0N 1A0 from 8:30 am to 4:30 pm, Monday to Friday.



 Subject Property

Janet Denkers
Secretary-Treasurer,
Committee of Adjustment
Municipality of Brooke-Alvinston
3236 River Street, P.O. Box 28
Alvinston, ON N0N 1A0

Email: jdenkers@brookealvinston.com
Phone: 519-898-2173
Fax: 519-898-5653

Dated: March 6, 2023



NOTICE OF PUBLIC MEETING
pursuant to Section 26
of the Planning Act, R.S.O. 1990, as amended

OFFICIAL PLAN 5-YEAR REVIEW

Meeting Date: Monday, March 20, 2023
Time: 7:00 PM
Place: The Township of Adelaide Metcalfe Municipal Office
 Lower Level
 2340 Egremont Drive, Strathroy, ON

The Township of Adelaide Metcalfe will hold a special meeting, pursuant to Section 26(3) of the Planning Act, R.S.O., 1990, as amended, for the purposes of discussing the revisions that may be required as part of an upcoming review of the Township's Official Plan.

The Special Meeting of Council is to discuss the revisions that may be required to the Official Plan. It is intended to provide an opportunity for the public to offer comments regarding any issue or matter that may be considered during the Official Plan Review process. Members of Council will also be providing input on issues or matters to be considered during the Official Plan review.

WHAT IS AN OFFICIAL PLAN?

The Township's Official Plan is a comprehensive document, which contains goals, policies, and land use schedules. The Official Plan is a 25-year policy framework for land use decisions and sets the context for detailed planning and provision of municipal services. The Official Plan indicates where housing, agriculture, industry, commercial and retail land uses will be located. We review our Official Plan to ensure that it conforms with the latest provincial policies and the County of Middlesex Official Plan, and to consider recent municipal planning studies and reports.

LOCATION OF SUBJECT LAND:

The policies of this Official Plan Amendment would apply generally to the entirety of the Township of Adelaide Metcalfe, unless specified to the contrary.

Website: <https://www.adelaidemetcalfe.on.ca/Official-Plan-Review>

Planner: Abby Heddle-Jacobs – 519-930-1014 or aheddle@middlesex.ca

PURPOSE OF THE MEETING:

- To begin the public consultation for possible changes that may be required to the Official Plan. It is intended to provide an early opportunity for the public to offer comments regarding any issue or matter that should be considered during the Official Plan Review process. Please note that there will be ongoing opportunities to participate in this process.

WRITTEN COMMENTS:

If you wish to comment, you are encouraged to provide written comments to the Clerk by email mbarnier@adelaidemetcalfe.on.ca or by mail 2340 Egremont Drive, RR 5, Strathroy, Ontario, N7G 3H6 by **noon on Friday, March 17th, 2023**. Please include your full name, address, and an email or telephone number at which you can be reached. Written submissions must also indicate if you wish to make an oral submission at the meeting or wish to participate remotely. All persons wishing to participate remotely will be contacted by the Clerk and given electronic access instructions.

HOW TO STAY INFORMED:

The Public Meeting will be live-streamed on the Township's YouTube Channel beginning at 7:00 pm on the date indicated above.

If you are aware of any persons affected by this application who have not received a copy of this notice, it would be appreciated if you would so advise them.

Date of Notice: February 22, 2023

Mike Barnier
 Clerk/Secretary-Treasurer
 Township of Adelaide Metcalfe
 Tel: (519) 247-3687
 Email: mbarnier@adelaidemetcalfe.on.ca

For further information, please contact:
 Mike Barron Executive Director
 Sarnia Community Foundation
 Phone: 519 332 2588
 Email: ed@sarniacommunityfoundation.ca

For Immediate Release

March 1, 2023

SCF Grant Applications are Live!

Sarnia, ON – The Sarnia Community Foundation is proud to be celebrating its 40th anniversary in Sarnia Lambton. Over that time, the Sarnia Community Foundation has given back over \$5 million to community organizations and projects in Sarnia-Lambton.

Today, we are excited to announce Community Grant Applications are now being accepted. Organizations that focus on any of the Sarnia Community Foundations pillars are eligible (Environmental, Community well-being including Affordable Housing, Literacy/Education/Employment, Child and Youth, Health Wellness/Recreation and Arts, Heritage/Culture).

Last year, the Sarnia Community Foundation handed out over \$756,000 in grants and scholarships to Individuals and Charitable Organizations throughout Lambton County.

Executive Director, Mike Barron said, “There are a lot of organizations that rely on the foundation’s grants; funding cuts, increases in operating costs, or even the demand for services all put pressure on the bottom line.”

Applications are being accepted until Friday, April 28th, 2023. You can apply online at the Sarnia Community Foundation webpage under the Grants icon. If you have any questions, you can call the Sarnia Community Foundation at 519 332-2588

Established in 1983, the Sarnia Community Foundation is home to a growing number of funds that support all areas of charitable endeavor in the community. Since 1983 the Sarnia Community Foundation has served the residents of Lambton County by

- working with donors to establish and maintain endowment funds.
- making grants to community projects and programs and
- supporting leadership initiatives in the community
- administering and supporting donor driven Scholarships

- 30 -



A vibrant, inclusive liveable Lambton County.

LAMBTON GROUP POLICE SERVICES BOARD

MEETING MINUTES

Location: OPP Headquarters, Petrolia
 Date: Wednesday, December 21, 2022
 Time: **4:00 pm**
 Session: **#6/2022**



LAMBTON GROUP
 POLICE SERVICES
 BOARD

Present:

Doug Cook, Member (Vice Chair) – Municipal Partner
 Steve Miller, Member – Municipal Partner
 Shirley Durance, Member – Provincial Appointee

Non Voting Members:

Inspector Chris Avery, O.P.P Representative
 Staff Sgt. Christopher Hogg, O.P.P Representative
 Staff Sgt. Erica VanRoboys, O.P.P Representative
 Greg Nemcek, Member – incoming Community Member
 Mandi Pearson, Secretary

Regrets:

Murray Jackson, Chair – Community Member

Guests:

- None

Members of the Public:

- None

1. Call to Order

- Doug Cook, Vice-Chair called the meeting to order at 4:02 pm.

2. Declaration of Conflict of Interest

- None Declared

3. Minutes of Previous Meeting

a) Session 5, October 14, 2022

Moved By: Steve Miller

Seconded By: Shirley Durance

THAT the minutes of Session 5/2022 dated October 14, 2022 be adopted as circulated.

Carried

4. Business Arising from Minutes

- None

5. Detachment Report

a) Acting Staff Sgt. Hogg reviewed the September and October 2022 policing report:

Crime

- Ongoing investigations and disclosure related to the homicide investigations.
- Still actively investigating the 1st Degree Murder from Marthaville Conservation Area
- 14 sexual assaults reported – 3 involved charges, 5 insufficient evidence, 1 declined charges, 2 on going, 2 unfounded
- 15 sudden deaths – 3 suspected OD, 2 suspected suicide, 6 natural causes, 2 accidental, 1 fire (crime notified on all deaths, assisted with suspected OD and suicide deaths
- 2 new Crime unit members, 1 D/Sgt promoted, 2 TAA's
- Abuse coordinator position filled – 1 in 3 Grant

Property Crimes

- Break & Enters up YTD 5.4%
- Possession Stolen Goods YTD – down 14.3 %
- Thefts under YTD down 14.4% and Thefts over YTD up 3.2%
- Frauds YTD down 16.1% - lots of proactive media
- Mischiefs YTD down 1.4%
- Robberies YTD same as 2021 (2 YTD)

CSCU

- Investigated 15 occurrences
- Laid 97 charges and wrote 2 warrants, completed 5 warrant service entries
- Project McNulty concluding – 1 party arrested – possession property obtained by crime – recovered stolen property (2 ATV's, stolen tools, welding equipment and a stolen 14 ft trailer

Session:

#6/2022

Page 2 of 6

- Proactive enforcement in conjunction with WIPS – 5 arrests, 1 MHA apprehension, 5 CC charges, 6HTA/CAIA, recovered \$150,000 in stolen property
- Assisted with 2 OD deaths
- Completed multi-jurisdictional trailer theft investigation – 2 people arrested, 65 CC charges, recovered \$240,000 stolen property
- Warrant with CKPS related to Project McNaulty – 1 person charged, 13CC offences, 128g fentanyl, 114g cocaine, 512g methamphetamine, ammunition and firearms

Drugs

- Overall incidents YTD down 34.6 (CSCU actively focusing on dealers)

Traffic

- 382 traffic enforcement initiatives
- 584 PON's & 262 written warnings
- 147 RIDE programs
- 21 Impaired arrests
- Focused Patrols – Petrolia Line & Marthaville
- 191 motor vehicle collisions – no fatal MVC's in September or October (5 year-to-date)
- 16 resulted in charges, 6 insufficient evidence, 3 still under investigation, 1 unfounded, 8 unsolved – rest solved not criminal
 - Fatal - YTD up 25% (last year 4, this year 5)
 - PD – YTD up 21.3 %
 - PI – YTD up 3.0%

False Alarms

73 total September/October – 61 in Lambton County, 12 Walpole

Ride Grant funding update

Ride Grant application for 2022/23 and 2023/24 of \$14 900 and \$14 800 have been confirmed approved, as of today.

Moved By: Steve Miller
Seconded By: Shirley Durance

THAT A/S/Sgt. Hogg detachment report be adopted as presented.

Carried

Additional/statistical information available in OPP Monthly Report (forwarded electronically to municipal partners and posted to LGPSB website).

- b) Insp. Avery provided an update regarding Minister of Attorney General direction to keep the docket clear, valid charges are being pled down to keep the court load lessened.

Moved By: Steve Miller

Seconded By: Shirley Durance

***THAT** the board secretary work with Insp. Avery to draft a letter be sent to all member municipalities to raise attention to this concern and request support through motion of each member municipality to be forwarded to MPP Bob Bailey, MPP Monte McNaughton, Doug Downey Attorney General and Premiere Doug Ford.*

Carried

6. Member's Report

a) Murray Jackson, Chair

- On behalf of Mr. Jackson, Insp. Avery read a farewell message from our outgoing Chair.
- As a result of the 2022 Municipal Election, member in training Alex Boughen will no longer be a part of the LGPSB as he has been elected to Town of Plympton-Wyoming Council. We will re-visit this item in 2023.

b) Mandi Pearson, Secretary

i) OPP/LGPSB attendance with new councils

- Petrolia, completed
- Brooke-Alvinston scheduled for early 2023
- Warwick has requested attendance

ii) 2023 meeting calendar

iii) Recognition of Mr. Murray Jackson, outgoing member

iv) Update on Provincial Appointees

- Have received no update, after request was sent to Prov. Rep
- A/S/Sgt. Hogg has a contact that he will reach out to

- v) Member Municipality updates for term, or until the proposed updated legislation is passed
- Member Steve Miller announced that he has opted to retire from sitting on the board after 19 years.
 - Warden Marriott through email advised that the two, member municipality reps going forward under the current structure will be:
 1. Mayor Doug Cook from Lambton Shores; and
 2. Councillor Pat Brown from St. Clair.

These members will be officially appointed and sworn in at the February meeting.

7. Correspondence

- a) CIBC – Interest Allocation Report Oct/Nov 2022
- b) OAPSB – November highlights
- c) OPP 2023 annual billing teleconference
- d) OAPSB – 2023 Membership
- e) OAPSB – updated strategic plan

Moved By: Steve Miller
 Seconded By: Shirley Durance

THAT the correspondence items as listed be received and filed.

Carried

8. Accounts/Finance

i. Accounts

Moved By: Shirley Durance
 Seconded By: Steve Miller

THAT the accounts as listed be approved for payment.

Carried

i. Stipend update

Mr. Murray Jackson, Chair has proposed that there be a stipend rate of \$865.00 annually for the vice chair position, currently our terms are silent on a vice chair rate.

Moved By: Steve Miller

Seconded By: Shirley Durance

THAT the a vice chair stipend amount of \$865.00 per year be created for the LGPSB, to be in place for 2022 issuance.

Carried

9. Public Input

- None

10. Other Business

- Mr. Steve Miller
Thank you to all, for the support and progress seen with this board after approx. 19 years. It has been a great privilege to be a part of this team.

11. Adjournment

Moved By: Shirley Durance

Seconded By: Steve Miller

THAT Session #5 of 2022 be adjourned until the next scheduled meeting on December 14, 2022 or at call of the Chair.

Carried

Meeting adjourned at: 4:48 pm

Next Regular Meeting: Wednesday, February 15, 2023 at 3:00 p.m.

