



MINUTES

Council Meeting

4:00 PM - Thursday, November 24, 2022
Municipal Office

The Council of the Municipality of Brooke-Alvinston was called to order on Thursday, November 24, 2022, at 4:00 PM, in the Municipal Office, with the following members present:

- Council Present:** Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Craig Sanders, Councillor Don McCabe, and Councillor Jenny Redick
- Staff Present:** Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Public Works Manager Randy Hills, Fire Chief Steve Knight, and Public Works Lead Hand Jamie Butler
- Regrets:** Parks & Recreation Manager Kevin Miller

1 CALL TO ORDER

Mayor Ferguson called the meeting to order at 4:00 p.m.

2 DISCLOSURE OF PECUNIARY INTEREST

Mayor Ferguson requested that any pecuniary interests be declared at the appropriate time.

3 MINUTES

- a) Regular Council Meeting Minutes of October 27, 2022

RESOLUTION-2022-381

Councillor Craig Sanders made a motion that the regular Council meeting minutes of October 27, 2022 be approved as presented without error or omission. Councillor Jenny Redick seconded the motion.

Carried

- b) Special Council meeting minutes of November 15, 2022

RESOLUTION-2022-382

Councillor Craig Sanders made a motion that the special meeting minutes of November 15, 2022 be approved as presented without error or omission. Councillor Jenny Redick seconded the motion.

Carried

4 BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

5 DELEGATIONS & TIMED EVENTS

- a) Hastings Drain Court of Revision

RESOLUTION-2022-383

Deputy Mayor Frank Nemcek made a motion that the Court of Revision on the Hastings Drain be opened. Councillor Jenny Redick seconded the motion.

Carried

There were no assessed owners present for the Court. Neither the Drainage Superintendent or the Clerk received any appeals.

RESOLUTION-2022-384

Councillor Craig Sanders made a motion that the Schedule of Assessment on the Hastings Drain be approved as presented in the report and that the Court of Revision be closed. Councillor Don McCabe seconded the motion.

Carried

6 CORRESPONDENCE

- a) A.W. Campbell House Engineer's Report

Councillor McCabe requested that staff contact the municipal insurance providers and inquire if the Campbell House poses any municipal liability.

RESOLUTION-2022-385

Councillor Don McCabe made a motion that the report received on the A.W. Campbell House be received and filed. Councillor Jenny Redick seconded the motion.

Carried

- b) Enbridge Gas / Twin Creeks Project

Council discussed attending the public meeting to obtain rationale on the location of the proposed project line.

RESOLUTION-2022-386

Councillor Jenny Redick made a motion that the Notice on the Enbridge Gas / Twin Creeks Project be received and filed. Councillor Craig Sanders seconded the motion.

Carried

- c) Municipal Correspondence

RESOLUTION-2022-387

Councillor Craig Sanders made a motion that the circulated Council correspondence be received and filed. Councillor Jenny Redick seconded the motion.

Carried

- d) **Lambton Farm Safety**

RESOLUTION-2022-388

Deputy Mayor Frank Nemcek made a motion that the Council of the Municipality of Brooke-Alvinston provide a 2022 donation to Lambton Farm Safety in the amount of \$200 and that the 2023 budget consider an additional \$200 donation during budget deliberations. Councillor Craig Sanders seconded the motion.

Carried

- e) 2022 Poppy Drive -Alvinston Legion

RESOLUTION-2022-389

Councillor Don McCabe made a motion that the Council of the Municipality of Brooke-Alvinston donate \$150 to the Poppy Fund Councillor Jenny Redick seconded the motion.

Carried

- f) Township of Warwick Request for Support

RESOLUTION-2022-390

Deputy Mayor Frank Nemcek made a motion that the Council of the Municipality of Brooke-Alvinston support the resolution presented by the Township of Warwick dated November 16, 2022 regarding CN Railway Contribution Requirements under the Drainage Act and impacts on Municipal Drain Infrastructure in Ontario. Councillor Don McCabe seconded the motion.

Carried

- g) SCRCA Letter Re: Bill 23

RESOLUTION-2022-391

Councillor Craig Sanders made a motion that the Council of the Municipality of Brooke-Alvinston support the St. Clair Region Conservation Authority's letter regarding Bill 23. Councillor Don McCabe seconded the motion.

Carried

7 STAFF REPORTS

- a) Drain Maintenance Request

RESOLUTION-2022-392

Councillor Craig Sanders made a motion that the drain request submitted by Brad Podolinsky be forwarded to the Drainage Superintendent with the power to act. Councillor Don McCabe seconded the motion.

Carried

- b) **Drainage Superintendent's Report:** Drain Petition

RESOLUTION-2022-393

Councillor Don McCabe made a motion that R. Dobbin Engineering be appointed under Section 4 to prepare a new report. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- c) Drainage Superintendent's Report

The Drainage Superintendent provided a brief summary of work done on drains under various sections of the Drainage Act and provided a summary update of all active drains in the Municipality.

- d) **Clerk Administrator's Report:** Delegated Approval of the plow truck chassis

RESOLUTION-2022-394

Councillor Jenny Redick made a motion that the report on the approval of the plow truck chassis be received and filed. Councillor Craig Sanders seconded the motion.

