



# MINUTES

## Council Meeting

4:00 PM - Thursday, December 8, 2022  
Upper Hall, BAICCC

The Council of the Municipality of Brooke-Alvinston was called to order on Thursday, December 8, 2022, at 4:00 PM, in the Upper Hall, BAICCC, with the following members present:

**Council Present:** Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Craig Sanders, Councillor Don McCabe, and Councillor Jenny Redick

**Staff Present:** Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Public Works Manager Randy Hills, Fire Chief Steve Knight, Interim Public Works Superintendent Jamie Butler, and Parks and Recreation Manager Kevin Miller

**Regrets:**

### 1 CALL TO ORDER

The Mayor called the meeting to order at 4:00 p.m.. At this point in the meeting, the Mayor recognized the long service award recipients: Ron Henderson - 20 years, Janet Denkers - 10 years and Randy Hills - retirement from 33 years.

### 2 DISCLOSURE OF PECUNIARY INTEREST

The Mayor requested any pecuniary interests be declared at the appropriate time.

### 3 MINUTES

a) Regular Council Meeting Minutes of November 24, 2022

#### RESOLUTION-2022-403

Deputy Mayor Frank Nemcek made a motion that the minutes from the November 24th 2022 regular session of Council be received and filed without any errors or omissions. Councillor Craig Sanders seconded the motion.

**Carried**

### 4 BUSINESS ARISING FROM THE MINUTES

### 5 DELEGATIONS & TIMED EVENTS

Official Plan Update

a) Municipal Official Plan Update Presentation (NPG)

Mary Lou Tanner (in person) and Aaron Butler (virtual) from NPG Planning Solutions were present to present an overview on the reasonings for an Official Plan Update, provincial policy changes and how the process of the update will unfold in the community with public meetings and Council directives. County of Lambton Planning Department representatives (Ken Melanson & Maria Cossa-Rossi) were also present for the discussion.

### 6 CORRESPONDENCE

a) General Correspondence

Councillor McCabe commented on the St. Clair Region Conservation Authority's proposed budget, the request for financial assistance from Four Counties Hospital and the correspondence from the Ministry of Natural Resources on the changes under the Oil, Gas and Salt Resources Act to geologic carbon storage.

**RESOLUTION-2022-404**

Councillor Craig Sanders made a motion that the circulated general correspondence be received and filed. Councillor Jenny Redick seconded the motion.

**Carried**

- b) Correspondence Requiring Action

**RESOLUTION-2022-405**

Councillor Don McCabe made a motion that the resolution requesting support from the City of Toronto regarding Bill 23 be received and filed. Councillor Jenny Redick seconded the motion.

**Carried**

**7 STAFF REPORTS**

- a) Committee of Adjustment Vacancy

**RESOLUTION-2022-406**

Deputy Mayor Frank Nemcek made a motion that an advertisement be prepared requesting applicants to fill the vacant position on the Committee of Adjustment effective February 2023 with a closing date of January 6, 2023; and that the Clerk Administrator and two members of the County of Lambton Planning Department interview the qualified candidates; and that a recommendation for a new member be discussed at the January 12, 2023 regular session of Council. Councillor Jenny Redick seconded the motion.

**Carried**

- b) **Clerk Administrator's Report:** Seniors Advisory Committee Recruitment

**RESOLUTION-2022-407**

Councillor Craig Sanders made a motion that the Municipality appoint Jeannette Douglas to serve on the Seniors Advisory Committee to represent Brooke-Alvinston. Councillor Don McCabe seconded the motion.

**Carried**

- c) **Clerk Administrator's Report:** Licence to hunt pheasants and rabbits

**RESOLUTION-2022-408**

Councillor Craig Sanders made a motion that the Council of the Municipality of Brooke-Alvinston direct staff to prepare the necessary documents to revoke municipal licences to hunt pheasant and rabbits within the Municipality effective January 1, 2023. Councillor Jenny Redick seconded the motion.