Vice- Chair
Doug Cook

Secretary
Mandi Pearson

LAMBTON GROUP POLICE SERVICES BOARD



LAMBTON GROUP
POLICE SERVICES
BOARD

Mailing Address:

PO BOX 273 | Petrolia, Ontario | N0N 1R0

Website: www.lgpsb.ca **e-mail:** info@lgpsb.ca

MEETING HIGHLIGHTS of February 2023

1. Acting Staff Sgt. Rick Mathewson summarized activities including the November and December 2022 policing report:

Additional/statistical information available in OPP Monthly Report (forwarded electronically to municipal partners and posted to LGPSB website).

Major Crime

NOVEMBER 2022

- Crime members and OPP Criminal Investigations Branch continue with the investigation of the Andrew CHUTE homicide at the Marthaville Conservation Area.
- Crime members and CIB actively investigating an unsolved homicide on the Kettle & Stoney Point First Nation.
- 12 non-suspicious death investigations completed.
- 4 reported sexual assaults cases investigated.
- 6 fraud investigations.
- Members of the Lambton County Crime Unit preparing for trial R vs Evan WOLFE. Homicide on the Kettle & Stoney Point First Nation. The accused in this matter remains in custody.
- Crime investigating a robbery at the Arkona GOCO station. Person of Interest has been identified.

DECEMBER 2022

- Trial for Ravenswood Home Invasion. Two accused convicted on all charges. Sentencing to take place early 2023.
- Three reported sexual assault cases investigated.
- 10 sudden deaths investigated. One infant death, all non-suspicious.
- Crime Unit is involved in a multi-jurisdictional homicide. Case files being disclosed to the Crown Attorney through multiple rounds.
- 4 criminal harassment investigations conducted.

CSCU

- During the months of November & December 2022 Lambton CSCU investigated **13** occurrences.
 - Lambton CSCU members laid a total of **64** charges Drugs
2. The Board welcomed incoming members Pat Brown, Municipal Representative and John McCharles, Provincial Appointee.
 3. 2023 Board elections were completed for the 2023 year; Greg Nemcek was elected Board Chair and Doug Cook elected Vice-Chair. Congratulations!
 4. Greg Nemcek, recently represented the LGPSB at the strategic planning session with OABSP.

LAMBTON GROUP POLICE SERVICES BOARD



LAMBTON GROUP
POLICE SERVICES
BOARD

Mailing Address:

PO BOX 273 | Petrolia, Ontario | N0N 1R0

Website: www.lgpsb.ca **e-mail:** info@lgpsb.ca

5. Catch and Release letter of concern and request of support to member municipalities has been circulated. To date resolutions have been supported by:
 - a. Brooke-Alvinston
 - b. Plympton-Wyoming
 - c. Petrolia

Next Regular Meeting: Wednesday, April 19, 2023 at 3:00 p.m

Contact:

Greg Nemcek

Chair

lgpsb.chair@gmail.com

Ministry of Natural Resources and Forestry

Policy Division

Director's Office
Crown Forests and Lands Policy Branch
70 Foster Drive, 3rd Floor
Sault Ste. Marie, ON P6A 6V5

Ministère des Richesses naturelles et des Forêts

Division de la politique

Bureau du directeur
Direction des politiques relatives aux forêts et
aux terres de la Couronne
70, rue Foster, 3e étage
Sault Sainte Marie, ON P6A 6V5



February 24, 2023

Hello,

We are writing to let you know that the Ministry of Natural Resources and Forestry is proposing to make amendments to Ontario Regulation 161/17 under *the Public Lands Act* regarding the use of floating accommodations and camping on water over public lands in Ontario. In addition, minor changes (listed below) are proposed for added clarity and consistency in the regulation.

The proposed changes are described in a regulation proposal notice that was posted on Ontario's Regulatory Registry and the Environmental Registry of Ontario (ERO) on February 24, 2023 (ERO number 019-6590).

The proposed changes related to floating accommodations were informed by feedback received by the ministry in response to the March 2022 ERO bulletin titled, "Seeking input about the use of floating accommodations on waterways over Ontario's public lands" (ERO number 019-5119).

We are proposing to amend Ontario Regulation 161/17 to clarify the types of camping units that can be used to camp on water over public land. It is proposed that the definition of 'camping unit' will be clarified to allow for camping on liveaboards and houseboats but will exclude floating accommodations, float homes and barges with residential units or camping facilities.

We are also proposing to change the conditions that must be met when camping on water over public lands in Ontario by:

- reducing the number of days that a person can camp on water over public land (per location, per calendar year) from 21 days to 7 days
- increasing the distance that a person camping on water must move their camping unit to be occupying a different location from 100 metres to 1 kilometre
- adding a new condition to prohibit camping on water within 300 metres of a developed shoreline, including any waterfront structure, dock, boathouse, erosion control structure, altered shoreline, boat launch and/or fill.

In addition, we are proposing to:

- harmonize the conditions for camping on public land so that residents and non-residents are required to follow the same conditions when camping on water over public lands or on public lands
- specify conditions for swim rafts, jumps, ramps for water sports, heat loops and water intake pipes
- clarify that camping on a road, trail, parking lot or boat launch is prohibited
- amend the regulation to add the following to the list of excluded public lands to which section 21.1 of the *Public Lands Act* and Ontario Regulation 161/17 do not apply:
 - lands subject to an agreement authorizing the use of those lands
 - lands subject to an authorization under the *Aggregate Resources Act*.

We encourage you to review the proposal notice (ERO number [019-6590](#)) and provide feedback through the ERO. The comment period for the proposal closes on **April 11, 2023**.

Online Information Sessions

We invite you to attend an online information session during which ministry staff will present an overview of the regulatory proposal and answer questions. Sessions will be held on the following dates:

Session 1 – Wednesday, March 8: 10:00 am to 11:30 am

Session 2 – Monday, March 20: 2:00 pm to 3:30 pm

If you wish to attend an online information session, please register by emailing public.lands@ontario.ca with the subject line “Regulatory Proposal Information Session” and indicate your preferred session date. You will receive a reply to your email with the session start/end times and information on how to join.

Sincerely,

Peter D. Henry, R.P.F.
 Director, Crown Forests and Lands Policy Branch
 Ministry of Natural Resources and Forestry

c: Pauline Desroches, Manager, Crown Lands Policy Section
 Michelle Dano, Senior Program Advisor, Crown Lands Policy Section

**Ministry of the Environment,
Conservation and Parks**

Environmental Assessment
Modernization Branch

135 St. Clair Avenue West
4th Floor
Toronto ON M4V 1P5

**Ministère de l'Environnement, de
la Protection de la nature et des Parcs**

Direction de la modernisation des processus
d'évaluation environnementale

135, avenue St. Clair Ouest
4^e étage
Toronto ON M4V 1P5



March 3, 2023

Good morning/afternoon,

Ontario is taking action to streamline and modernize its almost 50-year-old environmental assessment process that is too slow, unnecessarily burdensome and costly, to build Ontario while continuing to protect the environment. As part of this plan, we are making practical changes that would ensure strong environmental oversight while reducing delays to get shovels in the ground on projects that matter most to Ontario communities.

Today, on behalf of the Ministry of the Environment, Conservation and Parks, I am writing to let you know that the Municipal Class Environmental Assessment (EA) has been amended as part of the ministry's work on EA modernization.

Over the last three years, our modernization efforts have focused on ensuring strong environmental oversight while reducing delays on infrastructure projects that matter most to Ontario communities. This process includes considering input from stakeholders and Indigenous communities and streamlining requirements for low-risk municipal infrastructure projects, while maintaining strong environmental oversight and protection.

In 2019, the Ministry of the Environment, Conservation and Parks invited the proponents of class environmental assessments to review their assessment process and to propose changes to reduce duplication and better align assessment requirements with risk. We started consulting with municipalities, government agencies and Indigenous communities on the proposed amendments to the Municipal Class EA in 2020. I want to thank all who have offered feedback on the proposed amendments, through submitting comments, participating in webinars and correspondence. We have considered all comments received during the consultation, in addition to conducting our own analysis before the minister decided on the proposed amendments to the Municipal Class EA.

After careful consideration, the decision was made to approve many of the proposed amendments to the Municipal Class EA, including amendments proposed by the ministry. Various changes were made to the Municipal Class EA to update project schedules to better align the level of assessment with the environmental impact of the project. By looking at smarter, more modern ways of doing business, we're making sure important public services and infrastructure projects can get off the ground faster without unnecessary costs and delays.

Amendments to the Municipal Class Environmental Assessment
Page 2.

Based on input received from Indigenous communities and Ministry of Citizenship and Multiculturalism (formerly the Ministry of Tourism, Culture and Sport) regarding the need to ensure the protection of archaeological resources and burial sites, an archaeological screening process will be required for various project types that are now eligible for exemption. The exemption will be conditional on the completion and outcome of the screening. The archaeological screening process consists of three questions with links to various tools and criteria developed under the *Ontario Heritage Act*. Proponents must carry out the specified research and consultation to accurately respond to each question, including consultation with Indigenous Communities, municipal governments, and Ministry of Citizenship and Multiculturalism, and may require the assistance of a licensed archaeologist. A project that the screening process applies to would not be exempt unless the archaeological screening process is completed as required, project documentation maintained and all mitigation measures that are identified through the screening process are implemented.

Please see Appendix 1 of the Municipal Class EA for more information on the new archaeological screening process.

Detailed information on the approved amendments to the Municipal Class EA, including the Minister of the Environment, Conservation and Parks' reasons for making the amendments, can be found at: <https://ero.ontario.ca/notice/019-5069>. The changes are effective as of the date of posting on the Environmental Registry of Ontario, March 3, 2023.

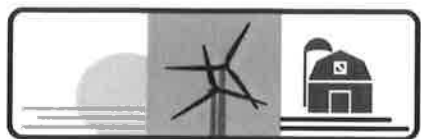
Proponents authorized to proceed with projects through the Municipal Class EA are required to proceed in accordance with the transition provisions set out in the amended Municipal Class EA, as it came into effect on March 3, 2023. Municipalities should review the amended Municipal Class EA to determine the impact on their project.

If you have any questions, please contact Stephen Deneault, Project Officer, by e-mail at: Stephen.Deneault@ontario.ca and the Environmental Assessment Modernization Team at: EAModernization.MECP@ontario.ca.

Sincerely,



Annamaria Cross
Director, Environmental Assessment Modernization Branch
Ministry of the Environment, Conservation and Parks



TOWNSHIP OF
ASHFIELD-COLBORNE-WAWANOSH

82133 Council Line, R.R. #5
Goderich, Ontario N7A 3Y2

PHONE: 519-524-4669

FAX: 519-524-1951

E-MAIL: clerk@acwtownship.ca

The Honourable Steve Clark, Minister of Municipal Affairs and Housing

February 22, 2023

Re: Future Accuracy of the Permanent Register of Electors

Dear Minister,

Please be advised that at the February 21st meeting, the Council of the Township of Ashfield-Colborne-Wawanosh adopted the following resolution,

Moved by Anita Snobelen
Seconded by Evan Hickey

WHEREAS concerns surrounding the accuracy of the Voters' List has been highlighted in elections past and inaccuracies continue to plague municipal elections;

AND WHEREAS the Chief Electoral Officer for the Province of Ontario now has the responsibility to prepare and maintain a Permanent Register of Electors, under the Elections Act, for future municipal elections;

AND WHEREAS an accurate Permanent Register of Electors is paramount in upholding the integrity of democratic government;

AND WHEREAS an accurate Permanent Register of Electors could increase voter turnout statistics and possibly contribute to positive voter apathy;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of Ashfield-Colborne-Wawanosh requests that the Province of Ontario, through Elections Ontario and the Chief Electoral Officer utilize any resources available to produce the highest quality Permanent Register of Electors;

AND FURTHER THAT this resolution be circulated to the Minister of Municipal Affairs and Housing, Elections Ontario, MPP Lisa Thompson and Ontario Municipal Councils for their support.

