



MINUTES

Council Meeting

4:30 PM - Thursday, February 23, 2023
Municipal Office

The Council of the Municipality of Brooke-Alvinston was called to order on Thursday, February 23, 2023, at 4:30 PM, in the Municipal Office, with the following members present:

Council Present: Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Craig Sanders, Councillor Don McCabe, and Councillor Jenny Redick

Staff Present: Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Fire Chief Steve Knight, Drainage Superintendent David Moores, Public Works Superintendent Jamie Butler, and Parks and Recreation Manager Kevin Miller

Regrets:

1 CALL TO ORDER

The Mayor called the meeting to order at 4:30 p.m..

2 DISCLOSURE OF PECUNIARY INTEREST

The Mayor requested that any pecuniary interests be declared at the appropriate time.

3 MINUTES

a) Regular Council Meeting Minutes of February 9, 2023

RESOLUTION-2023-059

Councillor Craig Sanders made a motion that the minutes of the February 9, 2023 regular session of Council be approved as amended. Councillor Jenny Redick seconded the motion.

Carried

4 BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

5 DELEGATIONS & TIMED EVENTS

There were no delegations or timed events.

6 CORRESPONDENCE

a) Request from the Alvinston Killer Bees - 54 bar stool purchase (\$6,750)

RESOLUTION-2023-060

Councillor Craig Sanders made a motion that the request from the Alvinston Killer Bees Hockey Club to purchase the 54 bar stools at a cost of \$6,750 be received and filed. Councillor Don McCabe seconded the motion.

Carried

b) Request from the Alvinston Killer Bees - sound system improvements for the arena

Councillor Redick noted the system is not good and the previous system was better. She further noted that if the suggested improvements to the system went over the donated amount, other user groups could be approached to assist with costing.

RESOLUTION-2023-061

Councillor Craig Sanders made a motion that staff be directed to confirm costs for improvements to the BAICCC sound system; and that a report be brought back on such improvements for Council consideration in directing the \$10,000 donation. Councillor Jenny Redick seconded the motion.

Carried

- c) Brooke-Alvinston Ag Society Request - discussion on fencing at BAICCC grounds

Councillor Don McCabe commented that in discussing the current fencing with some members of the public, the fencing was adequate and additional was not needed; he also requested that there should be more public input on any placement of fencing.

RESOLUTION-2023-062

Councillor Jenny Redick made a motion that the amount presented in the 2023 draft budget for fencing remain; and that user groups including the PARC committee be consulted; and that a report be brought back to Council for consideration. Councillor Craig Sanders seconded the motion.

Carried

- d) Alvinston Pro Rodeo Request - banner request

RESOLUTION-2023-063

Councillor Jenny Redick made a motion that the Council has no objection to the Alvinston Pro Rodeo requesting permission through the utility to place advertising banners on Nauvoo leading up to the event. Councillor Craig Sanders seconded the motion.

Carried

- e) Lambton County Historical Society

Councillor McCabe noted the date will be reconsidered so as to not interfere with a Council meeting.

RESOLUTION-2023-064

Deputy Mayor Frank Nemcek made a motion that the Council of the Municipality of Brooke-Alvinston host a meeting at the groups convenience. Councillor Jenny Redick seconded the motion.

Carried

- f) Alvinston Water Distribution System Annual Reports 2022

RESOLUTION-2023-065

Councillor Don McCabe made a motion that as required by O. Reg 170/03 that the water system annual report and Alvinston Schedule 22 Summary Report be received and filed. Councillor Jenny Redick seconded the motion.

Carried

- g) Municipal Correspondence

RESOLUTION-2023-066

Deputy Mayor Frank Nemcek made a motion that the correspondence items circulated be received and filed. Councillor Craig Sanders seconded the motion.

Carried

- h) Correspondence Requiring Action -Source Water Protection Appointee

RESOLUTION-2023-067

Councillor Don McCabe made a motion that the Council of the Municipality of Brooke-Alvinston nominate Jason Miguels to the Thames-Sydenham and Region Drinking Water Source Protection Committee. Councillor Jenny Redick seconded the motion.

Carried

- i) Correspondence Requiring Action - County of Huron Request for support

RESOLUTION-2023-068

Councillor Don McCabe made a motion that the Council of the Municipality of Brooke-Alvinston support the February 1, 2023 County of Huron resolution calling for a review and amendments to the Cannabis Act and that the current legislative framework for cannabis in Canada. Councillor Craig Sanders seconded the motion.

