



# MINUTES

## Council Meeting

4:30 PM - Thursday, January 26, 2023  
Municipal Office

The Council of the Municipality of Brooke-Alvinston was called to order on Thursday, January 26, 2023, at 4:30 PM, in the Municipal Office, with the following members present:

**Council Present:** Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Don McCabe, Councillor Jenny Redick, and Councillor Craig Sanders

**Staff Present:** Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Fire Chief Steve Knight, Public Works Superintendent Jamie Butler, and Parks and Recreation Manager Kevin Miller

**Regrets:**

### 1 CALL TO ORDER

The Mayor called the meeting to order at 4:30 p.m..

### 2 DISCLOSURE OF PECUNIARY INTEREST

The Mayor requested that any pecuniary interests be declared at the appropriate time.

### 3 MINUTES

a) Regular Council Meeting Minutes of January 12, 2023

#### **RESOLUTION-2023-028**

Deputy Mayor Frank Nemcek made a motion that the meeting minutes of January 12, 2023 be approved as presented without any errors or omissions. Councillor Craig Sanders seconded the motion.

**Carried**

b) Special Council Meeting Minutes of January 19, 2023

#### **RESOLUTION-2023-029**

Councillor Jenny Redick made a motion that the special meeting minutes of January 19, 2023 be approved as presented without any errors or omissions. Councillor Don McCabe seconded the motion.

**Carried**

### 4 BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

### 5 DELEGATIONS & TIMED EVENTS

a) (4:32 p.m.) FCHS Foundation Presentation

Representatives from Four Counties Health Services attended the Council meeting to provide an update on the facility and what is offered. The members present thanked Council for the previous support and requested financial consideration in their current medical equipment appeal.

b) (4:45 p.m.) Sharon McCabe - Alvinston Feral Cats Program

- Education on program

Ms. McCabe provided an education session to Council on what she and other members of the Alvinston Feral Cats do including the number of feral cats addressed to date. It was noted that requests for donations would be referred to the budget deliberations.

- c) (5:00 p.m.) Jamie Armstrong, Alvinston Optimist Club Arena Phase 1

Mr. Armstrong was present at the Council meeting to request formal approval of the draft preliminary plans (Phase 1); he noted that with Council approval, the Sarnia Community Foundation could consider opening a fund to accept donations and additional donations could be obtained in advance of grant applications being applied for. The presented plans will modify the ones previously done.

Councillor McCabe questioned the public consultation held on the plans (not just user groups), the impact of a potential closure of the facility should the project proceed; and whether the plans addressed a net zero goal for 2050.

Councillor Redick reiterated the request from Mr. Armstrong was for approval only of the plans

The Clerk Administrator noted that in accordance with the Parks & Recreation Manager's report, the motions indicated that once the preliminary plans (all phases) were received with a cost estimate, the Council and Optimist Building Committee would review; she noted approval of the plans without formal discussion on modifications or price would not be appropriate

## 6 CORRESPONDENCE

- a) Municipal Information

### **RESOLUTION-2023-030**

Councillor Jenny Redick made a motion that the circulated correspondence be received and filed. Councillor Don McCabe seconded the motion.

**Carried**

- b) Councillor McCabe & Councillor Redick noted the RED grant application; Grant ideas were requested to be brought forward for application.
- c) Township of Cramahe - Request for support of resolution re:; Via Rail

### **RESOLUTION-2023-031**

Councillor Don McCabe made a motion that the Council of the Municipality of Brooke-Alvinston receive and file the request from the Township of Cramahe. Councillor Craig Sanders seconded the motion.

**Carried**

- d) City of Sarnia - Request for support re: Recruitment & Retention Grant

### **RESOLUTION-2023-032**

Councillor Don McCabe made a motion that the Council of the Municipality of Brooke-Alvinston receive and file the request from the City of Sarnia. Councillor Jenny Redick seconded the motion.

**Carried**

## 7 STAFF REPORTS

- a) **Parks & Recreation Manager's Report:** BAICCC - Phase 1 Proposed Concept Plan

### **RESOLUTION-2023-033**

Deputy Mayor Frank Nemcek made a motion that the plans be forwarded to the Optimist Building Committee (C/O Jamie Armstrong) and that once the Phase 2 and Phase 3 drawings are received a meeting be held with Council and the Optimist Building Committee to review the plans and associated pricing; and that the Club be notified of the current pricing to date of the drafted plans. Councillor Craig Sanders seconded the motion.

**Carried**

- b) **Parks & Recreation Manager's Report:** New Year's Eve booking costs

### **RESOLUTION-2023-034**

Councillor Craig Sanders made a motion that the Council of the Municipality of Brooke-Alvinston amend the fees bylaw to include New Year's Eve bookings for the auditorium to be \$1000. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

- c) **Parks & Recreation Manager's Report:** Additional netting - bar area

### **RESOLUTION-2023-035**

Deputy Mayor Frank Nemcek made a motion that the quote received for netting on the east end of the arena ice surface in the amount of \$6,751.75 be referred to the 2023 budget deliberations. Councillor Jenny Redick seconded the motion.

**Carried**

- d) **Clerk Administrator's Report:** Gilliland Drain - Court of Revision

### **RESOLUTION-2023-036**

Councillor Don McCabe made a motion that Mayor Ferguson be appointed to the Court of Revision on the Gilliland Drain Councillor Jenny Redick seconded the motion.

**Carried**

- e) **Clerk Administrator's Report:** Municipally Appointed Integrity Commissioner

### **RESOLUTION-2023-037**

Councillor Jenny Redick made a motion that the Council of the Municipality of Brooke-Alvinston enter into an agreement with John Mascarini of Aird Berlis for integrity commissioner services for a four year term and that the authorizing by-law be presented at the next regular session of Council. Councillor Don McCabe seconded the motion.

**Carried**

- f) **Fire Chief's Report:**

### **RESOLUTION-2023-038**

Councillor Jenny Redick made a motion that the submitted quarterly report submitted by the Fire Chief be received and filed. Councillor Craig Sanders seconded the motion.

**Carried**

## **8 BY-LAWS**

- a) By-law: Water & Sewer

### **RESOLUTION-2023-039**

Councillor Jenny Redick made a motion that By-law 6 of 2023 be read a first, second and third time and finally passed this 26th day of January, 2023. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

## **9 NEW BUSINESS**

- a) Proposed meeting date(s) for subsequent budget discussion

Council noted the next regular meeting of Council would be appropriate for additional budget deliberations.

- b) OCWA Standard of Care Training: the Clerk Administrator reminded Council of the Standard of Care training on Jan. 30th.

## **10 CLOSED SESSION**

## **11 RISE AND REPORT**

## **12 BY-LAW CONFIRMING PROCEEDINGS**

- a) Confirming By-law

### **RESOLUTION-2023-040**

Councillor Jenny Redick made a motion that confirming by-law 7 of 2023 be read a first, second and third time and finally passed this 26th day of January 2023. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

## **13 ADJOURNMENT**

Councillor Sanders made a motion to adjourn the meeting at 5:55 p.m..

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Clerk-Administrator

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Mayor