Carried

Sincerely,

Florence Witherspoon
Municipal Clerk

cc. Greg Essensa, Chief Electoral Officer for Ontario, Huron-Bruce MPP Lisa Thompson, and Ontario Municipal Councils

acwtownship.ca

Administration

Office of the Regional Clerk

1815 Sir Isaac Brock Way, PO Box 1042, Thorold, ON L2V 4T7

Telephone: 905-980-6000 Toll-free: 1-800-263-7215 Fax: 905-687-4977

www.niagararegion.ca

February 24, 2023

CL 3-2023, February 23, 2023
PHSSC 2-2023, February 14, 2023
COM-C 14-2023, February 14, 2023

DISTRIBUTION LIST
SENT ELECTRONICALLY
Motion Respecting Declarations of Emergency for Homelessness, Mental Health and Opioid Addiction

COM-C 14-2023

Regional Council, at its meeting held on February 23, 2023, passed the following recommendation, as amended, of its Public Health and Social Services Committee:

Whereas Niagara Regional Council acknowledges that the challenges of homelessness, mental health and the opioid crisis are exceptionally complex issues that have a measurable and significantly detrimental impact on the residents of the Niagara region, including the loss of life;

Whereas addressing these issues places extreme stress on upper and lower-tier municipal programs and services, the Niagara Regional Police, Niagara Health, Emergency Medical Services and various non-profit service providers across the region;

Whereas the challenges of homelessness, mental health and opioids have seen a trend of becoming more prevalent in recent years and continue to have a significant impact on the Niagara community;

Whereas Niagara Region, through the staff in Community Services and Public Health, has taken many steps to address these issues with the development and provision of best-practice programming designed to mitigate their impact on the community;

Whereas Niagara Regional Council acknowledges that the challenges of homelessness, mental health and the opioid crisis are intrinsically diverse and should not be viewed as a single monolithic problem;

Whereas addressing these challenges will require strategies and tactics that are specifically designed for each of the unique issues;

Whereas Niagara Region accepts that the responsibility to address these challenges rests with multiple stakeholders, including the provincial government and its agencies;

Motion Respecting Declarations of Emergency for Homelessness, Mental Health and
Opioid Addiction
February 24, 2023
Page 2

Whereas 26 Niagara agencies within the Region, including Public Health and Emergency Medical Services, have collaboratively developed a Substance Use Prevention Strategy known as the Opioid Prevention and Education Network of Niagara, and are actively implementing it;

Whereas Niagara Region is a “Built for Zero” community that has accurate and timely data regarding its homeless population and delivers programs and services targeted for strategically helping those individuals experiencing homelessness;

Whereas the challenges of homelessness, mental health and opioid addiction are found throughout the entire province of Ontario and are not unique to Niagara;

Whereas Niagara Regional Council recognizes that municipal emergencies in Ontario are declared by the head of council as per the process detailed in the Emergency Management and Civil Protections Act; and

Whereas Niagara Regional Council acknowledges that the declaration of an emergency does not immediately result in a municipality receiving any additional funds or resources from senior levels of government.

NOW THEREFORE BE IT RESOLVED:

1. That the Regional Chair **BE DIRECTED** to formally issue three separate declarations of emergency, in the areas of homelessness, mental health and opioid addiction, as per the procedure outlined in the Emergency Management and Civil Protection Act;
2. That the Regional Chair **BE DIRECTED** to send correspondence to the Provincial Government requesting that action be taken on the eight measures proposed by the Association of Local Public Health Agencies (as previously endorsed by Regional Council on June 23, 2022), including:
 - a. Creation of a multi-sectoral task force to guide the development of a robust provincial opioid response plan that will ensure necessary resourcing, policy change, and health and social system coordination;
 - b. Expanding access to evidence informed harm reduction programs and practices including lifting the provincial cap of 21 Consumption and Treatment Service (CTS) Sites, funding Urgent Public Health Needs Sites (UPHNS) and scaling up safer supply options;
 - c. Revision of the current CTS model to address the growing trends of opioid poisoning amongst those who are using inhalation methods;
 - d. Expanding access to opioid agonist therapy for opioid use disorder through a range of settings (e.g. mobile outreach, primary care, emergency departments, Rapid Access to Addiction Medicine Clinics), and a variety of medication options;

Motion Respecting Declarations of Emergency for Homelessness, Mental Health and
 Opioid Addiction
 February 24, 2023
 Page 3

- e. Providing a long-term financial commitment to create more affordable and supportive housing for people in need, including people with substance use disorders;
 - f. Addressing the structural stigma and harms that discriminate against people who use drugs, through provincial support and advocacy to the Federal government to decriminalize personal use and possession of substances and ensure increased investments in health and social services at all levels;
 - g. Increasing investments in evidence-informed substance use prevention and mental health promotion initiatives that provide foundational support for the health, safety and well-being of individuals, families, and neighbourhoods, beginning from early childhood; and
 - h. Funding additional and dedicated positions for public health to support the critical coordination and leadership of local opioid and substance abuse strategies;
3. That the Regional Chair **BE DIRECTED** to send correspondence to the Minister of Municipal Affairs and Housing requesting action be taken to correct the funding allocation model for homelessness based on the results of Auditor General's 2021 report which found that provincial funding in this area is incorrect;
 4. That the Regional Chair **BE DIRECTED** to send correspondence to the Ministry of Health and the CEO of Ontario Health requesting that the province immediately commit to fully funding gaps in mental health service as have been identified in the Needs Based Planning project by Niagara Ontario Health Team's Mental Health and Addictions Working Group, as well as funding ongoing annual increases as required by inflation and population need;
 5. That the Regional Chair **BE DIRECTED** to send correspondence to Federal Minister of Justice and Attorney General, David Lametti, and Federal Minister of Health, Jean-Yves Duclos, reaffirming Regional Council's October 22, 2020 motion urging the Federal government convene a task force to explore the legal regulation and decriminalization of all drugs in Canada;
 6. That the Regional Chair **BE DIRECTED** to send correspondence to the Association of Municipalities of Ontario (AMO) requesting that targeted advocacy be conducted in these areas, including the development of a singular motion that can be ratified by municipal councils across Ontario calling on the province to take immediate action;
 7. That Niagara Region, through its Public Health and Social Services Committee, **URGE** the federal government to declare homelessness as a humanitarian crisis; and

Motion Respecting Declarations of Emergency for Homelessness, Mental Health and
 Opioid Addiction
 February 24, 2023
 Page 4

8. That this motion **BE CIRCULATED** to the local area municipalities, all municipalities in Ontario, the Federation of Canadian Municipalities (FCM), and local MPs and MPPs.

Yours truly,



Ann-Marie Norio
 Regional Clerk

:kl

CLK-C 2023-019

Distribution List:

Local Area Municipalities
 All Ontario Municipalities
 Federation of Canadian Municipalities
 Chris Bittle, Member of Parliament, St. Catharines
 Vance Badawey, Member of Parliament, Niagara Centre
 Tony Baldinelli, Member of Parliament, Niagara Falls
 Dean Allison, Member of Parliament, Niagara West
 Jennie Stevens, Member of Provincial Parliament, St. Catharines
 Jeff Burch, Member of Provincial Parliament, Niagara Centre
 Wayne Gates, Member of Provincial Parliament, Niagara Falls
 Sam Oosterhoff, Member of Provincial Parliament, Niagara West



**The Corporation of the Town of Grimsby
Administration**

Office of the Town Clerk
160 Livingston Avenue, Grimsby, ON L3M 0J5
Phone: 905-945-9634 Ext. 2171 | **Fax:** 905-945-5010
Email: bdunk@grimsby.ca

February 24, 2023

SENT VIA E-MAIL

Premier of Ontario
Legislative Building
Queen's Park
Toronto ON M7A 1A1

Attention: Doug Ford, Premier

Dear Mr. Ford

RE: Barriers for Women in Politics

Please be advised that the Council of the Corporation of the Town of Grimsby at its meeting held on February 21, 2023 passed the following resolution:

C-23-055

Moved by: Councillor DiFlavio; Seconded by: Councillor Freake

WHEREAS, the Town of Grimsby values equality and inclusivity in all areas of life, including politics;

WHEREAS, women have historically been underrepresented in politics, and continue to face barriers and discrimination in their pursuit of elected office;

WHEREAS, misogyny and harassment have been identified as significant challenges for women in politics, both in Canada and around the world;

WHEREAS, the Town of Grimsby believes that all individuals have the right to participate in a political environment that is free from discrimination, harassment, and misogyny;

THEREFORE, BE IT RESOLVED, that the Town of Grimsby expresses its support for women in politics and their right to participate in a political environment that is free from misogyny and harassment, and where everyone feels equal.

BE IT FURTHER RESOLVED, that the Town of Grimsby commits to taking steps to ensure that our political environment is inclusive and welcoming to all individuals, regardless of gender, race, ethnicity, religion, sexual orientation, or other identity factors.

BE IT FURTHER RESOLVED, that the Town of Grimsby encourages other municipalities in Ontario and across Canada to join us in supporting women in politics and promoting gender equality in all areas of society.

BE IT FURTHER RESOLVED, that a copy of this resolution be sent to all Ontario Municipalities for endorsement, the Premier of Ontario, the Minister of Municipal Affairs and Housing, Grimsby's MP and MPP, and the Association of Municipalities of Ontario to express the Town of Grimsby's commitment to this issue and encourage action at the provincial level to create legislation to ensure equality, safety, and security.

UNANIMOUSLY CARRIED

If you require any additional information, please let me know.

Regards,



Bonnie Nistico-Dunk
Town Clerk

cc.

All Ontario Municipalities
Steve Clark, Minister of Municipal Affairs and Housing
Dean Allison, MP – Niagara West
Sam Oosterhoff, MPP – Niagara West
Association of Municipalities of Ontario



**The Corporation of the Town of Grimsby
Administration**

Office of the Town Clerk

160 Livingston Avenue, Grimsby, ON L3M 0J5

Phone: 905-945-9634 Ext. 2171 | **Fax:** 905-945-5010

Email: bdunk@grimsby.ca

February 27, 2023

438 University Ave
6th Floor
Toronto, ON
M7A 1N3

SENT VIA E-MAIL

Attention: Hon. Neil Lumsden, Minister of Tourism, Culture and Sport

RE: Changes to the Municipal Heritage Register

Please be advised that the Council of the Corporation of the Town of Grimsby at its meeting held on February 6, 2023 passed the following resolution:

WHEREAS the Municipal Heritage Register is an important tool for the preservation and protection of cultural heritage properties within the Town of Grimsby and throughout the province of Ontario;

WHEREAS cultural heritage properties are those which have potential cultural heritage value or interest but have yet to been formally evaluated as per the process prescribed in the Ontario Heritage Act;

WHEREAS listed properties are labelled as such as they are 'listed' in the Town of Grimsby's Municipal Heritage Register, which identifies all municipally-recognized cultural heritage resources;

WHEREAS the Municipal Heritage Register allows municipalities to regulate demolition on properties protected under section 27 of the Ontario Heritage Act, ensuring that their cultural heritage value is preserved for future generations;

WHEREAS "listing" a property on the municipal heritage register recognizes a property's cultural heritage value, and is generally less complex, time-consuming, and

economically burdensome to local municipalities than pursuing the designation of a property as outlined within the existing process, which requires extensive research and documentation;

WHEREAS the “listing” of properties on the Municipal Heritage Register provides a measure of protection, ensuring that these properties cannot be demolished without the approval of the municipality;

WHEREAS it is important to list properties of cultural heritage value or interest, including those that are not currently designated, in order to ensure their preservation for future generations;

WHEREAS the 60-day demolition provision in the Ontario Heritage Act provides a short time frame for the municipality to consider the heritage value of a property before it may be demolished;

WHEREAS the new requirements of the Ontario Heritage Act mandate the assessment of an unreasonable amount of resources for a local municipality within a 2-year timeline;

WHEREAS the new requirement of removal after the 2-year anniversary leaves resources exposed, and unprotected for up to 5 years;

WHEREAS the new requirements do not allow the municipality to further assess our nationally significant resources, more specifically resources connected to the War of 1812, our indigenous communities and culture, people of colour, LGBTQ+, and impacts our community’s commitment to ensure preservation of our inclusive history.

THEREFORE, BE IT RESOLVED that the Council of the Town of Grimsby addresses this resolution to the government of the Province of Ontario, affirming the importance of the Municipal Heritage Register and its role in preserving the cultural heritage of municipalities throughout the province;

BE IT FURTHER RESOLVED that this Council of the Town of Grimsby encourages the government of the Province of Ontario to make changes to the Ontario Heritage Act which promote the retention and expansion of the Municipal Heritage Register, including

the listing of properties of cultural heritage value or interest that are not currently designated;

BE IT FURTHER RESOLVED that this Council of the Town of Grimsby encourages the government of the Province of Ontario to change the Ontario Heritage Act to protect the 60-day demolition provision indefinitely, rather than for a maximum of 2 years in order to provide adequate time for the municipality to consider the heritage value of properties before they may be demolished;

BE IT FURTHER RESOLVED that this Council of the Town of Grimsby circulate this notice of motion to the municipalities of Ontario for endorsement and circulation to the Province.

If you require any additional information, please let me know.

Regards,



Bonnie Nistico-Dunk
Town Clerk

cc. All Ontario Municipalities



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: Fees Review and By-law
Meeting: Council - 09 Mar 2023
Department: Treasury
Staff Contact: Stephen Ikert, Treasurer

Recommendation:

That Council review and approve the Updated Municipal Fees Schedules as presented and pass the related By-law at the March 23, 2023 session of Council.

Background:

The Municipal Fee Schedules were last reviewed and updated in 2021. It is prudent to review the Fee Schedules regularly to ensure they are both appropriate and relevant. Council, staff, and the Public are invited to provide feedback on the attached Fee Schedules. Our fees were compared to other similar surrounding municipalities and adjusted where deemed appropriate.