Carried

7 STAFF REPORTS

- a) **Drainage Superintendent's Report**

Council reviewed the Drainage Superintendent's Report including the following recommendations:

- b) 6-7 Concession Drain

RESOLUTION-2023-069

Councillor Craig Sanders made a motion that the Council of the Municipality of Brooke-Alvinston appoint R. Dobbin Engineering to prepare a new report under Section 78 of the Drainage Act. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- c) 15-16 Sideroad Drain

RESOLUTION-2023-070

Councillor Don McCabe made a motion that the Council of the Municipality of Brooke-Alvinston revise the appointment of R. Dobbin Engineering from a Section 76 to a Section 78 to prepare a new report as required for the current repairs needed Councillor Jenny Redick seconded the motion.

Carried

- d) Carpenter Drain

Councillor McCabe advised that he is assessed on the drain.

RESOLUTION-2023-071

Deputy Mayor Frank Nemcek made a motion that the Council of the Municipality of Brooke-Alvinston appoint R. Dobbin Engineering to prepare a new report under Section 78 of the Drainage Act. Councillor Jenny Redick seconded the motion.

Carried

- e) Stewart Drain

RESOLUTION-2023-072

Councillor Jenny Redick made a motion that Council receive the request from Brian Podolinsky for brushing and cleanout and that Council accept the request and give the Drainage Superintendent the Powers to Act. Councillor Craig Sanders seconded the motion.

Carried

- f) Van Damme Drain

RESOLUTION-2023-073

Councillor Jenny Redick made a motion that the Council of the Municipality of Brooke-Alvinston accept the request from Frank and Jacob Minten and gives the Drainage Superintendent the Powers to Act either under Section 74 or Section 78 as needed. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- g) McEachren Drain

RESOLUTION-2023-074

Councillor Don McCabe made a motion that the Council of the Municipality of Brooke-Alvinston accept the request from John McRae for maintenance and gives the Drainage Superintendent the Powers to Act; and that approval for this work be added to the contract with Bruce Poland and Sons as they have already been awarded the job to replace culverts along the drain. Councillor Jenny Redick seconded the motion.

Carried

- h) **Treasurer's Report:** Accounts Payable Listing - January 2023

RESOLUTION-2023-075

Councillor Jenny Redick made a motion that Council receive and file the Accounts Payable Listing for January 2023. Councillor Craig Sanders seconded the motion.

Carried

- i) **Clerk Administrator's Report:** Requests from the Brooke-Alvinston Ag Society

RESOLUTION-2023-076

Councillor Jenny Redick made a motion that the Council of the Municipality of Brooke-Alvinston declares the Alvinston Pro Rodeo being held June 16-18, 2023 as an event of municipal significance and acknowledges that the Brooke-Alvinston Agricultural Society will be applying for a Special Occasion Permit (SOP) for the Brooke-Alvinston-Inwood Community Centre Complex / Pavilion / Grounds at 3310 Walnut Street; And that the Council of the Municipality of Brooke-Alvinston waive section 3.9 of By-law 37 of 2021 to allow noise to extend to 2 a.m. during the 2023 Alvinston Pro Rodeo; And that the Brooke-Alvinston Ag Society be allowed to use an off road vehicle on the BAICCC grounds during the Alvinston Pro Rodeo event only. Councillor Craig Sanders seconded the motion.

Carried

- j) **Clerk Administrator's Report:** Blog Writer

RESOLUTION-2023-077

Deputy Mayor Frank Nemcek made a motion that Council approve allocating \$3,000 to Liana Russwurm to draft stories on Brooke-Alvinston and that the

attached Memorandum of Understanding as amended be approved Councillor Craig Sanders seconded the motion.

Carried

- k) **Fire Chief's Report:** Purchasing additional SCBA cylinders out of budget

RESOLUTION-2023-078

Councillor Don McCabe made a motion that in advance of formal budget approval, the request to purchase 10 cylinders at a cost of \$15,000 be approved. Councillor Jenny Redick seconded the motion.

Carried

- l) **Public Works Superintendent's Report:** 2023 Large Item Event

RESOLUTION-2023-079

Councillor Jenny Redick made a motion that one municipal large item disposal event be held June 5-9, 2023 and that the large item disposal event procedure as outlined be approved. Councillor Craig Sanders seconded the motion.