**Carried**

- d) **Treasurer's Report:** Accounts Payable Listing - November 2022

**RESOLUTION-2022-409**

Councillor Don McCabe made a motion that Council receive and file the Accounts Payable Listing for November 2022. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

- e) **Drainage Superintendent's Report** - Drain Maintenance Requests

### **RESOLUTION-2022-410**

Councillor Don McCabe made a motion that the requests for maintenance on the 15-16 Sideroad Drain and the Wallis Drain be referred to the Drainage Superintendent with the power to act. Councillor Craig Sanders seconded the motion.

**Carried**

- f) **Drainage Superintendent's Report** - Edgar Drain Tender Award

### **RESOLUTION-2022-411**

Deputy Mayor Frank Nemcek made a motion that the bid from AG Hayter in the amount of \$53,319.05 (including HST) be awarded for work on the Edgar Drain Branch. Councillor Craig Sanders seconded the motion.

**Carried**

- g) **Drainage Superintendent's Report** - Hastings Drain Tender Award

### **RESOLUTION-2022-412**

Councillor Don McCabe made a motion that the bid from Van Bree Drainage in the amount of \$103,830.28 (including HST) be awarded for work done on the Hastings Drain. Councillor Craig Sanders seconded the motion.

**Carried**

- h) Notice of Motion (*Ferguson*-November 24, 2022): To move the Council meeting start time to 4:30 p.m. beginning January 2023.

### **RESOLUTION-2022-413**

Deputy Mayor Frank Nemcek made a motion that the Council meeting start time be adjusted to 4:30 p.m. and that the change be noted in the procedural by-law and that the change be effective January 1, 2023. Councillor Jenny Redick seconded the motion.

**Carried**

## **8 BY-LAWS**

- a) By-law 60 of 2022 - Council Remuneration

### **RESOLUTION-2022-414**

Councillor Craig Sanders made a motion that By-law 60 of 2022 be read a first, second and third time and finally passed this 8th day of December 2022. Councillor Jenny Redick seconded the motion.

**Carried**

- b) By-law 61 of 2022 - Council Appointments

### **RESOLUTION-2022-415**

Deputy Mayor Frank Nemcek made a motion that By-law 61 of 2022 be read a first, second and third time and finally passed this 8th day of December 2022. Councillor Craig Sanders seconded the motion.

**Carried**

## **9 NEW BUSINESS**

- a) The Treasurer noted that he is working on a report on water & sewer fees for the next meeting of Council.
- b) **Notice of Motion** (*Sanders*): That Council direct staff to obtain pricing for restrictive gates to be installed on either side of the Olympia Doors at the

BAICCC for safety reasons while the ice surfer is in use; and that a report be brought back to Council for consideration

**RESOLUTION-2022-416**

Councillor Craig Sanders made a motion that Council direct staff to obtain pricing for restrictive gates to be installed on either side of the Olympia Doors at the BAICCC for safety reasons while the ice surfer is in use; and that a report be brought back to Council for consideration including the use of the back door for entrance. Councillor Jenny Redick seconded the motion.

**Carried**

- c) Councillor Redick inquired about the placement of benches in the foyer of the BAICCC.
- d) Councillor Nemcek reminded Council and the public members present about the upcoming Santa Clause parade presented by the Alvinston Optimist Club.
- e) **Notice of Motion (McCabe):** That Council consider donations in the 2023 budget to the Middlesex Hospital Alliance (Four Counties) and CEEH hospital in the 2023 budget deliberations.

**10 CLOSED SESSION**

- a) In accordance with Section 239(1) under the Municipal Act 2(b) personal matters about an identifiable individual including municipal or local board employees

**RESOLUTION-2022-417**

Deputy Mayor Frank Nemcek made a motion that Council move into a closed session meeting. Councillor Don McCabe seconded the motion.

**Carried**

**11 RISE AND REPORT**

The Clerk Administrator reported that a closed session was held to discuss personal matters about an identifiable individual including employees. She noted that staff were directed to proceed as outlined in closed session with step increases for employees as applicable.

**12 BY-LAW CONFIRMING PROCEEDINGS**

- a) Confirming By-law

**RESOLUTION-2022-418**

Councillor Jenny Redick made a motion that By-law 62 of 2022 be read a first, second and third time and finally approved this 8th day of December 2023. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

**13 ADJOURNMENT**

Councillor Sanders made a motion to adjourn the meeting at 5:40 p.m..

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Clerk-Administrator

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Mayor