Comments:

The Following Fee Schedules are presented for inclusion in the updated By-law:

- **Schedule A - Administrative Services Fees** - Recommend changes:
 - Zoning Certificates - added to schedule - \$50.00 each
 - Small Game Licences - charge removed
 - Fax Charges - clarified per transmission (not per page)
 - Chip Wagon or Patio Licence (per season) - \$150.00
- **Schedule B - Building Permit Fees** - No change
- **Schedule C - Animal Control Fees** - Recommend changes:
 - replacement dog tags - \$10.00 each
- **Schedule "D" - Fire & Emergency Services Fees** - Recommend changes:
 - 911 address signs - \$20.00 each
 - Attendance at Special Events where entry fee charged - Labour Costs + 5%
- **Schedule "E" - Public Works Department Fees** - Recommend changes:
 - Added Labour, Equipment, and Materials fees as listed
- **Schedule "F" - Planning and Development Fees** - Recommend changes:
 - Increased Zoning Amendment fee - \$875.00
 - Increased Site Plan - \$350.00
 - Added - Plan of Subdivision third party servicing review - \$2,500 deposit (billed actual costs, plus 5%).
- **Schedule "G" - Freedom of Information Fees** - No changes recommended.
- **Schedule "H" - Property Standards Fees** - No changes recommended
- **Schedule "I" - Brooke-Alvinston-Inwood Community Centre Fees** - Recommend changes:
 - updated to include years' 2023 through 2027 increasing at approximately 2.5% per year (rounded).

- Added New Year's rate for Hall Rental
- Made Minor adjustments to some 2023 rates
- Added Minor Ball Tournament per game fee - \$10/game
- 2023 Rates are effective April 1, 2023
- **Schedule "J" - Water & Sewer Connection/Disconnection & Related Fees** - Recommend changes:
 - Increased Water Tower Key Deposit - \$100.00
- **Schedule "K" - Miscellaneous Fees** - No recommended changes

Financial Considerations:

Any recommended fees changes/increases are to account for inflation and/or to cover the cost of the service, where appropriate.

ATTACHMENTS:

[By-law XX of 2023 - Brooke-Alvinston fee schedules 2023](#)

THE CORPORATION OF THE MUNICIPALITY OF BROOKE-ALVINSTON

By-Law Number XX of 2023

Being a By-Law for the imposition and collection of fees and charges for certain Municipal Services and Activities.

WHEREAS Section 391(1) of the Municipal Act, 2001, as amended from time to time, authorizes the Council of a municipality to pass by-laws imposing fees or charges on persons for services or activities provided or done by or on behalf of it;

AND WHEREAS Section 69(1) of the Planning Act, R.S.O. 1990, c.P.13, as amended from time to time, authorizes the Council of a municipality to pass a by-law imposing a tariff of fees on persons for the processing of applications made in respect of planning matters;

AND WHEREAS the Council of the Municipality of Brooke-Alvinston deems it advisable and expedient to impose fees or charges for services and planning applications;

NOW, THEREFORE, THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF BROOKE-ALVINSTON HEREBY ENACTS AS FOLLOWS:

1. That the fees and charges as set out in schedules inclusive to this By-law shall be hereby set for the services described in schedules A through K attached hereto.
2. That By-law 35 of 2021 is hereby repealed
3. That this By-law shall come into force and effect as at this day, or on the date(s) as listed on the attached schedules.

READ A FIRST AND SECOND TIME THIS 9th DAY OF MARCH, 2023.

READ A THIRD TIME AND FINALLY PASSED THIS 9th DAY OF MARCH, 2023.

David Ferguson, Mayor

Janet Denkers, Clerk-Administrator

SCHEDULE A
ADMINISTRATIVE SERVICES FEES

By-Law Number XX of 2023

DESCRIPTION	FEE OR CHARGE
Tax Certificates or Water Certificates (each)	\$40.00
Return Cheque charge	\$35.00
Fax – local exchange	\$1.00/transmission
Fax – long distant exchange	\$3.00/transmission
Fax – overseas	\$7.50/transmission
Fax – received will be charged the same rates as a photo copy	
Black & White copies	
Photocopies – letter (per side)	\$ 0.25 per sheet
Photocopies – legal (per side)	\$ 0.35 per sheet
Photocopies – 11 x 17 (per side)	\$ 0.50 per sheet
Colour copies	
Photocopies – letter (per side)	\$ 1.25 per sheet
Photocopies – legal (per side)	\$ 1.75 per sheet
Photocopies – 11 x 17 (per side)	\$ 2.50 per sheet
Computer Printouts - Black & White	\$ 0.25 per page
Interest on all accounts and charges other than taxes	1.25% per month
Commissioning Signatures (non ratepayer)	\$5.00 per signature
Tax Bill Reprint / Statement	\$10.00 per bill
License to conduct a Lottery	
For local community group - prize value < than \$1,000.00	\$5.00
For local community group - prize value > than \$1,000.00	\$25.00
A local community group is defined as a not for profit organization operating in the municipality, the proceeds of which are used for community projects within Brooke-Alvinston.	
All other licenses	3% of the prize value
Break Open	3% of the prize value
Birth/Death registration administration fee	\$30.00
Chip Wagon or patio license (per season)	\$150.00
POA Processing Fees	\$50.00
Administration fees for preparing historical information for ratepayers and/or their representative(s), providing certified copies of by-laws or preparation of other material shall be charged, at the discretion of the Treasurer, a fee based on costs incurred for time spent by municipal staff, as well as the charges above as they may apply.	\$40/hr - Staff; \$60/hr - Manager

**SCHEDULE B
BUILDING PERMIT FEES
By-Law Number XX of 2023**

RESIDENTIAL	Deposit/fee
NEW RESIDENTIAL UNIT (including attached garage)	\$1,500.00
NEW GARAGE (attached, if built separately)	\$600.00
DETACHED ACCESSORY BUILDING (Residential)	\$450.00
APPARTMENTS & MULTIPLE HOUSING	\$2,750.00
ADDITIONS (Residential)	\$950.00
ALTERATIONS/REPAIRS (Residential)	\$750.00
FIREPLACES, WOODSTOVES	\$275.00
DECKS	\$375.00
AGRICULTURAL	
BUILDINGS (drive sheds, pole barns, etc)	\$750.00
BUILDINGS (livestock barns, etc)	\$2,250.00
GRAIN BINS/SILOS	\$500.00
MANURE PITS	\$1,500.00
COMMERCIAL/INDUSTRIAL	
NEW BUILDINGS (including Restaurants)	\$2,250.00
RENOVATIONS	\$1,950.00
INSTITUTIONAL	
NEW BUILDINGS	\$2,250.00
RENOVATIONS	\$1,950.00
OTHER	
DEMOLITIONS	\$225.00
BUILDING RELOCATIONS (road deposit, etc. needed)	\$1,200.00
SWIMMING POOLS/FENCING	\$250.00
TENT (added at the August 12, 2021 Regular Council Meeting)	\$150.00
COMMERCIAL TOWERS	\$1,250.00
WIND MILLS / TURBINES	\$14,000.00
SOLAR FACILITIES	
Class 1 - ground mounted (less or equal to 10 kw)	No charge
Class 1 - 2 rooftop/wall mounted (less or equal to 10 kw)	\$225.00
Class 3 - (greater than 10 kw)	\$525.00
BIO-ENERGY FACILITIES	\$675.00
WATER ENERGY FACILITIES	\$675.00
CHANGE OF USE	\$300.00
RENEWAL OF CANCELLED PERMIT - flat fee	\$100.00
PLUMBING PERMIT - Plumbing/Septic Permits are issued by the County	Varies
BUILDING WITHOUT A PERMIT – any person commencing building without the required permit is subject to a fine equal to the applicable permit fee.	
<p>Note: Building Fee Revenues must be used solely to fund Building Permit Fees Services. The above Fees have been established based on a review of Building Permit Fee Costs invoiced by the County and a comparison of Fees charged by other surrounding municipalities. Building Permit Fee Revenues and Costs will be reviewed annually and any excess/deficiency will be allocated to/from a Building Permit Cost Stabilization Reserve Fund. When appropriate, fee adjustments will be brought forward for consideration.</p>	

**SCHEDULE C
ANIMAL CONTROL FEES**

By-Law Number XX of 2023

DESCRIPTION		YEARLY FEE OR CHARGE
Kennel licence		\$125.00
Dogs:		
Altered / Unaltered		
First dog > 3 mo	Valid rabies certificate	\$25.00
Second dog > 3 mo	Valid rabies certificate	\$25.00
Altered / Unaltered		
First dog > 3 mo	No Valid rabies certificate	\$45.00
Second dog > 3 mo	No Valid rabies certificate	\$45.00
1 st Restricted dog	Valid rabies certificate	\$150.00
	No rabies certificate	\$200.00
Replacement tags		\$10.00

**SCHEDULE D
FIRE & EMERGENCY SERVICES FEES
By-Law Number XX of 2023**

DESCRIPTION	FEE OR CHARGE
-------------	---------------

Emergency 911 Civic addressing:

911 address sign (signs provided by County)	\$20.00 each
---	--------------

Fire Department:

Vehicle accident	Non resident - % basis unless one responsible (police charges) for two or more vehicles involved	Cost recovery trucks and personnel plus 5%
Fire compliance letters	Residential	\$50.00
	Commercial/Industrial/Multi-Res	\$200.00
Property (Infrastructure) Inspections	Residential/Commercial/Industrial/Multi-Res	Cost recovery plus 5%
Call out by Police/By-law officials	Putting out illegal fire	Cost recovery trucks and personnel plus 5%; Cost of By-law Enforcement Officer, plus 5%
Fire Inspections		Cost recovery plus 5%
Fire Observance Request	(Request fire personnel/trucks to attend/monitor a fire/burn	\$100/truck/hour
Attendance at Special Events where Event Organizers charge a fee for entry	Provide First Aid, Traffic Control, Fire Protection standby services and other duties	Labour Cost Recovery, plus 5%

SCHEDULE E
PUBLIC WORKS DEPARTMENT FEES
By-Law Number XX of 2023

DESCRIPTION	FEE OR CHARGE
Culvert – one allowable / property (8m)	Owner pays costs for culvert over 8m
Drains – road crossings	50% owner; 50% municipality
Laneways	1 access / assessed property owner; additional laneways at owner's expense
Equipment/manpower rates for any customer work performed work:	
Backhoe	\$95/hr
Dump truck	\$95/hr
Foreman	\$60/hr
Laborer	\$45/hr
Gravel (delivery extra)	\$25/tonne
Cement Gravel	\$25/tonne
Rip Rap	\$55/tonne
Culverts, and other items not listed	Cost, plus 5%
Sale of used material (e.g. culverts) shall be at a cost determined by the Public Works Manager.	

**SCHEDULE F
PLANNING AND DEVELOPMENT FEES**

By-Law Number XX of 2023

DESCRIPTION	FEE OR CHARGE
Official Plan Amendment, plus SCRCA fee, if applicable	\$1,000.00
Zoning amendment (includes County fee)	\$875.00
Site Plan, plus SCRCA fee, if applicable	\$350.00
Minor variance, plus SCRCA fee, if applicable	\$550.00
Consent/Severance, plus SCRCA fee, if applicable	\$800.00
Consent Deed Stamping	\$300.00
Plan of Subdivision (third party servicing review)	\$2,500 deposit - billed actual costs, plus 5% admin
Copy of Official Plan (no coloured maps)	\$75.00
Copy of Zoning By-law (no coloured maps)	\$100.00
(copies of individual sections – administration charges apply)	
Tile Drainage Inspection	Cost, plus 5%
Municipal Drain Inspector – call out to review drainage issues not covered under the Drainage Act for recovery purposes	Cost, plus 5%

SCRCA = St. Clair Region Conservation Authority

Any other costs incurred in excess of fees listed above will be charged on a full cost recovery basis, plus a 5% administrative fee.

**SCHEDULE G
FREEDOM OF INFORMATION FEES
By-Law Number XX of 2023**

DESCRIPTION	FEE OR CHARGE
Fee required with application	\$5.00
Photo copies and computer print outs	Schedule A charges apply
Photo copies (color – letter size only)	Schedule A charges apply
Manually searching a record	\$30.00 per hour / 15 min intervals
Preparation of record for disclosure	\$40.00 per hour / 15 min intervals
<p>If it is estimated that the cost is \$100.00 or more than the person requesting the record must pay a deposit equal to the estimate before further steps are taken to respond.</p>	

**SCHEDULE H
PROPERTY STANDARDS FEES**

By-Law Number XX of 2023

DESCRIPTION	FEE OR CHARGE
Invoices received from property standards officer or from the By-law Enforcement Officer related to any property standards issue	Full charges from invoices plus a 10% administrative fee. (to be added to taxes if not paid in 30 days)
Municipal Costs - Grass cutting by staff	\$75 per hour - \$75 minimum per cut charge. (to be added to taxes if not paid in 30 days)
Other Municipal Costs	Full cost recovery based on hourly rates plus a 10% administrative fee. (to be added to taxes if not paid in 30 days)

Any other costs incurred relating to a property standards issue shall be recovered on a full cost recovery basis, be subject to a 10% administrative fee and shall be added to taxes if not paid in 30 days, with applicable interest charges being applied.