Carried

- m) **Clerk Administrator's Report:** Ontario Clean Water Agency (OWCA) Contract Renewal

RESOLUTION-2023-080

Councillor Jenny Redick made a motion that Council approve the contract renewal with the Ontario Clean Water Agency (OCWA) for the Operations and Maintenance Services for our Water and Wastewater Systems and authorize the execution of the agreement. Councillor Don McCabe seconded the motion.

Carried

- n) **Public Works Superintendent's Report:** East End of Lasalle Asphalt

RESOLUTION-2023-081

Councillor Craig Sanders made a motion that Council defer the proposal of asphalt on the LaSalle hill to 2024 and that the Public Works Superintendent advise Adelaide Metcalfe of potential work in that area and request that the Municipality be consulted should they undergo work there. Councillor Jenny Redick seconded the motion.

Carried

- o) **Treasurer's Report:** Council Remuneration - 2022

RESOLUTION-2023-082

Councillor Jenny Redick made a motion that Council receive and file the Statement of Council Remuneration and Expenses attached, provided as required by the Municipal Act. Councillor Craig Sanders seconded the motion.

Carried

- p) **Public Works Superintendents Report:** Gravel Tender Results - 2023

RESOLUTION-2023-083

Councillor Jenny Redick made a motion that the lowest tender(s) received for the Granular M from Clarence Carter & Sons for the price of \$21.65 / tonne plus tax be accepted; and that the lowest tender for the Domolite from McKenzie & Henderson for the price of \$33.63/ tonne plus tax be accepted. Councillor Don McCabe seconded the motion.

Carried

- q) **Parks & Recreation Manager's Report:** BAICCC Grounds Fencing

RESOLUTION-2023-084

Councillor Jenny Redick made a motion that the Council of the Municipality of Brooke-Alvinston receive and file the report of the Parks & Recreation Manager. Councillor Craig Sanders seconded the motion.

Carried

r) **Treasurer's Report:** 2023 Revised Draft Budget

The Treasurer outlined changes made to the draft budget that was being presented. In addition, the following changes were made:

i) the Referee Room improvements (\$10,000) was moved to the reserves

Councillor McCabe noted the next 5 years the Municipality will need \$10M
Councillor Redick inquired about the sidewalk replacement schedule

RESOLUTION-2023-085

Councillor Don McCabe made a motion that Council approve the 2023 Draft Budget as revised. Deputy Mayor Frank Nemcek seconded the motion.

Carried

8 BY-LAWS

9 NEW BUSINESS

- a) Status of Fees By-law review - the Clerk Administrator advised that the review of municipal fees is still current and will be presented to Council in the near future
- b) The Parks & Recreation Manager advised that due to issues with the municipal Olympia, we were able to borrow the Olympia with gratitude from South West Middlesex while repairs are done.
- c) Councillor Redick inquired about portable phones for arena staff and requested staff look into further programming at the BAICCC and associated grounds.
- d) Councillor Redick inquired about submissions for the RED grant. She was advised that an application was not submitted due to 50/50 cost sharing requirements and budget approval however with the budget now approved, staff will seek out funding opportunities to compliment it.
- e) Councillor McCabe noted the Feb. 23rd SCRCA Annual General Meeting was moved to March 10th

10 CLOSED SESSION

- a) Personal matters about an identifiable individual including employees

RESOLUTION-2023-086

Councillor Jenny Redick made a motion that the Council of the Municipality of Brooke-Alvinston move into a closed session meeting to discuss personal matters about Councillor Don McCabe seconded the motion.

Carried

11 RISE AND REPORT

The Clerk Administrator reported that a closed session was held to discuss personal matters about an identifiable individual. She was directed to proceed as outlined in closed session

12 BY-LAW CONFIRMING PROCEEDINGS

- a) Confirming By-law

RESOLUTION-2023-087

Councillor Don McCabe made a motion that confirming By-law 12 of 2023 be read a first, second and third time and finally passed this 23rd day of February 2023. Deputy Mayor Frank Nemcek seconded the motion.

Carried

13 ADJOURNMENT

Councillor Redick made a motion to adjourn the meeting at 5:55 p.m..

Clerk-Administrator

Mayor