Carried

- e) **Treasurer's Report:** Accounts Payable Listing - October 2022

RESOLUTION-2022-395

Deputy Mayor Frank Nemcek made a motion that Council receive and file the Accounts Payable Listing for October 2022. Councillor Jenny Redick seconded the motion.

Carried

- f) **Clerk Administrator's Report:** Accessibility in the 2022 Municipal Election

RESOLUTION-2022-396

Deputy Mayor Frank Nemcek made a motion that the report on accessibility in the 2022 election be received and filed. Councillor Jenny Redick seconded the motion.

Carried

- g) **Clerk Administrator's Report:** Council Remuneration

RESOLUTION-2022-397

Councillor Don McCabe made a motion That the proposed Council Remuneration By-law be approved as presented with the following recommendations effective January 1, 2023:

Mayor Honorarium of \$4,800 / year

Deputy Mayor Honorarium of \$2,700 / year

Councillor Honorarium of \$2,400 / year

Regular & Special meeting pay (Mayor) - \$175 / meeting

Regular & Special meeting pay (Councillor) - \$150 / meeting

Committee meeting pay (Council and Members Appointed) - \$100 / meeting

Conference Per Diem - meeting pay rate

Conference Allowance Mayor - \$2,500/year maximum

Conference Allowance Councillor - \$2,000/year maximum

and that mileage rates and remuneration be adjusted yearly to reflect the same Cost of Living Allowance (COLA) for staff.; And that the By-law be presented at the next regular meeting of Council for adoption. Councillor Craig Sanders seconded the motion.

Carried

- h) **Clerk Administrator's Report:** Cost of Living Increase - 2023

Councillor McCabe made a motion for a 3% COLA for one year and that the mileage rate be adjusted to \$0.60 / km effective January 1, 2023. There was no seconder.

RESOLUTION-2022-398

Deputy Mayor Frank Nemcek made a motion that a Cost of Living Adjustment of 3% be proposed each year of the current Council term and that the mileage rate be adjusted to \$0.60 / km effective January 1, 2023. Councillor Craig Sanders seconded the motion.

Carried 4-1 (opposed: Councillor Don McCabe).

- i) **Clerk Administrator's Report:** Proposed Council Appointments

RESOLUTION-2022-399

Councillor Jenny Redick made a motion That the draft appointments as listed be approved and that the appointment by-law be presented at the Dec. 8, 2022 Council meeting for formal approval; and that Councillor McCabe be appointed to the Lambton Historical Society. Councillor Craig Sanders seconded the motion.

Carried

- j) **Clerk Administrator's Report:** Committee of Adjustment Vacancy

RESOLUTION-2022-400

Councillor Don McCabe made a motion That the report on the Committee of Adjustment Vacancy be deferred to the December 8, 2022 Council meeting. Councillor Craig Sanders seconded the motion.

Carried

k) Public Works Manager's Report (verbal): Winter Operations Procedure

The Public Works Manager provided a verbal report on how winter operations are handled in the Municipality. He discussed:

- Patrol practices in the winter months and call out of workers
- Criteria to determine call outs (Centre Bare & Passable)
- Routes taken
- Salt & salt / sand blends
- Sidewalk cleaning in Inwood & Alvinston and closure of sidewalks
- Equipment

8 BY-LAWS

a) Edgar Branch Drain - third and final reading

RESOLUTION-2022-401

Councillor Craig Sanders made a motion that the Edgar Drain Branch be read a third and final time and finally passed this 24th day of November 2022. Councillor Don McCabe seconded the motion.

Carried

9 NEW BUSINESS

- a)** The Mayor commented on the Christmas planters that were done on River Street in Alvinston; the planters were crafted by Liana Russwurm and Elisa Nesdoly with greenery supplied by the Mayor
- b)** The Mayor commented on a successful Hayter Memorial Tournament and congratulated the organizers.
- c) Notice of Motion:** (Mayor Ferguson) To move the Council meeting start time to 4:30 p.m. beginning January 2023.
- d)** 2022 Community Christmas Dinner - the invitation noting the Douglas Family Community Christmas was circulated; volunteers or donations are appreciated
- e)** Councillor Nemcek noted a group from Inwood are proposing a tree to be planted on municipal land; He will advise the group to submit a formal letter to Council for approval / comments on the tree placement
- f)** Councillor McCabe advised of a Food Bank drive by the Wanstead Farmers Co-op
- g)** Councillor McCabe suggested the municipal website be updated to include information about the Tourism Sarnia Lambton gift card program.

10 CLOSED SESSION

11 RISE AND REPORT

12 BY-LAW CONFIRMING PROCEEDINGS

a) Confirming By-law

RESOLUTION-2022-402

Councillor Craig Sanders made a motion that the confirming by-law be read a first, second and third time and finally passed this 24th day of November 2022. Councillor Jenny Redick seconded the motion.

Carried

13 ADJOURNMENT

Councillor Sanders made a motion to adjourn the meeting at 5:05 p.m..

Clerk-Administrator

Mayor