SCHEDULE I
BROOKE-ALVINSTON-INWOOD COMMUNITY CENTRE FEES

By-Law Number XX of 2023

DESCRIPTION	FEES/CHARGES <i>(H.S.T. extra, unless otherwise noted)</i>				
	2023	2024	2025	2026	2027
Effective Date (2023 rates are effective April 1, 2023)					
MAIN AUDITORIUM					
Daily Rental - Includes Kitchen & Bar (12 hr max)	\$535.00	\$548.00	\$562.00	\$576.00	\$590.00
Daily Rental -12 hour max -New Years	\$1,000.00	\$1,025.00	\$1,051.00	\$1,077.00	\$1,104.00
Daily Rental - Hall & Kitchen only (12 hr max)	\$500.00	\$513.00	\$526.00	\$539.00	\$552.00
Extra Day Set Up (7:30am-4:00pm)	\$225.00	\$231.00	\$237.00	\$243.00	\$249.00
Additional hourly setup (above extra day setup)	\$32.00	\$33.00	\$34.00	\$35.00	\$36.00
Half Day Rental (4 hours or less)	\$270.00	\$277.00	\$284.00	\$291.00	\$298.00
Funeral Rental - Includes Kitchen & Bar	\$260.00	\$267.00	\$274.00	\$281.00	\$288.00
Kitchen only - per hour	\$40.00	\$41.00	\$42.00	\$43.00	\$44.00
Bar supplies charge	\$55.00	\$56.00	\$57.00	\$58.00	\$59.00
Set up by staff (Tables/Chairs)	\$80.00	\$82.00	\$84.00	\$86.00	\$88.00
Booking deposit (due day of booking)	\$225.00	\$225.00	\$225.00	\$225.00	\$225.00
Damage Deposit (refundable)	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00
Youth Activity - Per Person - <i>H.S.T. Included</i>	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00
Summer fitness programs (Apr 1 - Sept 30)/hour	\$45.00	\$46.00	\$47.00	\$48.00	\$49.00
Winter fitness programs (Oct 1 - Mar 31)/hour	\$35.00	\$36.00	\$37.00	\$38.00	\$39.00
ICE					
Prime Time - per hour (4:00pm-12:00 midnight)	\$130.00	\$133.00	\$136.00	\$139.00	\$142.00
Non Prime Time - hourly (5am-4pm Mon-Fri, excluding Stat Holidays, School Holidays and School Professional Development Days)	\$80.00	\$82.00	\$84.00	\$86.00	\$88.00
Minor Sports - per hour	\$115.00	\$118.00	\$121.00	\$124.00	\$127.00
Non Prime Time Week Day/hour/elementary age child (9am-3:30pm on snow/fog days only) HST incl.	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00
Non Prime Time Week Day/hour/individual (walk-ins - 9am-3:30pm) HST incl.	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
Sunday ice time per hour (until noon)	\$95.00	\$97.00	\$99.00	\$101.00	\$104.00
Moms & Tots	N/C	N/C	N/C	N/C	N/C
UPSTAIRS HALL & MEETING ROOM					
Hall - Full Day/Evening (Includes Kitchen/Bar)	\$125.00	\$128.00	\$131.00	\$134.00	\$137.00
Hall - Half Day/Evening (4 hours or less)	\$60.00	\$62.00	\$64.00	\$66.00	\$68.00
Hall - Service Club/Outreach Program Meeting	\$32.00	\$33.00	\$34.00	\$35.00	\$36.00
Hall Set up Fee	\$40.00	\$41.00	\$42.00	\$43.00	\$44.00
Kitchen only (per hour)	\$30.00	\$31.00	\$32.00	\$33.00	\$34.00
Damage Deposit	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00
Summer fitness programs (Apr 1 - Sept 30)/hour	\$42.00	\$43.00	\$44.00	\$45.00	\$46.00
Winter fitness programs (Oct 1 - Mar 31)/hour	\$32.00	\$33.00	\$34.00	\$35.00	\$36.00
Meeting Room (4 hours or less)	\$18.00	\$19.00	\$20.00	\$21.00	\$22.00
ARENA FLOOR					
Day/Night Rental - 12 hours maximum	\$510.00	\$523.00	\$536.00	\$549.00	\$563.00
Hourly Rate	\$54.00	\$55.00	\$56.00	\$57.00	\$58.00
BALL DIAMONDS & MISC					
Adult per game - with lights	\$35.00	\$36.00	\$37.00	\$38.00	\$39.00
Adult per game - no lights	\$18.00	\$19.00	\$20.00	\$21.00	\$22.00
Additional liming fee - per game (if requested)	\$40.00	\$41.00	\$42.00	\$43.00	\$44.00
Minor Ball Tournament (per game)	\$10.00	\$10.50	\$11.00	\$11.50	\$12.00
Minor Ball - Annual Fee/child (excludes T-ball)	\$12.00	\$12.50	\$13.00	\$13.50	\$14.00
Inwood Pavillion/day (12 hours or less - unstaffed)	\$40.00	\$41.00	\$42.00	\$43.00	\$44.00
Alvinston Pavillion/day (12 hours or less - unstaffed)	\$60.00	\$62.00	\$64.00	\$66.00	\$68.00
Grounds Rental - per day (12 hours or less)	\$160.00	\$164.00	\$168.00	\$172.00	\$176.00
Grounds / Pavillion Clean Up Charge	\$160.00	\$164.00	\$168.00	\$172.00	\$176.00
Bodily Fluids Clean Up Charge (min extra charge)	\$80.00	\$82.00	\$84.00	\$86.00	\$88.00
Chairs - wooden (each)	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00
Tables - picnic or other wooden tables (each)	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
Blackout fee - Private Event (per day)	\$409.00	\$419.00	\$429.00	\$440.00	\$451.00
Blackout fee - Public Event (per day)	\$203.00	\$208.00	\$213.00	\$218.00	\$223.00

SCHEDULE J
WATER & SEWER CONNECTION/DISCONNECTION & RELATED FEES
 By-Law Number XX of 2023

DESCRIPTION	FEE OR CHARGE
Bulk Water Dispenser Key (Water Tower)	\$100 deposit
Replacement Water Tower Key	\$100.00
Water Meter (3/4")	\$250.00
Water Meter (1")	\$325.00
Water Meter (>1")	Cost, plus 5%
Water Disconnection/Reconnection - temporary	\$75.00
Water Disconnection/Reconnection - temp (after hours)	\$150.00
Water disconnection - curb stop shut off & water meter returned	\$350.00
Water reconnection - curb stop turned on	\$350.00 + purchase of new meter
Water Disconnection - Permanent (curb stop removed)	\$500.00 deposit
	Billed all costs + 5% admin
Sewer Disconnection - Permanent	\$500.00 deposit
	Billed all costs + 5% admin
Water Reconnection after permanent disconnection	\$1,500.00 deposit
	Billed all costs + 5% admin
Sewer Reconnection after permanent disconnection	\$1,500.00 deposit
	Billed all costs + 5% admin
Alvinston Water - New Connection - in town (see notes 1, 2, & 3 below)	\$3,500.00 capital charge; plus all costs incurred to install curbstop at property line, plus 5% admin fee; \$1,500.00 deposit required.
Alvinston Sewer - New Connection - in town (see notes 1, 2, & 3 below)	\$3,500.00 capital charge; plus all costs incurred to install curbstop at property line, plus 5% admin fee; \$1,500.00 deposit required.
Inwood - Water - In town	Provided by the Township of Enniskillen
Inwood Sewer - new connection - in town (see notes 1, 2 & 3 below)	\$8,500 capital charge ; plus all costs incurred to install curbstop at property line, plus 5% admin fee; \$2,500.00 deposit required.
Specific Waterline Subsequent Connection Charge - Connection after waterline service was originally installed past property.	
Shiloh Line (see notes 1 & 2 below)	Original cost (\$8,500.00) + yearly inflation since 2013 + 10%
Churchill Line to Alvinston (see notes 1 & 2 below)	Original cost (\$7,500.00) + yearly inflation since 2004 + 10%
Brooke Line - West of Nauvoo (see notes 1 & 2 below)	Original cost (\$9,335.82) + yearly inflation since 2009 + 10%
Brooke Line - East of Nauvoo (see notes 1 & 2 below)	Original cost (\$8,857.51) + yearly inflation since 2009 + 10%
Railroad Line Extension (see notes 1 & 2 below)	Original cost (\$7,500.00) + yearly inflation since 2007 + 25%
Service Charge	Hourly rate + overhead + 25% administration fee
Tenant Deposit	\$300.00
Note 1 - Assumes water/sewer line runs past property, but property has no curbstop/stub to make connection. If line(s) does not run past property, then property owner is responsible for all costs to bring the line(s) to the property in addition to above charges.	
Note 2 - Property owners are responsible for all costs of connection from property line to dwelling.	
Note 3 - Any "In Town" property located in one of the "Specific Waterline Subsequent Connection Charge" areas are subject to the Specific Waterline Subsequent Connection Charges, as indicated.	

**SCHEDULE K
MISCELLANEOUS FEES
By-Law Number XX of 2023**

DESCRIPTION	FEE OR CHARGE
Marriage Licences	\$100.00
Marriage Ceremonies	
- Normal Working Hours	\$250.00
- weekends / after hours	\$300.00
Advertising at BAICCC	
- Advertising – wall	\$105.00 + H.S.T.
- Advertising – boards	\$155.00 + H.S.T.
- Advertising – outer board	\$55.00 + H.S.T.
- Olympia - wrapping	Minimum \$1,050.00/year + H.S.T. (5 year contract) (Advertiser pays for wrapping charges)
- Olympia – individual business	\$150.00 + H.S.T. per ad
- Ice Lay Logos - 8 x 8	\$500.00 + H.S.T./season
- Ice Lay Logos - 4 x 4	\$300.00 + H.S.T./season
- Ice Lay Logos - 1 x 4	\$200.00 + H.S.T./season



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: Accounts Payable Listing - February 2023
Meeting: Council - 09 Mar 2023
Department: Treasury
Staff Contact: Stephen Ikert, Treasurer

Recommendation:

That Council receive and file the Accounts Payable Listing for February 2023.

Background:

The Accounts Payable Listing is provided for information purposes only. Any questions should be directed to the treasurer or appropriate department head. In most cases the goods or services have already been provided and the Municipality is already legally obligated to make the payment(s) with a preference to pay on time to avoid late payment charges.

ATTACHMENTS:

[Posted Accounts Payable List - February 2023](#)

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 02-01-23 to 02-28-23 Paid Invoices Cheque Date 02-01-23 to 02-28-23

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
ASSETS & LIABILITIES					
01-0000-0020	003509 COREY CRAWFORD	JAN2023 DEPOSIT REFUND	02-13-23	02-13-23	31.00
01-0000-0020	003510 MONICA MYRTLE	JAN2023 DEPOSIT REFUND	02-13-23	02-13-23	31.00
01-0000-0020	003511 RAY BYGROVE	JAN2023 DEPOSIT REFUND	02-13-23	02-13-23	25.28
Account Total					87.28
01-0000-0498	003500 RWAM INSURANCE ADMINISTRATORS INC	FEB2023 GROUP INSURANCE	02-01-23	02-01-23	6.28
01-0000-2292	000090 WORKERS SAFETY & INSURANCE BOARD	FEB2023 WSIB PREMIUM	02-27-23	02-27-23	3,345.95
01-0000-2292	000370 MINISTER OF FINANCE -EHT	FEB2023 EMPLOYER HEALTH TAX	02-27-23	02-27-23	1,580.27
Account Total					4,926.22
01-0000-2423	002770 JAMIE ARMSTRONG	FEB2023 REFUND OF NOMINATION FEE	02-22-23	02-22-23	200.00
01-0000-2423	003492 CRAIG SANDERS	FEB2023 COUNCILLOR NOMINATION REFUND	02-23-23	02-23-23	100.00
Account Total					300.00
01-0000-2426	000018 CLOVER MART	0020 FOOD BANK PURCHASES	02-02-23	02-02-23	276.60
01-0000-2426	000018 CLOVER MART	0022 FOOD BANK PURCHASES	02-16-23	02-16-23	185.64
01-0000-2426	003487 RICCO FOOD DISTRIBUTOR	00604266 FOOD BANK	02-02-23	02-02-23	154.40
01-0000-2426	003487 RICCO FOOD DISTRIBUTOR	00605786 FOOD BANK PURCHASES	02-15-23	02-15-23	206.85
01-0000-2426	000185 DON MCGUGAN	JAN2023 FOOD BANK PURCHASES	02-13-23	02-13-23	879.55
Account Total					1,703.04
Department Total					7,022.82
LICENCES, PERMITS, RENTS					
01-0050-1435	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0223 PHONE & INTERNET SERVICE	02-02-23	02-02-23	-425.00
Department Total					-425.00
GOVERNANCE					
01-0240-7306	002598 DAVID FERGUSON	FEB2023 SLEP MILEAGE	02-27-23	02-27-23	48.00

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 02-01-23 to 02-28-23 Paid Invoices Cheque Date 02-01-23 to 02-28-23

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
01-0240-7306	002598 DAVID FERGUSON	ROMA2023 MILEAGE ROMA 2023 - MAYOR	02-02-23	02-02-23	240.00
		Account Total			288.00
01-0240-7325	000279 BMO BANK OF MONTREAL	0502677-2302 GOOD ROADS - C. SANDERS	02-14-23	02-14-23	932.25
01-0240-7325	000279 BMO BANK OF MONTREAL	0502677-2302 GOOD ROADS - J. REDICK	02-14-23	02-14-23	932.25
01-0240-7325	000279 BMO BANK OF MONTREAL	0502677-2302 GOOD ROADS - F. NEMCEK	02-14-23	02-14-23	531.10
01-0240-7325	002598 DAVID FERGUSON	JAN2023 ROMA CONFERENCE	02-14-23	02-14-23	564.10
01-0240-7325	003086 DON MCCABE	JAN2023-1 ROMA CONFERENCE	02-14-23	02-14-23	564.10
		Account Total			3,523.80
01-0240-7399	000279 BMO BANK OF MONTREAL	0502677-2302 VISTA PRINT - MURALS	02-14-23	02-14-23	422.93
		Department Total			4,234.73
COUNCIL SUPPORT					
01-0241-7117	003500 RWAM INSURANCE ADMINISTRATORS INC	FEB2023 GROUP INSURANCE	02-01-23	02-01-23	274.04
01-0241-7117	003503 GREEN SHIELD CANADA	FEB2023 EMPLOYEE BENEFITS	02-01-23	02-01-23	910.96
		Account Total			1,185.00
01-0241-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0223 PHONE & INTERNET SERVICE	02-02-23	02-02-23	72.56
01-0241-7320	000279 BMO BANK OF MONTREAL	0502677-2302 AMTCO MEMEBERSHIP	02-14-23	02-14-23	483.64
		Department Total			1,741.20
CORPORATE MANAGEMENT					
01-0250-7117	003500 RWAM INSURANCE ADMINISTRATORS INC	FEB2023 GROUP INSURANCE	02-01-23	02-01-23	490.25
01-0250-7117	003503 GREEN SHIELD CANADA	FEB2023 EMPLOYEE BENEFITS	02-01-23	02-01-23	1,111.84
		Account Total			1,602.09
01-0250-7301	000279 BMO BANK OF MONTREAL	0502677-2302 OFFICE SUPPLIES	02-14-23	02-14-23	37.97
01-0250-7301	000165 MANLEY'S BASICS	1133892 OFFICE SUPPLIES	02-13-23	02-13-23	5.83
01-0250-7301	000165 MANLEY'S BASICS	1134045 OFFICE SUPPLIES	02-13-23	02-13-23	9.11

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 02-01-23 to 02-28-23 Paid Invoices Cheque Date 02-01-23 to 02-28-23

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
01-0250-7301	000100 MCNAUGHTON HOME HARDWARE CENTRE	397542 OFFICE SUPPLIES	02-21-23	02-21-23	7.38
		Account Total			60.29
01-0250-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0223 PHONE & INTERNET SERVICE	02-02-23	02-02-23	59.48
01-0250-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0223 PHONE & INTERNET SERVICE	02-02-23	02-02-23	154.70
01-0250-7303	003464 FIBERNETICS CORPORATION	618443 PHONE SERVICE	02-02-23	02-02-23	62.15
		Account Total			276.33
01-0250-7304	002187 INTEGRATED DIGITAL SOLUTIONS	AR339660 PHOTOCOPIER MAINTENANCE	02-02-23	02-02-23	122.96
01-0250-7310	002215 KEYSTONE TECHNOLOGIES LTD.	20478 IT SUPPORT	02-13-23	02-13-23	706.25
01-0250-7310	002215 KEYSTONE TECHNOLOGIES LTD.	20510 IT LICENCING & SUPPORT	02-13-23	02-13-23	536.39
		Account Total			1,242.64
01-0250-7320	000279 BMO BANK OF MONTREAL	0502677-2302 MFOA MEMEBERSHIP	02-14-23	02-14-23	310.75
01-0250-7340	000036 VIVIAN UNIFORM RENTAL LTD.	103376 MATS	02-13-23	02-13-23	38.98
01-0250-7340	000112 NUTECH PEST SERVICES	11017 PEST CONTROL	02-02-23	02-02-23	47.46
		Account Total			86.44
01-0250-7405	003353 BETTY MCKELLAR	JAN2023 OFFICE CLEANING	02-13-23	02-13-23	312.50
		Department Total			4,014.00
FIRE STATION - ALVINSTON					
01-0411-7150	000163 STEVE KNIGHT	FEB2023 EXPENSES-PRACTICE ROPE	02-23-23	02-23-23	65.49
01-0411-7150	000163 STEVE KNIGHT	FEB2023 EXPENSES-TRAINING LUNCH	02-23-23	02-23-23	108.45
		Account Total			173.94
01-0411-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0223 PHONE & INTERNET SERVICE	02-02-23	02-02-23	70.39
01-0411-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0223 PHONE & INTERNET SERVICE	02-02-23	02-02-23	60.66
		Account Total			131.05

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 02-01-23 to 02-28-23 Paid Invoices Cheque Date 02-01-23 to 02-28-23

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
01-0411-7330	003512 SURE SIGNS	25765 FIRE PREVENTION PROGRAM	02-13-23	02-13-23	236.96
01-0411-7330	003512 SURE SIGNS	25765-A FIRE PREVENTION PROGRAM	02-21-23	02-21-23	30.81
Account Total					267.77
01-0411-7340	003364 R & C CLEANING	JAN2023-FIRE FIREHALL CLEANING	02-13-23	02-13-23	140.00
01-0411-7345	000279 BMO BANK OF MONTREAL	0502677-2302 PPE MAINTENANCE	02-14-23	02-14-23	84.53
01-0411-7345	002340 FLEET READY LTD.	18240 R1 LIGHT UPGRADE	02-13-23	02-13-23	738.80
Account Total					823.33
01-0411-7371	000163 STEVE KNIGHT	FEB2023 EXPENSES-TAYLORS TINS	02-23-23	02-23-23	106.07
01-0411-7372	003449 CARRIER EMERGENCY VEHICLES INC.	08P839048 VEHICLE REPAIRS	02-21-23	02-21-23	70.91
01-0411-7372	000214 KARL'S TRUCK SERVICE	W72322 T2 TRANSMISSION REPAIR	02-13-23	02-13-23	5,088.71
Account Total					5,159.62
01-0411-7460	002223 COUNTY OF LAMBTON	37026 RADIO SYSTEM	02-13-23	02-13-23	842.60
Department Total					7,644.38
POLICE					
01-0420-7460	000055 LAMBTON GROUP POLICE SERVICES BOARD	2359 MONTHLY POLICING	02-02-23	02-02-23	32,575.07
Department Total					32,575.07
PROTECTIVE INSPECTION & CONTROL					
01-0440-7470	002223 COUNTY OF LAMBTON	37050 BUILDING PERMITS	02-13-23	02-13-23	1,495.00
01-0440-7470	002223 COUNTY OF LAMBTON	37050 BUILDING PERMITS	02-13-23	02-13-23	227.40
Account Total					1,722.40
01-0440-7472	003467 J.S.G. ANIMAL REMOVAL	23088 ANIMAL CONTROL	02-02-23	02-02-23	452.00
Department Total					2,174.40
RT&M - INTERSECTION LIGHTING					
01-0551-7306	000014 HYDRO ONE NETWORKS INC.	4674-0113 HYDRO	02-02-23	02-02-23	21.15

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 02-01-23 to 02-28-23 Paid Invoices Cheque Date 02-01-23 to 02-28-23

Account	Vendor Number	Vendor Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
Department Total						21.15
OVERHEAD						
01-0560-7117	003500	RWAM INSURANCE ADMINISTRATORS INC	FEB2023 GROUP INSURANCE	02-01-23	02-01-23	897.36
01-0560-7117	003503	GREEN SHIELD CANADA	FEB2023 EMPLOYEE BENEFITS	02-01-23	02-01-23	1,312.72
Account Total						2,210.08
01-0560-7125	000036	VIVIAN UNIFORM RENTAL LTD.	103362 COVERALLS	02-13-23	02-13-23	126.28
01-0560-7150	000279	BMO BANK OF MONTREAL	0502677-2302 DRAINAGE COURSE	02-14-23	02-14-23	180.80
01-0560-7150	003513	GROUND FORCE TRAINING	7050 SNOW PLOW COURSE-CARTER	02-14-23	02-14-23	279.11
Account Total						459.91
01-0560-7303	000003	BROOKE TELECOM CO-OPERATIVE	10605820-0223 PHONE & INTERNET SERVICE	02-02-23	02-02-23	122.79
01-0560-7303	000003	BROOKE TELECOM CO-OPERATIVE	10605820-0223 PHONE & INTERNET SERVICE	02-02-23	02-02-23	120.27
Account Total						243.06
01-0560-7304	003140	ACCESS FASTENERS & SUPPLY LTD	0000134251 SHOP SUPPLIES	02-02-23	02-02-23	348.75
01-0560-7304	003140	ACCESS FASTENERS & SUPPLY LTD	0000134252 SHOP SUPPLIES	02-02-23	02-02-23	94.23
01-0560-7304	003136	NAPA GLENCOE	130-519777 SHOP SUPPLIES	02-14-23	02-14-23	85.79
01-0560-7304	003136	NAPA GLENCOE	130-519778 SHOP SUPPLIES	02-14-23	02-14-23	107.35
01-0560-7304	000048	WATFORD HOME HARDWARE / CARIS HARDV	163493 SHOP SUPPLIES	02-13-23	02-13-23	128.74
01-0560-7304	000048	WATFORD HOME HARDWARE / CARIS HARDV	76361 SHOP KEYS	02-13-23	02-13-23	10.14
01-0560-7304	000062	KUCERA UTILITY & FARM SUPPLY LTD.	CT65636 PRESSURE WASHER REPAIR	02-02-23	02-02-23	138.07
Account Total						913.07
01-0560-7306	000014	HYDRO ONE NETWORKS INC.	6362-0123 HYDRO	02-02-23	02-02-23	336.08
01-0560-7307	002734	THE INDEPENDENT	12588 JOB POSTING	02-23-23	02-23-23	113.00

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 02-01-23 to 02-28-23 Paid Invoices Cheque Date 02-01-23 to 02-28-23

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
01-0560-7310	000131 BEARCOM CANADA CORP	5506334 EMERGENCY PAGER	02-13-23	02-13-23	335.61
01-0560-7320	000154 ASSOCIATION OF ONTARIO ROAD SUPERVISORS	282 ROAD SUPERVISOR MEMBERSHIP	02-13-23	02-13-23	186.45
01-0560-7325	000279 BMO BANK OF MONTREAL	0502677-2302 GOOD ROADS - J. BUTLER	02-14-23	02-14-23	932.25
01-0560-7340	000112 NUTECH PEST SERVICES	11019 PEST CONTROL	02-02-23	02-02-23	47.46
01-0560-7340	000048 WATFORD HOME HARDWARE / CARIS HARDWARE	473246 PAINT	02-02-23	02-02-23	30.50
Account Total					77.96
01-0560-7398	000074 MACKENZIE OIL LIMITED	817140 FUEL	02-13-23	02-13-23	3,320.65
01-0560-7398	000074 MACKENZIE OIL LIMITED	817141 FUEL	02-13-23	02-13-23	3,687.10
01-0560-7398	000074 MACKENZIE OIL LIMITED	822967 FUEL	02-13-23	02-13-23	664.52
01-0560-7398	000074 MACKENZIE OIL LIMITED	822968 FUEL	02-13-23	02-13-23	1,917.01
01-0560-7398	000074 MACKENZIE OIL LIMITED	823187 FUEL	02-13-23	02-13-23	2,658.03
01-0560-7398	000074 MACKENZIE OIL LIMITED	823188 FUEL	02-13-23	02-13-23	288.04
Account Total					12,535.35
01-0560-7405	003353 BETTY MCKELLAR	JAN2023 GARAGE CLEANING	02-13-23	02-13-23	312.50
Department Total					18,781.60
06 STERLING PSD					
01-0601-7372	000078 J & M HEAVY EQUIPMENT REPAIR INC.	12140 DT-3 HYD CYL REPAIR	02-02-23	02-02-23	545.79
01-0601-7372	000194 VALLEY BLADES LIMITED	SV071831 PLOW PARTS	02-21-23	02-21-23	293.04
Account Total					838.83
Department Total					838.83
18 WESTERN STAR					
01-0604-7372	003136 NAPA GLENCOE	130-520458 MIRROR	02-27-23	02-27-23	75.19
01-0604-7372	003385 PREFERRED TOWING	154555 DT-4 PULL OUT	02-13-23	02-13-23	1,491.60

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 02-01-23 to 02-28-23 Paid Invoices Cheque Date 02-01-23 to 02-28-23

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
01-0604-7372	003506 FARM AND CONSTRUCTION EQUIPMENT	21023 SALTER REPAIR ON TRUCK	02-17-23	02-17-23	446.35
Account Total					2,013.14
Department Total					2,013.14
97 CAT GRADER					
01-0610-7372	000078 J & M HEAVY EQUIPMENT REPAIR INC.	12292 HYDRAULIC HOSE	02-17-23	02-17-23	108.91
01-0610-7372	000194 VALLEY BLADES LIMITED	SV071831 PLOW PARTS	02-21-23	02-21-23	293.04
Account Total					401.95
Department Total					401.95
21 - CAT 150-15AWD GRADER					
01-0611-7372	000194 VALLEY BLADES LIMITED	SV071831 PLOW PARTS	02-21-23	02-21-23	293.05
Department Total					293.05
21 Dodge RAM 4 x 4 pickup					
01-0621-7370	000074 MACKENZIE OIL LIMITED	817142 FUEL	02-13-23	02-13-23	484.37
01-0621-7372	003508 MCNAUGHTON DODGE CHRYSLER	10157 HEAD LIGHT	02-02-23	02-02-23	620.37
Department Total					1,104.74
19 FORD 4x4 PICKUP					
01-0622-7370	000074 MACKENZIE OIL LIMITED	817142 FUEL	02-13-23	02-13-23	484.37
Department Total					484.37
SAND AND SALT					
01-0671-7301	000264 COMPASS MINERALS CANADA CORP.	1132006 HIGHWAY COARSE SALT	02-14-23	02-14-23	4,032.89
Department Total					4,032.89
STREET LIGHTING - INWOOD					
01-0752-7306	000014 HYDRO ONE NETWORKS INC.	6752-0223 HYDRO	02-02-23	02-02-23	585.42
Department Total					585.42
SANITARY SEWER SYSTEM					
01-0810-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0223 PHONE & INTERNET SERVICE	02-02-23	02-02-23	149.28

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 02-01-23 to 02-28-23 Paid Invoices Cheque Date 02-01-23 to 02-28-23

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
01-0810-7432	000034 CENTRAL SANITATION / 2696235 ONTARIO LIM	0000243819 SLUDGE REMOVAL	02-13-23	02-13-23	388.72
01-0810-7432	000034 CENTRAL SANITATION / 2696235 ONTARIO LIM	0000243915 SLUDGE REMOVAL	02-13-23	02-13-23	437.31
01-0810-7432	000034 CENTRAL SANITATION / 2696235 ONTARIO LIM	0000244473 SLUDGE REMOVAL	02-27-23	02-27-23	388.72
01-0810-7432	000034 CENTRAL SANITATION / 2696235 ONTARIO LIM	0000244558 SLUDGE REMOVAL	02-27-23	02-27-23	388.72
Account Total					1,603.47
01-0810-7455	003240 ONTARIO CLEAN WATER AGENCY - PAP	INV00000029692 OPERATIONS CONTRACT	02-13-23	02-13-23	9,354.39
01-0810-7455	003240 ONTARIO CLEAN WATER AGENCY - PAP	INV00000029758 OPERATIONS CONTRACT	02-13-23	02-13-23	9,354.39
Account Total					18,708.78
Department Total					20,461.53
INWOOD SEWER SYSTEM					
01-0811-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0223 PHONE & INTERNET SERVICE	02-02-23	02-02-23	49.76
01-0811-7306	000014 HYDRO ONE NETWORKS INC.	7692-0123 HYDRO	02-15-23	02-15-23	386.63
Department Total					436.39
WATERWORKS SYSTEM					
01-0830-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0223 PHONE & INTERNET SERVICE	02-02-23	02-02-23	49.76
01-0830-7432	002214 GERBER ELECTRIC LTD	00025909 WATER METER HOOK UP-3271 WALNU	02-02-23	02-02-23	337.47
01-0830-7455	003240 ONTARIO CLEAN WATER AGENCY - PAP	INV00000029692 OPERATIONS CONTRACT	02-13-23	02-13-23	8,337.11
01-0830-7455	003240 ONTARIO CLEAN WATER AGENCY - PAP	INV00000029758 OPERATIONS CONTRACT	02-13-23	02-13-23	8,337.11
Account Total					16,674.22
Department Total					17,061.45
WASTE COLLECTION					
01-0840-7480	000026 BLUEWATER RECYCLING ASSOC.	26799 FEB WASTE COLLECTION	02-16-23	02-16-23	7,121.76
Department Total					7,121.76
ALVINSTON COMMUNITY CENTRE					

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 02-01-23 to 02-28-23 Paid Invoices Cheque Date 02-01-23 to 02-28-23

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
01-1635-7117	003500 RWAM INSURANCE ADMINISTRATORS INC	FEB2023 GROUP INSURANCE	02-01-23	02-01-23	817.76
01-1635-7117	003503 GREEN SHIELD CANADA	FEB2023 EMPLOYEE BENEFITS	02-01-23	02-01-23	1,821.92
Account Total					2,639.68
01-1635-7125	003353 BETTY MCKELLAR	592406 WORK BOOTS	02-14-23	02-14-23	200.00
01-1635-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0223 PHONE & INTERNET SERVICE	02-02-23	02-02-23	77.04
01-1635-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0223 PHONE & INTERNET SERVICE	02-02-23	02-02-23	77.54
01-1635-7303	003464 FIBERNETICS CORPORATION	618443 PHONE SERVICE	02-02-23	02-02-23	33.84
Account Total					188.42
01-1635-7320	000279 BMO BANK OF MONTREAL	0502677-2302 ORFA MEMEBERSHIP	02-14-23	02-14-23	988.75
01-1635-7340	003140 ACCESS FASTENERS & SUPPLY LTD	0000134264 BOLT BIN	02-27-23	02-27-23	920.89
01-1635-7340	000112 NUTECH PEST SERVICES	11018 PEST CONTROL	02-14-23	02-14-23	47.46
01-1635-7340	003017 MARCOTTE DISPOSAL INC.	12713 GARBAGE	02-14-23	02-14-23	295.00
01-1635-7340	000048 WATFORD HOME HARDWARE / CARIS HARDV	177654 PAPER TOWELS	02-14-23	02-14-23	281.27
01-1635-7340	003344 HOLLAND CLEANING SOLUTIONS LTD.	592691 CLEANING SUPPLIES	02-27-23	02-27-23	329.27
Account Total					1,873.89
01-1635-7372	003515 2691759 ONT O/A FOREIGN POLICY AUTO	2558 GLENCOE OLYMPIA	02-27-23	02-27-23	265.55
01-1635-7372	000177 NELLA CUTLERY	IN2430664 ICE RESURFACING BLADE SHARPEN	02-14-23	02-14-23	101.70
Account Total					367.25
01-1635-7381	000082 THE PEPSI BOTTLING GROUP (CANADA)	27996155 POP	02-27-23	02-27-23	114.41
Department Total					6,372.40
CONCESSION / BOOTH & VENDING					
01-1637-7382	000082 THE PEPSI BOTTLING GROUP (CANADA)	27996155 POP	02-27-23	02-27-23	463.26
Department Total					463.26

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 02-01-23 to 02-28-23 Paid Invoices Cheque Date 02-01-23 to 02-28-23

Account	Vendor Number	Vendor Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
INWOOD COMMUNITY CENTER						
01-1639-7306	000044	TOWNSHIP OF ENNISKILLEN	930050000.00-0223 WATER	02-13-23	02-13-23	45.50
Department Total						45.50
ALVINSTON LIBRARY						
01-1641-7340	003364	R & C CLEANING	JAN2023 LIBRARY CLEANING	02-13-23	02-13-23	700.00
Department Total						700.00
INWOOD LIBRARY						
01-1642-7306	000044	TOWNSHIP OF ENNISKILLEN	930056000.00-0223 WATER	02-13-23	02-13-23	45.50
Department Total						45.50
PLANNING & ZONING						
01-1810-7307	002734	THE INDEPENDENT	12569 ADVERTISING	02-22-23	02-22-23	226.00
01-1810-7307	002734	THE INDEPENDENT	12647 COMMITTEE OF ADJUSTMENT	02-27-23	02-27-23	67.80
Account Total						293.80
Department Total						293.80
COMMERCIAL & INDUSTRIAL						
01-1820-7399	000048	WATFORD HOME HARDWARE / CARIS HARDV	161899 CHRISTMAS LIGHT TIMER	02-13-23	02-13-23	40.67
01-1820-7399	003063	ACE COUNTRY & GARDEN / 1040721 ONTARIO	Y67063 WATER TANK	02-14-23	02-14-23	565.00
Account Total						605.67
Department Total						605.67
AGRICULTURE & REFORESTATION						
01-1840-7398	003217	MUN OF BROOKE-ALVINSTON - EFT	319634-2 TREE ORDER/RABIES VACCINE FLYE	02-22-23	02-22-23	216.95
01-1840-7455	000113	R DOBBIN ENGINEERING INC	14.23 DRAINAGE SUPERINTENDENT	02-13-23	02-13-23	5,736.45
01-1840-7610	002440	LAMBTON 4-H ASSOCIATION	FEB2023 2023 GRANT	02-14-23	02-14-23	250.00
Department Total						6,203.40
ADMINISTRATION						
20-0250-8070	003514	PUBLIC SECTOR PARTNERS FOR PROGRESS	1388 AMP UPDATE	02-27-23	02-27-23	14,712.60

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 02-01-23 to 02-28-23 Paid Invoices Cheque Date 02-01-23 to 02-28-23

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
Department Total					14,712.60
COMMUNITY CENTRE					
20-1635-8011	003417 LOVERS ATWORK OFFICE FURNITURE	0000029671 NEW CHAIRS FOR MEETING ROOM	02-14-23	02-14-23	1,186.42
20-1635-8011	000279 BMO BANK OF MONTREAL	0502677-2302 VISTA PRINT - MURALS	02-14-23	02-14-23	1,193.17
Account Total					2,379.59
Department Total					2,379.59
MUNICIPAL DRAINS - CONSTRUCTION					
20-2800-7401	000113 R DOBBIN ENGINEERING INC	16.23 JOHNSON DRAIN	02-16-23	02-16-23	1,237.25
20-2800-7401	002478 BRUCE POLAND & SONS TRUCKING INC.	815 JOHNSON DRAIN	02-13-23	02-13-23	21,110.01
Account Total					22,347.26
Department Total					22,347.26
MUNICIPAL DRAINS - MAINTENANCE					
20-2900-7401	002130 VAN BREE DRAINAGE	23540 STEWART DOUGLAS DRAIN	02-21-23	02-21-23	45,993.40
20-2900-7401	002130 VAN BREE DRAINAGE	23541 COOK DRAIN	02-21-23	02-21-23	15,413.48
20-2900-7401	000044 TOWNSHIP OF ENNISKILLEN	IVC04613 CAMERON DRAIN	02-21-23	02-21-23	104.00
Account Total					61,510.88
Department Total					61,510.88
Total Paid Invoices					248,299.73
Total Unpaid Invoices					0.00
Total Invoices					248,299.73

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 02-01-23 to 02-28-23 Paid Invoices Cheque Date 02-01-23 to 02-28-23

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
---------	--------------------	---------------------------------	--------------	------------	-------------

Department Summary

01-0000	ASSETS & LIABILITIES	7,022.82
01-0050	LICENCES, PERMITS, RENTS	-425.00
01-0240	GOVERNANCE	4,234.73
01-0241	COUNCIL SUPPORT	1,741.20
01-0250	CORPORATE MANAGEMENT	4,014.00
01-0411	FIRE STATION - ALVINSTON	7,644.38
01-0420	POLICE	32,575.07
01-0440	PROTECTIVE INSPECTION & CONTROL	2,174.40
01-0551	RT&M - INTERSECTION LIGHTING	21.15
01-0560	OVERHEAD	18,781.60
01-0601	06 STERLING PSD	838.83
01-0604	18 WESTERN STAR	2,013.14
01-0610	97 CAT GRADER	401.95
01-0611	21 - CAT 150-15AWD GRADER	293.05
01-0621	21 Dodge RAM 4 x 4 pickup	1,104.74
01-0622	19 FORD 4x4 PICKUP	484.37
01-0671	SAND AND SALT	4,032.89
01-0752	STREET LIGHTING - INWOOD	585.42
01-0810	SANITARY SEWER SYSTEM	20,461.53
01-0811	INWOOD SEWER SYSTEM	436.39
01-0830	WATERWORKS SYSTEM	17,061.45
01-0840	WASTE COLLECTION	7,121.76
01-1635	ALVINSTON COMMUNITY CENTRE	6,372.40
01-1637	CONCESSION / BOOTH & VENDING	463.26
01-1639	INWOOD COMMUNITY CENTER	45.50
01-1641	ALVINSTON LIBRARY	700.00
01-1642	INWOOD LIBRARY	45.50
01-1810	PLANNING & ZONING	293.80
01-1820	COMMERCIAL & INDUSTRIAL	605.67
01-1840	AGRICULTURE & REFORESTATION	6,203.40
20-0250	ADMINISTRATION	14,712.60
20-1635	COMMUNITY CENTRE	2,379.59
20-2800	MUNICIPAL DRAINS - CONSTRUCTION	22,347.26
20-2900	MUNICIPAL DRAINS - MAINTENANCE	61,510.88
Report Total		248,299.73



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: Request for a Drain Abandonment
Meeting: Council - 09 Mar 2023
Department: Clerks
Staff Contact: Janet Denkers, Clerk Administrator

Recommendation:

That Council receive the request to abandon the Edgar Branch Drain Extension and instruct the Drainage Superintendent to determine if the abandonment is valid; and that Council send notice of the intent to abandon the drain to all property owners in the drain.

Background:

Frank Sanders contacted the office to inquire about the process of abandoning the Edgar Drain Branch. A letter was received March 2nd indicating that he would like to abandon the said drain east of Salem Road.

Comments:

Within 10 days of sending out the notice, if no landowner has requested a report by an engineer be completed then Council can pass a bylaw to abandon the drain. If request for an abandonment report is received then an engineer shall be appointed.

Financial Considerations:

None associated with this report.



4218 Oil Heritage Road
 Petrolia, Ontario, N0N 1R0
 Phone: (519) 882-0032 Fax: (519) 882-2233
 www.dobbineng.com

March 2, 2023

The Mayor and Council
 Municipality of Brooke-Alvinston
 3236 River Street
 Alvinston, ON
 N0N 1A0

Re: 15-16 Sideroad Drain / Wallis Drain / Lightfoot-Oke Drain

Five (5) sealed tenders for the 15-16 Sideroad Drain, Wallis Drain and the Lightfoot-Oke Drain were received and opened on March 2, 2023 at the Municipality of Brooke-Alvinston Municipal Office.

Following the tender opening, the schedule of tender prices from each bid was reviewed by David Moores, Drainage Superintendent to ensure correct unit price extensions and total tender prices. Following are the confirmed, corrected, tender prices submitted (including HST):

- | | |
|-------------------------|--------------|
| • JLH Excavating | \$67,316.13 |
| • GM Construction | \$73,891.83 |
| • Bruce Poland and Sons | \$74,987.48 |
| • HE Construction | \$104,466.24 |
| • BF Environmental | \$109,154.38 |

Based on this review, the bid from JLH Excavating in the amount of \$67,316.13 (including HST) for the drainage work is the lowest price tendered and meets all of the requirements stipulated in tender documents. This tender price is 14% lower than the Drainage Superintendent's estimate of \$69,042.50 (including HST).

We trust this meets your requirements at this time; however, should you have any questions regarding this information, please feel free to call.

Regards,

A handwritten signature in black ink that reads 'D. Moores'.

David Moores
 Drainage Superintendent / Project Manager
 R. Dobbin Engineering Inc.



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: 2023 Road Race
Meeting: Council - 09 Mar 2023
Department: Clerks
Staff Contact: Janet Denkers, Clerk Administrator

Recommendation:

That the Council of the Municipality of Brooke-Alvinston has no objections to the temporary road closure of Nauvoo Road between Alvinston and Watford and the temporary closure of Churchill Line from Donnelly Road to Nauvoo Road and White Pine Road on Monday, May 22, 2023 for the Watford-Alvinston Optimist Road Race and that Churchill Line to Ebenezer Road be used as the detour route during the road race.

Background:

The Alvinston -Watford Road Race is an annual event and is happening again in 2023.

Comments:

The Road Race Committee will look after the closures and re-openings as in previous years. Arrangements will be made to have the facility / pavilion open for use of washrooms.

As noted, welcoming remarks are requested from a representative of the Municipality.

Financial Considerations:

None associated with this report. The Municipality agreed earlier to purchase a sponsorship package for the race.

ATTACHMENTS:

[Municipality of Brooke Alvinston letter road race](#)

Watford – Alvinston Road Race

c/o Jan Joosten

P.O. Box 362

Watford, ON

N0M 2S0

February 26, 2023

Township of Brooke Alvinston

3236 River St

Alvinston, ON

N0N 1A0

info@brookealvinston.com

Dear Mayor Dave Ferguson

The time of year is once again fast approaching as we are preparing for the 63rd running of the annual Watford-Alvinston Road Race. The race is scheduled for Monday May 22, 2023 at 8:30 am. **NOTE OUR NEW EARLIER START TIME.** The chairperson for this year's race is Jan Joosten.

Due to road safety concerns of all runners and organizers of this event, the Committee is once again requesting approvals for temporary road closure of the main routes. This involves Nauvoo road between Watford and Alvinston, and Churchill Road from Donnelly to Nauvoo and White Pines Rd. From Lasalle line to Churchill Line. Since the main race route will be closed, we are also requesting that approvals be granted to use back roads (see attached map) as a detour route. In the past a plan to hand out the detour map attached and to have very effective detour signage proved to work well to avoid traffic confusion. Along with our request for the closure, we plan to have the alternative routes fully marked with the necessary signs and staff at road closures.

In addition to notifying the Township of Brooke-Alvinston, we will be notifying the local EMS Ambulance Service, the OPP, local fire departments, the County of Lambton, and also Warwick Township. This will ensure both an effective closure and, most importantly, the safety of all involved. We would also like to make a request that the Arena be open that day from 7:00 am to 9:00 am so that the runners may use the washrooms. Your consideration in this matter is greatly appreciated.

We would appreciate to hear your response as soon as possible to assist in the planning of this year's event. You (or a delegate) are invited to address the runners at the start-line in Alvinston and at the award ceremony at the Watford arena at 10:30 to bring greetings. Please contact Jan Joosten @ 519-

671-8243 should you have any further questions and to confirm receipt of this letter.

At this time we would sincerely like to thank you for your help and support these last 60 years. The Watford Alvinston Road Race could not have continued throughout the years to the success it is today without your contributions and community leadership support.

With sincere thanks,

Watford-Alvinston Road Race Committee 2023



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: Meeting Time Adjustment - April 13, 2023
Meeting: Council - 09 Mar 2023
Department: Clerks
Staff Contact: Janet Denkers, Clerk Administrator

Recommendation:

That the April 13, 2023 regular Council meeting time be adjusted to 3:30 p.m..

Background:

The Lambton County Rural Game Protective Association Meeting has been scheduled after a three year hiatus to April 13, 2023 with a social hour beginning at 5:30 p.m.. at the BAICCC.

Comments:

The meeting, commonly referred to as the Birds & Bees meeting is being hosted in Alvinston with the Mayor appointed as President.

Should the Council meeting be adjusted to 3:30 p.m. / 4 p.m. all regular Council meeting business can be met without an added rush.

Financial Considerations:

Membership is \$250 which includes 10 banquet tickets

THE CORPORATION OF THE MUNICIPALITY OF BROOKE-ALVINSTON
BY-LAW NUMBER xx of 2023

Being a By-law to Appoint Aird & Berlis LLP as Integrity Commissioner for the Corporation of the Municipality of Brooke-Alvinston and to Repeal By-law 10 of 2023

WHEREAS the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, provides that the powers of a municipal corporation are to be exercised by its Council through the adoption of by-laws;

AND WHEREAS s. 223.2 of the *Municipal Act, 2001* requires the Corporation of the Municipality of Brooke-Alvinston to establish a code of conduct for members of Council and the local boards of the Municipality

AND WHEREAS Council passed By-law 17 of 2019 adopting a Code of Conduct for Members of Council and By-law 19 of 2019 adopting a Staff and Council Relations Policy;

AND WHEREAS an Integrity Commissioner is responsible for performing in an independent manner the functions assigned by the Municipality;

AND WHEREAS s. 223.3 of the *Municipal Act, 2001* requires all municipalities in Ontario to appoint an Integrity Commissioner to perform in an independent manner the functions assigned by the Municipality with respect to:

1. The application of the code of conduct for members of Council and members of local boards.
2. The application of any procedures, rules and policies of the municipality and local boards governing the ethical behavior of members of Council and of local boards.
3. The application of sections 5, 5.1 and 5.2 of the *Municipal Conflict of Interest Act* to members of Council of local boards.
4. Requests from members of Council and of local boards for advice respecting their obligations under the Code of Conduct applicable to the member.
5. Requests from members of Council and of local boards for advice respecting their obligations under a procedure, rule or policy of the Municipality or of the local board, as the case may be, governing the ethical behavior of members.
6. Requests from members of Council and of local boards for advice respecting their obligations under the *Municipal Conflict of Interest Act*.
7. The provisions of education information to members of Council, members of local boards, the Municipality and the public about the Municipality's Accountability Framework including the code of conduct for members of Council and members of local boards and about the *Municipal Conflict of Interest Act*;

AND WHEREAS Council deems it expedient to appoint Aird & Berlis LLP as the Municipality of Brooke-Alvinston Integrity Commissioner to perform accountability services such as advisory, inquiry and reporting functions respecting the matters recited above and as may be set out in the *Municipal Act, 2001*.

NOW THEREFORE BE I T RESOLVED THAT the Council of the Corporation of the Municipality of Brooke-Alvinston enacts as follows:

1. That Aird & Berlis LLP is hereby appointed as the Municipality of Brooke-Alvinston’s Integrity Commissioner pursuant to Part V.1, Accountability and Transparency, of the *Municipal Act, 2001*.
2. That upon appointment, Aird & Berlis LLP, will have all the functions, powers and duties of an Integrity Commissioner as set out in Part V.1, Accountability and Transparency, of the *Municipal Act, 2001*, and in addition such functions, powers and duties as may be assigned by Council from time to time.
3. That Aird & Berlis LLP is hereby assigned advisory, inquiry and reporting functions respecting the matters recited above utilizing the corresponding powers and discharging the corresponding duties conferred upon an Integrity Commissioner under Part V.1 of the *Municipal Act, 2001* or otherwise, by By-law.
4. That the Corporation of the Municipality of Brooke-Alvinston hereby indemnifies and save harmless the Integrity Commissioner or any person acting under the instructions of the Integrity Commissioner for costs reasonably incurred in connection with the defence of a proceeding if the proceeding relates to an act done in good faith in the performance or intended performance of a function, duty or authority under Part V.1 of the *Municipal Act, 2001*, or a by-law passed thereunder, or an alleged neglect or default in the performance in good faith of the function, duty or authority.
5. That this By-law shall come into force and take effect on the date of passing.
6. That By-law 10 of 2023 is hereby repealed.

READ a FIRST, SECOND and THIRD time and finally passed this 9th day of March, 2023.

David Ferguson, Mayor

Janet Denkers, Clerk-Administrator

THE CORPORATION OF THE MUNICIPALITY OF BROOKE-ALVINSTON

BY-LAW NUMBER 14 OF 2023

BEING A BY-LAW TO AUTHORIZE A WATER & WASTEWATER SERVICES AGREEMENT WITH THE ONTARIO CLEAN WATER AGENCY

WHEREAS the Municipality of Brooke-Alvinston provides a water and wastewater program for the Municipality of Brooke-Alvinston;

AND WHEREAS, the Council of the Municipality of Brooke-Alvinston requires an operator to provide services in compliance with all applicable Environmental Laws;

AND WHEREAS, the Council of the Municipality of Brooke-Alvinston deems it appropriate to enter into an agreement;

NOW THEREFORE, the Council of the Municipality of Brooke-Alvinston enacts as follows:

1. That the said Agreement attached as Schedule "A" to this By-law be hereby accepted.
2. That the Mayor and the Clerk be authorized to sign the agreement on behalf of the Municipality.
3. That this by-law shall take effect on the passing thereof.

READ A FIRST AND SECOND TIME THIS 9th DAY OF MARCH, 2023

READ A THIRD TIME AND FINALLY PASSED THIS 9th DAY OF MARCH, 2023

David Ferguson, Mayor

Janet Denkers, Clerk